



AGENDA

St. Clair County Board of Commissioners Ways and Means Committee

**Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060**

July 7, 2022 at 6:00 PM

-
- 1. Roll Call/Opening**
 - 2. Additions/Deletions/Changes to the Agenda**
 - A. Resolution 22-20 District Court Building Fund
 - 3. Citizens to be Heard**
 - 4. Updates**
 - 5. Conceptual Initiatives**
 - 6. Old Business**
 - 7. New Business**
 - A. Early Closure Request - Downtown Campus Offices - July 13, 2022 - FINAL ACTION
 - B. Court Manning Table Change Request
 - C. Friend of Court Manning Table Request - FINAL ACTION
 - D. Commissioner Beedon District 3 American Rescue Plan Project - Hunter Hospitality House
 - E. Commissioner Beedon District 3 American Rescue Plan Project - Port Huron Museums Fort Gratiot Post Hospital Restoration Project
 - F. Commissioner Beedon District 3 American Rescue Plan Project - SONS Outreach Program
 - G. Commissioner Beedon District 3 American Rescue Plan Project - SCC Community Services Coordinating Body/Dementia & Alzheimer's Resource Committee
 - H. Commissioner Vandebossche District 7 American Rescue Plan Project - Marine City Police Department - Cameras
 - I. Commissioner Baldwin District 2 American Rescue Plan Project - Sanborn Gratiot Memorial Home

Generator

- J. Commissioner Baldwin District 2 American Rescue Plan Project Community Foundation of St. Clair
County Bridge to Bay Trail

8. Other Ways and Means Matters

9. Information Only

10. Receive and File Packets

11. Adjournment

Committee Chair: David Rushing

Note: The County complies with the "Americans with Disabilities Act" and if auxiliary aids or services are required at the meeting for individuals with disabilities, please contact Administrator/Controller's Office, Suite 203, 200 Grand River Avenue, Port Huron, MI 48060, (810) 989-6900 three days prior to said meeting.

Resolution 22-20 District Court Building Fund

Summary:

ATTACHMENTS:

Description	Upload Date	Type
📎 Resolution 22-20 District Court Building Fund	7/6/2022	Cover Memo

RESOLUTION 22-20

AUTHORIZING THE ESTABLISHMENT OF A CAPITAL IMPROVEMENT FUND FOR
CAPITAL AND FACILITY NEEDS OF THE 72ND DISTRICT COURT

WHEREAS, the 72nd District Court has identified capital needs involving courtroom and office technology, equipment and fixtures both present and future that cannot be addressed by general fund budget requests to the Board of Commissioners because of the expense involved; and

WHEREAS, the present court facilities are not adequate to serve plaintiffs, defendants, attorneys, court visitors, personnel and to handle current and projected caseload storage requirements; and

WHEREAS, State law allows courts in coordination with funding agencies to use all or part of certain costs that are collected by the courts for capital expenditures, both building and equipment; and

WHEREAS, it is in the interest of the community and the criminal justice system of the County to provide a means to address the needs of the District Court by use of revenue produced by users of the Court rather than by the use of general tax revenue.

NOW, THEREFORE, BE IT RESOLVED that:

1. The County Administrator/Controller is hereby authorized to establish a court capital improvement fund for capital and facility needs of the 72nd District Court under the control and direction of the Chief Judge of the District Court and the Administrator of the District Court.
2. A portion of court costs authorized by law to be distributed to the County will be allocated to the fund monthly by a formula to be agreed upon by the County and the 72nd District Court.
3. This fund will be established forthwith, effective December 31, 2021 and will continue through December 31, 2023.

Dated: July 21, 2022

Reviewed and Approved as to Form by:

ST. CLAIR COUNTY
BOARD OF COMMISSIONERS

Gary A. Fletcher
County Corporation Counsel
1411 Third Street, Suite F
Port Huron, MI 48060

Early Closure Request - Downtown Campus Offices - July 13, 2022 - FINAL ACTION

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Early Closure Request - Downtown Campus Offices - July 13, 2022	6/15/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



KARRY A. HEPTING, CPA
Administrator/Controller

To: Board of Commissioners
CC: Chief Judge West
From: Karry A. Hepting
Date: July 7, 2022
Subject: Downtown Campus Closing Request - FINAL ACTION REQUESTED

Following discussions with Chief Judge West and the City of Port Huron, County Administration is recommending early closure of the downtown campus at 2:30 p.m. on Wednesday, 07/13/2022 due to street closures from the City of Port Huron for The Rotary Parade. The early closure at 2:30 p.m. would include the Courthouse, Public Defender's Office, Library and the Administration building.

Thank you for your consideration.

Court Manning Table Change Request

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Courts manning table change 6.28.22	6/28/2022	Cover Memo
📎	DBarbour Memo to Board Reclassification Probate Register to Director of Internal Court Operations and Probate Register June 2022	6/28/2022	Cover Memo
📎	Family-Probate-Circuit 2022	6/28/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



DENA ALDERDYCE
Finance Director

MEMO

To: Board of Commissioner's
From: Dena Alderdyce
Date: June 28, 2022
Re: Court manning table change

The Court Administrator is requesting to reclassify the Probate Register position into a Director of Internal Court Operations/Probate Register position. This new position would continue as the Probate Register of the County as well as oversee clerical staff in the probate, juvenile and public guardian offices.

Human Resources has reviewed the job description and placed the position at a wage range of III-HH (\$66,889-\$88,021).

Funding Proposal:

Remove Probate Register	(\$101,932)
Add Dir. Of Internal Court Ops/Probate Register	<u>\$120,323</u>
Increase in Cost for new position	\$ 18,391
20% of Cost from Child Care Fund (50% reimbursed)	\$ 24,065
80% of Cost from General Fund	<u>\$ 96,258</u>
Total Cost of New position	\$120,323
Reduction from General Fund	(\$ 5,674)
Increase to GF for Child Care Fund Approp (50%)	<u>\$ 12,033</u>
Net Increase in cost to General Fund	<u>\$ 6,359</u>

The Court Administrator is proposing to charge 20% of this positions wages and fringes to the Child Care fund. This would reduce the amount being paid from the General Fund Probate court budget by \$5,674, however, with the increase in cost of \$24,065 being paid from the Child Care fund, the county would need to increase their appropriation to the Child Care fund by \$12,033 (50% of \$24,065).

I would propose that the additional amount needed of \$6,359 come from the Board's contingency. This would leave the board's contingency amount at \$220,796.



COUNTY OF ST. CLAIR



MEMO

To: Board of Commissioners

From: Diane Barbour, Director of Human Resources

Date: June 6, 2022

Subject: Reclassification Request-Probate Register

☒ COMPLIANCE WITH HUMAN RESOURCE POLICIES

Background:

The Circuit Court Administrator, Mike McMillan, is requesting a reclassification of a full-time position from a Probate Register to Director of Internal Court Operations/Probate Register. The position will have increased responsibilities including the redistribution of supervising support staff in the Family Division, therefore, the need for an advanced skill supervisory set is necessary.

I completed a wage survey and placed the position at wage range III-HH (\$66,889-\$88,021).

