



AGENDA

St. Clair County Board of Commissioners Human Services Committee

**Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060**

September 1, 2022 at 6:00 PM

-
- 1. Roll Call/Opening/Pledge of Allegiance**
 - 2. Additions/Deletions/Changes to the Agenda**
 - 3. Citizens to be Heard**
 - 4. Updates**
 - 5. Conceptual Initiatives**
 - 6. Old Business**
 - 7. New Business**
 - A. Health Department Staff Training Date
 - B. Marysville Public School District Nursing Agreement
 - C. MSU Extension Contract Amendment
 - 8. Other Human Services Matters**
 - 9. Information Only**
 - A. August Health Department Points of Interest
 - 10. Receive and File Packets**
 - 11. Adjournment**

Committee Chair: Lisa Beedon

Note: The County complies with the "Americans with Disabilities Act" and if auxiliary aids or services are

required at the meeting for individuals with disabilities, please contact Administrator/Controller's Office, Suite 203, 200 Grand River Avenue, Port Huron, MI 48060, (810) 989-6900 three days prior to said meeting.

Health Department Staff Training Date

Summary:

ATTACHMENTS:

Description		Upload Date	Type
	Memo	8/8/2022	Cover Memo



ST. CLAIR COUNTY HEALTH DEPARTMENT

Our Community. Our Environment.

3415 28th Street Port Huron MI 48060

Memorandum

ELIZABETH KING, R.N., B.S.N.
HEALTH OFFICER

NAJIBAH K. REHMAN, M.D., M.P.H.
MEDICAL DIRECTOR

GREG BROWN
ADMINISTRATOR

ADVISORY BOARD OF HEALTH

MARIE J. MULLER
CHAIRPERSON

JOHN F. JONES
VICE CHAIRPERSON

MONICA STANDEL
SECRETARY

ARNIE KOONTZ

SUSHMA REDDY, M.D.

LISA BEEDON
COUNTY COMMISSIONER

Divisions

ADMINISTRATION
P 810.987.5300
F 810.985.2150

DENTAL CLINIC
P 810.984.5197
F 810.984.0747

EMERGENCY PREPAREDNESS
P 810.987.5300
F 810.987.0630

ENVIRONMENTAL HEALTH
P 810.987.5306
F 910.985.5533

HEALTH EDUCATION
P 810.987.5300
F 810.986.2150

NURSING DIVISION
P 810.987.5300
F 810.985.4487

TEEN HEALTH
P 810.987.1311
F 810.966.2898

WIC PROGRAM
P 810.987.8222
F 810.966.2898

DATE: August 24, 2022

TO: Board of Commissioners

FROM: Greg Brown, Administrator

RE: Staff Training Day

Dear Commissioners,

Health Department Administration is planning a staff training day for Wednesday, October 5, 2022. There will be multiple speakers to conduct professional training and workplace safety programs for the entire staff. We are requesting approval to close the Health Department on October 5, 2022 to allow for the staff training day. The Department will notify clients and take steps to minimize any inconvenience to the public.

If you have any questions or require more information please contact me.



www.scchealth.co

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Marysville Public School District Nursing Agreement

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Memo	8/16/2022	Cover Memo
	Agreement	8/16/2022	Backup Material



ST. CLAIR COUNTY HEALTH DEPARTMENT

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3415 28th Street Port Huron MI 48060

MEMORANDUM

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ARNIE KOONTZ

SUSHMA REDDY, M.D.

LISA BEEDON
COUNTY COMMISSIONER

DATE: August 09, 2022

TO: St. Clair County Board of Commissioners

FROM: Greg Brown, Administrator

RE: Marysville Public School District Nursing Agreement

Dear Commissioners:

St. Clair County Health Department is requesting approval to enter in to an agreement to provide full time public health nursing services to Marysville Public School District. The services provided include vaccinations, health screenings, health consultations, and health education. The agreement is for one year in which Marysville Public School District agrees to pay the Health Department \$92,769.52 to fully cover the cost of a full time Public Health Nurse.

Divisions

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INTER-AGENCY (Co-Operative) AGREEMENT

Between

ST. CLAIR COUNTY HEALTH DEPARTMENT

And

MARYSVILLE PUBLIC SCHOOL DISTRICT

Regarding

SCHOOL-BASED WELLNESS CENTER SERVICES

September 1, 2022 – August 31, 2023

INTER-AGENCY (Co-Operative) AGREEMENT

St. Clair County Health Department

And

Marysville Public School District

September 1, 2022 – August 31, 2023

Purpose and Funding: The identified PARTIES, St. Clair County Health Department ["HD"], and Marysville Public School District ["MSD"] have developed a collaborative service delivery system to provide school-based physical health services in the Marysville schools.

Any changes to the total amount of this Agreement must be made in writing as an Amendment to this Agreement and executed by all PARTIES of this Agreement.

