



AGENDA

St. Clair County Board of Commissioners Human Services Committee

**Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060**

August 5, 2021 at 6:00 PM

-
- 1. Roll Call/Opening/Pledge of Allegiance**
 - 2. Additions/Deletions/Changes to the Agenda**
 - 3. Citizens to be Heard**
 - 4. Updates**
 - 5. Conceptual Initiatives**
 - 6. Old Business**
 - 7. New Business**
 - A. Library Board Reappointment
 - B. Patagonia Contactless Patient Experience Application
 - C. Veterans Affairs Board - Appointments
 - D. FY2022 County Veteran Service Fund Grant Application
 - 8. Other Human Services Matters**
 - 9. Information Only**
 - 10. Receive and File Packets**
 - 11. Adjournment**

Committee Chair: Lisa Beedon

Note: The County complies with the "Americans with Disabilities Act" and if auxiliary aids or services are

required at the meeting for individuals with disabilities, please contact Administrator/Controller's Office, Suite 203, 200 Grand River Avenue, Port Huron, MI 48060, (810) 989-6900 three days prior to said meeting.

Library Board Reappointment

Summary:

ATTACHMENTS:

Description		Upload Date	Type
	Library Board Reappointment	7/8/2021	Cover Memo
	Library Board Roster	7/8/2021	Cover Memo

222 Fraser Street
Yale, MI 48097

Commissioner Greg McConnell
108 S. Hunter St.
Capac, MI 48014
June 16, 2021

Dear Commissioner McConnell

My term as trustee of the St. Clair county Library will end in August. I would like to continue to serve St. Clair County as District 2 trustee for an additional 5 years.

Since joining the county board, I have: attended most meetings, attended special library events and Board workshops, been elected vice-chairperson, co-revised the Director's Evaluation document, compiled the Director's evaluations for two years, worked on the Millage Campaign, and attended Friends of Michigan Libraries Trustee Alliance Workshops and the 2020 virtual American Library Association convention.

I am very interested in remaining on the Library Board. I feel I know the library and the community and as you can see by my involvement in the library, I value the library and all it stands for: education, literacy, and the joy of reading.

Sincerely,

A handwritten signature in cursive script that reads "Arlene Marcetti".

Arlene Marcetti
810 304-0106

Boards and Commissions Committee Report

Library Board

Est. by Resolution 84-29

	<i>Position</i>	<i>Term</i>	<i>Expiration</i>
Mr. Dave Vandenbossche 214 South Belle River Ave. Marine City MI 48039 <i>Home Phone</i> (810) 459-2710 <i>Work Phone</i> (810) 989-6900 <i>Mobile Phone</i> <i>Email</i> dvandenbossche@stclaircounty.or	Alternate -BOC		
Mr. David C. Whipple 913 Dockside Dr. Port Huron MI 48060 <i>Home Phone</i> (810) 385-9794 <i>Work Phone</i> (810) 987-4111 <i>Mobile Phone</i> (810) 300-9005 <i>Email</i> dwhipple@porthuronlaw.com	District 1 Trustee	5 Years	8/26/2024
Ms. Arlene M. Marcetti 222 Fraser St. Yale MI 48097 <i>Home Phone</i> (810) 387-3559 <i>Work Phone</i> <i>Mobile Phone</i> (810) 304-0106 <i>Email</i> arlenemarcetti@yahoo.com	District 2	5 Years	8/26/2026 8/26/2024
Ms. Kathleen J. Wheelihan 14266 Imlay City Road Mussey MI 48014 <i>Home Phone</i> (810) 395-2107 <i>Work Phone</i> <i>Mobile Phone</i> <i>Email</i> kjwheelihan@myfrontiermail.com	District 3 Chairperson	5 Years	8/26/2022
Mr. Michael McCartan 709 N. Ninth St. Clair MI 48079 <i>Home Phone</i> (810) 329-4552 <i>Work Phone</i> <i>Mobile Phone</i> (810) 434-8107 <i>Email</i> mccartan1234@gmail.com	District 4	5 Years	8/26/2023

Library Board

Est. by Resolution 84-29

	<i>Position</i>	<i>Term</i>	<i>Expiration</i>
Mr. William M. Foster 6176 Urban Drive East China MI 48054 <i>Home Phone</i> (810) 765-8923 <i>Work Phone</i> <i>Mobile Phone</i> (810) 334-0777 <i>Email</i> w_foster_mi@comcast.net	District 5	5 Years	8/26/2025
Lisa M. Beedon 2877 Military St. Port Huron MI 49060 <i>Home Phone</i> (810) 683-9617 <i>Work Phone</i> (810) 989-6900 <i>Mobile Phone</i> <i>Email</i> lbeedon@stclaircounty.org	Represents BOC's		

Patagonia Contactless Patient Experience Application

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	memo	7/26/2021	Cover Memo
📎	Contract Approval Request - Patagonia Contactless App 2021	7/27/2021	Cover Memo
📎	Add on CPx	7/26/2021	Backup Material
📎	timeline	7/26/2021	Backup Material



ST. CLAIR COUNTY HEALTH DEPARTMENT

Our Community. Our Environment.

