



AGENDA

St. Clair County Board of Commissioners Environmental/Public Works Committee

**Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060**

November 4, 2021 at 4:00 PM

-
- 1. Roll Call/Opening**
 - 2. Additions/Deletions/Changes to the Agenda**
 - 3. Citizens to be Heard**
 - 4. Updates**
 - 5. Conceptual Initiatives**
 - 6. Old Business**
 - 7. New Business**
 - A. 2022-2026 Capital Improvement Program
 - B. Brownfield Redevelopment Grant Application
 - C. Contract Approval - Marine City Highway Corridor Study
 - D. 2021 Annual County-at-Large Drain Assessments
 - E. Landfill 2021 Materials Supply
 - F. Private Hangar Parcel T-22 Ground Lease Termination
 - G. Air Industrial Park NON Aviation Vacant Lot 64 Agreement for Purchase - Innovated Machining Solutions LLC
 - H. Air Industrial Park NON Aviation Vacant Lot 63 - Rights of First Offer and Refusal - Innovated Machining Solutions LLC
 - 8. Smiths Creek Landfill Activities Reports**
 - 9. Other Environmental/Public Works Matters**

10. Information Only

- A. Monthly PARC Financial Documents

11. Receive and File Packets

12. Adjournment

Committee Chair: Duke Dunn

Note: The County complies with the "Americans with Disabilities Act" and if auxiliary aids or services are required at the meeting for individuals with disabilities, please contact Administrator/Controller's Office, Suite 203, 200 Grand River Avenue, Port Huron, MI 48060, (810) 989-6900 three days prior to said meeting.



COUNTY OF ST. CLAIR

Metropolitan Planning Commission

DAVID STRUCK, PLANNING DIRECTOR/DEPUTY COUNTY ADMINISTRATOR



Memo

To: St. Clair County Board of Commissioners
From: Dave Struck, AICP, Planning Director/Deputy County Administrator
Date: November 4, 2021
Re: **2022-2026 Capital Improvement Program**

Action Requested:

Approval of the 2022-2026 Capital Improvement Program, as recommended by the St. Clair County Metropolitan Planning Commission.

Background:

Public Act 33 of 2008, also known as the Michigan Planning Enabling Act (MPEA), requires all communities to prepare a Capital Improvement Program (CIP) unless exempted by statute or the legislative body of the community. Specifically, M.C.L. 125.3865 states:

"To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise."

The Capital Improvement Program is a five-year, countywide planning document that identifies the County's capital outlay and improvement needs. By providing a planned schedule of public improvements, the CIP outlines present and future public needs and priorities. A capital improvement is defined as any expenditure for equipment, buildings, infrastructure, land acquisition, plan or project in which the cost exceeds \$75,000.

There were 25 projects submitted by 12 county departments this year. The total amount proposed was \$24,361,942 through 2026. Each department had the opportunity to present their proposed projects to the CIP Task Force, which includes the following individuals.

- Karry Hepting, Administrator/Controller
- Dena Alderdyce, Finance Director
- Tiffany Fournier, Information Technology Director
- Dave Struck, Planning Director/Deputy County Administrator
- Diane Barbour, Human Resources Director
- Mike McMillan, Family/Probate Court Administrator
- Dan Lockwood, Metropolitan Planning Commissioner

Each project submitted was scored by the task force using the following criteria:

- Project Characteristics
 - Consistency with plans and goals

- Extent of Benefits
- Impact on Quality of Life
- Technical Characteristics
 - Leveraging of Outside Funding
 - Operational Budget Impact
 - Maintains or Improves Standard of Service
 - Efficiency of Service
- Time Considerations
 - Time in the Plan
 - Age of Infrastructure
 - Feasibility of Project
- Critical Needs
 - Impact on Public Health and Safety
 - Mandate or Other Legal Requirements

A summary of the projects after they have been prioritized using the described criteria is listed on the next page. The Finance Director reviewed the proposals and provided funding recommendations that were incorporated into the final document. It is important to note that these funding recommendations and the overall scoring ranks do not mean the projects will or will not move forward. Each department will need to move the project through the normal budgeting process and, ultimately, seek BOC approval as appropriate.

A public hearing was held during the October 20, 2021 Metropolitan Planning Commission meeting. The 2022-2026 Capital Improvement Program will be on the Metropolitan Planning Commission's agenda for approval at its November 17 meeting.

Summary of Scored CIP Projects

Rank	Department	Project Name	Cost	Year	Total Score
1	Health	Health Department Building	\$16,795,000	2021	3.53
2	Airport	2023 Land Acquisition and Acquire Aviation Easements 40 Parcels	\$1,000	2023	3.47
3	Airport	2022 Environmental Study for Land Acquisition and Obstruction Removal	\$280,000	2022	3.47
4	Parks & Rec	Goodells Playground Replacement	\$200,000	2020	3.22
5	Sheriff	Road Patrol Radio Replacement	\$631,000	2022	3.18
6	Airport	Tractor Replacement	\$130,000	2022	3.14
7	Sheriff	Intercom Replacement	\$469,000	2022	3.12
8	Enviro Services	Leachate Mgmt. System Improvements	\$352,000	2022	3.06
9	Parks & Rec	Goodells Park Road/Sidewalk Access	\$105,000	2022	2.99
10	Parks & Rec	Bridge to Bay Trail Projects	\$2,000,000	2019	2.96
11	IT	Backup Solution	\$200,000	2022	2.96
12	Enviro Services	Septage Bladder Tank Replacement	\$124,000	2022	2.91

Rank	Department	Project Name	Cost	Year	Total Score
13	Metro Planning	Marine City Hwy Corridor Study	\$120,000	2021	2.67
14	Parks & Rec	Fort Gratiot West Pavilion	\$450,000	2018	2.67
15	IT	Firewalls	\$90,000	2022	2.63
16	Sheriff	Lexipol Policy Management	\$235,000	2022	2.60
17	District Court	72nd District Court Holding Cell	\$77,000	2021	2.57
18	Equalization	Ortho & Oblique Aerial Imagery	\$345,000	2023	2.52
19	Library	Main Library Building	N/A	2018	2.51
20	IT	Core Switch Replacement	\$90,000	2023	2.40
21	IT	Server Blade Chassis	\$150,000	2022	2.40
22	IT	Storage Area Network	\$250,000	2022	2.36
23	Human Resources	Payroll, Time, and Attendance, and HRIS Software	\$313,000	2022	2.30
24	IT	Zero Trust Security	\$125,000	2024	2.23
25	Drain Commission	Drain Office and Maintenance Facility	\$880,000	2022	1.89



ST. CLAIR COUNTY CAPITAL IMPROVEMENT PLAN

2022-2026



Public Hearing: October 20, 2021
Metropolitan Planning Commission Approval: TBD
Board of Commissioners Approval: TBD



ACKNOWLEDGMENTS

St. Clair County Board of Commissioners

Greg McConnell, District 1
Jorja Baldwin, District 2
Lisa Beedon, District 3
Duke Dunn, District 4
Jeff Bohm, District 5, Chairman
David Rushing, District 6
Dave Vandenbossche, District 7

St. Clair County Metropolitan Planning Commission

Steve Cooper, Recreation/Tourism
Dorothy DeBoyer, Citizen At Large
Jorja Baldwin, Board of Commissioners Representative
Dr. Geof Kusch, Citizen at Large
Dan Lockwood, Finance Representative
Kevin Miller, Education Representative, Chairman
Georgia Phelan, Economic Development
Robert Sheehy, Transportation/Utilities Representative, Secretary
Donald Sheldon, Agricultural/Natural Resources Representative, Vice Chairman
John Steffy, Local Government Representative
Robert Tansky, Business Representative

St. Clair County Metropolitan Planning Commission Staff

David Struck, AICP, Planning Director
Geoffrey Donaldson, AICP, Senior Planner
Lindsay Wallace, Senior Planner
Kara Schrader, Associate Planner
Peter Klomparens, AICP, Associate Planner
Christina McEmber, AICP, Associate Planner
Penny Guyette, Administrative Assistant



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INTENT OF THE CAPITAL IMPROVEMENT PROGRAM

Introduction

In 2001, the St. Clair County Board of Commissioners initiated the development of a program to assist them in setting priorities for major capital spending: a Capital Improvement Program. A Capital Improvement Program (CIP) is the financial counterpart to a traditional Master Plan. It is a financial master plan that enables the County to attain specific public service goals through priority capital investments. The County Board of Commissioners integrates the programming of capital expenditures into a rational and objective planning and budgeting process as an important tool for the management and investment of funds that they administer.

The CIP is also intended to serve as a single point of reference documenting all the County's intended capital investments. It helps to educate both County officials and the general public on the various programs, plans, and assets being developed or maintained by county departments.

The CIP represents the best efforts to allocate available resources toward projects that provide the most benefit for the citizens of St. Clair County.

Capital improvements, for the purposes of this program, are defined as:

Major or infrequent expenditures that total or exceed \$75,000, including:

- ➔ The acquisition of, or interest in, land or facilities for public purposes;
- ➔ Construction of a new facility or structure;
- ➔ Extensive additions or remodeling of existing facilities;
- ➔ Extensive maintenance of existing facilities or structures.

(Capital improvements may include planning, feasibility, engineering, or design studies related to a planned capital improvement.)

Less costly or shorter-life capital items are planned through other processes within departments and the annual budget. A capital improvement often encompasses the purchase of land and the construction/reconstruction/renovation of a building or other facility. Design, engineering, and architectural costs are considered a part of a capital improvement.

The CIP will enable the County to clearly and confidently articulate what investments will be made, when they will be made, and how they will be funded. Additionally, the CIP process allows the County to demonstrate why any given project is or is not a higher priority than other projects.

The Capital Improvement Program enables the County to:

- ➔ Implement the St. Clair County Master Plan;
- ➔ Develop a total picture of the organization's major needs, discouraging piecemeal expenditures;
- ➔ Establish a process for logical, objective, and critical evaluation of proposals for major investments;
- ➔ Set priorities for major capital projects on the basis of needs and cost;
- ➔ Balance public facility needs and County financial ability, both short and long term;
- ➔ Gain a better understanding of departmental needs;
- ➔ Make preemptive acquisitions and investments feasible and justifiable;

- 
- ➔ Communicate County improvement plans to the public, other governmental units, and the business community.

The CIP serves as a guide to County staff and elected officials in selecting priorities for project development and implementation. Each year, the CIP will help identify issues in the capital improvement arena that the County may face over the next five years, while providing additional information and assigning tentative priorities to the projects.

Legal Basis for Capital Improvement Planning

Public Act 33 of 2008, also known as the Michigan Planning Enabling Act (MPEA), requires all communities to prepare a CIP unless exempted by statute or the legislative body of the community. Specifically, Section 65 of MPEA states:

1) To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital improvements program shall show those public structures and improvements, in the general order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.

The Importance of Capital Improvement Planning

Capital Improvement Planning is essential for a local government for a number of reasons:

1. **The stakes are high:** Facilities, equipment, and other infrastructure acquired or built by local governments are usually large and expensive.
2. **Decisions extend for years:** Most facilities or equipment used by government have a use life of anywhere from a few years to as many as twenty years or longer.
3. **Spending varies from year to year:** Growth and development often take place in phases, requiring local government spending on infrastructure to be concentrated in some years and limited in others.
4. **Implementation takes time:** Depending on their size, complexity, environmental risk, and other factors, completing most infrastructure and capital facility projects take anywhere from several years to as long as a decade.
5. **Capital projects differ from year to year:** Capital projects or acquisitions requested in one year are often very different from the ones requested or approved the year before.



Task Force for St. Clair County

The CIP Task Force is established to offer different representation and expertise to the CIP evaluation and prioritization process. The task force is compiled of various County department heads that typically have knowledge and experience working in the areas of technology, finance, buildings and grounds, and operations. The main responsibility of the task force is to score the submitted CIP Projects based on the County's scoring system.

The 2020-2024 CIP Task Force included:

- Karry Hepting, Administrator/Controller and Finance Director
- Dena Alderdyce, Accounting Manager
- Tiffany Fournier, Information Technology Director
- Diane Barbour, Human Resources Director
- David Struck, Deputy Administrator/ Planning Director
- Mike McMillan, Family/Probate Court Administrator
- Dan Lockwood, Metropolitan Planning Commissioner

CIP Scoring System and Prioritization Process

Departments submitted a Project Proposal Form for each proposed project. This form allows participating departments to provide all of the pertinent information about a proposed capital project so that the project can be prioritized according to all applicable indicators within the scoring system guide.

This system was developed to assist the CIP Task Force in evaluating proposed projects and setting priorities for capital expenditures since not all requests can be funded in any given year due to budgetary constraints. The ranking of each proposed project will be based on the following indicators:

Project Characteristics

- Consistency of Plans and Goals
- Extent of Benefit
- Quality of Life

Technical Characteristics

- Leveraging of Outside Funding
- Operational Budget Impact
- Maintains or Improves Standard of Service
- Efficiency of Service

Time

- Time in Plan
- Age of Infrastructure
- Feasibility of Project

Critical

- Public Health and Safety
- Mandates or other legal requirements

Each criterion is weighted based on significance and then each indicator group is weighted as well, allowing the projects to be scored on an equal basis.



	Score from 0 (lowest) to 5 (highest)					
Scoring	0	1	2	3	4	5
Project						
Consistency of Plans/ Goals	Project is not supported by goals and objectives in county, departmental, or state/regional plans		Project is supported by goals and objectives in county, departmental, or state/regional plans		Project is specifically identified in county, departmental, or state/regional plans	
Extent of Benefit	Project would benefit only a small percentage of citizens or county departments		Project would benefit a large percentage of citizens or county departments		Project would benefit all of the citizens and/or county departments	
Quality of Life	Project does not improve quality of life		Project moderately improves quality of life		Project dramatically improves quality of life	
Technical						
Leveraging of Outside Funding	Project does not leverage any grants or other outside funding		Project is partially funded by grants or other outside funding		Project is fully funded by grants or other outside funding	
Operational Budget Impact	Project would significantly increase debt service, installment payments, personnel or other operating costs or decrease revenues		Project would neither increase or decrease debt service, installment payments, personnel or other operating costs or revenues		Project would decrease debt service, installment payments, personnel or other operating costs or increase revenues	
Maintains or Improves Standard of Service	Project not related to maintaining an existing standard of service		Project would maintain existing standard of service		Project would address deficiencies or problems with existing services; would establish new service	
Efficiency of Service	Project would have no impact on the efficiency of service		Project would result in savings by eliminating obsolete or inefficient facilities		Project would result in significant savings by increasing the efficiency if the performance of a service or reducing the on-going cost of the a service or facility	
Time						
Time in Plan	How many years has this project been in the CIP? ("O" if this is the first time and a "5" if it has been in the plan for 5 years or more)					
Age of Infrastructure	Project not necessitated by age of infrastructure		Project addresses infrastructure that has aged past its useful life		Project addresses infrastructure that has aged past its serviceable life	
Feasibility of Project	Project is unable to proceed due to obstacles (land/building acquisition, easements, approvals required)		Minor obstacles exist, project is not entirely ready to proceed		Project is entirely ready to proceed, no obstacles (land/building acquisition or easements, approvals required, etc) exist	
Critical						
Public Health and Safety	Project does not address health and safety threat		Project remedies or prevents public health and safety threat		Project fully remedies or prevents public health and safety threat	
Mandates or other legal requirements	Project is not mandated, or otherwise required by court order, judgement, or interlocal agreements		Project would address anticipated mandates, other legal requirements, or interlocal agreements		Project required by federal, state, or local mandates, grants, court orders and judgements; required as part of interlocal agreements	



2022-2026 CIP PROJECT PROPOSAL PROFILES

Overview of Submitted Capital Improvement Proposals

Following is a complete list of the proposed projects submitted for the 2022-2026 planning period. Individual profiles of each project proposal, along with any findings related to each proposal, can also be found below.

Funding may not be provided for all of these proposed projects. As noted above, the overall project rankings alone will not form the basis of the CIP priorities. County goals, project timing, funding availability, and imminent public health or safety issues are also taken into consideration.

PROJECT: ENVIRONMENTAL STUDY FOR LAND ACQUISITION AND OBSTRUCTION REMOVAL

PROJECT SUMMARY	
Department:	Airport
Department Head:	Kathy Reaume
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2022
# of Years in CIP:	0
Departmental Priority:	High

LOCATION
St. Clair County International Airport 177 Ash Drive, Kimball, MI 48074

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.4
Critical Need Factors Score:	1.3
Overall Score	3.47

CONSISTENCY WITH PLANS/GOALS
MDOT Office of Aeronautics and FAA Mandate

PROJECT OVERVIEW
The LIDAR study completed with the most recent construction project revealed a number of obstructions to the various surfaces for each of the four runway ends. Since more than 3,000 obstructions were identified, and based on consultation with MDOT Aero Planning and environmental staff, it is assumed that a robust environmental study will be required. This will address both on and off airport obstructions and the acquisition of 40 anticipated easements to allow for the removal of the obstructions on the privately owned properties.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that the local match for the environmental study be paid for from the Airport's fund balance.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		\$14,000					\$14,000
Grant Funding		\$266,000					\$266,000
Total:		\$280,000					\$280,000

PROJECT: AIRPORT TRACTOR REPLACEMENT

PROJECT SUMMARY	
Department:	Airport
Department Head:	Kathy Reaume
Project Type:	New Project
Project Status:	Feasibility Study Completed
Starting Year:	2022
# of Years in CIP:	5
Departmental Priority:	High
LOCATION	
St. Clair County International Airport 177 Ash Drive, Kimball, MI 48074	

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.8
Time/Feasibility Considerations Score:	0.9
Critical Need Factors Score:	0.9
Overall Score	3.14

CONSISTENCY WITH PLANS/GOALS
Federal Aviation Administration mandates air-field conditions.

PROJECT OVERVIEW
In 2016 the engine on the main tractor for brush hogging the 954 acres that must be kept short for wildlife and FAA Regulations quit.
We have leased a tractor from Tri-County Equipment from 2016-2020 in the amount of \$47,000 total for 5 years.
I am proposing the purchase of a 145 hp Cab Tractor for brush hogging, along with implements to reduce the amount of man hours needed for snow removal.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that the tractor purchase be paid for from the Airport's fund balance. Another possible funding source would be the Public Improvement fund, if funds are available.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund		\$130,000					\$130,000
Grant Funding							
Total:		\$130,000					\$130,000

PROJECT: *LAND ACQUISITION AND ACQUIRE AVIATION EASEMENTS 40 PARCELS*

PROJECT SUMMARY	
Department:	Airport
Department Head:	Kathy Reaume
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2023
# of Years in CIP:	0
Departmental Priority:	High
LOCATION	
St. Clair County International Airport 177 Ash Drive, Kimball, MI 48074	

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.4
Critical Need Factors Score:	1.4
Overall Score	3.47

CONSISTENCY WITH PLANS/GOALS
FAA Mandate

PROJECT OVERVIEW
It is anticipated to break this project down into 7 phases, the phasing of each of these groups will be prioritized based up-on the impacts of the various surfaces. The threshold sighting surfaces need to be cleared.
Airport consultants will be handling the negotiations with each property owner in the amount of \$25,000 each. Which must be paid from local funds and then reimbursed by the FAA once agreements from the property owners have been reached. We will do 4 parcels per year, so this land process will take the next 10 years to address at \$100K per year which is refundable each year.
FAA will fund the actually land acquisition and easements, and then the final tree removal.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be paid for from the Airport's fund balance.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund			\$1,000				\$1,000
Grant Funding							
Total:			\$1,000				\$1,000

PROJECT: 72ND DISTRICT HOLDING CELL

PROJECT SUMMARY	
Department:	District Court
Department Head:	Linda Girard
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2021
# of Years in CIP:	2
Departmental Priority:	High

LOCATION
District Courthouse– Courtroom #2300

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.9
Time/Feasibility Considerations Score:	0.3
Critical Need Factors Score:	0.8
Overall Score	2.57

CONSISTENCY WITH PLANS/GOALS
N/A

PROJECT OVERVIEW
The courtroom 2003 of the 72nd District Court is without a holding cell. Because of the lack of a holding cell, inmates are brought to the court en masse and placed in the jury box and are not separated from the public or witnesses. When they are grouped together they can cause disruption, costing the court valuable time. The holding cell will provide better security in the courtroom, allowing the transport deputy to bring an inmate before the court when the inmates case is called. Other inmates will remain secure in the holding cell, allowing the deputy to focus on the inmate before the court. While in the holding cell; inmates will remain out of public view , adding to inmate safety and public safety.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that the Courts use all available Budget Incentive funds to pay for this project. Any remaining costs would need to be paid for out of the District Court Building Fund and/or Public Improvement fund by appropriation from the County's general fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund		\$76,500					\$76,500
Incentive Funds							
Total:		\$76,500					\$76,500

PROJECT: DRAIN OFFICE AND EQUIPMENT MAINTENANCE FACILITY

PROJECT SUMMARY	
Department:	Drain Office
Department Head:	Robert Wiley
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2022
# of Years in CIP:	18
Departmental Priority:	High

LOCATION
TBD

PROJECT OVERVIEW
Acquisition of an existing Office/Maintenance facility or the construction of a new drain office/maintenance facility to consolidate services, improve effective operations, improve efficiency and better support over 800+ miles of CRITICAL county drains. Additionally, relocation of the Drain Offices will allow better functionality of the Road Commission facility and Road Commission long term operations and planning.