External Comparables													
DEPARTMENT	PROPOSED TITLE	ALLEGAN	BERRIEN	CALHOUN	EATON	GRAND TRAVERSE	JACKSON	LENAW EE	LIVINGSTON	MONROE	MUSKEGON	SAGINAW	2022 COUNTIES AVERAGE BY DEPT/TITLE Average
Circuit Court	Probate Registrar/Director of Internal Court Operations		\$ 85,789		\$ 92,144	\$ 75,944	\$ 94,411					\$ 95,362	\$88,730.00
Proposed:	Based on Externals	III	HH	88,021									

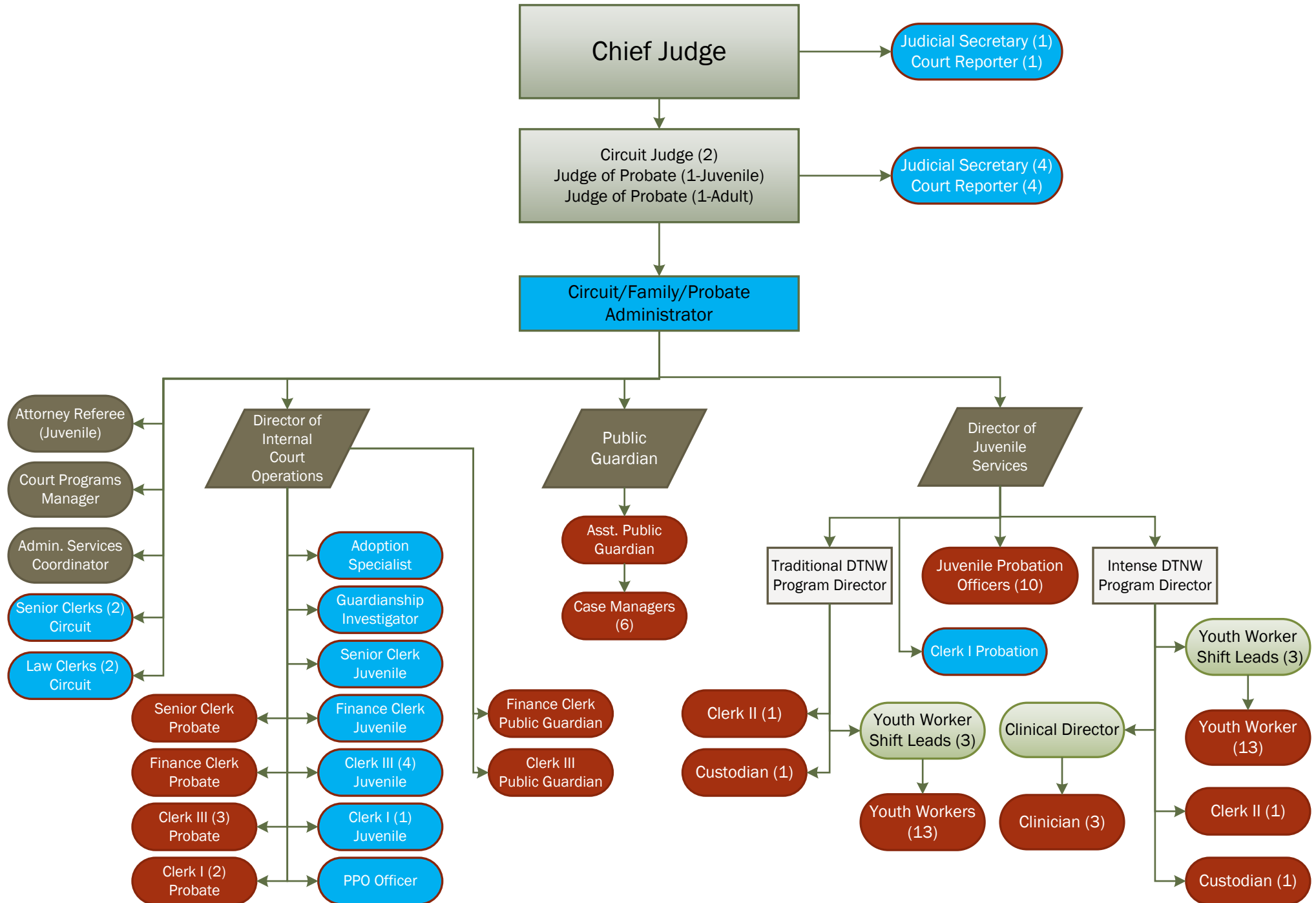
For this reason, I support the reclassification of the Probate Register to the Director of Internal Court Operations/Probate Register at a wage range of III-HH as demonstrated above.

The reclassified position will be a CANUE position.

Thank you,

Diane Barbour
Director-Human Resources

31st Circuit Court Family Division/Probate Court Organizational Chart



Friend of Court Manning Table Request - FINAL ACTION

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Friend of Court Manning Table Request	7/1/2022	Cover Memo
📎	Friend of Court manning table addition 6.28.22	6/29/2022	Cover Memo
📎	DBarbour Memo to Board Reclassification Friend of Court Investigator June 2022	6/29/2022	Cover Memo



ST. CLAIR COUNTY FRIEND OF THE COURT

31st Judicial Circuit
201 McMorran Blvd., Room 1600
Port Huron, Michigan 48060
Phone (810) 985-2285
www.stclaircounty.org/offices/foc

MEMO

To: St. Clair County, Board of Commissioners

From: Renaë Topolewski, Friend of the Court

Re: Friend of Court Manning Table

Date: June 28, 2022

The Friend of Court is requesting approval of a new position to its manning table, Friend of Court Investigator. Historically, the Friend of Court has outsourced parenting time assessments to local counseling agencies to perform a deeper look into any safety issues and help design a potential parenting plan for the family. Cases sent for an assessment are volatile, high risk/high need. Multiple barriers may contribute to this, including lack of bond between parent and child, safety issues, substance abuse, mental health disorders, domestic violence, and communication barriers. As a result, parents are unable to create a parenting plan that is best for their children. Due to staffing issues, by end of June, the local agency the Friend of Court partners with is unable to continue to accept referrals. We need an in-house employee perform this work. It will give more flexibility over the direction and control of the work, along with additional duties to be performed that will enhance public service.

A full-time Friend of Court Investigator (II-G) with salary and benefits at top of the pay scale is \$89,608. This expense would be at no cost to the county, as the Friend of Court will cover the expense through the Friend of Court's 215 fund.

I respectfully request for final action by the Board to add this new position to the Friend of Court manning table.



COUNTY OF ST. CLAIR



JOB DESCRIPTION

TITLE	<u>Friend of Court Investigator</u>		
DEPARTMENT	<u>Friend of Court</u>	UPDATED	<u>06/2022</u>
DIVISION	<u></u>	FLSA STATUS	<u></u>
BARGAINING UNIT	<u>CANUE</u>	WAGE RANGE	<u>II - G</u>

POSITION SUMMARY:

Under the general supervision of the Friend of Court and Direct Supervision of Early Intervention Coordinator/Mediator. Responsible for investigating family dynamics, analyzing information, and issuing written recommendations to the court on custody and parenting disputes utilizing child's best interest. Charged with finding solutions to preserve and improve family life through competent problem solving. Responsible for providing educational classes to families of divorce, separation, paternity and family support cases on how the family structure impacts dependent minor children. Assess cases for mediation or alternative dispute and coordinates with the court to resolve and refer cases when appropriate.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Schedule and conduct domestic relations parenting time assessments for cases referred by the court.
- Investigate, gather, analyze and produce written recommendations to the court, attorneys and clients on recommendations as it relates to parenting time schedules, locations, supervision, frequency, duration and/or any other parameters that would fall in a family parenting plan.
- Consult with the court, attorneys, clients, physicians, school officials, counselors, MDHHS, law enforcement agencies, or any other relevant parties to the case at hand to make informed recommendations to the court.
- Screen for domestic violence prior to conducting any form of alternative dispute or joint educational classes.
- Prepares memorandums and consent orders specifying the agreement reached through parties when achieved when working through family dynamics.
- Interviews families and child(ren) on cases to assess parenting time plans and goals.
- Assist families with reaching consent agreements on parenting time, custody and child support matters and ensuring orders enter consistent therewith.
- Resolves disputes in custody, parenting time or support as needed.
- Generates documents and correspondence, including composition, proofreading, and checking work for accuracy.
- Conducts educational classes on cases where parents would benefit from additional services.
- Provides information to the clients regarding the effect of overnight parenting time on child support as applied under the Michigan Child Support Formula.
- Collects income information from the parties when change in overnights occur.
- Testify in court on completed reports/recommendations, or as required.

- Assist families on parenting strategies and solutions.
- Work with and gain cooperation of court staff and other professionals.
- Diffuse confrontational clients and handle emotional situations.
- Conduct field investigations and/or home visits, as required.
- Work flexible hours, as required.
- Serve as a mandated reporter.
- Train other staff, if needed
- Perform related work as required.

SUPERVISION RECEIVED:

Duties are performed under the general supervision of the Friend of the Court and the direct supervision of Early Intervention Coordinator/Mediator.