3415 28th Street Port Huron MI 48060

MEMORANDUM

ANNETTE MERCATANTE MD MPH
MEDICAL HEALTH OFFICER

GREG BROWN
ADMINISTRATOR

ADVISORY BOARD OF HEALTH

MARIE J. MULLER
CHAIRPERSON

JOHN F. JONES
VICE CHAIRPERSON

CHERYL SMITH
SECRETARY

ARNOLD KOONTZ

MONICA STANDEL

LISA BEEDON
COUNTY COMMISSIONER

Divisions

ADMINISTRATION
P 810.987.5300
F 810.985.2150

DENTAL CLINIC
P 810.984.5197
F 810.984.0747

EMERGENCY PREPAREDNESS
P 810.987.5300
F 810.987.0630

ENVIRONMENTAL HEALTH
P 810.987.5306
F 910.985.5533

HEALTH EDUCATION
P 810.987.5300
F 810.986.2150

NURSING DIVISION
P 810.987.5300
F 810.985.4487

TEEN HEALTH
P 810.987.1311
F 810.966.2898

WIC PROGRAM
P 810.987.8222
F 810.966.2898



www.scchealth.co

[f/scchdmi](https://www.facebook.com/scchdmi) | [t/scchdmi](https://twitter.com/scchdmi)

DATE: July 21, 2021

TO: St. Clair County Board of Commissioners

FROM: Greg Brown, Administrator

RE: Patagonia Contactless Patient Experience Application

Dear Commissioners:

St. Clair County Health Department (SCCHD) reached out to our Electronic Health Record system provider, Patagonia to inquire about their new Contactless Patient Experience Application (CPx). This application would allow our clients in multiple programs to make appointments, change appointments, check in, verify/upload insurance, view labs, and pay bills etc., all on their own device and/or on a tablet or kiosk at our department. This application would bring significant efficiencies to our department as well as an improved client experience.

Patagonia has invited our department to be a pilot agency for this new application. The Health Department would welcome this chance to work with Patagonia on this project. The initial cost of this application is \$20,000 with a \$200 per month subscription fee. Being a pilot partner SCCHD will still need to purchase the application, however, the initial set up fee will be divided among the five release phases over the next year. The monthly subscription does not begin until the initial product Phase one is live within SCCHD, currently September 2021.

The costs associated with the CPx application will be initially split between three Nursing programs including Personal Health, Teen Health, and Immunizations. Once the application is complete, it may be used by an additional four programs. The costs are able to be absorbed in the three programs FY-21/FY-22 budgets.

SCCHD is respectfully asking for approval to enter into an agreement with Patagonia to purchase and pilot the CPx application.



COUNTY OF ST. CLAIR
Purchasing Division



CONTRACT APPROVAL REQUEST

- ☒ NEW CONTRACT ☐ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS
- ☐ BIDS REQUIRED ☐ NO BIDS REQUIRED
☐ BIDS RECEIVED ☒ SINGLE SOURCE
- ☒ BOC POLICY COMPLIANCE ☐ CONTRACT EXTENSION
☐ REVIEWED BY CORP COUNSEL ☐ INCREASE WITHIN CPI-U
 ☐ VALUE LESS THAN THRESHOLD
-

VENDOR: Patagonia Health

VALUE: \$20,000 one time; \$200/month subscription

TERM: Co-term with current Patagonia Health Agreement

CONTRACT TYPE: Additional application

SERVICE DESCRIPTION: Contactless Patient Experience Application

DEPARTMENT(S): Health

COMMENTS:

The St. Clair County Health Department has been approached for a pilot application development for contactless patient experience. The Health Department utilizes Patagonia for its electronic records management and this agreement will be supplemental to that contract.

Add-On Sales Agreement 2021

St. Clair County Health Department - MI

Executed Date:

Term: Co-term with current Sales Agreement of 9/28/2017

Contact: Greg Brown, Administrator - gbrown@hd.stclaircounty.org

810-987-5300

Patagonia Health Account Manager: Karen Khoury, Karen@PatagoniaHealth.com

919-200-6011

Additional Services:

Description	Initial Fees	Monthly Subscription
<i>Contactless Patient Experience App Pilot Partner</i>	*\$20,000	\$200.00

Terms:

All other areas of the current Sales Agreement remain unchanged, including Payment Schedule, Terms, and Conditions.

- *Initial Fees will be divided among the activation/go live of the 5 Phases in the CPx Roadmap timeline draft of July 2021, provided. It is understood that timelines can shift to be sooner or later, as the software development evolves for this project. It is agreed that regardless of the final timeline, all initial fees will be satisfied by the end of 12 contract months.

Invoiced in	Initial Fee Due
September 2021	\$4,000.00
December 2021	\$4,000.00
March 2022	\$4,000.00
June 2022	\$4,000.00
September 2022	\$4,000.00 or balance

- Subscription Fees
 - For annual subscription customers, a prorated invoice for the time left until your anniversary will be sent. Subscription fees to begin after initial training on CPx.



<http://www.patagoniahealth.com>

St. Clair County Health Department - MI

Signature: _____

Name:

Title:

Phone:

Email:

Date:

Patagonia Health, Inc.

Signature: _____

Name: Amos Slaymaker

Title: VP of Sales and Marketing

Phone: (919) 439-0964

Email: amos@patagoniahealth.com

Date:

INVOICING: Please send invoices to:

Contact Name: _____

Email Address: _____

Phone number: _____

Contactless Patient Experience - Roadmap

(Draft July 2021)

Appointments

- Appointments self-scheduling
- Upcoming Appointments
- Past Visits

eCheck-In

- Guided Wizard
- Capture Patient Info
- Capture Insurance Info
- Confirmation with QR Codes

Providers

- View/Manage Providers
- Schedule Appointments with Providers

Security

- Password Reset self-service
- Social Identity Integration
- Sign-up self-service
- Bulk Patient sign-up

Others

- Mobile Layout
- Dashboard
- Alerts

Billing

- Balance & Payments
- Recent/Past Payments
- Claims List & Details

Questionnaires & Consents

- Custom Questionnaires

Self-Service via Tablet

- Check-In
- Update Personal Info
- Update Insurance Info
- Complete Questionnaires & Consents
- Pay Balance & Visit Charges