PROJECT EVALUATION	
Project Characteristics Score:	0.3
Technical Considerations Score:	0.5
Time/Feasibility Considerations Score:	0.7
Critical Need Factors Score:	0.3
Overall Score	1.89

CONSISTENCY WITH PLANS/GOALS
N/A



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be paid for by a General Fund appropriation to the Public Improvement Fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		\$880,000					\$880,000
Grant Funding							
Total:		\$880,000					\$880,000

PROJECT: *LEACHATE MANAGEMENT SYSTEM IMPROVEMENTS*

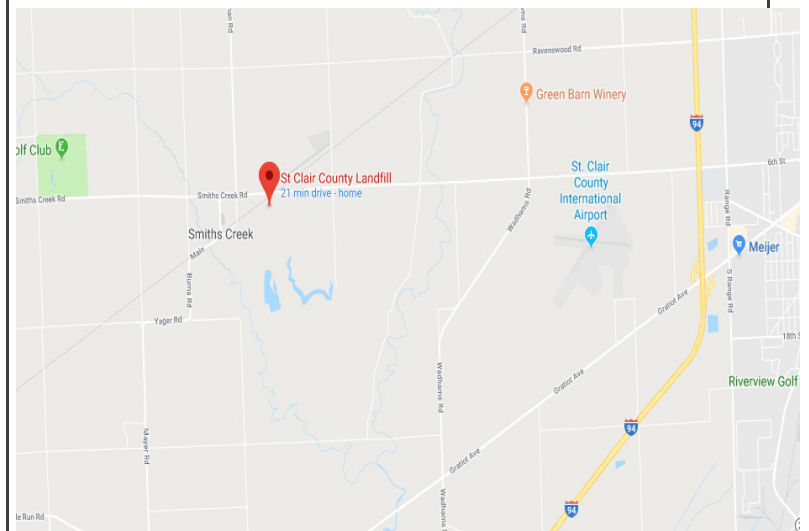
PROJECT SUMMARY	
Department:	Environmental Services
Department Head:	Matt Williams
Project Type:	Replaces existing
Project Status:	Design Work Underway
Starting Year:	2022
# of Years in CIP:	5
Departmental Priority:	Medium

LOCATION
Smiths Creek Landfill 6779 Smiths Creek Rd, Smiths Creek, MI 48074

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.8
Critical Need Factors Score:	0.5
Overall Score	3.06

CONSISTENCY WITH PLANS/GOALS
St Clair County Solid Waste Management Plan (SWMP) and the requirements of Michigan Solid Waste regulations.

PROJECT OVERVIEW
Upgrades to landfill's existing leachate management system controls and infrastructure. Upgrades include control panel updating, elimination of select monitoring points, and up-grades to sump riser access points. Work will: - Improve system control and troubleshooting abilities, and - Improve operational efficiency - Mitigate potential health and safety concerns for employees and contractors during service/repair events



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be paid for by the Landfill fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 20256	Total Project Cost
User Fees		\$5,000	\$115,500	\$231,000			\$351,500
Grant Funding							
Total:		\$5,000	\$115,500	\$231,000			\$351,500

PROJECT: SEPTAGE BLADDER TANK REPLACEMENT

PROJECT SUMMARY	
Department:	Environmental Services
Department Head:	Matt Williams
Project Type:	Maintains Existing Project
Project Status:	Feasibility Study Underway
Starting Year:	2022
# of Years in CIP:	4
Departmental Priority:	High
LOCATION	
Smiths Creek Landfill 6779 Smiths Creek Rd, Smiths Creek, MI 48074	

PROJECT OVERVIEW
Replacement of existing bladder tanks with new ones OR with a different tank system to be determined (research currently underway). Provided cost estimate based on replacement of existing tanks with the same type, and no substantial changes to the existing process. Based on the results for current research, landfill may opt to construct an expanded, different process that will function more efficiently and cost less to operate in the long term. The capital costs for that work are to be determined.

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	1.0
Time/Feasibility Considerations Score:	0.8
Critical Need Factors Score:	0.4
Overall Score	2.91

CONSISTENCY WITH PLANS/GOALS
St Clair County Solid Waste Management Plan (SWMP).



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be paid for by the Landfill fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
User Fees	\$15,000	\$124,000					\$124,000
Grant Funding							
Total:	\$15,000	\$124,000					\$124,000

PROJECT: *ORTHO & OBLIQUE AERIAL IMAGERY*

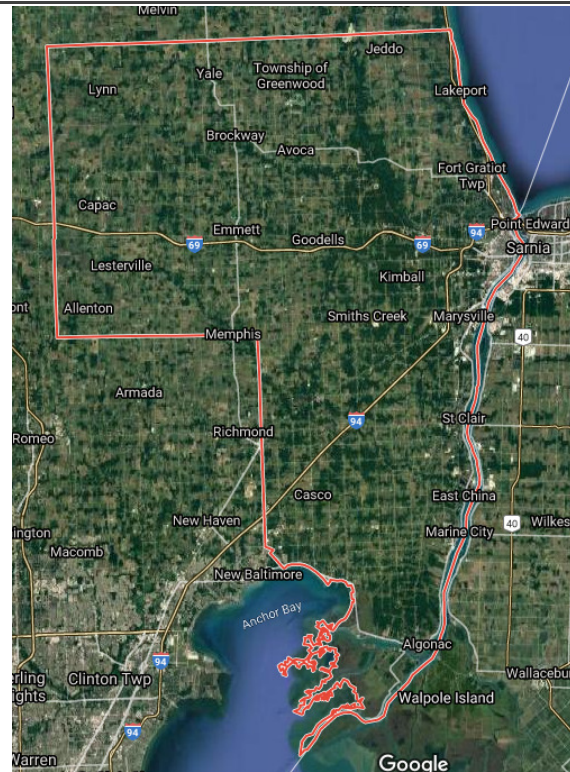
PROJECT SUMMARY	
Department:	Equalization
Department Head:	Justin Sears
Project Type:	New Project
Project Status:	Bids or Quotes Received
Starting Year:	2023
# of Years in CIP:	0
Departmental Priority:	High

LOCATION
Equalization Department 200 Grand River, Port Huron, MI

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.3
Critical Need Factors Score:	0.4
Overall Score	2.52

CONSISTENCY WITH PLANS/GOALS
St. Clair County Master Plan

PROJECT OVERVIEW
Authoritative aerial imagery has become an important tool that all departments and municipalities should have access to. Current imagery can save time and money when utilized correctly. Using aerial imagery at ones desk can eliminate the need to physically drive to an area for inspection, resulting in a significant time savings. It is a great tool for site and community planning. Authoritative imagery can also be used in court to defend legal issues.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that Equalization use their available Budget Incentive funds for this project. Any remaining funds would need to come from the Public Improvement fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund		\$69,000	\$69,000	\$69,000	\$69,000	\$69,000	\$345,000
Grant Funding							
Total:		\$69,000	\$69,000	\$69,000	\$69,000	\$69,000	\$345,000

PROJECT: *HEALTH DEPARTMENT BUILDING*

PROJECT SUMMARY	
Department:	Public Health
Department Head:	Greg Brown
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2021
# of Years in CIP:	0
Departmental Priority:	High
LOCATION	
Public Health 3415 28th Street Port Huron, MI 48060	
PROJECT EVALUATION	
Project Characteristics Score:	0.9
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.5
Critical Need Factors Score:	1.1
Overall Score	3.53
CONSISTENCY WITH PLANS/GOALS	
St. Clair County Health Department Strategic Plan	

PROJECT OVERVIEW	
The 31,831 sq. ft. facility (the Public Service Building) was built in 1967 for the Road Commission and renovated for the Health Department in 1981. Significant facility problems including roof leaks, mold, air handling and electrical issues, parking lot sink holes, handicap access (not currently ADA compliant), space limitations for existing programs and new programs have been seriously impacting the Health Department's ability to provide services. In addition, results of a Facility Study confirmed a 30% deficiency in space, and that was in 2006. Conference Rooms have been remodeled for new or program expansions when office space has not been available. Office space is being used for secured record storage. Sinkholes have occurred in the parking lot. The windows and entry doors are original (1967) and need to be replaced. The parking lot is cracked and uneven creating trip and fall hazards, as well as ponding water during rain. We continue to have to use client waiting rooms in hallways, and closets converted out of stairwells. On-site storage for emergency preparedness supplies, financial and client record keeping, as well as other supplies is needed. Currently thousands of dollars worth of emergency preparedness assets are being stored in offices, and a re-purposed metal shipping container. Our space limitations were very apparent in 2020 when we were not able to run even modest size clinics at this building, and were forced to borrow and lease other space. We are currently doing COVID testing and vaccinations in the parking lot because there is not adequate space in the building to distance the number of clients that need to be seen daily. Also, we had to convert another conference room in to workstations for temporary staff who were hired to help with pandemic workload. There currently is not emergency back up power to the entire building, the areas that do have back-up power are at capacity for the current generator, which leaves \$100,000 + worth of vaccines at risk during a an extended power outage. The employee break room is completely outdated, and entirely too small (tables to seat about 12) for a staff of nearly 100.	

FINANCE DIRECTOR RECOMMENDATION	
It is recommended that this project be funded by the issuance of debt, with the bond proceeds repaid by an appropriation from the General Fund. Also, part of the cost could be paid for with any available Health Department fund balance.	

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund	\$20,000	\$50,000	\$250,000				\$300,000
Bonding				\$16,495,000			
Total:		\$50,000	\$250,000	\$16,495,000			\$16,795,000

PROJECT: *PAYROLL, TIME AND ATTENDANCE AND HRIS SOFTWARE*

PROJECT SUMMARY	
Department:	Human Resources
Department Head:	Diane Barbour
Project Type:	Replaces Existing
Project Status:	Feasibility Study Underway
Starting Year:	2022
# of Years in CIP:	4
Departmental Priority:	High

LOCATION
Human Resources Department 200 Grand River, Port Huron, MI

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.7
Time/Feasibility Considerations Score:	0.7
Critical Need Factors Score:	0.3
Overall Score	2.30

CONSISTENCY WITH PLANS/GOALS
N/A

PROJECT OVERVIEW
Our current payroll system, OneSolution, is deficient and outdated. Payroll Delegates and HR spend many hours each week correcting system errors, reviewing output, recalculating each payroll entry and creating workarounds to run payroll. With a new Payroll, Time and Attendance and HRIS system, it will simplify and expedite payroll more efficiently and correctly.
With a Time and Attendance system, employees could accurately enter their own time, supervisors can review and approve, HR can simply 'process' it. This makes the system more efficient.
In addition, the accrual banks will be tracked in real time, making it easy for employees' to know how much time they have and bank payouts to be accurate.
Employee Online will be self serve, allowing the employee to make changes to their direct deposit, W-4, beneficiaries, etc. Also, open enrollment will be fully online and eliminate paper checks. We are looking to eliminate paper changes and enrollment, time consuming data entry and timesheet entry.
The plan for this project is anticipated to grow in scope with the adoption of the Finance/Accounting pieces in the future.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be paid for with the department's budget incentive fund and Public Improvement funds. The annual maintenance fees may require an additional appropriation to the department's general fund operating budget.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		\$284,000	\$29,000				\$313,000
Grant Funding							
Total:		\$284,000	\$29,000				\$313,000

PROJECT: *BACKUP SOLUTION*

PROJECT SUMMARY	
Department:	Information Technology
Department Head:	Tiffany Fournier
Project Type:	Replaces Existing
Project Status:	Bids/Quotes Received
Starting Year:	2022
# of Years in CIP:	4
Departmental Priority:	High

LOCATION
Not Site Specific– St. Clair County Departments

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	0.9
Time/Feasibility Considerations Score:	0.9
Critical Need Factors Score:	0.5
Overall Score	2.96

CONSISTENCY WITH PLANS/GOALS
This has been a goal of County IT since 2017.

PROJECT OVERVIEW
Replace current data backup solution. Due to the amount of data and server growth within the county, current backup solution is too slow and requires constant maintenance and staff troubleshooting.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be funded by the Public Improvement funds restricted for Technology.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		\$200,000					\$200,000
Grant Funding							
Total:		\$200,000					\$200,000

PROJECT: *SERVER BLADE CHASSIS*

PROJECT SUMMARY	
Department:	Information Technology
Department Head:	Tiffany Fournier
Project Type:	Replaces Existing
Project Status:	Design Work Underway
Starting Year:	2022
# of Years in CIP:	1
Departmental Priority:	High

LOCATION
Not Site Specific– St. Clair County Departments

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.6
Time/Feasibility Considerations Score:	0.7
Critical Need Factors Score:	0.4
Overall Score	2.40

CONSISTENCY WITH PLANS/GOALS
This has been a goal of County IT since 2015.

PROJECT OVERVIEW
A replacement of existing server blade chassis and new servers is necessary. Current blade chassis has been in use since 2008 and is well beyond typical hardware replacement schedule. System has not been replaced previously due to funding and other priorities but system is now beyond useful age.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be funded by the Public Improvement funds restricted for Technology.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total Project Cost
General Fund:		\$150,000					\$150,000
Grant Funding							
Total:		\$150,000					\$150,000

PROJECT: CORE SWITCH REPLACEMENT

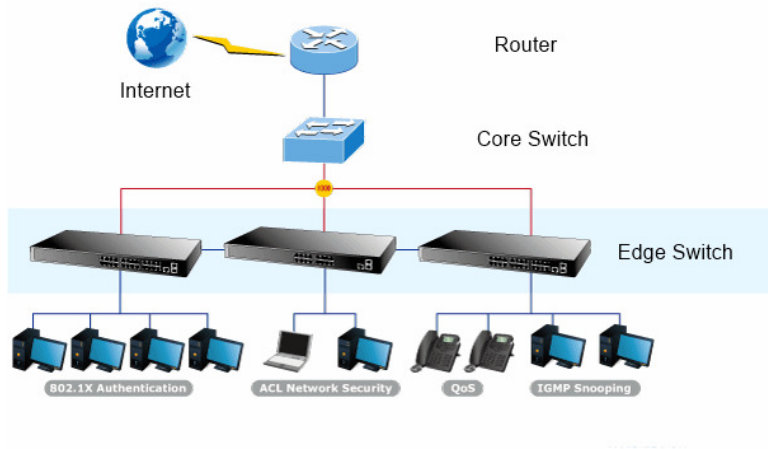
PROJECT SUMMARY	
Department:	Information Technology
Department Head:	Tiffany Fournier
Project Type:	Replaces Existing
Project Status:	Design Work Underway
Starting Year:	2023
# of Years in CIP:	4
Departmental Priority:	Medium

LOCATION
Not Site Specific– St. Clair County Departments

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.6
Time/Feasibility Considerations Score:	0.9
Critical Need Factors Score:	0.3
Overall Score	2.40

CONSISTENCY WITH PLANS/GOALS
This has been a goal of County IT since 2017.

PROJECT OVERVIEW
A replacement of existing core network switches is necessary. Current equipment is end of life. Current equipment was purchased in 2010. This equipment is essential to all electronic communications, both internal and external, for St Clair County



FINANCE DIRECTOR RECOMMENDATION							
It is recommended that this project be funded by the Public Improvement funds restricted for Technology.							

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:			\$90,000				\$90,000
Grant Funding							
Total:			\$90,000				\$90,000

PROJECT: FIREWALLS

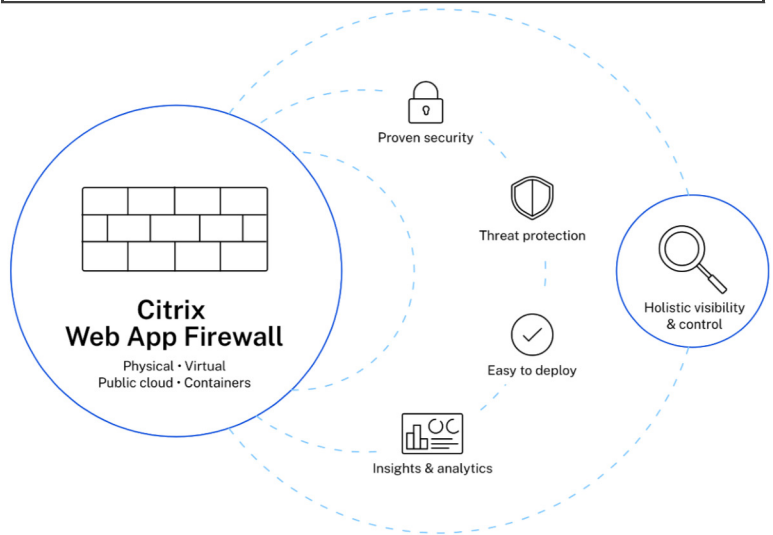
PROJECT SUMMARY	
Department:	Information Technology
Department Head:	Tiffany Fournier
Project Type:	Replaces Existing
Project Status:	Design Work Underway
Starting Year:	2022
# of Years in CIP:	1
Departmental Priority:	Medium

LOCATION
Not Site Specific– St. Clair County Departments

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	0.7
Time/Feasibility Considerations Score:	0.7
Critical Need Factors Score:	0.5
Overall Score	2.63

CONSISTENCY WITH PLANS/GOALS
This has been a goal of County IT since 2018.

PROJECT OVERVIEW
Current firewalls were installed in 2013 and are end of life. Firewalls are essential to protection and security of county resources and data.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be funded by the Public Improvement funds restricted for Technology.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		\$90,000					\$90,000
Grant Funding							
Total:		\$90,000					\$90,000

PROJECT: *STORAGE AREA NETWORK*

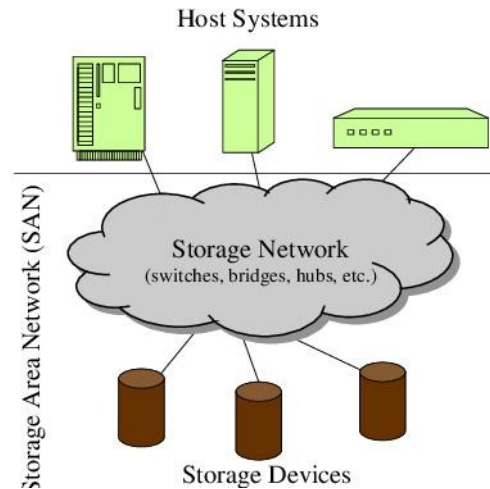
PROJECT SUMMARY	
Department:	Information Technology
Department Head:	Tiffany Fournier
Project Type:	Replaces Existing
Project Status:	Design Work Underway
Starting Year:	2022
# of Years in CIP:	1
Departmental Priority:	High

LOCATION
Not Site Specific– St. Clair County Departments

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	0.6
Time/Feasibility Considerations Score:	0.6
Critical Need Factors Score:	0.4
Overall Score	2.36

CONSISTENCY WITH PLANS/GOALS
This has been a goal of County IT since 2019.

PROJECT OVERVIEW
A replacement of existing SAN equipment is necessary. Current equipment was purchased in 2016. Maintenance agreements on current equipment is becoming more expensive and harder to obtain. Equipment stores most county data and critical to operations.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be funded by the Public Improvement funds restricted for Technology.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund		\$250,000					\$250,000
Grant Funding							
Total:		\$250,000					\$250,000

PROJECT: ZERO TRUST SECURITY

PROJECT SUMMARY	
Department:	Information Technology
Department Head:	Tiffany Fournier
Project Type:	New Project
Project Status:	Conceptual Only
Starting Year:	2024
# of Years in CIP:	2
Departmental Priority:	Low

LOCATION
Not Site Specific– St. Clair County Departments

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.9
Time/Feasibility Considerations Score:	0.5
Critical Need Factors Score:	0.3
Overall Score	2.23

CONSISTENCY WITH PLANS/GOALS
N/A

PROJECT OVERVIEW
Zero Trust is a security concept centered on the belief that organizations should not automatically trust anything inside or outside its perimeters and instead must verify anything and everything trying to connect to its systems before granting access. A solution like this would further harden and protect the network and data of St Clair County



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be funded by the Public Improvement funds restricted for Technology.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total Project Cost
General Fund					\$75,000		\$75,000
Grant Funding					\$50,000		\$50,000
Total:					\$125,000		\$125,000

PROJECT: *MAIN LIBRARY*

PROJECT SUMMARY	
Department:	St. Clair County Library System
Department Head:	Allison Arnold
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2018
# of Years in CIP:	4
Departmental Priority:	High

LOCATION
St. Clair County Main Library 210 McMorran Blvd., Port Huron

PROJECT EVALUATION	
Project Characteristics Score:	0.8
Technical Considerations Score:	0.7
Time/Feasibility Considerations Score:	0.7
Critical Need Factors Score:	0.4
Overall Score	2.51

CONSISTENCY WITH PLANS/GOALS
Blue Meets Green initiative, St. Clair County Library System's Strategic Plan

PROJECT OVERVIEW
The Main Library of the St. Clair County Library System is significantly undersized to effectively complete the public service and operational responsibilities housed in this facility. As both a local library for a significant service population and the resource center for the entire library system, the building is full past capacity. There is not enough space for public technology stations, new technology introduction, collections, patron seating, programming and other public service functions. System-wide support activities such as technical service, interlibrary loan, materials handling, business office and administration are inadequately sized and constrained by an outmoded facility. A new main library that has been thoughtfully developed and created with the community can add quality to the reinvestment within our county and take the library into the future for public library service.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be funded by the issuance of debt with the bond proceeds repaid by a debt millage. This would require the passage of a debt millage by the voters.

