



AGENDA

St. Clair County Board of Commissioners Judiciary/Public Safety Committee

**Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060**

July 7, 2022 at 6:00 PM

-
- 1. Roll Call/Opening**
 - 2. Additions/Deletions/Changes to the Agenda**
 - 3. Citizens to be Heard**
 - 4. Updates**
 - 5. Conceptual Initiatives**
 - 6. Old Business**
 - 7. New Business**
 - A. 2022 Port Security Grant Program Application
 - B. 2021 Homeland Security Grant Program – Operation Stonegarden Grant Agreement - FINAL ACTION
 - C. FY 2023 Residential Substance Abuse Treatment Grant Application
 - D. Contract Approval Request - Vigilant Solutions/Motorola Solutions
 - E. Aramark - Jail Food Service Addendum K
 - 8. Other Judiciary/Public Safety Matters**
 - 9. Information Only**
 - 10. Receive and File Packets**
 - 11. Adjournment**

Committee Chair: Greg McConnell

Note: The County complies with the "Americans with Disabilities Act" and if auxiliary aids or services are required at the meeting for individuals with disabilities, please contact Administrator/Controller's Office, Suite 203, 200 Grand River Avenue, Port Huron, MI 48060, (810) 989-6900 three days prior to said meeting.

2022 Port Security Grant Program Application

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	2022 Port Security Grant Program Application_Memo	6/14/2022	Cover Memo
📎	2022 Port Security Grant Program Application	6/14/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Marsha M. Adamkiewicz, Staff Accountant and Justin Westmiller, Emergency Management Director

Date: June 13, 2022

Re: 2022 Port Security Grant Program Application

With approval from the Administrator/Controller, Emergency Management has submitted an application for the 2022 Port Security Grant Program. The application was due to FEMA on June 13, 2022.

Emergency Management is applying for a Federal grant in the amount of \$24,900 with no local match required.

If awarded the grant funds, Emergency Management plans to purchase Water Surveillance equipment, to include the purchase of two submersible ROV drones and three water based drones. These drones will allow inspection of specific sites and locations that involve critical infrastructure. They also could be used to “cache” contraband in smuggling operations between the United States and Canada.

We are requesting approval of the FY 2022 Port Security Grant application at the July 21, 2022 Board of Commissioners meeting.

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

- ☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

- ☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

Completed by Grants.gov upon submission.

4. Applicant Identifier:

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:**

St. Clair, County of

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

38-6006420

*** c. UEI:**

LDRRE6AP5KB3

d. Address:

*** Street1:**

200 Grand River Avenue

Street2:

*** City:**

Port Huron

County/Parish:

St. Clair

*** State:**

MI: Michigan

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:**

48060-4018

e. Organizational Unit:

Department Name:

St Clair County

Division Name:

Homeland Security/Emerg Mgt

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Marsha

Middle Name:

*** Last Name:**

Adamkiewicz

Suffix:

Title:

Staff Accountant

Organizational Affiliation:

St. Clair County

*** Telephone Number:**

810-989-6301

Fax Number:

*** Email:**

madamkiewicz@stclaircounty.org

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

Department of Homeland Security - FEMA

11. Catalog of Federal Domestic Assistance Number:

97.056

CFDA Title:

Port Security Grant Program

* 12. Funding Opportunity Number:

DHS-22-GPD-056-00-01

* Title:

Fiscal Year (FY) 2022 Port Security Grant Program (PSGP)

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:

Water Surveillance - Project #1

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

MI-9

* b. Program/Project

MI-all

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

09/01/2022

* b. End Date:

08/31/2025

18. Estimated Funding (\$):

* a. Federal

24,900.00

* b. Applicant

0.00

* c. State

0.00

* d. Local

0.00

* e. Other

0.00

* f. Program Income

0.00

* g. TOTAL

24,900.00

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

☐ Yes

☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix:

* First Name:

Marsha

Middle Name:

* Last Name:

Adamkiewicz

Suffix:

* Title:

Staff Accountant

* Telephone Number:

810-989-6301

Fax Number:

* Email:

madamkiewicz@stclaircounty.org

* Signature of Authorized Representative:

Completed by Grants.gov upon submission.

* Date Signed:

Completed by Grants.gov upon submission.

PSGP Budget Detail Worksheet

Sensitive Security Information

A. Personnel. List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization.

Name/Position	Description of Project Work Activities	Computation	Cost
Name/Position for Management and Administration	Description of Management and Administration Activities	Computation	Cost
		Total Personnel	\$0

B. Fringe Benefits. Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project.

Name/Position	Description of Fringe Benefits	Computation	Cost
Name/Position for Management and Administration	Description of Fringe Benefits	Computation	Cost
		Total Fringe Benefits	\$0

C. Travel. Itemize travel expenses of project personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Show the basis of computation (e.g., six people to three-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit costs involved. Identify the location of travel, if known. Indicate source of Travel Policies applied, Applicant or Federal Travel Regulations.

Purpose of Travel	Location	Computation	Cost
Purpose of Travel for Management and Administration	Location	Computation	Cost
		Total Travel	\$0

D. Equipment. List non-expendable items that are to be purchased. Non-expendable equipment is tangible property having a useful life of more than one year. (Note: Organization's own capitalization policy and threshold amount for classification of equipment may be used).

Identify the Authorized Equipment List number (AEL #) for items requested. Expendable items should be included either in the "Supplies" category or in the "Other" category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used. For CBRNE Vessels or Vehicles, list the specific CBRNE equipment that will be installed on the vessel or vehicle, including equipment already owned by the applicant.

Equipment (Type and AEL#)	Description and Purpose of Equipment	Computation (Quantity x per unit cost)	Cost
Unmanned Maritime Vehicle AEL 03OE-07-UMVS	Underwater ROV to identify and locate evidence of maritime criminal activity	2x \$4,200	\$8,400
03OE-07-SUAS - System, Small Unmanned Aircraft	Waterproof UAS with night vision camera to aid in interdiction of maritime crime	3x \$2,950	\$8,850
03OE-07-UPGD - Upgrades, Robots or Remotely Piloted Vehicles	Batteries for UAS to enable longer operational periods without interruption	6x \$275	\$1,650
03OE-07-UPGD - Upgrades, Robots or Remotely Piloted Vehicles	Thermal imaging camera for UAS to aid in locating suspects of maritime crime	1x \$6000	\$6,000
Equipment for Management and Administration (Type and AEL#)	Description and Purpose for Equipment	Computation (Quantity x per unit cost)	Cost
Total Equipment			\$24,900

E. Supplies. List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. (Note: Organization's own capitalization policy and threshold amount for classification of supplies may be used). Generally, supplies include any materials that are expendable or consumed during the course of the project.

Supplies	Description and Purpose of Supplies	Computation (Quantity x per unit cost)	Cost
Supplies for Management and Administration	Description and Purpose for Supplies	Computation (Quantity x per unit cost)	Cost
Total Supplies			\$0

F. Consultants/Contracts. Indicate whether applicant's procurement policy follows standards found in 2 C.F.R. § 200.318(a).

Consultant Fees: For each consultant enter the name, if known, service to be provided, reasonable daily or hourly (8-hour day), and estimated time on the project to include M&A.

Name of Consultant	Description of Services Provided	Computation	Cost

Name of Consultant for Management and Administration	Description of Services for Management and Administration	Computation	Cost
		Subtotal – Consultant Fees	\$0
Consultant Expenses: List all expenses to be paid from the grant to the individual consultant in addition to their fees (i.e., travel, meals, lodging, etc.)			
Item	Location and/or Purpose	Computation	Cost
Item for Management and Administration	Location and/or Purpose	Computation	Cost
		Subtotal – Consultant Expenses	\$0
Contracts: Provide a description of the product or services to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. Any sole source contracts must follow the requirements set forth in applicable state and local laws and regulations, as well as applicable Federal regulations at 2 CFR Part 200.			
Item	Description of Services Provided	Computation	Cost
Item for Management and Administration	Description of Services for Management and Administration	Computation	Cost
		Subtotal – Contracts	\$0
		Total Consultants/Contracts	0
G. Other Costs. List items (e.g., reproduction, janitorial or security services, and investigative or confidential funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent, and provide a monthly rental cost and how many months to rent.			
Item	Description and Purpose	Computation	Cost
Item for Management and Administration	Description and Purpose	Computation	Cost
		Other Costs	\$0

H. Indirect Costs. Indirect costs are allowable only as described in 2 C.F.R. § 200.414. With the exception of recipients who have never received a negotiated indirect cost rate as described in 2 C.F.R. § 200.414(f), recipients must have an approved indirect cost rate agreement with their cognizant Federal agency to charge indirect costs to this award. A copy of the approved rate (a fully executed, agreement negotiated with the applicant's cognizant Federal agency) must be attached.

Cognizant Federal Agency	Description and Purpose	Computation	Cost
Cognizant Federal Agency for Management and Administration	Description and Purpose	Computation	Cost
Budget Category	Federal Amount	Non-Federal Amount	Total
A. Personnel			
B. Personnel			
C. Travel			
D. Equipment	\$24,900	\$0	\$24,900
E. Supplies			
F. Consultants/Contracts			
G. Other			
H. Indirect Costs			
Total	\$24,900	\$0	\$24,900

Click to Proceed to IJ 2	Only 1 Project? Click to proceed to the Review Tab
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2021 Homeland Security Grant Program – Operation Stonegarden Grant Agreement - FINAL ACTION

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Memo 2021 Stonegarden Grant Agreement	6/17/2022	Cover Memo
📎	2021 Stonegarden Grant Agreement	6/17/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Marsha M. Adamkiewicz, Staff Accountant and Justin Westmiller, Emergency Management Director

Date: June 17, 2022

Re: 2021 Homeland Security Grant Program – Operation Stonegarden Grant Agreement

Attached you will find the 2021 Homeland Security Grant Program Operation Stonegarden grant agreement.

This grant award is in the amount of \$146,250.

St. Clair County has received the following Operation Stonegarden grants in the past:

2009 - \$407,541.96	2013 - \$159,315	2017 - \$93,000
2010 - \$235,556	2014 - \$46,504	2018 - \$250,000
2011 - \$166,295	2015 - \$100,708	2019 - \$273,000
2012 - \$164,730	2016 - \$104,207	2020 - \$277,875

These funds are to be used for patrolling the U.S. border areas. The municipalities involved include the St. Clair County Sheriff's Office, St. Clair County Sheriff Marine Patrol, City of Marysville, City of Marine City, City of Port Huron, Clay Township, and Michigan State Police.