Results & Assessments

- View Test Results
- View Assessments
- Ask Results Questions

Medications

- View/Update Medications Lists
- Request Refills

Health Summary

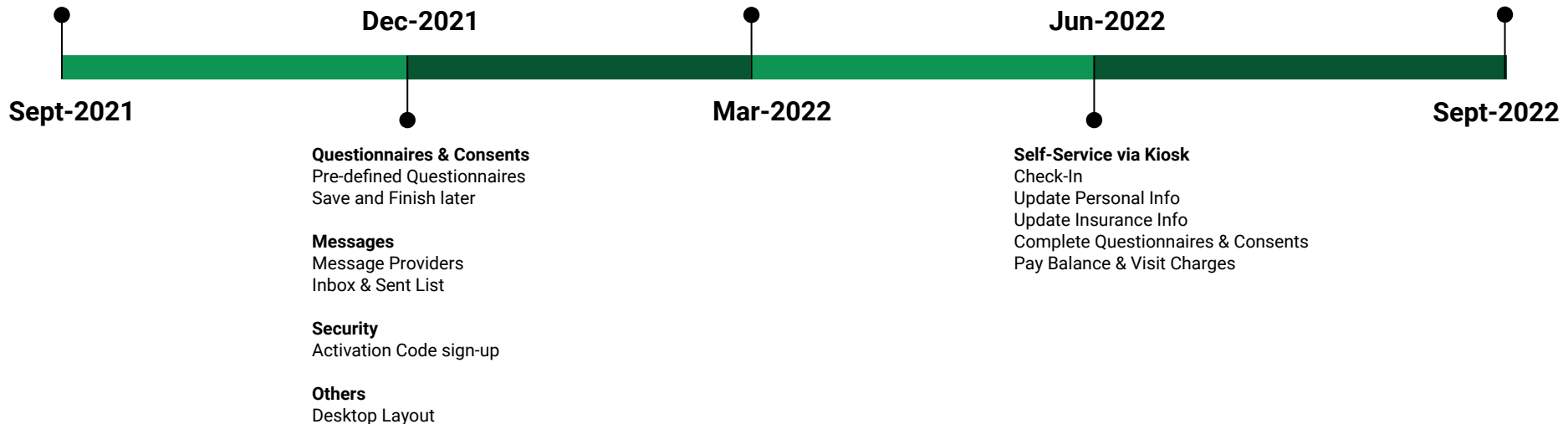
- View Allergies
- View Immunizations
- View Health Issues

Documents & Letters

- View Visit Records
- View/Upload Documents
- View Letters

Others

- View/Manage Dependent health



Veterans Affairs Board - Appointments

Summary:

ATTACHMENTS:

Description	Upload Date	Type
 Veterans Affairs Board Roster	7/27/2021	Cover Memo
 Scott J. Cordone application	7/27/2021	Cover Memo
 Michell Kantz Application	7/27/2021	Cover Memo
 Jeremy W. Watt application	7/27/2021	Cover Memo

Boards and Commissions Committee Report

Veterans Affairs Board

	<i>Position</i>	<i>Term</i>	<i>Expiration</i>
  Vacancy	Member	4 Years	12/31/2022
<i>Home Phone</i> <i>Work Phone</i> <i>Mobile Phone</i> <i>Email</i>			
  Vacancy	Member	4 Years	12/31/2024
<i>Home Phone</i> <i>Work Phone</i> <i>Mobile Phone</i> <i>Email</i>			
Mr. John Beebe 3038 Woodland Dr. Fort Gratiot MI 48059 <i>Home Phone</i> <i>Work Phone</i> <i>Mobile Phone</i> (810) 300-5037 <i>Email</i> sailingbbs@comcast.net	Member	4 Years	12/31/2021
Mr. Joseph Belli 4781 Hessen Rd. Casco MI 48064 <i>Home Phone</i> (586) 292-7933 <i>Work Phone</i> <i>Mobile Phone</i> (586) 292-7933 <i>Email</i> joebelli13@gmail.com	Member	4 Years	12/31/2024
Mr. Paul Mclvor 5 First St. Yale MI 48097 <i>Home Phone</i> (810) 387-2040 <i>Work Phone</i> <i>Mobile Phone</i> (810) 300-7277 <i>Email</i> paulandpatmclvor@yahoo.com	Member	4 Years	12/30/2023

Veterans Affairs Board

	<i>Position</i>	<i>Term</i>	<i>Expiration</i>
Mr. Duke Dunn	Represents BOC		
755 Victorian Woods Ct.			
Marysville MI 48040			
Home Phone	(810) 355-5226		
Work Phone			
Mobile Phone			
Email	ddunn@stclaircounty.org		



COUNTY OF ST. CLAIR



Boards and Commissions Application

First Name: John Middle Initial: S Last Name: Cordone

Home Address: 9689 Saint Clair Hwy Home Phone: 586-430-4075

City: Casco Zip Code: 48064 Bus Phone: 734-525-9100 x163

E-mail Address: johnscordone@comcast.net Cell Phone: 810-455-3083

I am at least 18 years of age: ☒ Yes ☐ No

Employer: Feblo International Title: Inventory Ctrl Manager

Nature of Employment: Distribution/Inventory Storage and Control

Educational Level: 12th Degree Received: GED

Board and/or Commission interested in serving on: Veterans Affairs Committee

Community activities and/or experience: Skywarn member, Amateur Radio Operator,
Casco Township Election Inspector (2020)

Previous Held Appointments: N/A Length of Appointment: N/A

Other information you wish to provide to qualify
you to serve on the Board and/or Commission: USAF Veteran served 1982 - 1992,
a desire to become more involved in the community, and to help other veterans.

Available for day time meetings? ☐ Yes ☒ No

Available for evening meetings? ☒ Yes ☐ No

Upon appointment, the applicant must complete a standard background check including, but not limited to drug screening, driving record check, criminal background, and sex offender registry.

John S. Cordone
Signature

7/1/2021
Date



COUNTY OF ST. CLAIR



Boards and Commissions Application

First Name: Michelle Middle Initial: D Last Name: Kantz
Home Address: 2203 Hancock St Home Phone: _____
City: Port Huron Zip Code: 48060 Bus Phone: _____
E-mail Address: mdkantz@gmail.com Cell Phone: 585-993-1665
I am at least 18 years of age: ☒ Yes ☐ No

Employer: N/A - lost job during Covid Title: _____

Nature of Employment: _____

Educational Level: College Degree Received: Associates

Board and/or Commission interested in serving on: Veterans Affairs

Community activities and/or experience: wartime veteran (U.S. Navy)

I served on the Construction Committee at Blue Water
Habitat for Humanity as well as the volunteer Committee

Previous Held Appointments: _____ Length of Appointment: 1.5 years

Construction Committee 1.5 years

Volunteer Committee _____

Other information you wish to provide to qualify
you to serve on the Board and/or Commission: _____

Available for day time meetings? ☒ Yes ☐ No

Available for evening meetings? ☒ Yes ☐ No

Upon appointment, the applicant must complete a standard background check including, but not limited to drug screening, driving record check, criminal background, and sex offender registry.