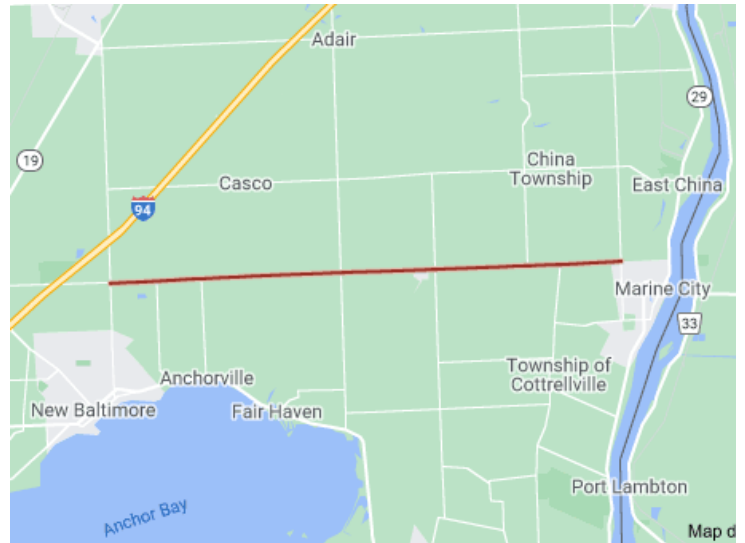
Project Cost by Year & Funding Source	Spent in Previous Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total Project Cost
General Fund:							
Grant Funding							
Total:							

PROJECT: *MARINE CITY HIGHWAY CORRIDOR STUDY*

PROJECT SUMMARY	
Department:	Metro Planning
Department Head:	Dave Struck
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2021
# of Years in CIP:	0
Departmental Priority:	High
LOCATION	
Marine City Highway—Southern St. Clair County	

PROJECT OVERVIEW
The proposed Corridor Study will include a full market analysis of the corridor and will include a comprehensive study of land use and zoning, transportation and traffic issues, and water and sewer demand/capacity. Additionally, the study will provide recommendations for proactively planning for future growth. The timing of this study is critical as the County has received American Rescue Plan funding that can be used for infrastructure projects. Additionally, other pots of federal infrastructure funding will be made available to communities and it is imperative that we have a plan in place to effectively go after funding with potentially shovel-ready projects.

PROJECT EVALUATION	
Project Characteristics Score:	0.9
Technical Considerations Score:	1.0
Time/Feasibility Considerations Score:	0.4
Critical Need Factors Score:	0.4
Overall Score	2.67



CONSISTENCY WITH PLANS/GOALS
St. Clair County Master Plan, BOC priority initiative

FINANCE DIRECTOR RECOMMENDATION
It is recommended that the American Rescue Plan Act funds be used to pay for this project or an appropriation from the County's general fund to the Public Improvement fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund							
Grant Funding		\$120,000					\$120,000
Total:		\$120,000					\$120,000

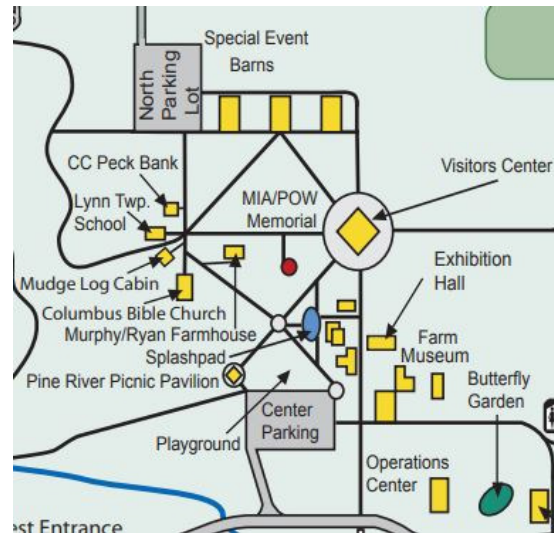
PROJECT: *GOODELLS PARK ROAD/SIDEWALK ACCESS*

PROJECT SUMMARY	
Department:	Parks and Recreation
Department Head:	Nancy Winzer
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2022
# of Years in CIP:	1
Departmental Priority:	High
LOCATION	
Goodells County Park 8264 County Park Dr, Goodells, MI 48027	

PROJECT EVALUATION	
Project Characteristics Score:	0.8
Technical Considerations Score:	1.2
Time/Feasibility Considerations Score:	0.4
Critical Need Factors Score:	0.4
Overall Score	2.99

CONSISTENCY WITH PLANS/GOALS
St. Clair County Master Plan

PROJECT OVERVIEW
Construct a driveway and new pathway at Goodells County Park for the safety of park visitors. This new driveway would connect the north and south parking lots to give vehicles an alternative way to travel through the park as opposed to driving on pedestrian pathways. It would also help to preserve the current sidewalks.
Currently cars drive through the park on the sidewalks and pathways. This new driveway would be an additional motorized-only driveway. Along with the driveway, a new drop off area for the Visitors Center will be created. This drop off area will not mix vehicles and pedestrians, and it will be much safer for park visitors.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be funded by the Parks Millage fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
Dedicated Millage		\$105,000					\$105,000
Grant Funding							
Total:		\$105,000					\$105,000

PROJECT: FORT GRATIOT COUNTY PARK WEST PAVILION

PROJECT SUMMARY	
Department:	Parks and Recreation
Department Head:	Nancy Winzer
Project Type:	New Project
Project Status:	Design Work Completed
Starting Year:	2018
# of Years in CIP:	4
Departmental Priority:	Medium
LOCATION	
Fort Gratiot County Park	

PROJECT OVERVIEW
Construct a 44 feet by 44 feet pavilion to match the existing pavilions in the park to satisfy the unmet need for pavilion rentals. A temporary canopy is now available but many people that call in for pavilion rentals do not chose to rent the canopy. The third pavilion could increase park revenues by 50%,

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.6
Critical Need Factors Score:	0.2
Overall Score	2.99

CONSISTENCY WITH PLANS/GOALS
Park Master Plan and Business Plan



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be funded by the Parks Millage fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
Dedicated Millage	\$50,000					\$400,000	\$450,000
Grant Funding							
Total:	\$50,000					\$400,000	\$450,000

PROJECT: *GOODELLS PLAYGROUND REPLACEMENT*

PROJECT SUMMARY	
Department:	Parks and Recreation
Department Head:	Nancy Winzer
Project Type:	Replace Existing Equipment
Project Status:	Design Work Underway
Starting Year:	2020
# of Years in CIP:	2
Departmental Priority:	High
LOCATION	
Goodells County Park 8264 County Park Dr, Goodells, MI 48027	

PROJECT OVERVIEW
Replace north playground equipment at Goodells County Park. Lower elementary aged playground equipment has already been removed due to safety issues. Upper elementary aged equipment is over 20 years old and needs to be replaced to meet current CPSC playground safety standards.

PROJECT EVALUATION	
Project Characteristics Score:	0.8
Technical Considerations Score:	1.2
Time/Feasibility Considerations Score:	0.7
Critical Need Factors Score:	0.6
Overall Score	3.22



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CONSISTENCY WITH PLANS/GOALS
Parks and Recreation Master Plan

FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be funded by the Parks Millage fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
Dedicated Millage		\$200,000					\$200,000
Grant Funding							
Total:		\$200,000					\$200,000

PROJECT: TRAIL CONNECTIONS

PROJECT SUMMARY	
Department:	Parks and Recreation
Department Head:	Nancy Winzer
Project Type:	New Project
Project Status:	Design Work Underway
Starting Year:	2019
# of Years in CIP:	4
Departmental Priority:	High
LOCATION	
Shoreline Communities (along Bridge to Bay Trail)	

PROJECT OVERVIEW
Working with local shoreline communities, the Community Foundation, public and private grant programs to complete the Bridge to Bay Trail based on the County Non-motorized Transportation Plan that was completed in 2019.

PROJECT EVALUATION	
Project Characteristics Score:	0.9
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.5
Critical Need Factors Score:	0.4
Overall Score	2.96

CONSISTENCY WITH PLANS/GOALS
County Master Recreation Plan, SCC Trails Strategic Plan, and SEMCOG's Non-motorized Plan



FINANCE DIRECTOR RECOMMENDATION
It is recommended that the costs beyond what the grant will pay for be funded by the Parks Millage fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
Dedicated Millage		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Grant Funding		\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
Total:		\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000

PROJECT: *INTERCOM REPLACEMENT*

PROJECT SUMMARY	
Department:	Sheriff's Office—Jail
Department Head:	Tracy DeCaussin
Project Type:	Replaces Existing Equipment
Project Status:	Bids or Quotes Received
Starting Year:	2022
# of Years in CIP:	1
Departmental Priority:	High

LOCATION
St. Clair County Jail- 1170 Michigan Rd

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.9
Time/Feasibility Considerations Score:	0.6
Critical Need Factors Score:	1.0
Overall Score	3.12

CONSISTENCY WITH PLANS/GOALS
Sheriff' Office Departmental Plan

PROJECT OVERVIEW
This project is to replace our existing intercom system at the St. Clair County Intervention and Detention Center. The intercom system is not only used for direct communication with inmates but also as an emergency system. They are located in key areas not only inside the facility but on the exterior of the facility. This allows for direct communication with not only inmates within the facility but the public and other law enforcement agencies outside the facility. With no current operating system it forces Deputies and Inmates to communicate by yelling and relying on the camera system for a visual of who is at the exterior doors after hours.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be paid for by the Commissary fund and/or the Public Improvement fund (if funds are available).

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		\$469,000					\$469,000
Grant Funding							
Total:		\$469,000					\$469,000

PROJECT: *LEXIPOL POLICY MANAGEMENT*

PROJECT SUMMARY	
Department:	Sheriff's Office—Law Enforcement
Department Head:	James Spadafore
Project Type:	New Project
Project Status:	Bids/Quotes Received
Starting Year:	2022
# of Years in CIP:	0
Departmental Priority:	High
LOCATION	
St. Clair County Jail- 1170 Michigan Road	

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.7
Time/Feasibility Considerations Score:	0.5
Critical Need Factors Score:	0.8
Overall Score	2.6

CONSISTENCY WITH PLANS/GOALS
N/A

PROJECT OVERVIEW
The St. Clair County Sheriff's office currently manages its policies and procedures. Over time our department has grown and law enforcement as we know it has changed. We do not have a dedicated person to review and re-write policies. Policies are the guiding principles intended to influence decisions and actions. They are a very important part of what we do and why. Laws and legislation are changing at a rapid rate from medical marijuana to the use of force. Unfortunately our policies and procedures have not changed that much over time. We are not policy writers, this take a special skill set. We do however do the best we can with what we have. Lexipol is a company that is designed to save time and money while protecting our personal and community. Their team of professionals have expertise in law enforcement, policy, training, mental health and grants. They monitor changes and trends in legislation, case law, and best practices and use that knowledge to create policies, training, wellness resources and funding services that minimize risk and help us effectively serve our community. Today Lexipol serves more than 8,100 agencies and municipalities. We would use there service to review and re-write our polices and procedures. It would also provide a sound policy manual, Daily training bulletins that deputies would have to review upon login to there computer, policy updates, web-based platform, tracks and reports when personnel have read and acknowledged policies and updates.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that this project be paid for by the Drug Task Force Fund, the Drug Forfeiture fund, or an additional general fund appropriation to the department's operating budget. The annual subscription fees may require an additional appropriation to the department's general fund operating budget as well.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		\$90,726.75	\$33,303	\$35,523	\$37,744	\$37,744	\$235,040.75
Grant Funding							
Total:		\$90,726.75	\$33,303	\$35,523	\$37,744	\$37,744	\$235,040.75

PROJECT: ROAD PATROL RADIO REPLACEMENT

PROJECT SUMMARY	
Department:	Sheriff's Office—Law Enforcement
Department Head:	James Spadafore
Project Type:	Replaces Existing Equipment
Project Status:	Bids or Quotes Received
Starting Year:	2022
# of Years in CIP:	0
Departmental Priority:	High

LOCATION
St. Clair County Jail- 1170 Michigan Rd

PROJECT EVALUATION	
Project Characteristics Score:	0.8
Technical Considerations Score:	0.9
Time/Feasibility Considerations Score:	0.6
Critical Need Factors Score:	0.9
Overall Score	3.18

CONSISTENCY WITH PLANS/GOALS
N/A

PROJECT OVERVIEW
The purpose of this project is to replace all road deputies hand held radios and in car radios. The radios are all end of life and are no longer supported by Motorola. When radios break we no longer have a way to fix them using Motorola. The county radio system is moving to encryption including the dispatch center. Our current radios do not have the capability of encryption. To accomplish this each old radio would need approximately \$500 to add the encryption key or we would not be able to talk on the channel. The move to encryption is already starting with a few channels and the end goal is to fully encrypt. This places a large burden on the Sheriff's Office having 85 hand held and 30 in car radios. The estimate for funds are from a price quote from Motorola and include the use of an encryption key for all radios. I have been part of several meetings with dispatch and local agencies about our radio status and encryption and it is the future of communication between Law enforcement agencies and dispatch. Lapeer county has a fully encrypted communication center. This causes problems with communication between our departments. New radios will replace old end of life equipment and allow us access to use the encryption component of our dispatch center and other agencies.



FINANCE DIRECTOR RECOMMENDATION
It is recommended that any costs beyond what the grants will pay for be funded from the Drug Task Force fund, the Drug Forfeiture fund or the Public Improvement fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		\$631,901.35					\$631,901.35
Grant Funding							
Total:		\$631,901.35					\$631,901.35

APPENDIX A:

PROPOSED EXPENDITURES SUMMARY

Projects by Department	2022	2023	2024	2025	2026	Totals
Airport						
Environmental Study for Land Acquisition and Obstruction Removal	\$280,000					\$280,000
Tractor Replacement	\$130,000					\$130,000
Land Acquisition and Acquire Aviation Easements 40 Parcels		\$1,000				\$1,000
<i>Subtotal</i>	<i>\$410,000</i>	<i>\$1,000</i>				<i>\$411,000</i>
District Court						
72nd District Court Holding Cell	\$76,500					\$76,500
<i>Subtotal</i>	<i>\$76,500</i>					<i>\$76,500</i>
Drain Commission						
Drain Office and Equipment Maintenance Facility	\$880,000					\$880,000
	<i>\$880,000</i>					<i>\$880,000</i>
Environmental Services						
Leachate Management System Improvements	\$5,000	\$115,500	\$231,000			\$351,500
Septage Bladder Tank Replacement	\$124,000					\$124,000
<i>Subtotal</i>	<i>\$129,000</i>	<i>\$115,500</i>	<i>\$231,000</i>			<i>\$475,500</i>
Equalization						
Ortho & Oblique Aerial Imagery	\$69,000	\$69,000	\$69,000	\$69,000	\$69,000	\$345,000
<i>Subtotal</i>	<i>\$69,000</i>	<i>\$69,000</i>	<i>\$69,000</i>	<i>\$69,000</i>	<i>\$69,000</i>	<i>\$345,000</i>
Health Department						
Health Department Building	\$20,000	\$300,000	\$16,495,000			\$16,815,000
<i>Subtotal</i>	<i>\$20,000</i>	<i>\$300,000</i>	<i>\$16,495,000</i>			<i>\$16,815,000</i>
Human Resources						
Payroll, Time, and Attendance and HRIS Software	\$284,000	\$29,000				\$313,000
<i>Subtotal</i>	<i>\$284,000</i>	<i>\$29,000</i>				<i>\$313,000</i>



APPENDIX A: PROPOSED EXPENDITURES SUMMARY

Projects by Department	2022	2023	2024	2025	2026	Totals
Information Technology						
Backup Solution	\$200,000					\$200,000
Server Blade Chassis	\$150,000					\$150,000
Core Switch Replacement		\$90,000				\$90,000
Firewalls	\$90,000					\$90,000
Storage Area Network	\$250,000					\$250,000
Zero Trust Security			\$125,000			\$125,000
Subtotal	\$690,000	\$90,000	\$125,000			\$905,000
Metro Planning						
Marine City Highway Corridor Study	\$120,000					\$120,000
Subtotal	\$120,000					\$120,000
Parks and Recreation						
Goodells Park Road/Sidewalk Access	\$105,000					\$105,000
Fort Gratiot County Park West Pavilion					\$400,000	\$400,000
Goodells Playground Replacement	\$200,000					\$200,000
Bridge to Bay Trail Connections	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$2,000,000
Subtotal	\$705,000	\$400,000	\$400,000	\$400,000	\$800,000	\$2,705,000
Sheriff's Office						
Intercom Replacement	\$469,000					\$469,000
Lexipol Policy Management	\$90,726.75	\$33,303	\$35,523	\$37,744	\$37,744	\$235,040.75
Road Patrol Radio Replacement	\$631,901.35					\$631,901.35
Subtotal	\$1,191,628.10	\$33,303	\$35,523	\$37,744	\$37,744	\$1,335,942.10
	2022	2023	2024	2025	2026	2022-2026
Cumulative Totals	\$4,575,128.10	\$1,037,803	\$17,355,523	\$506,744	\$906,744	\$24,381,942.10

APPENDIX B:

RECOMMENDED REVENUE SUMMARY

2022	General Fund	Dedicated Millage	Grants	User Fees	Other	TOTAL Submitted
Airport	\$144,000		\$266,000			\$410,000
District Court	\$76,500					\$76,500
Drain Office	\$880,000					\$880,000
Environmental Services				\$129,000		\$129,000
Equalization	\$69,000					\$69,000
Health Department	\$50,000					\$50,000
Human Resources	\$284,000					\$284,000
Information Technology	\$690,000					\$690,000
Parks and Recreation		\$405,000	\$300,000			\$705,000
Metro Planning			\$120,000			\$120,000
Sheriff's Office	\$1,191,628					\$1,191,628
Total	\$3,385,128	\$405,000	\$686,000	\$129,000	\$0	\$4,605,128
2023	General Fund	Dedicated Millage	Grants	User Fees	Other	TOTAL Submitted
Airport	\$1,000					\$1,000
Environmental Services				\$115,500		\$115,500
Equalization	\$69,000					\$69,000
Health Department	\$250,000					\$250,000
Human Resources	\$29,000					\$29,000
Information Technology	\$90,000					\$90,000
Parks and Recreation		\$100,000	\$300,000			\$400,000
Sheriff's Office	\$33,303					\$33,303
Total	\$472,303	\$100,000	\$300,000	\$115,500	\$0	\$987,803
2024	General Fund	Dedicated Millage	Grants	User Fees	Other	TOTAL Submitted
Environmental Services				\$231,000		\$231,000
Equalization	\$69,000					\$69,000
Health Department					\$16,495,000	\$16,495,000
Information Technology	\$75,000		\$50,000			\$125,000
Parks and Recreation		\$100,000	\$300,000			\$400,000
Sheriff's Office	\$35,523					\$35,523
Total	\$179,523	\$100,000	\$350,000	\$231,000	\$16,495,000	\$17,355,523
2025	General Fund	Dedicated Millage	Grants	User Fees	Other	TOTAL Submitted
Equalization	\$69,000					\$69,000
Parks and Recreation		\$100,000	\$300,000			\$400,000
Sheriff's Office	\$37,744					\$37,744
Total	\$106,744	\$100,000	\$300,000	\$0	\$0	\$506,744
2026	General Fund	Dedicated Millage	Grants	User Fees	Other	TOTAL Submitted
Equalization	\$69,000					\$69,000
Parks and Recreation		\$500,000	\$300,000			\$800,000
Sheriff's Office	\$37,744					\$37,744
Total	\$106,744	\$500,000	\$300,000	\$0	\$0	\$906,744
Cumulative Totals	General Fund	Dedicated Millage	Grants	User Fees	Other	TOTAL Submitted
	\$4,250,442	\$1,205,000	\$1,936,000	\$475,500	\$16,495,000	\$24,361,942