EXPERIENCE, SKILLS, EDUCATION:

- Bachelor's Degree in social work, counseling, psychology, or related behavioral/social science is required.
- Preference given to those with a minimum two (2) years of experience in progressively responsible work in areas of social work, counseling, family therapy or related behavioral science field.
- Michigan Vehicle Operator's License.
- Knowledge of child development, family dynamics, the impact of divorce or separation on the family unit, and resources available in the local community to assist the family.
- Reasonable knowledge of the court system and procedures used in domestic relations matters;
- Reasonable knowledge of state law and court rules and the practices, policies and procedures of the Family Division and Friend of Court.
- Good communication skills and with ability to help separated parents reach long term agreements that are in the best interests of their children.
- Knowledge of community ethnic, economic and social norms in order to better communicate with separated parents.
- Familiarity with confidential information protection practices.
- Ability to work effectively with the general public, attorneys, other county departments and with other employees in a team setting.
- Demonstrated skills in Microsoft Office Programs, including Word, Excel and Outlook.
- Ability to answer routine and general inquiries, provide information or refer individuals as necessary.
- Ability to operate standard office equipment including typewriter, computer, fax, copier, printer, scanner, etc. with skill and accuracy.
- Knowledge of the organization's operations, functions and scope of authority.
- Ability to apply common sense understanding to carry out complex instructions furnished in written or oral form.
- Ability to obtain accurate information from clients through an interview process.
- Ability to manage sensitive issues independently and work under stressful conditions.
- Ability to think critically with a high level of organization and attention to detail.
- Comprehensive knowledge of departmental concepts, practices and procedures and the ability to apply them to difficult and/or unprecedented situations.

ESSENTIAL ABILITIES FOR ALL ST. CLAIR COUNTY JOB CLASSIFICATIONS;

- Ability to demonstrate predictable, reliable, and timely attendance.
- Ability to follow written and verbal directions and to complete assigned tasks on schedule.
- Ability to read, write & communicate in English and understand basic math.
- Ability to learn from directions, observations, and mistakes; and apply procedures using good judgement.
- Ability to work independently or part of a team; ability to interact appropriately with others.
- Ability to work with supervision, receiving instructions/feedback, coaching/counseling and/or action/discipline.
- Ability to be flexible and demonstrate patience and respect in difficult situations.

- Ability to effectively communicate and interact with diverse populations in both oral and written form.
- Ability to establish and maintain effective working relationships with County officials, employees, vendors and the general public.
- Ability to listen to and understand information and ideas presented through spoken words and sentences.
- Ability to read, interpret and apply procedures, rules, technical information, instructions and manuals.
- Ability to use discretion and maintain sensitive and confidential information.
- Adaptability to change in the work environment, managing competing demands and ability to deal with frequent changes, delays or unexpected events.
- Aptitude in performing mathematical calculations and checking figures, postings and documents for correct entry, mathematical accuracy and proper coding.
- Knowledge of principles and processes for providing customer and personal services. This includes customer needs assessment, meeting quality standards for services, and evaluation of customer satisfaction.
- Knowledge of the principles and processes for effective teamwork and represent the Department and the County in a positive professional manner.
- Knowledge of the structure and content of the English language including the meaning and spelling of words, rules of composition, and grammar.
- Proficient skills using Microsoft Office programs including, but not limited to: Word, Excel, Access, and Outlook required.

CONDITIONS OF EMPLOYMENT:

- Prior to starting employment, the candidate must complete a satisfactory background check. The background check is understood to encompass all forms of pre-employment screening, including but not limited to: federal background, drug screen, physical, criminal background, driving record, sex offender registry, education, training and licensing verification, employment history, credit check, and professional and personal references.
- Must possess a valid State of Michigan operator license and maintain this license throughout employment in this position.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job with or without accommodations. Reasonable accommodations will be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to:

- Speak to others to convey information effectively.
- Read, interpret and understand procedures, rules, technical information, instructions and manuals.
- Hear and understand information presented through spoken words and sentences.
- Specific vision requirement includes close vision, distance vision, color and depth perception.
- Use hands to operate a computer, handle materials and operate equipment.
- Push or pull carts, reach with hands and arms forward, above and below shoulder level.
- Lift, move or carry objects, equipment and supplies weighing up to 25 pounds.
- Sit, bend, stoop, crouch, crawl and kneel in an ergonomically correct manner.
- Stand and walk, climb stairs.
- Normal office hours are from 8:00 a.m. through 4:30 p.m. Evening hours may be required when teaching group classes or if required to travel to conduct field investigation.
- Works in office and classroom environment; travel to onsite inspection, as needed.
- The noise level in the work environment is moderate with many interruptions.

AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

It is the policy of St. Clair County not to discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, age, marital status, disability that does not prevent performing essential job functions or because he or she is a protected veteran. It is also the policy of St. Clair County to take affirmative action to employ and to advance in employment, all persons regardless of race, color, religion, sex, national origin, age, marital status, disability that does not prevent performing essential job functions or protected veteran status or other legally protected status, and to base all employment decisions only on valid job requirements. This policy shall apply to all employment actions, including but not limited to recruitment, hiring, upgrading, promotion, transfer, demotion, layoff, recall, termination, rates of pay or other forms of compensation and selection for training, including apprenticeship, at all levels of employment.

Disclaimer: The statements contained in this job description are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not to be construed as an exhaustive list of all job requirements or duties performed. The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



DENA ALDERDYCE
Finance Director

MEMO

To: Board of Commissioner's
From: Dena Alderdyce
Date: June 28, 2022
Re: Friend of Court manning table addition

The Friend of Court is requesting an addition to their manning table to add a "Friend of Court Investigator" position.

Prior to this request, the FOC had been contracting with Renewal Christian Counseling for family counseling services. The vendor has notified FOC that they are discontinuing services as of June 30, 2022. These services were paid for from the Family Counseling special revenue fund.

In order to fund this position it is being proposed to be paid from the 215 Friend of Court special revenue fund and an annual line item transfer of \$15,000 from the Family Counseling fund to the 215 FOC fund. No General Fund appropriation will be needed. The total cost of this position with full fringe benefits is \$89,608.

Also, a portion of the duties assigned to this position that are IV-D eligible will be reimbursed through the State of Michigan through the Cooperative Reimbursement Program grant funds.

Human Resources has reviewed the job description and recommends placing this position at a wage range II-G (\$46,995-\$61,843).

I recommend approval of the above manning table addition to the Friend of Courts budget.



COUNTY OF ST. CLAIR



MEMO

To: Board of Commissioners

From: Diane Barbour, Director of Human Resources

Date: June 29, 2022

Subject: New Position: Friend of Court Investigator

☒ COMPLIANCE WITH HUMAN RESOURCE POLICIES

Background:

The Friend of Court, Renae Topolewski, is requesting the addition of a full-time position for the Friend of Court department. The position, Friend of Court Investigator, is replacing essential services that were provided by an external vendor. The services included investigating domestic violence, child abuse and neglect and providing a recommendation to the Courts. The vendor has discontinued these services and other vendors are highly limited. These services are critical to the community and the best option would be to hire direct to the FOC staff.

I completed a wage survey and placed the position at wage range II-G (\$46,995-\$61,843).

DEPARTMENT	TITLE	BERRIEN	EATON	JACKSON	LIVINGSTON	Average
FOC	Investigator	\$ 63,851	\$ 56,950	\$ 68,525	\$ 62,131	\$ 62,864

For the reason above, I support the addition of the Friend of Court Investigator at a wage range of II-G as demonstrated above.

Thank you,

Diane Barbour
Director-Human Resources

Commissioner Beedon District 3 American Rescue Plan Project - Hunter Hospitality House

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Commissioner Beedon District 3 American Rescue Plan Project - Hunter Hospitality House	6/29/2022	Cover Memo
📎	HHH_Memo	6/29/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



DENA ALDERDYCE
Finance Director

MEMO

To: Board of Commissioner's
From: Dena Alderdyce
Date: June 29, 2022
Re: Commissioner District American Rescue Plan Project

The following ARPA project has been submitted, reviewed as an eligible project and is ready for approval.

Commissioner Beedon has requested to use \$38,180 to add air conditioning systems to two homes that are owned by the Hunter Hospitality House nonprofit entity. They are currently using window units in the two older homes. The new air systems will give guests at these homes a comfortable place to rest during their stay while their loved ones are at the hospital. Any ongoing annual maintenance and inspection costs will be paid by Hunter Hospitality House's annual operating budget.

The attached memo provides details of the project. The funds will be distributed on a reimbursement basis once the project is completed.