These funds may be used for overtime wages and certain fringe benefits (FICA, Medicare, Unemployment, and Worker's Comp).

These funds are 100% Federal Funds with no local match required.

St. Clair County Accounting Office received the grant agreement package on June 16, 2022. The signed grant agreement and required documentation is due back to the State of MI July 15, 2022. We are requesting Final approval of the grant agreement at the July 7, 2022 Board of Commissioners Committee meeting.

Michigan State Police Emergency Management and Homeland Security Division				Grant Agreement	
FEDERAL AWARD IDENTIFICATION					
SUBRECIPIENT NAME County of St. Clair		GRANT NAME Homeland Security Grant Program		CFDA NUMBER 97.067	
SUBRECIPIENT IRS/VENDOR NUMBER 38-6006420		FEDERAL AWARD IDENTIFICATION NUMBER (FAIN) EMW-2021-SS-00011		FEDERAL AWARD DATE 09/01/2021	
SUBRECIPIENT DUNS NUMBER 069823615		SUBAWARD PERFORMANCE PERIOD FROM 09/01/2021 TO 07/31/2024			
RESEARCH & DEVELOPMENT N/A		Funding Federal Funds Obligated by this Action		Total \$146,250	
INDIRECT COST RATE None on file		Total Federal Funds Obligated to Subrecipient		\$146,250	
		Total Amount of Federal Award		\$146,250	
FEDERAL AWARD PROJECT DESCRIPTION Fiscal Year 2021 Homeland Security Grant Program, Operation Stonegarden					
DETAILS Operation Stonegarden provides funding to support enhanced cooperation and coordination among local, tribal, territorial, state, and federal law enforcement agencies in a joint mission to secure the United States borders along routes of ingress from international borders.					
FEDERAL AWARDDING AGENCY Federal Emergency Management Agency Grant Operations 245 Murray Lane – Building 410, SW Washington DC 20528-7000			PASS-THROUGH ENTITY (RECIPIENT) NAME Michigan State Police Emergency Management & Homeland Security Division P.O. Box 30634 Lansing, MI 48909		

State of Michigan
Fiscal Year 2021 Homeland Security Grant Program

Operation Stonegarden Grant Agreement

September 1, 2021 to July 31, 2024

CFDA Number: 97.067 Grant Number: EMW-2021-SS-00011

This Fiscal Year (FY) 2021 Homeland Security Grant Program Operation Stonegarden (HSGP-OPSG) grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (hereinafter called the Recipient), and the

COUNTY OF ST. CLAIR
(hereinafter called the Subrecipient)

I. Purpose

The FY 2021 HSGP-OPSG grant provides funding that must be used to increase operational capabilities of federal, state, local, tribal, and territorial law enforcement within United States border states and territories.

The success of HSGP-OPSG will be achieved through an integrated, layered approach to border security and targeted enforcement techniques and strategies. This includes fulfillment of specific roles and responsibilities, expectations for operations, and performance measures. Successful execution of these objectives will promote situational awareness among participating agencies and ensure a rapid, fluid response to emerging border security conditions.

HSGP-OPSG is intended to support border states and territories of the United States in accomplishing the following objectives:

- A. Increase capability to prevent, protect against, and respond to border security issues.
- B. Increase coordination and collaboration among federal, state, local, tribal, and territorial law enforcement agencies.
- C. Continue the distinct capability enhancements required for border security and border protection.
- D. Provide intelligence-based operations through United States Border Patrol (USBP) sector level experts to ensure safety and operational oversight of federal, state, local, tribal, and territorial law enforcement agencies participating in HSGP-OPSG operational activities.
- E. Support a request to any Governor to activate, deploy, or redeploy specialized national guard units/packages and/or elements of state law enforcement to increase or augment specialized/technical law enforcement elements operational activities.
- F. Continue to increase operational, material, and technological readiness of state, local, tribal, and territorial law enforcement agencies.

Allowable activities must comply with the FY 2021 Homeland Security Grant Program Notice of Funding Opportunity and the Federal Emergency Management Agency (FEMA) Preparedness Grants Manual, both located at <http://www.fema.gov/homeland-security-grant-program>, and must align to projects specifically approved in the Campaign Plan or Fragmentary Order.

II. Statutory Authority

Funding for the FY 2021 HSGP is authorized by Section 2002 of the Homeland Security Act of 2002, as amended (Public Law 107-296), (6 U.S.C. § 603).

Appropriation authority is provided by the *Department of Homeland Security Appropriations Act, 2021*, (Public Law No. 116-260).

The Subrecipient agrees to comply with all FY 2021 HSGP program requirements in accordance with the FY 2021 Homeland Security Grant Program Notice of Funding Opportunity and the FEMA Preparedness Grants Manual located at <http://www.fema.gov/homeland-security-grant-program>, the U.S. Department of Homeland Security (DHS) Standard Administrative Terms and Conditions located at <https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>, and the FY 2021 HSGP Agreement Articles Applicable to Subrecipients included with the grant agreement packet.

The Subrecipient shall also comply with the most recent version of:

- A. 2 CFR, Part 200 of the Code of Federal Regulations (CFR), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* located at <http://www.ecfr.gov>, select Title 2.
- B. FEMA Directive 108-1: Environmental Planning and Historic Preservation Responsibilities and Program Requirements

III. Award Amount and Restrictions

- A. The **County of St. Clair** is awarded **\$146,250** under the **FY 2021 HSGP-OPSG**.
- B. The FY 2021 HSGP-OPSG covers eligible costs from September 1, 2021, to July 31, 2024.
- C. The Subrecipient may only incur costs listed in the approved FY 2021 HSGP-OPSG Operations Order.
- D. For any activities involving construction, demolition, ground disturbance, or installations of equipment, an Environmental and Historic Preservation (EHP) review must be completed.

Any work started before receiving EHP approval will result in a non-compliance finding and not be eligible for federal funding

- E. The FY 2021 HSGP-OPSG grant is not intended as a hiring program. Applying funds toward hiring full-time or permanent sworn public safety officers is unallowable. Funding shall not be used to supplant inherent routine patrols and law enforcement operations or activities not directly related to providing enhanced coordination between local and federal law enforcement agencies. The OPSG subrecipients may use temporary or term appointments to augment law enforcement on the border.
- F. The Subrecipient is prohibited from obligating or expending funds provided through this award until each unique and specific county level or equivalent Operational Order/Fragmentary Operations Order budget has been reviewed and approved by FEMA.
- G. In the event DHS determines changes are necessary to the award document after an award has been made, including but not limited to, changes to period of performance or terms and conditions, Subrecipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Subrecipient acceptance of the changes to the award.

IV. Responsibilities of the Subrecipient

- A. **Grant funds must supplement, not supplant, state or local funds.** Federal funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. Subrecipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

- B. Refer to the FY 2021 Homeland Security Grant Program Notice of Funding Opportunity and the FEMA Preparedness Grants Manual located at <http://www.fema.gov/homeland-security-grant-program> for a detailed list of allowable costs and program activities under this grant.
- C. The subrecipient shall not use FY 2021 HSGP-OPSG funds to generate program income.
- D. In addition to this grant agreement, the Subrecipient shall complete, sign, and submit to the Recipient the following documents, which are incorporated by reference into this grant agreement:
 - 1. Subrecipient Risk Assessment Certification
 - 2. Standard Assurances
 - 3. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
 - 4. Audit Certification (EMD-053)
 - 5. Request for Taxpayer Identification Number and Certification (W-9)
 - 6. Other documents that may be required by federal or state officials
- E. The Subrecipient agrees to comply with all applicable federal and state regulations, including, but not limited to, the following:
 - 1. Make all purchases in accordance with federal, and local purchasing policies. The Federal Procurement Procedure citations are found at 2 CFR 200.318-326, and Appendix II; and are located at <http://www.ecfr.gov>.
 - 2. The Subrecipient is required to submit reports to the Recipient on the status of all projects and funding. Reporting must follow the format and schedule specified by the Recipient.
 - 3. Submit projects to the Recipient in the format specified by the Recipient prior to starting a project. Individual solution area costs must also be submitted to the Recipient for alignment and allowability evaluation prior to starting a project. All grant expenditures must meet DHS and Recipient grant guidelines, must directly support the approved FY 2021 HSGP-OPSG Operations Order, and must support at least one core capability from the National Preparedness Goal. Any project that proposes a change in scope of work during the grant performance period must be resubmitted to the Recipient for evaluation. Any funds spent on a project prior to receiving Recipient approval may be ineligible for reimbursement.
 - 4. Create and maintain an inventory of all equipment purchases in accordance with 2 CFR, Part 200.313 located at <http://www.ecfr.gov>. Every odd calendar year, the Subrecipient must prepare an equipment inventory list and conduct a physical inventory that is reconciled to that list by June 30. The Subrecipient must supply a copy of this inventory to the Michigan State Police, Emergency Management and Homeland Security Division, Audit Unit via email at loaders@michigan.gov or by mail to P.O. Box 30634, Lansing, Michigan 48909. The physical inventory must be submitted to the Audit Unit by July 31 of the same year the inventory is completed. An Equipment Tracking template is available to assist the Subrecipient in meeting these requirements. The template can be found on the MSP/EMHSD Grant Programs webpage at www.michigan.gov/emhsd or by emailing EMD_HSGP@michigan.gov.
 - 5. If the Subrecipient purchases equipment for a local governmental unit with FY 2021 HSGP-OPSG funds, the Subrecipient shall make the equipment available for pick-up by other local governmental units. This process needs to include legal transfer of the equipment to the designated local governmental units. At minimum, the Subrecipient should prepare documents, which, when signed, will indicate other designated local governmental units accept full legal and financial responsibility for the pieces of equipment.
 - 6. The Subrecipient agrees to prepare and submit reimbursement requests to the Recipient in a timely manner. Reimbursement requests must include all required supporting documentation, including proof

of payment. **All reimbursement requests must be submitted to the Recipient no later than 30 days after the end of the Subrecipient performance period identified in this grant agreement.**

