AGENDA
St. Clair County Board of Commissioners

Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060

November 18, 2021 at 6:00 PM

Public Hearing: Proposed 2022 General Fund Budget

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Additions/Deletions/Changes to the Agenda**
4. **Approval of Agenda**
5. **Closed Session**
   - A. Opioid Litigation Update
6. **Minutes of Previous Meeting**
   - A. 10-21-2021 Commission Meeting
7. **Proclamations**
   - A. Recoginizing Jim McGuire Years of Service AAA 1-B
   - B. Mark White - 2020 Michigan Professional Emergency Manager of the Year
8. **Consent Agenda**
   - A. Summary Budget to Actual Report - October 2021
   - B. FY 2022 Traffic Enforcement Program Grant Approval
   - C. Brodart DVD/Audio & Book Subscription Agreements
   - D. Contract Renewal Approval Request - CDW-Government - Virtual Visualization Software
   - E. Treasurer Cash and Investment Balance Report - 3rd Quarter 2021

9. Reports of Standing and Special Committees

10. Citizens Wishing to Address the Board

11. Unfinished Business

12. New Business

A. Approval of County Disbursements - October 2021
B. Survey & Remonumentation 2022 Grant Application
C. FY21 MDHHS Contract with Probate Court
D. Resolution Designating 21-22 Bonds as Qualified Tax Exempt Obligations
E. Antenna Site Lease Extension Between Regional Education Service Authoirity (RESA) and St. Clair County
F. FY 2021 Edward Byrne Memorial Justice Assistance Grant Agreement
G. FY 2022 Hybrid DWI/Drug Court Grant Agreement
H. FY22 Blue Water DRP LLC Subcontract with Mental Health Court Program
I. FY22 Huron House Subcontract with Mental Health Court Program
J. FY22 Michigan Mental Health Court Grant Program Contract and Revised Budget
K. St. Clair County Recovery High School (RHS) - Grant Application
L. 2021 Annual County-at-Large Drain Assessments
M. 2022-2026 Capital Improvement Program
N. Air Industrial Park NON Aviation Vacant Lot 63 - Rights of First Offer and Refusal - Innovated Machining Solutions LLC
O. Air Industrial Park NON Aviation Vacant Lot 64 Agreement for Purchase - Innovated Machining Solutions LLC
P. Brownfield Redevelopment Grant Application
Q. Contract Approval - Marine City Highway Corridor Study
R. Landfill 2021 Materials Supply
S. Private Hangar Parcel T-22 Ground Lease Termination
T. 2022 Pension and Retiree Health Care Contribution Rates
U. American Rescue Plan Act Funds
V. Contract Approval Request - Toledo Elevator
W. Health Department Manning Table Change - Reclassifications
X. Resolution 21-20 Budget Adoption - 2022
Y. FY 2022 Letter of Agreement with Region 10 PIHP for RSAT Prevention Services for Inmates
Z. 2021 Coronavirus Emergency Supplemental Funding (CESF) Program Grant Extension
AA. FY 2021 Emergency Management Performance Grant (EMPG) – American Rescue Plan Act (ARPA) Agreement
AB. MMRMA (Michigan Municipal Risk Management Authority) Renewal for 2022
AC. 2022 Coronavirus Emergency Supplemental Funding (CESF) Grant Application

13. Administrator's Report

14. Miscellaneous Business

15. Receive and File Packets and all Information Present

16. Adjournment

Chairperson: Jeffrey L. Bohm

Note: The County complies with the "Americans with Disabilities Act" and if auxiliary aids or services are required at the meeting for individuals with disabilities, please contact Administrator/Controller's Office, Suite 203, 200 Grand River Avenue, Port Huron, MI 48060, (810) 989-6900 three days prior to said meeting.

Opioid Litigation Update

Summary:

10-21-2021 Commission Meeting

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	10-21-2021 Commission Meeting	11/12/2021	Cover Memo

MINUTES
St. Clair County Board of Commissioners

Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060

October 21, 2021 at 6:00 PM

1. Pledge of Allegiance

The Pledge of Allegiance was recited.

2. Roll Call

Chairperson Bohm called the meeting to order at 6:00 p.m.

Commissioners Present: Greg McConnell, Jorja Baldwin, Lisa Beedon, Duke Dunn, Dave Vandenbossche and Jeff Bohm

Commissioners Absent: Dave Rushing

3. Additions/Deletions/Changes to the Agenda

Moved by Jorja Baldwin, supported by Duke Dunn, to add Resolution 21-18 Apportioning Taxes for 2021 and Resolution 21-19 2021 Winter Tax Levy to the agenda as items 11S and 11T and to move Resolution 21-17 General Welfare Resolution to the first item under New Business. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

4. Approval of Agenda

Moved by Greg McConnell, supported by Jorja Baldwin, to approve the agenda as revised. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

5. Minutes of Previous Meeting

Moved by Greg McConnell, supported by Duke Dunn, to approve and file the minutes of the 09/16/21 Commission Meeting and the 10/07/21 Standing Committee meetings. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

A. 09-16-2021 Commission Meeting

B. 10-07-2021 Standing Committee Minutes

6. Proclamations

A. William Livesay - Veteran of the Year 2021

Moved by Dave Vandenbossche, supported by Greg McConnell, to approve the proclamation recognizing William Livesay as the 2021 St. Clair County Veteran of the Year. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

7. Consent Agenda

Moved by Lisa Beedon, supported by Duke Dunn, to approve items 7A through 7G on the Consent Agenda. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

A. Summary Budget to Actual Report - Septmenber 2021

B. Summary Budget to Actual Report Blue Water Convention Center - August 2021

C. Contract Approval Request - Xtreme Shreds

D. Contract Approval Request - Eason Painting

E. Health Department Nursing Agreement Renewals - Yale, Capac and Marysville School Districts

F. FY21 Secondary Road Patrol Grant Contract Adjustment

G. St. Clair County Community Mental Health Letter Regarding Proposal to Restructure the Public Behavioral Health Care System

8. Reports of Standing and Special Committees

Greg McConnell - discussed letter from Brockway Township regarding Drain Commission project.

Jeff Bohm gave an update on the Marine City marina project.

9. Citizens Wishing to Address the Board

Elizabeth Ely, Port Huron - re: science of COVID and support of General Welfare Resolution

Mikelyn Burnell - re: mandates, vaccines and break through cases

Crystal Laeder - re: start of virus, inaccurate number of deaths from Covid and rate of suicide and depression

Mary Pietrangelo, St. Clair - re: support of Health Department, good faith efforts of medical, Resolution 21-17 does not represent the opinion of all citizens

Shawn Treadaway, St. Clair - re: several policies, accountability and would like clarification on who oversees Department Heads

Shelly LaRose - re: respects both sides regarding masks and mandates, vaccine ingredients link to 5G and tracking, 2020 election, populace control, censorship of FaceBook, and contamination of blood supply due to vaccines

Cheri Allison - yielded to Shelly LaRose

Dave Lewis, Smiths Creek - yielded to Shelly LaRose

Deborah Bourgois, Marine City - re: does not support either Resolution, attempt to politicize mitigation measures and supports the Health Department

Garth Kriewall, Port Huron - re; virus is real and dangerous, Board are not health officials, against putting obstacles in the efforts to contain the virus

Virginia Coury, Fort Gratiot - re: nurses are tired from treating COVID, most patients in the hospital are not vaccinated and those who feel discouraged from attending Board meeting due to possibility of contracting COVID

Ruth Habalewsky - requested the following be read into the minutes:
Dear Commissioner:
My name is Ruth Habalewsky, a resident of Port Huron. I support Dr. Annette Mercatante and the St. Clair County Health

Department. I thank them for their efforts especially during this COVID pandemic. I do not support Resolution 21-16B and Resolution 21-17A. What is the purpose of either resolution? Are the Board of Commissioners attempting to micromanage the St. Clair County Health Department and the county residents' health care choices? If there are federal mandates, such as employee vaccines, tied to federal money that the St. Clair County government receives, how does this affect the resolution(s)? Vote NO for both Resolutions 21-16B and 21-17A!

10. Unfinished Business

None

11. New Business

A. Resolution 21-17 General Welfare Resolution

Corporation Counsel, Gary Fletcher, discussed the differences and similarities between the two resolution. Some discussion continued.

Moved by Dave Vandenbossche, supported by , to adopt Resolution 21-17A General Welfare Resolution. Died for Lack of Second 0-0.

Moved by Jorja Baldwin, supported by Duke Dunn, to adopt Resolution 21-17B General Welfare Resolution. Carried - Roll Call Vote 4-2. Ayes: Baldwin, Bohm, Dunn, McConnell. Nays: Beedon, Vandenbossche.

B. United Way of St. Clair County

Brent Gillett, United Way, discussed this year's United Way campaign. He showed this year's campaign video and discussed the number of individuals who have been assisted.

C. Approval of County Disbursements - September 2021

Moved by Greg McConnell, supported by Duke Dunn, to approve the September 2021 County Disbursements in the amount of $43,795,466.27. Carried - Roll Call Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

D. Tri Hospital Ambulance Funding Update

Ken Cummings, Tri Hospital EMS Corporation, gave a presentation regarding the current status of the organization and challenges with funding it is experiencing. He discussed their demographics, including being funding 100% by fees for services. He also discussed the amount of bad debt written off in 2020. He discussed the challenges in funding that exist. Finally, he discussed projected future operating deficits and possible solutions, including a possible millage.

Some discussion continued.

E. Health Advisory Board - Appointment

Moved by Lisa Beedon, supported by Jorja Baldwin, to table the appointment of Tiffany Francis to the Health Advisory Board. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

F. Brownfield Redevelopment Authority BOD - Reappointments

Moved by Duke Dunn, supported by Greg McConnell, to approve the reappointment of John Cooper, District 2 and Paul Wade, District 5 to the Brownfield Redevelopment Authority each for a 3-year term expiring 10/31/24. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

G. 2021/2022 Child Care Fund Budget

Moved by Jorja Baldwin, supported by Lisa Beedon, to approve the Child Care Budget for a term of 10/01/21 through 09/30/22 in the amount of $5,689,068.77. Carried - Roll Call Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

H. FY 2022 Residential Substance Abuse Treatment Grant Award

Moved by Dave Vandenbossche, supported by Greg McConnell, to approve the FY22 Residential Substance Abuse Treatment grant in the amount of $192,742. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

I. FY2021 Emergency Management Performance Grant (EMPG) Agreement

Moved by Duke Dunn, supported by Greg McConnell, to approve the FY 21 Emergency Management Performance Grant Agreement in the amount of $35,151. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

J. Private Hangar Ground Lease T-Hangar, Parcel T-1 Renewal - St. Clair County T-Hangar Condominium Association

Moved by Jorja Baldwin, supported by Greg McConnell, to approve the renewal of the private hangar ground lease, parcel T-1 with the St. Clair County T-Hangar Condominium Association for a term of 09/20/21 through 09/20/50 in the total amount of $125,400. Carried - Roll Call Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

K. Private Hangar Ground Lease T-Hangar, Parcel T-2 Renewal - Mr. T-Hangar Condominium Association

Moved by Dave Vandenbossche, supported by Duke Dunn, to approve the renewal of the Private Hangar Ground Lease T-Hangar Parcel T-2 with Mr. T-Hangar Condominium Association for a term of 09/09/21 through 09/09/2050 in the total amount of $136,800. Carried - Roll Call Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

L. Smiths Creek Landfill 2021 Litter Fence

Moved by Greg McConnell, supported by Duke Dunn, to approve the agreement with Ace Golf Netting, LP for the installation of a litter fence at Smiths Creek Landfill in an amount not to exceed $52,950. Carried - Roll Call Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

M. Contract Approval Request - Waste Management

Moved by Lisa Beedon, supported by Jorja Baldwin, to approve the renewal of the agreement with Waste Management for a term of 10/01/21 through 09/30/21 in the amount not to exceed $26,000. Carried - Roll Call Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

N. Manning Table Change Request - Central Dispatch

Moved by Duke Dunn, supported by Lisa Beedon, to approve the request to eliminate two (2) communication officer positions and to add two (2) Supervisor/Lead dispatcher positions to the Central Dispatch manning table. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

O. Manning Table Change Request - Sheriff's Office - Jail

Moved by Greg McConnell, supported by Jorja Baldwin, to approve the request to move one pre-trial investigator position from part-time to full-time in the Sheriff's Office manning table. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

P. Manning Table Request - Treasurer's Office

Moved by Dave Vandenbossche, supported by Duke Dunn, to approve the request to add a part-time Account Clerk I position to the Treasurer's Office's manning table. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, Rushing, Vandenbossche.

Q. SCC Retirement System Investment Consultant Agreement for Dahab Associates

Moved by Jorja Baldwin, supported by Lisa Beedon, to approve the St. Clair County Retirement System Investment Consultant agreement with Dahab Associates for a 10-year term in the amount of $95,000 annually. Carried - Roll Call Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

R. 11-04-2021 Committee Meetings - Meeting Time Change

Moved by Duke Dunn, supported by Jorja Baldwin, to change the time of the 11/04/21 Standing Committee Meetings to 4:00 p.m. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

S. Addition: Resolution 21-18 Apportioning Taxes for 2021

Moved by Lisa Beedon, supported by Jorja Baldwin, to adopt Resolution 21-18 apportioning taxes for 2021. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

T. Addition: Resolution 21-19 2021 Winter Tax Levy L-4029

Moved by Dave Vandenbossche, supported by Duke Dunn, to adopt Resolution 21-19 imposing the 2021 property tax levy. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

12. Administrator's Report

- American Rescue Act Funding - projects to be considered
- Airport Director Interviews
- 26 Mile Corridor Study RFP - will be presented next month

- A new UPS has been installed at Central Dispatch
- Bond Rating Call - refunding of Convention Center bonds

Moved by Greg McConnell, supported by Jorja Baldwin, to accept the Administrator's Report. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

13. Miscellaneous Business

Chairperson Bohm stating he will be hosting a show on GRS Media and would like to do Commissioner interviews on 11/03/21.

14. Receive and File Packets and all Information Present

Moved by Greg McConnell, supported by Dave Vandenbossche, to receive and file packets that were sent to Commissioners, packets at their places and any other information presented. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

15. Adjournment

Moved by Dave Vandenbossche, supported by Jorja Baldwin, to adjourn at 7:55 p.m. Carried - Voice Vote 6-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Vandenbossche.

Chairperson: Jeffrey L. Bohm

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Recoginizing Jim McGuire Years of Service AAA 1-B

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Recoginizing Jim McGuire Years of Service AAA 1-B	11/17/2021	Cover Memo

PROCLAMATION RECOGNIZING
JIM MCGUIRE

WHEREAS, the St. Clair County Board of Commissioners wishes to recognize Jim McGuire who will be retiring from Area Agency on Aging on December 17, 2021 after 41 years of dedication to older adult services on a local, state and national level; and

WHEREAS, Jim McGuire is recognized throughout the aging network for his leadership, integrity, knowledge, and experience. His demonstrated leadership at every level of government is reflected in innovative advocacy and program development initiatives he has spearheaded and his data-driven approach to systems change for older adult services; and

WHEREAS, Jim has led at least 50 Advisory Council Ad Hoc studies since 1985. Many of the studies led by Jim resulted in positive changes to support older adults and family caregivers. An example of systems change as a result of one of the studies he led is the development of the Affordable Assisted Living Program which allows low-income older adults and disabled individuals to combine a HUD Section 8 housing voucher with the Medicaid Waiver program to help make community living a viable, affordable option instead of nursing home care.; and

WHEREAS, St. Clair County Board of Commissioners, along with the Commission on Aging, recognize Jim's depth of knowledge and dedication to older adult services. With Jim's extensive knowledge and expertise, he has been an outstanding partner and resource for St. Clair County's professionals in the aging network. Jim is a trusted leader who deserves recognition for his long career improving the lives of St. Clair County seniors, as well as seniors across the state of Michigan.

NOW, THEREFORE, BE IT PROCLAIMED that the St. Clair County Board of Commissioners, on behalf of its citizens, does hereby adopt this Proclamation recognizing Jim McGuire on his retirement and his distinguished career as the ultimate advocate for older adult services in our community, across the state and our great nation. We extend our deep appreciation and urge our fellow citizens to join us with heartfelt thanks and gratitude.

PROCLAIMED THIS 18th DAY OF NOVEMBER, 2021

Jeffrey L. Bohm, Chairperson	Jorja Baldwin, Vice-Chairperson
Greg McConnell, Commissioner	Lisa M. Beedon, Commissioner
Duke Dunn, Commissioner	Dave Rushing, Commissioner

Dave Vandenbossche, Commissioner

Mark White - 2020 Michigan Professional Emergency Manager of the Year

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Mark White - 2020 Michigan Professional Emergency Manager of the Year	11/17/2021	Cover Memo

PROCLAMATION - RECOGNIZING MARK WHITE
2020 MICHIGAN PROFESSIONAL EMERGENCY MANAGER OF THE YEAR

WHEREAS, Mark White, St. Clair County Office of Homeland Security and Emergency Management Deputy Director has been awarded the 2020 Michigan Professional Emergency Manager of the Year by the Michigan State Police; and

WHEREAS, the Professional Emergency Manager of the Year Award recognizes an emergency management professional who displays outstanding professional ethics, leadership and innovation and provides outstanding contributions to the field of emergency management in the State of Michigan; and

WHEREAS, as the Deputy Director for St. Clair County Office of Homeland Security and Emergency Management, Mark established the emergency management framework for all county agencies to function during the COVID 19 pandemic. Mark was instrumental in providing situation awareness to his county administrators. He has supported the St. Clair County Health Department and all local first responder agencies on many levels and was the main contact with local hospitals and EMS agencies. Deputy Director White's leadership and vast knowledge of proven emergency management principals set the foundation to respond to the many challenges that the pandemic created within St. Clair County; and

WHEREAS, Mark's career with St. Clair County Office of Homeland Security and Emergency Management began in May 2013 as a planner, exercise developer and NIMS ICS trainer. In 2019 he was promoted to Deputy Director. Mark has accumulated an extensive background of over 35 years of experience that includes fire service, emergency management and disaster response. He is a great example of a constant professional who relates with community partners to provide a knowledge-based perspective to solving issues within emergency management; and

WHEREAS, Deputy White has taught hundreds of hours of emergency management courses and coordinated dozens of full-scale exercises for public and private partners. He has always supported and forwards training programs provided at the state and federal level to all his local jurisdictional partners and truly believes that providing training and exercises is the foundation to a solid emergency management program.

NOW, THEREFORE, BE IT PROCLAIMED that the St. Clair County Board of Commissioners, on behalf of its citizens, does hereby adopt this proclamation recognizing Mark White as the 2020 Michigan Professional Emergency Manager of the Year and extend our deep appreciation for his distinguished service and urge our fellow citizens to join us with heartfelt thanks and gratitude.

PROCLAIMED THIS 18th DAY OF NOVEMBER, 2021

Jeffrey L. Bohm, Chairperson	Jorja Baldwin, Vice-Chairperson
Greg McConnell, Commissioner	Lisa M. Beedon, Commissioner
Duke Dunn, Commissioner	Dave Rushing, Commissioner

Dave Vandenbossche, Commissioner

Summary Budget to Actual Report - October 2021

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Summary Budget vs Actual October 2021	11/12/2021	Cover Memo
🗋	10-2021 Blue Water CC	11/12/2021	Cover Memo

Summary Budget to Actual

10/31/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
101101	Board of Commissioners	0.00	0.00	0.00	0.00	230,493.00	161,572.81	68,920.19	70.09
101103	Other Legislative Activities	900,000.00	900,000.00	0.00	100.00	8,232,636.00	6,991,979.34	1,240,656.66	84.93
101131	31st Circuit Court	139,672.00	104,292.31	-35,379.69	74.66	1,298,658.00	992,954.34	305,703.66	76.46
101362	Other Corrections Activities	0.00	0.00	0.00	0.00	100,000.00	87,232.50	12,767.50	87.23
101136	72nd District Court	1,728,192.00	1,334,164.27	-394,027.73	77.20	2,426,575.00	1,826,447.26	600,127.74	75.26
101153	District Court - Probation	186,000.00	141,088.60	-44,911.40	75.85	873,536.00	682,316.84	191,219.16	78.10
910136	Hybrid DWI/Drug Court	52,000.00	42,735.82	-9,264.18	82.18	52,000.00	34,601.75	17,398.25	66.54
101138	Courthouse Security	25,000.00	20,584.08	-4,415.92	82.33	638,620.00	434,188.26	204,431.74	67.98
101141	Friend of the Court	2,237,397.00	1,238,505.12	-998,891.88	55.35	3,318,694.00	2,530,524.08	788,169.92	76.25
910006	FOC 101 Incentive Payments	413,821.00	250,781.99	-163,039.01	60.60	0.00	0.00	0.00	0.00
101148	Probate Court	273,305.00	206,775.89	-66,529.11	75.65	1,092,410.00	844,744.99	247,665.01	77.32
101149	Family Division - Circuit Ct	266,055.00	182,484.47	-83,570.53	68.58	1,617,932.00	1,309,436.18	308,495.82	80.93
910039	Raise the Age-non CCF	60,000.00	0.00	-60,000.00	0.00	0.00	0.00	0.00	0.00
910148	Mental Health Court	155,000.00	116,490.66	-38,509.34	75.15	154,998.00	133,685.02	21,312.98	86.24
910149	Recovery High School	150,000.00	31,666.68	-118,333.32	21.11	150,000.00	68,000.04	81,999.96	45.33
101151	Probation	0.00	0.00	0.00	0.00	7,300.00	2,195.08	5,104.92	30.06
101172	Administrator/Controller	0.00	385.00	385.00	0.00	596,298.00	479,354.87	116,943.13	80.38
101201	Accounting	0.00	0.00	0.00	0.00	323,977.00	243,030.50	80,946.50	75.01
101233	Purchasing	15,000.00	15,808.28	808.28	105.38	99,357.00	71,674.12	27,682.88	72.13
101445	Drains - Public Benefit	16,455.00	16,455.00	0.00	100.00	751,915.00	0.00	751,915.00	0.00
101890	Contingencies	0.00	0.00	0.00	0.00	100,194.00	0.00	100,194.00	0.00
101191	Elections	50,000.00	49,484.34	-515.66	98.96	109,117.00	57,904.74	51,212.26	53.06
101215	Clerk	574,500.00	467,837.41	-106,662.59	81.43	831,577.00	586,364.57	245,212.43	70.51
101225	Equalization	202,716.00	155,982.43	-46,733.57	76.94	831,377.00	669,528.13	161,848.87	80.53

Summary Budget to Actual

10/31/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
101226	Human Resources	0.00	70.00	70.00	0.00	422,479.00	309,898.73	112,580.27	73.35
101229	Prosecuting Attorney	570,336.00	458,508.10	-111,827.90	80.39	3,193,323.00	2,523,687.66	669,635.34	79.03
101231	Victims Rights	175,010.00	74,331.53	-100,678.47	42.47	10,800.00	7,517.34	3,282.66	69.60
910229	PA Coronavirus Grant	50,000.00	0.00	-50,000.00	0.00	50,000.00	21,619.82	28,380.18	43.23
920007	Child Protct Invstg-Title IV-E	42,000.00	55,748.89	13,748.89	132.73	10,000.00	0.51	9,999.49	0.00
101236	Register of Deeds	1,502,500.00	1,693,305.73	190,805.73	112.69	128,195.00	87,222.59	40,972.41	68.03
101253	Treasurer	43,471,801.00	38,128,612.23	-5,343,188.77	87.70	584,971.00	441,524.95	143,446.05	75.47
910253	Dog Licensing	0.00	185,201.00	185,201.00	0.00	0.00	10,709.77	-10,709.77	0.00
101257	Cooperative Extension	0.00	0.00	0.00	0.00	188,933.00	157,489.27	31,443.73	83.35
101289	Motor Pool	260,000.00	150,899.28	-109,100.72	58.03	169,500.00	78,691.76	90,808.24	46.42
910085	Gypsy Moth Supression	0.00	0.00	0.00	0.00	15,000.00	12,072.50	2,927.50	80.48
910087	4-H Programming	7,500.00	758.25	-6,741.75	10.11	7,500.00	1,040.18	6,459.82	13.86
101259	Information Technology	35,000.00	17,809.94	-17,190.06	50.88	2,468,115.00	1,980,173.36	487,941.64	80.23
101265	Buildings and Grounds	0.00	0.00	0.00	0.00	1,221,900.00	898,171.01	323,728.99	73.50
960001	FIA Building Lease	0.00	0.00	0.00	0.00	779,591.00	621,618.62	157,972.38	79.73
960004	Jail Building Maintenance	0.00	0.00	0.00	0.00	424,986.00	336,142.22	88,843.78	79.09
101275	Drain Commissioner	138,500.00	15,058.73	-123,441.27	10.87	572,659.00	446,822.28	125,836.72	78.02
101301	Sheriff	3,234,656.00	2,073,114.37	-1,161,541.63	64.09	8,861,158.00	6,832,951.33	2,028,206.67	77.11
101331	Marine Law Enforcement	184,866.00	0.00	-184,866.00	0.00	289,209.00	229,661.45	59,547.55	79.41
101334	Dive Team	0.00	0.00	0.00	0.00	31,606.00	21,253.79	10,352.21	67.24
101351	Corrections/Jail	2,687,700.00	1,318,454.60	-1,369,245.40	49.05	13,253,256.00	10,085,296.44	3,167,959.56	76.09
910003	Secondary Road Patrol	120,000.00	53,771.65	-66,228.35	44.80	120,000.00	104,597.47	15,402.53	87.16
910008	Criminal Justice Training Grnt	15,000.00	10,871.52	-4,128.48	72.47	15,000.00	15,334.04	-334.04	102.22
910011	Inmate Billing	155,000.00	41,534.75	-113,465.25	26.79	80,965.00	61,536.84	19,428.16	76.00

Summary Budget to Actual

10/31/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
910019	Mi Drive Safely Task Force	39,028.00	20,586.00	-18,442.00	52.74	39,028.00	20,586.15	18,441.85	52.74
910024	Operation Stonegarden	100,000.00	11,077.09	-88,922.91	11.07	100,000.00	89,984.83	10,015.17	89.98
910027	Marine Slow Wake Patrols	28,000.00	1,842.94	-26,157.06	6.58	28,000.00	9,987.90	18,012.10	35.67
910029	Federal Surplus Property Prgm	38,497.00	38,496.15	-0.85	100.00	139,137.00	136,995.54	2,141.46	98.46
910030	Coronavirus Emergency Supp	28,469.00	28,468.43	-0.57	100.00	28,469.00	28,468.43	0.57	100.00
910031	ORV Enforcement Program	0.00	42.50	42.50	0.00	0.00	0.00	0.00	0.00
910032	Motor Carrier Enforcement	250,000.00	298,126.13	48,126.13	119.25	250,000.00	219,708.33	30,291.67	87.88
910071	Port Security Grant-Dive Team	1,200.00	181.55	-1,018.45	15.12	1,200.00	1,572.84	-372.84	131.07
910117	Substance Abuse Trmt Grant	161,000.00	31,706.00	-129,294.00	19.69	161,000.00	62,741.51	98,258.49	38.96
101325	Communications	1,265,300.00	759,888.14	-505,411.86	60.05	1,954,012.00	1,411,463.30	542,548.70	72.23
910033	Communications Training	20,000.00	9,958.00	-10,042.00	49.79	20,000.00	17,792.75	2,207.25	88.96
101400	Planning Commission	175,000.00	107,704.33	-67,295.67	61.54	689,446.00	498,449.34	190,996.66	72.29
101401	Transportation Planning	0.00	0.00	0.00	0.00	8,350.00	6,793.19	1,556.81	81.35
920038	Coastal Management Grant-	0.00	0.00	0.00	0.00	0.00	414.68	-414.68	0.00
920039	Planning Donation Projects	0.00	0.00	0.00	0.00	0.00	1,377.50	-1,377.50	0.00
920128	SEMCOG Trail Grant	0.00	2,500.00	2,500.00	0.00	0.00	0.00	0.00	0.00
101426	Emergency Prep (Civil	42,000.00	0.00	-42,000.00	0.00	304,205.00	256,040.55	48,164.45	84.16
101428	Hazardous Materials Handling	20,000.00	0.00	-20,000.00	0.00	39,800.00	20,040.02	19,759.98	50.35
910062	Solution Area Planners	150,000.00	64,039.05	-85,960.95	42.69	150,000.00	90,036.92	59,963.08	60.02
910098	2018 Homeland Security Grant	109,884.00	10,166.41	-99,717.59	9.25	109,379.00	125,439.72	-16,060.72	114.68
910099	2019 Homeland Security Grant	75,000.00	53,068.14	-21,931.86	70.75	75,000.00	27,115.26	47,884.74	36.15
101430	Animal Shelter/Dog Warden	484,500.00	98,208.87	-386,291.13	20.27	490,022.00	419,166.96	70,855.04	85.54
101648	Medical Examiner	25,000.00	10,525.00	-14,475.00	42.10	548,266.00	516,216.88	32,049.12	94.15
101661	Public Guardian	263,869.00	218,744.86	-45,124.14	82.89	528,933.00	404,288.68	124,644.32	76.43

Summary Budget to Actual

10/31/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
101681	Veterans' Burial	0.00	0.00	0.00	0.00	15,000.00	10,200.00	4,800.00	68.00
Total 101	**General Fund**	**63,387,311.00**	**51,334,484.51**	**-12,052,826.49**	**80.98**	**63,387,311.00**	**48,838,904.63**	**14,548,406.37**	**77.04**
208751	Recreation/Parks	4,653,200.00	3,185,899.04	-1,467,300.96	68.46	5,454,600.00	1,089,839.07	4,364,760.93	19.98
940020	Wadhams to Avoca Trail	0.00	100.00	100.00	0.00	0.00	30,530.63	-30,530.63	0.00
940021	Fort Gratiot County Park	0.00	13,697.50	13,697.50	0.00	0.00	104,138.65	-104,138.65	0.00
940026	Columbus County Park	0.00	39,821.92	39,821.92	0.00	0.00	279,619.07	-279,619.07	0.00
940028	Goodells Park Splashpad	0.00	0.00	0.00	0.00	0.00	2,767.76	-2,767.76	0.00
940032	Woodsong County Park	0.00	1,763.28	1,763.28	0.00	0.00	18,203.15	-18,203.15	0.00
940033	Goodells County Park	0.00	111,414.94	111,414.94	0.00	0.00	657,917.66	-657,917.66	0.00
940034	Ft Gratiot Lighthouse	0.00	65.14	65.14	0.00	0.00	145,970.38	-145,970.38	0.00
940035	Mobile Recreation	0.00	15,380.00	15,380.00	0.00	0.00	29,582.52	-29,582.52	0.00
940036	Blue Water River Walk	0.00	18,874.00	18,874.00	0.00	0.00	46,159.45	-46,159.45	0.00
940040	North Channel Waterfront Park	0.00	0.00	0.00	0.00	0.00	46,338.72	-46,338.72	0.00
Total 208	**Park Recreation Fund**	**4,653,200.00**	**3,387,015.82**	**-1,266,184.18**	**72.78**	**5,454,600.00**	**2,451,067.06**	**3,003,532.94**	**44.93**
215143	FOC-Duties per PA 294 of	265,000.00	125,490.20	-139,509.80	47.35	239,932.00	182,492.13	57,439.87	76.05
910026	FOC 215 Incentive Payments	0.00	82,840.12	82,840.12	0.00	0.00	0.00	0.00	0.00
920022	Supervised Parenting	0.00	3,000.00	3,000.00	0.00	0.00	500.00	-500.00	0.00
Total 215	**Friend of the Court Fund**	**265,000.00**	**211,330.32**	**-53,669.68**	**79.74**	**239,932.00**	**182,992.13**	**56,939.87**	**76.26**
950101	Agency Support	1,327.00	284.00	-1,043.00	21.40	0.00	-22,265.71	22,265.71	0.00
950102	Health Education	0.00	0.00	0.00	0.00	0.00	-3,994.18	3,994.18	0.00
950103	PIHP T/Rx Coalition	28,864.00	98,190.56	69,326.56	340.18	28,864.00	68,957.58	-40,093.58	238.90
950104	PIHP Naloxone	71,920.00	39,129.93	-32,790.07	54.40	71,920.00	16,461.53	55,458.47	22.88