June 13, 2022

Dear Commissioner Beedon,

As you know, Hunter Hospitality House has three locations in Port Huron, offering free lodging and amenities to family members of patients receiving treatment, for those receiving out-patient treatment themselves such as cancer treatment or wound care, or for those needing lodging to stay near other local medical facilities such as hospice or rehab care. The newest location at 1015 Vanderburgh Place allows a family with children to stay close to a loved one in a single-family home.

While that house has central air conditioning, both of the other homes are approximately one hundred years old and have boilers that use hot water to keep them warm and comfortable during the colder months. Currently the only air conditioning option for guests are window units which are bulky, noisy, and expensive. Guests have been enduring these ineffective machines since we opened the houses; the Lincoln Ave home opening in 2011, and the 10th St house in 2013. Many of our guests are ill with cancer; some are pre-surgery for heart conditions; others are breastfeeding mothers, pumping milk between hospital visits; and all of them need the most comfortable conditions for resting in the midst of a stressful, medical crisis.

Last fall, Hunter Hospitality House requested a quote for adding air conditioning to the two largest homes, at 1010 Lincoln Ave next to McLaren Port Huron and at 2509 10th St next to Lake Huron Medical Center. Pete Cervini, the owner of Superior Heating and Cooling, came to both houses to thoroughly examine the situations to consider options that would offer comfortable temperatures throughout the year. The Daikin cooling system Mr. Cervini recommended allows minimal structural changes to these beautiful old homes, while saving a lot of expense per year at each home from the electric costs. Although the Board of Directors decided the expenses would be too much for HHH to spend after just purchasing the family house, this system would benefit the guests who stay at the houses, allowing them to control the temperature of their bedroom without the noise and physical intrusion of the stand-up air conditioning units currently throughout the houses.

When told HHH would be requesting support from St. Clair County, Mr. Cervini agreed to discount each installation in hopes of partnering with the county to assist Hunter Hospitality House. After his discounts, the Daikin cooling systems added to both houses would cost a total of **\$38,180**. You will find written estimates showing these discounts attached to this email. Investing in this upgrade would make an enormous impact to the guests who stay at HHH, allowing them to remain comfortable as they care for their loved ones or to be comfortable themselves as they receive treatment.

These air conditioning units are cost prohibitive for Hunter Hospitality House at this time due to the added expenses from the growth of the organization. Without the county's support for the project, it would remain on our wish list until another grant opportunity arose or the organization receives a large, unplanned gift. Should the county grant the funds requested, we would be able to absorb the costs of maintenance and inspections on the cooling systems through our annual fundraising efforts.

Thank you for your consideration in assisting Hunter Hospitality House with the purchase of the air conditioning systems, fully described in the attachments.

Sincerely,

Jeffrey L. Willard, Manager & Board President

1010 Lincoln Avenue 2509 10th Street 1015 Vanderburgh Place
Port Huron, MI 48060

Telephone: 810-824-3679 Email: hunterhospitalityhouse@gmail.com Website: hunterhospitalityhouse.com

Commissioner Beedon District 3 American Rescue Plan Project - Port Huron Museums Fort Gratiot Post Hospital Restoration Project

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Commissioner_3 ARPA Project PH Musem Hospital restoration	6/29/2022	Cover Memo
📎	ARPA Grant Form 2022 - FGH	6/29/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



DENA ALDERDYCE
Finance Director

MEMO

To: Board of Commissioner's
From: Dena Alderdyce
Date: June 29, 2022
Re: Commissioner District American Rescue Plan Project

The following ARPA project has been submitted, reviewed as an eligible project and is ready for approval.

Commissioner Beedon has requested to use \$69,000 for the Port Huron Museums Fort Gratiot Post Hospital restoration project. The project will consist of restoring the exterior of the hospital and installation of gutters as well as restoring the inside of the building for exhibits. The Fort Gratiot Light Station is visited by more than 20,000 visitors per year. This hospital is located near the Fort Gratiot Light station, so restoration of this Hospital building will provide additional sites for tourism.

The attached memo provides details of the project. The funds will be distributed on a reimbursement basis once the project is completed.



AMERICAN RESCUE PLAN ACT (ARPA) Application For District 2 Project Funding

Application must be completed in full to be considered. Attachments, brochures, or any other relevant materials may be included as part of the application packet.

Submit Electronically: jbaldwin@stclaircounty.org

Mail to Jorja Baldwin, Vice Chair, District 2, 3253 Riverside Drive, Port Huron, MI 48060

Drop off Attn: Jorja Baldwin, 200 Grand River Avenue, Port Huron, during business hours.

PROJECT/PROGRAM INFORMATION

1. Project/Program Name: FORT GRATIOT POST HOSPITAL RESTORATION
2. Community Served: Burtchville ☐ Fort Gratiot ☒ Port Huron Precinct: 1 ☐ 2 ☐ 3 ☐
3. Site Address: *if different from 5./applicable:* 2828 OMAR ST
4. Organization Name: PORT HURON MUSEUMS
5. Organization Address: 1115 SIXTH ST
6. Primary Contact: LAUREN NELSON
7. Title: PORT GRATIOT LIGHT STATION
SITE MANAGER Phone: (810) 982-0891 EXT 101
8. E-mail: LNELSON@PHMUSEUM.ORG
9. Total Project Cost: \$ 69,000 Requested: \$ 69,000
10. Project Description or Check Here if Attached ☒

FINISH EXTERIOR RESTORATION OF POST HOSPITAL +
ADD APPROPRIATE GUTTERS.

RESTORE INSIDE OF BUILDING TO PREPARE FOR
PROFESSIONAL, HIGH QUALITY EXHIBITS.

I understand and agree to all of the following: This is a reimbursement program; the funds must be obligated on or before December 31, 2024 and spent no later than December 31, 2026; if significant progress is not made on or before March 1, 2024, the funding may no longer be available for this project. If the project is awarded funding, I agree to notify the St. Clair County District 2 Commissioner and St. Clair County Administration immediately that it cannot or will no longer use the allocated funding. I understand that to be reimbursed, the St. Clair County *Request for Reimbursement* form will need to be completed and submitted with all attachments. I further understand that these funds are considered federal pass-through grant funds and do need to follow the federal grant guidelines under 2 CFR 200.


APPLICANT/ORGANIZATION AUTHORIZED REPRESENTATIVE SIGNATURE

5/18/2022
DATE

PROJECT/PROGRAM NAME: FORT GRATIOT POST HOSPITAL RESTORATION

PROGRAM/PROJECT APPROACH – include the following details, as applicable:

- A. Expected Start Date: JUNE 2022 Expected Completion Date: MAY 2023
- B. How many individuals/families have the potential to be served by this program/project?
THE FORT GRATIOT LIGHT STATION + POST HOSPITAL IS VISITED BY MORE THAN 20,000 VISITORS PER YEAR, BOTH LOCAL AND OUT OF TOWN.
- C. Identify any other organizations in St. Clair County addressing this need or ☒ not applicable
- D. List any collaboration with other agencies on this project or ☐ not applicable
*ST. CLAIR COUNTY PARKS - BECAUSE POST HOSPITAL IS ADJACENT TO COUNTY PARK - AND INCLUDED IN LIGHT STATION TOURS
*PORT HURON PARKS + REC - POST HOSPITAL IS LOCATED IN LIGHTHOUSE PARK
- E. List any other grant awards that will be used for this project or ☐ not applicable
*PENDING REQUEST EARMARKED FOR PROJECT
*ONE GRANT REQUEST SUBMITTED - AWAITING RESULTS
- F. If your grant request is not fully funded, will the project/program move forward? ☒ Yes ☐ No
- G. If this is for an existing program, how long has the program been in place? or ☐ not applicable
BUILDING MOVED TO LIGHTHOUSE PARK IN 2006, EXTERIOR RESTORATION DONE AS FUNDING ALLOWED.
- H. If existing, will the program continue without this funding? or ☐ not applicable
YES - THOUGH WITHOUT FUNDING, THE PROJECT WILL TAKE MUCH LONGER
- I. If the project be completed with one-time funding, will it require ongoing funding to maintain? or ☐ not applicable
YES. THE MUSEUM HAS A RESTRICTED FUND FOR THIS PROJECT. DONATIONS + OTHER FUNDRAISER PROCEEDS WILL GO TO PAY FOR THE CYCLICAL MAINTENANCE OF THE BUILDING
- J. What is the source of ongoing completion or maintenance funding? or ☐ not applicable
*DONATIONS
*SALES OF FUNDRAISER ITEMS
- K. For how many years is ongoing funding guaranteed? or ☐ not applicable
INDEFINITE

Commissioner Beedon District 3 American Rescue Plan Project - SONS Outreach Program

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Commissioner Beedon District 2 American Rescue Plan Project - SONS Outreach Program	6/29/2022	Cover Memo
📎	SONS ARP fund request	6/29/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



DENA ALDERDYCE
Finance Director

MEMO

To: Board of Commissioner's
From: Dena Alderdyce
Date: June 29, 2022
Re: Commissioner District American Rescue Plan Project

The following ARPA project has been submitted, reviewed as an eligible project and is ready for approval.