7. Current forms and instructions are located at <http://www.michigan.gov/emhsd>, or can be requested by sending an email to EMD_HSGP@michigan.gov.
8. Comply with applicable financial and administrative requirements set forth in the current edition of 2 C.F.R., Part 200, including, but not limited to, the following provisions:
 - a. Account for receipts and expenditures, maintain adequate financial records, and refund expenditures disallowed by federal or state audit.
 - b. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit.
 - c. Retain all financial records, statistical records, supporting documents, and other pertinent materials for equipment purchases for three years after their disposition.
 - d. Non-federal organizations which expend \$750,000 or more in federal funds from all federal sources during their current fiscal year are required to have an audit performed in accordance with the Single Audit Act of 1984, as amended, and the requirements of the Government and Accountability Office's (GAO) Government Auditing Standards and Subpart F of 2 C.F.R., Part 200.
9. Comply with National Incident Management System (NIMS) requirements to be eligible to receive federal preparedness funds. NIMS information is available at <http://www.fema.gov/national-incident-management-system>. More information on complying with NIMS is available from the State NIMS Coordinator at www.michigan.gov/emhsd under Response and Recovery.
10. Subrecipients must carry out their programs and activities in a manner that respects and ensures the protection of civil rights for protected populations. These populations include but are not limited to individuals with disabilities and others with access and functional needs, individuals with limited English proficiency, and other diverse racial and ethnic populations, in accordance with Section 504 of the *Rehabilitation Act of 1973*, Title VI of the *Civil Rights Act of 1964*, and Executive Order 13347.
11. **Environmental and Historic Preservation Compliance.** The federal government is required to consider the effects on the environment and/or historic properties of any federally funded activities and programs, including grant-funded projects. The EHP process ensures that federally funded activities comply with federal EHP regulations, laws, and executive orders as applicable. The goal of these compliance requirements is to protect the nation's environmental, historic, and cultural resources. The Subrecipient shall not undertake any project having the potential to impact EHP resources without prior approval. **Any work started before receiving EHP approval will result in a non-compliance finding and not be eligible for federal funding.**
12. Comply with the *Davis-Bacon Act* (40 U.S.C. 3141 *et seq.*) for grant-funded construction projects. The Subrecipient must ensure that contractors or subcontractors for construction projects pay workers employed directly at the worksite no less than the prevailing wages and fringe benefits paid on projects of a similar character. Davis-Bacon wage determinations are published on the Wage Determinations Online website at <https://www.sam.gov>.
13. Comply with all reporting requirements, including special reporting, data collection, and evaluation requirements, as prescribed by law or program guidance.
14. Maintain a valid federally required unique identifier, either a Data Universal Numbering System (DUNS) number and/or Unique Entity ID (SAM) as instructed, during the performance period of this grant.
15. The Subrecipient must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. The Subrecipient also

agrees to require any subrecipients, contractors, successors, transferees, and assignees to acknowledge and agree to comply with these same provisions. Detailed information on record access provisions can be found in the *DHS Standard Administrative Terms and Conditions* located at <https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions>, specifically in the DHS Specific Acknowledgements and Assurances on page 1.

15. The following special conditions are associated with this HSGP-OPSG award:

- a. Construction and/or renovation costs are prohibited.
- b. Per the *Personnel Reimbursement for Intelligence Cooperation and Enhancement (PRICE) of Homeland Security Act of 2008 (Public Law 110-412)*, the Subrecipient is allowed to utilize up to 50% of their HSGP-OPSG funding for personnel related costs, which include overtime activities. At the request of the Recipient, FEMA waived the personnel cap up to 85% of the total award. An additional waiver is not required for personnel costs up to 85% of the Subrecipient-award. At the request of the Subrecipient, the Recipient may request a personnel cap waiver from FEMA for an amount greater than 85% for individual awards. All waiver decisions are at the discretion of the FEMA Administrator and are considered on a case-by-case basis.

V. Responsibilities of the Recipient

The Recipient, in accordance with the general purposes and objectives of this grant agreement, will:

- A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and submit required reports to the awarding federal agency.
- B. Provide direction and technical assistance to the Subrecipient.
- C. Provide to the Subrecipient any special report forms and reporting formats (templates) required for administration of the program.
- D. Reimburse the Subrecipient, in accordance with this grant agreement, based on appropriate documentation submitted by the Subrecipient.
- E. At its discretion, independently, or in conjunction with the federal awarding agency, conduct random on-site reviews of the Subrecipient(s).

VI. Reporting Procedures

The Subrecipient is required to submit reports to the Recipient on the status of all projects and funding. Reporting must follow the format and schedule specified by the Recipient. Current forms and instructions are located at <http://www.michigan.gov/emhsd>, or can be requested by sending an email to EMD_HSGP@michigan.gov.

Reporting on funding status is mandated by the federal government. Failure by the Subrecipient to fulfill reporting requirements, in compliance with federal grant rules, shall result in the suspension of grant funding until reports are received and may jeopardize future federal funding.

VII. Payment Procedures

The Subrecipient agrees to prepare and submit the Reimbursement Cover Sheet (EMD-054) with all required supporting documentation attached, including proof of payment. The Subrecipient will submit one Reimbursement Cover Sheet and related forms for each grant project, solution area, allocation type, and individual exercise. Reimbursement Cover Sheets must be filled out completely. Instructions are provided with each of the reimbursement forms. The Reimbursement Cover Sheet and other reimbursement forms can be found on the MSP/EMHSD website located at <http://www.michigan.gov/emhsd>. The Subrecipient will not be reimbursed for funds until all required signed documents and reimbursement documentation are received. All reimbursement requests must be submitted to the Recipient no later than 30 days after the end of the Subrecipient performance period identified in this grant agreement.

Drawdown of Funds in Advance. Up to 90 days prior to expenditure, the Subrecipient may request funds for purchases of \$10,000 or more. All of the following requirements must be met when obtaining advanced funds:

- A. The Subrecipient must submit advance requests with a copy of approved purchase orders and a copy of approved Alignment and Allowability Forms.
- B. The Subrecipient must place advanced funds in an interest-bearing account.
- C. The Subrecipient may keep interest up to \$500 per year (2 CFR, Part 200.305) for administrative expenses for all federal grants combined.
- D. The Subrecipient must notify the Recipient quarterly, in writing, of any interest earned over \$500.
- E. The Subrecipient must promptly, but at least quarterly, remit any interest earned over \$500 to: Michigan State Police, Emergency Management and Homeland Security Division, Grants and Financial Management Section, P.O. Box 30634, Lansing, Michigan 48909.
- F. The Subrecipient must liquidate each advance **by the date specified by the Recipient** (usually within 90 days).
- G. The Subrecipient must ensure all invoices and proof of payment documents are dated **after the date the advance was issued by the Recipient**.

VIII. Employment Matters

The Subrecipient shall comply with Title VI of the *Civil Rights Act of 1964*, as amended; Title VIII of the *Civil Rights Act of 1968*; Title IX of the *Education Amendments of 1972 (Equal Opportunity in Education Act)*; the *Age Discrimination Act of 1975*; Titles I, II and III of the *Americans with Disabilities Act of 1990*; the *Elliott-Larsen Civil Rights Act*, 1976 PA 453, as amended, MCL 37.2101 *et seq.*; the *Persons with Disabilities Civil Rights Act*, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subrecipient shall not discriminate against any employee or applicant for employment, to be employed in the performance of this grant agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Subrecipient agrees to include in every subcontract entered into for the performance of this grant agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of the grant agreement.

The Subrecipient shall ensure that no subcontractor, manufacturer, or supplier of the Subrecipient for projects related to this grant agreement appears on the Federal Excluded Parties List System located at <https://www.sam.gov>.

IX. Limitation of Liability

The Recipient and the Subrecipient to this grant agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

This is not to be construed as a waiver of governmental immunity for either party.

X. Third Parties

This grant agreement is not intended to make any person or entity not a party to this grant agreement, a third-party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

XI. Grant Agreement Period

This grant agreement is in full force and effect from September 1, 2021, to July 31, 2024. No costs eligible under this grant agreement shall be incurred before the starting date of this grant agreement, except with prior written approval. This grant agreement may be terminated by either party by giving 30 days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry out the terms of the grant agreement. Upon any such termination, the Subrecipient agrees to return to the Recipient any funds

not authorized for use, and the Recipient shall have no further obligation to reimburse the Subrecipient. Upon any such termination, the Subrecipient agrees to return to the Recipient any funds not authorized for use, and the Recipient shall have no further obligation to reimburse the Subrecipient.

XII. Entire Grant Agreement

This grant agreement is governed by the laws of the State of Michigan and supersedes all prior agreements, documents, and representations between the Recipient and the Subrecipient, whether expressed, implied, or oral. This grant agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the grant end date. No party to this grant agreement may assign this grant agreement or any of his/her/its rights, interest, or obligations hereunder without the prior consent of the other party. The Subrecipient agrees to inform the Recipient in writing immediately of any proposed changes of dates, budget, or services indicated in this grant agreement, as well as changes of address or personnel affecting this grant agreement. Changes in dates, budget, or services are subject to prior written approval of the Recipient. If any provision of this grant agreement shall be deemed void or unenforceable, the remainder of the grant agreement shall remain valid.

The Recipient may suspend or terminate grant funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

- A. Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
- B. Failure to comply with the requirements or statutory objectives of federal or state law.
- C. Failure to follow grant agreement requirements or special conditions.
- D. Proposal or implementation of substantial plan changes to the extent that, if originally submitted, the project would not have been approved for funding.
- E. Failure to submit required reports.
- F. Filing of a false certification in the application or other report or document.
- G. Failure to adequately manage, monitor or direct the grant funded activities of its subrecipients.

Before taking action, the Recipient will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

XIII. Business Integrity Clause

The Recipient may immediately cancel the grant without further liability to the Recipient or its employees if the Subrecipient, an officer of the Subrecipient, or an owner of a 25% or greater share of the Subrecipient is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including, but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of the Recipient, reflects on the Subrecipient's business integrity.

XIV. Freedom of Information Act (FOIA)

Much of the information submitted in the course of applying for funding under this program, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information, and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, each Subrecipient agency Freedom of Information Officer will need to determine what information is to be withheld on a case-by-case basis. The Subrecipient should be familiar with the regulations governing Protected Critical Infrastructure Information (6 CFR, Part 29) and Sensitive Security Information (49 CFR, Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

XV. Official Certification

For the Subrecipient

The individual or officer signing this grant agreement certifies by his or her signature that he or she is authorized to sign this grant agreement on behalf of the organization he or she represents. The Subrecipient agrees to complete all requirements specified in this grant agreement.

