MINUTES
St. Clair County Board of Commissioners

Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060

January 16, 2025 at 6:00 PM

Moment of Silence, Prayer or Personal Reflection

1. Call to Order

Chairperson Simasko called the meeting to order at 5:59 p.m.

2. Pledge of Allegiance

Pledge of Allegiance was lead by Chairperson Simasko.

3. Roll Call

Present: Kerry Ange, Robert Fielitz, David Rushing, Steve Simasko, Joi Torello, Dave Vandenbossche

Absent: Lisa Beedon

4. Additions/Deletions/Changes to the Agenda

None

5. Approval of Agenda

Moved by Commissioner Ange, supported by Commissioner Fielitz, to approve the agenda as presented. Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

6. Minutes of Previous Meeting

Moved by Commissioner Vandenbossche, supported by Vice-Chairperson Rushing, to approve and file the minutes of the 01/02/25 Organizational meeting and the 01/09/25 Workshop. Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

A. 01/02/2025 Organizational Meeting

B. 01/09/25 Workshop Minutes

7. Proclamations

Moved by Commissioner Fielitz, supported by Commissioner Ange, to approve the proclamation honoring Kathleen Wheelihan for her years of service. Chairperson Simasko read the proclamation into the record. Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

A. Honoring Kathleen Wheelihan - Service to the St. Clair County Library System

8. Consent Agenda

Moved by Commissioner Vandenbossche, supported by Commissioner Torello, to approve items 8A through 8O on the Consent Agenda. Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

A. Summary Budget to Actual Report - November 2024

B. Summary Budget to Actual Report - December 2024

C. American Rescue Plan Spending Report - November 2024

D. American Rescue Plan Spending Report - December 2024

E. 2023 Certificate of Achievement for Excellence in Financial Reporting

F. St. Clair County Library System - Renewal of Desktop Delivery Software

G. St. Clair County Library System - Renewal MCLS - Mango Languages database

H. Landfill October 2024 Volume Report

I. Monthly PARC Financial Documents

J. Health Department December 2024 Points of Interest

K. Anthem Imaging Software Renewal - Register of Deeds

L. Kerr Albert - PACE Purchasing Cooperative contract extension for office supplies for period 1/1/25 - 12/31/2027.

M. Everbridge - County of St. Clair 2025 renewal

N. Securus Fourth Amendment - Intervention and Detention Center

O. Marine City - Notice of Adoption - Master Plan and Five-Year Parks and Recreation Plan

9. Reports of Standing and Special Committees

Commissioner Fielitz - Workshops for EDA - Oral

10. Citizens Wishing to Address the Board

Stacy Lauwers - Capac, MI
RE: Library Board

Tyler Meganck - Port Huron, MI
RE: Health Board Meeting

Dr. Katherine Albrecht
RE: Health Board Meeting

Mike Hilferink - Marine City
RE: EDA

Liz Masters - Wales, MI
RE: EDA Workshop

11. Unfinished Business

None

12. New Business

A. Landfill - Tetra Tech Leachate PFAS Treatment Feasibility Report and Presentation

Arie Kremen, Ph.D and Kirstie Shurie did a presentation on the Tetra Tech Leachate PFAS Treatment Feasibility Report. The three options they presented to the Board was Granular Activated Carbon (GAC) and Ion Exchange Process (IX), Foam Fractionation and Reverse Osmosis. Discussion followed.

Moved by Commissioner Torello, supported by Vice-Chairperson Rushing, to receive and file the Tetra Tech Leachate PFAS Treatment Feasibility Report. Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

B. Approval of County Disbursements - November, 2024

Moved by Vice-Chairperson Rushing, supported by Commissioner Vandenbossche, to approve the November 2024 County Disbursements in the amount of $20,549,798.82. Carried - Roll Call Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

C. Approval of County Disbursements - December 2024

Moved by Commissioner Vandenbossche, supported by Commissioner Torello, to approve the December 2024 County Disbursements in the amount of $14,463,654.56. Carried - Roll Call Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

D. Landfill - Supplemental Flare Connectivity Proposal

Moved by Commissioner Torello, supported by Commissioner Vandenbossche, to approve the proposal from Shirkey Electric, Inc. to provide data and call-out services for the supplemental flare for the Landfill for a term of 05/01/24 through

12/31/25 in the amount of $26,985.20. Carried - Roll Call Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

E. FY 2024 Edward Byrne Memorial Justice Assistance Grant Agreement

Moved by Commissioner Vandenbossche, supported by Vice-Chairperson Rushing, to approve the FY 2024 Edward Byrne Memorial Justice Assistance Grant Agreement in the amount of $11,364. Carried - Roll Call Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche, Nay: None