Summary Budget to Actual

10/31/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
950105	PIHP Safe Dates	221,697.00	0.00	-221,697.00	0.00	126,304.00	10,847.29	115,456.71	8.58
950107	Medical Marihuana Oversight	28,445.00	23,704.30	-4,740.70	83.33	28,445.00	0.00	28,445.00	0.00
950108	Local Health Opioid Response	74,885.00	62,403.80	-12,481.20	83.33	74,885.00	0.00	74,885.00	0.00
950200	Environmental Health	862,434.00	570,021.34	-292,412.66	66.09	862,434.00	714,457.22	147,976.78	82.84
950201	Food	752,000.00	341,161.25	-410,838.75	45.36	586,770.00	368,607.52	218,162.48	62.81
950202	Elaine Kempf Memorial Fund	0.00	8,380.00	8,380.00	0.00	0.00	137.10	-137.10	0.00
950213	Beach Monitoring	30,702.00	34,922.12	4,220.12	113.74	30,702.00	12,256.92	18,445.08	39.92
950216	Water Monitoring	0.00	0.00	0.00	0.00	0.00	23.97	-23.97	0.00
950218	Vector Borne Surveillance	13,661.00	20,384.10	6,723.10	149.21	13,661.00	4,416.69	9,244.31	32.33
950219	COVID 19	836,140.00	1,883,995.23	1,047,855.23	225.32	2,376,514.00	2,049,680.89	326,833.11	86.24
950500	Family Planning	756,839.00	201,336.57	-555,502.43	26.60	365,982.00	298,026.34	67,955.66	81.43
950513	Maternal Infant Health	345,968.00	317,545.05	-28,422.95	91.78	345,968.00	278,755.65	67,212.35	80.57
950516	MIECHV Expansion Grant	0.00	0.00	0.00	0.00	0.00	0.01	-0.01	0.00
950517	Local HV Leadership Group	0.00	0.00	0.00	0.00	0.00	0.01	-0.01	0.00
950518	HIV Prevention	39,886.00	25,552.58	-14,333.42	64.06	39,886.00	13,635.95	26,250.05	34.18
950519	Emerging Threats - Hep C	58,119.00	37,290.00	-20,829.00	64.16	32,516.00	4,461.56	28,054.44	13.72
950520	WIC Program	959,987.00	577,318.72	-382,668.28	60.13	737,935.00	527,783.13	210,151.87	71.52
950521	WIC BF Peer Counseling	99,207.00	57,725.00	-41,482.00	58.18	65,794.00	32,427.97	33,366.03	49.28
950522	Harm Reduction	133,400.00	112,365.70	-21,034.30	84.23	38,658.00	25,516.66	13,141.34	66.00
950525	Public Health Projects	295,402.00	926,071.90	630,669.90	313.49	24,002.00	70,641.77	-46,639.77	294.31
950526	Outreach & Advocacy	257,792.00	30,392.72	-227,399.28	11.78	182,883.00	78,439.23	104,443.77	42.89
950530	Hearing	118,111.00	50,731.42	-67,379.58	42.95	61,515.00	34,693.45	26,821.55	56.39
950531	Vision	120,693.00	50,731.42	-69,961.58	42.03	58,464.00	28,070.55	30,393.45	48.01
950536	Childrens Special Hlth Servcs	243,118.00	72,366.11	-170,751.89	29.76	219,284.00	118,641.39	100,642.61	54.10

Summary Budget to Actual

10/31/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
950538	Local Maternal Child Health	103,779.00	61,670.94	-42,108.06	59.42	80,990.00	40,064.86	40,925.14	49.46
950541	Adolescent Health	331,981.00	342,084.49	10,103.49	103.04	331,981.00	281,742.01	50,238.99	84.86
950542	Mental Health Services	202,282.00	114,219.71	-88,062.29	56.46	202,282.00	86,933.93	115,348.07	42.97
950543	SC4 Clinic	64,593.00	100,622.86	36,029.86	155.77	64,593.00	62,554.22	2,038.78	96.84
950544	Yale Schools Clinic	18,189.00	15,157.50	-3,031.50	83.33	18,189.00	36,312.51	-18,123.51	199.63
950545	Marysville CMH	0.00	4,369.99	4,369.99	0.00	0.00	16,718.22	-16,718.22	0.00
950546	Capac CMH	0.00	695.35	695.35	0.00	0.00	5,090.70	-5,090.70	0.00
950547	Capac E3	0.00	108,464.60	108,464.60	0.00	0.00	31,888.43	-31,888.43	0.00
950560	Immunization Field Represntve	176,925.00	145,527.73	-31,397.27	82.25	176,925.00	126,967.59	49,957.41	71.76
950577	Emergency Prep Coord	154,856.00	140,224.80	-14,631.20	90.55	154,856.00	123,498.82	31,357.18	79.75
950580	TB & Contagion	390.00	325.90	-64.10	83.56	390.00	300.12	89.88	76.95
950585	Immunization Action Plan	138,386.00	118,853.84	-19,532.16	85.88	138,386.00	21,092.53	117,293.47	15.24
950586	Vaccine Quality Assurance	21,238.00	18,120.44	-3,117.56	85.32	21,238.00	6,760.35	14,477.65	31.83
950590	Dental Outreach	0.00	82,325.00	82,325.00	0.00	0.00	78,030.03	-78,030.03	0.00
950593	Cities of Readiness	61,657.00	54,602.40	-7,054.60	88.55	61,657.00	42,030.67	19,626.33	68.16
950601	General Nursing	439,173.00	357,272.83	-81,900.17	81.35	439,173.00	339,297.51	99,875.49	77.25
950602	Immunizations	714,136.00	556,173.40	-157,962.60	77.88	714,136.00	447,439.34	266,696.66	62.65
950605	Restricted Donations	0.00	0.00	0.00	0.00	0.00	275.50	-275.50	0.00
950607	Childhood Lead Poisoning	42,984.00	22,008.04	-20,975.96	51.20	42,984.00	20,173.95	22,810.05	46.93
950608	Hep A Outbreak and Outreach	65,881.00	54,900.90	-10,980.10	83.33	65,881.00	4,157.28	61,723.72	6.31
950610	Nursing Supervision	0.00	0.00	0.00	0.00	0.00	-11,794.68	11,794.68	0.00
Total	**221 Health Department**	**8,887,047.00**	**7,839,624.54**	**-1,047,422.46**	**88.21**	**8,887,047.00**	**6,490,214.38**	**2,396,832.62**	**73.03**
230131	MIDC - Circuit Court	70,000.00	67,128.49	-2,871.51	95.89	0.00	120,421.73	-120,421.73	0.00
230136	MIDC - District Court	100,000.00	13,706.64	-86,293.36	13.70	0.00	49,042.50	-49,042.50	0.00

Summary Budget to Actual

10/31/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
230172	MIDC - Admin	2,618,550.00	1,758,207.29	-860,342.71	67.14	2,788,550.00	1,561,279.83	1,227,270.17	55.98
Total 230	**MI Indigent Defense Fund**	**2,788,550.00**	**1,839,042.42**	**-949,507.58**	**65.94**	**2,788,550.00**	**1,730,744.06**	**1,057,805.94**	**62.06**
233166	Family Counseling Fund	15,000.00	12,753.75	-2,246.25	85.02	5,000.00	5,782.20	-782.20	115.64
Total 233	**Family Counseling**	**15,000.00**	**12,753.75**	**-2,246.25**	**85.02**	**5,000.00**	**5,782.20**	**-782.20**	**115.64**
243282	Brownfield Redevelopment	10,000.00	3,000.00	-7,000.00	30.00	0.00	3,000.00	-3,000.00	0.00
920043	Brownfield Redevelopment	65,000.00	37,619.71	-27,380.29	57.87	65,000.00	39,838.46	25,161.54	61.28
920044	Brownfield DTE EGLE Grant	150,000.00	146,621.11	-3,378.89	97.74	150,000.00	179,339.36	-29,339.36	119.55
920045	Brownfield TIF Capture	50,000.00	30,980.03	-19,019.97	61.96	29,000.00	44,944.98	-15,944.98	154.98
Total 243	**Brownfield Redevelopment**	**275,000.00**	**218,220.85**	**-56,779.15**	**79.35**	**244,000.00**	**267,122.80**	**-23,122.80**	**109.47**
245104	Public Improvement	0.00	166,716.30	166,716.30	0.00	0.00	148,529.50	-148,529.50	0.00
245105	Public Improvement-	0.00	201,599.42	201,599.42	0.00	0.00	231,138.91	-231,138.91	0.00
245106	Public Improvement-Restricted	0.00	593,790.22	593,790.22	0.00	0.00	1,216,774.06	-1,216,774.06	0.00
976793	ME Morgue Renovation	0.00	0.00	0.00	0.00	0.00	15,661.40	-15,661.40	0.00
Total 245	**Public Improvement Fund**	**0.00**	**962,105.94**	**962,105.94**	**0.00**	**0.00**	**1,612,103.87**	**-1,612,103.87**	**0.00**
252805	Convention Center	875,252.00	254,253.34	-620,998.66	29.04	875,252.00	592,057.88	283,194.12	67.64
Total 252	**Convention Center Fund**	**875,252.00**	**254,253.34**	**-620,998.66**	**29.04**	**875,252.00**	**592,057.88**	**283,194.12**	**67.64**
255131	Circuit Court - Incentives	0.00	0.00	0.00	0.00	0.00	445.00	-445.00	0.00
255172	Administration Incentives	0.00	0.00	0.00	0.00	83,555.00	34,126.66	49,428.34	40.84
255215	Clerk - Incentives	0.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00	0.00
255275	Drain Commissioner Incentives	0.00	0.00	0.00	0.00	16,445.00	16,455.00	-10.00	100.06
Total 255	**Budget Incentive**	**0.00**	**0.00**	**0.00**	**0.00**	**150,000.00**	**51,026.66**	**98,973.34**	**34.01**

Summary Budget to Actual

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		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
260236	Deeds Automation	154,000.00	154,100.47	100.47	100.06	206,368.00	155,981.27	50,386.73	75.58
Total 260	**Deeds Automation Fund**	**154,000.00**	**154,100.47**	**100.47**	**100.06**	**206,368.00**	**155,981.27**	**50,386.73**	**75.58**
261346	Regular E-911 Service	1,308,000.00	512,171.20	-795,828.80	39.15	1,308,000.00	512,171.20	795,828.80	39.15
261347	Enhanced E-911 Service	0.00	237,821.88	237,821.88	0.00	0.00	237,821.88	-237,821.88	0.00
Total 261	**E-911 Service**	**1,308,000.00**	**749,993.08**	**-558,006.92**	**57.33**	**1,308,000.00**	**749,993.08**	**558,006.92**	**57.33**
263215	Concealed Pistol Licensing	100,000.00	96,794.50	-3,205.50	96.79	65,651.00	48,762.60	16,888.40	74.27
Total 263	**Concealed Pistol Licensing**	**100,000.00**	**96,794.50**	**-3,205.50**	**96.79**	**65,651.00**	**48,762.60**	**16,888.40**	**74.27**
264362	Local Correct Train Fund	25,000.00	11,594.69	-13,405.31	46.37	20,000.00	11,833.00	8,167.00	59.16
Total 264	**Local Correction Officer Train**	**25,000.00**	**11,594.69**	**-13,405.31**	**46.37**	**20,000.00**	**11,833.00**	**8,167.00**	**59.16**
265311	Drug Law Enforcement Fund	75,000.00	118,606.41	43,606.41	158.14	65,000.00	95,014.68	-30,014.68	146.17
265312	Federal Drug Forfeiture	0.00	0.00	0.00	0.00	0.00	17,764.77	-17,764.77	0.00
Total 265	**Drug Law Enforcement**	**75,000.00**	**118,606.41**	**43,606.41**	**158.14**	**65,000.00**	**112,779.45**	**-47,779.45**	**173.50**
920235	Vehicle Forfeiture PA	15,000.00	9,000.00	-6,000.00	60.00	5,000.00	6,554.60	-1,554.60	131.09
953201	Prosecutor's Drug Forfeiture	5,000.00	18,565.95	13,565.95	371.31	5,000.00	6,579.07	-1,579.07	131.58
Total 266	**Drug Forfeitures - Pros Atty**	**20,000.00**	**27,565.95**	**7,565.95**	**137.82**	**10,000.00**	**13,133.67**	**-3,133.67**	**131.33**
268792	Othr Library Activties-Millage	4,991,400.00	5,151,880.55	160,480.55	103.21	5,689,471.00	3,732,609.16	1,956,861.84	65.60
951002	Algonac/Clay Branch Library	0.00	2,507.96	2,507.96	0.00	0.00	0.00	0.00	0.00
951003	Villge of Capac Branch Library	0.00	2,525.97	2,525.97	0.00	0.00	0.00	0.00	0.00
951004	G. Lynn Campbell Branch	0.00	876.13	876.13	0.00	0.00	0.00	0.00	0.00
951005	Ira Twp Branch Library	0.00	535.75	535.75	0.00	0.00	0.00	0.00	0.00
951006	Marine City Branch Library	0.00	2,104.70	2,104.70	0.00	0.00	0.00	0.00	0.00

Summary Budget to Actual

10/31/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
951007	City of Marysville Branch Libr	0.00	3,250.76	3,250.76	0.00	0.00	0.00	0.00	0.00
951008	Cityof Memphis Branch Librar	0.00	1,601.35	1,601.35	0.00	0.00	0.00	0.00	0.00
951009	City of St Clair Branch Librar	0.00	4,008.58	4,008.58	0.00	0.00	0.00	0.00	0.00
951010	City of Yale Branch Library	0.00	1,109.68	1,109.68	0.00	0.00	0.00	0.00	0.00
951011	Burtchville Twp Library	0.00	868.26	868.26	0.00	0.00	0.00	0.00	0.00
951046	Children's room	0.00	737.49	737.49	0.00	0.00	0.00	0.00	0.00
Total	**268 Library System**	**4,991,400.00**	**5,172,007.18**	**180,607.18**	**103.61**	**5,689,471.00**	**3,732,609.16**	**1,956,861.84**	**65.60**
273690	Redevelopment and Housing	20,000.00	40,519.32	20,519.32	202.59	10,000.00	6,567.38	3,432.62	65.67
920023	NSP 3 - Program Income	0.00	6,640.00	6,640.00	0.00	0.00	0.00	0.00	0.00
Total	**273 Housing**	**20,000.00**	**47,159.32**	**27,159.32**	**235.79**	**10,000.00**	**6,567.38**	**3,432.62**	**65.67**
276311	Drugs Elimination	3,669,520.00	3,626,859.26	-42,660.74	98.83	3,754,135.00	2,639,382.07	1,114,752.93	70.30
Total	**276 Drug Task Force Millage**	**3,669,520.00**	**3,626,859.26**	**-42,660.74**	**98.83**	**3,754,135.00**	**2,639,382.07**	**1,114,752.93**	**70.30**
278672	Agency on Aging	5,203,880.00	5,148,001.15	-55,878.85	98.92	5,587,520.00	3,200,991.22	2,386,528.78	57.28
Total	**278 Senior Citizens Millage**	**5,203,880.00**	**5,148,001.15**	**-55,878.85**	**98.92**	**5,587,520.00**	**3,200,991.22**	**2,386,528.78**	**57.28**
920051	Public Safety & Public Hlth Pa	0.00	656,834.74	656,834.74	0.00	0.00	0.00	0.00	0.00
Total	**282 CARES Act Fund**	**0.00**	**656,834.74**	**656,834.74**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
920057	American Rescue Plan Act	0.00	15,456,012.62	15,456,012.62	0.00	0.00	0.00	0.00	0.00
Total	**287 American Rescue Plan Fund**	**0.00**	**15,456,012.62**	**15,456,012.62**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
290670	Social Services	29,001.00	24,167.50	-4,833.50	83.33	29,001.00	18,592.16	10,408.84	64.10
Total	**290 Social Welfare**	**29,001.00**	**24,167.50**	**-4,833.50**	**83.33**	**29,001.00**	**18,592.16**	**10,408.84**	**64.10**

Summary Budget to Actual

10/31/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
292662	Child Care - Probate	6,196,330.00	4,036,300.75	-2,160,029.25	65.14	2,273,961.00	648,615.54	1,625,345.46	28.52
292664	In-Home Care - Child Care	0.00	0.00	0.00	0.00	748,193.00	621,935.60	126,257.40	83.12
292667	Child Care-	0.00	0.00	0.00	0.00	0.00	1,566.26	-1,566.26	0.00
292668	Day Treatment/Night Watch	0.00	2,854.70	2,854.70	0.00	3,174,176.00	2,262,752.33	911,423.67	71.28
920100	Juvenile Ctr Donations-Intense	0.00	0.00	0.00	0.00	0.00	857.73	-857.73	0.00
292663	Child Care - DHHS	660,000.00	275,000.00	-385,000.00	41.66	660,000.00	97,141.16	562,858.84	14.71
Total 292	**Child Care Fund**	**6,856,330.00**	**4,314,155.45**	**-2,542,174.55**	**62.92**	**6,856,330.00**	**3,632,868.62**	**3,223,461.38**	**52.98**
295682	Veterans Millage	712,736.00	647,422.11	-65,313.89	90.83	686,934.00	484,818.79	202,115.21	70.57
920222	Soldiers and Sailors Relief	0.00	0.00	0.00	0.00	0.00	2,916.85	-2,916.85	0.00
920225	County Veterans Srv Fnd Grant	0.00	50,000.00	50,000.00	0.00	0.00	45,346.98	-45,346.98	0.00
Total 295	**Veterans Millage**	**712,736.00**	**697,422.11**	**-15,313.89**	**97.85**	**686,934.00**	**533,082.62**	**153,851.38**	**77.60**
296430	Animal Control Donations	25,000.00	9,424.11	-15,575.89	37.69	25,000.00	0.00	25,000.00	0.00
Total 296	**ANIMAL CONTROL**	**25,000.00**	**9,424.11**	**-15,575.89**	**37.69**	**25,000.00**	**0.00**	**25,000.00**	**0.00**
368912	Jail Construction Debt	0.00	2,126,018.01	2,126,018.01	0.00	0.00	2,126,016.69	-2,126,016.69	0.00
Total 368	**Jail Construction Debt**	**0.00**	**2,126,018.01**	**2,126,018.01**	**0.00**	**0.00**	**2,126,016.69**	**-2,126,016.69**	**0.00**
369912	New Administration Bldng-	0.00	0.00	0.00	0.00	0.00	754,126.25	-754,126.25	0.00
Total 369	**Building Authority**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**754,126.25**	**-754,126.25**	**0.00**
375325	Communications Debt Fund	0.00	15,678.00	15,678.00	0.00	0.00	423,300.00	-423,300.00	0.00
Total 375	**Communications Debt Fund**	**0.00**	**15,678.00**	**15,678.00**	**0.00**	**0.00**	**423,300.00**	**-423,300.00**	**0.00**
376649	Mental Health Building	0.00	1,006,250.00	1,006,250.00	0.00	0.00	1,006,250.00	-1,006,250.00	0.00

Summary Budget to Actual

10/31/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
Total 376	**Mental Health Building**	**0.00**	**1,006,250.00**	**1,006,250.00**	**0.00**	**0.00**	**1,006,250.00**	**-1,006,250.00**	**0.00**
377325	Communications Debt - 2009	0.00	0.00	0.00	0.00	0.00	286,200.00	-286,200.00	0.00
Total 377	**Communications Debt Fund-**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**286,200.00**	**-286,200.00**	**0.00**
380805	Convention Center Debt	0.00	364,063.05	364,063.05	0.00	0.00	507,018.76	-507,018.76	0.00
Total 380	**Convention Center Debt**	**0.00**	**364,063.05**	**364,063.05**	**0.00**	**0.00**	**507,018.76**	**-507,018.76**	**0.00**
441728	Self Revolving Fund	0.00	0.00	0.00	0.00	0.00	171,368.56	-171,368.56	0.00
Total 441	**Self Revolving Fund**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**171,368.56**	**-171,368.56**	**0.00**
940001	MC District Ct Building	0.00	20,584.07	20,584.07	0.00	0.00	11,030.40	-11,030.40	0.00
Total 470	**Municipal Building - Dist. Ct.**	**0.00**	**20,584.07**	**20,584.07**	**0.00**	**0.00**	**11,030.40**	**-11,030.40**	**0.00**
517246	Remonumentation	0.00	82,889.98	82,889.98	0.00	0.00	33,162.07	-33,162.07	0.00
517285	Resource Recovery	0.00	187,841.73	187,841.73	0.00	0.00	110,005.26	-110,005.26	0.00
517526	Sanitary Landfill	0.00	6,474,219.87	6,474,219.87	0.00	0.00	4,912,998.96	-4,912,998.96	0.00
954003	Gas Collection and Control Sys	0.00	0.00	0.00	0.00	0.00	15,439.48	-15,439.48	0.00
954004	Develop Borrow Areas -New	0.00	0.00	0.00	0.00	0.00	3,782.50	-3,782.50	0.00
954009	Leachate Collection Main	0.00	0.00	0.00	0.00	0.00	75,972.88	-75,972.88	0.00
954017	Storm Water Mgt System	0.00	0.00	0.00	0.00	0.00	8,610.45	-8,610.45	0.00
954018	Landfill Gas to Energy	0.00	548,336.97	548,336.97	0.00	0.00	0.00	0.00	0.00
954020	Septic Receiving Station	0.00	0.00	0.00	0.00	0.00	130.00	-130.00	0.00
954022	Bioreactor Project	0.00	0.00	0.00	0.00	0.00	313,853.45	-313,853.45	0.00
954024	Leachate Pretreatment System	0.00	0.00	0.00	0.00	0.00	296,086.77	-296,086.77	0.00
954026	Bioreactor Phase II	0.00	0.00	0.00	0.00	0.00	340,189.14	-340,189.14	0.00

Summary Budget to Actual

10/31/2021

	Revenue				Expenditures			
	Budget	Actual	Balance	%	Budget	Actual	Balance	%
954030 Cell 8 Construction	0.00	0.00	0.00	0.00	0.00	1,062,706.95	-1,062,706.95	0.00
954031 Bioreactor Cell 8	0.00	0.00	0.00	0.00	0.00	4,420.00	-4,420.00	0.00
Total 517 Sanitary Landfill	**0.00**	**7,293,288.55**	**7,293,288.55**	**0.00**	**0.00**	**7,177,357.91**	**-7,177,357.91**	**0.00**
581537 Airport	0.00	496,343.67	496,343.67	0.00	0.00	630,782.32	-630,782.32	0.00
Total 581 Airport	**0.00**	**496,343.67**	**496,343.67**	**0.00**	**0.00**	**630,782.32**	**-630,782.32**	**0.00**
595364 Jail Commissary	0.00	693,839.76	693,839.76	0.00	0.00	643,095.76	-643,095.76	0.00
Total 595 Concessions	**0.00**	**693,839.76**	**693,839.76**	**0.00**	**0.00**	**643,095.76**	**-643,095.76**	**0.00**
618253 Homestead Exemption Audits	0.00	1,067.23	1,067.23	0.00	0.00	30.00	-30.00	0.00
Total 618 Homestead Exemption Audits	**0.00**	**1,067.23**	**1,067.23**	**0.00**	**0.00**	**30.00**	**-30.00**	**0.00**
713526 Landfill Perpetual Care	0.00	233.57	233.57	0.00	0.00	1,000.00	-1,000.00	0.00
Total 713 Landfill Perpetual Care	**0.00**	**233.57**	**233.57**	**0.00**	**0.00**	**1,000.00**	**-1,000.00**	**0.00**
731237 Retirement Board	0.00	37,279,451.39	37,279,451.39	0.00	0.00	14,965,843.02	-14,965,843.02	0.00
Total 731 Retirement System	**0.00**	**37,279,451.39**	**37,279,451.39**	**0.00**	**0.00**	**14,965,843.02**	**-14,965,843.02**	**0.00**
736238 Retiree Health Care	0.00	7,337,499.29	7,337,499.29	0.00	0.00	2,985,456.03	-2,985,456.03	0.00
Total 736 Retiree Health Care	**0.00**	**7,337,499.29**	**7,337,499.29**	**0.00**	**0.00**	**2,985,456.03**	**-2,985,456.03**	**0.00**

Blue Water Convention Center
Balance Sheet
October 31, 2021

ASSETS			
Current Assets			
County Claim on Cash	$	240,488	
Cash - Operating		14,299	
Cash Drawer/Bar Change		8,300	
ATM - Cash		10,000	
Accounts Receivable		9,091	
TEI Condo Deposits		25,620	
AR - ATM Surcharges		0	
Prepaid Expenses		0	
Inventory		0	
Total Current Assets			307,798
Other Assets			
Total Other Assets		0	
Total Assets			0
LIABILITIES AND EQUITY			**$ 307,798**
Current Liabilities			
Accounts Payable	$	6,526	
A/P State Sales Tax		916	
A/P-FICA Accrued ER SS		9,389	
A/P Work Comp/401(k)		2,023	
A/P Event Liability		0	
Accrued Expenses		68,437	
Advance Ticket Sales/Deposits		59,926	
Other Current Liabilities		0	
Total Current Liabilities			147,217
Total Long-Term Liabilities			0
Total Liabilities			147,217
Equity			
Net Funds Received		0	
Retained Earnings		536,134	
Net Income (Loss)		(375,553)	
Total Equity			160,581
Total Liabilities & Equity			**$ 307,798**

FY 2022 Traffic Enforcement Program Grant Approval

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Memo OHSP Grant Approval FY22	10/28/2021	Cover Memo
🗋	OHSP letter	10/28/2021	Cover Memo

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Marsha M. Adamkiewicz, Staff Accountant and Matthew Pohl, Road Patrol Captain

Date: October 28, 2021

Re: FY 2022 Traffic Enforcement Program Grant Approval

Attached is the FY 2022 Traffic Enforcement Program grant approval letter.

This grant is a Federal grant with no local match required.

This grant is used to enforce the laws for safety belt usage and driving under the influence of alcohol. This grant reimburses the County for overtime wages and certain fringe benefits of Sheriff Deputies who work patrols in these areas of enforcement. The only other agency included in the grant is the City of Port Huron.

The St. Clair County Sheriff's Office grant has been approved in the amount of $56,601.

We are providing the approval letter to the Board of Commissioners for informational purposes only, as no grant agreement is provided or signature required.

STATE OF MICHIGAN
DEPARTMENT OF STATE POLICE
LANSING

GRETCHEN WHITMER
GOVERNOR

COL. JOSEPH M. GASPER
DIRECTOR

October 20, 2021

Mr. Scott Braun
St. Clair County Sheriff's Office
1170 Michigan
Port Huron, Michigan 48060

Subject: PT-22-14

Dear Mr. Braun:

The Michigan Office of Highway Safety Planning (OHSP) has approved $56,601 in federal funds for Highway Safety Project grant number PT-22-14, "St. Clair County DUI, Seat Belt, and Speed Overtime Traffic Enforcement," for the grant period of October 1, 2021, through September 30, 2022.

This grant is approved with the following conditions:

1. **Funding is contingent upon the availability of U.S. Department of Transportation Highway Safety Funds.**
2. A grant orientation meeting is required and will be scheduled by your OHSP grant coordinator.
3. Quarterly financial reports are due: January 30, April 30, July 30, and October 30. A final progress report is due: October 30.
4. Grantees must comply with the Grant Management Requirements set forth in this grant. Please consult the grant application for further details.
5. Any changes to the grant's objectives, activities, and/or approved budget must have OHSP approval.
6. A risk assessment questionnaire **must** be filled out by your agency as well as any sub recipient agencies associated with this grant by **October 31, 2021**. The risk assessment questionnaire will be sent to all grantees and subrecipients via email. Failure to submit the questionnaire by the deadline may result in the withholding of grant funds.

If you have any questions regarding your grant, please contact your OHSP grant coordinator, Patricia Eliason at 517-897-7929. We look forward to working with you during the course of the project.

Sincerely,

Michael L. Prince, Director
Office of Highway Safety Planning

cc: Mr. Jeffrey Bohm
Ms. Dena Alderdyce

Brodart DVD/Audio & Book Subscription Agreements

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Brodart DVD-Audio & Book Agreements	11/3/2021	Exhibit
🗋	St Clair County Library AV FY22	11/10/2021	Cover Memo
🗋	St Clair County Library Books FY22	11/10/2021	Cover Memo

McNaughton Subscription Agreement

THIS AGREEMENT to be effective January 1, 2022 through December 31, 2022 between MCNAUGHTON, A DIVISION OF BRODART CO., ("Company") and ST CLAIR COUNTY LIBRARY (B/T 218017) at 210 MCMORRAN BLVD, PORT HURON MI 48060 ("Customer").

1. Allowance usage and allotment

1.1 For Book Allowance, each item supplied will be charged as one allowance unless the book retails for more than the cutoff subscribed to, in which case the charge will be higher.

1.2 For Point Allowance, the number of items supplied will be determined by the point values corresponding to the list price of the item(s), provided in each monthly selection list.

1.3 Allowance will be allotted in accordance with the Customer's invoice schedule. That is, if the Customer elects to receive and pay invoices monthly, allowance will be allotted monthly; if the Customer elects to receive and pay invoices annually, allowance will be allotted annually.

1.4 Unused allowance will 'roll over' into the next subscription year as long as you continue your service. Unused allowance will be lost when the service is terminated.

2. Returning leased items

2.1 The Customer shall return to the Company any leased items in excess of the Allowable Inventory subscribed to.

2.2 Return shipping expenses will be paid by the Company, using Company supplied shipping labels. Return shipments made without Company supplied labels may be subject to shipping charges.

2.3 Returning leased items does not affect the number of items available to order.

3. Purchasing leased items

3.1 If the subscription includes leased materials, the Customer will have the privilege of transferring leased items to its permanent collection by purchasing them at the volume discount sale prices.

3.2 Purchasing leased items does not affect the number of items available to order.

4. Lost or Stolen leased items

4.1 The Customer shall report, at least twice annually, any items lost or stolen from the leased collection.

4.2 Up to 10% of the Customer's annual Allowance for leased items lost or stolen in circulation will be adjusted at no cost. Any item beyond that amount will be invoiced according to the current McNaughton inventory purchase price.

5. Payment

5.1 The Customer shall make payment to the Company the monthly amount agreed to, plus applicable taxes, within 30 days from date of invoice.

5.2 Payments made annually will be allowed a discount of 2%, provided payment is made within 60 days from the date of invoice.

6. Term

6.1 This Agreement to be in effect for a period of 12 months and to renew itself thereafter unless canceled.

6.2 The subscription plan may be increased at any time at the Customer's request.

6.3 The subscription plan may be decreased with the provision of 60 days notice due to potential pre-publication orders.

6.4 The Customer will be price protected during the year specified by the Agreement, provided signed Agreement is returned to the Company 30 days prior to specified effective date. Afterwards, the Customer will be subject to any necessary price increase at the expiration of the Agreement or end of the prepayment period, whichever comes first.

7. Termination

7.1 This Agreement may be canceled by the Customer at the expiration of specified contract period, with the provision of 60 days notice.

7.2 The Customer will return and/or purchase all leased materials in inventory within 90 days after the effective date of termination.

7.3 The Company reserves the right to cancel service to the Customer with the provision of 60 days written notice and to approve or disapprove any large purchases of leased materials at the time of termination.

