



MINUTES
St. Clair County Board of Commissioners

Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060

March 21, 2024 at 6:00 PM

Moment of Silence, Prayer or Personal Reflection

1. Call to Order

Chairperson Bohm called the meeting to order at 6:00 p.m.

2. Pledge of Allegiance

Pledge of Allegiance was lead by Chairperson Bohm.

3. Roll Call

Present: Jorja Baldwin, Jeff Bohm, Steve Simasko, Joi Torello, Dave
Vandenbossche

Absent: Lisa Beedon, David Rushing

4. Additions/Deletions/Changes to the Agenda

None

5. Approval of Agenda

Moved by Vice Chairperson Baldwin, supported by Commissioner
Vandenbossche, to approve the agenda. Carried - Voice Vote 5-0. Aye:
Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko,
Commissioner Torello, Commissioner Vandenbossche

6. Minutes of Previous Meeting

Moved by Commissioner Torello, supported by Vice Chairperson Baldwin, to
approve and file the minutes of the 02/15/24 Commission meeting and the

03/07/24 Standing Committee meetings. Carried - Voice Vote 5-0 Aye:
Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko,
Commissioner Torello, Commissioner Vandenbossche

A. 02-15-2024 Commission Meeting

B. 03-07-2024 Standing Committee Meetings

7. Proclamations

None

8. Consent Agenda

Moved by Commissioner Vandenbossche, supported by Vice Chairperson Baldwin, to approve items 8A through 8E on the Consent Agenda. Carried - Voice Vote 5-0. Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

A. Summary Budget to Actual Report - February 2024

B. American Rescue Plan Spending Report - February 2024

C. GFOA Certificate of Achievement for Excellence in Financial Reporting

D. Commissioner Rushing District 6 American Rescue Plan Project - Ira Township Revision request

E. Commissioner Baldwin District 2 American Rescue Plan Project - Burtchville Township Radios revised total award

9. Reports of Standing and Special Committees

Commissioner Vandenbossche - Encryption Meeting - Oral
Tower Sites - Oral

Commissioner Bohm - EDA - Oral

10. Citizens Wishing to Address the Board

Michael Hensley - Blue Water Convention Center
RE: Blue Water Convention Center

11. Unfinished Business

Commissioner Simasko briefly discussed the waste stream study from the Landfill.

12. New Business

A. Approval of County Disbursements - February 2024

Moved by Vice Chairperson Baldwin, supported by Commissioner Vandenbossche, to approve County disbursements for the month of February 2024 in the amount of \$26,522,062.51. Carried - Roll Call Vote Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

B. Policy 100-121 Approval of Contracts - Revisions

Moved by Commissioner Simasko, supported by Vice Chairperson Baldwin, to approve the revisions to Policy 100-121, Approval of Contracts. Carried - Voice Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

C. Policy 139 Reasonable Accommodation Policy

Moved by Commissioner Torello, supported by Vice Chairperson Baldwin, to adopt Policy 139 - Requesting a Reasonable Accommodation. Carried - Voice Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

D. Policy 140 - Non-Discrimination and Discrimination Complaint Policy and Limited English Proficiency Plan

Moved by Vice Chairperson Baldwin, supported by Commissioner Vandenbossche, to adopt Policy 140 - Non-Discrimination and Discrimination Policy and Limited English Proficiency Plan. Carried - Voice Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

E. Contract Approval Request WGRT - Veterans Affairs Advertising Contract

Moved by Commissioner Vandenbossche, supported by Vice Chairperson Baldwin, to approve the 2024 contract for Veteran's Affairs with WGRT for radio advertising in the amount of \$10,000. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

F. Health Department - Marijuana Operation and Oversight Grant Agreement

Moved by Commissioner Simasko, supported by Commissioner Vandenbossche, to approve the Michigan Medical Marijuana Operation and Oversight Grant Agreement for the Health Department for a term of 01/01/24 through 09/15/24 in the amount of \$46,978. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