St. Clair County
Subrecipient Name

069823615
Subrecipient's DUNS Number

Jeffrey L. Bohm
Printed Name

Chairperson
Title

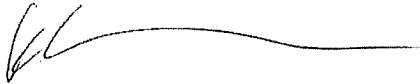
Signature

7-7-22
Date

For the Recipient (Michigan State Police, Emergency Management and Homeland Security Division)

Capt. Kevin Sweeney
Printed Name

Commander, Emergency Management
and Homeland Security Division
Title



Signature

3/25/2022
Date

FY 2023 Residential Substance Abuse Treatment Grant Application

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Memo RSAT grant application 2023	6/28/2022	Cover Memo
📎	RSAT app	6/28/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Marsha M. Adamkiewicz, Staff Accountant and Olivia DeMoss, RSAT Coordinator

Date: June 28, 2022

Re: FY 2023 Residential Substance Abuse Treatment grant application

Attached is the FY 2023 Residential Substance Abuse Treatment grant budget request. This grant is a Federal grant that is administered by the State of Michigan. The grant funds are used for residential substance abuse treatment for County residents.

The total budget request is \$263,572. The grant requires a 25% match of \$65,893. The Region 10 PIH, Sheriff's Jail Fund and the Sheriff's Commissary fund will pay the 25% local match. The Region 10 PIHP would pay \$38,188, the Jail would pay \$19,018 and the Commissary would pay \$8,687, of the cash match.

The County has been receiving these grants funds for over 10 years. The funding has been primarily spent on Phase I activities at the Intervention Center. When there are additional funds, they are spent on one time projects, such as officer training, computers, and resource library books. Phase I is the psycho-educational portion of the program.

The St. Clair County Sheriff's Office is requesting approval of the FY2023 Residential Substance Abuse Treatment grant application at the July 21, 2022 Board meeting.

Residential Substance Abuse Treatment Application - 23**Organization: St. Clair County Sheriff's Dept****00000003-St. Clair Co. Sheriff's D-23****Applicant and Project Information****Entity Name:** County of St. Clair**Implementing Agency:** St. Clair County Sheriff's Dept

Street Address: 1170 Michigan Road

City: Port Huron State: MI Zip: 48060

Phone: (810) 987-1700

SIGMA Information for the Applicant Agency:

*Vendor/Customer ID CV0048270

*Address ID 093

*Project Title St. Clair County
Residential Substance
Abuse Treatment

*Program Area Residential Substance Abuse Treatment

Start Date: 10/01/2021

End Date: 09/30/2022

*Population of geographic area served by this project: 159,419

***County(ies) in which the project will operate**

State Wide	Alcona	Alger	Allegan	Alpena
Antrim	Arenac	Baraga	Barry	Bay
Benzie	Berrien	Branch	Calhoun	Cass
Charlevoix	Cheboygan	Chippewa	Clare	Clinton
Crawford	Delta	Dickinson	Eaton	Emmet
Genesee	Gladwin	Gogebic	Grand Traverse	Gratiot
Hillsdale	Houghton	Huron	Ingham	Ionia
Iosco	Iron	Isabella	Jackson	Kalamazoo
Kalkaska	Kent	Keweenaw	Lake	Lapeer
Leelanau	Lenawee	Livingston	Luce	Mackinac
Macomb	Manistee	Marquette	Mason	Mecosta
Menominee	Midland	Missaukee	Monroe	Montcalm
Montmorency	Muskegon	Newaygo	Oakland	Oceana
Ogemaw	Ontonagon	Osceola	Oscoda	Otsego
Ottawa	Presque Isle	Roscommon	Saginaw	✓ St. Clair
St. Joseph	Sanilac	Schoolcraft	Shiawassee	Tuscola
Van Buren	Washtenaw	Wayne	Wexford	

NOTE: If the applicant agency has: 1) not registered a SAM Unique Entity ID with the System for Award Management (www.sam.gov), formerly known as Central Contractor Registration; 2) is not current with annual registration; or, 3) does not have documentation identifying that the registration is in process, then the application will not be considered.

*Federal Tax Identification Number: 38-6006420

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Applicant and Project Information

*SAM Unique Entity ID:

LDRRE6AP5KB3

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Federal Funding Disclosure

- *1) Did your jurisdiction receive direct Byrne Justice Assistance (BJA) formula grant funding **within the past three years** from the United States Department of Justice, Bureau of Justice Assistance?

Yes [] No [☒]

*Please explain, including:

- The amount of funding your jurisdiction was awarded and how the funds will be used .
- Why the funds you are requesting within this application were not considered to be funded with your direct BJA Grant.

- *2) Will the project you are applying for be supported by any other grant or foundation dollars (Federal, State or Private)?

Yes [] No [☒]

*Please explain:

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Political Districts

*U.S. Congressional District

State wide	District 1	District 2	District 3
District 4	District 5	District 6	District 7
District 8	District 9	✓ District 10	District 11
District 12	District 13	District 14	District 15

*State House District

State Wide	District 1	District 2	District 3
District 4	District 5	District 6	District 7
District 8	District 9	District 10	District 11
District 12	District 13	District 14	District 15
District 16	District 17	District 18	District 19
District 20	District 21	District 22	District 23
District 24	District 25	District 26	District 27
District 28	District 29	District 30	District 31
District 32	District 33	District 34	District 35
District 36	District 37	District 38	District 39
District 40	District 41	District 42	District 43
District 44	District 45	District 46	District 47
District 48	District 49	District 50	District 51
District 52	District 53	District 54	District 55
District 56	District 57	District 58	District 59
District 60	District 61	District 62	District 63
District 64	District 65	District 66	District 67
District 68	District 69	District 70	District 71
District 72	District 73	District 74	District 75
District 76	District 77	District 78	District 79
District 80	✓ District 81	District 82	District 83
District 84	District 85	District 86	District 87
District 88	District 89	District 90	District 91
District 92	District 93	District 94	District 95
District 96	District 97	District 98	District 99
District 100	District 101	District 102	District 103
District 104	District 105	District 106	District 107
District 108	District 109	District 110	

*State Senate District

State Wide	District 1	District 2	District 3
District 4	District 5	District 6	District 7
District 8	District 9	District 10	District 11
District 12	District 13	District 14	District 15
District 16	District 17	District 18	District 19

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Political Districts

District 20		District 21	District 22	District 23
District 24	✓	District 25	District 26	District 27
District 28		District 29	District 30	District 31
District 32		District 33	District 34	District 35
District 36		District 37	District 38	

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Grant Summary

***This brief summary will be used for a short description of your project and for press notification, should you be awarded a grant. Be sure your description accurately presents your project.**

St. Clair County proposes to provide an intensive cognitive behavioral treatment program addressing the substance use and criminal history of felony offenders while they are incarcerated . The three phases of the program include Intensive Education, Therapeutic Groups, and Re-Entry planning. A case manager will provide release planning and aftercare as a component of Re-Entry services.

Problem Statement

Please provide a clear description of the problem. Include local data that describes the size, nature, or scope of the problem. Include an explanation of the impact of the problem in your community and the local criminal justice system. Specific data from your jurisdiction is required.

St. Clair County has consistently documented that over 44% of all felony court cases involve drug or alcohol related offenses, and a substantial number of additional felony cases involve defendants who have substance abuse issues that contribute to their criminality. Evidence based practice dictates that reductions in recidivism, and improved jail utilization depend on differentiated treatment plans for offenders based on comprehensive assessment of needs. Previous documentation indicates that after RSAT, the recidivism rate was 19% significantly lower than the average (44%) for St. Clair County.

The St. Clair County Intervention Center (SCCIC) currently provides classified custody for 330-380 inmates daily, and of those approximately 58% are felony offenders. Within the sentenced felon group is a subgroup known as straddle cell offenders, those with sentencing guideline scores that would make them otherwise prison bound. 88% are sentenced to jail for 5-12 months, 72% have at least one prior felony conviction and 55% have a probation/parole status or are on bond at the time of arrest for the current felony. Straddle Cell offender's profile in St. Clair County strongly suggests they continue to be an appropriate target for intensive residential treatment programming.

The national rate of substance use disorders in the population is estimated to be one out of every 8 adults, projecting prevalence of individuals with substance use disorders is almost 20,000 county residents. We have continued to include the MAT option as part of the RSAT program, however the funding for MAT is targeted at opioid dependent inmates only.

There have been several inmates who received dual services from the RSAT case manager, MAT Peer Recovery Coach, and MAT Therapist inside the facility and when they are released into the community. Most recently, we have begun to include Michigan Department of Corrections contracted Circuit Court Probation/Parole Peer Recovery Coaches who have been working directly with our population. We are set to have them begin groups with those who qualify once a week while incarcerated with the goal of continuation of services once released into the community. Those whom are on Circuit Court Probation and Parole qualify for these services which makes our RSAT population appropriate to benefit from this service. Like the relationship with the RSAT case manager and MAT providers, this will also be a beneficial tool to provide our RSAT participants with dual services and supports.

Due to COVID-19 our population was initially reduced by 60%. Programming was suspended for a substantial amount of time throughout 2020-2021. Programming has been up and running throughout FY22 and will continue to run throughout FY23 despite some inmates having to be quarantined until they have shown a negative COVID test. Our facility has continued to remain open admitting new inmates into the facility, however law enforcement and the courts have continued looking for other options rather than incarceration in attempts to decrease the risk of being exposed to the virus. We have been able to increase our class sizes now but continue to ensure there is social distancing in the programs. To assist in fighting against COVID-19 our facility has partnered with the St. Clair County Health Department and has been offering the COVID-19 vaccine to employees and inmates on a regular basis. Taking these preventative measures has been able to demonstrate a decrease in positive COVID-19 cases inside of the facility.

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Problem Statement

Last year's application our average was about 300-350 inmates. Currently our population has increased from last year at a current average of 330-380 inmates at the Intervention Center. It appears our population continues to increase over time. There has also been an increase in RSAT participants. Going forward, we will continue to offer RSAT programming in the community as well as the Intervention Center. This allows the courts to have other options other than incarceration, less time given on a sentence, continuation of services with the same providers, curriculum, and participants.

Project Description

Provide a description of the project. The description must include the what are you proposing to do and how will you do it, why this proposal is necessary to address the problem, how this proposal will differ from what is currently being done, a definition of commitments, roles, and responsibilities of all partnerships and other agencies who will assist with this project, a Management plan or flowchart, and cost benefits of this project.

St. Clair County proposes to provide an intensive programming environment designed to target the substance abuse, criminal thinking and re-entry needs of the felony jail population. Eligible offenders will participate in a 3-phase program that includes intensive addiction education, intensive group therapy, cognitive behavioral therapy, groups addressing trauma and re-entry services to address the treatment and life skills deficits of the targeted offender in a multi-phase 90-day residential treatment program.