Commissioner Beedon has requested to use \$70,850 for the SONS Outreach program to purchase a truck and lawn care equipment to teach our community's at risk youth important job skills such as lawn care, landscaping and gardening, as well as auto care. This will give the youth a chance to develop healthy work habits under a workforce development program.

The attached memo provides details of the project. The funds will be distributed on a reimbursement basis once the project is completed.

Dear County Officials,

We are excited for the opportunity to impact our community's young people in a new and unique way. Your support will help us give many "at-risk" and typically marginalized youth a chance for developing healthy work habits, job skills, career exploration and community impact. The program will build off of the success we had during the last school year with our "Your Future Now" program. It was a hands on after- school program that exposed youth to opportunities in areas that included; welding, automotive, carpentry, plumbing and fashion design. This summer continuation will give the participants further experiences and the chance to earn a nice stipend. Your investment will let us move forward with helping them to be a part of our "Workforce Initiative Crew" doing landscaping, lawn care, gardening, wood working, painting, welding, auto care (Car washing and detailing).

The community will benefit from the program by having a more prepared workforce and from the ever growing opportunities the participants will render to low income seniors and areas of community blight. Your investment will also help SONS Outreach to care for the grounds on our property located at the triangle of Electric Avenue, 16th Street and Reid Streets. The property is home to our community flag football/soccer leagues and community events.

Kind Regards,

Tyrone C. Burrell

Tyrone C. Burrell

Executive Director, SONS Outreach

Project – SONS Outreach Workforce Development for teens/ Grounds & Facility Upkeep for SONS

Equipment Needed:

Truck	\$44,000
Trailer	\$2,700
Snowplow	\$6,000
ExMark S series Lawn Mower	\$9,000
2 conventional push mowers	\$750
2 gas powered leaf blowers, other tools	\$1,400
18 x 20 Steel shed	\$7,000
Project Total	\$70,850



Commissioner Beedon District 3 American Rescue Plan Project - SCC Community Services Coordinating Body/Dementia & Alzheimer's Resource Committee

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Commissioner Beedon District 3 American Rescue Plan Project - SCC Community Services Coordinating Body/Dementia & Alzheimer's Resource Committee	6/29/2022	Cover Memo
📎	Dementia Alz Updated 6_28_22	6/29/2022	Cover Memo
📎	JH Strategies Proposal	6/29/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



DENA ALDERDYCE
Finance Director

MEMO

To: Board of Commissioner's
From: Dena Alderdyce
Date: June 29, 2022
Re: Commissioner District American Rescue Plan Project

The following ARPA project has been submitted, reviewed as an eligible project and is ready for approval.

Commissioner Beedon has requested to use \$30,000 for the St. Clair County Community Services Coordinating Body/Dementia & Alzheimer's Resource Committee to create a website to help disseminate education materials, services and resources for families and care givers who are supporting those that have been diagnosed with Dementia or Alzheimer's disease. The respite grants will be used at local healthcare agencies that have staff educated in dementia care. These grants will help families that are learning how to care for their loved ones with this disease.

The attached memo provides details of the project. The funds will be distributed on a reimbursement basis as funds are expended under this program.



Total Allocation Request: \$30,000

Proposed Plan Budget Breakdown:

1. Web site/Social Media: \$10,000
2. Respite grants: \$20,000

Contact for more information: Debra Johnson, President, Dementia & Alzheimer's Resource Committee
djohnson@scccmh.org; 810-985-8900

About St. Clair County Community Services Coordinating Body/Dementia & Alzheimer's Resource Committee

The St. Clair County Community Services Coordinating Body (CSCB) Dementia and Alzheimer's Resource Committee (DARC) is a 501(c) and supports caregivers and those living with Dementia and Alzheimer's disease through awareness, education, respite care grants and resource referrals. There are 6.5 million Americans living with Alzheimer's disease in the United States. By 2050, this number is expected to double. SCCCMH is the lead agency overseeing the CSCB.

Grant funds are requested to hire a part-time Executive Director, create a web site, and provide respite grants.

Web site

JH Strategies, an end-to-end provider of digital marketing services, has provided a quote for \$10,000 to develop a DARC website and marketing campaign to help disseminate education, information and resources throughout the community.

Respite grants

DARC provides respite grants to primary caregivers in need of short-term relief. Grant funds will allow for additional respite grants to be provided to local families.

Residents of St. Clair County who are the primary caregiver of an individual with a form of dementia are able to apply for respite grant funds for use with local healthcare agencies who have staff educated in dementia care, including: Council on Aging Starpath Adult Day Services, Comfort Keepers, Life Skills Centers, Harbor Health Care, Senior Helpers, VNA, Rx Family Home Care Services and Visiting Angels. Currently, funds are available in amounts of up to \$1,000 per family per calendar year. With additional funds, we are hoping to increase this amount to \$1,500 per family per year. Applications are reviewed on a bi-monthly basis by DARC committee members.



Marketing Communications Development Proposal

March 29, 2022

Created by:
Justin Huffman
JH Strategies

Prepared for:
Dementia and Alzheimer's Resource Committee
Serving St. Clair County



Introduction

The purpose of this proposal is to give you a bit of information about JH Strategies and the various marketing services we offer, along with information and pricing for a custom marketing solution based on your needs. Based on your request for proposal, I feel like we are a good fit for one another and I'm excited for the opportunity to get to work helping you reach your marketing goals.

At the end of this document, you'll find a pricing table that includes the services from your Request for Proposal. If after reviewing our full list of services you feel like the items in the pricing table don't fit your needs appropriately, please let me know and I'll make any necessary changes.

Once you're happy with the services and prices for your custom marketing, communications and development solution, I will provide a contract for signature and we can go from there!

About Us

JH Strategies is a full-service marketing agency based in St. Clair, Michigan.

In today's business world, you need a partner who can help you take advantage of marketing opportunities across a variety of channels in real-time. JH Strategies combines a data-driven approach with knowledge gained from years in digital marketing to deliver outstanding results to our clients.

JH Strategies can take care of all of your marketing needs. From brand styling, website updates or web building, social media and Google Ads, professional photos and videos, to email newsletters and contact databases, we cover it all. We know how to fit all of these puzzle pieces in to one cohesive unit to make them work for you.

Who knows your brand better than you? We want to work with you to create something that truly fits your needs to help you grow. We want to understand your community completely and create something unique and beautiful, and at the same time, functions to reach your goals.

Our Services

JH Strategies is an end-to-end provider of digital marketing services. Whether you're looking for a turnkey managed strategy, an independent audit, or services specific to a short-term campaign, our experience and approach are sure to prove to be a valuable asset.

Our in-house services include:

Web Design & Development

Social Media

Search Engine Optimization

Digital IP Ads / Pay Per Click

Digital Content & Video

Marketing & Communications Collateral

Our Services



WEB DESIGN & DEVELOPMENT

Your website is the center of your digital presence. It's one of the few places on the internet where you can deliver your brand's message free of distortion or distraction. JH strategies web development services are perfect for brands at any stage.

Our team can help you build your brand's website from the ground up. We specialize in building websites that tell a unique brand story while meeting the expectations of today's most discerning consumers.

If your website is already built but isn't performing to expectations, we can perform a detailed audit and work with you to improve site architecture, design, and responsiveness.

JH Strategies developed a draft website page for the Dementia and Alzheimer's Committee to review. See attached document "DARC Homepage Draft".