Customer signature	Company signature
Allison Howard, Director	Lisa K. Miosi, Director, Customer Care
Printed name and title	Printed name and title
11-2-21	October 26, 2021
Date	Date

AUDIOVISUAL (DVD and AUDIO) Subscription Agreement

THIS AGREEMENT to be effective January 1,2022 through December 31, 2022 between MCNAUGHTON, A DIVISION OF BRODART CO., ("Company") and ST CLAIR COUNTY LIBRARY (B/T 218017) at 210 MCMORRAN BLVD, PORT HURON MI, 48060 ("Customer").

1. Allowance usage and allotment

1.1 For Book Allowance, each item supplied will be charged as one allowance unless the book retails for more than the cutoff subscribed to, in which case the charge will be higher.

1.2 For Point Allowance, the number of items supplied will be determined by the point values corresponding to the list price of the item(s), provided in each monthly selection list.

1.3 Allowance will be allotted in accordance with the Customer's invoice schedule. That is, if the Customer elects to receive and pay invoices monthly, allowance will be allotted monthly; if the Customer elects to receive and pay invoices annually, allowance will be allotted annually.

1.4 Unused allowance will 'roll over' into the next subscription year as long as you continue your service. Unused allowance will be lost when the service is terminated.

2. Payment

2.1 The Customer shall make payment to the Company the monthly amount agreed to, plus applicable taxes, within 30 days from date of invoice.

2.2 Payments made annually will be allowed a discount of 2%, provided payment is made within 30 days from the date of invoice.

3. Term

3.1 This Agreement to be in effect for a period of 12 months and to renew itself thereafter unless canceled.

3.2 The subscription plan may be increased at any time at the Customer's request.

3.3 The subscription plan may be decreased with the provision of 60 days notice due to potential pre-publication orders.

3.4 The Customer will be price protected during the year specified by the Agreement, provided signed Agreement is returned to the Company 30 days prior to specified effective date. Afterwards, the Customer will be subject to any necessary price increase at the expiration of the Agreement or end of the prepayment period, whichever comes first.

4. Termination

4.1 This Agreement may be canceled by the Customer at the expiration of specified contract period, with the provision of 60 days notice.

4.2 The Company reserves the right to cancel service to the Customer with the provision of 60 days written notice.

Allison S. Arnold	Lisa Miosi
Customer signature	Company signature
ALLISON ARNOLD, DIRECTOR	Lisa K. Miosi, Director, Customer Care
Printed name and title	Printed name and title
11-2-21	October 26, 2021
Date	Date

November 3, 2021

Angela Klocek
St Clair County Library
210 McMorran Blvd
Port Huron, MI 48060

Dear Ms. Klocek:

Below is the quote information you requested for your McNaughton Audio and DVD plans.

Capac Public Audio (Sub ID: 15979 Acct: 215972A)

Jan. 2022 - Dec. 2022 $2.25/Point- 30points/month - $810.00/year

Port Huron Public Audio (Sub ID: 16047 Acct: 218018A)

Jan. 2022 - Dec. 2022 $2.25/Point- 50 points/month - $1,350.00/year

Port Huron Public DVD (Sub ID: 16048 Acct: 218018D)

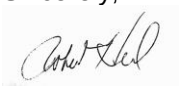
Jan. 2022 - Dec. 2022 $2.25/Point- 60 points/month - $1,1620.00/year

A 2% discount is available on annual invoices that are paid in full within 60 days.

If this quotation meets with your approval, please respond in writing, and I will be happy to get the account setup process started.

If you have any questions, or need further information, please contact me at 800.474.9802, ext. 6984 or via e-mail at robert.heil@brodart.com. I look forward to hearing from you.

Sincerely,



Robert Heil
Customer Care

November 3, 2021

Angela Klocek
St Clair County Library
210 McMorran Blvd
Port Huron, MI 48060

Dear Ms. Klocek:

Below is the quote information you requested for a McNaughton Adult Book Lease plans.

Algonac-Clay Library (Sub ID: 11121 Acct: 2159737)

Jan. 2022-Dec 2022 $16.50/Book-20 books/month-$26.00 Cut-off $3,960.00/year

Burtchville Township Branch (Sub ID: 11100 Acct: 2131357)

Jan. 2022-Dec 2022 $16.50/Book-10 books/month-$26.00 Cut-off $1,980.00/year

Capac Public Library (Sub ID: 11119 Acct: 2159727)

Jan. 2022-Dec 2022 $16.50/Book-20 books/month-$26.00 Cut-off $3,960.00/year

G Lynn Campbell Library (Sub ID: 11123 Acct: 2159747)

Jan. 2022-Dec 2022 $16.50/Book-10 books/month-$26.00 Cut-off $1,980.00/year

Marine City Public Library (Sub ID: 11108 Acct: 2145897)

Jan. 2022-Dec 2022 $16.50/Book-20 books/month-$26.00 Cut-off $3,960.00/year

Marysville Public Library (Sub ID: 11111 Acct: 2146277)

Jan. 2022-Dec 2022 $16.50/Book-20 books/month-$26.00 Cut-off $3,960.00/year

Memphis Public Library (Sub ID: 11125 Acct: 2159767)

Jan. 2022-Dec 2022 $16.50/Book-20 books/month-$26.00 Cut-off $3,960.00/year

Port Huron Public Library Fiction (Sub ID: 12045 Acct: 218018)

Jan. 2022-Dec 2022 $16.50/Book-60 books/month-$26.00 Cut-off $11,880.00/year

Port Huron Library Nonfiction (Sub ID: 11124 Acct: 2159757)

Jan. 2022-Dec 2022 $16.50/Book-10 books/month-$26.00 Cut-off $1,980.00/year

Port Huron Large Print (Sub ID: 12049 Acct: 218241)

Jan. 2022-Dec 2022 $16.50/Book-10 books/month-$26.00 Cut-off $1,980.00/year

St. Clair Public Library (Sub ID: 11089 Acct: 2119187)

Jan. 2022-Dec 2022 $16.50/Book-20 books/month-$26.00 Cut-off $3,960.00/year

Yale Public Library (Sub ID: 11127 Acct: 2159777)

Jan. 2022-Dec 2022 $16.50/Book-10 books/month-$26.00 Cut-off $1,980.00/year

A 2% discount is available on annual invoices that are paid in full within 60 days.

If this quotation meets with your approval, please respond in writing, and I will be happy to get the account setup process started.

If you have any questions, or need further information, please contact me at 800.474.9802, ext. 6984 or via e-mail at robert.heil@brodart.com. I look forward to hearing from you.

Sincerely,

Robert Heil
Customer Care

Contract Renewal Approval Request - CDW-Government - Virtual Visualization Software

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Contract Approval Request -CDW-G VMWARE LIBRARY 2021-2022	11/10/2021	Cover Memo
	CDW VMWARE LIBRARY	11/10/2021	Cover Memo

COUNTY OF ST.CLAIR

Purchasing Division

CONTRACT APPROVAL REQUEST

☐ NEW CONTRACT ☒ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS

☐ BIDS REQUIRED
☐ BIDS RECEIVED

☐ NO BIDS REQUIRED
☒ SINGLE SOURCE
☐ CONTRACT EXTENSION

☒ BOC POLICY COMPLIANCE
☐ REVIEWED BY CORP COUNSEL

☐ INCREASE WITHIN CPI-U
☐ VALUE LESS THAN THRESHOLD

VENDOR: CDW-Government

VALUE: $20,498.00

TERM: 36 months, 1/6/22 – 1/5/25

CONTRACT TYPE: Software Support and Subscription

SERVICE DESCRIPTION: Virtual Visualization Software

DEPARTMENT(S): Library System

COMMENTS: This is a 3 year contract renewal for VMware Support and Subscription for technical support.

QUOTE CONFIRMATION

DEAR BOBBI WILEY,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. Click here to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MLKV034	10/29/2021	MLKV034	2046507	$20,498.00

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
VMware Support and Subscription Production - technical support (renewal) - Mfg. Part#: VS7-DT100VM-P-SSS-A-R Electronic distribution - NO MEDIA Contract: MARKET	1	6038965	$5,466.00	$5,466.00
VMware Support and Subscription Production - technical support (renewal) - Mfg. Part#: VS7-DT100VM-P-SSS-A-R Electronic distribution - NO MEDIA Contract: MARKET	1	6038965	$5,466.00	$5,466.00
VMware Support and Subscription Production - technical support (renewal) - Mfg. Part#: VS7-DT100VM-P-SSS-A-R Electronic distribution - NO MEDIA Contract: MARKET	1	6038965	$5,466.00	$5,466.00
VMware Support and Subscription Production - technical support (renewal) - Mfg. Part#: VCS7-STD-P-SSS-A-R Electronic distribution - NO MEDIA Contract: MARKET	1	6038962	$4,100.00	$4,100.00

PURCHASER BILLING INFO

Billing Address:
COUNTY OF ST CLAIR
ACCOUNTS PAYABLE
200 GRAND RIVER AVE STE 203
PORT HURON, MI 48060-4017
Phone: (810) 985-2262
Payment Terms: Net 30 Days-Govt State/Local

DELIVER TO

Shipping Address:
COUNTY OF ST CLAIR
TIFFANY FOURNIER
200 GRAND RIVER AVE STE 203
PORT HURON, MI 48060-4017
Phone: (810) 985-2262
Shipping Method: ELECTRONIC DISTRIBUTION

SUBTOTAL	$20,498.00
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	$20,498.00

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION				
	Ryan Marron	|	(877) 219-8208	| ryamarr@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at
http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager

© 2021 CDW•G LLC 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

Treasurer Cash and Investment Balance Report - 3rd Quarter 2021

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Treasurer Cash and Investment Balance Report - 3rd Quarter 2021	11/10/2021	Cover Memo
	June 2021 Cash Report	11/10/2021	Cover Memo

COUNTY OF ST.CLAIR

Office of the Treasurer

KELLY M. ROBERTS-BURNETT
Treasurer

MOLLY T. CROREY
Deputy Treasurer

To: St. Clair County Board of Commissioners

From: Kelly Roberts-Burnett, Treasurer

Date: August 27, 2021

Re: 3rd Quarter 2021 - Treasurer Cash and Investment Balance Report

Treasurer Cash and Investment Balance Report Synopsis:

The enclosed report lists the cash and investment balances as reported by the County Treasurer as of June 30, 2021

The Cash and Investment Report lists the individual accounts by type, the name of the financial institution, interest rate earned, and the ending balance for each account.

There are six types of accounts in the cash and investment portfolio; general sweep accounts which all sweep into the primary Eastern Michigan General account, Pools and Savings accounts which offer a higher yield return and are FDIC insured up to $250,000, Cash Insured Accounts through NorthStar which are fully insured or collateralized, Imprest and Regular Checking Accounts which are designated for a specific departmental need and are reconciled separately from the General Fund account, Certificate of Deposits which are typically invested at a one year or less term and are FDIC insured up to $250,000, Investments are purchased through a fund manager at Huntington based on Public Act 20 guidelines, and Advances to the Drain Commissioner are borrowed to fund special drain projects at a favorable return rate.

The enclosed report shows that as of June 30, 2021, the County's cash and investment position is positively valued at $101,236,954.83

For questions related this report, please contact Kelly Roberts-Burnett, County Treasurer at Kburnett@stclaircounty.org or directly 810-989-6302.

St. Clair County Treasurer
Cash & Investment Balance Report
as of June 30, 2021

ACCOUNT TYPE	INSTITUTION	AMOUNT	INT RATE
GENERAL SWEEP			
WIRE CLEARING ACCOUNT	FLAGSTAR[2]	95.74	0.15%
WIRE CLEARING ACCOUNT	NORTHSTAR[2]	258.13	0.05%
ACCOUNTS PAYABLE	EASTERN [2]	-	
PAYROLL	EASTERN [2]	-	0.00%
GENERAL	CHEMICAL BANK[2]	3.08	0.00%
GENERAL	EASTERN [2]	6,549,433.87	0.10%
ANIMAL CONTROL PAYPAL	PAYPAL	-	0.00%
CLERK PAYPAL	PAYPAL	10,926.44	0.00%
CONVENITON CENTER PAYPAL	PAYPAL	-	0.00%
DEEDS PAYPAL	PAYPAL	1,598.64	0.00%
INFORMATION TECHNOLOGTY	PAYPAL	275.52	0.00%
POOLED & SAVINGS			
CDBG	FLAGSTAR[2]	310,716.31	0.15%
DEEDS AUTOMATION	MI CLASS	215,548.55	0.03%
DELINQUENT TAX FUND	FLAGSTAR[2]	5,199,477.98	0.15%
DELINQUENT TAX FUND	MI CLASS	4,506,763.90	0.03%
DELINQUENT TAX FUND	NORTHSTAR[1]	6,013,451.17	0.30%
DRAINS - GENERAL	NORTHSTAR[1]	2,329,440.79	0.05%
DRUG TASK FORCE	NORTHSTAR[1]	3,942,931.95	0.05%
GENERAL FUND	MI CLASS	19,594,857.34	0.03%
GENERAL FUND	NORTHSTAR[1]	82.28	0.05%
LIBRARY	NORTHSTAR[1]	5,705,169.55	0.05%
PARKS	NORTHSTAR[1]	4,668,635.13	0.05%
RECOVERY ACT FUND	MI CLASS	15,454,954.23	0.03%
SENIORS	NORTHSTAR[1]	7,078,468.61	0.05%
STATE ED	MI CLASS	-	0.00%
TAX REVERSION	FLAGSTAR[2]	223,141.79	0.15%
IMPREST & REGULAR CHECKING ACCOUNTS			
CLERK IMPREST	CHEMICAL[2]	9,396.07	0.01%
CLERK IMPREST	EASTERN [2]	97,039.45	0.10%
CONVENTION CENTER IMPREST	EASTERN 2	40,015.60	0.10%
CONVENTION CENTER - ATM	EASTERN 2	4,780.18	0.10%
DISTRICT COURT - MARINE CITY	EASTERN [2]	76,046.97	0.10%
DISTRICT COURT - PORT HURON	EASTERN [2]	65,920.75	0.10%
DISTRICT COURT - PORT HURON ATM	EASTERN [2]	-	0.00%
FRIEND OF COURT	EASTERN [2]	1,065.08	0.09%
JAIL INMATE	EASTERN 2	104,586.97	0.10%
JURY IMPREST	EASTERN 2	6,007.56	0.10%
PUBLIC GUARDIAN	CHEMICAL[2]	90,021.74	0.00%
PUBLIC GUARDIAN	EASTERN 2	1,640,573.58	0.00%
VETERANS	EASTERN 2	2,002.53	0.10%
CERTIFICATE OF DEPOSITS			
GENERAL	CIBC[2]	3,000,000.00	0.30%
GENERAL	NORTHSTAR[1]	3,000,000.00	0.10%
FRIEND OF COURT	CIBC[2]	250,000.00	0.30%
FRIEND OF COURT	CIBC[2]	250,000.00	0.30%
INVESTMENTS/ COMMERICAL PAPER			
GENERAL	HUNTINGTON	6,114,648.75	
DELINQUNET TAX	HUNTINGTON	3,010,952.60	
ADVANCES TO DRAIN COMMISSIONER			
GENERAL		136,000.00	1.05%
GENERAL		1,290,000.00	0.45%
GENERAL		120,000.00	2.00%
GENERAL		67,666.00	3.50%
GENERAL		54,000.00	3.75%
Total Cash & Investments @ 06/30/2021		$ 101,236,954.83	

[1] Funds are collateralized or fully insured by FDIC

[2] Funds are insured by FDIC up to $250,000 aggregate

Submitted By: Kelly Roberts-Burnett, CPA, MBA

Approval of County Disbursements - October 2021

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Disbursements Cover Sheet October 2021	11/12/2021	Cover Memo
🗋	Wires October 2021	11/12/2021	Cover Memo
🗋	P-CARDS October 2021	11/12/2021	Cover Memo
🗋	Accounts Payable Register October 2021	11/12/2021	Cover Memo
🗋	Claims Approved by Administrator October 2021	11/12/2021	Cover Memo
🗋	Payroll Expense Detail By Department Report 10-07-21	11/12/2021	Cover Memo
🗋	Payroll Expense Detail By Department Report 10-21-2021	11/12/2021	Cover Memo
🗋	BWCC October 2021	11/12/2021	Cover Memo

Approval of County Disbursements
October 2021

Imprest Checking/Wire Transfer Transaction	$	22,781,142.24
P Card Transaction Detail	$	121,300.90
Accounts Payable Transaction Register	$	4,567,364.90
Employee Expense Reimbursement – 10/07/2021	$	7,766.64
Employee Expense Reimbursement – 10/21/2021	$	7,564.34
Blue Water Convention Center	$	59,697.73
	$	27,544,836.75

Imprest Checking/Wire Transfer Transaction — Item 11A

GL Account	Vendor Name	Description	CKID/CK #	CK Date	Dist. Amount
101000	**General Fund**				
101000 - 1202	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078637	10/06/2021	1,264.00
101000 - 1202	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078637	10/06/2021	-1,264.00
101000 - 1202	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078659	10/21/2021	5,255.00
101000 - 1202	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078659	10/21/2021	-5,255.00
101000 - 1202	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078680	10/29/2021	5,328.00
101000 - 1202	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078680	10/29/2021	-5,328.00
			Org Key Total	**101000**	**0.00**
101215	**Clerk**				
101215 - 6898	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078680	10/29/2021	5,328.00
101215 - 6898	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078659	10/21/2021	5,255.00
101215 - 6898	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078637	10/06/2021	1,264.00
101215 - 7723	US POSTAL SERVICE	JURY SUMMONS POSTAGE ACCT REP	00078634	10/05/2021	574.22
			Org Key Total	**101215**	**12,421.22**
101253	**Treasurer**				
101253 - 4882	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078635	10/06/2021	-6.05
101253 - 4882	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078636	10/06/2021	-1.09
101253 - 4882	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078672	10/25/2021	-8.04
101253 - 5446	EASTERN MICHIGAN BANK	DEPOSIT SLIPS	00078651	10/14/2021	85.44
			Org Key Total	**101253**	**70.26**
252000	**Convention Center**				
252000 - 1215	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	43,992.13
252000 - 1215	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	-43,992.13
252000 - 1525	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	3,700.00
			Org Key Total	**252000**	**3,700.00**
252805	**Convention Center**				
252805 - 4882	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	-1.79
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	4,068.85
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	766.00
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	7.70
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	410.74
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	2,639.95
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	7,792.15
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	759.34
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	275.65
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	153.33
252805 - 5446	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	840.90
252805 - 5528	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	5,943.00
252805 - 5528	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	235.45
252805 - 5528	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	148.40
252805 - 6749	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	37.14
252805 - 6749	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	3,000.00
252805 - 6749	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	6,944.56
252805 - 6749	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	862.93
252805 - 6749	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	362.65
252805 - 7508	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	291.85

GL Account	Vendor Name	Description	CKID/CK #	CK Date	Dist. Amount
252805 - 8647	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	2,725.59
252805 - 8795	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	784.30
252805 - 8795	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	73.93
252805 - 8795	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	70.00
252805 - 8795	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	54.00
252805 - 8977	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	165.51
252805 - 9142	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	110.00
252805 - 9142	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078658	10/21/2021	770.00
			Org Key Total	**252805**	**40,292.13**
677852	**Employees Hospital Insurance**				
677852 - 6749	MEDTIPSTER	SEP 21 INS ADMIN FEE	00078652	10/14/2021	1,353.75
677852 - 6749	MEDTIPSTER	ID CARD CHANGES	00078652	10/14/2021	20.24
677852 - 9142	MEDTIPSTER	SEP 21 INS PRSCR CLAIMS	00078652	10/14/2021	2,378.77
677852 - 9142	BLUE CROSS BLUE SHIELD OF MICH	09/25-10/01/21 HEALTH INS PREM	00078638	10/07/2021	149,120.86
677852 - 9142	BLUE CROSS BLUE SHIELD OF MICH	10/21/21 HEALTH INS PREMIUMS	00078657	10/21/2021	218,818.75
677852 - 9142	BLUE CROSS BLUE SHIELD OF MICH	10/16-10/22/21 HEALTH INS PREM	00078674	10/28/2021	171,593.62
677852 - 9142	BLUE CROSS BLUE SHIELD OF MICH	10/02-10/08/21 HEALTH INS PREM	00078650	10/14/2021	202,600.25
			Org Key Total	**677852**	**745,886.24**
701000	**Fund 701 Admin**				
701000 - 1206	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078635	10/06/2021	29,257.29
701000 - 1207	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078636	10/06/2021	15,571.66
701000 - 1208	EASTERN MICHIGAN BANK	TRANSFER TO INMATE TRUST	00078661	10/21/2021	422.42
			Org Key Total	**701000**	**45,251.37**
701253	**Treasurer**				
701253 - 2837	STATE OF MICHIGAN	SET 11000	00078656	10/15/2021	12,412,413.46
701253 - 2837	ST CLAIR COUNTY COMMUNITY COLL	REMIT PROP TAX COLLECTED	00078653	10/14/2021	210,204.92
701253 - 2837	ST CLAIR COUNTY RESA	REMIT PROP TAX COLLECTED	00078654	10/14/2021	1,189,610.31
701253 - 2837	ST CLAIR COUNTY COMMUNITY COLL	REMIT PROP TAX COLLECTED	00078644	10/07/2021	184,352.21
701253 - 2837	ST CLAIR COUNTY RESA	REMIT PROP TAX COLLECTED	00078645	10/07/2021	2,018,433.59
701253 - 2837	ST CLAIR COUNTY COMMUNITY COLL	REMIT PROP TAX COLLECTED	00078668	10/21/2021	20,851.47
701253 - 2837	ST CLAIR COUNTY RESA	REMIT PROP TAX COLLECTED	00078669	10/21/2021	440,485.60
701253 - 2837	ST CLAIR COUNTY COMMUNITY COLL	REMIT PROP TAX COLLECTED	00078675	10/28/2021	53,603.96
701253 - 2837	ST CLAIR COUNTY RESA	REMIT PROP TAX COLLECTED	00078676	10/28/2021	108,080.15
			Org Key Total	**701253**	**16,638,035.67**
702000	**Fund 702 Admin**				
702000 - 1201	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078672	10/25/2021	6,126.34
702000 - 1201	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078672	10/25/2021	-6,126.34
			Org Key Total	**702000**	**0.00**
702131	**Circuit Court**				
702131 - 2625	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078672	10/25/2021	6,400.00
702131 - 2710	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078672	10/25/2021	-265.62
			Org Key Total	**702131**	**6,134.38**
750000	**Payroll**				
750000 - 2290	UNITED STATES TREASURY	10/21/21 REMIT 941	00078670	10/21/2021	411,385.14
750000 - 2290	UNITED STATES TREASURY	10/01/21 945 W/H	00078632	10/01/2021	122,221.26
750000 - 2290	UNITED STATES TREASURY	10/07/21 REMIT 941	00078648	10/07/2021	393,443.92

GL Account	Vendor Name	Description	CKID/CK #	CK Date	Dist. Amount
750000 - 2308	COUNTY OF ST CLAIR MICHIGAN	10/21/21 RET W/H & CONT	00078660	10/21/2021	240,730.77
750000 - 2308	COUNTY OF ST CLAIR MICHIGAN	10/07/21 RET W/H & CONT	00078639	10/07/2021	237,201.56
750000 - 2310	TCF NATIONAL BANK	10/07/21 RTRMNT HC TRUST	00078646	10/07/2021	41,207.13
750000 - 2310	HUNTINGTON NATIONAL BANK, THE	10/21/21 RTRMNT HC TRUST	00078663	10/21/2021	40,887.51
750000 - 2318	NATIONWIDE RETIREMENT SOLUTION	10/21/21 PEBSCO W/H	00078666	10/21/2021	41,323.50
750000 - 2318	NATIONWIDE RETIREMENT SOLUTION	10/07/21 PEBSCO W/H	00078642	10/07/2021	38,132.12
750000 - 2322	HUNTINGTON NATIONAL BANK, THE	10/21/21 457	00078664	10/21/2021	101,715.41
750000 - 2322	TCF NATIONAL BANK	10/07/21 457	00078647	10/07/2021	103,073.47
750000 - 2330	MAESTRO	10/07/21 HLTH CARE REIMB	00078649	10/08/2021	6,534.80
750000 - 2330	MAESTRO	10/22/21 HLTH CARE REIMB	00078671	10/22/2021	6,429.03
750000 - 2333	MAESTRO	10/22/21 DEP CARE REIMB	00078671	10/22/2021	1,121.26
750000 - 2333	MAESTRO	10/07/21 DEP CARE REIMB	00078649	10/08/2021	1,121.26
750000 - 2375	MICHIGAN STATE DISBURSEMENT UN	10/21/21 FOC W/H	00078665	10/21/2021	3,592.65
750000 - 2375	MICHIGAN STATE DISBURSEMENT UN	10/07/21 FOC W/H	00078641	10/07/2021	3,592.65
750000 - 2384	OHIO FOC	10/21/21 FOC W/H	00078667	10/21/2021	220.59
750000 - 2384	OHIO FOC	10/07/21 FOC W/H	00078643	10/07/2021	220.59
750000 - 2445	EASTERN MICHIGAN BANK	10/21/21 DIRECT DEPOSIT	00078662	10/21/2021	1,100,872.50
750000 - 2445	EASTERN MICHIGAN BANK	10/01/21 PENS DIRECT DEP	00078631	10/01/2021	1,259,444.14
750000 - 2445	EASTERN MICHIGAN BANK	10/07/21 DIRECT DEPOSIT	00078640	10/07/2021	1,089,773.41
750000 - 2445	EASTERN MICHIGAN BANK	10/28/21 DIRECT DEPOSIT	00078681	10/29/2021	1,910.56
			Org Key Total	**750000**	**5,246,155.23**
851275	**DRAIN DISTRICT DEBT**				
851275 - 9868	BANK OF NEW YORK MELLON, THE	INTEREST RAILROAD	00078677	10/29/2021	10,371.25
851275 - 9868	BANK OF NEW YORK MELLON, THE	INTEREST COX DOTY & STEIN	00078678	10/29/2021	18,495.00
851275 - 9868	CAPITAL ONE BANK	INTEREST GOSSMAN & BR	00078679	10/29/2021	11,733.75
			Org Key Total	**851275**	**40,600.00**
910253	**Dog Licensing**				
910253 - 7700	US POSTAL SERVICE	OCT 21 LOCKBOX FEES	00078673	10/26/2021	93.25
910253 - 7700	EASTERN MICHIGAN BANK	SEP 21 LOCK BOX FEES	00078633	10/05/2021	194.49
			Org Key Total	**910253**	**287.74**
990649	**Trailer Tax Fees**				
990649 - 2225	STATE OF MICHIGAN	MOBILE HOME 11001	00078655	10/15/2021	2,308.00
			Org Key Total	**990649**	**2,308.00**
				Grand Total	**22,781,142.24**

Procurement Card Transaction Detail

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
101101 - 8531	DETROIT ECONOMIC	DET ECON CONF BOHM 11/18/21	POSEY	11/09/2021	75.00
101101 - 8531	DETROIT ECONOMIC	DET ECON CONF FLETCHER 11/18/2	POSEY	11/09/2021	75.00
101101 - 8531	DETROIT ECONOMIC	DET ECON CONF BALDWIN 11/18/21	POSEY	11/09/2021	75.00
101131 - 5404	STATE BAR OF MIC	STATE BAR 2021/2022 DUES DAMMA	TALLMADGE	11/09/2021	315.00
101131 - 5404	STATE BAR OF MIC	STATE BAR 2021/2022 DUES LANE	TALLMADGE	11/09/2021	415.00
101131 - 5446	NORDISCOCOR	2022 CIRC CT JUDGES DIARIES	KROLCZYK	11/09/2021	167.97
101131 - 5446	B&H PHOTO 800-60	2 SHURE MICROPHONES	WILEY	11/09/2021	393.78
101136 - 5404	LANSING COMMUNIT	CEO EXAM WALKER 11/18/21	GILLIES	11/09/2021	60.00
101136 - 5446	AMAZON.COM 2C6EO	COMMAND HOOKS MCDC	GIRARD	11/09/2021	11.99
101136 - 5446	AMZN MKTP US 273	PORTABLE DEHUMIDIFIER	GIRARD	11/09/2021	79.99
101136 - 6749	ZOOM.US 888-799-	ZOOM VIDEO MEMBER 9/28-10/5/21	GIRARD	11/09/2021	13.07
101136 - 6749	ZOOM.US 888-799-	ZOOM VIDEO MEMBER 10/6/21-10/5	GIRARD	11/09/2021	207.89
101136 - 8531	LANSING COMMUNIT	CEOEXAMPREP VANDENBOSSCHE2022	GILLIES	11/09/2021	140.00
101136 - 8531	LANSING COMMUNIT	CEO EXAMPREP TUFFIN 1/10-2/7/2	GILLIES	11/09/2021	140.00
101136 - 9480	CDW GOVT #M25432	1 HP MONITOR (8.33%)	WILEY	11/09/2021	132.99
101136 - 9480	HP HP.COM STORE	HP COLOR PRO PRINTER	WILEY	11/09/2021	469.00
101141 - 5446	HELLO DIRECT	HEADSET, COIL CORD	SHEVNOCK	11/09/2021	153.09
101141 - 6749	PTHURON TIMESHER	OCT 21 TIMES HERALD SUBSCR	SHEVNOCK	11/09/2021	9.99
101141 - 6749	MI STATE POLICE	CRIMINAL HISTORY SEARCH	SHEVNOCK	11/09/2021	10.00
101141 - 6749	MI STATE POLICE	CRIMINAL HISTORY SEARCH	SHEVNOCK	11/09/2021	10.00
101148 - 5396	GREAT WOLF	LATE CKIN SCHULTE CHG	SCHULTE	11/09/2021	57.74
101148 - 5396	GREAT WOLF	LODGING WATSON 10/13-15/21	SCHULTE	11/09/2021	157.41
101148 - 5396	GREAT WOLF	LODGING SCHULTE 10/13-15/21	SCHULTE	11/09/2021	157.41
101149 - 5396	CRYSTAL MTN LODG	LODGING MCMILLAN 10/5-8/21	MCMILLAN	11/09/2021	294.12
101149 - 5396	CRYSTAL MTN LODG	LODGING ROSKEY 10/5-8/21	ROSKEY	11/09/2021	336.26
101149 - 5446	TARGET.COM	KEURIG COFFEE MAKER	HUFFMAN	11/09/2021	99.01
101149 - 7700	21CM MI NEWSPAPE	LEGAL NOTICE HILLA	HUFFMAN	11/09/2021	75.80
101153 - 5446	MENARDS PORT HUR	CR SALES TAX CHGD	ROSENAU	11/09/2021	-1.90
101153 - 5446	MENARDS PORT HUR	CONCRETE FOAM,TREATED LUMBER	ROSENAU	11/09/2021	33.52
101153 - 5446	GILLROYS HARDWAR	TRASH BAGS	ROSENAU	11/09/2021	63.92
101172 - 5397	CHEF SHELLS	LUNCH AIRPORT DIR COMM	POSEY	11/09/2021	42.10
101172 - 5404	MGFOA MEMBERSHIP	2022 MGFOA DUES HEPTING	HEPTING	11/09/2021	120.00
101201 - 8531	GOVERNMENT FINAN	2021 GAAP WEBINAR ALDERDYCE	ALDERDYCE	11/09/2021	135.00