APPENDIX C:

SUMMARY OF PROJECT RANKINGS

Rank	Department	Project Name	Cost (1,000s)	Year	Total Score
1	Health	Health Department Building	16,795,000	2021	3.53
2	Airport	2023 Land Acquisition and Acquire Aviation Easements 40 parcels	1,000	2023	3.47
3	Airport	2022 Environmental Study for Land Acquisition and Obstructions Removal	280,000	2022	3.47
4	Parks & Recreation	Goodells Playground Replacement	200,000	2020	3.22
5	Sheriff	Road Patrol Radio Replacement	631,901.35	2022	3.18
6	Airport	Tractor Replacement	130,000	2022	3.14
7	Sheriff	Intercom Replacement	469,000	2022	3.12
8	Environmental Services	Leachate Management System Improvements	351,500	2022	3.06
9	Parks & Recreation	Goodells Park Road/Sidewalk Access in Park	105,000	2022	2.99
10	Parks & Recreation	Bridge to Bay Trail Projects	2,000,000	2019	2.96
11	IT	Backup Solution	200,000	2022	2.96
12	Environmental Services	Septage Bladder Tank Replacement	124,000	2022	2.91
13	Metro Planning	Marine City Highway Corridor Study	120,000	2021	2.67
14	Parks & Recreation	Fort Gratiot West Pavilion	450,000	2018	2.67
15	IT	Firewalls	90,000	2022	2.63
16	Sheriff	Lexipol Policy Management	235,040.75	2022	2.60
17	District Court	72nd District Court Holding Cell	76,500	2021	2.57
18	Equalization	Ortho & Oblique Aerial Imagery	345,000	2023	2.52
19	Library	Main Library		2018	2.51
20	IT	Core Switch Replacement	90,000	2023	2.40
21	IT	Server Blade Chassis	150,000	2022	2.40
22	IT	Storage Area Network	250,000	2022	2.36
23	HR	Payroll, Time and Attendance and HRIS Software	313,000	2022	2.30
24	IT	Zero Trust Security	125,000	2024	2.23
25	Drain	Drain Office and Equipment Maintenance Facility	880,000	2022	1.89

SUMMARY OF PROJECT RANKINGS

FUNDED BY GRANTS OR OTHER SOURCES (MORE THAN 50% OF PROJECT COST)

Rank	Department	Project Name	Cost (1,000s)	Year	Total Score
1	Health	Health Department Building	16,795,000	2021	3.53
3	Airport	2022 Environmental Study for Land Acquisition and Obstructions Removal	280,000	2022	3.47
4	Parks & Recreation	Goodells Playground Replacement	200,000	2020	3.22
9	Parks & Recreation	Goodells Park Road/Sidewalk Access in Park	105,000	2022	2.99
10	Parks & Recreation	Bridge to Bay Trail Projects	2,000,000	2019	2.96
12	Metro Planning	Marine City Highway Corridor Study	120,000	2021	2.67
14	Parks & Recreation	Fort Gratiot West Pavillion	450,000	2018	2.67

SUMMARY OF PROJECT RANKINGS

FUNDED BY USER FEES

Rank	Department	Project Name	Cost (1,000s)	Year	Total Score
8	Environmental Services	Leachate Management System Improvements	351,500	2022	3.06
12	Environmental Services	Septage Bladder Tank Replacement	124,000	2022	2.91



Brownfield Redevelopment Grant Application

Summary:

ATTACHMENTS:

Description	Upload Date	Type
 Authorization to Apply for Grant Funding	10/25/2021	Cover Memo



ST. CLAIR COUNTY

BROWNFIELD REDEVELOPMENT AUTHORITY

TO: St. Clair County Board of Commissioners
FROM: Geoffrey Donaldson, Senior Planner
DATE: November 4, 2021
SUBJECT: **Brownfield Redevelopment Grant Application**

ACTION REQUESTED

Planning Commission staff is requesting that the St. Clair County Board of Commissioners (BOC) authorize staff to submit a Brownfield Assessment Grant Application requesting up to \$400,000 to inventory, characterize, assess, and conduct planning and community involvement related to brownfield sites.

BACKGROUND

Grant Application for:

U.S. Environmental Protection Agency - Brownfield Assessment Grants (application due December 1, 2021)

Amount St. Clair County is Requesting:

Up to \$400,000

What are the Grant Funds For?

To inventory, characterize, assess, conduct cleanup and redevelopment planning, and implement community involvement relate to brownfield sites redevelopment. This will build upon the successful \$1million EPA grant the Metropolitan Planning Commission (MPC) received in 2010 and the \$400,000 EPA grant the MPC received in 2017. The 2010 grant resulted in more than 75 environmental site assessments on new projects throughout the county and the 2017 grant, which is still wrapping up, has also helped with many completed and ongoing projects including the Wrigley Center, Marine City Apartments, Former DTE Marysville Power Plant, and the redevelopment of the Eddy and Gearing Elementary Schools.

Overarching Purpose:

To protect human health and the environment and to promote economic development and/or enable properties to be used for parks, greenways, and similar recreational or nonprofit purposes.

Specifically for St. Clair County the grant funds are sought to further the County's emphasis on focused planning and sustainable economic development within identified development corridors throughout the County.

What will it Cost St. Clair County?

There is no local match required for this type of grant application, however, the St. Clair County Metropolitan Planning Commission and the St. Clair County Brownfield Authority will provide support in the form of in-kind services and staff time for their time spent in meetings, reviewing assistance applications, investigating local sites, and administering the grant program.

Contract Approval - Marine City Highway Corridor Study

Summary:

ATTACHMENTS:

Description	Upload Date	Type
 MC Hwy Corridor Study - Memo	10/27/2021	Cover Memo



COUNTY OF ST. CLAIR

St. Clair County Metropolitan Planning Commission

David Struck, Planning Director/Deputy County Administrator



Memo

To: St. Clair County Board of Commissioners
From: Dave Struck, AICP, Planning Director/Deputy County Administrator
Date: November 4, 2021
Re: Contract Approval – Marine City Highway Corridor Study

Action Requested

The proposal evaluation committee recommends the Board of Commissioners approve contracting with Wade Trim to carry out the Marine City Highway Corridor Study.

Background

St. Clair County, in conjunction with the St. Clair County Road Commission, the Economic Development Alliance (EDA) of St. Clair County, and Casco, China, Cottrellville, and Ira Townships, intends to develop a comprehensive corridor management plan for the Marine City Highway Corridor in order to proactively plan for future growth and development with a full understanding of existing and future land use, transportation, and water/sewer infrastructure needs. The project study area extends from County Line Road to King Road in St. Clair County, approximately 11 miles in length. The corridor management plan will provide a comprehensive analysis of complex issues across the corridor and serve as an important guide for the County and its community partners as they look to invest American Rescue Plan Act (ARPA) funds and other resources in an effective and cost-efficient manner.

Request for Proposals

A Request for Proposals (RFP) was issued on July 15, 2021. The RFP was posted on the Michigan Inter-governmental Trade Network (MITN) system. It was also sent directly to firms specializing in planning and engineering. The deadline for proposal submission was August 19, 2021. We received three proposals in response to the RFP:

Firm	Location	Cost
Wade Trim	Detroit, MI	\$144,635
MKSK	Detroit, MI	\$110,628
OHM Advisors	Livonia, MI	\$109,865

The proposal evaluation committee was made up of the county planning director, the CEO of the EDA of St. Clair County, the managing director and engineering manager of the St. Clair County Road Commission, the county purchasing manager, and the planning consultant that represents three of the townships along the corridor. After the initial review of proposals, the evaluation committee chose to conduct in-person interviews with all three firms.

Selected Consultant

While the Wade Trim proposal is the highest cost, the selection committee felt they demonstrated the best understanding of our project goals and proposed the most comprehensive scope of work for the corridor study based on the requirements of the RFP. Wade Trim's scope of work was more comprehensive in terms of all of the project elements - public engagement, market analysis, land use, transportation, and infrastructure planning.

A major priority of this project is the examination of existing and future water/sewer demand and capacity issues and the other two proposals did not include as much depth on that front.

The evaluation committee is confident that Wade Trim will deliver a final product that will allow the County and its partners to be good stewards of federal ARPA funds and other potential funding now and into the future.

The contract will be ready for final approval at the regular BOC meeting on November 18.

2021 Annual County-at-Large Drain Assessments

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Cover memo	10/22/2021	Cover Memo
📎	Exhibit A	10/22/2021	Exhibit
📎	Resolution 21-21 County at Large Drain Assessment	10/29/2021	Cover Memo



County of St. Clair, Michigan

BOB WILEY, DRAIN COMMISSIONER
JAMES HARTSON, ENGINEER/DEPUTY

21 Airport Drive, St. Clair Twp, Michigan 48079

PHONE: (810) 364-5369
FAX: (810) 364-7240

November 4, 2021

To: St. Clair County Board of Commissioners

From: Robert Wiley, Drain Commissioner

RE: Annual County-at-Large Drain Assessments, 2021

Attached is a list of our County-at-Large drain assessments for 2021 and a draft resolution for approval.

A budget estimate of \$751,915 was approved. We are requesting \$547,537.40 to cover the various projects that were completed this year. The itemized list is attached to the resolution.

Should you have any questions, you may contact me at (810) 841-7076.

Email:
rwiley@stclaircounty.org
jhartson@stclaircounty.org

Office Hours:
Monday through Friday
8:00 a.m. to 4:00 p.m.

Exhibit A
2021 County at Large
Drain Assessments
(Drains - Public Benefit)

DRAIN	AMOUNT	DRAIN	AMOUNT
ALDER DRAIN	\$ 336.08	MACKLEY DRAIN	\$ 1,288.53
ALPINE AND BR DRAIN	235.69	MACOMB DRAIN	5,767.58
APPLY DRAIN	124.32	MARINE CITY DRAIN	11,357.20
BARRINGER DRAIN	5,010.76	MCLAREN POPPLEWELL DRAIN	321.58
BAY DRAIN	329.76	MELDRUM DRAIN	15,588.82
BELLE RIVER IC DRAIN	3,134.48	MIDDLETON DRAIN	1,172.91
BIG HAND DRAIN	346.07	MOORE CREEK BRS DRAIN	579.16
BLACK RIVER IC DRAIN	16.73	MUDCAT & STATE IC DRAIN	294.78
BRACE & EXT DRAIN	400.00	MUELLER FARMS STORM SEWER DRAIN	1,270.91
BRANDYWINE DRAIN	789.58	NEATON DRAIN	164.35
BLUE RIVER GARDENS DRAIN	11,418.70	NEIL DRAIN	261.17
BUNCE CREEK & HUFFMAN DRAIN	40,062.20	NUMBER 202 DRAIN	7,311.18
CASCO DRAIN	794.62	NUMBER 203 DRAIN	496.14
CHARTIER DRAIN	718.45	NUMBER 211, AVOCA WWTP	20,287.42
COX-DOTY BR & STEIN DRAIN	43,166.42	OAKWOOD STORM SEWER DRAIN	840.00
DILWORTH DRAIN	1,120.47	O'LOUGHLIN DRAIN	221.48
DOE CREEK DRAIN	431.81	PARKS DRAIN	192.87
DOWLING DRAIN	416.69	PEARL BEACH DRAIN	122.77
ESCHENBURG DRAIN	615.60	PELTON DRAIN	50,096.25
EVES DRAIN	4,227.40	PELTON DRAIN, MAINTENANCE	3,505.85
FITTEN DRAIN	2,516.93	PINE R, S BR, WWT	18,817.57
FRASER DRAIN	849.05	PINE R, S BR, WWT, DEFICIT	4,749.55
FUESLEIN & BRS DRAIN	8,773.60	PINE R, S BR, WWT, MAINTENANCE	3,308.18
GOSSMAN DRAIN	46,710.18	PLUM CREEK DRAIN	1,106.70
GREEN DRAIN	51,790.44	POTTER DRAIN	103.23
GROSMAYER DRAIN	3,083.59	RAILROAD DRAIN	21,060.61
HARRIS DRAIN	490.00	ROBERTSON IC DRAIN	345.94
HILL DRAIN	718.40	SCHNEIDER (CHINA) DRAIN	138.25
HOLLAND DRAIN	29,473.46	SECTION 2 (GRANT) DRAIN	191.28
HOPPS & BR DRAIN	442.42	SECTION 24 (CASCO) DRAIN	325.54
JOHNSON DRAIN	587.54	SHARRARD-BURGESS DRAIN	199.25
KAUFMAN DRAIN	617.39	SHEA DRAIN	9,711.44
KIMBALL DRAIN	435.60	SHELDON DRAIN	316.07
KING DRAIN	183.11	SPARLINGVILLE DRAIN	176.53
KINGSLEY DRAIN	545.77	SPROTBERRY DRAIN	893.89
KOLB DRAIN	400.10	ST. EDWARD'S DRAIN	351.22
LESTER-BAMMEL DRAIN	21,770.16	STATE ROAD DRAIN	11,163.77
LINDSAY DRAIN	361.01	STOCKS CREEK DRAIN	60,565.85
LIVERANCE DRAIN	922.72	SULLIVAN DRAIN	3,426.30
LIVERGOOD IC DRAIN	235.30	THOMPSON (BROCKWAY) DRAIN	678.33

Exhibit A
2021 County at Large
Drain Assessments
(Drains - Public Benefit)

TODD DRAIN	\$ 603.39	WILLEY IC DRAIN	\$ 148.62
TOWNLINE IRA DRAIN	368.14	WILLOUGHBY-TOMAN IC DRAIN	748.00
VOLMER DRAIN	525.00	WIXON DRAIN	1,236.36
WEITZIG DRAIN	534.84	TOTAL	\$ 547,537.40

RESOLUTION 21-21

RELATIVE TO ANNUAL COUNTY AT LARGE DRAIN ASSESSMENTS

WHEREAS, pursuant to provisions of the Michigan Drain Code, the Drain Commissioner has submitted to the County Board of Commissioners, a listing of County Drains and the associated County At Large Drain Assessments showing the money to be paid by and assessed against the County for drain purposes for the year 2021 (attached as Exhibit A); and

WHEREAS, the payments of said amounts must be reviewed and approved by the County Board of Commissioners for the purpose of authorizing the payment or transfer of said amounts from the County's general fund to the drain funds; and

WHEREAS, the County has previously budgeted \$751,915 for "Drains- Public Benefit" for Fiscal Year 2021;

NOW, THEREFORE, BE IT RESOLVED:

1. That the County At Large Drain Assessment Roll for 2021 is marked as "Exhibit A", attached hereto and made a part hereof by reference.
2. That the Drain Commissioner's County At Large Drain Assessments, totaling \$547,537.40, are hereby approved, and the amounts apportioned therein shall be paid and assessed against the County at Large, according to such apportionment of benefits provided and as agreed to by the County.
3. All resolutions and parts of resolutions in conflict with this Resolution are, to the extent of the conflict, rescinded.

DATED: November 18, 2021

Reviewed and Approved by:

Gary A. Fletcher
County Corporation Counsel
1411 Third Street Suite F
Port Huron, MI 48060

Landfill 2021 Materials Supply

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	BOC Materials Procurement Recommendation Nov 21	10/26/2021	Exhibit



COUNTY OF ST. CLAIR



Smiths Creek Landfill

6779 Smiths Creek Road Smiths Creek, MI 48074 (810) 989-6981
scclandfill@stclaircounty.org

October 27, 2021

From: Matt Williams

To: St. Clair County Environmental and Public Works Committee

Subject: Materials Supply Request

Commissioners,

During the course of the year, the landfill purchases different types of materials required for specific purposes related to the routine operation of the landfill. The table below summarizes these materials:

Material	Source	Use
Broken Asphalt	By-Product	Haul Road base
Asphalt Millings	By-Product	Haul Road upper course and Access Road repair
Crushed Concrete	By-Product	Haul road base/Drainage
Crushed Limestone	Processed	Access road upper course
River Rock	Natural	Gas Well media
Riprap	By-Product	Erosion prevention
Class 2 Sand	Processed	Pipe Bedding/Drainage
2NS Sand	Processed	Disposal Cell drainage layer repair
Unscreened Topsoil	Natural	Annual Final Cover repair and Interim Cover seeding

To determine reasonable estimated quantities for the upcoming year, the previous year of material procurement was reviewed, along with a projection of 2022 operations sequencing. A Request for Proposal (RFP-LF-0921-422) was prepared by Purchasing and posted on MITN to solicit "all-in" bids from local haulers and material providers to deliver those materials to the landfill. There were six respondents. From those bids, three recommended contracts are detailed below:





COUNTY OF ST. CLAIR



Smiths Creek Landfill

6779 Smiths Creek Road Smiths Creek, MI 48074 (810) 989-6981
scclandfill@stclaircounty.org

Dani's Transport (\$348,890 total contract amount)

• Broken Asphalt	5,000 tons	\$10.00/ton	\$50,000
• Crushed Limestone	1,000 tons	\$17.45/ton	\$17,450
• River Rock	7,000 tons	\$29.45/ton	\$206,150
• Rip Rap	1,000 tons	\$45.84/ton	\$45,840
• Class 2 Sand	2,000 tons	\$8.00/ton	\$16,000
• 2NS Sand	1,000 tons	\$13.45/ton	\$13,450

Asphalt Trucks Inc. (\$306,300 total contract amount)

• Asphalt Millings	25,000 tons	\$11.25/ton	\$281,250
• Unscreened Topsoil	3,000 tons	\$8.35/ton	\$25,050

SA Torello, Inc. (\$222,000 total contract amount)

• Crushed Concrete	12,000 tons	\$18.50/ton	\$222,000
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Bid awards above were based on the lowest offered unit prices. It is unlikely the landfill will need the full amounts of materials shown above over the course of the year; we have historically used approximately 70% of the amount requested. However, at times more than the amount shown for a particular material is needed due to unforeseen work.

I recommend the selection of these vendors for material supply contracts and request the Committee recommend approval to the BOC at the November 18th meeting.

Respectfully,

Matthew B. Williams

Cc: Karry Hepting, Administrator/Controller
Melissa Krolczyk, Purchasing



Private Hangar Parcel T-22 Ground Lease Termination

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Private Hangar Parcel T-22 Ground Lease Termination	10/27/2021	Cover Memo

MEMO

St. Clair County International Airport

TO: Karry Hepting, Administrator Controller
St. Clair County Board of Commissioners

FROM: Kathy Reaume, Airport Director

DATE: October 26, 2021

SUBJECT: Private Hangar Parcel T-22 Ground Lease Termination

Steve and Claire Bacsikin enter into a ground lease with St. Clair County Int'l Airport on May 1, 2021 for private hangar area Parcel T-22 with the intention of building of private hangar. Since then they have purchase a hangar on the airfield and would like to terminate the ground lease for T-22.

Corporation Counsel has drafted and approved this agreement. Please find attached signed documents for your approval.

Agreement

This Agreement is entered into this the 8th day of October 2021, by and between the St. Clair County International Airport and Steven and Claire Bacsikin, 1937 South Parker Street, Marine City, Michigan 48039.

Recitals

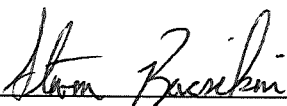
The St. Clair County International Airport and Steven and Claire Bacsikin entered into a lease on May 1, 2021, for the ground lease of Parcel T-5 St. Clair County International Airport which the parties wish to terminate.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

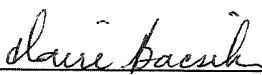
The ground lease agreement between the parties dated May 1, 2021, is hereby terminated and all obligations of the parties under such lease are terminated and void effective the date set forth above.

St. Clair County International Airport

By: _____
Its _____



Steven Bacsikin



Claire Bacsikin

LEASE ASSIGNMENT AND
CONSENT OF OWNER

THIS LEASE ASSIGNMENT AND CONSENT OF OWNER (this "Assignment") is executed on October 8th, 2021, by and between Francis R. Chmiel 67805 Place Road, Lenox Michigan 48050 ("Assignor") and Steven & Claire Bacsikin, 1937 South Parker Street Marine City, Michigan 48039 ("Assignee").

Recitals

A. On or about October 8th, 2021, Assignor consented to the Assignment of a Lease dated March 1, 2005, entered into a lease (the "Lease") with the ST. CLAIR COUNTY/ST. CLAIR COUNTY INTERNATIONAL AIRPORT, a Michigan municipal corporation (the "County"), to lease the property commonly known as Private Hangar Parcel T-22 (the "Property"), which is more particularly described as:

Land in Kimball Township, St. Clair County, Michigan, described as:

Part of the Southeast 1/4 of Section 35, Town 6 North, Range 16 East, Kimball Township, St. Clair County, Michigan, described as beginning at a point being North 89 degrees 49 minutes 22 seconds West 2101.56 feet along the South line of said Section 35 and North 00 degrees 10 minutes 38 seconds East 466.72 feet from the Southeast corner of said Section 35 and proceeding North 51 degrees 27 minutes 10 seconds West 60.00 feet; thence North 38 degrees 32 minutes 50 seconds East 60.00 feet; thence South 51 degrees 27 minutes 10 seconds East 60.00 feet; thence South 38 degrees 32 minutes 50 seconds West 60.00 feet to the point of beginning, having an area of 0.08 acres.