Services will be provided within the St. Clair County Intervention Center (SCCIC). Participants must demonstrate the ability to behave appropriately to be housed in general population, where programming is available. The Department of Corrections requires that Circuit Court Probation Officers complete the COMPAS Risk and Needs Assessment with defendants as part of the pre-sentence interview. The Probation Officer then uses the results to make recommendations for programming as part of the sentence. Previously, RSAT staff completed the COMPAS at intake, utilizing the results as part of the re-entry planning. Probation is now providing us with the COMPAS results at the time of sentencing, which our case manager utilizes to focus on the individual's needs for re-entry. In addition, when calibrated, the COMPAS will identify overall risk potential, criminal involvement, relationship and lifestyle issues and attitudes which enables the Case Manager to address those areas at the beginning of the program. The RSAT rules and policies are reviewed with each participant by the RSAT Case Manager and/or Project Director. The willingness to participate is determined at that time, and the onset of Phase I services are scheduled.

The 1st phase utilizes A New Direction, a cognitive-behavioral education curriculum developed by Hazelden Foundation. 1st phase uses three workbooks in this series: Co-Occurring Disorders, Criminal and Addictive Thinking, and Relapse Prevention. Second phase utilizes the Criminal Conduct and Substance Abuse Treatment: Strategies for Self-Improvement and Change, Pathways to Responsible Living: by Kenneth Wanberg.

First phase consists of 36 hours of didactic sessions, with assigned homework for the individual to complete prior to the next session. 1st phase is 3-4 weeks long, with the didactic sessions held 4 times a week. These sessions are facilitated by Prevention Specialists employed by I.M.P.A.C. T who was formerly named Center for Human Resources. Phase 1 is funded by this grant, with the local match provided by Region 10, the designated Coordinating Agency for Genesee, Lapeer, Sanilac and St. Clair County. All services provided are reported to and approved by the Coordinating Agency, and the Prevention Specialists are credentialed through Region 10 and Michigan Certification Board for Addiction Professionals (MCBAP).

As with Phase 1, homework is assigned after each group in Phase 2, including an autobiography of the participant's substance abuse history. Second phase consists of 18 three hour therapy groups, which is completed in 6-7 weeks at the Intervention Center. Phase 2 groups are facilitated by Master's Level Clinicians, employed by Catholic Charities of Southeast Michigan, another local provider credentialed by Region 10 and MCBAP. Phase 2 groups primarily utilize cognitive behavioral therapy, trauma informed care and Motivational Interviewing.

Project Description

3rd phase focuses on re-entry, and consists of developing a comprehensive aftercare plan, including referrals for outpatient counseling, ongoing medication assisted treatment, assistance with transportation, obtaining identification and recovery housing. The RSAT program has a case manager who works with participants, focusing on identifying specific needs for re-entry and linkage to community supports. At times, a residential rehab facility is recommended. Programs for substance abuse treatment must be licensed through the State of Michigan, and have a contract with Region 10. The case manager also provides supports while the individual is incarcerated, including preparation of resumes, applying for jobs online, mental health services, physical health referrals, educational resources and assisting in applying for public assistance/Medicaid and other benefits. Inmates also have access to the Spiritual Life programs, recovery support groups, mental health and medical services while incarcerated.

Relapse prevention is addressed initially in the first phase, with more emphasis in the second phase, and culminating with a relapse prevention plan developed with the 2nd phase therapist. The final phase focuses efforts on decreasing risk factors for recidivism and relapse to substance abuse and incarceration. Upon release from the program and incarceration, clients will have a detailed aftercare plan to be monitored and implemented with the support of court ordered supervision via the Probation Residential Program, Day Reporting, and Probation Department. Existing software available on the St. Clair County Network (Web COMPAS) will be used for assessments, case planning, and program evaluation. Participants identified during the course of their RSAT program as appropriate for further treatment services are referred to Region 10's Health Access line. When appropriate, participants are screened prior to their discharge from RSAT, and have an appointment scheduled with an outpatient Provider. We are able to initialize a medication assisted treatment (MAT) program, partnering with Sacred Heart to screen, educate and provide the first Vivitrol injection prior to release from the jail. Sacred Heart will also be providing peer support services that will arrange for continuing medication after release as well as outpatient counseling. MAT will be offered to all inmates at our facility, it is not funded through this grant. We have expanded our MAT options by offering suboxone and methadone.

We also utilize our County's recovering community, $\frac{3}{4}$ houses, $\frac{1}{2}$ way houses and churches. Many of these individuals volunteer to meet with inmates on a regular basis to provide support and assistance upon the inmate's release from custody. We have also implemented a new facility spiritual service through Reach the Forgotten Ministries which has had a positive impact on the inmates as well as staff. These services are all voluntary. Providers of therapeutic and educational substance abuse services to inmates are licensed to provide substance abuse prevention and treatment services and are credentialed by Region 10. The recovery housing agencies are also licensed under prevention requirements by Region 10. Region 10's program and practitioner registries are available at their Web Portal <http://www.spfsig.org/>. Service delivery is audited by Region 10, and Michigan Department of Corrections.

The Michigan Department of Corrections uses a combination of instant devices and reference laboratory services for urine testing all prisoners, parolees and probationers. The 31st Circuit Court Probation Department conducts random drug testing consistent with Department policy on RSAT participants who successfully complete the program and are released into community supervision. Urinalysis is also conducted within the Intervention Center when requested. While urinalysis is a part of the program, the funding is completely through Michigan Department of Corrections, and is not funded with this grant. May it be noted, their contracted Peer Recovery Coaches are also not funded through this grant.

Project Description

During FY 14, a specialized women's group addressing PTSD and Addiction to Trauma was developed for the female RSAT participants and two years later for them male participants. This group includes information on PTSD, group discussion for identifying the relationship between past trauma and unhealthy decisions, education on effective problem solving skills and developing individual crisis plans for dealing with situations when trauma becomes unmanageable. This group will continue at the same level in FY 23. Both are facilitated by Sacred Heart Rehabilitation Center, and use the "Seeking Safety" model.

The MAT program is funded through Region 10, with State Targeted Revenue (STR). The local recovery community and community churches in St. Clair County have been very active in providing in-jail support groups, as well as individual sessions addressing support and offering mentoring upon release for RSAT participants. A by-product has been that several RSAT participants have developed resources for continued support group involvement when they return to the community. The grant will fund the Case Manager salary and benefits, who meets individually with RSAT participants during 1st phase to assess needs, and throughout 2nd phase to develop an aftercare plan. Additional funding sources for St. Clair County RSAT are Region 10 SAPT and the Sheriff's Department. Several local agencies provide services within the Intervention Center, offering programs to benefit the participants in hopes that they will have more options when released. The Intervention Center provides GED tutoring and testing, High School Recovery credit, Parenting Skills, Family Planning, Skills for Effective Living, Anger Management, Drug and Alcohol Education, Alcohol Recovery Education, Spiritual Life Classes, Domestic Assault Intervention Program, Trauma Recovery Empowerment Model and various support groups. These groups are open to the inmates housed in general population, and are frequently required of RSAT participants when the Courts, Probation or individual requests them. The programs are funded with SAPT prevention funds managed by Region 10 or the Sheriff's Commissary fund. St. Clair CMH also provides mental health services to all inmates at the Intervention Center, and the RSAT staff is in daily contact with mental health and medical personnel in the facility.

Areas for development in FY 23 include:

1. Ensure continuation of funding in order to insure program availability and possible expansion of the model in the future.
2. Cooperation with MDOC in sharing a data system (COMPAS) with data available to Probation and RSAT staff, ensuring accurate and ongoing information of participants' progress throughout the system. This data will be used to facilitate outcome evaluation and follow up.
3. Assist with enrolling participants in the healthcare marketplace, and utilizing benefits to enhance their aftercare activities.
4. Providing medication assisted treatment (MAT), partnering with Sacred Heart rehabilitation for their medical, therapy and Peer Recovery Coaches, to provide MAT to eligible RSAT participants.
5. Provide assistance in re-entry planning, including Recovery Housing, outpatient referrals, relapse prevention, MAT in the community and provide monthly bus passes for eligible participants.

The costs benefits for St. Clair County have been realized in recent years, and are specifically measurable by the number of jail bed days saved when an individual receives early release from incarceration having completed the RSAT/programming requirements.

Typically, our savings for a year are between \$600,000 - \$800,000.

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Project Timeline

*First Quarter

The RSAT grant funds will support Phase I services with local match funding from Region 10. The annual cost of Phase 1 is \$144,000 (\$108,000 Grant/ \$36,000 Local). The costs will be in 12 month increments. The Trauma groups are also funded through this grant, with matching funds split between Region 10 and St. Clair County Sheriff's Department. The annual cost is \$17,500 (\$13,125 Grant / \$4,375 Local). Costs will be in 12 month increment.

The case manager cost and benefits total will be \$76,072. Wages \$52,609 (\$39,457 grant/\$13,152 match). Benefits \$23,463 (\$17,597 grant/\$5,866 match). Each quarter the cost will be \$19,018 (\$14,263 grant/\$4,755 match).

Other expenses includes travel to the RSAT conference \$4,000 (grant \$3,000/ \$1,000 match), supplies and materials \$20,000 (grant \$15,000/\$5,000 match) and transportation assistance \$2,000 (\$1,500 grant/\$500 match) which vary throughout the year.

*Second Quarter

The RSAT grant funds will support Phase I services with local match funding from Region 10. The annual cost of Phase 1 is \$144,000 (\$108,000 Grant/ \$36,000 Local). The costs will be in 12 month increments. The Trauma groups are also funded through this grant, with matching funds split between Region 10 and St. Clair County Sheriff's Department. The annual cost is \$17,500 (\$13,125 Grant / \$4,375 Local). Costs will be in 12 month increment.

The case manager cost and benefits total will be \$76,072. Wages \$52,609 (\$39,457 grant/\$13,152 match). Benefits \$23,463 (\$17,597 grant/\$5,866 match). Each quarter the cost will be \$19,018 (\$14,263 grant/\$4,755 match).

Other expenses includes travel to the RSAT conference \$4,000 (grant \$3,000/ \$1,000 match), supplies and materials \$20,000 (grant \$15,000/\$5,000 match) and transportation assistance \$2,000 (\$1,500 grant/\$500 match) which vary throughout the year.

*Third Quarter

The RSAT grant funds will support Phase I services with local match funding from Region 10. The annual cost of Phase 1 is \$144,000 (\$108,000 Grant/ \$36,000 Local). The costs will be in 12 month increments. The Trauma groups are also funded through this grant, with matching funds split between Region 10 and St. Clair County Sheriff's Department. The annual cost is \$17,500 (\$13,125 Grant / \$4,375 Local). Costs will be in 12 month increment.