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
101201 - 8548	FINANCIAL ACCOUN	2022 GASB SUBSCRIPTION	ALDERDYCE	11/09/2021	307.00
101215 - 5446	PFC PRODUCTS	2500 BIRTH CERT FORMS	WATERS	11/09/2021	902.50
101225 - 5446	AMZN MKTP US 2G3	IPAD SCRN PROTECTORS	BRIGHT	11/09/2021	25.97
101225 - 5446	AMAZON.COM 2740J	WL KEYBOARD, WL MOUSE	BRIGHT	11/09/2021	29.99
101225 - 7013	APEX SOFTWARE	APEX SKETCHING SOFTWARE TO 10/	WILEY	11/09/2021	75.00
101229 - 5396	LANSING PARKING	PARKING	WENDLING	11/09/2021	12.00
101229 - 5446	FOR SPORTS	NAME PLATE	MCINTYRE	11/09/2021	12.50
101229 - 5446	AMZN MKTP US 270	100 8GB FLASH DRIVES	MCINTYRE	11/09/2021	264.90
101229 - 5545	MARATHON PETRO16	GAS	WENDLING	11/09/2021	47.16
101229 - 5545	MARATHON PETRO49	GAS	WENDLING	11/09/2021	50.36
101229 - 5545	MARATHON PETRO20	GAS	WENDLING	11/09/2021	51.61
101229 - 5545	MARATHON PETRO25	GAS	WENDLING	11/09/2021	52.40
101229 - 5545	MARATHON PETRO20	GAS	WENDLING	11/09/2021	54.99
101229 - 7700	LEELANAU COUNTY	PROCESSING FEE	GUILLIAT	11/09/2021	1.50
101229 - 7700	MYFLORIDACOUNTY.	JUDGMENT COPY JACOBS	MCINTYRE	11/09/2021	4.74
101229 - 7700	LEELANAU COUNTY	CERT JUDGMENT DICKERSON	GUILLIAT	11/09/2021	10.00
101229 - 8795	MAY'S CAR WASH	CAR WASH	WENDLING	11/09/2021	8.00
101229 - 9208	BLUE WATER CITY	WITNESS CABFARE FOATE-	CARL	11/09/2021	12.00
101229 - 9208	QUALITY INNS	WTN LODG FOATELOCKHARD 9/28-30	CARL	11/09/2021	240.62
101229 - 9480	AMAZON.COM 2C7NJ	HP COLOR PRINTER	LAMAY	11/09/2021	910.43
101233 - 5396	SHORELINE INN AN	CR SALES TAX CHGD	KROLCZYK	11/09/2021	-14.28
101233 - 5396	SHORELINE INN AN	LODGING KROLCZYK 10/6-8/21	KROLCZYK	11/09/2021	273.70
101253 - 5404	AICPA ORDER	CGMA DUES ROBERTSBURNETT TO10/	ROBERTS	11/09/2021	140.00
101253 - 5404	AICPA ORDER	AICPA DUES ROBERTSBURNETT TO10	ROBERTS	11/09/2021	295.00
101253 - 5446	TECHFORLESS.COM	TREASURER MONITOR ARMS	KROLCZYK	11/09/2021	130.97
101253 - 8531	AICPA ORDER	CPEXPRESS WEBINARS	ROBERTS	11/09/2021	315.00
101259 - 5446	AMZN MKTP US	REFUND DISPLAY PORT ADAPTER	WILEY	11/09/2021	-8.16
101259 - 5446	AMZN MKTP US 2C1	DISPLAY PORT ADAPTER	WILEY	11/09/2021	8.16
101259 - 5446	AMZN MKTP US 275	SHORT POWER EXTENSION CORD	WILEY	11/09/2021	18.80
101259 - 5446	DEPOTGROUPS	NOTEBOOK BATTERY	WILEY	11/09/2021	43.98
101259 - 5446	GRAYBAR ELECTRIC	50 MODULAR PLUGS	REYNOLDS	11/09/2021	49.34
101259 - 5446	AMAZON.COM 277KS	3 LOGITECH SPEAKERS	WILEY	11/09/2021	59.97
101259 - 5446	AMZN MKTP US 2C8	15 DISPLAY PORT ADAPTERS	WILEY	11/09/2021	103.91

Procurement Card Transaction Detail

Item 11A

GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
101259 - 5446	AMZN MKTP US 277	3 HDMI SPLITTERS,3 CABLES	WILEY	11/09/2021	117.18
101259 - 5446	B&H PHOTO 800-60	1 SHURE MICROPHONE	WILEY	11/09/2021	196.89
101259 - 5446	SQ NORTHERN STA	4 APC BATTERIES	WILEY	11/09/2021	197.00
101259 - 5446	AMZN MKTP US 2Y8	6 HDMI SPLITTERS,6 CABLES	WILEY	11/09/2021	232.80
101259 - 9480	HP HP.COM STORE	SALES TAX CHGD PRINTER	WILEY	11/09/2021	28.14
101259 - 9480	CDW GOVT #M25432	11 HP MONITORS (91.67%)	WILEY	11/09/2021	1,462.89
101265 - 5404	MI PERMIT LIC PL	ELECTRICAL LIC MARSH	MARSH	11/09/2021	300.00
101265 - 5446	GILLROYS HARDWAR	VACUUM CORD PLUG	THOMAS	11/09/2021	4.99
101265 - 5446	FERGUSON ENT, IN	TOILET SEAT	CORNWELL	11/09/2021	29.99
101265 - 5446	GILLROYS HARDWAR	FLAGPOLE ROPE,CLIPS,CLAMPS,SNA	TAYLOR	11/09/2021	52.14
101265 - 5446	LUMBERJACK - 700	PAINT	CORNWELL	11/09/2021	57.98
101265 - 5446	MARSHALL E CAMPB	DIMMER SWITCH,TOOL BAG	HOULE	11/09/2021	78.49
101265 - 5446	TOTAL ENERGY SYS	THERMAL SWITCHES, FUSES	RUTLEDGE	11/09/2021	114.11
101265 - 5446	MENARDS PORT HUR	CEILING LIGHT,TOGGLES	HOULE	11/09/2021	120.94
101265 - 5446	CARQUEST 6176	HVAC VAN BATTERY	TAYLOR	11/09/2021	123.56
101265 - 5446	MARSHALL E CAMPB	BALLAST LAMPS,WALLPLATE	HOULE	11/09/2021	137.01
101265 - 5446	MARSHALL E CAMPB	RECEPTACLES,WIRE,WALLPLATES	HOULE	11/09/2021	140.63
101265 - 5446	NICHOLS	MAINT SUPPLIES	RUTLEDGE	11/09/2021	144.69
101265 - 5446	NICHOLS	MAINT SUPPLIES	RUTLEDGE	11/09/2021	163.12
101265 - 5446	MENARDS PORT HUR	UTILITY PUMP,PVC,RAID SPRAY,LU	CORNWELL	11/09/2021	183.59
101265 - 5446	MARSHALL E CAMPB	FLUORESCENT LIGHTS	HOULE	11/09/2021	274.20
101265 - 5446	PORT HURON TIRE	3 TRACTOR TIRES	IGNASH J	11/09/2021	276.00
101265 - 5446	NICHOLS	MAINT SUPPLIES	RUTLEDGE	11/09/2021	642.13
101265 - 5446	PITNEY BOWES PI	INK CARTRIDGES MAIL MACHINE	RUTLEDGE	11/09/2021	739.47
101265 - 5446	NICHOLS	MAINT SUPPLIES	RUTLEDGE	11/09/2021	1,076.04
101265 - 8795	STANLEY ACCESS T	SRVC CALL MAIN ENTRANCE DOORS	RUTLEDGE	11/09/2021	858.01
101265 - 8977	JONES EQUIPMENT	AIR COMPRESSOR RENTAL	IGNASH J	11/09/2021	89.31
101275 - 5396	MISSION POINT RE	CR SALES TAX CHGD JULY 2021	YOUTSOS	11/09/2021	-62.82
101275 - 5396	MISSION POINT RE	CR SALES TAX CHGD JULY 2021	YOUTSOS	11/09/2021	-62.82
101275 - 5396	MISSION POINT RE	CR SALES TAX CHGD JULY 2021	YOUTSOS	11/09/2021	-62.82
101275 - 5446	TRACTOR SUPPLY C	KNEE BOOTS, GLOVES	RHEIN	11/09/2021	26.98
101275 - 5446	TRACTOR SUPPLY C	GRASS SEED	YOUTSOS	11/09/2021	239.96
101301 - 5396	SONESTA HOTELS	LODGING STEVENS 10/11-14/21	STEVENS	11/09/2021	437.85

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
101301 - 5398	ON DUTY GEAR LLC	UNIFORMS	MASCHKE	11/09/2021	207.96
101301 - 5398	ON DUTY GEAR LLC	UNIFORMS	MASCHKE	11/09/2021	218.97
101301 - 5398	ON DUTY GEAR LLC	UNIFORMS	MASCHKE	11/09/2021	422.94
101301 - 5398	ON DUTY GEAR LLC	UNIFORMS	MASCHKE	11/09/2021	437.94
101301 - 5398	ON DUTY GEAR LLC	UNIFORMS	MASCHKE	11/09/2021	802.97
101301 - 5446	CDW GOVT #L12763	RET BROTHER INCAR MOUNT	STRINGER	11/09/2021	-94.75
101301 - 5446	SP BUYDECORATI	STRL SWABS,DUROCAST,MEGAWAND	BLAIR	11/09/2021	39.99
101301 - 5446	AMZN MKTP US 274	2 UTV COVERS	BLAIR	11/09/2021	139.98
101301 - 5446	SIRCHIE FINGER P	SECURITY FILM WINDOWS	BLAIR	11/09/2021	541.62
101301 - 6749	IDI	ONLINE INVESTIGATIVE DATA	BLAIR	11/09/2021	78.00
101301 - 6749	SECURAMAX	DATA MGMT VIDEO STORAGE	BLAIR	11/09/2021	140.00
101301 - 6749	B2B PRIME 2C38E2	PRIME BUS MEMBER TO 10/1/22	BLAIR	11/09/2021	179.00
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	POHL	11/09/2021	5.34
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	STRINGER	11/09/2021	7.34
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	BRAUN	11/09/2021	7.66
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	POHL	11/09/2021	9.66
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	SPADAFORE	11/09/2021	115.00
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	POHL	11/09/2021	130.00
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	POHL	11/09/2021	135.00
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	JONES	11/09/2021	145.00
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	BRAUN	11/09/2021	150.00
101301 - 7723	UPS 00000F6E7321	POSTAGE	POHL	11/09/2021	7.00
101301 - 8531	PAYPAL FBINATIO	FBINA TRAIN KING 11/5/21	BLAIR	11/09/2021	25.00
101301 - 8531	PAYPAL FBINATIO	FBINA TRAIN SPADAFORE 11/5/21	BLAIR	11/09/2021	25.00
101301 - 9480	DMI DELL K-12/G	DELL LATITUDE 5424 INCAR COMP	STRINGER	11/09/2021	2,284.00
101325 - 5446	AMZN MKTP US 2C8	SCRN PROTECTOR, CASE	BRICKER	11/09/2021	30.95
101331 - 5398	GALLS	UNIFORMS	WESTRICK	11/09/2021	64.63
101331 - 5446	AMZN MKTP US 273	STERN LIGHT	STOYAN	11/09/2021	15.99
101331 - 5446	THE HOME DEPOT #	GARDEN HOSE	STOYAN	11/09/2021	27.98
101331 - 5446	COLONY MARINE AL	POWER STEERING FLUID	STOYAN	11/09/2021	36.24
101331 - 5446	MERCURY MARINE C	CARRIER ASSY SEALS	WITHERSPOON	11/09/2021	87.42
101331 - 5446	AMZN MKTP US 277	BUSHNELL RANGEFINDER	STOYAN	11/09/2021	149.99
101331 - 5446	WEST MARINE #123	PFD 19 IN RINGS,POWER CORD SET	STOYAN	11/09/2021	157.94

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
101331 - 5446	SAFE BOATS INTER	PB4 NONSKID PADS,SWITCH	STOYAN	11/09/2021	222.44
101331 - 5446	WEST MARINE #123	DOCK FNDRS,RING BUOYS,THROW RO	STOYAN	11/09/2021	357.82
101331 - 5446	HARBOR FREIGHT T	STATION 8 TOOLS	WITHERSPOON	11/09/2021	518.80
101331 - 5446	MERCURY MARINE C	WTR PUMP KITS,FILTERS,PLUGS,BE	WITHERSPOON	11/09/2021	643.46
101331 - 5446	AMZN MKTP US 2Y2	4 RICOH CAMERAS, 4 CASES	WESTRICK	11/09/2021	1,043.76
101331 - 5446	WEST MARINE #123	5 LIFE JACKETS,8 FLOAT COATS	STOYAN	11/09/2021	1,604.74
101331 - 5446	STROBES N MORE	FLANGES,LED LIGHTS,MOUNTS	WESTRICK	11/09/2021	1,789.02
101331 - 8795	GRACE PERFORMANC	WINTERIZE 2021 JET SKIS	STOYAN	11/09/2021	410.61
101331 - 9480	STROBES N MORE	WHELAN SIREN W LIGHTS	WESTRICK	11/09/2021	446.30
101331 - 9480	HOMEDEPOT.COM	SIMPSON PRESSURE WASHER	STOYAN	11/09/2021	789.99
101334 - 7723	FEDEX 2847481704	SHIPPING DIVE SUITS	PFEIFER	11/09/2021	51.83
101351 - 5396	CANDLEWOOD SUITE	NO BACKUP	DECAUSSIN	11/09/2021	272.85
101351 - 5396	GRAND TRAV RESOR	LODGING DECAUSSIN 10/16-19/21	POHL	11/09/2021	421.32
101351 - 5398	ON DUTY GEAR LLC	NO BACKUP	OLEJNIK	11/09/2021	664.90
101351 - 5446	MENARDS PORT HUR	NO BACKUP	EARABINO	11/09/2021	44.88
101351 - 5446	MENARDS PORT HUR	NO BACKUP	EARABINO	11/09/2021	46.27
101351 - 5446	WM SUPERCENTER #	NO BACKUP	EARABINO	11/09/2021	102.88
101351 - 5446	AMAZON.COM 271VJ	NO BACKUP	ADAMS	11/09/2021	672.60
101351 - 5446	IMPERIAL PRIVACY	NO BACKUP	CZARNECKI	11/09/2021	1,155.00
101351 - 5446	TRONEX INTERNATI	NO BACKUP	CZARNECKI	11/09/2021	2,295.60
101400 - 6749	ZOOM.US 888-799-	ZOOM VIDEO MEMBER 9/22-10/21/2	STRUCK	11/09/2021	15.89
101400 - 6749	VENNGAGE.COM	INFOGRAPHIC MAKER 10/21-10/22	STRUCK	11/09/2021	467.99
101400 - 6749	VENNGAGE.COM	INFOGRAPHIC MAKER 10/21-10/22	STRUCK	11/09/2021	468.00
101426 - 8795	THE POD DROP POR	RPLC IPHONE CRACKED SCRN	WESTMILLER	11/09/2021	129.00
101428 - 7723	UPS (800) 811-1	SHIP MONITOR TO CALIBRATE	HERPEL	11/09/2021	30.70
101428 - 8795	LUDLUM MEASUREME	CALIBRATE MONITOR	HERPEL	11/09/2021	172.00
101430 - 5446	CHEWY.COM	TIMOTHY HAY FOOD	MILLER	11/09/2021	15.99
101430 - 5446	MENARDS PORT HUR	TRASH BAGS,BATTERIES,CABLE TIE	FOERSTER	11/09/2021	68.99
101430 - 5446	CHEWY.COM	SM ANIMAL BEDDING,CHEW TOYS	MILLER	11/09/2021	92.53
101430 - 5446	MENARDS PORT HUR	HOSE NOZZLES,TRASH BAGS	FOERSTER	11/09/2021	105.88
101430 - 5446	MENARDS PORT HUR	VACUUM,PUTTY,SYRNGS,FLASHLIGH	FOERSTER	11/09/2021	121.88
101661 - 5396	CCI HOTEL RESERV	LODGING DEP SEALS 10/21-22/21	STROZESKI	11/09/2021	162.74
101661 - 7700	HOTELBOOKINGSERV	PROCESSING FEE HOTEL	STROZESKI	11/09/2021	14.99

Procurement Card Transaction Detail

Item 11A

GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
101661 - 8531	PAYPAL MGA	MGA CONF REG SEALS 10/22/21	STROZESKI	11/09/2021	120.00
101661 - 8581	PAYPAL MGA	MGA ORG MEMBERSHIP (6)	STROZESKI	11/09/2021	540.00
208751 - 5398	AMZN MKTP US 2C5	12 ORANGE HATS	GARDNER	11/09/2021	62.76
208751 - 5545	MARATHON PETRO26	FUEL FOR TERRAIN	WINZER	11/09/2021	47.79
230172 - 5446	GILLROYS HARDWAR	KEYS MADE	SHANKIN	11/09/2021	10.55
230172 - 5446	AMZN MKTP US 2C0	DVD SLEEVES	SHANKIN	11/09/2021	10.99
230172 - 5446	NICHOLS	MAINT SUPPLIES	RUTLEDGE	11/09/2021	35.10
230172 - 5446	AMZN MKTP US 2Y9	20 FLASH DRIVES	SHANKIN	11/09/2021	58.99
230172 - 5446	NICHOLS	MAINT SUPPLIES	RUTLEDGE	11/09/2021	251.26
252805 - 5446	AMAZON.COM AMZN.	CR RETURNED EASEL PAD	GIACUMBO	11/09/2021	-83.51
252805 - 5446	AMAZON.COM AMZN.	CR SALES TAX CHGD	GIACUMBO	11/09/2021	-7.71
252805 - 5446	THE HOME DEPOT #	FRUIT FLY TRAPS	GIACUMBO	11/09/2021	7.39
252805 - 5446	LOWES #00695	WALL ANCHORS	DELANGE	11/09/2021	34.30
252805 - 5446	GFS STORE #0925	NAPKINS, PLATES, PLASTIC CUPS	GIACUMBO	11/09/2021	82.82
252805 - 5446	AMAZON.COM 2C6J3	EASEL PAD, MARKERS	GIACUMBO	11/09/2021	107.45
252805 - 5446	WM SUPERCENTER #	EASEL PADS, ERASERS	GIACUMBO	11/09/2021	111.20
252805 - 5446	AMAZON.COM 273AR	2 COFFEE DISPENSERS	GIACUMBO	11/09/2021	148.38
252805 - 5446	SHERWIN WILLIAMS	PAINT,TRAYS,ROLLERS	DELANGE	11/09/2021	248.23
252805 - 5528	KROGER #515	BAR INVENTORY SUPPLIES	ORLANDO	11/09/2021	7.45
252805 - 5528	KROGER #515	BEER FOR EVENT	ORLANDO	11/09/2021	102.84
252805 - 5528	GFS STORE #0925	BAR INVENTORY SUPPLIES	GIACUMBO	11/09/2021	108.61
252805 - 6749	EIG CONSTANTCONT	10/12-11/11/21 EVENT MARKETING	GIACUMBO	11/09/2021	95.00
252805 - 7541	AT&T 1X	ATT PHONE CURRENT CHGS	HAYES	11/09/2021	768.36
252805 - 7723	STAMPS.COM	POSTAGE	HAYES	11/09/2021	9.99
252805 - 7723	STAMPS.COM	POSTAGE	HAYES	11/09/2021	10.65
252805 - 7723	USPS PO 25768000	POSTAGE	HAYES	11/09/2021	116.00
252805 - 8300	WIX.COM 95814047	VIDEO HOSTING 09/26-10/26/21	GIACUMBO	11/09/2021	9.99
252805 - 8300	GOOGLE GSUITE SM	AUG 21 GOOGLE EVENT MARKETING	GIACUMBO	11/09/2021	60.00
252805 - 8300	GOOGLE ADS437992	JUN 21 GOOGLE EVENT MARKETING	GIACUMBO	11/09/2021	151.10
252805 - 9208	AMZN MKTP US 2C1	MISTAKE TO BE REIMBURSED	DELANGE	11/09/2021	48.91
265311 - 5446	AMAZON.COM 27152	FAUST FOOD	BLAIR	11/09/2021	52.85
268792 - 5404	MICHIGAN LIBRARY	MLA MEMBER SALISBURY TO 10/7/2	DAY	11/09/2021	85.00
268792 - 5446	MEIJER # 163	PROGRAM SUPPLIES	VALDEZ	11/09/2021	4.49

Procurement Card Transaction Detail

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
268792 - 5446	AMZN MKTP US 2C6	PROGRAM SUPPLIES	VALDEZ	11/09/2021	6.88
268792 - 5446	AMZN MKTP US 2C0	PROGRAM SUPPLIES	VALDEZ	11/09/2021	6.90
268792 - 5446	AMAZON.COM 2C8H4	PROGRAM SUPPLIES	VALDEZ	11/09/2021	6.97
268792 - 5446	AMZN MKTP US 2C3	PROGRAM SUPPLIES	VALDEZ	11/09/2021	9.99
268792 - 5446	AMAZON.COM 2C6T6	PROGRAM SUPPLIES	VALDEZ	11/09/2021	14.72
268792 - 5446	AMZN MKTP US 2C7	PROGRAM SUPPLIES	VALDEZ	11/09/2021	16.10
268792 - 5446	AMZN MKTP US 277	PROGRAM SUPPLIES	VALDEZ	11/09/2021	18.71
268792 - 5446	AMZN MKTP US 2Y1	PROGRAM SUPPLIES	VALDEZ	11/09/2021	19.30
268792 - 5446	JOANN STORES JOA	PROGRAM SUPPLIES	VALDEZ	11/09/2021	20.28
268792 - 5446	AMZN MKTP US 275	PROGRAM SUPPLIES	VALDEZ	11/09/2021	22.59
268792 - 5446	AMZN MKTP US 2C5	PROGRAM SUPPLIES	VALDEZ	11/09/2021	28.41
268792 - 5446	AMAZON.COM 2C91V	PROGRAM SUPPLIES	VALDEZ	11/09/2021	29.90
268792 - 5446	JOANN STORES JOA	PROGRAM SUPPLIES	VALDEZ	11/09/2021	32.76
268792 - 5446	WM SUPERCENTER #	PROGRAM SUPPLIES	VALDEZ	11/09/2021	33.28
268792 - 5446	AMZN MKTP US 270	PROGRAM SUPPLIES	VALDEZ	11/09/2021	34.93
268792 - 5446	JOANN STORES JOA	PROGRAM SUPPLIES	VALDEZ	11/09/2021	36.83
268792 - 5446	GFS STORE #0925	PROGRAM SUPPLIES	VALDEZ	11/09/2021	38.13
268792 - 5446	AMAZON.COM 2C1Z6	2 FURNACE AIR FILTERS	VALDEZ	11/09/2021	42.51
268792 - 5446	AMZN MKTP US 2C3	PROGRAM SUPPLIES	VALDEZ	11/09/2021	45.18
268792 - 5446	AMZN MKTP US 2C0	PROGRAM SUPPLIES	VALDEZ	11/09/2021	46.98
268792 - 5446	OTC BRANDS INC	PROGRAM SUPPLIES	VALDEZ	11/09/2021	67.30
268792 - 5446	AMZN MKTP US 275	PROGRAM SUPPLIES	VALDEZ	11/09/2021	67.97
268792 - 5446	AMZN MKTP US 2C6	PROGRAM SUPPLIES	VALDEZ	11/09/2021	70.64
268792 - 5446	AMZN MKTP US 2C3	PROGRAM SUPPLIES	VALDEZ	11/09/2021	75.89
268792 - 5446	BARNES & NOBLE #	4 GIFT CARDS	VALDEZ	11/09/2021	80.00
268792 - 5446	AMZN MKTP US 2C9	PROGRAM SUPPLIES	VALDEZ	11/09/2021	99.15
268792 - 5446	AMZN MKTP US 270	PROGRAM SUPPLIES	VALDEZ	11/09/2021	109.96
268792 - 5446	AMZN MKTP US 2C9	PROGRAM SUPPLIES	VALDEZ	11/09/2021	109.96
268792 - 5446	AMZN MKTP US 273	PROGRAM SUPPLIES	VALDEZ	11/09/2021	114.19
268792 - 5446	HOBBY LOBBY ECOM	PROGRAM SUPPLIES	VALDEZ	11/09/2021	118.30
268792 - 5446	AMZN MKTP US 2C1	PROGRAM SUPPLIES	VALDEZ	11/09/2021	156.67
268792 - 5446	AMZN MKTP US 2C7	PROGRAM SUPPLIES	VALDEZ	11/09/2021	167.88
268792 - 5446	AMZN MKTP US 2C2	PROGRAM SUPPLIES	VALDEZ	11/09/2021	174.33

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
268792 - 5446	AMZN MKTP US 2C9	10 FURNACE AIR FILTERS	VALDEZ	11/09/2021	174.70
268792 - 5446	WAL-MART #1611	PROGRAM SUPPLIES	VALDEZ	11/09/2021	193.20
268792 - 5446	AMZN MKTP US 2C2	PROGRAM SUPPLIES	VALDEZ	11/09/2021	198.03
268792 - 5446	HOBBY LOBBY #361	8 GIFT CARDS	VALDEZ	11/09/2021	200.00
268792 - 5446	BARNES & NOBLE #	8 GIFT CARDS	VALDEZ	11/09/2021	200.00
268792 - 5446	AMZN MKTP US 270	PROGRAM SUPPLIES	VALDEZ	11/09/2021	236.05
268792 - 5446	OTC BRANDS INC	PROGRAM SUPPLIES	VALDEZ	11/09/2021	248.42
268792 - 5446	AMZN MKTP US 2C0	PROGRAM SUPPLIES	VALDEZ	11/09/2021	282.23
268792 - 8531	MICHIGAN LIBRARY	MLA VIRT CONF SALISBURY 10/13-	DAY	11/09/2021	130.00
268792 - 8531	MICHIGAN LIBRARY	MLA VIRT CONF MARCETTI 10/13-1	DAY	11/09/2021	130.00
268792 - 8531	EB EVALUATING AU	WEBINAR SERIES STIGER 10/19-11	DAY	11/09/2021	304.44
268792 - 8581	PAYPAL FRIENDSM	2021 LIFETIME FRIENDS OF LIB M	DAY	11/09/2021	500.00
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	11/09/2021	575.44
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	11/09/2021	619.23
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	11/09/2021	682.76
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	11/09/2021	899.17
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	11/09/2021	930.92
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	11/09/2021	1,127.44
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	11/09/2021	1,588.06
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	11/09/2021	1,733.32
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	11/09/2021	2,009.92
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	11/09/2021	2,932.38
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	11/09/2021	3,212.93
268792 - 9667	LM INFORMATION D	PERIODICALS	ARNOLD	11/09/2021	362.32
268792 - 9667	LMINFORMATI	PERIODICALS	ARNOLD	11/09/2021	617.70
268792 - 9667	LMINFORMATI	PERIODICALS	ARNOLD	11/09/2021	9,287.74
276311 - 5396	EXPEDIA 72178358	LODGING DEP SINGLETON 10/17-18	SINGLETON	11/09/2021	109.89
276311 - 5396	HOLIDAY INNS	LODG KREINER/PARET 10/5-7/21	IGNASH S	11/09/2021	207.90
276311 - 5396	HOLIDAY INNS	LODG EGAN/MEDDAUGH 10/5-7/21	IGNASH S	11/09/2021	207.90
276311 - 5396	HOLIDAY INNS	LODG FLEMING/WILCZAK 10/5-7/21	IGNASH S	11/09/2021	207.90
276311 - 5396	HOLIDAY INNS	LODGING LANDON/RYAN 10/5-7/21	IGNASH S	11/09/2021	207.90
276311 - 5396	HOLIDAY INNS	LODGING ZUZGA 10/5-7/21	IGNASH S	11/09/2021	207.90
276311 - 5396	HOLIDAY INNS	LODGING TUNICH 10/5-7/21	IGNASH S	11/09/2021	207.90

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
276311 - 5396	HOLIDAY INNS	NO BACKUP	BLAIR	11/09/2021	329.67
276311 - 5398	ON DUTY GEAR LLC	UNIFORMS	MASCHKE	11/09/2021	509.94
276311 - 5446	AMZN MKTP US 2Y3	3 VOLT BATTERIES	TUNICH	11/09/2021	19.90
276311 - 5446	AMZN MKTP US 2C7	GLOCK HOLSTER	TUNICH	11/09/2021	25.98
276311 - 5446	AMZN MKTP US 2C9	2 GUN PUNCH SETS	TUNICH	11/09/2021	60.67
276311 - 5446	AMZN MKTP US 273	3 RIFLE CLEANING MATS	TUNICH	11/09/2021	91.22
276311 - 5446	AMAZON.COM 2C8XT	FILE FOLDERS	IGNASH S	11/09/2021	97.14
276311 - 5446	AMZN MKTP US 273	20 FLASH DRIVES,4 IPHONE CASES	IGNASH S	11/09/2021	104.50
276311 - 5446	AMZN MKTP US 2C6	ZIPLOC STORAGE BAGS	IGNASH S	11/09/2021	123.48
276311 - 5446	SQ COLD STEEL T	NO BACKUP	TUNICH	11/09/2021	255.00
276311 - 5446	AMZN MKTP US 273	11 HANDCUFF POUCHES	RICKERT	11/09/2021	407.00
276311 - 5446	GALLS	10 RADIO POUCHES	RICKERT	11/09/2021	521.00
276311 - 5446	GUNMAGWAREHOUSE.	11 MAGAZINE POUCHES	SINGLETON	11/09/2021	605.99
276311 - 5446	SQ COLD STEEL T	8 RIFLE SLINGS	KING	11/09/2021	624.00
276311 - 5446	GALLS	17 RADIO POUCHES	IGNASH S	11/09/2021	878.00
292668 - 5446	AMZN MKTP US 2C3	REAR VIEW MIRROR	SKOTCHER	11/09/2021	9.99
292668 - 5446	MEIJER # 229	CORN CHIPS, CHEETOS	SKOTCHER	11/09/2021	11.98
292668 - 5446	MEIJER # 229	CABLE, FLASHLIGHT	SHERMAN	11/09/2021	17.98
292668 - 5446	AMZN MKTP US 2C3	DASHBOARD CUP MOUNTS	SKOTCHER	11/09/2021	31.96
292668 - 5446	MEIJER # 229	3 ALARM CLOCKS,IBUPROFEN	THOMAS HULL	11/09/2021	56.75
292668 - 5446	AMZN MKTP US 272	24 SQUEEZE WATER BOTTLES	SKOTCHER	11/09/2021	64.99
292668 - 5446	IN PREVENTION R	5 VERSION 9 WORKBOOKS	WEAVER	11/09/2021	100.00
292668 - 5446	MEIJER # 229	SOUP,CRACKERS,CANDY,CREAMER	SKOTCHER	11/09/2021	104.80
292668 - 5446	THE WEBSTAURANT	RANCH DRESSING,SPORKS,NAPKINS	SKOTCHER	11/09/2021	171.03
292668 - 5446	MEIJER # 229	JERKY,CANDY,TUMS,ASPIRIN,POP	SKOTCHER	11/09/2021	174.44
292668 - 5446	GFS STORE #0925	POPTARTS,CHEEZITS,COFFEE,SPORK	SKOTCHER	11/09/2021	251.26
292668 - 5446	MEIJER # 229	DEODERANT,TAMPONS,GLADE,CAND	SKOTCHER	11/09/2021	263.78
292668 - 5446	NICHOLS	MAINT SUPPLIES	RUTLEDGE	11/09/2021	299.86
292668 - 8531	NTLREST SERVSAFE	ALLERGEN ONLINE TRAIN VOLLSTAE	SKOTCHER	11/09/2021	22.00
292668 - 8531	NTLREST SERVSAFE	ALLERGEN ONLINE TRAIN VANBRAND	SKOTCHER	11/09/2021	22.00
292668 - 8531	NTLREST SERVSAFE	ALLERGEN ONLINE TRAIN EROS	SKOTCHER	11/09/2021	22.00
292668 - 8531	PESI	ONLINE TRAINING KAUFMAN	WEAVER	11/09/2021	599.99
295682 - 5396	MARRIOTT	CR SALES TAX CHGD	SMITH	11/09/2021	-40.80

