St. Clair County Board of Commissioners

Board of Commissioners' Room

County Administrative Office Building, 2nd Floor

200 Grand River Avenue

Port Huron, MI 48060

December 8, 2022 at 6:00 p.m.

Agenda Item 1 – Pledge of Allegiance

Agenda Item – 2 Roll Call

Baldwin, Dunn, Rushing, Vandenbossche, Bohm – Present

McConnell, Beedon - Absent

Agenda Item 3 – Additions/Deletions/Changes to the Agenda

Moved by Commissioner Dunn, supported by Commissioner Rushing, to add Health Advisory Board - Appointments under New Business as item 11 AB. Passed by voice vote.

Agenda Item 4 – Approval of the Agenda

Moved by Commissioner Baldwin, supported by Commissioner Dunn, to approve the agenda as revised. Passed by a voice vote.

Agenda Item 5– Approval of Minutes of Previous Meeting:

Moved by Commissioner Rushing, supported by Commissioner Baldwin, to approve and file the minutes of 11/17/2022 Commission Meeting and the 12/01/22 Standing Committee meetings. Passed by voice vote.

Agenda Item 7– Consent Agenda:

Moved by Commissioner Baldwin, supported by Commissioner Dunn, to approve items 7A through 7G on the Consent Agenda**.** Passed by a voice vote.

Citizens Wishing to Address the Board

Geneva Bivens, 812 Holland Ave, Port Huron MI 48060
RE: Board of Health – District 1

Kay Cumbow, 15184 Dudley Rd, Brown City MI 48416
RE: Board of Health Appointment

Agenda Item 11A: Policy 241 – County Procurement Card Policy - Revision

Moved by Commissioner Dunn, supported by Commissioner Rushing, to approve Policy 241- County Procurement Card Policy revision as presented. Discussion. Passed by a voice vote.

Agenda Item 11B: 2023 Board of Commissioners' Meeting Schedule

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve the 2023 Board of Commissioners' meeting schedule as presented. Passed by a voice vote.

Agenda Item 11C: Resolution 22-57 Adopting 2023 Special Revenue Funds Budgets, Amending the 2022 General and Special Revenue Funds Budgets

Moved by Commissioner Dunn, supported by Commissioner Rushing, to adopt Resolution 22-57 adopting the 2023 special revenue funds budgets and amending the 2022 general and special revenue funds budgets. Passed 5-0.

Agenda Item 11D: Resolution 22- 63 REVISING Resolution 22-43 Apportioning Taxes for 2022

Moved by Commissioner Dunn, supported by Commissioner Rushing, to adopt Resolution 22-63 revising Resolution 22-43 imposing the 2022 property tax levy. Passed 5-0.

Agenda Item 11E: 2023 State Opioid Response (SOR 2) Project Grant Agreement Approval

Moved by Commissioner Dunn, supported by Commissioner Rushing, to approve 2023 State Opioid Response (SOR 2) Project Funding Grant Agreement in the amount of $15,000 with no local match required. Passed by voice vote.

Agenda Item 11F: Boards and Commissions Reappointments

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve the reappointments to Boards and Commissioners as presented. Passed by voice vote.

Agenda Item 11G: Board of Road Commissioners / Department of Public Works - District 2 Appointment

Moved by Commissioner Dunn, supported by Commissioner Rushing, to approve the appointment of Michael Lauwers to the Board of Road Commissioners / Department of Public Works representing District 2 for a six-year term expiring 12/31/2028. Passed by a voice vote.

Agenda Item 11H: Life Skills Centers, Inc. and Port Huron Housing Commission - Contract Addendums

Moved by Commissioner Dunn, supported by Commissioner Rushing to approve the request for additional funding for services from the Senior Citizens Millage as follows: Life Skills Centers, Inc. Addendum #1 for an increase of $8,000 for a total amount not to exceed $42,424; and for Port Huron Housing Commission Addendum #1 for an increase of $6,475 for a total amount not to exceed $23,590. Passed 5-0.