Michelle Kantz
Signature

7/10/2021
Date



COUNTY OF ST. CLAIR



Boards and Commissions Application

First Name: Jeremy Middle Initial: W. Last Name: Watt

Home Address: 3430 Lomar Drive Home Phone: _____

City: Fort Gratiot Zip Code: 48059 Bus Phone: _____

E-mail Address: jeremywatt01@gmail.com Cell Phone: (810) 614-3643

I am at least 18 years of age: ☒ Yes ☐ No

Employer: North American Specialized Transport Corp. Title: Safety Compliance Manager

Nature of Employment: Logistics and Safety Supervisor for International Flatbed Trucking Company

Educational Level: Associates Degree Degree Received: Criminal Justice

Board and/or Commission interested in serving on: Veteran's Affairs Committee

Community activities and/or experience: N/A

Previous Held Appointments: N/A Length of Appointment: N/A

Other information you wish to provide to qualify you to serve on the Board and/or Commission: 8 years Active Duty in the United States Marine Corps

Available for day time meetings? ☐ Yes ☒ No

Available for evening meetings? ☒ Yes ☐ No

Upon appointment, the applicant must complete a standard background check including, but not limited to drug screening, driving record check, criminal background, and sex offender registry.

Signature

7/6/21
Date

FY2022 County Veteran Service Fund Grant Application

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	FY22 CVSF Grant Application BOC Memorandum_7-29-21	7/30/2021	Cover Memo
📎	St Clair FY22 CVSF Grant Application Package_7-29-21	7/30/2021	Cover Memo

Memorandum

To: St. Clair County Board of Commissioners

From: Nancy Deising, BS, CHES®
CVSF-ER Director & Outreach Coordinator

Date: July 29, 2021

Subject: **FY2022 County Veteran Service Fund Grant Application**

The St. Clair County Department of Veterans Affairs is submitting a grant application for fiscal year (FY) 2022 County Veteran Service Fund grants (PA 210 of 2018). Public Act 210 of 2018 amends PA 192 of 1953, entitled "An act to create a county department of veterans' affairs in certain counties, and to prescribe its powers and duties; and to transfer the powers and duties of the soldiers' relief commission in such counties," (MCL 35.621 to 35.624) by amending the title and by adding section 3a.

The FY22 CVSF grant is to assist counties in establishing a County Department of Veterans Affairs, support new initiative that connect veterans to federal benefits, and/or enhance or expand existing veteran service operations to connect veterans to their benefits. The length of the project is up to one fiscal year. There will be no cost sharing or match funds required. Continuation of these funds is contingent upon appropriation funding

The County Veteran Service Fund (CVSF) was determined by combining the following amounts for St. Clair County:

- Base Award: \$50,000.00
- Per Capita Award: \$95,468.00
- Total CVSF Grant Award: \$145,468.00

The St. Clair County Department of Veterans Affairs will be using portions of the grant for the following areas:

1. Veteran service improvements – Emergency Relief; and
2. Veteran service improvements – Meijer Vouchers.

MVAA extended our application deadline for the FY22 CVSF Grant from July 16, 2021 to 12:00 p.m. Eastern Time on August 27, 2021. Please let me know if you have any further questions or concerns at (810) 989-6945 or by e-mail: ndeising@stclaircounty.org.

CC: Dena Alderdyce, Karry Hepting, Kristine Morris, Jennifer Posey, Chris Smith, Ryan McCann

Attachment: St Clair FY22 CVSF Grant Application Package_7-29-21.pdf



FY2022 COUNTY VETERAN SERVICE FUND GRANT

GRANT APPLICATION TEMPLATE

This is the only approved template for use in submitting the County Veteran Service Fund (CVSF) grant request.

Definitions to determine the proper individual to list as a contact can be found in the Grant Guidance. Your Authorizing Official is the person able to accept funds and enter the County into agreements and contracts. This is usually the Chairperson of the Board of Commissioners.

CONTACT INFORMATION

Applicant County	St. Clair		
Total Grant Amount Requested	\$145,468.00		
SIGMA Vendor Code	CV0048270	SIGMA Address Code	058

Project Director	Nancy Deising, BS, CHES®		
Mailing Address	200 Grand River Avenue, Suite 104, Port Huron, MI 48060		
Phone	(810) 989-6945 ext. 2		
E-mail Address	ndeising@stclaircounty.org		

Financial Officer	Dena S. Alderdyce, Accounting Manager		
Mailing Address	200 Grand River Avenue, Suite 203, Port Huron, MI 48060		
Phone	(810) 989-6324		
E-mail Address	dalderdyce@stclaircounty.org		

Authorized Official	Karry A. Hepting, C.P.A., Administrator/Controller		
Mailing Address	200 Grand River Avenue, Suite 203, Port Huron, MI 48060		
Phone	(810) 989-6900		
E-mail Address	KAHepting@stclaircounty.org		

All assistance, programming, and service initiatives need to be submitted with separate project narrative, budget narrative, and Excel request forms. Please duplicate the Project Detail, Budget Narrative, and Excel request sheets as needed for each initiative/program/salaries your county is seeking funding. Attach pages as needed.

Grant amount requested above is the TOTAL of ALL initiatives/programs/salaries.

PROJECT DETAIL

Project Title	St. Clair County Department of Veterans Affairs Overview
Grant Focus Area	

PROJECT NARRATIVE

Detailed project narrative must be provided below.