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
295682 - 5396	MARRIOTT	LODGING GREEN 09/22-24/21	SMITH	11/09/2021	184.38
295682 - 5396	MARRIOTT	LODGING SLOSSAR 09/22-24/21	SMITH	11/09/2021	185.30
295682 - 5396	MARRIOTT	LODGING CHUMBLER 09/22-24/21	SMITH	11/09/2021	195.50
295682 - 5396	MARRIOTT	LODGING MCCANN 09/22-24/21	SMITH	11/09/2021	195.50
295682 - 5446	SAMSCLUB #6660	WATER, ICE FOR EVENT 10/20/21	SMITH	11/09/2021	5.66
295682 - 5446	AMZN MKTP US 2Y8	PLANTRONICS WL HEADSET	WILEY	11/09/2021	156.99
295682 - 5446	TERRANCE PATTERS	FLIGHT MAINTAINER BRZ STATUE	DEISING	11/09/2021	213.45
295682 - 8036	VIMEO.COM	VIMEO PLUS RWL 10/1/21-9/30/22	WAY	11/09/2021	59.95
295682 - 9480	B&H PHOTO 800-60	AXIS NETWORK CAMERA	WILEY	11/09/2021	496.51
517526 - 5446	AMAZON.COM 2795D	DRY BOARD ERASERS	WILLIAMS	11/09/2021	4.82
517526 - 5446	AMZN MKTP US 276	DRY BOARD MARKERS	WILLIAMS	11/09/2021	8.92
517526 - 5446	LUMBERJACK - 700	DUCT,ELEC TAPES,EXT CORDS,IMPA	HESLOP	11/09/2021	143.52
517526 - 5446	AMZN MKTP US 273	DRY ERASE BOARD	WILLIAMS	11/09/2021	177.76
517526 - 5446	WWW.NORTHERNSAFE	NITRILE GLOVES	WILLIAMS	11/09/2021	338.06
517526 - 5446	WWW.NORTHERNSAFE	NITRILE GLOVES	WILLIAMS	11/09/2021	338.26
517526 - 6749	WHITEPAGES	NO BACKUP	WILLIAMS	11/09/2021	4.99
517526 - 6749	GAN TIMES HERALD	TIMES HERALD SUBSCR	WILLIAMS	11/09/2021	44.00
517526 - 8795	PAYPAL ANCHORRE	29 FREON REMOVALS	WILLIAMS	11/09/2021	565.50
517526 - 9480	RC WORST AND CO	3 ZOELLER EFFLUENT PUMPS	WILLIAMS	11/09/2021	1,237.50
517526 - 9480	AUTOMATIONDIRECT	4 HYDROSTATIC TRANSMITTERS	BARNES	11/09/2021	1,396.00
581537 - 5446	LUMBERJACK - 700	PACKING TAPE	REAUME	11/09/2021	6.64
581537 - 5446	O'REILLY AUTO PA	STROBE LIGHTS FUEL TRUCK	REAUME	11/09/2021	38.68
581537 - 5446	TRI CTY EQP-SAND	JD TRACTOR FILLER CAP	REAUME	11/09/2021	59.55
581537 - 5446	ZIMMER S SALES &	MOWER BLADES,OIL,FILTER,BELT	REAUME	11/09/2021	207.98
581537 - 5446	NPC NEW PIG CORP	3 FUEL CONTAIN SPILL TRAYS	REAUME	11/09/2021	484.09
581537 - 7723	USPS PO 25587000	POSTAGE	REAUME	11/09/2021	40.10
581537 - 8795	P & P FIRE EXTIN	5 FIRE EXTINGUISHER SRVC	REAUME	11/09/2021	77.00
731237 - 5446	AMZN MKTP US 2C9	2 IPAD AIR CASES	WILEY	11/09/2021	64.58
731237 - 9480	BESTBUYCOM806498	2 APPLE IPAD AIR LAPTOPS	WILEY	11/09/2021	1,184.98
910008 - 5396	GRAND TRAV RESOR	LODGING POHL 10/15-19/21	BLAIR	11/09/2021	1.00
910008 - 5396	GRAND TRAV RESOR	LODGING POHL 10/15-19/21	POHL	11/09/2021	391.70
910008 - 5396	GRAND TRAV RESOR	LODGING KING 10/14-19/21	SPADAFORE	11/09/2021	392.70
910008 - 5396	GRAND TRAV RESOR	LODGING SPADAFORE 10/16-19/21	SPADAFORE	11/09/2021	392.70

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Item 11A

GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
910032 - 5446	CDW GOVT #M44416	2 BROTHER ADAPTERS	SURMAN	11/09/2021	47.36
910032 - 9480	CDW GOVT #M44416	2 BROTHER INCAR PRINTERS	SURMAN	11/09/2021	784.62
910087 - 5446	STEVE SPANGLER S	CR SALES TAX CHGD SEP 2021	WARCHUCK	11/09/2021	-6.00
910087 - 5446	OTC BRANDS INC	PROGRAM SUPPLIES	FUSEE	11/09/2021	76.72
910087 - 5446	SP SHOP 4-H	PROGRAM SUPPLIES	WARCHUCK	11/09/2021	1,205.20
940021 - 5446	WWW.NORTHERNSAFE	EAR MUFFS	BRENSKE	11/09/2021	7.87
940021 - 5446	STONES ACE OF RI	CABLE TIES	KENNER	11/09/2021	16.99
940021 - 5446	LOWES #00695	6 ANTIFREEZE GALLONS	STEIN	11/09/2021	20.88
940021 - 5446	LOWES #00695	GLUE, TAPE, BOXES	STEIN	11/09/2021	28.24
940021 - 5545	MEIJER # 163 FUE	DIESEL FUEL FOR EQUIPMENT	BRENSKE	11/09/2021	32.90
940021 - 5545	MEIJER # 163 FUE	DIESEL FUEL FOR EQUIPMENT	BRENSKE	11/09/2021	33.00
940026 - 5446	TRACTOR SUPPLY #	LAG SCREWS	PIPER	11/09/2021	7.59
940026 - 5446	SPEEDY Q MARKE07	ICE FOR DISC GOLF GRAND OPENIN	KENNER	11/09/2021	9.98
940026 - 5446	TRACTOR SUPPLY #	HITCH PIN FOR BAT WING	PIPER	11/09/2021	11.49
940026 - 5446	LOWES #00695	4 STEEL BARS	STEIN	11/09/2021	21.92
940026 - 5446	WWW.NORTHERNSAFE	EAR MUFFS	BRENSKE	11/09/2021	23.61
940026 - 5446	TRACTOR-SUPPLY-C	EQUIPMENT DOLLY	PIPER	11/09/2021	25.99
940026 - 5446	FAMILY FARMHOME	PLOW MARKERS FOR DRIVEWAY	PIPER	11/09/2021	36.00
940026 - 5446	STONES ACE OF RI	PAINT BRUSHES, AUGER, BUG SPRA	COLLINS	11/09/2021	42.95
940026 - 5446	MENARDS PORT HUR	CONCRETE MIX, SPRAY PAINT	STEIN	11/09/2021	49.90
940026 - 5446	LOWES #00695	8 BAGS CONCRETE	STEIN	11/09/2021	55.04
940026 - 5446	FERGUSON ENT, IN	2 SOLENOIDS	GRYBOWSKI	11/09/2021	68.06
940026 - 5446	STONES ACE OF RI	WEATHER STRIP, SCREWS	GRYBOWSKI	11/09/2021	83.93
940026 - 5446	ZIMMER S SALES &	MOWER WHEELS, AXLES	GRYBOWSKI	11/09/2021	119.94
940026 - 5446	ZIMMER S SALES &	2 EXMARK BLADES	GRYBOWSKI	11/09/2021	120.00
940026 - 5446	TRACTOR SUPPLY #	PAINT BRUSHES, PAINT	GRYBOWSKI	11/09/2021	125.35
940026 - 5446	TRACTOR SUPPLY C	MATS DISC GOLF COURSE	GRYBOWSKI	11/09/2021	143.97
940026 - 5446	ADAIR SALVAGE IN	4 TREATED LUMBER, 8 POSTS	GRYBOWSKI	11/09/2021	147.40
940026 - 5446	TRACTOR SUPPLY C	MATS DISC GOLF COURSE	GRYBOWSKI	11/09/2021	287.94
940026 - 5446	FERGUSON ENT, IN	URINAL DIAPHRAGM,SENSOR ASSBLY	GRYBOWSKI	11/09/2021	400.97
940033 - 4956	MENARDS PORT HUR	MENARDS REBATE CREDIT	WILLIAMSON	11/09/2021	-7.94
940033 - 5446	MENARDS PORT HUR	MOLD REMOVER	WILLIAMSON	11/09/2021	21.42
940033 - 5446	WWW.NORTHERNSAFE	APRON, EAR MUFFS, EAR PLUGS	BRENSKE	11/09/2021	91.02

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Item 11A

GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
940033 - 5446	AMAZON.COM 2C9QH	STEPS FOR LIFT TRUCK	BRENSKE	11/09/2021	99.98
940033 - 5446	MENARDS PORT HUR	DRYWALL	WILLIAMSON	11/09/2021	118.91
940033 - 5446	MENARDS PORT HUR	CHAIN SHRPNR,JMPR CABLES,BULBS	WILLIAMSON	11/09/2021	138.03
940033 - 5446	MENARDS PORT HUR	FIRSTAID KIT,SFTY CONES,SUPPLI	WILLIAMSON	11/09/2021	244.53
940033 - 5446	MENARDS PORT HUR	CLEAN & SHOP SUPPLIES,5 GAL NA	JOHNSON	11/09/2021	287.35
940033 - 5446	MESSICKS - ECOMM	2 TIRES FOR BATWING	WILLIAMSON	11/09/2021	350.17
940033 - 5446	AMZN MKTP US 274	2 SIGNS AND 2 STANDS	BRENSKE	11/09/2021	445.09
940034 - 5446	WWW.NORTHERNSAFE	EAR MUFFS	BRENSKE	11/09/2021	7.87
940034 - 5446	MENARDS PORT HUR	SCREWS, SANDPAPER	STEIN	11/09/2021	25.51
940034 - 5446	JONES EQUIPMENT	2 FILES, CHAIN	STEIN	11/09/2021	48.99
940034 - 5446	MAY-WILBERT VAUL	24IN FOAM LID	STEIN	11/09/2021	53.68
940034 - 5446	LOWES #00695	YARD BAGS, ROPE, TARP	STEIN	11/09/2021	101.71
940034 - 5446	MENARDS PORT HUR	PARTS FOR RAILING REPAIR	WILLIAMSON	11/09/2021	153.47
940034 - 7013	WEB NETWORKSOLUT	DOMAIN FGLS.ORG 10/2021-10/202	FOURNIER	11/09/2021	122.97
950101 - 5446	AMZN MKTP US 2C5	DISPLAY PORT CABLE	WILEY	11/09/2021	6.48
950101 - 5446	AMAZON.COM 2C8DR	D BATTERIES	LAND	11/09/2021	15.49
950101 - 5446	AMZN MKTP US 2C1	MNTR ADAPTER,DISPLAY PORT ADPT	WILEY	11/09/2021	35.23
950101 - 5446	AMAZON.COM 2791H	BANKER BOXES,9VOLT BATTERIES	LAND	11/09/2021	90.53
950101 - 5446	AMAZON.COM 2C2TI	SS WASTE RECEPTACLE	LAND	11/09/2021	142.14
950101 - 5446	AMAZON.COM 274NT	2 RUBBERMAID TRASH CANS	LAND	11/09/2021	163.06
950101 - 6749	ZOOM.US 888-799-	ZOOM VIDEO MEMBER 10/2-11/1/21	LAND	11/09/2021	14.99
950101 - 6749	BARR CREDIT SERV	INFORMATICS COORDINATOR POST A	BARBOUR	11/09/2021	275.00
950101 - 7700	BARR CREDIT SERV	PROCESSING FEE	BARBOUR	11/09/2021	6.87
950101 - 8531	MMBA	MMBA WEBINAR COPP 10/08/21	LAND	11/09/2021	100.00
950101 - 8531	MMBA	MMBA WEBINAR HAGEDON 10/08/21	LAND	11/09/2021	100.00
950200 - 5446	AMZN MKTP US 277	BLACK PENS	LAND	11/09/2021	12.99
950200 - 5446	AMZN MKTP US 272	MULTICOLOR PENS	LAND	11/09/2021	13.97
950219 - 5446	AMZN MKTP US 2C5	8 DOCUMENT FRAMES	LAND	11/09/2021	50.94
950219 - 6749	ZOOM.US 888-799-	ZOOM VIDEO MEMBER 10/2-11/1/21	LAND	11/09/2021	14.99
950219 - 6749	ZOOM.US 888-799-	ZOOM VIDEO MEMBER 10/2-11/1/21	LAND	11/09/2021	14.99
950219 - 6749	ACUITYSCHEDULING	ACUITY SCHEDULING SUBSCR	LAND	11/09/2021	50.00
950219 - 6749	SURVEYMONK T 41	SURVEY SUBSCR LOIS 10/13/21-10	LAND	11/09/2021	1,428.00
950219 - 8036	FACEBK G9B5P7TLE	FACEBOOK COVID ADS	LAND	11/09/2021	8.58

Procurement Card Transaction Detail

Item 11A

GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
950219 - 8036	COUNCIL ON AGING	SENIOR POWER DAY TABLE	LAND	11/09/2021	400.00
950219 - 9480	AMAZON.COM 2Y35Q	CANON DOC SCANNER	WILEY	11/09/2021	331.79
950500 - 5446	ETR ASSOCIATES	2000 BROCHURES PERSONAL HEALTH	LAND	11/09/2021	111.36
950500 - 8531	MSU PAYMENTS	MDHHS FALL 21 ZWACKTRAMSKI 10/	LAND	11/09/2021	25.00
950500 - 8531	IASUSA	IASUSA TRAIN REG MANGAN 11/19/	LAND	11/09/2021	35.00
950513 - 8531	MSU PAYMENTS	MDHHS FALL 21 DUNSMORE 10/13/2	LAND	11/09/2021	25.00
950513 - 8531	MSU PAYMENTS	5 MDHHS FALL 2021 WEBINAR 10/1	LAND	11/09/2021	125.00
950520 - 5446	AMAZON.COM 270N4	GLADE PLUG IN REFILLS	LAND	11/09/2021	21.44
950520 - 5446	AMZN MKTP US 2Y2	GLADE PLUG IN REFILLS	LAND	11/09/2021	37.20
950520 - 8531	MSU PAYMENTS	1 MDHHS FALL 2021 WEBINAR 10/1	LAND	11/09/2021	25.00
950522 - 5446	LOWES #00907	CR SALES TAX CHGD SEPT 21	LAND	11/09/2021	-17.28
950525 - 5446	AMAZON.COM 270Y1	1 GE OUTLET SURGE PROT	WILEY	11/09/2021	22.25
950525 - 5446	AMZN MKTP US 278	12 DISPLAY PORT ADAPTERS	WILEY	11/09/2021	92.64
950525 - 5446	AMAZON.COM 2746J	5 GE OUTLET SURGE PROT	WILEY	11/09/2021	109.84
950525 - 9480	CDW GOVT #M24381	12 HP MONITORS	WILEY	11/09/2021	1,595.88
950526 - 5446	OTC BRANDS INC	BRACELETS,CRYNS,ACTVY BKS,FIDG	LAND	11/09/2021	571.48
950541 - 5446	GILLROYS HARDWAR	2 KEYS MADE	LAND	11/09/2021	3.98
950541 - 5446	AMAZON.COM 272Z0	OFFICE DESK CHAIR	LAND	11/09/2021	48.99
950541 - 8531	MSU PAYMENTS	1 MDHHS FALL 2021 WEBINAR 10/1	LAND	11/09/2021	25.00
950541 - 8531	CASH CONFERENCE	CASH CONF MANGAN 10/18-20/21	LAND	11/09/2021	150.00
950541 - 8531	CASH CONFERENCE	CASH CONF GUERRERO 10/18-20/21	LAND	11/09/2021	150.00
950542 - 7700	MI PROF LICENSIN	DRUG CONTROL LIC ALGONAC	MORGAN	11/09/2021	90.00
950542 - 8531	CASH CONFERENCE	CASH CONF GIELEGHEM 10/18-20/2	LAND	11/09/2021	150.00
950542 - 8531	CASH CONFERENCE	CASH CONF BRACEY 10/18-20/21	LAND	11/09/2021	150.00
950544 - 8531	CASH CONFERENCE	CASH CONF ALEXANDER 10/18-20/2	LAND	11/09/2021	150.00
950545 - 7700	MI PROF LICENSIN	DRUG CONTROL LIC MARYSVILLE	BROWN	11/09/2021	90.00
950546 - 7700	MI PROF LICENSIN	DRUG CONTROL LIC CAPAC	BROWN	11/09/2021	90.00
950547 - 5446	AMZN MKTP US 2G4	OFFICE DESK CHAIR	LAND	11/09/2021	50.99
950547 - 5446	AMZN MKTP US 271	CARD GAMES,BLOCKS,UNO,JENGA	LAND	11/09/2021	55.94
950547 - 5446	SP COUNSELOR K	ELEM SCH COUNSELING ACTIVITIES	LAND	11/09/2021	218.00
950601 - 8531	MSU PAYMENTS	MDHHS FALL 2021 WISE 10/13/21	LAND	11/09/2021	25.00
950601 - 8531	MSU PAYMENTS	1 MDHHS FALL 2021 WEBINAR 10/1	LAND	11/09/2021	25.00
950602 - 8531	MSU PAYMENTS	7 MDHHS FALL 2021 WEBINAR 10/1	LAND	11/09/2021	175.00

Procurement Card Transaction Detail

Item 11A

GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
953201 - 5396	RESIDENCE INN	LODGING BAUR 10/6-7/21	LAMAY	11/09/2021	96.05
953201 - 5396	RESIDENCE INN	LODGING RICKERT 10/6-8/21	LAMAY	11/09/2021	302.84
960001 - 5446	GILLROYS HARDWAR	CHAINSAW CHAIN	TAYLOR	11/09/2021	22.99
960001 - 5446	MARSHALL E CAMPB	BOLLARD BULB	HOULE	11/09/2021	35.69
960001 - 5446	PORT HURON TIRE	1 TRACTOR TIRE	IGNASH J	11/09/2021	92.00
960001 - 5446	MARSHALL E CAMPB	PARKING LOT LIGHTS	HOULE	11/09/2021	138.34
960001 - 5446	NICHOLS	MAINT SUPPLIES	RUTLEDGE	11/09/2021	150.30
960004 - 5446	FASTENAL COMPANY	CR SALES TAX CHGD	ZIMMER	11/09/2021	-20.81
960004 - 5446	NAPA AUTO PARTS	TAIL LIGHTS 2008 GMC	ZIMMER	11/09/2021	2.58
960004 - 5446	TRACTOR SUPPLY C	NYLON LOCK NUTS	SWEENEY	11/09/2021	9.94
960004 - 5446	FASTENAL COMPANY	BOLTS	ZIMMER	11/09/2021	10.31
960004 - 5446	MARSHALL E CAMPB	COPPER WIRE	HOULE	11/09/2021	16.35
960004 - 5446	FASTENAL COMPANY	TAP SETS	ZIMMER	11/09/2021	19.63
960004 - 5446	MARSHALL E CAMPB	FLASHLIGHT W CLIP	ZIMMER	11/09/2021	20.12
960004 - 5446	FASTENAL COMPANY	RECEIPT W SALES TAX CHGD	ZIMMER	11/09/2021	20.81
960004 - 5446	FERGUSON ENT, IN	GASKET RINGS	SWEENEY	11/09/2021	21.99
960004 - 5446	MENARDS PORT HUR	HAND CLEANER,NUT DRIVER SET,CL	SWEENEY	11/09/2021	40.85
960004 - 5446	MARSHALL E CAMPB	COPPER CONDUCTORS,WASHERS	HOULE	11/09/2021	54.50
960004 - 5446	MARSHALL E CAMPB	CEILING LIGHT	HOULE	11/09/2021	64.65
960004 - 5446	MENARDS PORT HUR	CART SWIVEL CASTERS	ZIMMER	11/09/2021	121.48
960004 - 5446	MENARDS PORT HUR	TAP ADAPTERS,EXT CORD,WKSP STR	HOULE	11/09/2021	137.80
960004 - 5446	MARSHALL E CAMPB	FLUORESCENT LIGHTS	SWEENEY	11/09/2021	155.40
960004 - 5446	SUPPLYHOUSE.COM	6 DRINK FOUNTAIN ASSEMBLIES	MARSH	11/09/2021	804.96
960004 - 5446	GRAINGER	ACORN VLV,NOZZLES,STOPS,ELBOWS	MARSH	11/09/2021	1,811.65
960004 - 5446	NICHOLS	MAINT SUPPLIES	RUTLEDGE	11/09/2021	3,017.20
960004 - 5446	NICHOLS	MAINT SUPPLIES	RUTLEDGE	11/09/2021	3,374.51
960004 - 5446	NICHOLS	MAINT SUPPLIES	RUTLEDGE	11/09/2021	3,505.94
960004 - 8795	SQ FIFE-PEARCE	SERVICE CALL 09/14/21	MARSH	11/09/2021	375.00
960004 - 9480	SQ FIFE-PEARCE	CUTLER VFD KEYPAD	MARSH	11/09/2021	525.00
960004 - 9480	SUPPLYHOUSE.COM	2 RETURN ACTUATORS	MARSH	11/09/2021	603.98
				Grand	**121,300.90**

Accounts Payable Transaction Register

Exhibit 11A

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
101000	**General Fund**				
101000 -2283	CITY OF PORT HURON MICHIGAN	07/01-09/30/21 OWI GRANT	00285504	10/21/2021	1,626.92
		Total **Due to Other Unit of Governmnt**		**2283**	**1,626.92**
			Org Key Total	**101000**	**1,626.92**
101103	**Other Legislative Activities**				
101103 -6683	FLETCHER FEALKO SHOUDY AND FRA	AUG 21 CORP COUNSEL	00285358	10/14/2021	2,785.00
101103 -6683	FLETCHER FEALKO SHOUDY AND FRA	AUG 21 CORP COUNSEL	00285359	10/14/2021	120.00
101103 -6683	FLETCHER FEALKO SHOUDY AND FRA	AUG 21 FORECLOSURE	00285726	10/28/2021	1,760.00
		Total **Legal Services**		**6683**	**4,665.00**
			Org Key Total	**101103**	**4,665.00**
101131	**31st Circuit Court**				
101131 -6780	MARSHALL, HUGH R	D20001904FH LAPP	00285214	10/07/2021	750.00
101131 -6780	OKASINSKI LAW PLC	20000282FH EDWARDS	00285397	10/14/2021	859.70
		Total **Court Appointed Attrny-Appeals**		**6780**	**1,609.70**
101131 -6832	SANDERSON, AMY KATHLEEN	C. BATES	00285246	10/07/2021	42.30
101131 -6832	SCHWEIKART, KATHIE	N. CARNAHAN	00285250	10/07/2021	35.25
101131 -6832	SCHWEIKART, KATHIE	J. AGUIRRE	00285419	10/14/2021	29.15
101131 -6832	SCHWEIKART, KATHIE	C. SOLGOT	00285602	10/21/2021	143.35
101131 -6832	SCHWEIKART, KATHIE	C. HAYS	00285602	10/21/2021	32.90
101131 -6832	SCHWEIKART, KATHIE	B. SANTANA	00285602	10/21/2021	49.35
101131 -6832	SCHWEIKART, KATHIE	M. KIMBROUGH	00285602	10/21/2021	56.40
101131 -6832	SCHWEIKART, KATHIE	M. OLSON	00285787	10/28/2021	298.45
101131 -6832	SCHWEIKART, KATHIE	C. SOLGOT	00285683	10/28/2021	56.40
101131 -6832	TORRES, KIMBERLY	TRANSCRIPTS	00285631	10/21/2021	289.05
		Total **Contracted Stenographers**		**6832**	**1,032.60**
101131 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/02-10/01/21	00285304	10/14/2021	23.33
101131 -7541	SBC TELECOM INC	CHARGES 09/19/21	00285247	10/07/2021	8.99
101131 -7541	SBC TELECOM INC	CHARGES 10/19/21	00285785	10/28/2021	8.21
		Total **Telephone**		**7541**	**40.53**
101131 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21	00285147	10/07/2021	72.02
		Total **Cellular Phone**		**7591**	**72.02**
101131 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT	00285655	10/21/2021	3.98
		Total **Postage/Freight**		**7723**	**3.98**
101131 -8548	WEST GROUP	SEP 21 WESTLAW PROFLEX SRVCS	00285667	10/21/2021	265.78
		Total **Regulatory Updates/Reference**		**8548**	**265.78**
			Org Key Total	**101131**	**3,024.61**
101136	**72nd District Court**				
101136 -5404	NATIONAL ASSN FOR COURT MANAGE	DUES 11/01/21-10/31/22 GILLIES	00285228	10/07/2021	135.00
		Total **Employee Dues & Subscriptions**		**5404**	**135.00**
101136 -5446	CEDAR HILL GRAPHICS LLC	ADA SIGNAGE	00285701	10/28/2021	245.00
101136 -5446	FOURCEEZ DIRECT INC	BARCODER SUPPLIES PH	00285729	10/28/2021	187.28
101136 -5446	FOURCEEZ DIRECT INC	BARCODER SUPPLIES MC	00285729	10/28/2021	187.28
101136 -5446	SPEEDY PRINT INC	STAMPS	00285400	10/14/2021	882.48
101136 -5446	SPEEDY PRINT INC	STAMPS	00285400	10/14/2021	525.54
		Total **Supplies**		**5446**	**2,027.58**
101136 -6782	CROUCHMAN, WILLIAM A	VIS JUDGE 09/27/21	00285173	10/07/2021	442.56
101136 -6782	ETHRIDGE, RUSSELL F	VIS JUDGE 10/22/21	00285724	10/28/2021	566.36
101136 -6782	KELLY, DANIEL J	VIS JUDGE 09/29/21	00285205	10/07/2021	434.72
		Total **Visiting Judge Services**		**6782**	**1,443.64**
101136 -6815	CERTIFIED LANGUAGES INTERNATIO	SEP 21 ARRAIGNMENT INTRPRTR	00285333	10/14/2021	26.10

Accounts Payable Transaction Register

Exhibit 11A

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101136 -6815	WORLDWIDE INTERPRETERS	INTRPRTR 09/21/21		00285456	10/14/2021	238.24
101136 -6815	WORLDWIDE INTERPRETERS	INTRPRTR 10/14/21		00285809	10/28/2021	573.50
		Total	**Contracted Interpreters**		**6815**	**837.84**
101136 -7013	PRO TECH SECURITY SYSTEMS	MCDC SEC/FIRE ALARM MONITORING		00285407	10/14/2021	552.00
		Total	**Maintenance Contracts**		**7013**	**552.00**
101136 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 01/29-02/28/21		00285224	10/07/2021	186.04
101136 -7541	MICHIGAN BELL TELEPHONE CO	CR BAL CONTRACT ADJ		00285224	10/07/2021	-1,274.52
101136 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/01-03/28/21		00285224	10/07/2021	156.56
101136 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/29-04/28/21		00285224	10/07/2021	157.30
101136 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 04/29-05/28/21		00285224	10/07/2021	157.45
101136 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 05/29-06/28/21		00285224	10/07/2021	159.99
101136 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 06/29-07/28/21		00285224	10/07/2021	156.63
101136 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 07/29-08/28/21		00285224	10/07/2021	253.70
101136 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 08/29-09/28/21		00285224	10/07/2021	209.27
101136 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 08/29-09/28/21		00285222	10/07/2021	929.61
101136 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/08-10/07/21		00285577	10/21/2021	68.08
101136 -7541	SBC TELECOM INC	CHARGES 09/19/21		00285247	10/07/2021	1.34
101136 -7541	SBC TELECOM INC	CHARGES 10/19/21		00285785	10/28/2021	3.19
		Total	**Telephone**		**7541**	**1,164.64**
101136 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	180.05
		Total	**Cellular Phone**		**7591**	**180.05**
101136 -7700	STATE OF MICHIGAN	2021 GARNISHMENT FEE		00285438	10/14/2021	465.00
101136 -7700	STATE OF MICHIGAN	2021 GARNISHMENT FEE		00285439	10/14/2021	1,380.00
		Total	**Licenses, Permits, & Fees**		**7700**	**1,845.00**
101136 -8300	METROPOLITAN FORMS AND SYSTEMS	MISD ROA		00285392	10/14/2021	208.09
101136 -8300	METROPOLITAN FORMS AND SYSTEMS	FORMS		00285754	10/28/2021	510.04
		Total	**Printing and Publishing**		**8300**	**718.13**
101136 -8548	LEXISNEXIS RISK DATA MANAGEMEN	SEP 21 DATA SEARCH SUBSCR		00285380	10/14/2021	120.00
101136 -8548	WEST GROUP	SEP 21 WESTLAW PROFLEX SRVCS		00285667	10/21/2021	408.89
101136 -8548	WEST GROUP	SEP 21 CLEAR INVESTIGATOR SRVC		00285668	10/21/2021	134.64
		Total	**Regulatory Updates/Reference**		**8548**	**663.53**
101136 -8647	DTE ENERGY	CHARGES 09/22-10/20/21		00285718	10/28/2021	873.92
101136 -8647	DTE ENERGY	RELIABILITY CREDIT		00285718	10/28/2021	-25.00
		Total	**Electric Utility**		**8647**	**848.92**
101136 -8663	SEMCO ENERGY	CHARGES 08/26-09/27/21		00285308	10/14/2021	52.94
		Total	**Gas Utility**		**8663**	**52.94**
101136 -8680	CITY OF MARINE CITY MICHIGAN	CHARGES 07/08-10/14/21		00285702	10/28/2021	428.68
		Total	**Water/Sewer Utility**		**8680**	**428.68**
101136 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 WASTE RMVL HAUL MCDC		00285804	10/28/2021	32.92
101136 -8795	XTREME SHREDS LLC	SHREDDING 09/07 & 09/21/21		00285457	10/14/2021	14.00
101136 -8795	XTREME SHREDS LLC	SHREDDING 09/21/21 MCDC		00285457	10/14/2021	40.00
		Total	**Repairs and Maintenance**		**8795**	**86.92**
			Org Key Total		**101136**	**10,984.87**
101138	**Courthouse Security**					
101138 -8795	DYCK SECURITY SERVICES INC	RPLC PANIC BUTTON MCDC		00285346	10/14/2021	141.25
		Total	**Repairs and Maintenance**		**8795**	**141.25**
101138 -9092	CITY OF PORT HURON MICHIGAN	3RD QTR ORD CASES		00285507	10/21/2021	332.15
		Total	**Local Unit Fee**		**9092**	**332.15**
			Org Key Total		**101138**	**473.40**
101141	**Friend of the Court**					