In consideration of the mutual promises, covenants, and representations herein contained, PARTIES hereto agree to the following:

I. HD

- A.** Designate/advise of a contact person responsible to liaison with other PARTIES to address/resolve operational issues.
- B.** Provide all nursing staff, including one (1) FTE RN to MSD to complete *Physical Health Coordination Services* such as immunizations, waiver education, general communicable disease investigation and education, CLIA waived testing, specimen collection, community resource referrals, as well as prevention education, and other physical health services as needed.
- C.** RN will submit a Wellness Center Program Plan for the 2022-23 school year by 10/1/2022 to identify goals for improving student health (such as marketing, education, presentations, school-wide awareness events, etc.)
- D.** Marketing materials will be reviewed and approved in combination with other School Wellness Center staff.
- E.** Submit a monthly report to MSD designee with information about all activities related to Wellness Center initiative, including total number of students served, administrative tasks, marketing efforts and special projects.
- F.** In the event that school becomes virtual due to COVID-19, RN shall provide virtual education events (both individual and group) to students, be physically present in the school building for walk-ins during the normal hours of operation, and develop and implement programs to reach students.
- G.** Bill insurance and/or Medicaid for covered physical health services.
- H.** Provide services to all youth regardless of insurance or ability to pay.
- I.** Submit invoice monthly to MSD district representative.

II. MSD

- A. Designate/advise of a contact person responsible to liaison with other PARTIES to address/resolve operational issues.
- B. Provide a room with a sink for clinic and separate private office for counseling sessions.
- C. Ensure adequate desk space, including but not limited to, computer/IT connection, desk phone, fax, and copying capability.
- D. Ensure confidentiality/privacy of students.
- E. Include RN on all school communication and list services.
- F. Promote Wellness Center services to students, teachers, and administrators.
- G. Provide direction and support to Wellness Center staff for physical and mental health services/ supports provided to the school community.
- H. Ensure adequate support staff via office staff at the school is provided.
- I. Coordinate care with parents/students as needed.
- J. Provide annual compensation of \$92,769.52 billed quarterly.

III. ALL PARTIES

- A. No persons shall be denied service solely on the basis of age, disability, race, color, creed, sex, national origin, marital status, religion, ability, or inability to pay therefore.
- B. This Agreement may be terminated by the PARTIES for its convenience, in whole or in part, by giving a written notice ninety (90) days prior to the date of termination.

If the PARTIES choose to terminate this Agreement, in part, the rates under this Agreement shall be equitably adjusted to reflect those (and/or all) *Mental and Physical Health Coordination Services* that are terminated.

Elizabeth King, Director/Health Officer
St. Clair County Health Department

Date

Karry Hepting, Administrator/Controller
St. Clair County

Date

Dr. Shawn K. Wightman
Marysville Public School District

Date

MSU Extension Contract Amendment

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	MSU Extension Contract Amendment_Memo	8/24/2022	Cover Memo
📎	SCC Cover Memo - 2022 MOA Q4 Revision 24-Aug-2022	8/24/2022	Cover Memo
📎	ST CLAIR MOA 2022-AMENDMENT	8/24/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



DENA ALDERDYCE
Finance Director

MEMO

To: Board of Commissioner's
From: Dena Alderdyce
Date: August 24, 2022
Re: MSU Extension contract amendment

The MSU Extension office is requesting to add \$16,669 in contracted services to cover 1 FTE of clerical staff to support their office. This would be for the period of October – December 2022.

The County funded employee is set to retire in September and MSU Extension has offered to employ the next employee that is hired into this clerical position. Therefore, the new employee will be employed by MSU.

The change would be cost neutral and would not require any additional appropriation to the MSU Extension budget.

I recommend Board approval of the amendment to the MSU Extension contract for the remainder of FY2022 to add \$16,669 to their contract.

To: St. Clair County Board of Commissioners

From: Jerry Johnson, MSU Extension District Director

Date: August 24, 2022

Re: Amendment to 2022 Memorandum of Agreement: MSU Extension Services
in St. Clair County

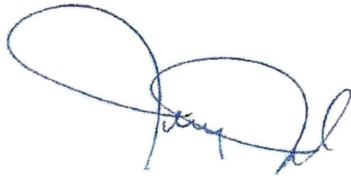
The attached revised Memorandum of Agreement (MOA) clarifies the terms and conditions of MSU Extension's work efforts in St. Clair County. In addition, it verifies the budget terms upon which have been previously agreed. As the support staff position for MSU Extension will move from being a county paid/employed staff member to an MSU paid/employed staff member, we are requesting an increase to cover expenses from October – December. This transition is expected to yield a modest savings to St. Clair County.

The approved annual assessment for 2022 is \$28,291.00 which is to be paid quarterly consistent with past practice. Our requested increase for 2022 is \$16,668.50 which covers the cost of an MSU Extension paid support staff from October 1, 2022 – December 31, 2022.