St. Clair County Department of Veterans Affairs Overview:

The St. Clair County Department of Veterans Affairs (SCCVA) meets the eligibility to apply and receive funding for this grant by the following eligibility: (a) Maintain a minimum level of county funding for veteran service operations equal to the level of county funding for veteran service operations for the preceding fiscal year; (b) Establish remote access to the United States Department of Veterans Affairs computing systems and require county veteran service officers to obtain a PIV card; (c) Submit quarterly reports to MVAA in accordance with the reporting requirements detailed in this document; (d) Provide no less than 20 hours per week toward veteran service operations; and (e) Submit financial reports, in the requested format, to MVAA on a quarterly basis demonstrating that the county department of veterans' affairs expended the grant funds received directly and solely on veteran service operations during the period of the report.

SCCVA is in a current millage cycle for years 2017-2022 (0.10 mills for six years funded, generates annually \$562,848) to provide financial aid to veterans and their families and to provide financial support for the administration of SCCVA. The Department has the following staff members: 1-Full-time Director, 1-Full-time Senior Accredited Veteran Service Officer (AVSO), 1-Full-time AVSO, 1-Full-time AVSO, 1- Full-time Claims Analyst/AVSO, 1-Part-time Secretary, and 1-Outreach Coordinator.

In 2020, SCCVA helped 11,300 St. Clair County veterans. Our AVSOs filed 648 new claims resulted in the award of retroactive benefits in the amount of \$1,729,565.01. In calendar year 2019, St. Clair County MI VA Benefit Recipient Demographics: Total Active Monthly Benefit Recipients for Compensation Claim was 2,591 (0% to 20% Disabled – 955, 30% to 40% Disabled – 433, 50% to 60% Disabled – 375, 70% to 90% Disabled – 526, and 100% Disabled – 302). Benefits paid directly to St. Clair County veterans from Compensation and Pension, Education and Training, and Insurance and Indemnities totaled \$55,071,000.00 for this one year period. In addition, the VA expended \$27,338,000.00 for medical care provided at the VA Medical Centers in Detroit and Ann Arbor and the Yale Community Based Outpatient Clinic.

As of FY 2020, Michigan Veterans Trust Fund, awarded \$7,295.25 for Emergency Shelter, Utilities and Home Repair. The St. Clair County Veterans awarded for the St. Clair County Veterans Relief/Hardship Fund totaling \$3,757.14 in emergency relief for Emergency Shelter, Home Repair, Utilities and Transportation and awarded \$4,950 in Meijer vouchers.

We have been providing services to St. Clair County veterans and their families with professional advocacy and assistance for over 75 years. As a Department of St. Clair County government, we are able to provide our services free of charge. Our overarching goals are to obtain the maximum benefits available for our veterans' and provide them services and resources by our competent AVSOs and other support staff.

SUBMISSION OF APPLICATION

Type an "X" in the box for confirmation of the following statements.

I understand that my County must become registered to do business with the State of Michigan prior to receiving any grant funding. Registration is available at the following website: www.michigan.gov/SIGMAVSS .	X
I understand that the grant agreement must be signed by the Authorizing Official before grant funds can be expended.	X
I have included Itemized budget attachments for each initiative/program/salary request.	X
I have included FY17 and current year County budgets for the organization structure that provides assistance to veterans and/or family members.	X
I understand that I should receive an email confirmation of submission of my application within 24 business hours, and if I do not receive an email confirmation, I should contact the agency for confirmation.	X
I understand that remote access to the United States Department of Veterans Affairs computing systems to obtain PIV cards for county veteran services officers must be established no later than September 24, 2022.	X

Signature: _____

Date: 7/29/2021

PROJECT DETAIL

Project Title	Veteran Service Improvements - Emergency Relief (ER)
Grant Focus Area	1) Continuation of existing initiatives; 2) Connect to Benefits

PROJECT NARRATIVE

Detailed project narrative must be provided below.

Veteran Service Improvements – Emergency Relief (ER):

The St. Clair County Department of Veterans Affairs would like to use a portion of the grant for emergency relief. There is a continued need to help our veterans and families who are still impacted by the COVID-19 pandemic. We want to continue to connect veterans with their benefits and resources, and this offers alternative programming for veterans in our county that are experiencing hardships such as layoffs, limited work hours, and work restrictions.

The Emergency Relief (ER) is intended to provide emergent financial relief to wartime and peacetime veterans, service members, dependents, or survivors who need assistance, repairs and bills pertaining to expenses related to the home, childcare, medical, mental health evaluation services, pharmacy, food/personal care, dental, heating, ventilation, and air conditioning (HVAC), property taxes, student/educational loans, transportation, credit card debt, insurance premiums (homeowners/health/vehicle), household appliances, moving expenses, propane fuel, trash, furniture, vision, hearing, plumbing, electrical, vehicle, clothing (job interview/required uniform), birth certificate, marriage license, rent, loans (cash advance), well/septic, secondary education (tuition/books), mortgage, and utilities like heat, propane, water, and electricity.

These emergent relief funds are funds of last resort, meaning all other available resources have been utilized or exhausted, to include the Michigan Veterans Trust Fund, Soldiers and Sailors Relief Fund, and Michigan Department of Health and Human Services. The emergent relief must be necessary to meet the necessities of daily life and not for the relief of an inconvenience or the purchase of a want or desire.

An application must be completed along with a copy of military discharge document (DD214 or other), supporting documentation such as copy of bills, repair estimates, and the reason for the emergent need. Individuals can apply by contacting our office at (810) 989-6945 for assistance in completing an application (applications are made available on-line at on our website at www.sccvet.us, mailed, or e-mails to applicants) and providing required documents. Applications and supporting documents can be e-mail to: sccvet@stclaircounty.org or faxed to (810) 966-4682.