Our Services

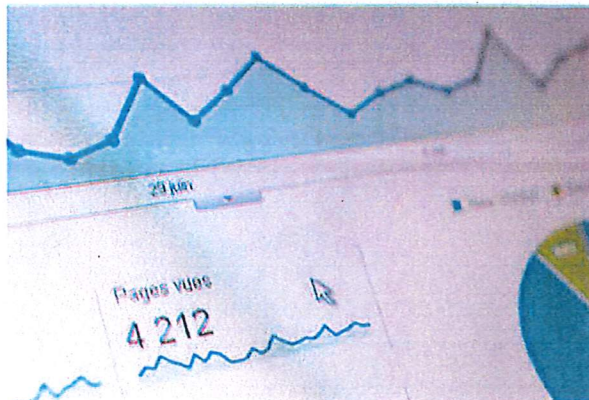


SOCIAL MEDIA

Social Media has changed how brands communicate with their audiences forever. Whether your business is a B2B or B2C brand, social media is a powerful way to build brand awareness, build a positive image, and drive lead generation. We specialize in strategic social media campaigns that focus on building and protecting a positive brand image, creating loyalty among fans, and driving new leads for your business. Our full suite of social media services includes:

- Social Strategy Development
- Social Media Consulting
- Social Media Advertising
- Community Engagement

Our data driven approach ensures that you understand the true ROI of your social media efforts, and our team works tirelessly to improve the return on your investment in social media.



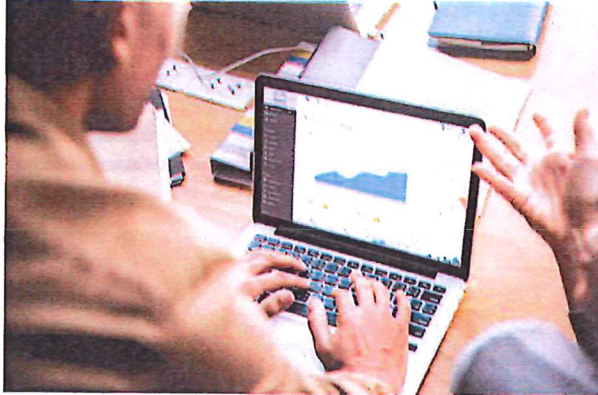
SEARCH ENGINE OPTIMIZATION

Billions of web browsing sessions begin with a search query every day. With more than a billion websites competing for the top spot in search results, it can be difficult to drive traffic to your site from search engines. At JH Strategies, we specialize in an innovative approach to SEO that uses white-hat tactics to put your website at the top of your target audience's searches. Our SEO services include:

- Keyword Research
- Technical SEO
- Full SEO Audits
- SEO Consulting

JH Strategies developed a social media post for the Dementia and Alzheimer's Committee to review. See attached document "DARC Draft Facebook Post".

Our Services



DIGITAL IP ADS/ PAY PER CLICK

More than 60% of website traffic starts with a search engine query. Pay-Per-Click (PPC) puts your brand at the top of search results for queries relevant to your brand and audience. This valuable advertising real estate can provide an immediate source of targeted traffic to your website, driving conversions and contributing to revenue growth. Our PPC services include:

- PPC Strategy Development
- PPC Research
- Campaign Setup
- Turnkey PPC Campaigns
- PPC Optimization

At JH Strategies, we have extensive experience leveraging PPC to drive growth for our clients. Our approach to PPC is data-driven, which allows us to deploy campaigns that focus on efficiency and constant improvement.

DIGITAL CONTENT & VIDEO

Content is the king of today's marketing environment. The most successful brands in the world have developed detailed content strategies that help them inspire, entertain, and educate their target audiences. At JH Strategies, we specialize in helping our clients plan, produce, and promote content that drives audience engagement and conversions. Our full suite of content services includes:

- Digital Content Strategy
- Content Production
- Video Production
- Graphic Design
- Multi-language Content

Whether you're producing blog posts, images, or videos, JH Strategies can be trusted to support your content marketing efforts.

JH Strategies developed a draft billboard for the Dementia and Alzheimer's Committee to review. See attached document "DARC Billboard Draft".

Your Unique Marketing Package

In this section, you'll find a pricing table that includes marketing services that I feel are appropriate based on our previous discussion.

The rates reflected below are for consulting/contracting services provided by JH Strategies, LLC, directly for the The Dementia and Alzheimer's Resource Committee of St. Clair County, a 501(c)(3) non-profit. Fees are based on DARC's specific requirements and are negotiable for specific circumstances. If you have any questions or comments about this rate sheet, please do not hesitate to contact me. I strive to provide high value, high quality work with low overhead.

Rates:

Service	Flat Rate	Example(s) Prepared
Digital Media Management	\$6,000	
<i>Website Development & Management</i>	-	See attached document "DARC Home Page Draft"
<i>Search Engine Optimization</i>	-	-
<i>Social Media Management</i>	-	See attached document "DARC Facebook Draft Post"
Marketing & Communications	\$4,000	
<i>Content Management</i>	-	
<i>Brand Consistency</i>	-	
<i>Campaigns & Fundraising</i>	-	See attached document "DARC Draft Billboard"
Total Investment	\$10,000	

You Are Not Alone

RESEARCH YOUR COURAGE

Be a Hero. Volunteer. Fundraise. Support the Alzheimer's Research Program. We're looking for people who want to make a difference in the lives of those who are living with Alzheimer's.

18,5
Be a Hero. Volunteer. Fundraise. Support the Alzheimer's Research Program.

5,500,000
Alzheimer's is the sixth leading cause of death in the United States.

About Our Committee

Chair	Vice Chair	Chair of the Research Program	Chair of the Fundraising Program
 Name Title	 Name Title	 Name Title	 Name Title

We Have the Power to Impact Our Future, and We're Doing Something About It

Alzheimer's is a disease that affects the brain, and it's a disease that's on the rise. It's a disease that's affecting more than 6 million people in the United States, and it's a disease that's affecting more than 18 million people worldwide. It's a disease that's affecting more than 18 million people worldwide, and it's a disease that's affecting more than 18 million people worldwide.

In The News

Alzheimer's Research Program



\$30,500 Raised To Support of Local Caregivers

The Alzheimer's Research Program is proud to announce that it has raised \$30,500 to support local caregivers. This money will be used to provide support and resources for caregivers who are caring for someone with Alzheimer's.



Upcoming Events

- 02**
Alzheimer's Research Program is proud to announce that it has raised \$30,500 to support local caregivers. This money will be used to provide support and resources for caregivers who are caring for someone with Alzheimer's.
- 06**
Alzheimer's Research Program is proud to announce that it has raised \$30,500 to support local caregivers. This money will be used to provide support and resources for caregivers who are caring for someone with Alzheimer's.
- 23**
Alzheimer's Research Program is proud to announce that it has raised \$30,500 to support local caregivers. This money will be used to provide support and resources for caregivers who are caring for someone with Alzheimer's.

VIEW THE FULL CALENDAR

Join Our Newsletter

Alzheimer's Research Program is proud to announce that it has raised \$30,500 to support local caregivers. This money will be used to provide support and resources for caregivers who are caring for someone with Alzheimer's.

Join Now

Our Partners & Sponsors

Partner	Sponsor	Partner	Sponsor
			

ALZHEIMER'S RESEARCH PROGRAM

Give Today

Get In Touch

There are 6.5 million Americans living with Alzheimer's disease in the United States. By 2050, this number is projected to rise to nearly 13.5 million. With your help, we can work to end this disease.



The Dementia & Alzheimer's
Resource Committee

6.5 MILLION

Americans are living with Alzheimer's disease

By 2050, this number is projected to rise to nearly

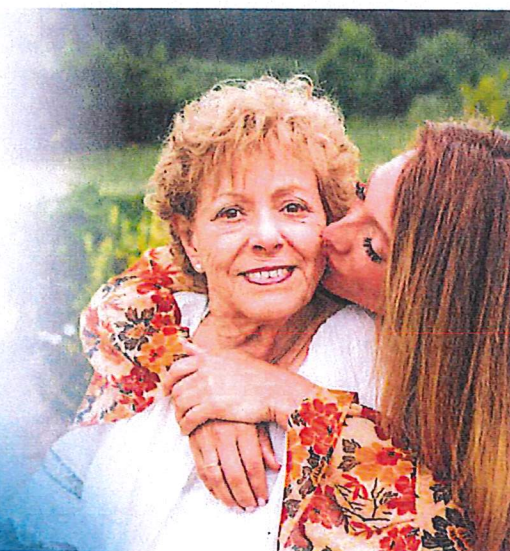
13.5 MILLION



The Dementia & Alzheimer's
Resource Committee

We're Here for you
Whenever. Wherever.

visit us: www.darcc.org
call us: (810) 990-9558



Commissioner Vandenbossche District 7 American Rescue Plan Project - Marine City Police Department - Cameras

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Commissioner Vandenbossche District 7 American		
📎	Rescue Plan Project - Marine City Police Department - Cameras	6/29/2022	Cover Memo
📎	MCPD_FLOCK Cameras	6/29/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



DENA ALDERDYCE
Finance Director

MEMO

To: Board of Commissioner's
From: Dena Alderdyce
Date: June 29, 2022
Re: Commissioner District American Rescue Plan Project

The following ARPA project has been submitted, reviewed as an eligible project and is ready for approval.