We enter into this agreement annually subject to the approval by the St. Clair County Board of Commissioners.

I will be available to attend the meeting and answer any question if so required.

Sincerely,



Jerry Johnson
District 10 Director
MSU Extension



**St. Clair County
MSU EXTENSION**

200 Grand River Avenue
Suite 102
Port Huron, MI 48060

810.989.6935
Fax: 810.985.3557

msue.stclaircounty.org

**Amendment to
AGREEMENT FOR EXTENSION SERVICES**

Amendment to modify the FY 2022 budget only. All other terms and conditions of the original Agreement signed by County December 9, 2021, remain.

1. Total Annual Assessment in the amount of \$44,960 (amended).

Payments due and payable under the terms of this Agreement shall be made on the first of the month, of the first month, in each quarter of the county fiscal year, unless otherwise requested and agreed as provided below.

Payment mailing address: MSU Extension Business Office, Justin S Morrill Hall of Agriculture, 446 W Circle Drive, Room 160, East Lansing, MI 48824

2. Staffing and Financial Summary

A. Base Assessment (includes 0 FTE 4-H Program Coordination) \$94,965.

ADDITIONAL PERSONNEL

B. 1 FTE Clerical Support Staff to be employed by MSU (Oct-December 2022)	\$16,669 (amended).
C. 0 FTE Educator	\$0.
D. Credit 1 FTE County employed 4-H Program Coordination	\$(66,674).
E. 0.5 FTE Additional paraprofessional staff	\$0.

TOTAL COUNTY ASSESSMENT PAYABLE TO MSU FOR FY 2022: **\$44,960 (amended).**

The individuals signing below each have authority to bind MSU and the County, respectively.

**BOARD OF TRUSTEES OF
MICHIGAN STATE UNIVERSITY**

By: _____

Evonne Pedawi, Director,
Contract & Grant Administration

Date: _____

ST CLAIR COUNTY

By: _____

Print name: _____

Its: _____
(title)

Date: _____

August Health Department Points of Interest

Summary:

ATTACHMENTS:

Description		Upload Date	Type
	POI	8/24/2022	Cover Memo

AUGUST 2022***Points of Interest...***

- During the Great Lakes Water Authority water line/pipe break, the role of the St. Clair County Health Department (SCCHD) has been to assist the lead agency, Emergency Management (following the Incident Command Structure). The main focus of the SCCHD is disease/outbreak prevention (safe water) and providing education/consultation and regulatory guidance to establishments with a food license while supporting infrastructure without economic harm. Assisting with communication strategies and shared messaging is also essential in order to reach more people in the community.
- Michigan Department of Health & Human Services (MDHHS) distributed JYNNEOS, an FDA-licensed vaccine indicated for prevention of smallpox and monkeypox, to hubs that will redistribute vaccines to other areas of the state as needed. MDHHS used epidemiological data, the population size of at-risk groups and geographic dispersion to determine vaccine pre-deployment locations. This strategy will help support local monkeypox response efforts. The St. Clair County Health Department (SCCHD) continues to provide testing, investigation, and prophylaxis of contacts.
- The Outreach team continues their work in connecting residents to community resources such as clothing, food, and shelter, in addition to Medicaid application assistance. This month staff attended several events to promote those services including; Mid-City Nutrition Soup Kitchen, Harbor Impact-Impact Day, Breastfeeding Awareness Celebration at the YMCA, NAACP Field Day and Southside Festival, and the Pop-Up Food Pantry at Grace Episcopal Church.
- The Environmental Health (EH) division recently received a State of Michigan grant to participate in a long-term groundwater monitoring project in Kimball Township. The investigation is in response to an EGLE site inspection at a facility in which oil, paper sludge, metal and plastic drums, crushed cars and stained soil were observed. EH is sampling nearby residential wells to determine the presence of Volatile and Semi-Organic Compounds. Fortunately, most of the neighboring residences are served by a municipal water supply.
- The Maternal Infant Health Program (MIHP) completed their Cycle 8 Certification Review on August 17-19. The process consisted of an evaluation of program policies, a virtual tour to assess for compliance of safety and program standards, and a thorough client chart review. The MIHP Coordinator assisted with an in-depth inspection of 22 client charts. Preliminary findings showed nearly 100% compliance with certification indicators.
- The Women, Infants and Children's (WIC) Annual Breastfeeding Awareness Event was held at the Blue Water YMCA on August 22 featuring several community vendors. WIC's Breastfeeding Peer Counselors discussed breastfeeding promotion and services provided that support moms and babies. WIC's Registered Dietitian's provided WIC approved foods samples and recipes. Over 30 families attended this event.
- Free vision and hearing screenings are available at the SCCHD for children entering preschool or kindergarten in the fall of 2022. Call ahead to schedule an appointment (810) 987-5300. Screenings begin August 29 and run through September 2. Beginning in October, appointments can be made for the 1st Monday and the 4th Wednesday of each month.