ER additional requirements/limitations are as following:

- St. Clair County will determine if they will NOT be eligible for the Michigan Veterans Trust Fund and Soldiers and Sailors Relief Fund by careful review. So, if the wartime veterans don't qualify they will not have to wait to be approved or denied before applying for the ER funds. We will fast track them to the ER funding stream.
- All applicants who apply will be reviewed for eligibility for VA benefits. Appointment with VSOs will be made.
- Peacetime veterans, dependents, or survivors will NOT be able to apply for Michigan Veterans Trust Fund and Soldiers and Sailors Relief Fund because they are not qualified.
- Payments for emergent relief will go directly to vendors and/or service providers.
- No payments will be made directly to veterans or family members.
- St. Clair County Department of Veterans Affairs will track expenditures for reporting purposes.

BUDGET NARRATIVE/JUSTIFICATION

Budget Narrative/Justification must be provided below. In addition, an **itemized list** of all expenditures, including salary if applicable, must be provided in the Excel budget templates provided. Add Excel spreadsheets as an attachment for each initiative.

Veteran Service Improvements – Emergency Relief (ER) total: \$122,968.00

The St. Clair County Department of Veterans Affairs would like to use a portion of the grant for emergency relief. There is a continued need to help our veterans and families who are still impacted by the COVID-19 pandemic. We want to continue to connect veterans with their benefits and resources, and this offers alternative programming for veterans in our county that are experiencing hardships such as layoffs, limited work hours, and work restrictions.

Invoices/documentation will be collected for assistance, repairs and bills pertaining to expenses related to:

- Home repairs/expenses
- Childcare expenses
- Medical expenses
- Food/personal care expenses
- Dental expenses
- Heating, ventilation, and air conditioning (HVAC) repairs/expenses
- Household appliance replacement/repairs
- Vision expenses
- Hearing expenses
- Plumbing repairs/expenses
- Vehicle repairs/expenses (tires)
- Rent/Security deposits expenses
- Mortgage expenses
- Utilities (heat/water/ cable/internet electricity) expenses
- Mental Health Evaluation/Services/Expenses
- Pharmacy/Prescription expenses
- Property Taxes
- Student/Education loan expenses
- Transportation expenses
- Credit card debt
- Insurance premiums (homeowners/health/vehicle)
- Moving expenses
- Propane Fuel
- Trash/garbage expenses
- Furniture repair/replacement expenses
- Electrical repairs expenses
- Clothing expenses (job interview/uniforms)
- Birth/death/marriage certificate fees
- Secondary Education expenses (tuition/books)
- Funeral/burial expenses
- Roof repair/replacement
- Cell phone or land line expenses
- Loans (line of credit/cash advance)
- Well/Septic expenses
- Building materials and labor (ramp) expenses

County Vouchers/Payments for ER will go directly to vendors and/or service providers.

The amount of \$122,968 in ER will be given to qualified applicants on a first come, first service basis.

One initiative per page. Make additional sheets for each initiative.				
Applicant County		Grant Number		SIGMA Vendor Code
St. Clair County				CV0048270
I. Project / Initiative Name				
Veteran Service Improvements -Emergency Relief				
II. Project Total (Amount requested for this initiative)				
				\$122,968.00
III. Expenditure Details				
Item / Service Description	Quantity	Cost Per Unit	Cost	
Home repairs/expenses	1	\$3,513.37	3513.37	
Childcare expenses	1	\$3,513.37	3513.37	
Medical expenses	1	\$3,513.37	3513.37	
Food/personal care expenses	1	\$3,513.37	3513.37	
Dental expenses	1	\$3,513.37	3513.37	
Heating, ventilation, and air conditioning (HVAC) repairs/expenses	1	\$3,513.37	3513.37	
Household appliance replacement/repairs	1	\$3,513.37	3513.37	
Vision expenses	1	\$3,513.37	3513.37	
Hearing expenses	1	\$3,513.37	3513.37	
Plumbing repairs/expenses	1	\$3,513.37	3513.37	
Vehicle repairs/expenses (tires)	1	\$3,513.37	3513.37	
Rent/Security deposits expenses	1	\$3,513.37	3513.37	
Mortgage expenses	1	\$3,513.37	3513.37	
Utilities (heat/water/ cable/internet electricity) expenses	1	\$3,513.37	3513.37	
Mental Health Evaluation/Services/Expenses	1	\$3,513.37	3513.37	
Pharmacy/Prescription expenses	1	\$3,513.37	3513.37	
Property Taxes	1	\$3,513.37	3513.37	
Student/Education loan expenses	1	\$3,513.37	3513.37	
Transportation expenses	1	\$3,513.37	3513.37	
Credit card debt	1	\$3,513.37	3513.37	
Insurance premiums (homeowners/health/vehicle)	1	\$3,513.37	3513.37	
Moving expenses	1	\$3,513.37	3513.37	
Propane Fuel	1	\$3,513.37	3513.37	
Trash/garbage expenses	1	\$3,513.37	3513.37	
Furniture repair/replacement expenses	1	\$3,513.37	3513.37	
Electrical repairs expenses	1	\$3,513.37	3513.37	
Clothing expenses (job interview/uniforms)	1	\$3,513.37	3513.37	
Birth/death/marriage certificate fees	1	\$3,513.37	3513.37	
Secondary Education expenses (tution/books)	1	\$3,513.37	3513.37	
Funeral/burial expenses	1	\$3,513.37	3513.37	
Roof repair/replacement	1	\$3,513.37	3513.37	
Cell phone or land line expenses	1	\$3,513.37	3513.37	
Loans (line of credit/cash advance)	1	\$3,513.37	3513.37	
Well/Septic expenses	1	\$3,513.37	3513.37	
Building materials and labor (ramp) expenses	1	\$3,513.42	3513.42	
		Total	\$122,968.00	

PROJECT DETAIL

Project Title	Veteran Service Improvements - Meijer Vouchers
Grant Focus Area	1)Continuation of existing initiatives; 2) Connect to Benefits

PROJECT NARRATIVE

Detailed project narrative must be provided below.