Accounts Payable Transaction Register

Exhibit 11A

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
101141 -5404	ST CLAIR COUNTY BAR ASSN	2021/22 DUES TOPOLEWSKI	00285425	10/14/2021	125.00
101141 -5404	ST CLAIR COUNTY BAR ASSN	2021/22 DUES VANDERHEUVEL	00285425	10/14/2021	125.00
101141 -5404	ST CLAIR COUNTY BAR ASSN	2021/22 DUES MONZO	00285425	10/14/2021	125.00
101141 -5404	ST CLAIR COUNTY BAR ASSN	2021/22 DUES KASKI	00285425	10/14/2021	125.00
101141 -5404	ST CLAIR COUNTY BAR ASSN	2021/22 DUES EAGEN	00285425	10/14/2021	125.00
101141 -5404	STATE BAR OF MICHIGAN	2021/22 DUES TOPOLEWSKI	00285794	10/28/2021	375.00
101141 -5404	STATE BAR OF MICHIGAN	2021/22 DUES VANDERHEUVEL	00285794	10/28/2021	315.00
101141 -5404	STATE BAR OF MICHIGAN	2021/22 DUES KASKI	00285794	10/28/2021	375.00
101141 -5404	STATE BAR OF MICHIGAN	2021/22 DUES REYNOLDS	00285794	10/28/2021	315.00
101141 -5404	STATE BAR OF MICHIGAN	2021/22 DUES MONZO	00285794	10/28/2021	315.00
		Total Employee Dues & Subscriptions		**5404**	**2,320.00**
101141 -5446	CEDAR HILL GRAPHICS LLC	NAME PLATE REYNOLDS	00285674	10/28/2021	20.00
101141 -5446	CEDAR HILL GRAPHICS LLC	NAME PLATE B. MONZO	00285674	10/28/2021	20.00
101141 -5446	CEDAR HILL GRAPHICS LLC	NAME PLATE L. MONZO	00285674	10/28/2021	20.00
		Total Supplies		**5446**	**60.00**
101141 -6815	BROMBERG AND ASSOCIATES LLC	09/08/21 TELEPHONE INTRPRTR	00285673	10/28/2021	2.60
		Total Contracted Interpreters		**6815**	**2.60**
101141 -6848	COUNTY OF OTTAWA OHIO	PROC SRVC C. DANNER	00285677	10/28/2021	87.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC BLATT	00285278	10/07/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC FALK	00285278	10/07/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC DULINSKI	00285278	10/07/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC WOODS	00285278	10/07/2021	15.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC WOODS	00285278	10/07/2021	15.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC WOODS	00285278	10/07/2021	15.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC MORAN	00285278	10/07/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC LYNCH	00285278	10/07/2021	26.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC BISKNER	00285278	10/07/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC HOFER	00285278	10/07/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC GOBEN	00285278	10/07/2021	30.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC UNDERHILL	00285449	10/14/2021	53.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC PALM	00285449	10/14/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC WILLIAMS	00285449	10/14/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC MAHAN	00285449	10/14/2021	53.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC PERRITT	00285449	10/14/2021	30.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC HEISE	00285449	10/14/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC THOMAS	00285686	10/28/2021	40.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC MOORE	00285449	10/14/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC SPARKS	00285449	10/14/2021	40.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC CARRIER	00285449	10/14/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC TUCKER	00285449	10/14/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC MCGEE	00285449	10/14/2021	53.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC LAWRENCE	00285449	10/14/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC HOOVER	00285449	10/14/2021	75.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC BRENNER	00285449	10/14/2021	41.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC BROWN	00285686	10/28/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC BROWN	00285686	10/28/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC UBINAS	00285686	10/28/2021	40.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC ROBERTS	00285686	10/28/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC KRUEGER	00285686	10/28/2021	47.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC BURKS	00285686	10/28/2021	53.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC BASNEY	00285686	10/28/2021	25.00

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
		Total	**Contracted Investigators**	**6848**	**1,138.00**
101141 -8795	XTREME SHREDS LLC	SHREDDING 09/07 & 09/21/21	00285457	10/14/2021	56.00
		Total	**Repairs and Maintenance**	**8795**	**56.00**
			Org Key Total	**101141**	**3,576.60**
101148	**Probate Court**				
101148 -5404	STATE BAR OF MICHIGAN	2021/22 DUES TOMLINSON	00285614	10/21/2021	490.00
		Total	**Employee Dues & Subscriptions**	**5404**	**490.00**
101148 -6799	EASTER LAW PLLC	R. COON	00285347	10/14/2021	120.00
101148 -6799	EASTER LAW PLLC	W. BOLA	00285347	10/14/2021	75.00
101148 -6799	EASTER LAW PLLC	C. KUSHNER	00285347	10/14/2021	195.00
101148 -6799	EASTER LAW PLLC	D. BLAIN	00285347	10/14/2021	435.00
101148 -6799	EASTER LAW PLLC	R. HOBLET	00285347	10/14/2021	345.00
101148 -6799	EASTER LAW PLLC	D. JOHNSICK	00285347	10/14/2021	60.00
101148 -6799	EASTER LAW PLLC	D. URBANEK	00285347	10/14/2021	330.00
101148 -6799	EASTER LAW PLLC	C. SATTERLEE	00285347	10/14/2021	450.00
101148 -6799	EASTER LAW PLLC	G. MOERS	00285347	10/14/2021	120.00
101148 -6799	EASTER LAW PLLC	O. JOHNSON	00285347	10/14/2021	105.00
101148 -6799	EASTER LAW PLLC	M. REGAN	00285347	10/14/2021	150.00
101148 -6799	EASTER LAW PLLC	S. MOSES	00285347	10/14/2021	270.00
101148 -6799	KERN LAW PLLC	D. TRIPLETT	00285206	10/07/2021	90.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	B. ABBOTT	00285209	10/07/2021	390.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	C. SMITH	00285209	10/07/2021	45.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	A. STANLEY	00285209	10/07/2021	210.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	A. FETTERLY	00285209	10/07/2021	105.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	R. PUNG	00285209	10/07/2021	150.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	B. ORR	00285209	10/07/2021	150.00
		Total	**Court Appointed Attrny-Other**	**6799**	**3,795.00**
101148 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21	00285147	10/07/2021	36.01
101148 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	80.44
		Total	**Cellular Phone**	**7591**	**116.45**
101148 -8300	FEDERATED PUBLICATIONS	JUL 21 PUBLICATIONS	00285356	10/14/2021	160.50
101148 -8300	FEDERATED PUBLICATIONS	SEP 21 PUBLICATIONS	00285356	10/14/2021	53.50
101148 -8300	FEDERATED PUBLICATIONS	CR FROM APR 21	00285356	10/14/2021	-53.50
		Total	**Printing and Publishing**	**8300**	**160.50**
			Org Key Total	**101148**	**4,561.95**
101149	**Family Division - Circuit Ct**				
101149 -5404	ST CLAIR COUNTY BAR ASSN	DUES S. LORD	00285257	10/07/2021	125.00
101149 -5404	ST CLAIR COUNTY BAR ASSN	2021/22 DUES TOMLINSON	00285610	10/21/2021	125.00
101149 -5404	STATE BAR OF MICHIGAN	DUES S. LORD	00285259	10/07/2021	355.00
		Total	**Employee Dues & Subscriptions**	**5404**	**605.00**
101149 -6749	HOUSE ARREST SERVICES INC	SEP 21 GPS MNTR	00285554	10/21/2021	210.00
		Total	**Professional Services**	**6749**	**210.00**
101149 -6799	CARSON PC, ROBERT W	NOV 21 CT APPT ATTY PMT	00285700	10/28/2021	2,453.10
101149 -6799	EASTER LAW PLLC	NOV 21 CT APPT ATTY PMT	00285721	10/28/2021	2,453.10
101149 -6799	KELLY, MARY R	NOV 21 GAL CONTRACT PMT	00285746	10/28/2021	8,467.36
101149 -6799	LAW OFFICE OF AMBEREEN RASUL A	NOV 21 LEGAL SERVICES PMT	00285749	10/28/2021	2,453.10
101149 -6799	MITCHELL JR, FRANK	NOV 21 CT APPT ATTY PMT	00285767	10/28/2021	2,453.10
101149 -6799	PARRISH, SHARON	NOV 21 CT APPT ATTY PMT	00285773	10/28/2021	2,453.10
		Total	**Court Appointed Attrny-Other**	**6799**	**20,732.86**
101149 -6832	RUEMENAPP, CHRISTINE	G. WENDT	00285782	10/28/2021	458.25

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**Contracted Stenographers**		**6832**	**458.25**
101149 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	144.04
101149 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	28.97
101149 -7591	AMERICAN MESSAGING SERVICES LL	CHARGES 10/01/21		00285148	10/07/2021	8.50
		Total	**Cellular Phone**		**7591**	**181.51**
101149 -8300	ADVANCE LOCAL HOLDINGS CORP	SEP 21 PUBLICATIONS		00285313	10/14/2021	56.42
101149 -8300	CW ENTERPRISES INC	REGULAR ENVELOPES		00285522	10/21/2021	411.42
101149 -8300	FEDERATED PUBLICATIONS	SEP 21 PUBLICATIONS		00285355	10/14/2021	481.50
		Total	**Printing and Publishing**		**8300**	**949.34**
101149 -8531	ROBERT F KENNEDY CHILDRENS ACT	VIDEO CONF CALLS/TRAINING		00285595	10/21/2021	250.00
		Total	**Training**		**8531**	**250.00**
101149 -8548	WEST GROUP	SEP 21 WESTLAW PROFLEX SRVCS		00285667	10/21/2021	552.00
		Total	**Regulatory Updates/Reference**		**8548**	**552.00**
101149 -8795	XTREME SHREDS LLC	SHREDDING 09/21/21		00285457	10/14/2021	7.00
		Total	**Repairs and Maintenance**		**8795**	**7.00**
				Org Key Total	**101149**	**23,945.96**
101151	**Probation**					
101151 -8795	XTREME SHREDS LLC	SHREDDING 09/07 & 09/21/21		00285457	10/14/2021	14.00
		Total	**Repairs and Maintenance**		**8795**	**14.00**
				Org Key Total	**101151**	**14.00**
101153	**District Court - Probation**					
101153 -5446	SPEEDY PRINT INC	STAMPS		00285588	10/21/2021	89.26
		Total	**Supplies**		**5446**	**89.26**
101153 -8680	CITY OF PORT HURON MICHIGAN	CHARGES 09/01-10/01/21		00285285	10/14/2021	17.69
		Total	**Water/Sewer Utility**		**8680**	**17.69**
101153 -8795	XTREME SHREDS LLC	SHREDDING 09/21/21		00285457	10/14/2021	7.00
		Total	**Repairs and Maintenance**		**8795**	**7.00**
				Org Key Total	**101153**	**113.95**
101172	**Administrator/Controller**					
101172 -6749	UHY LLP	FINAL BILLING AUDIT SRVCS		00285654	10/21/2021	10,500.00
		Total	**Professional Services**		**6749**	**10,500.00**
				Org Key Total	**101172**	**10,500.00**
101191	**Elections**					
101191 -8300	FEDERATED PUBLICATIONS	SEP 21 ADVERTISING		00285354	10/14/2021	1,948.50
101191 -8300	YALE EXPOSITOR LLC, THE	SEP 22 & 29 NOTICES		00285458	10/14/2021	394.00
		Total	**Printing and Publishing**		**8300**	**2,342.50**
				Org Key Total	**101191**	**2,342.50**
101215	**Clerk**					
101215 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00285655	10/21/2021	4.22
		Total	**Postage/Freight**		**7723**	**4.22**
				Org Key Total	**101215**	**4.22**
101225	**Equalization**					
101225 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	138.89
		Total	**Cellular Phone**		**7591**	**138.89**
				Org Key Total	**101225**	**138.89**
101226	**Human Resources**					
101226 -5410	PORT HURON HOSPITAL	SEP 21 PRE EMPL SRVCS		00285390	10/14/2021	210.00
		Total	**Employee Health and Welfare**		**5410**	**210.00**
101226 -5446	DELUXE SMALL BUSINESS SALES IN	2500 LASER PREPRINTED W2 FORMS		00285714	10/28/2021	290.00

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101226 -5446	DELUXE SMALL BUSINESS SALES IN	2000 1099R 4UP FORMS		00285714	10/28/2021	163.00
101226 -5446	DELUXE SMALL BUSINESS SALES IN	1500 W2 WINDOW ENVELOPES		00285714	10/28/2021	213.00
101226 -5446	DELUXE SMALL BUSINESS SALES IN	1500 1099R 4UP ENVELOPES		00285714	10/28/2021	213.00
101226 -5446	DELUXE SMALL BUSINESS SALES IN	FREIGHT		00285714	10/28/2021	130.56
		Total	**Supplies**		**5446**	**1,009.56**
101226 -6683	FLETCHER FEALKO SHOUDY AND FRA	AUG 21 LABOR		00285539	10/21/2021	960.00
		Total	**Legal Services**		**6683**	**960.00**
			Org Key Total		**101226**	**2,179.56**
101229	**Prosecuting Attorney**					
101229 -5446	COMPUTER SUPPLIES LP	110 VOLT FUSING KIT		00285172	10/07/2021	249.50
101229 -5446	DELL MARKETING LP	DELL LATITUDE KEYBOARD		00285713	10/28/2021	172.25
		Total	**Supplies**		**5446**	**421.75**
101229 -6832	SANDERSON, AMY KATHLEEN	B. JOHNSON		00285418	10/14/2021	13.80
101229 -6832	SANDERSON, AMY KATHLEEN	R. HALL		00285418	10/14/2021	149.65
101229 -6832	SANDERSON, AMY KATHLEEN	W. SAMSON		00285418	10/14/2021	18.45
101229 -6832	SANDERSON, AMY KATHLEEN	A. BISHOP		00285418	10/14/2021	118.90
101229 -6832	SANDERSON, AMY KATHLEEN	M. SHILLING		00285418	10/14/2021	54.05
101229 -6832	SANDERSON, AMY KATHLEEN	G. PATTERSON		00285418	10/14/2021	155.10
101229 -6832	SANDERSON, AMY KATHLEEN	C. SWOFFER		00285418	10/14/2021	65.60
101229 -6832	TERHUNE, ABBY LYNN	T. POWERS		00285798	10/28/2021	8.70
101229 -6832	TERHUNE, ABBY LYNN	J. WOODRUFF		00285798	10/28/2021	31.80
101229 -6832	TERHUNE, ABBY LYNN	W. ZAWIERUCHA		00285798	10/28/2021	6.60
101229 -6832	TERHUNE, ABBY LYNN	J. SKAMIERA		00285798	10/28/2021	45.10
		Total	**Contracted Stenographers**		**6832**	**667.75**
101229 -6881	ANDREWS, KRISTOPHER	WITNESS PAY 1/2 DAY		00285477	10/21/2021	6.00
101229 -6881	ANDREWS, KRISTOPHER	MILEAGE		00285477	10/21/2021	43.40
101229 -6881	AQUILINA, JAKOB	WITNESS PAY 1/2 DAY		00285689	10/28/2021	6.00
101229 -6881	AQUILINA, JAKOB	MILEAGE		00285689	10/28/2021	4.00
101229 -6881	ARNOLD, STEVEN	WITNESS PAY 1/2 DAY		00285482	10/21/2021	6.00
101229 -6881	ARNOLD, STEVEN	MILEAGE		00285482	10/21/2021	7.00
101229 -6881	BOWEN, FRANCES	WITNESS PAY 1/2 DAY		00285490	10/21/2021	6.00
101229 -6881	BOWEN, FRANCES	MILEAGE		00285490	10/21/2021	0.40
101229 -6881	CHILDS, MACKENZIE KAY	WITNESS PAY 1/2 DAY		00285496	10/21/2021	6.00
101229 -6881	CHILDS, MACKENZIE KAY	MILEAGE		00285496	10/21/2021	0.40
101229 -6881	DUPREE, TAMARA	WITNESS PAY 1/2 DAY		00285528	10/21/2021	6.00
101229 -6881	DUPREE, TAMARA	MILEAGE		00285528	10/21/2021	0.50
101229 -6881	FOATE-LOCKARD, ALYSSA	WITNESS PAY ONE AND 1/2 DAYS		00285542	10/21/2021	18.00
101229 -6881	FOATE-LOCKARD, ALYSSA	MILEAGE		00285542	10/21/2021	52.40
101229 -6881	FOSTER, DURAND	WITNESS PAY ONE DAY		00285544	10/21/2021	12.00
101229 -6881	FOSTER, DURAND	MILEAGE		00285544	10/21/2021	0.80
101229 -6881	FURBY, JEAN	WITNESS PAY ONE DAY		00285547	10/21/2021	12.00
101229 -6881	FURBY, JEAN	MILEAGE		00285547	10/21/2021	18.40
101229 -6881	GOLM, WILLIAM	WITNESS PAY 1/2 DAY		00285550	10/21/2021	6.00
101229 -6881	GOLM, WILLIAM	MILEAGE		00285550	10/21/2021	1.20
101229 -6881	HICKS, SEDRICK	WITNESS PAY 1/2 DAY		00285553	10/21/2021	6.00
101229 -6881	HICKS, SEDRICK	MILEAGE		00285553	10/21/2021	0.50
101229 -6881	JOHNSON, JAEDON	WITNESS PAY 1/2 DAY		00285557	10/21/2021	6.00
101229 -6881	JOHNSON, JAEDON	MILEAGE		00285557	10/21/2021	7.20
101229 -6881	LAGROIS, DEAN MARCEL	WITNESS PAY 1/2 DAY		00285559	10/21/2021	6.00
101229 -6881	LAGROIS, DEAN MARCEL	MILEAGE		00285559	10/21/2021	2.40
101229 -6881	MARLIN, ERICA	WITNESS PAY 1/2 DAY		00285566	10/21/2021	6.00

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
101229 -6881	MARLIN, ERICA	MILEAGE	00285566	10/21/2021	1.40
101229 -6881	MAY, KRISTIN	WITNESS PAY 1/2 DAY	00285570	10/21/2021	6.00
101229 -6881	MAY, KRISTIN	MILEAGE	00285570	10/21/2021	1.20
101229 -6881	MILLER, KELLIE	WITNESS PAY 1/2 DAY	00285581	10/21/2021	6.00
101229 -6881	MILLER, KELLIE	MILEAGE	00285581	10/21/2021	1.80
101229 -6881	MOFFETT, MORGAN	WITNESS PAY 1/2 DAY	00285583	10/21/2021	6.00
101229 -6881	MOFFETT, MORGAN	MILEAGE	00285583	10/21/2021	0.20
101229 -6881	POST, DANIELLE MARIE	WITNESS PAY 1/2 DAY	00285592	10/21/2021	6.00
101229 -6881	POST, DANIELLE MARIE	MILEAGE	00285592	10/21/2021	0.80
101229 -6881	ROBINSON, KYJUAN	WITNESS PAY ONE DAY	00285596	10/21/2021	12.00
101229 -6881	ROBINSON, KYJUAN	WITNESS PAY 1/2 DAY	00285596	10/21/2021	6.00
101229 -6881	ROBINSON, SAYON	WITNESS PAY ONE DAY	00285597	10/21/2021	12.00
101229 -6881	ROBINSON, SAYON	MILEAGE	00285597	10/21/2021	16.00
101229 -6881	ROBINSON, SAYON	WITNESS PAY 1/2 DAY	00285597	10/21/2021	6.00
101229 -6881	ROBINSON, SAYON	MILEAGE	00285597	10/21/2021	16.00
101229 -6881	RUSSELL-ROBINSON, EURA	WITNESS PAY 1/2 DAY	00285598	10/21/2021	6.00
101229 -6881	RUSSELL-ROBINSON, EURA	MILEAGE	00285598	10/21/2021	0.40
101229 -6881	RUSSELL-ROBINSON, EURA	WITNESS PAY ONE DAY	00285598	10/21/2021	12.00
101229 -6881	RUSSELL-ROBINSON, EURA	MILEAGE	00285598	10/21/2021	0.40
101229 -6881	SHERIDAN, KIMBERLY	WITNESS PAY 1/2 DAY	00285607	10/21/2021	6.00
101229 -6881	SHERIDAN, KIMBERLY	MILEAGE	00285607	10/21/2021	10.00
101229 -6881	SPERRY, KATELYNN	WITNESS PAY ONE DAY	00285609	10/21/2021	12.00
101229 -6881	SPERRY, KATELYNN	MILEAGE	00285609	10/21/2021	17.20
101229 -6881	STUART, HOLLY	WITNESS PAY 1/2 DAY	00285620	10/21/2021	6.00
101229 -6881	STUART, HOLLY	MILEAGE	00285620	10/21/2021	0.40
101229 -6881	THICK, RUTH ISABEL	WITNESS PAY 1/2 DAY	00285627	10/21/2021	6.00
101229 -6881	THICK, RUTH ISABEL	MILEAGE	00285627	10/21/2021	0.50
101229 -6881	WERNER, ANDREA	WITNESS PAY 1/2 DAY	00285665	10/21/2021	6.00
101229 -6881	ZANG, BRITTANY MARIE	WITNESS PAY 1/2 DAY	00285671	10/21/2021	6.00
101229 -6881	ZANG, BRITTANY MARIE	MILEAGE	00285671	10/21/2021	0.50
101229 -6881	ZANG, BRITTANY MARIE	WITNESS PAY ONE DAY	00285671	10/21/2021	12.00
101229 -6881	ZANG, BRITTANY MARIE	MILEAGE	00285671	10/21/2021	0.50
		Total **Witness Pay**		**6881**	**445.90**
101229 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21	00285147	10/07/2021	144.08
101229 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	107.16
101229 -7591	AT AND T MOBILITY II LLC	CHARGES 10/06/21	00285485	10/21/2021	47.54
101229 -7591	AT AND T MOBILITY II LLC	CHARGES 10/17/21	00285690	10/28/2021	53.92
		Total **Cellular Phone**		**7591**	**352.70**
101229 -8548	WEST GROUP	SEP 21 WESTLAW PROFLEX SRVCS	00285667	10/21/2021	817.77
101229 -8548	WEST GROUP	SEP 21 EXTRA USAGE CHGS	00285667	10/21/2021	180.00
101229 -8548	WEST GROUP	SEP 21 CLEAR INVESTIGATOR SRVC	00285453	10/14/2021	169.79
		Total **Regulatory Updates/Reference**		**8548**	**1,167.56**
101229 -8795	XTREME SHREDS LLC	SHREDDING 09/21/21	00285457	10/14/2021	7.00
		Total **Repairs and Maintenance**		**8795**	**7.00**
101229 -9480	DELL MARKETING LP	DELL LATITUDE 7320 LAPTOP	00285713	10/28/2021	1,767.77
		Total **Uncapitalized Assets < $5,000**		**9480**	**1,767.77**
		Org Key Total		**101229**	**4,830.43**
101231	**Victims Rights**				
101231 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	39.40
		Total **Cellular Phone**		**7591**	**39.40**

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
			Org Key Total		**101231**	**39.40**
101233	**Purchasing**					
101233 -7541	SBC TELECOM INC	CHARGES 09/19/21		00285247	10/07/2021	9.82
101233 -7541	SBC TELECOM INC	CHARGES 09/19/21		00285247	10/07/2021	3.22
101233 -7541	SBC TELECOM INC	CHARGES 10/19/21		00285785	10/28/2021	9.96
101233 -7541	SBC TELECOM INC	CHARGES 10/19/21		00285785	10/28/2021	3.16
		Total	**Telephone**		**7541**	**26.16**
			Org Key Total		**101233**	**26.16**
101259	**Information Technology**					
101259 -5446	INACOMP TECHNICAL SERVICES GRO	2 CISCO UCS EXPANDER CARDS		00285743	10/28/2021	338.00
101259 -5446	INACOMP TECHNICAL SERVICES GRO	4 UCS 32GB SD CARDS		00285743	10/28/2021	184.00
		Total	**Supplies**		**5446**	**522.00**
101259 -7013	ESRI	ARCGIS DESKTOP ADV PRIM MNT		00285535	10/21/2021	3,000.00
101259 -7013	ESRI	ARCGIS DESKTOP ADV SECOND MNT		00285535	10/21/2021	6,000.00
101259 -7013	ESRI	ARCGIS DESKTOP BASIC PRIM MNT		00285535	10/21/2021	700.00
101259 -7013	ESRI	ARCGISDESKTOP BASIC SECOND MNT		00285535	10/21/2021	1,500.00
101259 -7013	ESRI	ARCGIS SPATIAL ANALYST PRIM MN		00285535	10/21/2021	500.00
101259 -7013	ESRI	ARCGIS 3D ANALYST PRIM MNT		00285535	10/21/2021	500.00
101259 -7013	ESRI	ARCGIS COMM ANALYST WEBAPP LIC		00285535	10/21/2021	500.00
101259 -7013	ESRI	ARCGIS DEVELOPER ANNL SUBSCRIP		00285535	10/21/2021	1,759.00
101259 -7013	ESRI	ARCGIS SERVER ADV 4 CORES MNT		00285535	10/21/2021	10,000.00
101259 -7013	INACOMP TECHNICAL SERVICES GRO	SMARTNET MNT BLADE SERVERS		00285743	10/28/2021	196.00
101259 -7013	PROGRESS SOFTWARE CORP	IMAIL USER LIC SRVC RNWL		00285239	10/07/2021	99.00
101259 -7013	PROGRESS SOFTWARE CORP	EXCHANGE ACTIVESYNC SUBSCR		00285239	10/07/2021	34.93
101259 -7013	RAMUNDSEN SUPERIOR HOLDINGS LL	ONESOLUTION FINANCE ANNL MNT		00285593	10/21/2021	59,362.17
		Total	**Maintenance Contracts**		**7013**	**84,151.10**
101259 -7508	COMCAST CABLE COMMUNICATIONS I	CHARGES 10/02/21		00285288	10/14/2021	143.85
101259 -7508	COMCAST CABLE COMMUNICATIONS I	CHARGES 10/03/21		00285286	10/14/2021	318.35
		Total	**Internet Access**		**7508**	**462.20**
101259 -7541	AT AND T	CHARGES 10/06/21		00285484	10/21/2021	233.48
101259 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 10/01/21		00285300	10/14/2021	631.23
101259 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 10/01/21		00285301	10/14/2021	381.56
101259 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/02-10/01/21		00285305	10/14/2021	5,546.50
101259 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/14-10/13/21		00285759	10/28/2021	1,160.26
101259 -7541	SBC TELECOM INC	CHARGES 09/19/21		00285247	10/07/2021	1.13
101259 -7541	SBC TELECOM INC	CHARGES 09/19/21		00285247	10/07/2021	0.15
101259 -7541	SBC TELECOM INC	CHARGES 09/19/21		00285247	10/07/2021	0.65
101259 -7541	SBC TELECOM INC	CHARGES 10/19/21		00285785	10/28/2021	1.56
101259 -7541	SBC TELECOM INC	CHARGES 10/19/21		00285785	10/28/2021	0.02
101259 -7541	SBC TELECOM INC	CHARGES 10/19/21		00285785	10/28/2021	0.02
101259 -7541	SBC TELECOM INC	CHARGES 10/19/21		00285785	10/28/2021	0.82
		Total	**Telephone**		**7541**	**7,957.38**
101259 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	144.04
101259 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	288.97
101259 -7591	AMERICAN MESSAGING SERVICES LL	CHARGES 10/01/21		00285148	10/07/2021	16.97
101259 -7591	AT AND T MOBILITY II LLC	CHARGES 10/06/21		00285485	10/21/2021	49.76
		Total	**Cellular Phone**		**7591**	**499.74**
101259 -9480	INACOMP TECHNICAL SERVICES GRO	2 UCS BLADE SERVERS		00285743	10/28/2021	1,940.00
101259 -9480	INACOMP TECHNICAL SERVICES GRO	2 CISCO UCS MODULAR LOMS		00285743	10/28/2021	786.00
101259 -9480	INACOMP TECHNICAL SERVICES GRO	2 UCS BLADE CHASSIS PKG		00285743	10/28/2021	0.00

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
101259 -9480	INACOMP TECHNICAL SERVICES GRO	2 UCS SID WKL VDI	00285743	10/28/2021	0.00
101259 -9480	INACOMP TECHNICAL SERVICES GRO	4 UCSB FLEXSTORAGE PANELS	00285743	10/28/2021	0.00
101259 -9480	INACOMP TECHNICAL SERVICES GRO	2 UCSB HEAT SINK SOCKETS	00285743	10/28/2021	0.00
101259 -9480	INACOMP TECHNICAL SERVICES GRO	16 UCS DIMM BLANKS	00285743	10/28/2021	0.00
101259 -9480	INACOMP TECHNICAL SERVICES GRO	2 UCSB HEAT SINK SOCKETS	00285743	10/28/2021	0.00
101259 -9480	INACOMP TECHNICAL SERVICES GRO	2 MINI STORAGE CARRIERS	00285743	10/28/2021	0.00
101259 -9480	INACOMP TECHNICAL SERVICES GRO	32 UCS 128GB MEMORY CARDS	00285743	10/28/2021	83,680.00
101259 -9480	INACOMP TECHNICAL SERVICES GRO	4 INTEL XEON 3GHZ PROCESSORS	00285743	10/28/2021	11,800.00
		Total **Uncapitalized Assets < $5,000**		**9480**	**98,206.00**
			Org Key Total	**101259**	**191,798.42**
101265	**Buildings and Grounds**				
101265 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL	00285361	10/14/2021	245.97
		Total **Fuel**		**5545**	**245.97**
101265 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	309.34
101265 -7591	AMERICAN MESSAGING SERVICES LL	CHARGES 10/01/21	00285148	10/07/2021	16.97
		Total **Cellular Phone**		**7591**	**326.31**
101265 -8647	DTE ENERGY	CHARGES 08/24-09/22/21	00285187	10/07/2021	14,332.13
101265 -8647	DTE ENERGY	CHARGES 09/16-10/14/21	00285720	10/28/2021	4,124.77
		Total **Electric Utility**		**8647**	**18,456.90**
101265 -8663	SEMCO ENERGY	CHARGES 08/30-09/29/21	00285605	10/21/2021	454.42
101265 -8663	SEMCO ENERGY	CHARGES 08/30-09/29/21	00285605	10/21/2021	28.34
101265 -8663	SEMCO ENERGY	CHARGES 08/31-09/30/21	00285605	10/21/2021	1,481.97
		Total **Gas Utility**		**8663**	**1,964.73**
101265 -8680	CITY OF PORT HURON MICHIGAN	CHARGES 08/20-09/20/21	00285166	10/07/2021	1,999.20
101265 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 07/01-09/30/21	00285802	10/28/2021	1,860.50
101265 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 07/01-09/30/21	00285802	10/28/2021	68.10
101265 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 07/01-09/30/21	00285802	10/28/2021	619.75
		Total **Water/Sewer Utility**		**8680**	**4,547.55**
101265 -8795	DYCK SECURITY SERVICES INC	SRVC CALL MAIN LIBR RMV PRFX 9	00285529	10/21/2021	75.00
101265 -8795	METRO CONTROLS INC	RPLC FLOW SWITCH	00285572	10/21/2021	1,337.18
101265 -8795	TOLEDO ELEVATOR AND MACHINE CO	OCT 21 ELEVATOR MAINT	00285630	10/21/2021	569.80
101265 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 WASTE RMVL HAUL HEALTH	00285804	10/28/2021	88.78
101265 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 WASTE RMVL HAUL COURT	00285804	10/28/2021	236.74
		Total **Repairs and Maintenance**		**8795**	**2,307.50**
			Org Key Total	**101265**	**27,848.96**
101275	**Drain Commissioner**				
101275 -6749	FEDERATED PUBLICATIONS	SUBSCR TO 10/31/22	00285725	10/28/2021	830.89
		Total **Professional Services**		**6749**	**830.89**
101275 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 08/17-09/16/21	00285221	10/07/2021	67.41
101275 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/17-10/16/21	00285758	10/28/2021	66.59
		Total **Telephone**		**7541**	**134.00**
101275 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	33.96
		Total **Cellular Phone**		**7591**	**33.96**
101275 -8647	DTE ENERGY	CHARGES 09/04-10/06/21	00285526	10/21/2021	12.80
		Total **Electric Utility**		**8647**	**12.80**
			Org Key Total	**101275**	**1,011.65**
101289	**Motor Pool**				
101289 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL	00285361	10/14/2021	135.38
101289 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL	00285361	10/14/2021	2,720.90
		Total **Fuel**		**5545**	**2,856.28**