The case manager cost and benefits total will be \$76,072. Wages \$52,609 (\$39,457 grant/\$13,152 match). Benefits \$23,463 (\$17,597 grant/\$5,866 match). Each quarter the cost will be \$19,018 (\$14,263 grant/\$4,755 match).

Other expenses includes travel to the RSAT conference \$4,000 (grant \$3,000/ \$1,000 match), supplies and materials \$20,000 (grant \$15,000/\$5,000 match) and transportation assistance \$2,000 (\$1,500 grant/\$500 match) which vary throughout the year.

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Project Timeline

*Fourth Quarter

The RSAT grant funds will support Phase I services with local match funding from Region 10. The annual cost of Phase 1 is \$144,000 (\$108,000 Grant/ \$36,000 Local). The costs will be in 12 month increments. The Trauma groups are also funded through this grant, with matching funds split between Region 10 and St. Clair County Sheriff's Department. The annual cost is \$17,500 (\$13,125 Grant / \$4,375 Local). Costs will be in 12 month increment.

The case manager cost and benefits total will be \$76,072. Wages \$52,609 (\$39,457 grant/\$13,152 match). Benefits \$23,463 (\$17,597 grant/\$5,866 match). Each quarter the cost will be \$19,018 (\$14,263 grant/\$4,755 match).

Other expenses includes travel to the RSAT conference \$4,000 (grant \$3,000/ \$1,000 match), supplies and materials \$20,000 (grant \$15,000/\$5,000 match) and transportation assistance \$2,000 (\$1,500 grant/\$500 match) which vary throughout the year.

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Anticipated Outcomes and Performance Measures: Provide RSAT services to inmates to begin recovery from substance use disorder

*Goal (100 character max):

Provide RSAT services to inmates to begin recovery from substance use disorder

*Performance Measures:

Number of admissions to RSAT services, including ancillary services. Number of participants receiving cognitive behavioral therapy, relapse prevention planning, cognitive skills training, job assistance, access to health care, trauma informed care, transportation assistance, and medication assisted treatment during their incarceration. Percentage of positive drug screens prior to admissions, and randomly while participating in treatment.

*Objective 1:

Maintain a 75% successful completion rate for the RSAT program. This shall demonstrate where at least 75% of the participants complete all requirements including a relapse prevention plan prior to release from incarceration and are successfully discharged from the program.

*Activity(ies):

Results based on completion of expected/outlined program requirements and completed the total number of discharges. Record keeping is completed by the case manager and then reviewed by the project director. Should there be significant changes in the number of successful completions, service providers, the case manager and Project Director will discuss and review to determine if changes are necessary to ensure we meet the objective.

Objective 2:

Provide individualized treatment services in the residential treatment program to inmates housed in general population at the St. Clair County Intervention Center.

Activity(ies):

Results based on completion of expected/outlined program requirements and completed the total number of discharges. Record keeping is completed by the case manager and then reviewed by the project director. Should there be significant changes in the number of successful completions, service providers, the case manager and Project Director will discuss and review to determine if changes are necessary to ensure we meet the objective.

Objective 3:

Determine if RSAT participants are misusing substances while in the RSAT program.

Activity(ies):

Provide random drug testing for participants enrolled in RSAT. Document testing results prior to admission and randomly while in treatment and when services are completed.

Objective 4:

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Anticipated Outcomes and Performance Measures: Provide RSAT services to inmates to begin recovery from substance use disorder

Activity(ies):

Objective 5:

Activity(ies):

Project Director

NAME Olivia DeMoss	TITLE Project Director
ADDRESS 1107 Michigan Road Port Huron Michigan-48060	
FAX NUMBER (810) 966-4306	EMAIL ADDRESS odemoss@stclaircounty.org

Financial Officer

NAME Ms. Dena Alderdyce	TITLE Accounting Manager
ADDRESS 200 Grand River Port Huron Michigan-48060	
AGENCY St. Clair County	PHONE NUMBER (810) 989-6905
FAX NUMBER	EMAIL ADDRESS dalderdyce@stclaircounty.org

Authorized Official

NAME Mr. Jeffrey Bohm	TITLE County Commissioner
ADDRESS 200 Grand River Avenue Port Huron Michigan-48060	
AGENCY St. Clair County	PHONE NUMBER (810) 989-6900
FAX NUMBER (810) 985-3463	EMAIL ADDRESS jbohms@stclaircounty.org

Budget Narrative

The Budget Narrative must thoroughly and clearly describe every category of expense listed in the budget. Proposed budgets must be complete, cost effective, and allowable (e.g., reasonable, allocable, and necessary for project activities). This narrative should include a full breakdown of costs, as well as an overview of how funds will be allocated across approved budget categories. Applicants should demonstrate in their budget narratives how they will maximize cost effectiveness of grant expenditures. Budget narratives should generally describe cost effectiveness in relation to potential alternatives and the goals of the project. For example, a budget narrative should detail why planned in-person meetings are necessary, or how technology and collaboration with outside organizations could be used to reduce costs, without compromising quality. The narrative should be mathematically sound and correspond with the information and figures provided in each budget category. The narrative should explain how the applicant estimated and calculated all costs, and how they are relevant to the completion of the proposed project. The narrative may include tables for clarification purposes but need not be in a spreadsheet format. As with the timeline, the Budget Narrative should be broken down by quarter.

Salary and Wages \$52,609

This is to pay a full time case manager to work with RSAT participants in assessing needs, determining eligibility, linking with community resources, liaison between participants and probation/courts, and addressing re-entry and aftercare needs. This individual has a bachelor's degree in Sociology, Psychology, or Criminal Justice. Local match is by the St. Clair County Sheriff's Office.

Fringe Benefits \$23,463

Fringe benefits include workman's compensation, FICA and unemployment insurance, medical insurance including dental and vision. Local match is by the St. Clair County Sheriff's Office.

Travel Expenses \$4,000

This fund is to pay travel expenses for one or two staff to attend the RSAT annual conference in FY 23. It is an estimated cost, should these expenses be significantly more or less, and an amendment will be done. Local match is through St. Clair County Sheriff's Office

Supplies and Materials \$20,000

We provide a Rehab Library to RSAT participants, which includes a wide variety of titles, including self-help, memoirs, and educational materials about addiction, behavioral health and physical health. This also includes a collection of DVD's used by various RSAT program facilitators in their groups. Additionally, we supply materials for participants including paper, folders, pencils and other office supplies for program participation and job searches.

Throughout the year, we replace books as necessary and purchase new publications that will enhance the books available. Also, the estimate includes 3-5 copies of each book. The DVD list changes as new choices become available, but we rarely need to replace due to damage. Office supplies are primarily to supply inmates with necessary tools for participating in RSAT and follow through with their recovery plans. Below is an estimate of costs for Supplies and Materials. Local match is from the St. Clair County Sheriff's Office.

Replacement cost per item total cost

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Budget Narrative

Books 10–20 titles (3-5 copies of each title)

\$2,000

New Purchase Costs 10 – 20 titles

\$3,000

(3-5 copies of each title)

\$ 5,000

RSAT Workbooks

4 Books per participant

(250 participants)

3 Phase 1 @ \$10 each

1 Phase 2 @ \$20

\$40

\$10,000

DVDs

n/a 25 - 35 titles

\$1,500

\$20 - \$50

\$ 1,500

Classroom supplies Staple-less staplers, pencil sharpeners, Pencils, file folders, envelopes, 3X5 cards, paper, and televisions

Varies

\$ 3,500

Contractual (Subcontracts) TOTAL: \$165,100.

Phase 1 of RSAT, intensive education, is provided by Prevention Specialists contracted with I.M.P.A.C.T, a licensed substance use disorder Prevention and Treatment program that contracts with Region 10, the Coordinating Agency for Substance Abuse in St. Clair County. Matching funds are provided by Region 10. Phase 1 is reimbursed at a unit rate, one unit = 15 minutes. The groups are 3 hours long (12 units) at \$30.00 per unit, or \$360.00 per group. The groups are provided four times a week for men and four times a week for women. One Prevention Specialist, employed by Center for Human Resources, facilitates 8 groups each week. The cost per week is \$2,880. This grant provides funding for Phase 1 groups for 50 weeks per fiscal year. The local match for this item is funded by Region 10. Cost: \$ 144,000.

A women's group entitled Coping with PTSD and the Addiction to Trauma is part of the curriculum of the RSAT program. This group is facilitated by a therapist (LMSW) from Sacred Heart Rehabilitation Center, and offered once a week on the women's pod in the jail. The group is reimbursed at a rate of \$175.00 per 90 minute group, with 50 groups conducted throughout the year. The local match will be provided by Region 10. Item Cost: \$8,750.

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Budget Narrative

In FY 17 we added the same group for men, at the same rate, and utilizing Sacred Heart staff. This group is called Men's PTSD, and the local match will be paid by St. Clair County Sheriff's Office. Item Cost: \$8,750.

Other Expenses \$2,000.

RSAT participants are provided with bus tickets and/or monthly bus passes when released from the jail to assist in attending Probation meetings, outpatient counseling, school, employment and employment searches. Bus passes are \$27.50 each, individual tickets are \$.80. During FY 23, we anticipate providing 44 monthly bus passes (\$1200.) and 1,000 individual tickets (\$800). Local match by St. Clair County Sheriff's Office.

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Salaries, Wages and Fringe Benefits: Full Time Case Manager Wages FY23

Are there Fringe Benefits expenses associated with this position? ☒ Yes ☐ No

Provide a specific description of this position (e.g., position title):
Full Time Case Manager Wages FY23

Grant Funds	Match Funds	Total
\$39,457	\$13,152	\$52,609

Comments:
10/01/2022-09/30/2023

Salaries and Wages, enter the FTE **or** Hours for this budget item:

FTE 1 OR Hours

Provide a specific description of the fringes associated with this position:
Full Time Case Manager Benefits FY23

Grant Funds	Match Funds	Total
\$17,597	\$5,866	\$23,463

Fringe Benefits, Check all that apply

FICA: ☒	Life Insurance: ☒
Dental Insurance: ☒	Unemployment Insurance: ☒
Vision Insurance: ☒	Work Compensation: ☒
Retirement: ☒	Hearing Insurance: ☐
Hospital Insurance: ☒	Other: ☐

Comments:
10/01/2022-09/30/2023

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Travel Expenses

	Grant Funds	Match Funds	Total
Other (describe)	\$3,000	\$1,000	\$4,000
Description:			
All expenses for RSAT conference			
		Total	\$4,000

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Supplies and Materials

Provide a specific description of this budget item:	Grant Funds	Match Funds	Total
Books for Rehab Library	\$3,750	\$1,250	\$5,000
RSAT Workbooks	\$7,500	\$2,500	\$10,000
DVDs	\$1,125	\$375	\$1,500
Office and Classroom Supplies	\$2,625	\$875	\$3,500
		Total	\$20,000

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Contractual (Subcontracts): Region 10

*Agency Type:

Nonprofit

*Name of Contractor:

Region 10

*Services:

RSAT Phase 1 Groups

*Does this include personnel?