Veteran Service Improvements - Meijer Vouchers:

The St. Clair County Department of Veteran Affairs would like to use a portion of the grant to purchase food and personal care items being a critical need with the expansion of the grant. This project initiative was created because many initiatives that we were planning to pay with grant funding are not possible due to the COVID-19 situation. We want to connect veterans with their benefits and resources, and this offers alternative programming for veterans in our county that are experiencing layoffs, limited work hours, and remote work restrictions.

MVAA partnered with Meijer on a Voucher program to simplify the process for veterans who are in need of such items. This program will allow St. Clair County Department of Veterans Affairs to provide the Vouchers to qualified veterans and utilized for food and personal care items at Meijer locations in St. Clair County, Michigan. We would like to help them during this struggling time during the statewide COVID-19 pandemic. Vouchers are available to provide emergent financial relief to wartime and peacetime veterans, service members, dependents, or survivors. The emergent relief must be necessary to meet the necessities of daily life and not for the relief of an inconvenience or the purchase of a want or desire.

The following item is being considered for purchase: Meijer Vouchers.

Meijer Vouchers are for emergent need purchases only and exclude general merchandise, apparel, alcohol, tobacco, prescriptions, fuel, gift and entertainment cards, prepaid phone and airline cards, Meijer Express locations, lottery, postage, park and entertainment tickets, prepaid debit cards and reload packs, in-store businesses, licenses, taxes, previous purchases, SIMPLRTM Protection Plans, and bottle deposits. They are valid for in-store purchases only, and the self-checkout lanes cannot be used. Vouchers can only be used to purchase food, paper products, laundry and household cleaning products, health and beauty care items, and pet food.

The Vouchers can only be redeemed at Meijer stores and can only be used once. Vouchers will be available in \$50 and \$100 denominations; duplicate denominations cannot be used in one transaction (for example, the veteran may use a \$100 voucher and a \$50 voucher in one transaction. If a veteran received two \$100 vouchers as part of the relief packet, s/he will not be able to use both \$100 vouchers at one time). Additionally, if the veteran does not use the entire voucher amount, the balance will be surrendered.

MVAA will issue voucher packets to the St. Clair County Department of Veterans Affairs. Our estimated amount of vouchers we are requesting. Once we receive the Vouchers, the St. Clair County Department of Veterans Affairs will assume the responsibility for the security of the vouchers at their face value and agrees to provide distribution information to MVAA on a monthly basis. We will collect the following required information: Date, veteran name, address, voucher barcode number(s), denomination amount(s), and name/e-mail of individual issuing the voucher(s). All Vouchers will be securely stored in a locked drawer after hours and available during office hours.

BUDGET NARRATIVE/JUSTIFICATION

Budget Narrative/Justification must be provided below. In addition, an **itemized list** of all expenditures, including salary if applicable, must be provided in the Excel budget templates provided. Add Excel spreadsheets as an attachment for each initiative, titled 'Attachment A'.

Veteran Service Improvements - Meijer Vouchers total: \$22,500.00

The St. Clair County Department of Veteran Affairs would like to use a portion of the grant to purchase food and personal care items being a critical need with the expansion of the grant. This project initiative was created because many initiatives that we were planning to pay with grant funding are not possible due to the ongoing COVID-19 situation statewide. We want to connect veterans with their benefits and resources, and this offers alternative programming for veterans in our county that are experiencing layoffs, limited work hours, and remote work restrictions.

An application must be completed along with a copy of military discharge document and the reason for the emergent need. They will be distributed to those veterans based on a first come, first serve basis. VSOs will also review each applicant for VA benefit eligibility.

Meijer Vouchers are for emergent need purchases only and exclude general merchandise, apparel, alcohol, tobacco, prescriptions, fuel, gift and entertainment cards, prepaid phone and airline cards, Meijer Express locations, lottery, postage, park and entertainment tickets, prepaid debit cards and reload packs, in-store businesses, licenses, taxes, previous purchases, SIMPLRTM Protection Plans, and bottle deposits. They are valid for in-store purchases only, and the self-checkout lanes cannot be used. Vouchers can only be used to purchase food, paper products, laundry and household cleaning products, health and beauty care items, and pet food.

The Vouchers can only be redeemed at Meijer stores and can only be used once. Vouchers will be available in \$50 and \$100 denominations; duplicate denominations cannot be used in one transaction (for example, the veteran may use a \$100 voucher and a \$50 voucher in one transaction. If a veteran received two \$100 vouchers as part of the relief packet, s/he will not be able to use both \$100 vouchers at one time). Additionally, if the veteran does not use the entire voucher amount, the balance will be surrendered.

Once we receive the Vouchers, the St. Clair County Department of Veterans Affairs will assume the responsibility for the security of the vouchers at their face value and agrees to provide distribution information to MVAA on a monthly basis. We will collect the following required information: Date, veteran name, address, voucher barcode number(s), denomination amount(s), and name/e-mail of individual issuing the voucher(s). All Vouchers will be securely stored in a locked drawer after hours and available during office hours.

Purchase will include: 150-Meijer Vouchers at \$50.00 each (\$7,500) and at 150-Meijer Vouchers at \$100 each (\$15,000).

One initiative per page. Make additional sheets for each initiative.			
Applicant County		Grant Number	SIGMA Vendor Code
St. Clair County			CV0048270
I. Project / Initiative Name			
Veteran Service Improvements - Meijer Vouchers			
II. Project Total (Amount requested for this initiative)			
			\$22,500.00
III. Expenditure Details			
Item / Service Description	Quantity	Cost Per Unit	Cost
Meijer Vouchers	150	\$50.00	7500.00
Meijer Vouchers	150	\$100.00	15000.00
			0.00
			0.00
			0.00
			0.00
			0.00
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			0.00
		Total	\$22,500.00