G. Community Mental Health Board - Reappointments

Moved by Vice Chairperson Baldwin, supported by Commissioner Vandenbossche, to reappoint to the Community Mental Health Board Jessica Totty, District 3 Representative; Edwin Priemer, District 5 Representative; and Dawn Davey, District 7 Representative, each for a three-year term expiring March 31, 2027. Carried - Voice Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

H. Veteran's Affairs - County Burial Benefit Proposed Increase

Moved by Commissioner Vandenbossche, supported by Vice Chairperson Baldwin, to authorize the increase in funding for the Veteran's County Burial Benefit from \$600 to \$1,000. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

I. Community Mental Health Board - District 1 Appointment

Moved by Commissioner Torello, supported by Vice Chairperson Baldwin, to

appoint Emily Vinckier Pierce to the Community Mental Health Board as District 1 Representative for a three-year term expiring 03/31/2027. Carried - Voice Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

J. Aramark Food Contract - Intervention and Detention Center

Moved by Commissioner Simasko, supported by Commissioner Vandenbossche, to approve the Food Service Operating Agreement with Aramark Correctional Services, LLC for the Intervention Center for a term of 01/01/24 through 12/31/28. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

K. Aramark Commissary Contract - Intervention and Detention Center

Moved by Commissioner Vandenbossche, supported by Vice Chairperson Baldwin, to approve the Agreement with Aramark Correctional Services for Commissary Services for the Intervention Center for a term of 03/01/24 through 12/31/28. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

L. Resolution 24-04 Placing Proposed Renewal of Drug Task Force Millage on Ballot

Moved by Vice Chairperson Baldwin, supported by Commissioner Simasko, to adopt Resolution 24-04 placing the proposed renewal of the Drug Task Force millage on the ballot. Carried - Voice Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

M. Addendum to Agreement Between Karpel Solutions and St. Clair County for Software Products - Prosecuting Attorney

Moved by Commissioner Torello, supported by Commissioner Vandenbossche, to approve the addendum to the agreement with Karpel Solutions adding the custom interface EFILE, in the amount of \$25,000 and the annual maintenance fee of \$5,000. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

N. Intervention and Detention Center - Guardian RFID

Moved by Commissioner Simasko, supported by Vice Chairperson Baldwin, to approve the contract with Guardian for RFID technology for the Intervention Center using ARPA funds allocated for internal County projects in the amount of \$84,145.00 with the option for (3) 1-year renewal at \$21,395 per year. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

O. Commissioner District 2 ARPA Project - Property Fraud Alert Service - Fidar Technologies - Register of Deeds

Moved by Vice Chairperson Baldwin, supported by Commissioner Vandenbossche, to approve the Property Fraud Alert Service Agreement with Fidlar Technologies for the Register of Deeds using Commissioner District 2 American Rescue Act funds in the amount of \$12,250 and an annual maintenance fee in the amount of \$2,500. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

P. Professional Liability Insurance for Public Defender Staff Attorneys - Alta Pro CorePointe

Moved by Commissioner Vandenbossche, supported by Vice Chairperson Baldwin, to approve the professional liability insurance coverage with Alta Pro CorePointe for the Public Defender attorneys in the amount of \$24,830 for a term of 03/01/24 through 02/28/25. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

Q. Court Management System - Paymentus Electronic Bill Payment System

Moved by Commissioner Torello, supported by Vice Chairperson Baldwin, to approve the Master Services Agreement with Paymentus Corporation for a payment platform for the Court Management System software for a 7-year term.

Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

R. Resolution 24-03 Placing Proposed Millage for Road Improvement on the Ballot

Moved by Commissioner Simasko, supported by Vice Chairperson Baldwin, to adopt Resolution 24-03 placing the proposed millage for road improvement on the August 2024 ballot. Carried - Voice Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

S. 2024 Survey & Remonumentation Grant Agreement

Moved by Commissioner Torello, supported by Vice Chairperson Baldwin, to approve the Survey and Remonumentation Grant Agreement in the amount of \$88,468 for a term of 01/01/24 through 12/31/24. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

T. Landfill - Tetra Tech Air Monitoring Agreement - Phase II

Moved by Vice Chairperson Baldwin, supported by Commissioner Vandenbossche, to approve the agreement with Tetra Tech for air monitoring at the Landfill for a term of 90 days in an amount not to exceed \$39,886. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

U. Landfill - Flare Rental Agreement Extension - LFG Technologies

Moved by Commissioner Vandenbossche, supported by Commissioner Torello, to approve the extension of the flare rental agreement with LFG Technologies for a

term of 02/10/24 through 05/09/24 in the amount of \$15,000. Discussion followed.

Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

V. Landfill Groundwater Monitoring Contract - WSP

Moved by Commissioner Torello, supported by Vice Chairperson Baldwin, to approve the Landfill Groundwater Monitoring Contract with WSP Michigan Inc. for the Smiths Creek and Thomas Road Landfills for a term of 04/01/24 through 03/31/27 in the amount not to exceed \$116,840. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

W. Landfill - Leachate Pre-Treatment Effluent Pump Rebuild - Easton Technologies

Moved by Commissioner Simasko, supported by Commissioner Torello, to approve the contract with Easton Technologies to rebuild a primary effluent pump for the Leachate Pre-Treatment Facility at the Landfill in the amount of \$13,700. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

X. Landfill - Hydrogen Sulfide (H₂S) Scrubber System - Interra Global

Moved by Commissioner Vandenbossche, supported by Vice Chairperson Baldwin, to approve the purchase of a Hydrogen Sulfide Scrubbing system from Interra Global in the amount of \$121,800; eliminating the VAV Rails, Ladder Guard and Toe Kick from the proposal. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

Y. Resolution 24-05 Placing Proposed Millage for Parks and Recreation on the Ballot

Moved by Vice Chairperson Baldwin, supported by Commissioner Simasko, to adopt Resolution 24-05 Placing Proposal for an additional Parks and Recreation Millage on the ballot. Carried - Voice Vote 4-1 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Vandenbossche
Nay: Commissioner Torello

Z. Intervention Center - Office Chair Purchase - Standard Office Supply

Moved by Commissioner Vandenbossche, supported by Vice Chairperson Baldwin, to approve the purchase of 18 chairs for the Intervention Center from Standard Office Supply in the amount of \$7,418 using ARPA funds allocated to internal County projects. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

AA. Commissioner Beedon District 3 American Rescue Plan Projects - Pine Grove Park Accessibility & Discovery City Children's Museum

Moved by Commissioner Simasko, supported by Vice Chairperson Baldwin, to approve the District 3 American Rescue Plan Projects for the City of Port Huron for the Pine Grove Park accessibility project in the amount of \$100,000 and the

Discovery City Children's Museum in the amount of \$200,000. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

BB. Commissioner Torello District 4 American Rescue Plan Project - Bakers Field Pathway Extension

Moved by Commissioner Torello, supported by Vice Chairperson Baldwin, to approve the District 4 American Rescue Plan Project for Port Huron Township for the installation of an extension of the Bakers Field Pathway in the amount of \$300,000. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

CC. Commissioner Torello District 4 American Rescue Plan Project - Thompson Pond Park Improvements

Moved by Commissioner Vandenbossche, supported by Commissioner Torello, to approve the District 4 American Rescue Plan Project for Port Huron Township removing and upgrading two floating piers at the Thompson Pond Park in the amount of \$150,000. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

DD. Commissioner Baldwin District 2 American Rescue Plan Project - Lake Huron Woods Campaign for the Ages Housing Project

Moved by Vice Chairperson Baldwin, supported by Commissioner Simasko, to approve the District 2 American Rescue Plan Project for Presbyterian Villages of Michigan for the Lake Huron Woods Campaign for the Ages housing project in the amount of \$150,000. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