B. Assignor wishes to assign to Assignee, and Assignee to accept from Assignor, an assignment of all of Assignor's rights and obligations under the Lease.

C. The County, by execution of this Assignment and Consent, consents to the assignment.

ASSIGNMENT

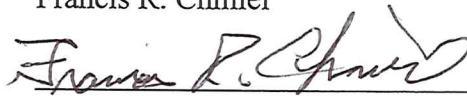
IN CONSIDERATION of the foregoing, and the mutual covenants and promises contained in this Assignment, IT IS AGREED:

1. Assignment of Interest. As of the date of this Assignment, Assignor assigns to Assignee all of its right, title and interest in and to the Property, whether pursuant to the Lease or otherwise. Assignee accepts such assignment and agrees to assume all rights and obligations owed by Assignor pursuant to the Lease.

2. Heirs, Successors and Assigns. The terms of this Assignment shall be binding upon and shall inure to the benefit of the parties and their respective heirs, successors, and assigns.

“ASSIGNOR”

Francis R. Chmiel

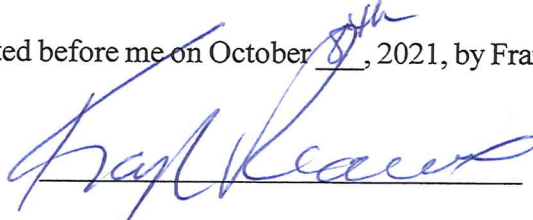


Francis R. Chmiel

STATE OF MICHIGAN)
)
COUNTY OF ST. CLAIR)

This Lease Assignment was executed before me on October 8th, 2021, by Francis R. Chmiel

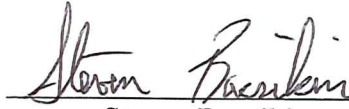
KATHY K. REAUME, Notary Public
State of Michigan, County of St. Clair
My commission expires Mar. 9, 2026
Acting in the County of St. Clair



Notary Public
St. Clair County, Michigan
Acting in St. Clair County, Michigan
My Commission Expires: 03-09-2026

"ASSIGNEE"

Steven & Claire Bacsikin



Steven Bacsikin

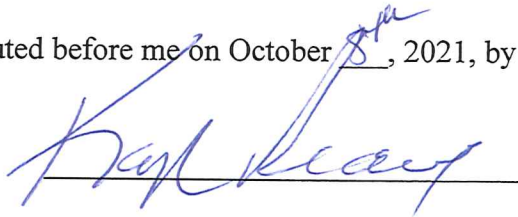


Claire Bacsikin

STATE OF MICHIGAN)
)
COUNTY OF ST. CLAIR)

This Lease Assignment was executed before me on October 8th, 2021, by Steven Bacsikin.

KATHY K. REAUME, Notary Public
State of Michigan, County of St. Clair
My commission expires Mar. 9, 2026
Acting in the County of St. Clair

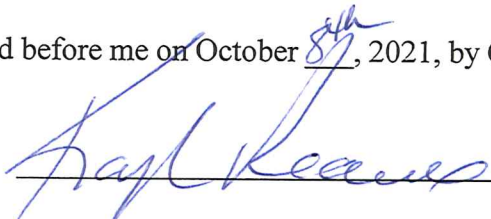


Notary Public
St. Clair County, Michigan
Acting in St. Clair County, Michigan
My Commission Expires: 03-09-2026

STATE OF MICHIGAN)
)
COUNTY OF ST. CLAIR)

This Lease Assignment was executed before me on October 8th, 2021, by Claire Bacsikin.

KATHY K. REAUME, Notary Public
State of Michigan, County of St. Clair
My commission expires Mar. 9, 2026
Acting in the County of St. Clair



Notary Public
St. Clair County, Michigan
Acting in St. Clair County, Michigan
My Commission Expires: 03-09-2026

CONSENT

Pursuant to paragraph 26 of the Lease, the County, as Lessor, consents to the above assignment of the Lease.

ST. CLAIR COUNTY/ST. CLAIR COUNTY
INTERNATIONAL AIRPORT, a Michigan
municipal corporation

By: _____
Karry A. Hepting

Its: Administrator/Controller

STATE OF MICHIGAN)
)
COUNTY OF ST. CLAIR)

This Lease Assignment was executed before me on October ___, 2021, by Karry A. Hepting, Administrator/Controller of ST. CLAIR COUNTY, a Michigan municipal entity, on behalf of said entity.

Notary Public
St. Clair County, Michigan
Acting in St. Clair County, Michigan
My Commission Expires: _____

Drafted by and return to:
GARY A. FLETCHER
FLETCHER FEALKO SHOUDY & FRANCIS, P.C.
1411 Third Street, Suite F
Port Huron, Michigan 48060
(810) 987-8444

Air Industrial Park NON Aviation Vacant Lot 64 Agreement for Purchase - Innovated Machining Solutions LLC

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Air Industrial Park NON Aviation Vacant Lot 64 Agreement for Purchase - Innovated Machining Solutions LLC	10/27/2021	Cover Memo

MEMO

St. Clair County International Airport

TO: Karry Hepting, Administrator Controller
St. Clair County Board of Commissioners

FROM: Kathy Reaume, Airport Director

DATE: October 26, 2021

SUBJECT: Air Industrial Park NON Aviation vacant Lot 64 Agreement for Purchase

Innovated Machining Solutions LLC, Mr. Joe Batz has out grown his current facility and would like to purchase LOT 64 of the Air Industrial Park to build a new facility. Mr. Batz fully understands this is a NON-Aviation use lot.

Corporation Counsel has drafted and approved this Agreement for Purchase in the amount of \$20,000.00. Please find attached signed documents for your approval.

AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE

THIS AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE (this "Agreement") is entered into this the 11th day of October 2021, (the "Effective Date"), by and between ST. CLAIR COUNTY/ST. CLAIR COUNTY INTERNATIONAL AIRPORT, a Michigan Municipal Corporation, 200 Grand River, Port Huron, Michigan 48060 ("Seller") and Innovated Machining Solutions, LLC, a Michigan limited liability company, 3735 Lapeer Road, Port Huron, Michigan, 48060 ("Purchaser").

RECITALS

- A. Seller is the owner of Lot 64 located in the Airport Industrial Park and Purchaser wishes to purchase Lot 64 (the "Property") in the Airport Industrial Park.
- B. The parties have negotiated concerning Purchaser's intent to purchase which the parties now wish to reduce to writing.

NOW, THEREFORE, Based upon the mutual covenants and conditions contained in this Agreement the parties agree as follows:

ARTICLE I

PURCHASE AND SALE PRICE

- 1.1 **Purchase Price.** Subject to the terms and conditions contained in this Agreement, Purchaser agrees to purchase the Property from Seller, and Seller agrees to sell the Property to Purchaser for the purchase price of Twenty Thousand (\$20,000.00) Dollars ("Purchase Price") which is allocated as Twenty Thousand (\$20,000.00) Dollars for Lot 64.
- 1.2 **Deposit.** At the time it executes this Agreement, Purchaser shall deposit in escrow with Attorneys Title Company ("Title Company") the sum of Two Thousand (\$2,000.00) Dollars ("Deposit"). The Deposit shall be held by the Title Company and shall be applied to the Purchase Price at the Closing. In the event the transaction contemplated by this Agreement does not close due to a default by Purchaser, the Deposit shall be paid to and retained by Seller. In the event the transaction contemplated by this Agreement does not close as a result of circumstances other than a default by Purchaser, the Deposit shall be returned to Purchaser.
- 1.3 **Payment of Purchase Price.** The Purchase Price, subject to the adjustments required pursuant to Article III of this Agreement, shall be paid to Seller at Closing, in cash, by certified check or wire transfer.

ARTICLE II

CONVEYANCE; STATE OF TITLE

- 2.1 Conveyance of Title - the Property. Seller shall convey fee simple marketable title to the Property to Purchaser on the Closing Date, as defined in paragraph 5.1 of this Agreement, by executing and delivering a warranty deed which shall vest unencumbered marketable title in Purchaser (or its assignee) subject only to the Permitted Encumbrances, which are defined in paragraph 2.5 of this Agreement (the "Warranty Deed") and to the restrictions set forth in this Paragraph. The Purchaser acknowledges the sale is subject to height restrictions and building requirements of Kimball Township for anything constructed on the Property. This is a non-aviation sale meaning the Purchaser and any successors and assigns to the ownership of the Property shall not have any access to the airfield.
- 2.2 Right of First Refusal - the Additional Property. At Closing, Seller and Purchaser shall also execute and deliver a right of first refusal (the "First Right of Refusal"), in substantially the form attached to and incorporated by reference in this Agreement as Appendix 1. Under the First Right of Refusal, for a period of 5 years, Seller shall grant to Purchaser the right to acquire the Additional Property, under the terms and conditions set forth in the First Right of Refusal.
- 2.3 Title Insurance Commitment. As evidence of title, Seller agrees to furnish to Purchaser, at Seller's expense and within thirty (30) days of the date this Agreement is executed, a commitment for title insurance (the "Commitment") issued by the Title Company (the "Title Company") in the amount of the Purchase Price bearing date no earlier than the Effective Date, together with legible copies of all documents referenced in the Commitment. The Commitment shall commit to issue an Owner's and Lender's title insurance policy, without standard exceptions (the "Owner's Title Policy" and the "Lender's Title Policy", respectively). Seller shall pay all expenses associated with the Owner's Title Policy. Purchaser shall pay all expenses associated with the Lender's Title Policy.
- 2.4 Objections to Title. If objection to the state of title based upon a written objection of Purchaser's attorney is made within fifteen (15) days after receipt of the later of the Commitment copies of all documents

referenced therein, and the Survey, Seller shall have until the Closing Date, or if later, until thirty (30) days from the date it is notified of the particular defect claimed to fulfill the requirements of the Commitment, remedy such defect or cause the Title Company to insure over such defect, if acceptable to Purchaser. If such objections are not cured within the thirty (30) day period, Purchaser will have the option to do any of the following:

- A. Terminate this Agreement and receive a refund of Deposit and the interest accrued and unpaid on the Deposit, if any; or
- B. Withhold from the Purchase Price an amount which, in the reasonable judgment of the Title Company, is sufficient to assure cure of the objections. Any amount so withheld will be placed in escrow with the Title Company, pending such cure. If Seller does not cure such objections within thirty (30) days after the escrow is established, Purchaser may then cure the objections and charge the cost of such cure (including reasonable attorney's fees) against the escrowed amount. If such escrow is established, the parties agree to execute and deliver such documents as may be reasonably required by the Title Company, and Seller agrees to pay the charges of the Title Company to create and administer the escrow; or
- C. Waive the objections and proceed to the Closing.

- 2.5 Permitted Encumbrances. For purposes of this Agreement, the Permitted Encumbrances shall include those encumbrances on Seller's title set forth in Paragraph 2.1 of this Agreement, together with those disclosed in the Title Commitment which are not objected to by Purchaser, pursuant to paragraph 2.4 of this Agreement.

ARTICLE III

TAXES, COSTS & FEES

- 3.1 Proration of Taxes. The current real property taxes on the Property, if any, shall be prorated at closing on a due date basis as if paid in advance. All delinquent taxes, special assessments and other charges which are a lien on the Property as of the Closing Date shall be paid by Seller.
- 3.2 Title Insurance Costs. Seller shall pay for the cost of the Commitment and issuance of the Owner's Title Policy. Purchaser shall pay for the cost of any Lender's Title Policy.
- 3.3 Real Estate Transfer Tax. Seller shall pay any real estate transfer tax associated with the recording of the Warranty Deed.

3.4 Recording Fees. Purchaser shall pay all recording fees for the recording of the Warranty Deed.

3.5 Closing Fee. In the event the Title Company charges a fee for the conduct of the Closing under this Agreement, Seller and Purchaser shall each pay one-half (½) of the fee.

ARTICLE IV

CONDITIONS PRECEDENT TO CLOSING

4.1 Conditions Precedent. Purchaser's obligations under this Agreement shall be subject to satisfaction or its waiver of the following conditions precedent:

- (a) The Title Company shall be prepared to issue the Title Policy at Closing subject only to the Permitted Encumbrances, as defined in paragraph 2.1 and 2.5 of this Agreement.
- (b) Seller's covenants, representations, and warranties contained in Article VI of this Agreement shall be true and correct on the date of this Agreement, and at all times thereafter through the Closing Date, and shall have been performed to the extent required to be performed prior to the Closing Date.
- (c) Purchaser shall have determined in its sole discretion that it is satisfied with the results and matters disclosed by the Inspections, as defined in paragraph 8.1 of this Agreement on or before the Closing Date.
- (d) Purchaser has obtained financing on terms which are acceptable To it which must be obtained within forty five (45) days of the Effective Date.
- (e) Purchaser shall have determined it its sole discretion that it is satisfied with the Permitted Encumbrances, any title commitment encumbrances and the encumbrances and restrictions in Paragraph 2.1.
- (f) The Property descriptions and survey as depicted in Exhibits A and B shall be approved by any necessary governmental entities such that such are considered legal parcels of property.

4.2 Effect. In the event that one or more of the conditions precedent set forth in Paragraph 4.1 of this Agreement have not been satisfied under the terms of this Agreement on or before the Closing Date, Purchaser shall have the right to terminate this Agreement, and the Deposit, together with accrued interest, if any, shall be refunded to Purchaser and thereafter neither party shall have any further liability hereunder.

ARTICLE V

CLOSING

- 5.1 Date, Time, and Place of Closing. The transaction contemplated by this Agreement shall be consummated on or before 45 days from the Effective Date or on such earlier date as may be mutually agreed upon by the parties (the "Closing Date"), at the offices of the Title Company or another mutually acceptable location, at a time mutually agreeable to both parties (the "Closing").
- 5.2 Seller's Obligations at Closing. At Closing, Seller shall:
- (a) Execute and deliver to Purchaser the Warranty Deed and the First Right of Refusal.
 - (b) Deliver to Purchaser evidence of Seller's authority to enter into this transaction which evidence shall be satisfactory to Purchaser, and evidence that the person executing the closing documents on behalf of Seller is authorized to do so and to bind Seller thereby.
 - (c) Pay the premium due and payable to the Title Company for the Owner's Title Policy.
 - (d) Pay the real estate transfer tax, if any, with respect to the Warranty Deed.
 - (e) Execute and deliver a copy of a Closing Statement showing the computation of the funds payable to Seller pursuant to this Agreement.
 - (f) Pay one-half (½) of the Closing Fee, if any, charged by the Title Company.
 - (g) Execute and deliver a reaffirmation as of the Closing Date of the covenants, representations, and warranties set forth in paragraph 6.1 of this Agreement.
 - (h) Execute and deliver such other documents and take such steps as are reasonably required by the Title Company in order to consummate the Closing

in accordance with this Agreement, including but not limited to an Owner's Affidavit and Non-foreign Tax Certification.

- (i) Deliver to Purchaser exclusive possession of the Property.

5.3 Purchaser's Obligations at Closing. At Closing, Purchaser shall:

- (a) Pay the Purchase Price to Seller in cash, or by certified or cashier's check, or wire transfer.
- (b) Execute and deliver to Seller the First Right of Refusal.
- (c) Deliver to Seller evidence of Purchaser's authority to enter into this transaction which evidence shall be satisfactory to Seller, and evidence that the person executing the closing documents on behalf of Purchaser is authorized to do so and to bind Purchaser thereby.
- (d) Execute and deliver a copy of Closing Statement showing the computation of the funds payable to Purchaser pursuant to this Agreement.
- (e) Pay all recording fees for recording the Warranty Deed and the First Right of Refusal.
- (f) Pay the premium due and payable to the Title Company for the Lender's Policy, if any.
- (g) Pay one-half (1/2) of the Closing Fee charged by the Title Company.
- (h) Execute and deliver a reaffirmation as of the Closing Date of the Covenants, representations, and warranties set forth in paragraph 7.1 of this Agreement.
- (i) Execute and deliver such other documents and take such steps as are reasonably required by the Title Company in order to consummate the Closing in accordance with this Agreement.

ARTICLE VI

SELLER'S COVENANTS, REPRESENTATIONS, & WARRANTIES

6.1 Covenants, Representations, and Warranties. Seller covenants, represents, and warrants with Purchaser as of the date of this Agreement and at all times through Closing Date, the following:

(a) Seller has full power and authority to enter into and to undertake and perform the requirements of this Agreement and to consummate the transaction contemplated hereby, and that the individual executing this Agreement and all documents necessary to consummate this transaction is duly authorized to do so and to bind Seller.

(a)

(b) Seller has good and marketable fee simple title to the Property and no person or entity has any right, title, or interest in or to the Property and the Additional Property or any portion thereof, except those disclosed in the Title Commitment.

(c) No person, including any tenant, has a right of first refusal or option to purchase or lease all or any portion of the Property and the Additional Property.

(d) From the date of this Agreement to the Closing Date, Seller shall conduct its business involving the Property and the Additional Property in the ordinary course, and during said period will:

(i) Refrain from transferring any of the Property and the Additional Property or creating on the Property and the Additional Property any easements, liens, mortgages, encumbrances or other interests that affect the Property and the Additional Property or Seller's ability to comply with the terms of this Agreement.

(ii) Refrain from entering into any contracts or other commitments regarding the Property and the Additional Property without the prior written consent of Purchaser.

(iii) Refrain from negotiating with respect to or otherwise deal in the leasing of the Property and the Additional Property or any interests therein or portion thereof.

(e) There are no violations of, or conditions of noncompliance with, any law, zoning ordinances or building rules or regulations affecting the Property and the Additional Property nor has Seller received any notice of nor has Seller any knowledge of or information as to any existing or threatened condemnation or

other legal action of any kind involving the Property and the Additional Property.

- (f) To the best of Seller's knowledge, there is no contemplated change of law, ordinance or regulation which will presently or in the future limit or impair the covenants, representations, or warranties given to Purchaser.
- (g) Seller has received no notice and has no knowledge that the Property and the Additional Property is classified as a "wetland" under applicable federal or state law or that the Property and the Additional Property is located in a federal or state flood plain or floodway.

(h) Seller has received no notice and has no knowledge that the Property and the Additional Property has ever been used as or is located on or over any former cemetery, burial site or archeological site, or is the habitat of any endangered or protected species under applicable federal or state law, or was involved in or purchased by anyone with proceeds of any illegal activity that could subject it to risk of seizure.

(i) These covenants, representations, and warranties are true as of the Effective Date, and at all times thereafter through the Closing Date, and Seller will restate and reaffirm the truth, accuracy and completeness of the warranties, covenants and representations on or immediately prior to the Closing.

(j) Seller has no notice or any knowledge of any toxic or hazardous substance or any underground storage tanks having been or presently on, in or under the Property.

- 6.2 Survival of Covenants, Representations, and Warranties. The covenants, representations, and warranties of Seller shall not be merged in the Closing or the delivery of the Warranty Deed and other documents of conveyance, but shall survive the Closing and delivery of the Warranty Deed and other documents of conveyance and shall continue until fulfilled and performed in every respect.

ARTICLE VII

PURCHASER'S COVENANTS, REPRESENTATIONS, AND WARRANTIES

7.1 Covenants, Representations, and Warranties. Purchaser covenants, represents, and warrants with Seller as of the date of this Agreement and at all times through Closing Date, the following:

- (a) Purchaser has full power and authority to enter into and to undertake and perform the requirements of this Agreement and to consummate the transaction contemplated hereby, and that the individual executing this Agreement and all documents necessary to consummate this transaction is duly authorized to do so and to bind Purchaser.
- (b) Purchaser agrees prior to the commencement of any construction it will provide the Seller professionally prepared site plan, landscaping plan and building elevations which are subject to approval by the Seller and shall be in compliance with all subdivision regulations governing the St. Clair County Air Industrial Park.
- (c) These covenants, representations, and warranties are true as of the Effective Date, and at all times thereafter through the Closing Date, and Seller will restate and reaffirm the truth, accuracy and completeness of the warranties, covenants and representations on or immediately prior to the Closing.

7.2 Survival of Covenants, Representations, and Warranties. The covenants, representations, and warranties of Purchaser shall not be merged in the Closing or the delivery of the Warranty Deed and other documents of conveyance, but shall survive the Closing and delivery of the Warranty Deed and other documents of conveyance and shall continue until fulfilled and performed in every respect.