Page	1 of CATEGORY 600	Health and Welfare	ORG KEY	295682	Veterans Millage		
OBJECT	OBJECT Description	Projected	Generated	% Generated	Budgeted	Expended	% Expended
4007	Current Property Taxes	573,609.00	566,179.15	98.7 Under			
4033	Current Personal Property Tax	0.00	1,333.65	No Budget			
4043	Disgmt Real Prp Tx-Extra Voted	0.00	563.98	No Budget			
4573	Local Comm Stabilization Shar	0.00	10,629.55	No Budget			
4580	ICSA	0.00	0.00	No Budget			
4883	Interest on Delinquent Taxes	0.00	226.44	No Budget			
4916	ContribnDonatn Frm Privat Srvc	0.00	245.00	No Budget			
4966	Appropriation Transfer In	8,097.00	8,097.44	No Budget Over	0.00	0.00	No Budget
5050	Salaries&Wages-Apntd Official				1,000.00	330.00	33.0 Under
5099	Salaries&Wages-Regular				282,335.00	260,932.59	92.4 Under
5105	Salaries&Wages - Parttime				21,836.00	40,901.01	87.3 Over
5182	Employer Provided Health Insur				37,656.00	37,206.47	98.8 Under
5231	Employer Provided Life Insur				600.00	604.00	0.7 Over
5248	Employer Provided Disbilty Insr				4,235.00	3,445.85	81.4 Under
5290	Employer 457 Match				22,587.00	13,103.35	58.0 Under
5330	Employer's FICA Contribution				18,841.00	18,829.95	99.9 Under
5347	Employer's Medicare Contributn				4,406.00	4,403.73	99.9 Under
5363	Unemployment Insurance				912.00	905.40	99.3 Under
5380	Workers Compensation Insurance				2,735.00	2,698.18	98.7 Under
5394	Employee Mileage Reimbursement				1,500.00	3,735.98	149.1 Over
5396	Employee Travel				6,500.00	9,317.88	43.4 Over
5397	Employee Meals				1,250.00	3,258.00	160.6 Over
5398	Employer Provided Uniforms				750.00	246.50	32.9 Under
5404	Employee Dues & Subscriptions				0.00	503.01	No Budget
5446	Supplies				5,500.00	9,260.20	68.4 Over
6749	Professional Services				5,000.00	819.20	16.4 Under
7013	Maintenance Contracts				700.00	426.89	61.0 Under
7185	Other Institutional Services				1,500.00	4.00	0.3 Under
7541	Telephone				600.00	389.44	64.9 Under
7591	Cellular Phone				1,350.00	1,287.48	95.4 Under
7700	Licenses, Permits, & Fees				3,000.00	2.49	0.1 Under
7723	Postage/Freight				3,000.00	2,158.50	72.0 Under
8036	Program Promotion				50,000.00	80,590.91	61.2 Over
8300	Printing and Publishing				6,000.00	231.23	3.9 Under
8531	Training				2,500.00	2,475.00	99.0 Under
8581	County Membership				200.00	603.94	202.0 Over
8795	Repairs and Maintenance				300.00	319.96	6.7 Over
8977	Equipment Rental				0.00	300.00	No Budget
8993	Building Rental				0.00	150.00	No Budget
9208	Miscellaneous				0.00	156.00	No Budget
9480	Uncapitalized Assets < \$5,000				1,000.00	3,406.38	240.6 Over
9934	Appropriation Transfer Out	0.00	0.00	No Budget	93,913.00	93,913.00	100.0
** ORG KEY TOTAL **		581,706.00*	587,275.21*	1.0 Over	581,706.00*	596,916.52*	2.6 Over
BALANCE: -9,641.31							
** CATEGORY TOTAL **		581,706.00*	587,275.21*	1.0 Over	581,706.00*	596,916.52*	2.6 Over
BALANCE: -9,641.31							

SELECT Organization key: 295682
BUDGET: AMENDED BUDGET

Page 1 of CATEGORY 600	Health and Welfare	ORG KEY 295682	Veterans Millage
OBJECT OBJECT Description	*-----* Projected I N C O M E Generated % Generated	*-----* Budgeted E X P E N S E S Expended % Expended	
*** G R A N D T O T A L ***	581,706.00*	587,275.21* 1.0 Over	581,706.00* 596,916.52* 2.6 Over
BALANCE:	-9,641.31		

St. Clair County 12/31/17 [I N C O M E & E X P E N S E R E P O R T] As of 12/31/2017 Page 3
TUE, SEP 01, 2020, 3:15 PM --req: DALDERDY--leg: CO ----loc: 172-----job:1186842 j060-----prog: GL509 <1.31>--report id: GLINEX01
SELECT Organization key: 295682
BUDGET: AMENDED BUDGET

Page 1 of CATEGORY 600 Health and Welfare

ORG KEY	ORG KEY Description	Projected	Generated	% Generated	Budgeted	Expended	% Expended
295682	Veterans Millage	581,706.00	587,275.21	1.0 Over	581,706.00	596,916.52	2.6 Over
** CATEGORY TOTAL **		581,706.00*	587,275.21*	1.0 Over	581,706.00*	596,916.52*	2.6 Over
BALANCE:		-9,641.31					
*** G R A N D T O T A L ***		581,706.00*	587,275.21*	1.0 Over	581,706.00*	596,916.52*	2.6 Over
BALANCE:		-9,641.31					

St. Clair County 12/31/17 [I N C O M E & E X P E N S E R E P O R T] As of 12/31/2017 Page 4
 TUE, SEP 01, 2020, 3:15 PM --req: DALDERDY--leg: CO ----loc: 172-----job: 1186842 j060-----prog: GL509 <1.31>--report id: GLINEX01
 SELECT Organization key: 295682
 BUDGET: AMENDED BUDGET

CATEGORY CATEGORY Description		*-----I N C O M E -----*		*-----E X P E N S E -----*	
		Projected	Generated	Budgeted	Expended
600	Health and Welfare	581,706.00	587,275.21	581,706.00	596,916.52
			1.0 Over		2.6 Over
***	G R A N D T O T A L ***	581,706.00*	587,275.21*	581,706.00*	596,916.52*
			1.0 Over		2.6 Over
BALANCE:		-9,641.31			