Yes



No

If yes, enter FTE:

If yes, enter number of
positions:

*Address:

3111 Electric Ave. Suite A

*City:

Port Huron

*State:

Michigan

*Zip code:

48060

*Enter the dollar amount associated with the budget item.

Grant Funds

Match Funds

Total

\$108,000

\$36,000

\$144,000

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Contractual (Subcontracts): Region 10

*Agency Type:

Nonprofit

*Name of Contractor:

Region 10

*Services:

Women's Trauma Group

*Does this include personnel?

Yes



No

If yes, enter FTE:

If yes, enter number of
positions:

*Address:

3111 Electric Ave.

*City:

Port Huron

*State:

Michigan

*Zip code:

48060

*Enter the dollar amount associated with the budget item.

Grant Funds

Match Funds

Total

\$6,563

\$2,187

\$8,750

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Contractual (Subcontracts): Sacred Heart Rehabilitation Center

*Agency Type:

Nonprofit

*Name of Contractor:

Sacred Heart Rehabilitation Center

*Services:

Men's PTSD Group

*Does this include personnel?

Yes



No

If yes, enter FTE:

If yes, enter number of
positions:

*Address:

400 Stoddard Rd.

*City:

Memphis

*State:

Michigan

*Zip code:

48041

*Enter the dollar amount associated with the budget item.

Grant Funds

Match Funds

Total

\$6,563

\$2,187

\$8,750

Residential Substance Abuse Treatment Application - 23

Organization: St. Clair County Sheriff's Dept

00000003-St. Clair Co. Sheriff's D-23

Other Expenses

Provide a specific description of this budget item:	Grant Funds	Match Funds	Total
Monthly Bus Passes and Individugal Tickets	\$1,500	\$500	\$2,000
		Total	\$2,000

Residential Substance Abuse Treatment Application - 23**Organization: St. Clair County Sheriff's Dept****00000003-St. Clair Co. Sheriff's D-23****Budget Summary**

Line Item Titles	Grant Funds	Match Funds	Total
SALARIES & WAGES	\$39,457	\$13,152	\$52,609
Total FTE/Hours 1 / 0			
FRINGE BENEFITS	\$17,597	\$5,866	\$23,463
PERSONNEL TOTAL	\$57,054	\$19,018	\$76,072
TRAVEL	\$3,000	\$1,000	\$4,000
SUPPLIES & MATERIALS	\$15,000	\$5,000	\$20,000
CONTRACTUAL (Subcontracts/Subrecipients)	\$121,126	\$40,374	\$161,500
EQUIPMENT	\$0	\$0	\$0
OTHER EXPENSES	\$1,500	\$500	\$2,000
TOTAL	\$197,680	\$65,892	\$263,572
Match Percentage			25.00%

Contract Approval Request - Vigilant Solutions/Motorola Solutions

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Contract Approval Request - Vigilant Solutions/Motorola Solutions	6/29/2022	Cover Memo
📎	St. Clair County - 5 LPR trailers w discounts Quote	6/29/2022	Cover Memo



COUNTY OF ST. CLAIR
Purchasing Division



CONTRACT APPROVAL REQUEST

- ☒ NEW CONTRACT ☐ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS
- ☐ BIDS REQUIRED ☒ NO BIDS REQUIRED
☐ BIDS RECEIVED ☐ SINGLE SOURCE
☒ BOC POLICY COMPLIANCE ☐ CONTRACT EXTENSION
☐ REVIEWED BY CORP COUNSEL ☐ INCREASE WITHIN CPI-U
 ☐ VALUE LESS THAN THRESHOLD

VENDOR: Vigilant Solutions/Motorola Solutions

VALUE: \$247,503.74

TERM: One time purchase

CONTRACT TYPE: Equipment

SERVICE DESCRIPTION: Solar License Plate Readers

DEPARTMENT(S): Sheriff, All County LE partners based on need

COMMENTS: Pricing for this equipment is based on the State of Michigan MiDeal cooperative contract 190000001544. Funds for this equipment purchase will be from Operation Stonegarden grant; equipment maintenance will be the responsibility of participating units.

		Vigilant Solutions, LLC 1152 Stealth Street Livermore, California 94551 (P) 925-398-2079 (F) 925-398-2113			
Issued To:	St. Clair County Emergency Management Attention: Russ Decrease			Date:	05-05-22
Project Name:	St. Clair County Emergency Management - List Price 1 Message Board 300W 2 Camera LPR trailer			Quote ID:	DSP-0335-03

PROJECT QUOTATION

We at Vigilant Solutions, LLC are pleased to quote the following systems for the above referenced project:

5 Solar LPR Trailers

Quote based on eligible entity purchasing based of State of Michigan Contract

190000001544

2 - Message Board Trailers

3 - Radar Speed Trailers

Qty	Item #	Description
(2)	VSS-STD-MSG-VLT	Advanced 2-Camera LPR Trailer with Message Board - 300W Solar • Message Board Trailer chassis (71" x 48" Display) • ALPR install of (2) Vigilant LPR Cameras • Custom Aluminum Battery Box & Equipment Enclosure • Firstnet Capable Router / Modem • GPS/4G antenna • 360W Solar Panel • 4x 200 ah 24V Long Run Battery system w/ Victron Remote Monitoring • Touchscreen Display Control Unit • Certified Radar Included • Minimum 7-10 day run time (Dependent on geographical location and sunlight conditions) • 1-Year manufacturer's warranty (Warranty does not cover tires or batteries). • 60 Day Lead Time • Delivery Included • Custom Colors Available (Blue, Green, Orange) ◦ Add 30 days to lead time ◦ Optional 24V Lithium Upgrade Sold Separately ◦ Required Vigilant 2-Camera/Tablet Sold Separately
(3)	VSS-STD-SPD-VLT	Standard 2-Camera LPR Trailer - 300W panel • Speed Trailer chassis Metal Display • ALPR install of (2) Vigilant LPR Cameras • Custom Built Battery Box

		• Firstnet Capable 5G Router / Modem • GPS/4G antenna • 300W Solar Panel • 3x 200 ah 12V Battery system • Touchscreen • Display Control Unit • Certified Radar Included • Optional 12V Lithium Upgrade Sold Separately • Required Vigilant 2-Camera/Tablet Sold Separately • Two Lines of Messaging Included with Speed Sign • Minimum 5-7 day run time (Dependent on geographical location and sunlight conditions) • 1-Year manufacturer's warranty (Excludes tires and/or batteries). • 45-60 Day Lead Time • Delivery Included • Custom Colors Available (Blue, Green, Orange) ◦ Add 30 days to lead time
(5)	VT-TRL-2-55-L5F	25mm L5F Upfit Kit • • Qty=2 25mm lens package • Tablet Processing Unit and • 2 15ft L5F Cables • GPS/4G Antenna ◦ Trailer must include the following: • 12V Power System • Internal Mounting space for Tablet LPR Processing Unit • Suitable Mounting Location for LPR Cameras
(1)	VSBSCSVC-01	Vigilant LPR Basic Service Package for Hosted/Managed LPR Deployments • Managed/hosted server account services by Vigilant ◦ Includes access to all LEARN or Client Portal and CarDetector software updates • Priced per camera per year for up to 14 total camera units registered • Requires new/existing Enterprise Service Agreement (ESA)
(1)	SSUPLN-COM	Vigilant Start Up & Configuration of Hosted/Managed Server Account • New client account setup • Required for all hosted/managed client accounts
(5)	SSUPSYS-COM	Vigilant System Start Up & Commissioning of 'In Field' LPR system • Vigilant technician to visit customer site • Includes system start up, configuration and commissioning of LPR system • Includes CDM/CDF Training • Applies to mobile (1 System) and fixed (1 Camera) LPR systems
(1)	VSPTRNG	Vigilant End User Training • End user training for Vigilant products ◦ Covers all client purchased applications

		- o Includes classroom and field operation training • Vigilant certified technician to visit site and perform one training class
(1)	VSPTRVL-01	Vigilant Certified Partner Travel via Client Site Visit • Vigilant certified technician to visit client site • Includes all travel costs for onsite support services
(5)	VS-SHP-02	Vigilant Shipping Charges - Fixed or Comms • Applies to each fixed camera LPR System • Or Communication Box Purchased without LPR System • Shipping Method is FOB Shipping
(5)	VSS-24-LiPoUP-CW	Lithium 24VDC Upgrade for COLD WEATHER • • Upgrade to 4x 200 ah LiPo Batteries • Internal Heat Pad in Batteries for Cold Weather Environment Charging / Operation • Upgraded Lithium-Ion Smart Battery Charger • Upgraded Victron Lithium Charging System • Greatly Extended Run Time / Longevity • 5 Year Battery Warranty Included
Subtotal Price (Excluding sales tax)		\$391,180.86

Qty	Item #	Description
(1)	Discount	Michigan State Purchasing Contract - MA# 190000001544 Motorola %15
Subtotal Price (Excluding sales tax)		-\$58,677.12

Qty	Item #	Description
(1)	Discount	Customer Promotional Discount for grant purchase - Stonegarden
Subtotal Price (Excluding sales tax)		-\$85,000.00

Quote Notes:

1. All prices are quoted in USD and will remain firm and in effect for 60 days.
2. Returns or exchanges will incur a 15% restocking fee.
3. Orders requiring immediate shipment may be subject to a 15% QuickShip fee.
4. No permits, start-up, installation, and or service included in this proposal unless explicitly stated above.
5. All hardware components to have standard One (1) year hardware warranty.
6. This Quote is provided per our conversation & details given by you - not in accordance to any written specification.
7. This Quote does not include anything outside the above stated bill of materials.
8. Due to current supply chain, shipping date can not be guaranteed

Quoted by:
Daniel Ploesser - Regional Sales Manager - Central US - 314-691-6046 - daniel.ploesser@motorolasolutions.com

Subtotal Price	\$391,180.86
Total Discount	\$143,677.12
Total Price	\$247,503.74 (Excluding sales tax)

Aramark - Jail Food Service Addendum K

Summary:

ATTACHMENTS:

Description		Upload Date	Type
	Aramark	6/29/2022	Cover Memo



St. Clair County Sheriff's Office
Administration
1170 Michigan Road
Port Huron, MI 48060

810.987.1737 ofc
810.985.3214 fax

Memorandum

Date: June 28, 2022
To: Board of Commissioners
From: Sheriff Mat King/Tracy DeCaussin, Jail Administrator
REF: Aramark – Jail Food Service Addendum "K"

The attached Addendum "K" references some changes that have taken place and need to be updated accordingly.