ARTICLE VIII

CONDITION OF PROPERTY

8.1 Right to Inspect. From the Effective Date to the Closing Date, Purchaser shall have the right to enter the Property and the Additional Property to conduct such inspections or investigations as it may deem reasonable and prudent with regard to the Property and the Additional Property including, without limitation, environmental and wetlands investigations. Purchaser shall pay all costs and expenses relating to such inspections and investigations. Purchaser shall hold Seller harmless from any and all liability or damages which Seller may sustain by reason of any entry on the Property and the Additional Property by Purchaser or its agents or employees. Purchaser shall return the Property and the Additional Property to Seller in the same condition and status as it was in at the time this Agreement was executed.

- 8.2 Access to Information. Purchaser and its agents and designees shall be given full and complete access to the Property and the Additional Property during normal business hours and upon reasonable notice to Seller or its designated agents, during the period of inspection provided under this Article VIII. Additionally, within ten (10) days of the Effective Date, Seller shall furnish or make available to Purchaser copies of all documents in Seller's possession or subject to Seller's control with respect to the condition of the Property and the Additional Property.

ARTICLE IX

DEFAULT

- 9.1 Default by Purchaser. In the event of a default by Purchaser, and after expiration of the applicable Notice and Cure period, Seller shall be entitled to retain the Deposit as liquidated damages. Seller and Purchaser acknowledge and agree they have considered the consequences of a default by Purchaser, and have determined damages for such a default are difficult to ascertain. The liquidated damages provided for in this paragraph represent the parties' best reasonable estimate of such damages. Seller further expressly acknowledges and agrees that retention of the Deposit shall be its sole and exclusive remedy for default by Purchaser.
- 9.2 Default by Seller. In the event of a default by Seller, and after expiration of the applicable Notice and Cure period, Purchaser may, at its option, rescind this Agreement and have the Deposit returned to it, together with all interest earned to date and collect reimbursement from Seller for all out-of-pocket expenses incurred by Purchaser in reliance on this Agreement, or pursue any and all rights and remedies it may have under this Agreement and applicable law, including, without limitation, claims for damages and specific performance.
- 9.3 Notice and Cure. In the event of a default by either party, the non-defaulting party must provide written notice, in accordance with the terms of this Agreement. The defaulting party shall have ten (10) days, or a longer period if reasonably required to cure the default by diligent effort, to cure the default to the reasonable satisfaction of the non-defaulting party.

ARTICLE X

MISCELLANEOUS

- 10.1 Assignment. Purchaser shall not assign or transfer this Agreement or any of its rights under this Agreement to any other entity without the prior written consent of Seller. Any such assignment shall be subject to Purchaser remaining liable for and guaranteeing the obligations of its Successor.
- 10.2 Notice. All notices and other communications given or made under this Agreement shall be in writing and shall be deemed to have been duly given or made as of the date delivered, if delivered personally, or of the date mailed by registered mail, postage prepaid, return receipt requested, or delivered by a nationally recognized courier service to the parties at the following addresses:

SELLER: St. Clair County
200 Grand River
Port Huron, MI 48060
Attention: Karry Hepting

COPIES TO: Gary A. Fletcher
Fletcher Fealko Shoudy & Francis, P.C.
1411 Third St. Ste. F
Port Huron, Michigan 48060

PURCHASER: Innovated Machining Solutions, LLC
Attn: Joe Batz
3735 Lapeer Road
Port Huron, Michigan 48060

- 10.3 Entire Agreement. This Agreement constitutes the entire understanding between the parties and supersedes all prior written agreements and oral understandings between them regarding the subject matter of this Agreement. There are no representations, agreements, arrangements, or understandings, oral or written, between the parties to this Agreement, relating to the subject matter of this Agreement, that are not fully contained in this Agreement.
- 10.4 Severability. This Agreement is intended to be performed in accordance with, and only to the extent permitted by, all applicable laws, ordinances, rules and regulations. If any provision of this Agreement or its application to any individual, entity or circumstance is, for any reason and to any extent, invalid or unenforceable, the remainder of this Agreement and the application of the provision to other individuals, entities, or circumstances shall not be affected by it, but rather shall be enforced to the greatest extent permitted by law.
- 10.5 Waiver. Any party's failure to insist on compliance or enforcement of any provision of this Agreement shall not affect its validity or enforceability or constitute a waiver of future enforcement of that provision or of any other provision of this Agreement.
- 10.6 Successors and Assigns. Except as otherwise expressly provided to the contrary in this Agreement, this Agreement shall be binding upon and inure to the benefit of the parties to it and their respective successors and assigns.
- 10.7 Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which shall constitute one agreement. The signature of any party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart.
- 10.8 Amendment. This Agreement may be amended in any manner by an agreement, in writing, signed by both parties.
- 10.9 Headings. The headings used herein are for convenience only and do not define, limit or construe the contents of this Agreement.
- 10.10 Governing Law. This Agreement is made under, and shall be governed by and construed in accordance with the laws of the State of Michigan.
- 10.11 Broker. Seller and Purchaser represent and warrant to each other that neither has dealt with any broker or finder with respect to the transaction contemplated by this Agreement. Seller and Purchaser shall each indemnify, defend and hold the other harmless from and against any claim for brokerage commission or finder's fee

asserted by any person or entity claiming to have been engaged by them.

IN WITNESS WHEREOF, this Agreement is executed, effective as of the Effective Date.

WITNESSES:

“SELLER”

ST. CLAIR COUNTY,
a Michigan municipal corporation

By: Karry Hepting
Its:

Date executed by Seller: _____

“PURCHASER”

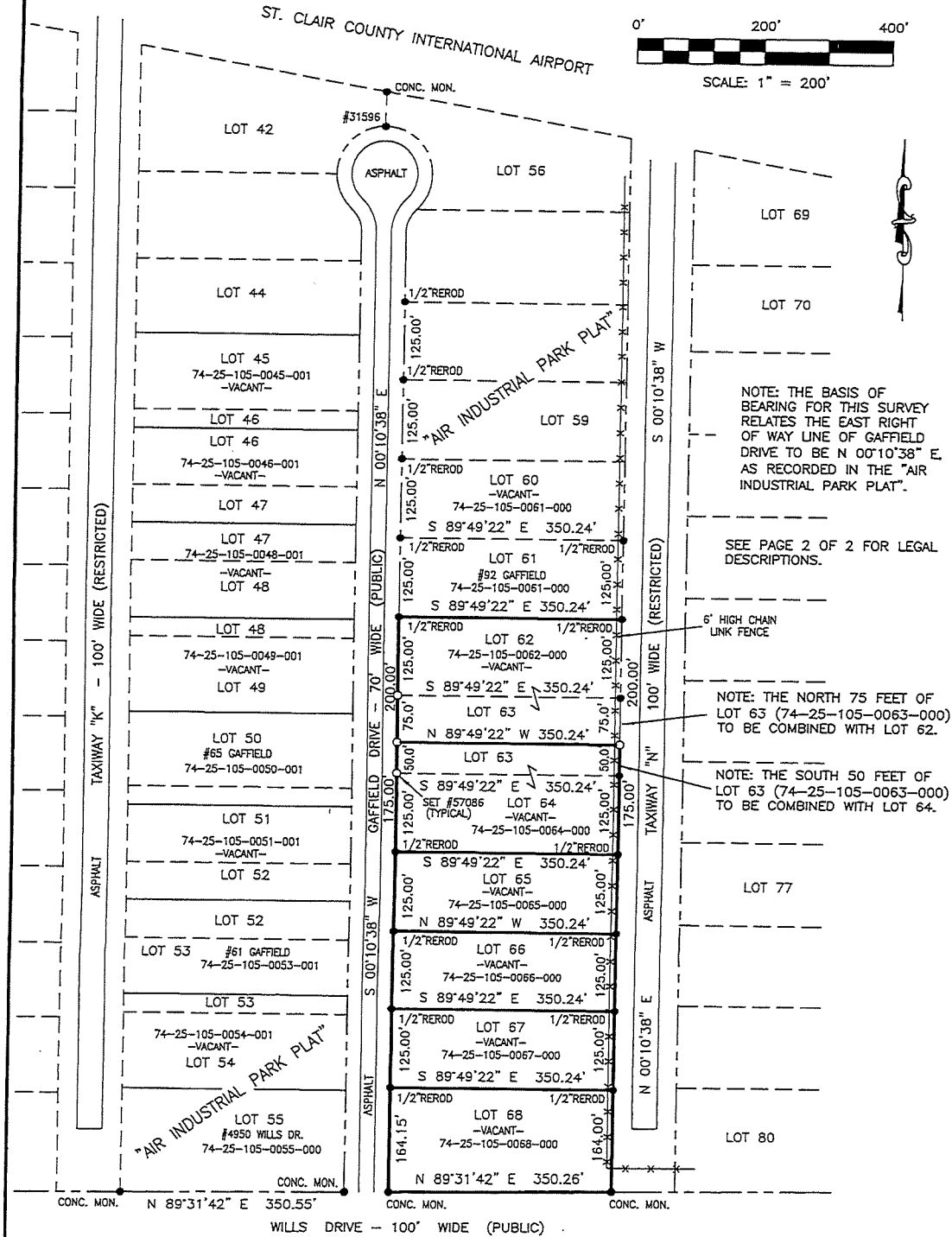
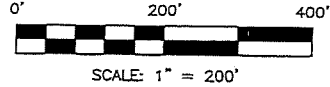
Innovated Machining Solutions, LLC

By: Joe Batz
Its: Manager

Date executed by Purchaser: 10-11-2021

CERTIFICATE OF SURVEY

ST. CLAIR COUNTY INTERNATIONAL AIRPORT



CLIENT: ST. CLAIR COUNTY INTERNATIONAL AIRPORT, 250 NORTH AIRPORT DRIVE, KIMBALL MICHIGAN, 48074

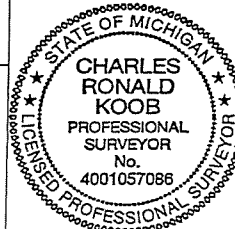


5816 LAKESHORE ROAD
FORT GRATIOT, MI 48059
PHONE: 810-385-2954
FAX: 810-385-7584
CELL: 810-824-1666

BOUNDARY SURVEY - LOTS 62 THRU 68,
"AIR INDUSTRIAL PARK PLAT"
SOUTHWEST 1/4, SECTION 36, T6N-R16E,
KIMBALL TOWNSHIP, ST. CLAIR COUNTY, MICHIGAN

SURVEYOR'S CERTIFICATION: I HEREBY CERTIFY THAT I HAVE SURVEYED
THE LAND ABOVE DESCRIBED AND MAPPED AND THAT ALL OF THE
REQUIREMENTS OF SECTION 3 OF ACT 132, P.A. 1970 AS AMENDED,
HAVE BEEN MET AND THAT THE ERROR OF CLOSURE IS NO GREATER
THAN 1 IN 5000.

Charles R. Koob
CHARLES R. KOOB, P.S. 57086



PROJECT NO. 14.031

DATE OF SURVEY: 8-27-14

SCALE: 1" = 200'

DRAWN BY: CRK

PAGE 1 OF 2

LEGAL DESCRIPTIONS:

PARCEL: 74-25-105-0062-000, VACANT LOT GAFFIELD DRIVE

A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 62, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

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PARCEL: 74-25-105-0065-000, VACANT LOT GAFFIELD DRIVE

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PARCEL: 74-25-105-0066-000, VACANT LOT GAFFIELD DRIVE

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PARCEL: 74-25-105-0067-000, VACANT LOT GAFFIELD DRIVE

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PARCEL: 74-25-105-0068-000, VACANT LOT GAFFIELD DRIVE

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CLIENT: ST. CLAIR COUNTY INTERNATIONAL AIRPORT, 250 NORTH AIRPORT DRIVE, KIMBALL MICHIGAN, 48074

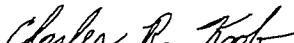


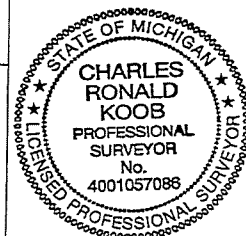
SURVEYING PLLC

5816 LAKESHORE ROAD
FORT GRATIOT, MI 48059
PHONE: 810-385-2954
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CHARLES R. KOOB, P.S. 57086



PROJECT NO. 14.031

DATE OF SURVEY: 8-27-14

SCALE: 1" = 200'

DRAWN BY: CRK

PAGE 2 OF 2

APPENDIX 1

RIGHT OF FIRST REFUSAL AGREEMENT

Please see attached.

Air Industrial Park NON Aviation Vacant Lot 63 - Rights of First Offer and Refusal - Innovated Machining Solutions LLC

Summary:

ATTACHMENTS:

Description	Upload Date	Type
 Air Industrial Park NON Aviation Vacant Lot 63 - Rights of First Offer and Refusal - Innovated Machining Solutions LLC	10/27/2021	Cover Memo

MEMO

St. Clair County International Airport

TO: Karry Hepting, Administrator Controller
St. Clair County Board of Commissioners

FROM: Kathy Reaume, Airport Director

DATE: October 26, 2021

SUBJECT: Air Industrial Park NON Aviation vacant Lot 63 First Offer and Refusal

Innovated Machining Solutions LLC, Mr. Joe Batz plans to build a new facility on Lot 64 of the Air Industrial Park and would like the Rights of First Offer and Refusal for lot 63 for future development.

Corporation Counsel has drafted and approved this Rights of First Offer and Refusal for lot 63. Please find attached signed documents for your approval.

RIGHTS OF FIRST OFFER AND REFUSAL

THIS AGREEMENT ("Agreement") is made 10-16, 2021, (The "Effective Date"), by and between by ST. CLAIR COUNTY/ST. CLAIR COUNTY INTERNATIONAL AIRPORT, a Michigan Municipal Corporation, 200 Grand River, Port Huron, Michigan 48060 ("Seller") and Innovated Machining Solutions, LLC, a Michigan limited liability company, 3735 Lapeer Road, Port Huron, Michigan, 48060 ("Purchaser").

RECITALS

A. County is the owner of Lot 62/63 located in the Airport Industrial Park, City of Port Huron, County of St. Clair, State of Michigan ("**Property**") more particularly described on attached **Exhibit A**.

B. County has agreed to grant to Purchaser, a right of first offer and a right of first refusal to purchase the Property on the terms and conditions set forth below.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. **First Offer.** County grants Purchaser a right of first offer ("**Right of First Offer**") to purchase the Property as follows:

1.1. If during the term of this Agreement, County desires to sell the Property or any portion of the Property (the "**Offer Property**"), then County will first notify Purchaser in writing of such desire to sell the Offer Property (the "**Right of First Offer Notice**"). The Right of First Offer Notice shall indicate County's proposed selling price and other terms desired by County. The Right of First Offer Notice will not be an offer to sell the Offer Property but only an invitation for Purchaser to make a written offer (the "**Offer**") to purchase the Offer Property within sixty (60) days from the date of the Offer Notice (the "**Offer Period**").

1.2. If Purchaser submits an Offer to County during the Offer Period, then County and Purchaser shall attempt in good faith to agree on the price and terms for the sale and purchase of the Offer Property. If Purchaser fails to submit an Offer during the Offer Period, then this Right of First Offer will terminate as to the Offer Property.

1.3. If County and Purchaser do not execute and deliver to each other a written agreement for the sale and purchase of the Offer Property within the Offer Period, then County

shall be free to market the Offer Property (but not the remaining Property) to third parties, subject to the Right of First Refusal requirements of Article 2.

2. First Refusal.

2.1. If during the term of this Agreement (whether before or after receipt of an Offer and completion of the First Offer Requirements of Article 1 hereof), County receives an offer to purchase the Property or any portion of the Property (a "**Purchase Offer**"), which County intends to accept, or has accepted subject to this right of refusal, then County shall provide Purchaser written notice ("**Purchase Notice**") of the terms of the Purchase Offer, identifying the offeror ("**Offeror**"), the Property or portion thereof ("**Purchase Offer Property**"), and providing a copy of the Purchase Offer to Purchaser.

2.2. Purchaser shall have the right (the "**Right of Refusal**"), by delivery of written notice to County (an "**Acceptance Notice**") within thirty (30) days after receipt of the Purchase Notice ("**First Refusal Period**") to agree to purchase the Purchase Offer Property on the price, terms and conditions specified in the Purchase Offer. If Purchaser fails to exercise this Right of Refusal during the First Refusal Period, then County may sell the Purchase Offer Property to the Offeror, provided the sale is on the terms and conditions disclosed to Purchaser in the Purchase Notice. If County does not close the sale of the Purchase Offer Property to the Offeror within one hundred eighty (180) days after the expiration of the First Refusal Period, then the Purchase Offer Property shall again become subject to Purchaser's Right of First Refusal.

3. Termination of Agreement. This Agreement shall terminate on the date of closing of the sale of the Offer Property or Purchase Offer Property (as the case may be) to Purchaser or any third party after compliance with the terms of this Agreement. Upon request from County, Purchaser will provide County or any third party with written acknowledgment of the termination of this Agreement once it has terminated.

4. Conveyance of Title. County shall convey good and marketable title to the Property to Purchaser in the event of a closing with Purchaser under this Agreement.

5. Warranty. County warrants that it has the title to the Property and that it has the right to grant the Right of First Offer and Right of First Refusal.

6. Default. If County shall violate any term or provision of this Agreement or shall threaten to do so, Purchaser shall be entitled to injunctive relief including, without limitation, injunctive relief prohibiting sale of the Property except in accordance with this Agreement. Purchaser shall be entitled to any remedy available to it by law or in equity including, without limitation, specific performance of this Agreement and/or the recovery of damages together with all of Purchaser's cost and expense incurred in enforcing this Agreement.

7. Miscellaneous.

7.1. Notices. All notices, demands, approvals, and other communications provided for in this Agreement shall be in writing and shall be effective (a) when personally

delivered to the recipient at the recipient's address set forth below; (b) two (2) business days after deposit in a sealed envelope in the United States mail, postage prepaid, by registered or certified mail, return receipt requested, addressed to the recipient as set forth below; or (c) one (1) business day after deposit with a recognized overnight courier or delivery service, addressed to the recipient as set forth below. If the date on which any notice to be given hereunder falls on a Saturday, Sunday or legal holiday, then such date shall automatically be extended to the next business day immediately following such Saturday, Sunday or legal holiday.

The addresses for notice are:

If to County:	St. Clair County Attn: Karry Hepting 200 Grand River, Suite 101 Port Huron, Michigan 48060
With a copy to:	Gary Fletcher Fletcher, Fealko, Shoudy & Francis, P.C. 1411 Third Street, Suite F Port Huron, MI 48060
With a copy to:	Innovated Machining Solutions, LLC Attn: Joe Batz 3735 Lapeer Road Port Huron, Michigan 48060

Any party, by notice given as aforesaid, may change the address to which subsequent notices are to be sent to such party.

7.2. Entire Agreement. This Agreement contains the entire agreement and understanding between County and Purchaser concerning the subject matter of this Agreement and supersede all prior agreements, terms, understandings, conditions, representations and warranties, whether written or oral, made by County and Purchaser concerning matters which are the subject of this Agreement. This Agreement has been drafted through a joint effort of the parties and, therefore, shall not be construed in favor of or against either of the parties, and shall be construed as a whole in accordance with its fair meaning.

7.3. Amendments and Waivers. No addition, amendment or modification of this Agreement shall be effective unless set forth in writing and signed by the party against whom the addition or modification is sought to be enforced. The party benefited by any covenant, condition or obligation may waive the same, but such waiver shall not be enforceable by another party unless made in writing and signed by the waiving party.

7.4. Invalidity of Provision. If any provision of this Agreement as applied to either party or to any circumstance shall be adjudged by a court of competent jurisdiction to be void or unenforceable for any reason, the same shall in no way affect (to the maximum extent

permissible by law) any other provision of this Agreement, the application of any such provision under circumstances different from those adjudicated by the court, or the validity or enforceability of this Agreement as a whole.

7.5. Choice of Law and Submission to Jurisdiction. This Agreement shall be deemed to have been made in St. Clair County, Michigan, and shall be governed and construed in accordance with the laws of the State of Michigan.

7.6. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Signature pages may be detached from the counterparts and attached to a single copy of this Agreement to physically form one document.

7.7. No Third Party Beneficiary. Nothing in this Agreement, express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it and their respective permitted successors and assigns, nor is anything in this Agreement intended to relieve or discharge any obligation of any third person to any party hereto or give any third person any right of subrogation or action over and against any party to this Agreement.

7.8. Binding Effect. This Agreement will be binding on the parties and their respective grantees, successors and assigns.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first written above.