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
101289 -8795	BUFFS CAR WASH INC	SEP 21 CAR WASHES	00285329	10/14/2021	12.75
101289 -8795	QUALITY LUBE	OIL CHANGE '21 CHEV TRAVERSE	00285234	10/07/2021	63.95
101289 -8795	QUALITY LUBE	OIL CHANGE '17 CHEV EXPRESS	00285234	10/07/2021	63.95
101289 -8795	QUALITY LUBE	OIL CHANGE '16 FD EXPEDITION	00285234	10/07/2021	63.95
101289 -8795	QUALITY LUBE	OIL CHANGE '18 DG CARAVAN	00285234	10/07/2021	65.25
101289 -8795	QUALITY LUBE	OILCHG,WPRBLD '21 CHV TRAVERSE	00285234	10/07/2021	82.91
101289 -8795	QUALITY LUBE	OILCHG,WPRBLD '16 FORD TRANSIT	00285234	10/07/2021	99.85
		Total Repairs and Maintenance		**8795**	**452.61**
			Org Key Total	**101289**	**3,308.89**
101301	**Sheriff**				
101301 -5398	ON DUTY GEAR LLC	ACADEMY UNIFORM	00285398	10/14/2021	231.91
		Total Employer Provided Uniforms		**5398**	**231.91**
101301 -5410	PORT HURON HOSPITAL	AUG 21 PRE EMPL SRVCS	00285218	10/07/2021	282.00
		Total Employee Health and Welfare		**5410**	**282.00**
101301 -5446	CYNERGY WIRELESS PRODUCTS INC	FILLER PLATES	00285174	10/07/2021	184.60
		Total Supplies		**5446**	**184.60**
101301 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL	00285361	10/14/2021	14,832.61
		Total Fuel		**5545**	**14,832.61**
101301 -6749	PARABON NANOLABS INC	SNAPSHOT PHENOTYPING	00285399	10/14/2021	2,080.00
		Total Professional Services		**6749**	**2,080.00**
101301 -7013	COUNTY OF OAKLAND MICHIGAN	JUL-SEP 21 CLEMIS SITE MNTRFEE	00285710	10/28/2021	525.00
		Total Maintenance Contracts		**7013**	**525.00**
101301 -7508	COUNTY OF OAKLAND MICHIGAN	JUL-SEP 21 CLEMIS CONNECTIVITY	00285710	10/28/2021	1,490.98
		Total Internet Access		**7508**	**1,490.98**
101301 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21	00285147	10/07/2021	1,154.38
101301 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	788.87
101301 -7591	AT AND T MOBILITY II LLC	CHARGES 10/06/21	00285485	10/21/2021	47.54
101301 -7591	AT AND T MOBILITY II LLC	CHARGES 10/17/21	00285690	10/28/2021	53.42
		Total Cellular Phone		**7591**	**2,044.21**
101301 -8300	THORPE PRINTING SERVICES INC	NOTE CARDS WITH ENVELOPES	00285628	10/21/2021	184.31
		Total Printing and Publishing		**8300**	**184.31**
101301 -8531	FBINAA MICHIGAN CHAPTER	FALL CONF M. KING	00285352	10/14/2021	250.00
101301 -8531	MACOMB COMMUNITY COLLEGE	POLICE ACADEMY HONEYCUTT	00285386	10/14/2021	6,215.00
101301 -8531	MACOMB COMMUNITY COLLEGE	POLICE ACADEMY SMITH	00285386	10/14/2021	6,215.00
101301 -8531	MICHIGAN SHERIFFS ASSN EDUCATI	FALL CONFERENCE	00285580	10/21/2021	150.00
		Total Training		**8531**	**12,830.00**
101301 -8685	COMCAST CABLE COMMUNICATIONS I	CHARGES 10/13/21	00285514	10/21/2021	97.27
		Total Cable Television		**8685**	**97.27**
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT '21 DODGE CHARGER	00285388	10/14/2021	239.60
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #255 '20 FD EXPLORER	00285388	10/14/2021	21.70
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #290 '17 FD EXPLORER	00285388	10/14/2021	476.77
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #257 '18 FD EXPLORER	00285388	10/14/2021	134.34
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #244 '18 FD EXPLORER	00285388	10/14/2021	670.35
101301 -8795	QUALITY LUBE	OIL CHANGE '21 DG CHARGER	00285234	10/07/2021	32.45
101301 -8795	QUALITY LUBE	OILCHG,WPRBLD '20 EXPLORER	00285234	10/07/2021	68.85
101301 -8795	QUALITY LUBE	OIL CHANGE '20 FD EXPLORER	00285234	10/07/2021	30.95
101301 -8795	QUALITY LUBE	OIL CHANGE '21 DG CHARGER	00285234	10/07/2021	32.45
101301 -8795	QUALITY LUBE	OIL CHANGE '17 FD EXPLORER	00285234	10/07/2021	63.95
101301 -8795	QUALITY LUBE	OIL CHANGE '19 DG CHARGER	00285234	10/07/2021	35.95
101301 -8795	QUALITY LUBE	OIL CHANGE '17 FD EXPLORER	00285234	10/07/2021	30.95

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
101301 -8795	QUALITY LUBE	OIL CHANGE '20 FD EXPLORER	00285234	10/07/2021	63.95
101301 -8795	QUALITY LUBE	OIL CHANGE '18 FD EXPLORER	00285234	10/07/2021	63.95
101301 -8795	QUALITY LUBE	OIL CHANGE '16 DG CHARGER	00285234	10/07/2021	70.95
101301 -8795	QUALITY LUBE	OIL CHANGE '20 FD EXPLORER	00285234	10/07/2021	71.95
101301 -8795	QUALITY LUBE	OIL CHANGE '18 FD EXPLORER	00285234	10/07/2021	30.95
101301 -8795	QUALITY LUBE	OIL CHANGE '18 FD EXPLORER	00285234	10/07/2021	30.95
101301 -8795	QUALITY LUBE	OIL CHANGE '21 DG CHARGER	00285234	10/07/2021	65.25
101301 -8795	QUALITY LUBE	OIL CHANGE '18 FD EXPLORER	00285234	10/07/2021	63.95
101301 -8795	QUALITY LUBE	OIL CHANGE '21 DG CHARGER	00285234	10/07/2021	32.45
101301 -8795	QUALITY LUBE	OIL CHANGE '20 FD EXPLORER	00285234	10/07/2021	38.20
101301 -8795	SPECTRUM WIRELESS INC	RADIOS REPAIRED	00285424	10/14/2021	98.00
101301 -8795	SPECTRUM WIRELESS INC	RADIOS REPAIRED	00285424	10/14/2021	57.00
101301 -8795	XTREME SHREDS LLC	SHREDDING 09/07 & 09/21/21	00285457	10/14/2021	40.00
		Total **Repairs and Maintenance**		**8795**	**2,565.86**
			Org Key Total	**101301**	**37,348.75**
101325	**Communications**				
101325 -6749	COUNTY OF OAKLAND MICHIGAN	CLEMIS GIS DATA DEVELOPMENT	00285519	10/21/2021	36.50
101325 -6749	ERGOMETRICS AND APPLIED PERSON	ECOMM TEST/SCORING 9/3 & 9/10	00285351	10/14/2021	450.00
		Total **Professional Services**		**6749**	**486.50**
101325 -7013	COUNTY OF OAKLAND MICHIGAN	JUL-SEP 21 CLEMIS SITE MNTRFEE	00285710	10/28/2021	75.00
101325 -7013	RAVE WIRELESS INC	6 RAVE911 SUITE STD LIC/DATA	00285778	10/28/2021	12,000.00
		Total **Maintenance Contracts**		**7013**	**12,075.00**
101325 -7508	COUNTY OF OAKLAND MICHIGAN	JUL-SEP 21 CLEMIS CONNECTIVITY	00285710	10/28/2021	212.99
		Total **Internet Access**		**7508**	**212.99**
101325 -7541	MICHIGAN BELL TELEPHONE CO	CR FOR 906R0203993191	00285303	10/14/2021	-51.15
101325 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/02-10/01/21	00285306	10/14/2021	107.52
101325 -7541	MICHIGAN BELL TELEPHONE CO	ADJ ERR 81098794007443	00285306	10/14/2021	51.15
101325 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/14-10/13/21	00285761	10/28/2021	132.73
101325 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/14-10/13/21	00285762	10/28/2021	1,044.30
		Total **Telephone**		**7541**	**1,284.55**
101325 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	171.61
		Total **Cellular Phone**		**7591**	**171.61**
101325 -8581	COUNTY OF OAKLAND MICHIGAN	JUL-SEP 21 CLEMIS MEMBER FEE	00285709	10/28/2021	3,071.25
		Total **County Membership**		**8581**	**3,071.25**
101325 -8647	DTE ENERGY	CHARGES 08/26-09/24/21	00285297	10/14/2021	397.01
101325 -8647	DTE ENERGY	CHARGES 08/27-09/27/21	00285186	10/07/2021	702.49
101325 -8647	DTE ENERGY	CHARGES 09/01-09/30/21	00285297	10/14/2021	406.62
101325 -8647	DTE ENERGY	CHARGES 09/16-10/14/21	00285717	10/28/2021	377.41
		Total **Electric Utility**		**8647**	**1,883.53**
101325 -9480	DREAMSEATS LLC	XPRESSION GAMING CHAIR	00285344	10/14/2021	399.00
101325 -9480	DREAMSEATS LLC	FREIGHT	00285344	10/14/2021	65.00
		Total **Uncapitalized Assets < $5,000**		**9480**	**464.00**
			Org Key Total	**101325**	**19,649.43**
101331	**Marine Law Enforcement**				
101331 -5398	GALLS PARENT HOLDINGS LLC	TACTICAL PANTS	00285197	10/07/2021	29.86
		Total **Employer Provided Uniforms**		**5398**	**29.86**
101331 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/17-10/16/21	00285764	10/28/2021	66.59
		Total **Telephone**		**7541**	**66.59**
101331 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21	00285147	10/07/2021	144.04
101331 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	48.63

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101331 -7591	AT AND T MOBILITY II LLC	CHARGES 10/17/21		00285690	10/28/2021	36.24
		Total	**Cellular Phone**		**7591**	**228.91**
101331 -8795	COLONY MARINE SALES AND SERVIC	PB5 WINTERIZE		00285513	10/21/2021	280.00
101331 -8795	COLONY MARINE SALES AND SERVIC	PB6 WINTERIZE		00285513	10/21/2021	280.00
101331 -8795	COLONY MARINE SALES AND SERVIC	PB3 WINTERIZE		00285513	10/21/2021	140.00
		Total	**Repairs and Maintenance**		**8795**	**700.00**
101331 -8993	COLONY MARINE SALES AND SERVIC	OCT 21 BUILDING RENT		00285338	10/14/2021	2,000.00
		Total	**Building Rental**		**8993**	**2,000.00**
101331 -9480	MAGNUM TOOL INC	OUTBOARD MOTOR STANDS (2)		00285751	10/28/2021	1,130.00
		Total	**Uncapitalized Assets < $5,000**		**9480**	**1,130.00**
			Org Key Total		**101331**	**4,155.36**
101334	**Dive Team**					
101334 -5398	GALLS PARENT HOLDINGS LLC	PANTS		00285197	10/07/2021	59.04
101334 -5398	GALLS PARENT HOLDINGS LLC	RIPSTOP PANTS		00285548	10/21/2021	69.52
		Total	**Employer Provided Uniforms**		**5398**	**128.56**
101334 -7591	AT AND T MOBILITY II LLC	CHARGES 10/06/21		00285485	10/21/2021	78.48
		Total	**Cellular Phone**		**7591**	**78.48**
101334 -8993	DESMOND MARINE LLC	2021/22 COLD WINTER STORAGE		00285715	10/28/2021	1,122.00
101334 -8993	DESMOND MARINE LLC	2021 SLIP RENTAL		00285715	10/28/2021	1,200.00
		Total	**Building Rental**		**8993**	**2,322.00**
			Org Key Total		**101334**	**2,529.04**
101351	**Corrections/Jail**					
101351 -5400	WESTSIDE CLEANERS	AUG 21 CLEANING		00285454	10/14/2021	36.50
		Total	**Uniform Cleaning**		**5400**	**36.50**
101351 -5410	BLUE WATER MENTAL HEALTH CLINI	PRE EMPL SCREENING		00285323	10/14/2021	750.00
101351 -5410	PORT HURON HOSPITAL	AUG 21 PRE EMPL SRVCS		00285218	10/07/2021	215.00
		Total	**Employee Health and Welfare**		**5410**	**965.00**
101351 -5446	BOB BARKER CO INC	INMATE SUPPLIES		00285155	10/07/2021	1,582.50
101351 -5446	ECOLAB INC	CLEANING SUPPLIES		00285531	10/21/2021	3,755.66
		Total	**Supplies**		**5446**	**5,338.16**
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00285319	10/14/2021	10,972.14
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00285319	10/14/2021	1,220.70
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00285319	10/14/2021	138.73
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00285319	10/14/2021	11,011.00
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00285319	10/14/2021	1,326.35
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00285319	10/14/2021	126.10
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00285480	10/21/2021	11,269.78
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00285480	10/21/2021	1,448.86
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00285480	10/21/2021	127.41
		Total	**Professional Services**		**6749**	**37,641.07**
101351 -7228	CORIZON HEALTH OF NEW JERSEY	OCT 21 INMATE MEDICAL SERVICES		00285707	10/28/2021	150,862.33
		Total	**Health Services**		**7228**	**150,862.33**
101351 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	340.51
		Total	**Cellular Phone**		**7591**	**340.51**
101351 -8531	MICHIGAN SHERIFFS ASSN EDUCATI	FALL CONFERENCE		00285580	10/21/2021	275.00
		Total	**Training**		**8531**	**275.00**
101351 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285293	10/14/2021	22,670.27
		Total	**Electric Utility**		**8647**	**22,670.27**
101351 -8663	SEMCO ENERGY	CHARGES 08/30-09/29/21		00285605	10/21/2021	115.03
101351 -8663	SEMCO ENERGY	CHARGES 08/30-09/29/21		00285605	10/21/2021	4,892.81

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**Gas Utility**		**8663**	**5,007.84**
101351 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 07/01-09/30/21		00285802	10/28/2021	22,309.57
101351 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 07/01-09/30/21		00285802	10/28/2021	9,258.62
		Total	**Water/Sewer Utility**		**8680**	**31,568.19**
101351 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 07/22-08/21/21		00285193	10/07/2021	140.67
101351 -8795	JC EHRLICH COMPANY INC	SEP 21 PEST CONTROL		00285244	10/07/2021	166.00
101351 -8795	STERICYCLE INC	NOV 21 MEDICAL WASTE RMVL		00285795	10/28/2021	99.75
101351 -8795	XTREME SHREDS LLC	SHREDDING 09/07 & 09/21/21		00285457	10/14/2021	40.00
		Total	**Repairs and Maintenance**		**8795**	**446.42**
			Org Key Total		**101351**	**255,151.29**
101362	**Other Corrections Activities**					
101362 -7185	HURON HOUSE INC	JUN 21 PROBATION RESIDENT SRVC		00285555	10/21/2021	7,647.50
101362 -7185	HURON HOUSE INC	AUG 21 PROBATION RESIDENT SRVC		00285555	10/21/2021	14,915.00
101362 -7185	HURON HOUSE INC	SEP 21 PROBATION RESIDENT SRVC		00285742	10/28/2021	8,027.50
		Total	**Other Institutional Services**		**7185**	**30,590.00**
			Org Key Total		**101362**	**30,590.00**
101400	**Planning Commission**					
101400 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 08/29-09/28/21		00285225	10/07/2021	68.24
		Total	**Telephone**		**7541**	**68.24**
			Org Key Total		**101400**	**68.24**
101426	**Emergency Prep (Civil Defense)**					
101426 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL		00285361	10/14/2021	142.79
		Total	**Fuel**		**5545**	**142.79**
101426 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	72.02
101426 -7591	AT AND T MOBILITY II LLC	CHARGES 10/06/21		00285485	10/21/2021	258.16
		Total	**Cellular Phone**		**7591**	**330.18**
101426 -8647	DTE ENERGY	CHARGES 08/25-09/21/21		00285179	10/07/2021	907.81
		Total	**Electric Utility**		**8647**	**907.81**
101426 -8663	SEMCO ENERGY	CHARGES 08/26-09/27/21		00285308	10/14/2021	147.38
		Total	**Gas Utility**		**8663**	**147.38**
101426 -8680	TOWNSHIP OF KIMBALL MICHIGAN	CHARGES 07/15-10/15/21		00285800	10/28/2021	134.89
		Total	**Water/Sewer Utility**		**8680**	**134.89**
101426 -8977	MARYSVILLE TRUCK EQUIPMENT INC	SEP 21 CUBE CONTAINER RENTAL		00285216	10/07/2021	195.00
		Total	**Equipment Rental**		**8977**	**195.00**
			Org Key Total		**101426**	**1,858.05**
101430	**Animal Shelter/Dog Warden**					
101430 -5446	ARMADA GRAIN CO	CAT LITTER 20 BAGS		00285481	10/21/2021	170.00
101430 -5446	ARMADA GRAIN CO	CAT LITTER 20 BAGS		00285481	10/21/2021	170.00
101430 -5446	ARMADA GRAIN CO	CAT LITTER 20 BAGS		00285481	10/21/2021	170.00
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	ENDOTUBE PVC MUR W CUFF		00285159	10/07/2021	18.44
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	PYRANTEL PAMOATE 50MG SUS		00285159	10/07/2021	27.82
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	ENDOTUBE PVC MUR W CUFF		00285159	10/07/2021	18.44
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	DESMOPRESSIN ACE 10MC SOL		00285159	10/07/2021	29.13
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	MELOXICAM INJ 5MG		00285159	10/07/2021	57.30
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	KIT4CAT HYDROPHOBIC SAND		00285159	10/07/2021	14.40
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	DISPOSABLE SYRINGES 1ML		00285159	10/07/2021	49.02
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	DISPOSABLE SYRINGES 3 ML		00285159	10/07/2021	45.72
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	DERMATOPHYTE TESTS		00285159	10/07/2021	42.62
101430 -5446	PRAXAIR DISTRIBUTION INC	CYLINDERS		00285405	10/14/2021	18.60
101430 -5446	ULINE INC	250 ULINE ISOLATION GOWNS		00285279	10/07/2021	250.00

Accounts Payable Transaction Register

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101430 -5446	ULINE INC	FREIGHT		00285279	10/07/2021	44.68
		Total	**Supplies**		**5446**	**1,126.17**
101430 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL		00285361	10/14/2021	56.24
		Total	**Fuel**		**5545**	**56.24**
101430 -6749	222394536 DELAWARE LLC	SEP 21 CREMATION SRVCS		00285310	10/14/2021	338.00
		Total	**Professional Services**		**6749**	**338.00**
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	05/26-08/19/21 STEVE		00285478	10/21/2021	1,856.92
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	08/16/21 DEWEY		00285478	10/21/2021	115.83
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	08/16/21 CHARLIE		00285478	10/21/2021	52.76
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	09/16/21 HOSS		00285478	10/21/2021	78.72
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	09/20/21 MAVE		00285478	10/21/2021	50.25
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	09/30-10/11/21 ROSCO		00285478	10/21/2021	325.97
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	10/01/21 SYDNEY		00285478	10/21/2021	98.82
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	10/11/21 BOOBOO		00285478	10/21/2021	112.29
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	10/11/21 HELENA		00285478	10/21/2021	281.80
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	10/11/21 HBC STRAY		00285478	10/21/2021	73.53
101430 -7228	HANNA, EDYIE	VET SRVCS W/I 09/18/21		00285200	10/07/2021	610.00
101430 -7228	HANNA, EDYIE	VET SRVCS W/E 10/09/21		00285737	10/28/2021	600.00
		Total	**Health Services**		**7228**	**4,256.89**
101430 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 08/26-09/25/21		00285223	10/07/2021	177.50
		Total	**Telephone**		**7541**	**177.50**
101430 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	145.94
		Total	**Cellular Phone**		**7591**	**145.94**
101430 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00285450	10/14/2021	18.61
101430 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00285655	10/21/2021	27.80
		Total	**Postage/Freight**		**7723**	**46.41**
101430 -8647	DTE ENERGY	CHARGES 09/04-10/06/21		00285525	10/21/2021	946.57
		Total	**Electric Utility**		**8647**	**946.57**
101430 -8663	SEMCO ENERGY	CHARGES 09/02-10/01/21		00285605	10/21/2021	22.96
		Total	**Gas Utility**		**8663**	**22.96**
101430 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 WASTE RMVL HAUL ANIMAL		00285804	10/28/2021	169.75
		Total	**Repairs and Maintenance**		**8795**	**169.75**
			Org Key Total		**101430**	**7,286.43**
101648	**Medical Examiner**					
101648 -6749	MICHIGAN FORENSICS PLLC	NOV 21 MED EXAM OPERATION SRVC		00285765	10/28/2021	42,715.08
		Total	**Professional Services**		**6749**	**42,715.08**
101648 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/08-10/07/21		00285578	10/21/2021	265.15
101648 -7541	SBC TELECOM INC	CHARGES 09/19/21		00285247	10/07/2021	1.86
101648 -7541	SBC TELECOM INC	CHARGES 10/19/21		00285785	10/28/2021	2.30
		Total	**Telephone**		**7541**	**269.31**
101648 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	58.63
		Total	**Cellular Phone**		**7591**	**58.63**
			Org Key Total		**101648**	**43,043.02**
101649	**Mental Health**					
101649 -7228	ST CLAIR COUNTY COMMUNITY MENT	OCT-DEC 21 COUNTY ALLOCATION		00285258	10/07/2021	238,918.00
		Total	**Health Services**		**7228**	**238,918.00**
			Org Key Total		**101649**	**238,918.00**
101661	**Public Guardian**					
101661 -5404	ST CLAIR COUNTY BAR ASSN	2021/22 DUES STROZESKI		00285610	10/21/2021	125.00
		Total	**Employee Dues & Subscriptions**		**5404**	**125.00**

Accounts Payable Transaction Register

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101661 -6749	BFA SOFTWARE LLC	BILLABLE SUPPORT SRVCS		00285487	10/21/2021	75.00
		Total	**Professional Services**		**6749**	**75.00**
101661 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	36.01
101661 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	272.89
		Total	**Cellular Phone**		**7591**	**308.90**
101661 -8795	XTREME SHREDS LLC	SHREDDING 09/07 & 09/21/21		00285457	10/14/2021	14.00
		Total	**Repairs and Maintenance**		**8795**	**14.00**
			Org Key Total		**101661**	**522.90**
101681	**Veterans' Burial**					
101681 -7195	GARDINER, DANEZ	COUNTY BURIAL ALLOWANCE		00285731	10/28/2021	300.00
		Total	**Veterans Burial**		**7195**	**300.00**
			Org Key Total		**101681**	**300.00**
208000	**Parks & Recreation**					
208000 -2530	AGUILAR, CECILIA	SEC DEPOSIT RETURN		00285314	10/14/2021	100.00
208000 -2530	BARNES, SANDRA	SEC DEPOSIT RETURN		00285320	10/14/2021	100.00
208000 -2530	BLAKE, LAURA	SEC DEPOSIT RETURN		00285322	10/14/2021	500.00
208000 -2530	BOLLAERT, MICHAEL	SEC DEPOSIT RETURN		00285696	10/28/2021	500.00
208000 -2530	BOLMAN, AMBER	SEC DEPOSIT RETURN		00285697	10/28/2021	500.00
208000 -2530	CARTER, RUSTY	SEC DEPOSIT RETURN		00285331	10/14/2021	500.00
208000 -2530	HERZOG, JENNA	SEC DEPOSIT RETURN		00285363	10/14/2021	100.00
208000 -2530	KRZYWIECKI, ASHLEY	SEC DEP RTRN WEST EXH BLDG		00285373	10/14/2021	500.00
208000 -2530	KRZYWIECKI, ASHLEY	SEC DEP RTRN CHURCH		00285373	10/14/2021	200.00
208000 -2530	LAMING, ANN	SEC DEPOSIT RETURN		00285377	10/14/2021	100.00
208000 -2530	OSWALD, AUSTIN	SEC DEPOSIT RETURN		00285771	10/28/2021	500.00
208000 -2530	ROCK, HALEY	SEC DEPOSIT RETURN		00285413	10/14/2021	200.00
208000 -2530	SCHIMDLER, COURTNEY	SEC DEPOSIT RETURN		00285248	10/07/2021	500.00
208000 -2530	SERRA, NICK	SEC DEPOSIT RETURN		00285606	10/21/2021	100.00
208000 -2530	SPENCER, BARBARA	SEC DEPOSIT RET MID EXH BLDG		00285608	10/21/2021	500.00
208000 -2530	SPENCER, BARBARA	SEC DEPOSIT RET CHURCH		00285608	10/21/2021	200.00
208000 -2530	ST CLAIR COUNTY FARM BUREAU	SEC DEPOSIT RETURN		00285428	10/14/2021	300.00
208000 -2530	ST CLAIR COUNTY FARM MUSEUM	SEC DEPOSIT RETURN		00285792	10/28/2021	300.00
208000 -2530	ST CLAIR KENNEL CLUB	SEC DEPOSIT RETURN		00285611	10/21/2021	700.00
208000 -2530	SULLIVAN, COREY	SEC DEPOSIT RETURN		00285622	10/21/2021	500.00
208000 -2530	SWANN, JENNIFER	SEC DEPOSIT RETURN		00285266	10/07/2021	500.00
208000 -2530	SWEET, BRITNEY	SEC DEPOSIT RETURN		00285623	10/21/2021	500.00
208000 -2530	TABOR, WENDY	SEC DEPOSIT RETURN		00285624	10/21/2021	500.00
208000 -2530	TAIT, SARA	SEC DEPOSIT RETURN		00285268	10/07/2021	200.00
208000 -2530	WALTZER, RENE	SEC DEPOSIT RETURN		00285662	10/21/2021	100.00
208000 -2530	WILLIAMS, RANDY	SEC DEPOSIT RETURN		00285807	10/28/2021	200.00
208000 -2530	WISURI, JESSICA	SEC DEPOSIT RETURN		00285455	10/14/2021	500.00
		Total	**Customers Depst&Interest Pyble**		**2530**	**9,400.00**
			Org Key Total		**208000**	**9,400.00**
208751	**Recreation/Parks**					
208751 -5398	MARKETING PROMOTIONS AND EVENTCAPS			00285752	10/28/2021	211.00
		Total	**Employer Provided Uniforms**		**5398**	**211.00**
208751 -7591	AT AND T MOBILITY II LLC	CHARGES 09/17/21		00285150	10/07/2021	218.32
		Total	**Cellular Phone**		**7591**	**218.32**
208751 -9092	CITY OF MARYSVILLE MICHIGAN	2021 LOCAL MILLAGE DISTR		00285335	10/14/2021	48,546.00
208751 -9092	CITY OF RICHMOND MICHIGAN	2021 LOCAL MILLAGE DISTR		00285337	10/14/2021	10.00
208751 -9092	TOWNSHIP OF CLYDE MICHIGAN	2021 LOCAL MILLAGE DISTR		00285445	10/14/2021	27,195.00

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
208751 -9092	TOWNSHIP OF EAST CHINA MICHIGA	2021 LOCAL MILLAGE DISTR	00285446	10/14/2021	18,465.00
		Total **Local Unit Fee**		**9092**	**94,216.00**
			Org Key Total	**208751**	**94,645.32**
221000	**Health Department**				
221000 -2225	STATE OF MICHIGAN	FOOD LICENSES	00285264	10/07/2021	4,602.00
221000 -2225	STATE OF MICHIGAN	FOOD LICENSES	00285264	10/07/2021	1,504.00
		Total **Due to State of Michigan**		**2225**	**6,106.00**
			Org Key Total	**221000**	**6,106.00**
230131	**MIDC - Circuit Court**				
230131 -6799	BALES, THOMAS	18P07362FY BAILEY	00285692	10/28/2021	350.00
230131 -6799	HEYBOER LAW PLC	20P04204FY SIMON	00285678	10/28/2021	300.00
230131 -6799	HEYBOER LAW PLC	21P04919FY JANSEN	00285678	10/28/2021	385.00
230131 -6799	HEYBOER LAW PLC	21P05218FY BATTANI	00285678	10/28/2021	455.00
230131 -6799	LAW OFFICE OF JOSHUA P RUBIN	21P04193FY RINKO	00285378	10/14/2021	122.50
230131 -6799	LAW OFFICE OF JOSHUA P RUBIN	21P04929FY RUPERSBURG	00285378	10/14/2021	525.00
230131 -6799	LESLEY J CLARK LAW OFFICES PLL	20000804FH WOOLMAN	00285379	10/14/2021	840.00
230131 -6799	LESLEY J CLARK LAW OFFICES PLL	21P01883FY GRADY	00285750	10/28/2021	1,522.50
230131 -6799	LESLEY J CLARK LAW OFFICES PLL	21000950FH JOHNSON	00285750	10/28/2021	1,837.50
230131 -6799	LESLEY J CLARK LAW OFFICES PLL	21000950FH JOHNSON	00285750	10/28/2021	87.50
230131 -6799	LESLEY J CLARK LAW OFFICES PLL	21P01036FY STEVENSON	00285750	10/28/2021	1,785.00
230131 -6799	LESLEY J CLARK LAW OFFICES PLL	21P01036FY STEVENSON	00285750	10/28/2021	157.50
230131 -6799	LIVESAY, JOHN L	2100765FH DORE	00285212	10/07/2021	525.00
230131 -6799	LIVESAY, JOHN L	20P02919FY BRUSCH	00285385	10/14/2021	585.00
230131 -6799	SCHAAF, RICHARD WILLIAM	19P07072FY BRYANT	00285682	10/28/2021	671.31
230131 -6799	SCHAAF, RICHARD WILLIAM	20M01759FY KICKNOSWAY	00285682	10/28/2021	367.50
230131 -6799	SCHAAF, RICHARD WILLIAM	21P04892FY BRINGARD	00285786	10/28/2021	525.00
230131 -6799	SCHAAF, RICHARD WILLIAM	21P00497FY DAHL	00285786	10/28/2021	451.27
230131 -6799	SCHAAF, RICHARD WILLIAM	20M00528FD HOCH	00285786	10/28/2021	630.00
230131 -6799	SCHAAF, RICHARD WILLIAM	21P01017FY HOGSETT	00285786	10/28/2021	398.77
230131 -6799	SCHAAF, RICHARD WILLIAM	21000987FC JOHNSON	00285786	10/28/2021	927.50
230131 -6799	SCHAAF, RICHARD WILLIAM	21157FH MILLER	00285786	10/28/2021	612.50
230131 -6799	SCHAAF, RICHARD WILLIAM	21P0329FY PALMER	00285786	10/28/2021	367.50
230131 -6799	SCHAAF, RICHARD WILLIAM	21P00698FY SEDWICK	00285786	10/28/2021	210.00
		Total **Court Appointed Attrny-Other**		**6799**	**14,638.85**
			Org Key Total	**230131**	**14,638.85**
230136	**MIDC - District Court**				
230136 -6799	ANN ARBOR LEGAL PLLC	21P03966OM UBINAS-WALDEN	00285479	10/21/2021	577.50
230136 -6799	BALES, THOMAS	21PH03051A BENNETT	00285692	10/28/2021	227.50
230136 -6799	HEYBOER LAW PLC	20P00971OM GUNTER	00285678	10/28/2021	90.00
230136 -6799	HEYBOER LAW PLC	20001078FH ARNOLD	00285739	10/28/2021	1,410.00
230136 -6799	HEYBOER LAW PLC	20000069FH DUNCAN	00285739	10/28/2021	750.00
230136 -6799	HEYBOER LAW PLC	20001186FH NASH	00285739	10/28/2021	1,770.00
230136 -6799	HEYBOER LAW PLC	20000618FH STEFFES	00285739	10/28/2021	975.00
230136 -6799	LAW OFFICE OF JOSHUA P RUBIN	21P04439SM CLARK	00285378	10/14/2021	402.50
230136 -6799	LAW OFFICE OF JOSHUA P RUBIN	21P04939OM BROWN	00285378	10/14/2021	385.00
230136 -6799	LAW OFFICE OF JOSHUA P RUBIN	21P05224OM ELSHOLZ	00285378	10/14/2021	157.50
230136 -6799	LIVESAY, JOHN L	21P03634OM DIGGS	00285385	10/14/2021	665.00
230136 -6799	LIVESAY, JOHN L	21P03276SM LESLIE	00285563	10/21/2021	647.50
230136 -6799	ROBINSON, DONNELL L	21M00211SM MOOT	00285412	10/14/2021	297.50
230136 -6799	ROBINSON, DONNELL L	21M01895SM MOOT	00285412	10/14/2021	227.50