Commissioner Vandebossche has requested to use \$14,250 for the City of Marine City Police Department to purchase 5 FLOCK cameras plus installation. These cameras will be used for law enforcement purposes. Any ongoing annual maintenance or license fees will be paid for by the city.

The attached documents provide details of the project. The funds will be distributed on a reimbursement basis once the project is completed.



Marine City Police Department

James D. Heaslip
Chief of Police

375 S. Parker Street • Marine City, Michigan 48039
(810) 765-4040 • Fax (810) 765-4135

June 7, 2022

St. Clair County Commissioner Vandenbossche,

Thank you for the meet and greet on Thursday, June 2, 2022. I am most grateful for the financial assistance you have given us at the Marine City Police Department. These monies will be used for new technology in the way of FLOCK cameras. This system has been utilized by multiple Police Department's including Port Huron Police, St. Clair County Sheriff's Office, and Marysville Police Department.

This system is a single source purchase as I know of no other company that provides these features. The cost of one camera is \$2,500 annually with a one-time installation cost of \$350. My intentions are to obtain 5 cameras for the City. Total cost of this project is as follows:

Cameras - $\$2,500 \times 5 = \$12,500$

Installation - $\$350 \times 5 = \$1,750$

Total Cost - \$14,250

Additionally, I will fund the purchase and installation for 1 camera out of my drug forfeiture account.

My understanding is that we will fund this program initially with the intention of the County reimbursing the City for the amount of \$14,250.

If you should have any questions or concerns, please let me know.

Respectfully Submitted,

A handwritten signature in black ink that reads "James D. Heaslip". The signature is written in a cursive, flowing style.

James D. Heaslip
Chief of Police

" Police EXCELLENCE through COMMUNITY Partnership "
Marine City is an Equal Opportunity Provider

Commissioner Baldwin District 2 American Rescue Plan Project - Sanborn Gratiot Memorial Home Generator

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Commissioner Baldwin District 2 American Rescue Plan Project - Sanborn Gratiot Memorial Home Generator	6/29/2022	Cover Memo
📎	Jorja Baldwin_District 2 Project Funding Application_js.05.19.22	6/29/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



DENA ALDERDYCE
Finance Director

MEMO

To: Board of Commissioner's
From: Dena Alderdyce
Date: June 29, 2022
Re: Commissioner District American Rescue Plan Project

The following ARPA project has been submitted, reviewed as an eligible project and is ready for approval.

Commissioner Baldwin has requested to use \$67,000 for the Sanborn Gratiot Memorial Home to purchase an emergency backup generator. The generator would allow the home to run all services in the event of a power failure. Many residents rely on electrical medical devices and the facility also needs power to prepare meals for the residents as well. The home provides shelter to many low income seniors and homeless populations. Any ongoing maintenance or inspections will be the responsibility of the Sanborn Gratiot Memorial home with funds from their operating budget.

The attached documents provide details of the project. The funds will be distributed on a reimbursement basis once the project is completed.



2732 Cherry Street • Port Huron, MI 48060
Phone: 810.985.5631 • Fax: 810.985.5658 • Website: www.sanborngratiot.org • Email: sanborn@bwdh.org

May 19, 2022

Ms. Jorja Baldwin, Vice Chair
District 2
3253 Riverside Drive
Port Huron, MI 48060

Dear Ms. Baldwin:

Sanborn Gratiot Memorial Home is submitting an application for District 2 project funding under the American Rescue Plan Act (ARPA). We appreciate the opportunity to present this application.

The Sanborn Home has been serving seniors in St. Clair County for over 70 years and we are very proud of our quality services and our commitment to providing care to seniors regardless of their ability to pay the full cost of care.

If there are questions regarding this application, please contact me at 810-662-0957 or by email at baker@bwdh.org.

Sincerely,

Kathryn Baker
Community Services Division Director
Sanborn Gratiot Memorial Home

js

Encs.



AMERICAN RESCUE PLAN ACT (ARPA) Application For District 2 Project Funding

Application must be completed in full to be considered. Attachments, brochures, or any other relevant materials may be included as part of the application packet.

Submit Electronically: jbaldwin@stclaircounty.org

Mail to Jorja Baldwin, Vice Chair, District 2, 3253 Riverside Drive, Port Huron, MI 48060

Drop off Attn: Jorja Baldwin, 200 Grand River Avenue, Port Huron, during business hours.

PROJECT/PROGRAM INFORMATION

1. Project/Program Name: Watts Up! Sanborn Gratiot Memorial Home
2. Community Served: Burtchville ☐ Fort Gratiot ☐ Port Huron Precinct: 1 ☐ 2 ☐ 3 ☐
if different from 5./applicable:
3. Site Address: _____
4. Organization Name: Sanborn Gratiot Memorial Home
5. Organization Address: 2732 Cherry Street
6. Primary Contact: Kathryn Baker
7. Title: Community Services DD Phone: 810-388-1200
8. E-mail: baker@bwdh.org
9. Total Project Cost: \$67,000 Requested: \$67,000
10. Project Description or Check Here if Attached ☐

Sanborn Gratiot Memorial Home is a licensed Michigan home for the aged. Section 33.21335 of the Michigan Compiled Laws requires an emergency generator system in a home for the aged. Licensing has provided us a waiver to comply with this standard as we have an emergency plan when there is an interruption in the electricity.

The licensed home for the aged provides assisted living services for up to 32 seniors 55 and older. Many of these seniors are prescribed medical devices which require electricity to provide life sustaining measures. Some of the devices included, but not limited to are CPAP-continuous positive air pressure machines, oxygen, and updraft machines. In addition, the agencies medication documentation system, which includes prescriptions for the residents is electronic. In addition, the agency provides three meals and snacks daily for the residents on site, personal care, and laundry services. The heating system also requires electricity and to ensure the facility meets the minimum temperature standard required by the licensing rules.

Renting a generator for the home is not cost effective for the home and there are no current funds designated for this purpose. The generator would allow the home to run all services to the seniors without interruption.

I understand and agree to all the following: This is a reimbursement program; the funds must be obligated on or before December 31, 2024, and spent no later than December 31, 2026; if significant progress is not made on or before March 1, 2024, the funding may no longer be available for this project. If the project is awarded funding, I agree to notify the St. Clair County District 2 Commissioner and St. Clair County Administration immediately that it cannot or will no longer use the allocated funding. I understand that to be reimbursed, the St. Clair County *Request for Reimbursement* form will need to be completed and submitted with all attachments. I further understand that these funds are considered federal pass-through grant funds and do need to follow the federal grant guidelines under 2 CFR 200.



APPLICANT/ORGANIZATION AUTHORIZED REPRESENTATIVE SIGNATURE

5/19/2022

DATE

PROJECT/PROGRAM NAME: Watts Up! Sanborn Gratiot Memorial Home

PROGRAM/PROJECT APPROACH – include the following details, as applicable:

A. Expected Start Date: August 1, 2022 Expected Completion Date: August 31, 2022

B. How many individuals/families have the potential to be served by this program/project?

Thirty seniors who require assisted living services would benefit from this grant, including four homeless, at risk of being homeless or are in unsafe situations and ten low-income seniors.

C. Identify any other organizations in St. Clair County addressing this need or ☒ not applicable

No other home for the aged in St. Clair County addresses the housing need for low income or homeless seniors.