WITNESSES:

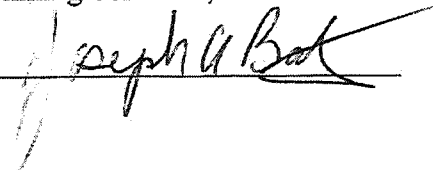
"SELLER"
ST. CLAIR COUNTY,
a Michigan municipal corporation

By: Karry Hepting
Its:

Date executed by Seller: _____

"PURCHASER"
Innovated Machining Solutions, LLC

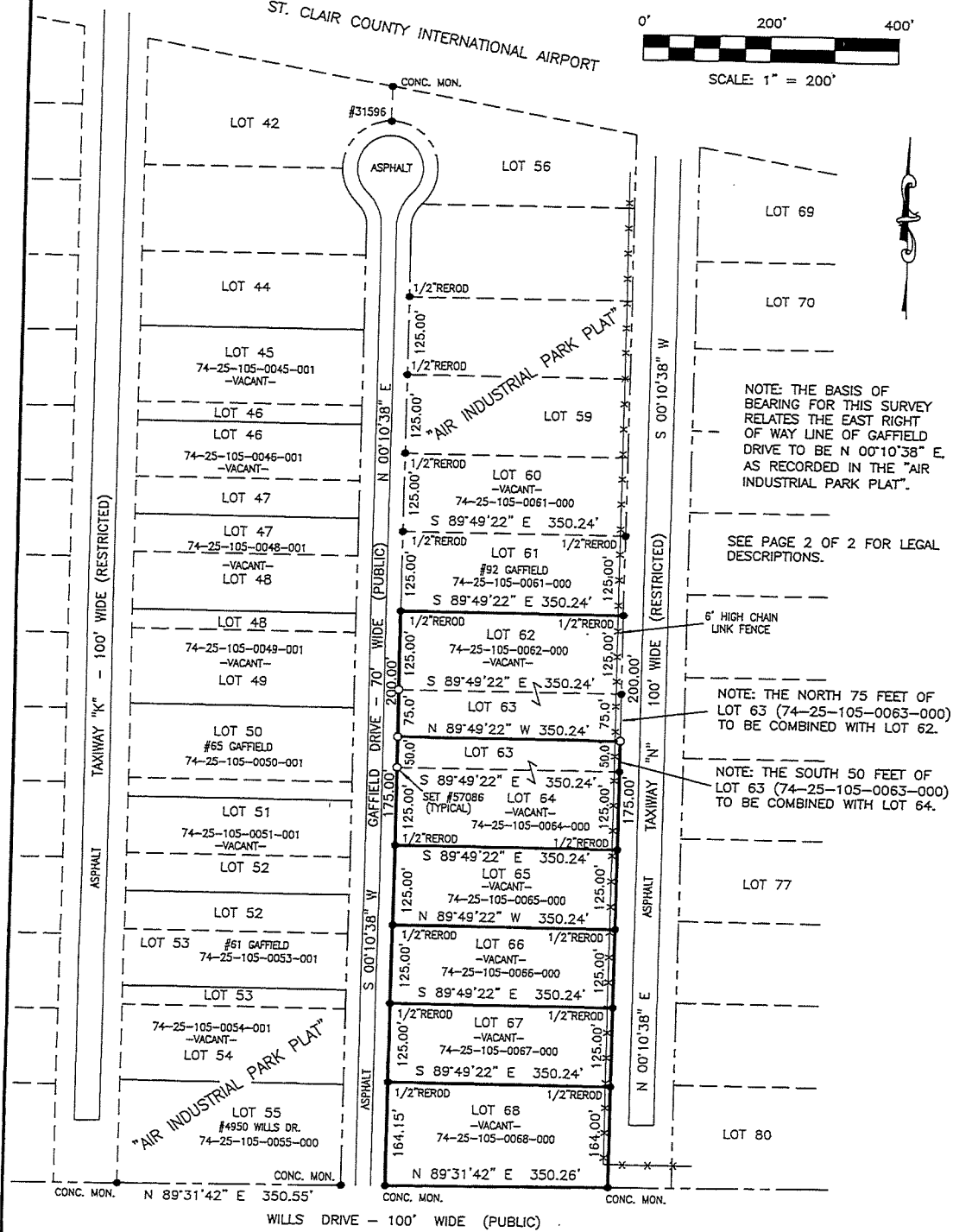
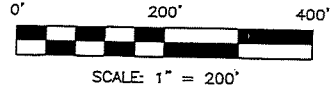
By: Joe Batz
Its: Manager



Date executed by Purchaser: 10-16-2021

CERTIFICATE OF SURVEY

ST. CLAIR COUNTY INTERNATIONAL AIRPORT



CLIENT: ST. CLAIR COUNTY INTERNATIONAL AIRPORT, 250 NORTH AIRPORT DRIVE, KIMBALL MICHIGAN, 48074

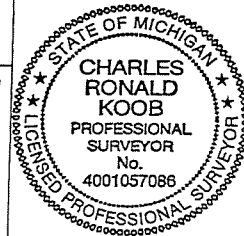


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Charles R. Koob
CHARLES R. KOOB, P.S. 57086



PROJECT NO. 14.031

DATE OF SURVEY: 8-27-14

SCALE: 1" = 200'

DRAWN BY: CRK

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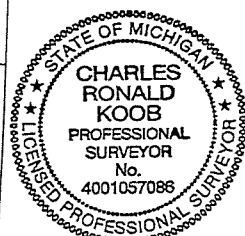
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CHARLES R. KOOB, P.S. 57086



PROJECT NO. 14.031

DATE OF SURVEY: 8-27-14

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PAGE 2 OF 2

Monthly PARC Financial Documents

Summary:

ATTACHMENTS:

Description		Upload Date	Type
	PARC Finance Committee Meeting Minutes 10/4/21	10/25/2021	Cover Memo
	PARC Budget Year to Date 8/31/21	10/25/2021	Cover Memo

MINUTES
ST. CLAIR COUNTY PARKS AND RECREATION COMMISSION
FINANCE COMMITTEE
Monday, October 4, 2021

1. **Call Meeting to Order:** The meeting was called to order at 4:35 p.m. by Chair Bier in the Single Keeper's Building at the Fort Gratiot Light Station, Port Huron, Michigan.
2. **Roll Call:** Bier, Cooper, Leto, Smith, and Ward
Excused: Haggerty and McNamee
Absent: None
3. **Approval of Minutes: Motion** by Leto, supported by Ward to approve the minutes of the August 30, 2021, meeting as presented. Motion carried unanimously.
4. **Receipt of Financial Reports: Motion** by Ward, supported by Cooper to recommend receipt of the financial reports for the period ending August 31, 2021, as presented. Motion carried unanimously.
5. **Proposals:**
 - a. **2021 Amended and 2022 Proposed Budget: Motion** by Ward, supported by Smith to recommend PARC approve the 2021 amended budget and the 2022 proposed budget as presented. Motion carried unanimously.
6. **Invoices Paid in August:** Invoices totaling \$17,028.75 were paid in September.
7. **Local Millage Distribution Reports: Motion** by Ward, supported by Smith to approve the millage distributions for the City of Marysville (\$48,546); Townships of Clyde (\$27,195) and East China (\$18,465); and the City of Richmond (\$10) without any supporting paperwork. Motion carried unanimously.
8. **Capital Asset Inventories:** None.
9. **Other:** None.
10. **Next Meeting Date and Location:** The next Finance Committee meeting is scheduled for Monday, November 1, 2021, at 4:30 p.m. at the Fort Gratiot Light Station.
11. **Adjournment: Motion** by Ward, supported by Cooper to adjourn. The meeting was adjourned at 5:08 p.m.

**St Clair County
Parks and Recreation Commission
08/31/2021**

Object	Object Description	2020 Budget	8/31/20 Actual	2021 Budget	8/31/21 Actual
4007	Current Property Taxes	3,060,300.00	3,060,548.63	3,121,500.00	3,178,418.59
4033	Current Personal Property Tax	1,600.00	1,437.61	1,500.00	1,683.76
4043	Delinq Real Prp Tx-Extra Voted	1,200.00	1,216.14	1,000.00	1,252.97
		3,063,100.00	3,063,202.38	3,124,000.00	3,181,355.32
4332	Federal Grants - Operating	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00
4450	State Grants - General	0.00	0.00	0.00	0.00
4452	State Grants - Operating	0.00	0.00	1,425,300.00	0.00
4573	Local Comm Stabilization Shar	25,700.00	25,770.48	6,000.00	0.00
		25,700.00	25,770.48	1,431,300.00	0.00
4689	Charges for Services - Fees	64,000.00	55,426.25	64,000.00	109,500.50
4836	Chrgs Fr Srvc-Use&Admissn Fee	12,400.00	12,175.00	12,400.00	13,390.00
		76,400.00	67,601.25	76,400.00	122,890.50
4882	Interest Revenue	12,000.00	11,172.13	10,000.00	3,469.96
4883	Interest on Delinquent Taxes	200.00	152.83	500.00	221.54
		12,200.00	11,324.96	10,500.00	3,691.50
4909	Sale of Fixed Assets	12,000.00	0.00	10,000.00	0.00
4916	Cntrbtn&Donatn Frm Privat Srcs	52,600.00	32,660.00	0.00	24,195.00
4956	Refunds and Rebates Received	600.00	615.78	500.00	912.32
4969	Miscellaneous	0.00	0.00	500.00	100.00
4979	Cash Over & Short	0.00	0.00	0.00	0.00
		65,200.00	33,275.78	11,000.00	25,207.32
5050	Salaries&Wages-Appntd Official	3,000.00	919.51	3,000.00	1,440.00
5083	Salaries&Wages-Supervisory	91,500.00	59,116.56	91,500.00	59,121.76
5099	Salaries&Wages-Regular	444,000.00	307,668.35	444,000.00	291,745.18
5105	Salaries&Wages - Parttime	320,000.00	131,462.81	320,000.00	157,911.96
5116	Salaries&Wages-Temporary	100,000.00	60,214.70	160,000.00	68,703.60
5132	Salaries&Wages-Overtime	2,000.00	0.00	2,000.00	39.48
5182	Employer Provided Health Insur	130,000.00	75,239.28	130,000.00	68,143.92
5231	Employer Provided Life Insur	1,200.00	437.34	1,200.00	413.49
5248	Employer Provided Disblty Insr	7,000.00	3,699.50	8,000.00	3,510.02
5281	Employer Retirement Contributn	57,000.00	37,011.76	57,000.00	48,914.59
5285	Employers Retiree Health	14,100.00	9,131.42	14,100.00	7,929.05
5290	Employer 457 Match	15,000.00	8,654.61	17,000.00	8,779.90
5330	Employer's FICA Contribution	55,000.00	34,079.15	55,000.00	35,420.05
5347	Employer's Medicare Contributn	14,000.00	7,970.21	14,000.00	8,283.78
5363	Unemployment Insurance	3,000.00	447.16	3,000.00	454.76
5380	Workers Compensation Insurance	7,500.00	3,339.76	8,000.00	3,316.26
5394	Employee Mileage Reimbursement	3,000.00	317.11	3,000.00	257.16
5396	Employee Travel	3,000.00	2,388.94	7,000.00	258.40
5397	Employee Meals	500.00	228.00	900.00	0.00
5398	Employer Provided Uniforms	3,000.00	1,892.00	4,000.00	1,638.49
5404	Employee Dues & Subscriptions	2,500.00	1,210.00	2,500.00	20.00
5410	Employee Health and Welfare	1,000.00	620.00	1,000.00	344.00
5420	Contracted Labor	0.00	0.00	0.00	0.00

**St Clair County
Parks and Recreation Commission
08/31/2021**

Object	Object Description	2020 Budget	8/31/20 Actual	2021 Budget	8/31/21 Actual
		1,277,300.00	746,048.17	1,346,200.00	766,645.85
5446	Supplies	80,000.00	43,505.91	105,000.00	59,769.89
5545	Fuel	20,000.00	8,855.76	26,000.00	18,194.32
		100,000.00	52,361.67	131,000.00	77,964.21
6683	Legal Services	2,000.00	800.00	3,000.00	120.00
6749	Professional Services	60,000.00	47,536.27	80,000.00	101,028.06
7013	Maintenance Contracts	6,000.00	3,234.72	8,000.00	2,939.00
7508	Internet Access	2,000.00	982.80	2,000.00	3,129.20
7541	Telephone	6,000.00	3,598.00	6,000.00	3,601.52
7591	Cellular Phone	3,000.00	1,861.41	3,200.00	1,802.66
7700	Licenses, Permits, & Fees	2,000.00	730.36	2,000.00	1,391.36
7723	Postage/Freight	25,000.00	12,173.02	37,000.00	12,124.03
8036	Program Promotion	20,000.00	0.00	50,000.00	0.00
8300	Printing and Publishing	40,000.00	19,546.03	54,000.00	16,144.50
8531	Training	2,000.00	900.00	8,000.00	1,539.00
8548	Regulatory Updates/Reference	400.00	0.00	400.00	0.00
8581	County Membership	1,700.00	1,530.00	1,700.00	2,315.00
8647	Electric Utility	40,000.00	18,447.86	43,000.00	24,990.36
8663	Gas Utility	10,000.00	5,451.76	13,000.00	6,249.23
8680	Water/Sewer Utility	3,400.00	1,491.47	3,400.00	172.07
8795	Repairs and Maintenance	105,000.00	22,268.37	110,000.00	32,241.52
8977	Equipment Rental	9,000.00	1,644.91	10,000.00	1,446.50
9092	Local Unit Fee	765,500.00	439,189.00	781,000.00	421,223.00
9208	Miscellaneous	1,200.00	0.00	1,200.00	0.00
9356	Refunds Paid	500.00	0.00	500.00	3,691.25
		1,104,700.00	581,385.98	1,217,400.00	636,148.26
9472	Land	400,000.00	326,958.98	1,630,000.00	6,344.72
9480	Uncapitalized Assets < \$5,000	50,000.00	28,412.98	80,000.00	37,948.58
9521	Land Improvements	50,000.00	25,000.00	400,000.00	0.00
9538	Buildings	150,000.00	95,860.00	300,000.00	94,542.27
9554	Equipment	120,000.00	15,200.00	50,000.00	84,933.88
9620	Vehicles	60,000.00	33,062.95	100,000.00	0.00
		830,000.00	524,494.91	2,560,000.00	223,769.45
9868	Interest Expense	0.00	0.00	0.00	0.00
9884	Late Payment Fees	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00
9934	Appropriation Transfer Out	197,800.00	197,753.00	200,000.00	140,891.00
		197,800.00	197,753.00	200,000.00	140,891.00
Revenue Total:		3,242,600.00	3,201,174.85	4,653,200.00	3,333,144.64
Expense Total:		3,509,800.00	1,904,290.73	5,454,600.00	1,845,418.77
Net:		-267,200.00	1,296,884.12	-801,400.00	1,487,725.87

Parks and Recreation Accounts Payable Register

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
208000	Parks & Recreation				
208000 -2530	ALBERT, SHAWNIE	SDR	00284075	08/26/2021	200.00
208000 -2530	AMESSE, MARIA	SECURITY DEP RETURN	00283953	08/19/2021	100.00
208000 -2530	BUCK, LAUREN	SEC DEPOSIT RETURN	00284101	08/26/2021	500.00
208000 -2530	BUSH, ERIN	SEC DEPOSIT RETURN	00284104	08/26/2021	100.00
208000 -2530	CHAPMAN, SANDRA	SECURITY DEP RETURN	00283763	08/12/2021	100.00
208000 -2530	COLSTON, TINA	SEC DEP NORTH PAVILION	00283982	08/19/2021	500.00
208000 -2530	COLSTON, TINA	SEC DEP CEREMONY PLAZA	00283982	08/19/2021	100.00
208000 -2530	DARCIE, MATT	SECURITY DEP RETURN	00283610	08/05/2021	100.00
208000 -2530	KNISLEY, JENNIFER	SECURITY DEP RETURN	00283828	08/12/2021	100.00
208000 -2530	LALONDE, TIM	SECURITY DEP RETURN	00283647	08/05/2021	100.00
208000 -2530	OSOSKI, DEBRA	SECURITY DEP RETURN	00284022	08/19/2021	100.00
208000 -2530	PRANGA, MELISSA	SECURITY DEP RETURN	00283864	08/12/2021	100.00
208000 -2530	SHAFFER, KAYLA	SECURITY DEP RETURN	00283875	08/12/2021	200.00
208000 -2530	ST CLAIR CO ARABIAN HORSE ASSN	SECURITY DEP RETURN	00284039	08/19/2021	300.00
208000 -2530	STAFFORD, MAVIS	SEC DEPOSIT RETURN	00284247	08/26/2021	500.00
208000 -2530	STEMMERICH, BETH	SEC DEPOSIT RETURN	00284255	08/26/2021	100.00
208000 -2530	TAYLOR, AMANDA	SECURITY DEP RETURN	00283712	08/05/2021	100.00
		Total	Customers Depst&Interest Pyble	2530	3,300.00
		Org Key Total		208000	3,300.00
208751	Recreation/Parks				
208751 -5446	KERR ALBERT OFFICE SUPPLY	JUN 21 OFFICE SUPPLIES	00283645	08/05/2021	19.90
		Total	Supplies	5446	19.90
208751 -7591	AT AND T MOBILITY II LLC	CHARGES 07/17/21	00283580	08/05/2021	217.20
		Total	Cellular Phone	7591	217.20
208751 -7723	PITNEY BOWES BANK INC	POSTAGE	00283670	08/05/2021	70.10
		Total	Postage/Freight	7723	70.10
208751 -8300	THORPE PRINTING SERVICES INC	SPRING 2021 PROGRESS REPORT	00284044	08/19/2021	11,497.20
		Total	Printing and Publishing	8300	11,497.20
208751 -8795	LOWERY CORP	RICOH COPIER MAINT PARKS	00284197	08/26/2021	42.08
		Total	Repairs and Maintenance	8795	42.08
208751 -9092	CITY OF ALGONAC MICHIGAN	2021 LOCAL MILLAGE DISTR	00283768	08/12/2021	20,035.00
208751 -9092	CITY OF MEMPHIS MICHIGAN	2021 LOCAL MILLAGE DISTR	00283771	08/12/2021	1,755.00
208751 -9092	CITY OF PORT HURON MICHIGAN	2021 LOCAL MILLAGE DISTR	00283776	08/12/2021	147,133.00
208751 -9092	TOWNSHIP OF BURTCHVILLE MICHIG	2021 LOCAL MILLAGE DISTR	00283897	08/12/2021	19,538.00
208751 -9092	TOWNSHIP OF CHINA MICHIGAN	2021 LOCAL MILLAGE DISTR	00283899	08/12/2021	17,310.00
208751 -9092	TOWNSHIP OF COLUMBUS MICHIGAN	2021 LOCAL MILLAGE DISTR	00283902	08/12/2021	19,840.00
208751 -9092	TOWNSHIP OF FORT GRATIOT MICHIG	2021 LOCAL MILLAGE DISTR	00283906	08/12/2021	54,147.00
208751 -9092	TOWNSHIP OF IRA MICHIGAN	2021 LOCAL MILLAGE DISTR	00283908	08/12/2021	25,241.00
208751 -9092	TOWNSHIP OF MUSSEY MICHIGAN	2021 LOCAL MILLAGE DISTR	00283909	08/12/2021	11,290.00
208751 -9092	TOWNSHIP OF PORT HURON MICHIGAN	2021 LOCAL MILLAGE DISTR	00283911	08/12/2021	51,933.00
208751 -9092	VILLAGE OF EMMETT MICHIGAN	2021 LOCAL MILLAGE DISTR	00283916	08/12/2021	1,312.00
		Total	Local Unit Fee	9092	369,534.00
		Org Key Total		208751	381,380.48
940020	Wadhams to Avoca Trail				
940020 -8647	DTE ENERGY	CHARGES 07/01-07/31/21	00283789	08/12/2021	135.91
		Total	Electric Utility	8647	135.91
940020 -8795	ST CLAIR COUNTY ROAD COMMISSIO	SIGN POST REPLACEMENT	00284244	08/26/2021	210.86
		Total	Repairs and Maintenance	8795	210.86
940020 -9480	MOST DEPENDABLE FOUNTAINS INC	DRINKING FOUNTAIN W BOTTLE FIL	00283848	08/12/2021	4,600.00