F. Nursing Division Equity Adjustments

Moved by Commissioner Ange, supported by Commissioner Vandenbossche, to approve the wage equity adjustment moving the CANUE Public Health Nurse Supervisor to Group III - FF step 7. and moving the Assistant Nursing Director Position to Group III - GG step 8 in the Health Department manning table. Discussion followed. Carried - Roll Call Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

G. Web Developer Wage Adjustment

Moved by Vice-Chairperson Rushing, supported by Commissioner Torello, to approve the wage scale of II-II for the Application and Web Developer position in the Information Technology Department manning table. Discussion followed. Carried - Roll Call Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

H. Library System Board of Trustees - Appointment

Moved by Commissioner Ange, supported by Commissioner Vandenbossche, to nominate Stacey Lauwers and Sue Stuever for District 3 Representative on the Library System Board of Trustees for the remainder of a five-year term expiring 08/26/2027 and to cast ballots. Ballots cast. Majority vote was for Stacey Lauwers. Stacy Lauwers was appointed as the District 3 Representative of the Library Board of Trustee.   Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

I. FY25 Michigan Mental Health Court contract with Huron House for Residential Housing and Drug Testing Amendment

Moved by Commissioner Vandenbossche, supported by Vice-Chairperson Rushing, to approve the amended agreement with the Mental Health Court and Huron House to include residential housing costs in an amount not to exceed of $44,750.00. Carried - Roll Call Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

J. Cybersecurity Grant application

Moved by Commissioner Vandenbossche, supported by Vice-Chairperson

Rushing, to approve the FY 2023 CyberSecurity Grant applications in the amount of $430,000. Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

K. Library software renewal VMWare

Moved by Commissioner Torello, supported by Commissioner Vandenbossche, to approve the 3 year annual maintenance renewal with SHI for VMWare for the Library in the amount of $72,316.80. Carried - Roll Call Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

L. Policy 336 - Paid Time Off Revisions

Moved by Vice-Chairperson Rushing, supported by Commissioner Vandenbossche, to forward to the February Regular Board meeting the recommendation to adopt the revisions to Policy 336 - Paid Time Off. Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

M. Board of Commissioners' By-law Revisions

Moved by Vice-Chairperson Rushing, supported by Commissioner Fielitz, to table the motion regarding the revisions to the Board of Commissioners' By-laws as presented until the committee meeting next month. Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

N. Board of Commissioners' Meeting Schedule Additions

Economic Development Workshops

Moved by Commissioner Fielitz, supported by Vice-Chairperson Rushing, to set the second EDA Workshop to propose some solutions for January 30, 2025 at 6:00 p.m. Discussion followed. Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

Goal Setting Workshop - 02/20/25 - 4:00 p.m.

Moved by Commissioner Ange, supported by Commissioner Torello, to set the Goal Setting Workshop for February 20, 2025 at 4:00 p.m. Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

13. Administrator's Report

Administrator Hepting reported on the following items:

- 2023 Certificate of Achievement for Excellence in Financial Reporting Award - Dena and staff work very hard on our financial statements and this is not an easy award to receive. It is about an 80 page checklist that you have to go through to make sure you meet all of those requirements. This is something that we are not required to do, but do in addition, to have more information in our statements for the public. We have received this award for the last 29 years.

- In 2017, the Board established a Property Assessed Clean Energy Program (PACE Program) and along with that a PACE district under PA 270 of 2010,. We have done four different loans in the past, which allows companies to use this program to do projects. There is another company that is requesting to use this program. Next month at your committee meeting, Corporation Counsel will be here to give you an update on the PACE program. Prior to you voting on the new requested PACE project, if you need additional information I can provide you with the resolution and information on what the PACE program is.

- The foam fractionation unit is currently being installed and is on target to be done at the end of the month. We should be on target to meet all of City of Port Huron's deadlines for their waste water treatment plant.

- The Materials Management Planning Committee meeting has been scheduled for January 24, 2025 at 10:00 a.m. Our consultants, HDR, has drafted the work plan and the committee will be voting on that work plan, so we can get it submitted to the state. The state has released the guidelines for us to start receiving the funding that goes along with the materials management planning but the first step is to submit the work plan.

Discussion followed. Moved by Vice-Chairperson Rushing, supported by Commissioner Fielitz, to accept the Administrator's Report. Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

14. Miscellaneous Business

Chairperson Simasko spoke briefly about Commissioner Beedon handling Thumbcoast TV and the Board appointments email.

15. Receive and File Packets and all Information Present

Moved by Commissioner Vandenbossche, supported by Vice-Chairperson Rushing, to receive and file packets that were sent to Commissioners, packets at their places and any other information presented Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None

16. Adjournment

Moved by Commissioner Torello, supported by Commissioner Fielitz, to adjourn at

7:28 p.m. Carried - Voice Vote 6-0. Aye: Chairperson Simasko, Vice-Chairperson Rushing, Commissioner Ange, Commissioner Torello, Commissioner Fielitz, Commissioner Vandenbossche Nay: None