



**AGENDA**  
**St. Clair County Board of Commissioners**

**Board of Commissioners' Room**  
**County Administrative Office Building, 2nd Floor**  
**200 Grand River Avenue**  
**Port Huron, MI 48060**

**December 11, 2025 at 6:00 PM**

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**Moment of Silence, Prayer or Personal Reflection**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Additions/Deletions/Changes to the Agenda**
- 5. Approval of Agenda**
- 6. Minutes of Previous Meeting**
  - A. 11/20/25 Commission Meeting
  - B. 12/04/25 Standing Committee Meetings
- 7. Proclamations**
  - A. Tribute
- 8. Consent Agenda**
  - A. Imaging Software Renewal - Register of Deeds
  - B. Imaging Software Renewal
  - C. Point to Point Wireless Preventative Maintenance Renewal
- 9. Reports of Standing and Special Committees**
- 10. Citizens Wishing to Address the Board**
- 11. Unfinished Business**
  - A. Smiles on Wheels Contract

## **12. New Business**

- A. Resolution 25-41 Adopting 2026 Special Revenue Funds Budgets, Amending the 2025 General and Special Revenue Funds Budgets
- B. Resolution 25-39 Approving Annual Wage Adjustments for the County Association of Non-Union Employees
- C. Resolution 25-40 Establishing Compensation to be Paid to Members of the St. Clair County Road Commission
- D. Resolution 25-38 Establishing Salaries of County Elected and Non-Elected Officers for 2026
- E. Environmental Health Fee Schedule Revisions
- F. McNaughton Book Plan Subscription renewal
- G. Commission on Aging — Reappointments
- H. Commission on Aging 2026 Service Contracts
- I. 2026 Agreement between Recovery Court and Blue Water Day Reporting Program
- J. 2026 Agreement between Recovery Court and Community Mental Health
- K. Central Dispatch Advisory Board - Reappointments
- L. Journal Project Amendment for i3-Imagesoft
- M. Amended Letter of Agreement between the Mental Health Court and Community Mental Health
- N. Environmental Health Appeals Board — Reappointments
- O. Landfill - Office Cleaning Contract - Janetize It, LLC
- P. Parks and Recreation Commission — Appointments
- Q. 2026 Survey and Remonumentation Grant Application
- R. Airport Resolution 25-42 Airport Sponsor Contract — Design/Construction Obstruction Removal — Phase 1
- S. Vendor Contract — Mead & Hunt — Construction Administration — Airport Obstruction Removal — Phase 1
- T. Columbus County Park - Genoa Contracting Change Orders
- U. Metropolitan Planning Commission — Appointments
- V. 2026 Board of Commissioners' Meetings Schedule
- W. Audit Services Contract - UHY LLP
- X. Imaging Software Installation and Training
- Y. Land Bank Authority - Reappointment
- Z. Retirement Board — Appointment and Reappointment
- AA. NeoGov Software Renewal 2026
- BB. Contract for Tax Collection Auditing Services
- CC. Resolution 25-43 Authority to Execute and Accept Documents Regarding the Liquor License

## **13. Administrator's Report**

- A. December 2025

**14. Miscellaneous Business**

**15. Receive and File Packets and all Information Present**

**16. Adjournment**

**Chairperson:** Steve Simasko

**Note:** The County complies with the "Americans with Disabilities Act" and if auxiliary aids or services are required at the meeting for individuals with disabilities, please contact Administrator/Controller's Office, Suite 203, 200 Grand River Avenue, Port Huron, MI 48060, (810) 989-6900 three days prior to said meeting.