Agenda Item 11I: Commissioner McConnell - District 1 American Rescue Plan Project - Kenockee Township

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve District 1 American Rescue Plan project for Kenockee Township in the amount of $50,000 for upgrading their on-line security and financial software for both the Township and Fire Department. Passed 5-0.

Agenda Item 11J: FY 2023 St. Clair County Community Mental Health Authority (SCCCMH) Agreement for Recovery Court Grants

Moved by Commissioner Dunn, supported by Commissioner Rushing, to approve the agreement with St. Clair County Community Mental Health Authority for Recovery Court services in the amount of $19,986.20. $10,988.78 from the Michigan Drug Court Grants and $8,997.42 from the Office of Highway Safety Planning Grant. Passed 5-0.

Agenda Item 11K: FY 2023 Letter of Agreement with Sacred Heart Rehabilitation Center for RSAT Prevention Services

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve the letter of agreement with Sacred Heart Rehabilitation Center for prevention services at the Intervention Center through the Residential Substance Abuse Treatment (RSAT) grant in the amount of $10,000 with $7,500 being reimbursed through the FY2023 RSAT grant and $2,500 paid by the St. Clair County Jail Commissary budget towards the 25% required local match. Passed 5-0.

Agenda Item 11L: Resolution 22-64 Amending Resolution 22-56 LDFA Loan

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to adopt Resolution 22-64 amending Resolution 22-56 for the LDFA loan as presented. Passed 5-0.

Agenda Item 11M: 2023 Memorandum of Agreement: MSU Extension Services in St. Clair County

Moved by Commissioner Dunn, supported by Commissioner Rushing, to approve the 2023 Memorandum of Agreement with Michigan State University (MSU) for 2023 Extension services in St. Clair County in the amount of $97,814. Passed 5-0

Agenda Item 11N: Michigan State University Extension (MSUE) - Office Closure Request 12/27/22 - 12/29/22

Moved by Commissioner Dunn, supported by Commissioner Rushing, to approve St. Clair County MSU Extension Office request to close their office in the County Administrative Office building Tuesday, 12/27/2022 through Thursday 12/29/2022. Passed by voice vote.

Agenda Item 11O: Day Treatment/Night Watch Building Renovations / Move

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve the Day Treatment/Night Watch building construction project as outlined in an amount not to exceed $500,000. Passed 5-0.

Agenda Item 11P: Resolution 22-61 Establishing Rates for Criminal Indigent Defense Counsel Moved by Commissioner Dunn, supported by Commissioner Rushing, to adopt Resolution 22-61 establishing rates for criminal indigent defense counsel as presented. Passed by a voice vote.

Agenda Item 11Q: Airport Private Hangar Lease Assignment, Amendment and Consent of Owner (Lot T-6)

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve the airport private hangar lease assignment, amendment and consent of owner from Betty MacArthur to John Neil for lot T-6 at the St. Clair County International Airport. Passed by a voice vote.

Agenda Item 11R: Land Bank Authority Grant Application

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve the Land Bank Authority Grant Application to the State Land Bank Authority requesting up to $200,000 for blight elimination. Passed by a voice vote.

Agenda Item 11S: Metropolitan Planning Commission Appointment

Moved by Commissioner Dunn, supported by Commissioner Rushing, to approve the appointment of Steven Tenniswood to serve on the Metropolitan Planning Commission representing the Education category for the remainder of a three-year term expiring 12/31/2023. Passed by a voice vote.

Agenda Item 11T: Ambulance Millage Distribution

Moved by Commissioner Dunn, supported by Commissioner Rushing, to approve the Ambulance Millage Distribution agreements with the following municipalities as presented: City of Algonac, Burtchville Township, Casco Township, Clay Township, Columbus Township, East China Township, Fort Gratiot Township, Grant Township, Greenwood Township, Ira Township, Kenockee Township, Kimball Township, City of Marine City, City of Marysville, City of Memphis, Mussey Township, City of Port Huron, Port Huron Township, Riley Township, City of St. Clair, St. Clair Township for a term of 1/1/2023 through 12/31/2026. Passed 5-0.