1. A menu change that is adjusting the overall Price Per Meal in the facility. This adjustment will result in a cost saving to the facility.
2. A menu change that is still allowing for the appropriate inmate calorie count.
3. Going back and renaming an addendum that was accidentally named "II" Roman numeral two when it should have been "J".
4. Referencing a former price adjustment that was implemented during Covid when the inmate population dropped to a level that needed to be negotiated on the Price Per Meal table.

Addendum K to Operating Agreement

THIS ADDENDUM K is entered into this ____ day of _____ 2022 by and between **THE COUNTY OF ST. CLAIR, MICHIGAN, St. Clair County Sheriff's Department** ("County"), and **Aramark Correctional Services, LLC**, a Delaware limited liability company, with offices located at 2400 Market Street, Philadelphia, PA 19103 ("Aramark").

WHEREAS, the County and Aramark entered into an Agreement dated December 3, 2003, for the management of the food and commissary service operation at the St. Clair County Jail, as amended (the "Agreement"); and

WHEREAS, the parties desire to amend the provisions of the Agreement as follows, effective April 25, 2022 (the "Effective Date").

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below. Capitalized terms used but not defined in this Addendum have the meanings ascribed to such terms in the Agreement.

1. **Price Adjustment:** Both parties mutually agree that the price per meal charged to the County by Aramark shall be as set forth in **Attachment A** attached hereto. This price shall be effective from Effective Date through December 31, 2022 and shall supersede in all respects the price per meal set forth in any other prior agreements between the parties.
2. **Menu:** Effective April 25, 2022, the menu served at the Facility shall be a "Cold, Hot, Hot" menu, as more fully described in **Attachment B**, attached hereto.
3. **Renaming Addendum II:** Both parties mutually agree that "Addendum II" dated May 15, 2020, and attached hereto as **Attachment C** for reference only, is hereby amended and renamed "Addendum J".
4. **May 2020 Price Adjustment:** Both parties mutually agree that the price per meal charged to the County by Aramark for the period April 1, 2020 through May 30, 2021 is set forth in the email correspondence and sliding scale attached hereto as **Attachment D**, for reference only. The pricing was effective on during the period of April 1, 2020 through May 30, 2021.
5. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Addendum and continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum III to be signed by their duly authorized representatives the day and year first written above.

Aramark Correctional Services, LLC

St. Clair County, State of Michigan

By: _____
Michael Santoro
Vice President, Finance

By: _____

Attachment A – Revised Price Per Meal

**St. Clair County, MI
April 25, 2022 through December 31, 2022**

Inmate Population	Price Per Meal
0-150	Negotiate
151-175	\$2.185
176-200	\$1.987
201-225	\$1.838
226-250	\$1.721
251-275	\$1.628
276-300	\$1.550
301-325	\$1.487
326-350	\$1.434
351-375	\$1.424
376-400	\$1.348
401-425	\$1.313
426-450	\$1.283
451-475	\$1.255
476-500	\$1.229
501-525	\$1.204
526-550	\$1.182
551 and Above	Negotiate

Attachment B – Cold Breakfast Menu

ST. CLAIR COUNTY, MI

ADULT CHH Menu

Weekly Average of 2800 Calories Per Day



Week: 1

MONDAY

Meal Name: Breakfast

	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
Dry Cereal	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
T. Ham	3 oz	2 oz	1 oz	2 oz	2 oz	2 oz
Buttermilk Biscuits (160 2@)	130 cut	130 cut	130 cut	130 cut	130 cut	130 cut
Whipped Margarine	1/3 oz	1/3 oz	1/3 oz	1/3 oz	1/3 oz	1/3 oz
Sugar	2 packet	2 packet	2 packet	2 packet	2 packet	2 packet
Morning Beverage	1 cup	1 cup	1 cup	1 cup	1 cup	1 cup

Meal Name: Lunch

Taco-Mex Taco Filling (3 oz soy)	4 oz	4 oz	4 oz	4 oz	4 oz	4 oz
Hearty Vegetable Soup (1 1/2 cup veg)	1 cup	1 cup	1 cup	1 cup	1 cup	1 cup
Spicy Cheese Sauce	1 fl oz	1 fl oz	1 fl oz	1 fl oz	1 fl oz	1 fl oz
Spanish Rice LF	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
Shredded Cheese	1/2 cup	1/2 cup	1/2 cup	1/2 cup	1/2 cup	1/2 cup
Flour Tortilla (6")	2 each	2 each	2 each	2 each	2 each	2 each
Fruit (1/2 cup or 1/2 cup equivalent)	1 portion	1 portion	1 portion	1 portion	1 portion	1 portion
Fruit Drink w/ Vitamins B12, C, D, E & Calcium	1 cup	1 cup	1 cup	1 cup	1 cup	1 cup

Meal Name: Dinner

Meatballs (1/2 oz each)	6 each	6 each	6 each	6 each	6 each	6 each
Gravy	1/2 cup	1/2 cup	1/2 cup	1/2 cup	1/2 cup	1/2 cup
Noodles	1 cup	1 cup	1 cup	1 cup	1 cup	1 cup
Garden Salad	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup	1 1/2 cup
Salad Dressing LF	1/2 fl oz	1/2 fl oz	1/2 fl oz	1/2 fl oz	1/2 fl oz	1/2 fl oz
Enriched Bread	2 slices	2 slices	2 slices	2 slices	2 slices	2 slices
Whipped Margarine	1/3 oz	1/3 oz	1/3 oz	1/3 oz	1/3 oz	1/3 oz
Fresh Baked Cookie	1/3 oz	1/3 oz	1/3 oz	1/3 oz	1/3 oz	1/3 oz
Sweetened Tea	1 cup	1 cup	1 cup	1 cup	1 cup	1 cup

All entrees purchased fully cooked, within manufacturer tolerance specifications, are weight measurements prior to reheating. Casseroles and combination items made from scratch are based upon approximate cooked weight measurements. Weights on cookies, bread, rolls, and breadsticks made from mix or scratch are prior to baking. Pancakes made from mix or scratch are batter volume measurement prior to cooking. Side dishes are volume measurements. All combination dishes are made with soy unless otherwise indicated. All starches, vegetables, and cooked cereals are prepared with margarine unless indicated as LF (Low Fat). No pork is used unless item is named pork. Limitation cheese with calcium is used. *This item contains 125 mg calcium.

NUTRITION STATEMENT: This menu meets the nutritional guidelines of the American Correctional Association which are based upon the current DRI's for males and females 19 to 50 years as established by the Food and Nutrition Board of the Institute of Medicine, National Academy of Sciences. Adequate levels of protein, vitamin A, vitamin C, calcium, and iron are included.

FLM QUARTERLY MENU REVIEW (initial/date) Q1

Q2

Q3

Q4

In accordance with ACA Standard (Ref. 5-AQ1-5C-04) (MANDATORY) Menu evaluations are conducted at least quarterly by food service supervisory staff to verify adherence to the established daily servings.

Attachment C – Addendum J (for reference only)

Addendum J to Operating Agreement

THIS ADDENDUM K is entered into this 15th day of May 2020 (the "Effective Date") by and between **THE COUNTY OF ST. CLAIR, MICHIGAN, St. Clair County Sheriffs Department** ("County"), and **Aramark Correctional Services, LLC**, a Delaware limited liability company, with offices located at 2400 Market Street, Philadelphia PA 19103 ("Aramark").

WHEREAS, the County and Aramark entered into an Agreement dated December 3, 2003, for the management of the food and commissary service operation at the St. Clair County Jail, as amended (the "Agreement"); and

WHEREAS, this Addendum pertains to food services only, as the commissary services were split from the Agreement into a separate agreement, dated January 18, 2018; and

WHEREAS, the parties desire to amend the provisions of the Agreement as follows, effective as of the Effective Date.

NOW, THEREFORE, in consideration of the foregoing and of the mutual promises in the Agreement and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as set forth below. Capitalized terms used but not defined in this Addendum have the meanings ascribed to such terms in the Agreement.

1. **Financial Commitment Revision:** Paragraph 3 in Addendum I to the Agreement, dated January 18, 2018 is hereby amended such that the following sentence is inserted after the first sentence:

"The Financial Commitment shall be disbursed and/or applied in increments as mutually agreed by the County and Aramark, and may include direct purchases of equipment or improvements to the Facility by Aramark, and/or disbursement of funds to the County for use directly in accordance with the terms of this Agreement."
2. **Financial Commitment Expenditure:** As of the Effective Date of this Addendum, the parties acknowledge and agree that Aramark has disbursed and/or applied \$44,040.08 of the total Financial Commitment contemplated herein.
3. Except as specifically set forth herein, all other terms and provisions of the Agreement shall remain unaffected by this Addendum and continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum J to be signed by their duly authorized representatives the day and year first written above.

Aramark Correctional Services, LLC

By:



Marie K. Acamis
Chief Financial Officer
6/4/2020

**St. Clair County
State of Michigan**

By:


Harry Hepking
Administrator/Controller

Attachment D (for reference only)

Revised Sliding Scale

St. Clair County, MI

Effective Date April 1, 2020

Inmate Population	Price Per Meal
150 or Under	TBN
151-175	\$2.225
176-200	\$2.027
201-225	\$1.878
226-250	\$1.761
251-275	\$1.668
276-300	\$1.590
301-325	\$1.527
326-350	\$1.474
351-375	\$1.428
376-400	\$1.388
401-425	\$1.353
426-450	\$1.323
451-475	\$1.295
476-500	\$1.269
501-525	\$1.244
526-550	\$1.222
551-575	\$1.203
576-600	\$1.185
601-625	\$1.167
626-650	\$1.152
651-675	\$1.131
676-700	\$1.123
701-726	\$1.111
726 or Above	TBN