EE. Pure Storage Hardware Purchase - Information Technology

Moved by Commissioner Simasko, supported by Vice Chairperson Baldwin, to approve the purchase of the Pure Storage SAN C50 and X20 Expansion in the amount of \$369,772.76 using ARPA funds allocated to interal County projects. Discussion followed. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

FF. Public Guardian Manning Table Change - Case Manager Position

Moved by Commissioner Torello, supported by Vice Chairperson Baldwin, to approve the requested revision to the Public Guardian's manning table eliminating 2 part-time Assistant Case Manager positions and creating 1 full-time Case Manager position. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

GG. Sheriff's Office Manning Table Change - Reclassify Marine Patrol/Training Sergeant to Lieutenant

Moved by Vice Chairperson Baldwin, supported by Commissioner Vandenbossche, to approve the revision to the Sheriff's Office Manning Table

reclassifying the Marine Patrol/Training Sergeant to Lieutenant. Discussion followed. Carried - Voice Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

HH. Commissioner Vandenbossche District 7 American Rescue Plan Project - Clay Twp Police Radios

Moved by Commissioner Vandenbossche, supported by Vice Chairperson Baldwin, to approve the Commissioner District 7 American Rescue Act project plan for Clay Township police radios in the amount of \$60,000. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

II. Register of Deeds - E-Recording Grant

Moved by Commissioner Torello, supported by Commissioner Vandenbossche, to approve the Electronic Recording Commission Grant for the Register of Deeds in the amount of \$12,000. Carried - Roll Call Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

13. Administrator's Report

I received a report from our invasive species specialist regarding spongy months. As you will recall, a couple of years ago we had well over 800 complaints and the county had invested some funds and some air suppression. This year we only had 27 complaints. This means we should not have any or very minimal activity this year, so it looks like those efforts have paid off. Hopefully, we are back in that dormant 20-year cycle.

A couple of weeks ago, I met with 123Net and RESA to discuss their BEAD application for their broadband project. They are looking for some assistance with the challenge period which is going to open up at the end of this month. What that is are homes that are listed on the federal map that show that they have service but, perhaps they don't or are under served. They can go ahead and fill out a challenge. I am working with Metro Planning and their individuals that work on broadband to get information out, so they can put out some public information and share that with all the townships and local communities on what the challenge process is and how to do it. The County does have a broadband committee but hasn't met since pre-COVID.

The last two weeks we have been going through the pre-qualification process for landscape architects. We have our regular architects and our engineering firms on a pre-qualified list. However, landscaping was not included. Typically, these are for Parks & Recreation projects, but occasionally we have other building projects. We are trying to get all the pre-qualified lists on the same cycle.

We are in the process of reviewing the RFP's for the IT assessment. We are trying to determine who we would like to interview, and a recommendation will be coming to you in May. The bids were greatly varied in what we received back. There was a price range of \$40,000-\$250,000. In reading the bids it seemed like some of them understood the scope of work better than others.

We are currently going through our policy review. This is a housekeeping matter

that is reviewed every few years. In the next few months, you will see another set of policy adjustments coming to you.

Moved by Vice Chairperson Baldwin, supported by Commissioner Vandenbossche, to approve the Administrator's Report. Carried - Voice Vote 5-0
Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

14. Miscellaneous Business

Commissioner Simasko spoke briefly about notice of enforcement in regards to the Landfill.

15. Receive and File Packets and all Information Present

Moved by Vice Chairperson Baldwin, supported by Commissioner Vandenbossche to receive and file packets that were sent to Commissioners, packets at their places and any other information presented. Carried - Voice Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche

16. Adjournment

Moved by Commissioner Torello, supported by Vice Chairperson Baldwin, to adjourn at 6:45 p.m. Carried - Voice Vote 5-0 Aye: Chairperson Bohm, Vice Chairperson Baldwin, Commissioner Simasko, Commissioner Torello, Commissioner Vandenbossche