Agenda Item 11U: Blue Cross Blue Shield Annual Renewal

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve the Blue Cross Blue Shield Schedule A and Stop Loss renewals as presented. Passed by a voice vote.

Agenda Item 11V: Commissioner Baldwin District 2 American Rescue Plan Project – Emmett Township

Moved by Commissioner Dunn, supported by Commissioner
Rushing, to approve District 2 American Rescue Plan project for the Township of Emmett in the amount of $50,000 for crossroad culvert repair/ replacement and ditching projects. Passed 5-0.

Agenda Item 11W: Commissioner McConnell District 1 American Rescue Plan Project - Brockway Township

Moved by Commissioner Dunn, supported by Commissioner
Rushing, to approve District 1 American Rescue Plan project for Brockway Township for the replacement of a 22' culvert on Fulton Road over the McLain Drain in the amount of 23,479.91. Passed 5-0.

Agenda Item 11X: Commissioner McConnell District 1 American Rescue Plan Project – Village of Capac

Moved by Commissioner Dunn, supported by Commissioner Rushing, to approve District 1 American Rescue Plan project for the Village of Capac in the amount $40,000 for improvements to the Lions Park and a new Pocket Park at 201 N. Main Street. Passed 5-0.

Agenda Item 11Y: Contract Renewal Approval Request - NeoGov

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve the NeoGov renewal agreement for a term of 01/01/23 through 12/31/23 for baseline web-based talent management system and background check integration through 4/11/2024 for the total contract amount of $30,679.46. Passed 5-0.

Agenda Item 11Z: Health Department Manning Table Addition - Public Health Supervisor

Moved by Commissioner Dunn, supported by Commissioner Rushing, to approve the request to add a full time Public Health Supervisor to the Health Department manning table beginning 2023. Discussion. Passed by a voice vote.

Agenda Item 11AA: Resolution 22-58 Annual Reversion of Available Fund Balance From Other Funds to the General Fund and Subsequent Distributions

Moved by Commissioner Dunn, supported by Commissioner

Rushing, to adopt Resolution 22-58 authorizing $1,247,135 from Child Care Fund to

Public Improvement Fund. Passed 5-0.

Agenda Item 11AB: Health Advisory Board - Appointments

Moved by Commissioner Dunn, supported by Commissioner

Rushing, to approve the appointments to the Health Advisory Board as follows:

District 3

To reappoint Monica Standel as District 3 Representative for a two-year term expiring 12/31/2024.

District 2

To appoint Steven Gura as District 2 Representative for a two-year term expiring 12/31/2024.

District 1 (there are four candidates - ballots to be cast)

To appoint Kenneth Heuvelman as District 1 Representative for a two-year term expiring 12/31/2024.

Passed by a voice vote.

Agenda Item 12 – Administrator's Report

1. Michigan Association of Counties (MAC) has a consultant on staff in regards to the Opioid Settlement
2. Invasive Species Position –
   a. Filled by Kirsten Lyons
   b. 380 reports for 2022 which is ½ as many as 2021
   c. Egg mass survey is underway. Hope to complete by end of December.
   d. 12/17 public workshop @ Goodells in regards to spongy moths
3. Chris Smith the Director from Veterans Affairs is resigning. The hiring process is under way.
4. New website coming out.
5. Four bills passed that will affect the landfill.

Moved by Commissioner Baldwin, supported by Commissioner Vandenbossche to accept the Administrator’s Report. Passed by voice vote.

Agenda Item 14 – Receive and File Packets:

Moved by Commissioner Dunn, supported by Commissioner Rushing, to receive and file packets that were sent to Commissioners, packets at their places and any other information presented. Passed by voice vote.

Agenda Item 15 – Adjournment

Moved by Commissioner Dunn, supported by Commissioner Baldwin to adjourn at 6:55 p.m. Passed by voice vote.