Parks and Recreation Accounts Payable Register

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
Total			Uncapitalized Assets < \$5,000	9480	4,600.00
			Org Key Total	940020	4,946.77
940021	Fort Gratiot County Park				
940021 -5545	FOSTER BLUE WATER OIL LLC	JUL 21 FUEL	00283807	08/12/2021	78.87
940021 -5545	FOSTER BLUE WATER OIL LLC	JUL 21 FUEL	00283807	08/12/2021	45.62
Total Fuel				5545	124.49
940021 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 07/05-08/04/21	00283938	08/19/2021	190.98
Total Telephone				7541	190.98
940021 -8647	DTE ENERGY	CHARGES 07/10-08/09/21	00283932	08/19/2021	179.05
940021 -8647	DTE ENERGY	CHARGES 07/07-08/04/21	00283784	08/12/2021	22.83
Total Electric Utility				8647	201.88
940021 -8795	WASTE MANAGEMENT OF MICHIGAN	AUG 21 WASTE RMVL HAUL FGCP	00284055	08/19/2021	226.35
Total Repairs and Maintenance				8795	226.35
			Org Key Total	940021	743.70
940026	Columbus County Park				
940026 -5446	NUTRON NAMEPLATE INC	TRAILITE MARKERS, ARROWS	00283851	08/12/2021	689.33
940026 -5446	SIEGEL SAND AND GRAVEL INC	LIMESTONE 1 TRAIN CCP 06/22/21	00283877	08/12/2021	1,000.00
940026 -5446	THORPE PRINTING SERVICES INC	DISC GOLF SIGNS	00283714	08/05/2021	283.20
940026 -5446	ZIMMERS SALES AND SERVICE	FILTERS, OIL, BLADES	00284062	08/19/2021	141.03
940026 -5446	ZIMMERS SALES AND SERVICE	PULLEYS, BELT, SHAFT, HOUSING	00284062	08/19/2021	579.44
Total Supplies				5446	2,693.00
940026 -5545	FOSTER BLUE WATER OIL LLC	GASOLINE	00284157	08/26/2021	477.54
940026 -5545	FOSTER BLUE WATER OIL LLC	GASOLINE	00283808	08/12/2021	426.74
Total Fuel				5545	904.28
940026 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 08/01/21	00283812	08/12/2021	185.01
940026 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 07/20/21	00283638	08/05/2021	104.34
Total Telephone				7541	289.35
940026 -8647	DTE ENERGY	CHARGES 06/25-07/26/21	00283616	08/05/2021	121.27
940026 -8647	DTE ENERGY	CHARGES 06/25-07/26/21	00283617	08/05/2021	253.96
940026 -8647	DTE ENERGY	CHARGES 06/25-07/26/21	00283617	08/05/2021	291.90
940026 -8647	DTE ENERGY	CHARGES 06/25-07/26/21	00283621	08/05/2021	24.97
Total Electric Utility				8647	692.10
940026 -8663	SEMCO ENERGY	CHARGES 07/02-08/02/21	00283943	08/19/2021	20.60
Total Gas Utility				8663	20.60
940026 -8795	QUALITY LUBE	OIL CHANGE '20 GMC SIERRA CCP	00283666	08/05/2021	77.95
940026 -8795	RICHMOND NEW HOLLAND	RPR TRACTOR	00284001	08/19/2021	2,182.79
940026 -8795	WASTE MANAGEMENT OF MICHIGAN	AUG 21 WASTE RMVL HAUL CCP	00284055	08/19/2021	57.36
Total Repairs and Maintenance				8795	2,318.10
940026 -8977	SCOTTYS POTTYS	JUL 21 POTTY RENTAL CCP	00283872	08/12/2021	95.00
Total Equipment Rental				8977	95.00
940026 -9480	CAPITOL EQUIPMENT OF WASHINGTON	MUFFLER	00283973	08/19/2021	257.99
Total Uncapitalized Assets < \$5,000				9480	257.99
			Org Key Total	940026	7,270.42
940032	Woodsong County Park				
940032 -5446	SIEGEL SAND AND GRAVEL INC	LIMESTONE 5 TRAINS WCP 4/21/21	00283877	08/12/2021	5,179.70
940032 -5446	THORPE PRINTING SERVICES INC	BIKE TRAIL SIGN	00283714	08/05/2021	161.23
Total Supplies				5446	5,340.93
940032 -8647	DTE ENERGY	CHARGES 07/09-08/06/21	00283927	08/19/2021	19.09
Total Electric Utility				8647	19.09
940032 -8977	SCOTTYS POTTYS	JUL 21 POTTY RENTAL WCP	00283872	08/12/2021	95.00

Parks and Recreation Accounts Payable Register

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
		Total Equipment Rental		8977	95.00
940032 -9480	EVERLAST CLIMBING INDUSTRIES I	BIKE REPAIR STATION	00283799	08/12/2021	1,573.65
		Total Uncapitalized Assets < \$5,000		9480	1,573.65
		Org Key Total		940032	7,028.67
940033	Goodells County Park				
940033 -4689	BUCK, LAUREN	STAFF CHARGE	00284101	08/26/2021	-100.00
940033 -4689	HONE, ANNETTE	CANCEL-RFND LESS 25%	00283818	08/12/2021	165.00
		Total Charges for Services - Fees		4689	65.00
940033 -5446	SIEGEL SAND AND GRAVEL INC	LIMESTONE 1 TRAIN GCP 06/01/21	00283877	08/12/2021	1,000.00
		Total Supplies		5446	1,000.00
940033 -5545	FOSTER BLUE WATER OIL LLC	GASOLINE	00284157	08/26/2021	575.31
940033 -5545	FOSTER BLUE WATER OIL LLC	DIESEL FUEL	00284157	08/26/2021	311.03
		Total Fuel		5545	886.34
940033 -6749	KEVINS LAWN CARE AND SNOW REMO	EVENT FIELD GRADING HYDROSEED	00283827	08/12/2021	2,552.44
		Total Professional Services		6749	2,552.44
940033 -8647	DTE ENERGY	CHARGES 07/01-07/31/21	00283789	08/12/2021	95.95
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	229.13
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	362.01
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	692.52
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	70.91
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	562.31
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	812.70
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	179.05
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	392.07
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	374.40
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	45.64
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	9.23
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	612.39
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	1,033.04
940033 -8647	DTE ENERGY	CHARGES 06/29-07/28/21	00283790	08/12/2021	224.11
940033 -8647	DTE ENERGY	CHARGES 07/02-08/02/21	00284144	08/26/2021	53.08
		Total Electric Utility		8647	5,748.54
940033 -8663	SEMCO ENERGY	CHARGES 07/08-08/05/21	00284238	08/26/2021	17.44
940033 -8663	SEMCO ENERGY	CHARGES 07/08-08/05/21	00284238	08/26/2021	12.44
940033 -8663	SEMCO ENERGY	CHARGES 07/08-08/05/21	00284238	08/26/2021	16.15
940033 -8663	SEMCO ENERGY	CHARGES 07/08-08/05/21	00284238	08/26/2021	69.79
940033 -8663	SEMCO ENERGY	CHARGES 07/08-08/05/21	00284238	08/26/2021	127.92
		Total Gas Utility		8663	243.74
940033 -8795	CARLS SEPTIC SERVICE	PUMPED 2 TANKS	00283595	08/05/2021	550.00
940033 -8795	CARLS SEPTIC SERVICE	PUMPED 1 TANK	00283595	08/05/2021	275.00
940033 -8795	QUALITY LUBE	OIL CHANGE '13 GMC SIERRA GCP	00283666	08/05/2021	30.95
		Total Repairs and Maintenance		8795	855.95
940033 -9480	ZIMMERS SALES AND SERVICE	STIHL TRIMMER	00284296	08/26/2021	359.99
940033 -9480	ZIMMERS SALES AND SERVICE	MCLANE EDGER	00284296	08/26/2021	579.00
		Total Uncapitalized Assets < \$5,000		9480	938.99
940033 -9554	PRAISE SIGN CO	CONSTRUCTION EVENT MARQUEE GCP	00283863	08/12/2021	43,509.54
		Total Equipment		9554	43,509.54
		Org Key Total		940033	55,800.54
940034	Ft Gratiot Lighthouse				
940034 -5446	THORPE PRINTING SERVICES INC	MLAP SIGN	00283714	08/05/2021	224.28

Parks and Recreation Accounts Payable Register

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
		Total Supplies		5446	224.28
940034 -5545	FOSTER BLUE WATER OIL LLC	JUL 21 FUEL	00283807	08/12/2021	118.31
940034 -5545	FOSTER BLUE WATER OIL LLC	JUL 21 FUEL	00283807	08/12/2021	68.43
		Total Fuel		5545	186.74
940034 -7508	COMCAST CABLE COMMUNICATIONS	ICHARGES 08/13/21	00284122	08/26/2021	109.90
		Total Internet Access		7508	109.90
940034 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 06/28-07/28/21	00283843	08/12/2021	42.96
940034 -7541	SBC TELECOM INC	CHARGES 07/19/21	00283688	08/05/2021	0.01
		Total Telephone		7541	42.97
940034 -8647	DTE ENERGY	CHARGES 07/13-08/11/21	00284144	08/26/2021	92.86
		Total Electric Utility		8647	92.86
940034 -8663	SEMCO ENERGY	CHARGES 07/06-08/03/21	00283943	08/19/2021	16.89
		Total Gas Utility		8663	16.89
940034 -8795	QUALITY LUBE	OIL CHANGE '16 GMC SIERRA FGLS	00283666	08/05/2021	30.20
		Total Repairs and Maintenance		8795	30.20
		Org Key Total		940034	703.84
940035	Mobile Recreation				
940035 -4836	TOWNSHIP OF CLAY MICHIGAN	RFND PORTABLE STAGE 09/18/21	00283901	08/12/2021	300.00
		Total Chrgs Fr Srvcs-Use&Admissn Fee		4836	300.00
940035 -5446	CENTURY INDUSTRIES LLC	SWITCH SAFETY 12 VOLT (2)	00283762	08/12/2021	58.92
		Total Supplies		5446	58.92
		Org Key Total		940035	358.92
940036	Blue Water River Walk				
940036 -6749	TRI COUNTY AQUATICS INC	INVASIVE WEED TREATMENT	00283912	08/12/2021	350.00
		Total Professional Services		6749	350.00
940036 -8647	DTE ENERGY	CHARGES 07/10-08/09/21	00283925	08/19/2021	42.23
		Total Electric Utility		8647	42.23
940036 -8795	WASTE MANAGEMENT OF MICHIGAN	AUG 21 WASTE RMVL HAUL BWRW	00284055	08/19/2021	113.18
		Total Repairs and Maintenance		8795	113.18
		Org Key Total		940036	505.41
		Grand Total			462,038.75

940020 Wadhams to Avoca Trail**08/31/2021
YTD Actual**

Object	Description	
5099	Salaries&Wages-Regular	7,150.99
5105	Salaries&Wages - Parttime	3,570.90
5132	Salaries&Wages-Overtime	1.98
5182	Employer Provided Health Insur	556.92
5231	Employer Provided Life Insur	8.92
5248	Employer Provided Disblty Insr	71.52
5281	Employer Retirement Contributn	389.82
5285	Employers Retiree Health	91.77
5290	Employer 457 Match	333.55
5330	Employer's FICA Contribution	673.45
5347	Employer's Medicare Contributn	157.22
5363	Unemployment Insurance	8.48
5380	Workers Compensation Insurance	62.81
5446	Supplies	1,554.26
8300	Printing and Publishing	1,536.50
8647	Electric Utility	935.93
8795	Repairs and Maintenance	4,975.18
9480	Uncapitalized Assets < \$5,000	4,600.00
Revenue Total:		0.00
Expense Total:		26,680.20
Net:		-26,680.20

940021 Fort Gratiot County Park**08/31/2021
YTD Actual**

Object	Description	
4689	Charges for Services - Fees	12,647.50
5099	Salaries&Wages-Regular	15,229.75
5105	Salaries&Wages - Parttime	5,095.54
5116	Salaries&Wages-Temporary	20,142.60
5182	Employer Provided Health Insur	2,338.86
5231	Employer Provided Life Insur	17.85
5248	Employer Provided Disblty Insr	152.18
5281	Employer Retirement Contributn	2,282.25
5290	Employer 457 Match	491.97
5330	Employer's FICA Contribution	2,497.05
5347	Employer's Medicare Contributn	584.02
5363	Unemployment Insurance	32.21
5380	Workers Compensation Insurance	240.67
5446	Supplies	3,268.35
5545	Fuel	417.39
6749	Professional Services	5,960.00
7013	Maintenance Contracts	228.25
7541	Telephone	1,092.70
8647	Electric Utility	1,104.71
8680	Water/Sewer Utility	172.07
8795	Repairs and Maintenance	3,656.56
9356	Refunds Paid	577.50

9480	Uncapitalized Assets < \$5,000	2,804.00
Revenue Total:		12,647.50
Expense Total:		68,386.48
Net:		-55,738.98

940026 Columbus County Park

Object	Description	08/31/2021 YTD Actual
4689	Charges for Services - Fees	14,584.00
4916	Cntrbtrn&Donatr Frm Privat Srce	18,895.00
4956	Refunds and Rebates Received	135.82
4969	Miscellaneous	100.00
5099	Salaries&Wages-Regular	58,149.48
5105	Salaries&Wages - Parttime	35,901.12
5116	Salaries&Wages-Temporary	19,811.40
5182	Employer Provided Health Insur	18,386.03
5231	Employer Provided Life Insur	73.44
5248	Employer Provided Disblty Insr	583.74
5281	Employer Retirement Contributr	12,479.25
5285	Employers Retiree Health	1,815.26
5290	Employer 457 Match	721.63
5330	Employer's FICA Contribution	6,818.46
5347	Employer's Medicare Contributr	1,594.70
5363	Unemployment Insurance	85.21
5380	Workers Compensation Insurance	677.54
5398	Employer Provided Uniforms	79.99
5446	Supplies	11,021.32
5545	Fuel	5,243.03
6683	Legal Services	120.00
6749	Professional Services	9,710.00
7013	Maintenance Contracts	811.97
7541	Telephone	2,206.57
7700	Licenses, Permits, & Fees	86.00
7723	Postage/Freight	27.15
8647	Electric Utility	4,138.64
8663	Gas Utility	686.42
8795	Repairs and Maintenance	5,076.61
8977	Equipment Rental	655.00
9356	Refunds Paid	247.50
9480	Uncapitalized Assets < \$5,000	13,939.52
Revenue Total:		33,714.82
Expense Total:		211,146.98
Net:		-177,432.16

940028 Goodells Park Splashpad

Object	Description	08/31/2021 YTD Actual
5446	Supplies	392.29
7700	Licenses, Permits, & Fees	450.00
7723	Postage/Freight	220.40

Revenue Total:	<u>0.00</u>
Expense Total:	<u>1,062.69</u>
Net:	<u>-1,062.69</u>

940032 Woodsong County Park

Object	Description	08/31/2021 YTD Actual
4916	Cntrbtn&Donatn Frm Privat Srcs	1,600.00
4956	Refunds and Rebates Received	163.28
5099	Salaries&Wages-Regular	3,349.23
5231	Employer Provided Life Insur	3.07
5248	Employer Provided Disblty Insr	33.49
5290	Employer 457 Match	262.39
5330	Employer's FICA Contribution	222.61
5347	Employer's Medicare Contributn	52.06
5363	Unemployment Insurance	2.66
5380	Workers Compensation Insurance	19.64
5446	Supplies	6,228.88
8647	Electric Utility	143.65
8795	Repairs and Maintenance	2,700.00
8977	Equipment Rental	655.00
9480	Uncapitalized Assets < \$5,000	2,098.65
Revenue Total:		<u>1,763.28</u>
Expense Total:		<u>15,771.33</u>
Net:		<u>-14,008.05</u>

940033 Goodells County Park

Object	Description	08/31/2021 YTD Actual
4689	Charges for Services - Fees	69,699.00
4916	Cntrbtn&Donatn Frm Privat Srcs	1,700.00
4956	Refunds and Rebates Received	573.08
5099	Salaries&Wages-Regular	80,381.31
5105	Salaries&Wages - Parttime	98,432.56
5116	Salaries&Wages-Temporary	21,009.60
5132	Salaries&Wages-Overtime	33.55
5182	Employer Provided Health Insur	10,808.60
5231	Employer Provided Life Insur	110.47
5248	Employer Provided Disblty Insr	803.66
5281	Employer Retirement Contributn	7,913.54
5285	Employers Retiree Health	1,776.33
5290	Employer 457 Match	2,045.48
5330	Employer's FICA Contribution	12,304.94
5347	Employer's Medicare Contributn	2,877.92
5363	Unemployment Insurance	159.03
5380	Workers Compensation Insurance	1,179.30
5446	Supplies	26,512.31
5545	Fuel	11,377.50
6749	Professional Services	36,084.90
7013	Maintenance Contracts	1,078.70
7508	Internet Access	2,250.00

7700	Licenses, Permits, & Fees	855.36
8300	Printing and Publishing	33.80
8647	Electric Utility	18,035.44
8663	Gas Utility	5,139.92
8795	Repairs and Maintenance	12,444.58
8977	Equipment Rental	136.50
9356	Refunds Paid	2,291.25
9480	Uncapitalized Assets < \$5,000	7,411.46
9538	Buildings	94,542.27
9554	Equipment	77,529.88
Revenue Total:		71,972.08
Expense Total:		535,560.16
Net:		-463,588.08

940034 Ft Gratiot Lighthouse

Object	Description	08/31/2021 YTD Actual
4689	Charges for Services - Fees	25.00
4956	Refunds and Rebates Received	40.14
5099	Salaries&Wages-Regular	56,783.88
5116	Salaries&Wages-Temporary	7,740.00
5182	Employer Provided Health Insur	13,143.39
5231	Employer Provided Life Insur	68.68
5248	Employer Provided Disblty Insr	567.78
5281	Employer Retirement Contributn	12,878.37
5285	Employers Retiree Health	1,551.66
5290	Employer 457 Match	491.97
5330	Employer's FICA Contribution	3,840.31
5347	Employer's Medicare Contributn	898.01
5363	Unemployment Insurance	51.38
5380	Workers Compensation Insurance	384.86
5446	Supplies	4,535.71
5545	Fuel	626.12
7013	Maintenance Contracts	820.08
7508	Internet Access	879.20
7541	Telephone	302.25
8647	Electric Utility	468.95
8663	Gas Utility	422.89
8795	Repairs and Maintenance	909.74
9480	Uncapitalized Assets < \$5,000	299.00
Revenue Total:		65.14
Expense Total:		107,664.23
Net:		-107,599.09

940035 Mobile Recreation

Object	Description	08/31/2021 YTD Actual
4836	Chrgs Fr Srvcs-Use&Admissn Fee	13,330.00
5099	Salaries&Wages-Regular	7,539.07
5105	Salaries&Wages - Parttime	8,836.94
5132	Salaries&Wages-Overtime	3.95

5182	Employer Provided Health Insur	1,114.51
5231	Employer Provided Life Insur	11.04
5248	Employer Provided Disblty Insr	75.27
5281	Employer Retirement Contributn	779.98
5285	Employers Retiree Health	183.54
5290	Employer 457 Match	136.82
5330	Employer's FICA Contribution	1,001.63
5347	Employer's Medicare Contributn	234.34
5363	Unemployment Insurance	13.06
5380	Workers Compensation Insurance	96.05
5410	Employee Health and Welfare	344.00
5446	Supplies	2,381.15
8795	Repairs and Maintenance	968.89
9356	Refunds Paid	575.00
9480	Uncapitalized Assets < \$5,000	508.74
Revenue Total:		13,330.00
Expense Total:		24,803.98
Net:		-11,473.98

940036 Blue Water River Walk

		08/31/2021
Object	Description	YTD Actual
4689	Charges for Services - Fees	12,375.00
4916	Cntrbtn&Donatn Frm Privat Srcs	2,000.00
5099	Salaries&Wages-Regular	8,060.77
5105	Salaries&Wages - Parttime	5,354.90
5182	Employer Provided Health Insur	1,559.57
5231	Employer Provided Life Insur	9.85
5248	Employer Provided Disblty Insr	80.54
5281	Employer Retirement Contributn	1,521.64
5290	Employer 457 Match	164.02
5330	Employer's FICA Contribution	814.31
5347	Employer's Medicare Contributn	190.51
5363	Unemployment Insurance	10.75
5380	Workers Compensation Insurance	79.81
5446	Supplies	621.73
6749	Professional Services	13,805.00
8647	Electric Utility	163.04
8795	Repairs and Maintenance	625.97
9480	Uncapitalized Assets < \$5,000	1,382.27
9554	Equipment	7,404.00
Revenue Total:		14,375.00
Expense Total:		41,848.68
Net:		-27,473.68

940038 Clay Township Park

		08/31/2021
Object	Description	YTD Actual
Revenue Total:		0.00
Expense Total:		0.00
Net:		0.00

940040 North Channel Waterfront Park**08/31/2021**

Object	Description	YTD Actual
5105	Salaries&Wages - Parttime	360.00
5330	Employer's FICA Contribution	22.32
5347	Employer's Medicare Contributn	5.22
5363	Unemployment Insurance	0.28
5380	Workers Compensation Insurance	2.16
5446	Supplies	227.25
5545	Fuel	412.86
6749	Professional Services	35,413.31
8300	Printing and Publishing	82.00
8581	County Membership	1,000.00
9472	Land	6,344.72
Revenue Total:		0.00
Expense Total:		43,870.12
Net:		-43,870.12