D. List any collaboration with other agencies on this project or ☒ not applicable

E. List any other grant awards that will be used for this project or ☒ not applicable

F. If your grant request is not fully funded, will the project/program move forward? ☐ Yes ☒ No

G. If this is for an existing program, how long has the program been in place? or ☐ not applicable

Sanborn Gratiot Memorial Home has provided senior services since 1944. Blue Water Developmental Housing Inc. partnered with Sanborn Gratiot Memorial Home starting in 2006 and collaborated with them to provide ten low-income beds for seniors with help from the United Way of St. Clair County and starting in 2013 two homeless beds were funded by the commission on aging with two more being funded in 2022.

H. If existing, will the program continue without this funding? or ☐ not applicable

The program will continue without the funding.

I. If the project be completed with one-time funding, will it require ongoing funding to maintain? or ☐ not applicable

No, the project will not require additional funding to maintain.

J. What is the source of ongoing completion or maintenance funding? or ☐ not applicable

The homes maintenance budget will provide for the maintenance of the generator.

K. For how many years is ongoing funding guaranteed? or ☒ not applicable

Proposal and Acceptance

Proposal Submitted from:

Ainsworth Electric Inc.



3200 Dove Rd., Suite A

Port Huron, MI 48060

810-984-5768 / 810-984-8856 fax

www.ainsworthelectric.com

Proposal Submitted to:

SANBORN GRATIOT MEMORIAL HOME

2732 CHERRY ST.

PORT HURON, MI 48060

TERMS	JOB NAME	ESTIMATE NUMBER	DATE
Upon Completion		2022-274	5/18/2022
Description			TOTAL QUOTE
SCOPE: SUPPLY AND INSTALL BACK UP GENERATOR SYSTEM			67,000.00
SUPPLY AND INSTALL ONE(1) NEW 130 KW GENERATOR SET TO BE LOCATED NEAR THE EXISTING SERVICE LOCATION.			
INCLUDES INSTALLATION OF 400 AMP SINGLE PHASE AUTOMATIC TRANSFER SWITCH. INCLUDES CEMENT PAD. INCLUDES GAS HOOK UP INCLUDES ALL NEEDED WIRING			
COMPLETE TIME, MATERIAL, AND PERMITS			
AINSWORTH ELECTRIC INC IS NOW OFFERING FINANCING **6 MONTHS SAME AS CASH!** CALL OUR OFFICE FOR MORE INFORMATION!! Ainsworth Electric Inc. is the areas ONLY ELITE full Service & Sales GENERAC Dealer. We offer 24/7 EMERGENCY generator service.			
ESTIMATE DOES NOT INCLUDE THE FOLLOWING: 1. GAS METER UPGRADE IF REQUIRED. 2. PERMITS (ELECTRICAL, MECHANICAL, BUILDING, ETC). 3. UNFORSEEN CONDITIONS			\$67,000.00

Acceptance of Proposal

Date: _____

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Commissioner Baldwin District 2 American Rescue Plan Project Community Foundation of St. Clair County
Bridge to Bay Trail

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Commissioner Baldwin District 2 American Rescue Plan Project Community Foundation of St. Clair County Bridge to Bay Trail	6/29/2022	Cover Memo
📎	ARPA request Community Foundation	6/29/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



DENA ALDERDYCE
Finance Director

MEMO

To: Board of Commissioner's
From: Dena Alderdyce
Date: June 29, 2022
Re: Commissioner District American Rescue Plan Project

The following ARPA project has been submitted, reviewed as an eligible project and is ready for approval.

Commissioner Baldwin has requested to use \$50,000 for the Community Foundation of St. Clair County to complete the remaining gaps in the Bridge to Bay Trail system. The portion of the trail that is being proposed would run along the south side of the Black River Canal to Gratiot Ave and then to the Campuses at Port Huron Northern and Holland Woods Middle School. A new pedestrian bridge would cross over the canal and lead into a new trail running through the Port Huron Northern campus. The trail systems have proven to promote tourism within our area.

The attached documents provide details of the project. The funds will be distributed on a reimbursement basis once the project is completed.



AMERICAN RESCUE PLAN ACT (ARPA) Application For District 2 Project Funding

Application must be completed in full to be considered. Attachments, brochures, or any other relevant materials may be included as part of the application packet.

Submit Electronically: jbaldwin@stclaircounty.org

Mail to Jorja Baldwin, Vice Chair, District 2, 3253 Riverside Drive, Port Huron, MI 48060
Drop off Attn: Jorja Baldwin, 200 Grand River Avenue, Port Huron, during business hours.

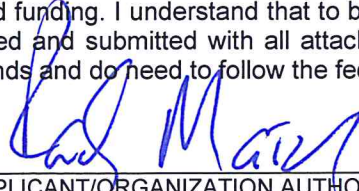
PROJECT/PROGRAM INFORMATION

1. Project/Program Name: Black River Canal & PHN Campus Trail Project
2. Community Served: Burtchville ☐ Fort Gratiot ☐ Port Huron Precinct: 1 ☒ 2 ☐ 3 ☐
3. Site Address: Black River Canal, going west of Gratiot Ave
if different from 5./applicable:
4. Organization Name: Community Foundation of St. Clair County
5. Organization Address: 500 Water Street, Port Huron
6. Primary Contact: Randy Maiers
7. Title: President Phone: 810-984-4761
8. E-mail: randy@stclairfoundation.org
9. Total Project Cost: \$ 1,389,414 Requested: \$ 50,000

10. Project Description or Check Here if Attached ☐

The Community Foundation is one of several regional partners working together to complete the remaining gaps in the Bridge to Bay Trail system, which runs from Lakeport down to Algonac. Phase One of this effort includes a significant new trail which would run along the south side of the Black River Canal, from Gratiot Avenue on the east side, all the way west to the campuses of Port Huron Northern and Holland Woods Middle School. A new pedestrian bridge would cross over the Canal and lead into a new trail running north through the PHN campus. This new canal and bridge project would provide a new physical connection to both schools, and the nearby homes and neighborhoods, which would now have a safe and direct trail to the parks along Gratiot Avenue.

I understand and agree to all of the following: This is a reimbursement program; the funds must be obligated on or before December 31, 2024 and spent no later than December 31, 2026; if significant progress is not made on or before March 1, 2024, the funding may no longer be available for this project. If the project is awarded funding, I agree to notify the St. Clair County District 2 Commissioner and St. Clair County Administration immediately that it cannot or will no longer use the allocated funding. I understand that to be reimbursed, the St. Clair County *Request for Reimbursement* form will need to be completed and submitted with all attachments. I further understand that these funds are considered federal pass-through grant funds and do need to follow the federal grant guidelines under 2 CFR 200.


APPLICANT/ORGANIZATION AUTHORIZED REPRESENTATIVE SIGNATURE

6-6-2022

DATE

PROJECT/PROGRAM NAME: Black River Canal & PHN Campus Trail Project

PROGRAM/PROJECT APPROACH – include the following details, as applicable:

- A. Expected Start Date: 8/1/2022 Expected Completion Date: 6/30/2023
- B. How many individuals/families have the potential to be served by this program/project?
Several hundred -- including those families living in the vicinity of both Holland Woods and Port Huron Northern
- C. Identify any other organizations in St. Clair County addressing this need or ☐ not applicable
The Foundation is working with multiple other organizations on this effort, including St. Clair County Parks & Rec, the City of Port Huron, Friends of the St. Clair River, Ralph C. Wilson Jr. Foundation and other private and public funders.
- D. List any collaboration with other agencies on this project or ☐ not applicable
see above
- E. List any other grant awards that will be used for this project or ☐ not applicable
Funding so far includes Community Foundation, City of Port Huron, DNR, Ralph C. Wilson Jr. Foundation
- F. If your grant request is not fully funded, will the project/program move forward? ☐ Yes ☐ No
Perhaps not. We are facing a shortfall of approximately \$600,000 in total
- G. If this is for an existing program, how long has the program been in place? or ☐ not applicable
This is a new component, or trail segment, to an existing trail network
- H. If existing, will the program continue without this funding? or ☐ not applicable
The trail effort will continue, but most likely without a new pedestrian path along the Canal and between the two campuses
- I. If the project be completed with one-time funding, will it require ongoing funding to maintain? or ☐ not applicable
Once completed, the trail will require modest maintenance
- J. What is the source of ongoing completion or maintenance funding? or ☐ not applicable
City of Port Huron and grant funding from the Community Foundation
- K. For how many years is ongoing funding guaranteed? or ☒ not applicable