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**Court Appointed Attrny-Other**		**6799**	**8,582.50**
			Org Key Total		**230136**	**8,582.50**
230172	**MIDC - Admin**					
230172 -6749	JUSTICE WORKS LLC	SEP 21 PUBLIC DEF CASE MGMT		00285371	10/14/2021	450.00
230172 -6749	MOTOR CITY POLYGRAPH LLC	POLYGRAPH BENNARDO		00285769	10/28/2021	500.00
230172 -6749	MOTOR CITY POLYGRAPH LLC	POLYGRAPH KNOL		00285769	10/28/2021	500.00
		Total	**Professional Services**		**6749**	**1,450.00**
230172 -6799	MITCHELL JR, FRANK	20P04989SM CERVI		00285582	10/21/2021	120.00
230172 -6799	NOVOSEL, TERESA LYNNE	SEP 21 ARRAIGNMENT ATTY SRVCS		00285395	10/14/2021	2,083.33
		Total	**Court Appointed Attrny-Other**		**6799**	**2,203.33**
230172 -6848	C AND L SUNSHINE AGENCY INC	INV SRVCS WOOLMAN		00285330	10/14/2021	400.00
230172 -6848	TRUSCOTT, CHARLES W	PROC SRVC BETTEL		00285803	10/28/2021	15.00
230172 -6848	TRUSCOTT, CHARLES W	PROC SRVC EASH		00285803	10/28/2021	25.00
230172 -6848	TRUSCOTT, CHARLES W	PROC SRVC MUNSBERGE		00285803	10/28/2021	21.00
230172 -6848	TRUSCOTT, CHARLES W	PROC SRVC SCHWEIHOFER		00285803	10/28/2021	21.00
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS DUZENSKI		00285452	10/14/2021	191.50
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS HEIT		00285283	10/07/2021	248.50
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS JACKSON		00285283	10/07/2021	179.50
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS CAZAREZ-DEALFARO		00285452	10/14/2021	208.30
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS MILLER		00285452	10/14/2021	320.00
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS HIGLEY-ZUEHLKE		00285452	10/14/2021	1,797.35
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS ELSHOLZ		00285664	10/21/2021	38.50
230172 -6848	WELSER INVESTIGATIONS LLC	PROC SRVC ZABORSKI		00285664	10/21/2021	194.50
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS PALMER		00285664	10/21/2021	377.50
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS KNOL		00285664	10/21/2021	110.00
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS HUGLEY		00285664	10/21/2021	83.50
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS HAMPTON		00285664	10/21/2021	992.48
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS HARRIS		00285687	10/28/2021	844.99
		Total	**Contracted Investigators**		**6848**	**6,068.62**
230172 -8531	CRIMINAL DEFENSE ATTORNEYS OF	SEP 21 TRAINING		00285343	10/14/2021	570.00
230172 -8531	SIMASKO, FRANK ALFRED	10/15/21 CDAM WEBINAR		00285684	10/28/2021	60.00
		Total	**Training**		**8531**	**630.00**
230172 -8548	WEST GROUP	SEP 21 WEST PROFLEX SRVCS		00285666	10/21/2021	697.63
		Total	**Regulatory Updates/Reference**		**8548**	**697.63**
230172 -8647	DTE ENERGY	CHARGES 09/10-10/11/21		00285527	10/21/2021	945.05
		Total	**Electric Utility**		**8647**	**945.05**
230172 -8663	SEMCO ENERGY	CHARGES 08/31-09/30/21		00285605	10/21/2021	24.04
		Total	**Gas Utility**		**8663**	**24.04**
230172 -8795	SCHINDLER ELEVATOR CORP	OCT 21 PBLC DEF ELEVATOR MAINT		00285249	10/07/2021	178.95
230172 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 WASTE RMVL HAUL PBLCDEF		00285805	10/28/2021	42.40
230172 -8795	XTREME SHREDS LLC	SHREDDING 09/21/21		00285457	10/14/2021	7.00
		Total	**Repairs and Maintenance**		**8795**	**228.35**
			Org Key Total		**230172**	**12,247.02**
233166	**Family Counseling Fund**					
233166 -6749	PHOENIX HOME FOR FAMILIES	09/24/21 SPAHN		00285403	10/14/2021	50.00
233166 -6749	PHOENIX HOME FOR FAMILIES	08/20/21 STEWART/THOMSPON		00285403	10/14/2021	50.00
233166 -6749	RENEWAL CHRISTIAN COUNSELING I	08/30-09/21/21 DILLER		00285243	10/07/2021	234.00
233166 -6749	RENEWAL CHRISTIAN COUNSELING I	06/14-09/21/21 BOURBONAIS		00285243	10/07/2021	109.20
233166 -6749	RENEWAL CHRISTIAN COUNSELING I	09/18/21 BLACKMER		00285411	10/14/2021	175.00
		Total	**Professional Services**		**6749**	**618.20**

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
			Org Key Total	**233166**		**618.20**
245105	**Public Improvement-Technology**					
245105 -5446	INACOMP TECHNICAL SERVICES GRO	25 IP PHONES 3RD PARTY CALLCTR		00285367	10/14/2021	4,750.00
		Total	**Supplies**	**5446**		**4,750.00**
			Org Key Total	**245105**		**4,750.00**
245106	**Public Improvement-Restricted**					
245106 -9554	LINTOTT ASSOCIATES INC	APC UPS SYSTEM 911 CTR DISPATC		00285384	10/14/2021	15,139.00
245106 -9554	TASER INTERNATIONAL	AXON BODY CAMERAS		00285151	10/07/2021	22,826.00
245106 -9554	TASER INTERNATIONAL	DATA STORAGE		00285152	10/07/2021	48,000.00
245106 -9554	TASER INTERNATIONAL	AXON IN CAR CAMERAS		00285152	10/07/2021	45,809.99
		Total	**Equipment**	**9554**		**131,774.99**
245106 -9620	BERGER CHEVROLET INC	2021 CHEV TAHOE 4WD 424652		00285693	10/28/2021	38,486.00
245106 -9620	BERGER CHEVROLET INC	2021 CHEV TAHOE 4WD 425100		00285693	10/28/2021	38,486.00
245106 -9620	BERGER CHEVROLET INC	2021 CHEV TAHOE 4WD 426582		00285693	10/28/2021	38,486.00
		Total	**Vehicles**	**9620**		**115,458.00**
			Org Key Total	**245106**		**247,232.99**
252000	**Convention Center**					
252000 -2240	STATE OF MICHIGAN	SEP 21 SALES TAX CNV CTR		00285440	10/14/2021	207.33
		Total	**Sales Tax Payable**	**2240**		**207.33**
			Org Key Total	**252000**		**207.33**
255172	**Administration Incentives**					
255172 -6749	ST CLAIR COUNTY RESA	NOV 21 PAYROLL SERVICES		00285793	10/28/2021	2,550.00
		Total	**Professional Services**	**6749**		**2,550.00**
			Org Key Total	**255172**		**2,550.00**
265311	**Drug Law Enforcement Fund**					
265311 -5398	ON DUTY GEAR LLC	58 ARMOR EXPRESS DRESS VESTS		00285231	10/07/2021	13,630.00
		Total	**Employer Provided Uniforms**	**5398**		**13,630.00**
265311 -8531	OAKLAND COMMUNITY COLLEGE	EVIDENCE TECH TRAINING		00285229	10/07/2021	1,785.00
		Total	**Training**	**8531**		**1,785.00**
			Org Key Total	**265311**		**15,415.00**
268792	**Othr Library Activties-Millage**					
268792 -6683	FLETCHER FEALKO SHOUDY AND FRA	AUG 21 LIBRARY		00285540	10/21/2021	360.00
		Total	**Legal Services**	**6683**		**360.00**
268792 -6749	CITY OF MADISON HEIGHTS	LOST/DMG BC39082079866888		00285499	10/21/2021	6.99
268792 -6749	MONROE COUNTY LIBRARY SYSTEM	LOST/DMG BC35001438590967		00285584	10/21/2021	37.99
268792 -6749	OAKLAND COMMUNITY COLLEGE	LOST/DMG BC35355003868197		00285770	10/28/2021	66.00
268792 -6749	OCLC INC	9/1/21-8/31/22 CATEXPRESS		00285230	10/07/2021	660.65
268792 -6749	OCLC INC	CATEXPRESS 9/1/21-8/31/22		00285396	10/14/2021	660.65
268792 -6749	WHITE PINE LIBRARY COOPERATIVE	07/01-09/30/21 IL SERVICES		00285669	10/21/2021	93.50
		Total	**Professional Services**	**6749**		**1,525.78**
268792 -7013	LIBRARY NETWORK, THE	SYSTEM WIDE DELIVERY SRVCS		00285561	10/21/2021	7,514.25
		Total	**Maintenance Contracts**	**7013**		**7,514.25**
268792 -7541	AUNALYTICS INC	CISCO WEBEX VOIP PHONE SRVC		00285486	10/21/2021	967.75
268792 -7541	CITY OF ALGONAC MICHIGAN	AUG 21 TELEPHONE		00285334	10/14/2021	115.11
268792 -7541	CITY OF MARINE CITY MICHIGAN	TELEPHONE		00285164	10/07/2021	453.03
268792 -7541	CITY OF MEMPHIS MICHIGAN	SEP 21 TELEPHONE		00285676	10/28/2021	86.12
268792 -7541	CITY OF ST CLAIR MICHIGAN	APR-JUN 21 TELEPHONE		00285171	10/07/2021	22.29
268792 -7541	COMCAST CABLE COMMUNICATIONS I	CHARGES 09/17/21		00285287	10/14/2021	296.57
268792 -7541	COMCAST CABLE COMMUNICATIONS I	CHARGES 10/13/21		00285706	10/28/2021	143.61

Accounts Payable Transaction Register

Exhibit 11A

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
268792 -7541	TOWNSHIP OF BURTCHVILLE MICHIG	JUL 21 TELEPHONE		00285269	10/07/2021	456.23
268792 -7541	TOWNSHIP OF IRA MICHIGAN	SEP 21 TELEPHONE		00285646	10/21/2021	75.80
		Total	**Telephone**		**7541**	**2,616.51**
268792 -7591	TMOBILE USA INC	CHARGES 09/25/21		00285309	10/14/2021	942.94
		Total	**Cellular Phone**		**7591**	**942.94**
268792 -7723	US POSTAL SERVICE	LIBR LINKS NEWSLETTER POSTAGE		00285657	10/21/2021	5,696.96
		Total	**Postage/Freight**		**7723**	**5,696.96**
268792 -8036	REED, MARLIN STEWART	MAKEUP WORKSHOP YALE		00285681	10/28/2021	200.00
268792 -8036	REED, MARLIN STEWART	MAKEUP WORKSHOP MARYSVILLE		00285681	10/28/2021	200.00
		Total	**Program Promotion**		**8036**	**400.00**
268792 -8531	GREAT LAKES HISTORICAL SOCIETY	MEMBER RENEWAL		00285198	10/07/2021	70.00
		Total	**Training**		**8531**	**70.00**
268792 -8647	DTE ENERGY	CHARGES 09/01-09/30/21		00285291	10/14/2021	62.17
268792 -8647	DTE ENERGY	CHARGES 09/10-10/11/21		00285527	10/21/2021	4,388.90
		Total	**Electric Utility**		**8647**	**4,451.07**
268792 -8663	SEMCO ENERGY	CHARGES 08/31-09/30/21		00285605	10/21/2021	421.76
		Total	**Gas Utility**		**8663**	**421.76**
268792 -8680	CITY OF PORT HURON MICHIGAN	CHARGES 08/20-09/20/21		00285166	10/07/2021	604.68
		Total	**Water/Sewer Utility**		**8680**	**604.68**
268792 -8795	STANDARD OFFICE SUPPLY	RPR CASH REGISTER G LYNN		00285612	10/21/2021	70.00
268792 -8795	TOLEDO ELEVATOR AND MACHINE CO	OCT 21 ELEVATOR MAINT		00285630	10/21/2021	211.65
268792 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 WASTE RMVL HAUL LIBRARY		00285804	10/28/2021	88.78
		Total	**Repairs and Maintenance**		**8795**	**370.43**
268792 -9092	CITY OF ALGONAC MICHIGAN	AUG 21 LOCAL UNIT FEES		00285334	10/14/2021	1,318.78
268792 -9092	CITY OF MARINE CITY MICHIGAN	LOCAL UNIT FEES		00285164	10/07/2021	3,302.67
268792 -9092	CITY OF MEMPHIS MICHIGAN	SEP 21 LOCAL UNIT FEES		00285676	10/28/2021	876.36
268792 -9092	CITY OF ST CLAIR MICHIGAN	APR-JUN 21 LOCAL UNIT FEES		00285171	10/07/2021	4,905.79
268792 -9092	TOWNSHIP OF BURTCHVILLE MICHIG	JUL 21 LOCAL UNIT FEES		00285269	10/07/2021	1,078.84
268792 -9092	TOWNSHIP OF IRA MICHIGAN	SEP 21 LOCAL UNIT FEE		00285646	10/21/2021	578.01
		Total	**Local Unit Fee**		**9092**	**12,060.45**
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285698	10/28/2021	41.21
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285698	10/28/2021	30.77
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285698	10/28/2021	642.57
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285698	10/28/2021	189.44
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	201.77
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	112.55
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	107.64
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	10.95
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	12.15
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285325	10/14/2021	32.99
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	65.10
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	111.71
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	68.40
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	65.87
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	18.34
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	62.49
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285327	10/14/2021	79.35
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285327	10/14/2021	43.26
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285327	10/14/2021	11.49
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	56.37

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	34.43
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285324	10/14/2021	353.83
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285324	10/14/2021	281.26
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285324	10/14/2021	142.78
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	60.90
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	68.00
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	63.34
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	57.17
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	95.07
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	19.68
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	48.39
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	11.61
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	16.25
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285324	10/14/2021	93.59
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285325	10/14/2021	353.21
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	64.63
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	98.15
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	92.94
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	100.55
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	126.47
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	176.71
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	248.37
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	144.05
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	159.55
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	142.25
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285698	10/28/2021	468.75
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285326	10/14/2021	110.59
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	183.40
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	104.06
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	266.89
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	231.21
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	146.85
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285326	10/14/2021	22.31
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285326	10/14/2021	22.98
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285326	10/14/2021	22.42
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285326	10/14/2021	347.38
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268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285326	10/14/2021	20.87
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285326	10/14/2021	4.76
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	78.81
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	59.77
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	117.05
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268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	19.31
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268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	100.73
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	36.35
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285698	10/28/2021	10.95
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268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	16.87

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
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268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285699	10/28/2021	23.22
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285326	10/14/2021	173.38
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285698	10/28/2021	28.70
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285698	10/28/2021	14.71
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285699	10/28/2021	142.33
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285699	10/28/2021	28.76
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285699	10/28/2021	10.39
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285699	10/28/2021	176.96
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285699	10/28/2021	130.29
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285699	10/28/2021	48.95
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285699	10/28/2021	48.22
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285699	10/28/2021	4.76
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285698	10/28/2021	35.45
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285698	10/28/2021	47.77
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285699	10/28/2021	208.44
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285699	10/28/2021	16.36
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285326	10/14/2021	317.57
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285495	10/21/2021	30.39
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285495	10/21/2021	30.39
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285495	10/21/2021	97.72
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285495	10/21/2021	30.39
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285495	10/21/2021	27.19
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285495	10/21/2021	99.71
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285495	10/21/2021	52.48
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285675	10/28/2021	27.19
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285675	10/28/2021	48.73
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285675	10/28/2021	26.39
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285675	10/28/2021	52.48
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285675	10/28/2021	169.94
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00285675	10/28/2021	27.19
		Total	**Books Hardcover**		**9655**	**9,664.54**
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285698	10/28/2021	30.12
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285698	10/28/2021	378.44
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285698	10/28/2021	117.68
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	11.94
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	13.74
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	8.36
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	6.68
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	38.77
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285325	10/14/2021	36.80
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	32.26
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	10.06
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	5.96
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	10.76
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	80.88
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	54.76
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285324	10/14/2021	55.51
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285327	10/14/2021	31.07
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285327	10/14/2021	12.22
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00285327	10/14/2021	9.44

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	12.18
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285324	10/14/2021	103.26
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	35.68
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	37.04
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285327	10/14/2021	65.73
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	17.86
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	54.12
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	30.49
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	39.63
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	50.18
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	16.68
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	17.33
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285698	10/28/2021	164.33
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	10.77
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	50.79
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285326	10/14/2021	9.33
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285326	10/14/2021	6.56
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285326	10/14/2021	3.11
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285326	10/14/2021	3.56
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285326	10/14/2021	10.31
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285328	10/14/2021	10.77
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285698	10/28/2021	3.11
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285698	10/28/2021	6.22
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	30.18
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	3.56
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	39.16
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	18.00
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285698	10/28/2021	24.18
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285698	10/28/2021	6.67
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285698	10/28/2021	11.96
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	20.93
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	22.68
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	31.37
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	41.07
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	3.56
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	3.56
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285698	10/28/2021	5.86
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285698	10/28/2021	10.04
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	57.35
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	11.99
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00285699	10/28/2021	16.40
268792 -9656	CENGAGE LEARNING INC	LIBR MTRL	00285495	10/21/2021	35.18
268792 -9656	CENGAGE LEARNING INC	LIBR MTRL	00285675	10/28/2021	21.59
268792 -9656	INGRAM LIBRARY SERVICES INC	LIBR MTRL	00285368	10/14/2021	13.62
268792 -9656	INGRAM LIBRARY SERVICES INC	LIBR MTRL	00285368	10/14/2021	22.49
268792 -9656	INGRAM LIBRARY SERVICES INC	LIBR MTRL	00285744	10/28/2021	3.57
		Total **Books Paperback**		**9656**	**2,159.46**
268792 -9657	MIDWEST TAPE LLC	LIBRARY MATERIAL	00285227	10/07/2021	6,832.28
268792 -9657	NICHE ACADEMY LLC	ONLINE LEARNING SUBSCR	00285585	10/21/2021	1,300.00
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL	00285587	10/21/2021	129.99
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL	00285232	10/07/2021	442.96

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL	00285232	10/07/2021	935.12
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL	00285232	10/07/2021	996.86
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL	00285587	10/21/2021	818.39
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL	00285587	10/21/2021	529.17
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL	00285587	10/21/2021	750.48
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL	00285772	10/28/2021	445.46
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL	00285772	10/28/2021	27.50
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL	00285772	10/28/2021	547.97
		Total Electronic Subscription		**9657**	**13,756.18**
268792 -9667	21ST CENTURY MEDIA NEWSPAPER L	LIBR MTRL ALG TO 10/20/22	00285145	10/07/2021	32.00
268792 -9667	DETROIT MEDIA PARTNERSHIP LP	LIBR MTRL MEMPHIS TO 9/30/22	00285175	10/07/2021	272.85
268792 -9667	FEDERATED PUBLICATIONS	LIBR MTRL MARYSVILLE	00285536	10/21/2021	593.00
268792 -9667	FEDERATED PUBLICATIONS	LIBR MTRL MARINE CITY	00285536	10/21/2021	593.00
		Total Newspaper and Periodicals		**9667**	**1,490.85**
268792 -9670	PITNEY BOWES GLOBAL FINANCIAL	POSTAGE MACHINE LEASE	00285776	10/28/2021	472.65
		Total Leased Assets		**9670**	**472.65**
		Org Key Total		**268792**	**64,578.51**
276311	**Drugs Elimination**				
276311 -5398	ON DUTY GEAR LLC	10 ARMOR EXPRESS DRESS VESTS	00285231	10/07/2021	2,350.00
276311 -5398	ON DUTY GEAR LLC	24 BULLETPROOF VESTS	00285586	10/21/2021	28,440.00
276311 -5398	ON DUTY GEAR LLC	24 VEST ID TAGS	00285586	10/21/2021	426.00
		Total Employer Provided Uniforms		**5398**	**31,216.00**
276311 -5420	CITY OF PORT HURON MICHIGAN	SAL/FRINGES TO 09/10/21	00285703	10/28/2021	24,446.41
		Total Contracted Labor		**5420**	**24,446.41**
276311 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL	00285361	10/14/2021	4,653.27
		Total Fuel		**5545**	**4,653.27**
276311 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21	00285147	10/07/2021	144.04
276311 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	974.19
		Total Cellular Phone		**7591**	**1,118.23**
276311 -8647	DTE ENERGY	CHARGES 08/25-09/21/21	00285186	10/07/2021	552.27
		Total Electric Utility		**8647**	**552.27**
276311 -8663	SEMCO ENERGY	CHARGES 08/26-09/27/21	00285308	10/14/2021	103.29
		Total Gas Utility		**8663**	**103.29**
276311 -8680	TOWNSHIP OF KIMBALL MICHIGAN	CHARGES 07/15-10/15/21	00285800	10/28/2021	83.18
		Total Water/Sewer Utility		**8680**	**83.18**
276311 -8795	CAWOOD AUTO COMPANY	INSTLL LEAK DET PUMP	00285493	10/21/2021	212.25
276311 -8795	MARYSVILLE TIRE AND AUTO	REPAIR/MAINT VEHICLE 08/02/21	00285215	10/07/2021	196.35
276311 -8795	PERSONAL TOUCH LAWN CARE	JUN-AUG 21 LAWN SRVC	00285775	10/28/2021	780.00
276311 -8795	SWAT TECH LLC	06/12/21 PEST CONTROL	00285267	10/07/2021	150.00
276311 -8795	SWAT TECH LLC	09/16/21 PEST CONTROL	00285267	10/07/2021	150.00
		Total Repairs and Maintenance		**8795**	**1,488.60**
276311 -8993	BLUE STEEL RANGES LLC	AUG 21 RANGE RENTAL	00285154	10/07/2021	100.00
276311 -8993	DONS AMERICAN TOWING INC	OCT 21 BUILDING RENT	00285176	10/07/2021	1,500.00
		Total Building Rental		**8993**	**1,600.00**
276311 -9480	KIESLERS POLICE SUPPLY INC	WEAPON SIGHTS (4)	00285372	10/14/2021	1,952.00
		Total Uncapitalized Assets < $5,000		**9480**	**1,952.00**
276311 -9554	TASER INTERNATIONAL	AXON IN CAR CAMERAS	00285152	10/07/2021	14,197.75
		Total Equipment		**9554**	**14,197.75**
276311 -9670	BILL MACDONALD FORD INC	AUG 21 VEHICLE RENTAL	00285321	10/14/2021	73.36
276311 -9670	ENTERPRISE LEASING COMPANY OF	08/10-09/09/21 VEHICLE RENTAL	00285722	10/28/2021	1,074.50

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
276311 -9670	ENTERPRISE LEASING COMPANY OF	08/06-09/13/21 VEHICLE RENTAL	00285190	10/07/2021	1,395.70
276311 -9670	ENTERPRISE LEASING COMPANY OF	08/07-09/08/21 VEHICLE RENTAL	00285190	10/07/2021	1,181.95
276311 -9670	ENTERPRISE LEASING COMPANY OF	08/13-09/13/21 VEHICLE RENTAL	00285190	10/07/2021	1,169.65
276311 -9670	ENTERPRISE LEASING COMPANY OF	08/19-09/10/21 VEHICLE RENTAL	00285190	10/07/2021	944.45
276311 -9670	ENTERPRISE LEASING COMPANY OF	08/16-09/21/21 VEHICLE RENTAL	00285349	10/14/2021	1,391.40
276311 -9670	ENTERPRISE LEASING COMPANY OF	08/19-09/13/21 VEHICLE RENTAL	00285349	10/14/2021	1,069.90
276311 -9670	ENTERPRISE LEASING COMPANY OF	CR OVERCHG INV 41PNMV	00285349	10/14/2021	-112.70
276311 -9670	ENTERPRISE LEASING COMPANY OF	08/07-09/23/21 VEHICLE RENTAL	00285349	10/14/2021	1,823.20
276311 -9670	ENTERPRISE LEASING COMPANY OF	08/24-09/30/21 VEHICLE RENTAL	00285722	10/28/2021	1,499.70
276311 -9670	ENTERPRISE LEASING COMPANY OF	08/30-09/29/21 VEHICLE RENTAL	00285722	10/28/2021	1,218.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	08/30-10/18/21 VEHICLE RENTAL	00285722	10/28/2021	2,001.50
		Total Leased Assets		**9670**	**14,731.11**
			Org Key Total	**276311**	**96,142.11**
278672	**Agency on Aging**				
278672 -5404	ST CLAIR COUNTY COUNCIL ON AGI	2021/22 DUES POSEY	00285708	10/28/2021	20.00
		Total Employee Dues & Subscriptions		**5404**	**20.00**
278672 -6749	CATHOLIC CHARITIES OF SOUTHEAS	AUG 21 SENIOR COUNSELING SRVCS	00285160	10/07/2021	13,904.80
278672 -6749	CATHOLIC CHARITIES OF SOUTHEAS	SEP 21 SENIOR COUNSELING SRVC	00285332	10/14/2021	13,904.80
278672 -6749	LAKESHORE LEGAL AID	SEP 21 SENIOR LEGAL SERVICES	00285748	10/28/2021	34,584.00
278672 -6749	LIFE SKILLS CENTERS INC	SEP 21 SENIOR MEMORY CARE SRVC	00285381	10/14/2021	2,887.37
278672 -6749	SAFE HORIZONS	JUL-SEP 21 SR SHELTER/CASE MGR	00285599	10/21/2021	7,906.65
278672 -6749	SANBORN GRATIOT MEMORIAL HOME	JUL-SEP 21 REIMB EMERG PLACEMT	00285600	10/21/2021	9,746.40
278672 -6749	ST CLAIR COUNTY COUNCIL ON AGI	SEP 21 SENIOR SERVICES PMT	00285517	10/21/2021	256,862.15
278672 -6749	VISITING NURSE ASSN HEALTH SER	SEP 21 SR ROOM AND BOARD SRVC	00285660	10/21/2021	23,071.60
278672 -6749	VISITING NURSE ASSN HEALTH SER	SEP 21 SR RESPITE SPECIAL CARE	00285660	10/21/2021	22,443.29
278672 -6749	VISITING NURSE ASSN HEALTH SER	SEP 21 SENIOR BEREAVEMENT SRVC	00285660	10/21/2021	2,105.18
		Total Professional Services		**6749**	**387,416.24**
			Org Key Total	**278672**	**387,436.24**
292662	**Child Care - Probate**				
292662 -7185	COUNTY OF MACOMB MICHIGAN	SEP 21 JUV DETAINEES	00285518	10/21/2021	48,135.00
		Total Other Institutional Services		**7185**	**48,135.00**
			Org Key Total	**292662**	**48,135.00**
292664	**In-Home Care - Child Care**				
292664 -6749	CLASS A TRAINING CENTER LLC	SEP 21 DRUG/ALC TST	00285511	10/21/2021	30.00
292664 -6749	HURON HOUSE INC	SEP 21 DRUG/ALC SCRN JUV	00285365	10/14/2021	80.00
		Total Professional Services		**6749**	**110.00**
292664 -7228	IMPACT CONSULTING SERVICES PC	SEP 21 ASSMNT & GRP SRVCS	00285203	10/07/2021	1,000.00
		Total Health Services		**7228**	**1,000.00**
292664 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21	00285147	10/07/2021	216.06
		Total Cellular Phone		**7591**	**216.06**
			Org Key Total	**292664**	**1,326.06**
292668	**Day Treatment/Night Watch**				
292668 -5396	COUNTY OF ST CLAIR MICHIGAN	SEP 21 REPL PETTY CASH	00285341	10/14/2021	12.00
		Total Employee Travel		**5396**	**12.00**
292668 -5446	COUNTY OF ST CLAIR MICHIGAN	SEP 21 REPL PETTY CASH	00285341	10/14/2021	73.40
		Total Supplies		**5446**	**73.40**
292668 -6749	CLASS A TRAINING CENTER LLC	09/01-09/14 DTNW ONSITE DRG TS	00285512	10/21/2021	4,000.00
292668 -6749	CLASS A TRAINING CENTER LLC	09/15-09/30 DTNW ONSITE DRG TS	00285512	10/21/2021	4,000.00
292668 -6749	HOUSE ARREST SERVICES INC	SEP 21 GPS MNTR	00285554	10/21/2021	1,742.00
292668 -6749	SMART TRACKING SERVICES LLC	AUG & SEP 21 TETHER	00285254	10/07/2021	320.00

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**Professional Services**		**6749**	**10,062.00**
292668 -7228	ZYLANOFF MD, PHILLIPA	08/11/21 J. PODOLAN		00285812	10/28/2021	210.00
292668 -7228	ZYLANOFF MD, PHILLIPA	08/11/21 B. SCOTT		00285812	10/28/2021	210.00
292668 -7228	ZYLANOFF MD, PHILLIPA	08/11/21 M. SCOTT		00285812	10/28/2021	210.00
292668 -7228	ZYLANOFF MD, PHILLIPA	08/25/21 D. SHEPARD		00285812	10/28/2021	180.00
292668 -7228	ZYLANOFF MD, PHILLIPA	09/01/21 J. MOTT		00285812	10/28/2021	225.00
292668 -7228	ZYLANOFF MD, PHILLIPA	09/10/21 J. PODOLAN		00285812	10/28/2021	210.00
292668 -7228	ZYLANOFF MD, PHILLIPA	10/01/21 S. MELDRUM		00285812	10/28/2021	250.00
292668 -7228	ZYLANOFF MD, PHILLIPA	10/01/21 L. SPARLING		00285812	10/28/2021	250.00
292668 -7228	ZYLANOFF MD, PHILLIPA	10/06/21 M. SCOTT		00285812	10/28/2021	210.00
292668 -7228	ZYLANOFF MD, PHILLIPA	10/06/21 D. SHEPARD		00285812	10/28/2021	180.00
292668 -7228	ZYLANOFF MD, PHILLIPA	10/08/21 J. PODOLAN		00285812	10/28/2021	255.00
292668 -7228	ZYLANOFF MD, PHILLIPA	10/08/21 S. BRADY		00285812	10/28/2021	210.00
		Total	**Health Services**		**7228**	**2,600.00**
292668 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	108.03
292668 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	383.58
		Total	**Cellular Phone**		**7591**	**491.61**
292668 -8531	HANDLE WITH CARE BEHAVIOR MANA	BELYEA/CHAMPINE TRN 8/23-25/21		00285551	10/21/2021	2,500.00
		Total	**Training**		**8531**	**2,500.00**
292668 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285293	10/14/2021	6,543.99
292668 -8647	DTE ENERGY	CHARGES 09/04-10/06/21		00285525	10/21/2021	1,034.31
		Total	**Electric Utility**		**8647**	**7,578.30**
292668 -8663	SEMCO ENERGY	CHARGES 08/30-09/29/21		00285605	10/21/2021	33.21
292668 -8663	SEMCO ENERGY	CHARGES 08/30-09/29/21		00285605	10/21/2021	1,412.36
		Total	**Gas Utility**		**8663**	**1,445.57**
292668 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 07/01-09/30/21		00285802	10/28/2021	3,936.98
292668 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 07/01-09/30/21		00285802	10/28/2021	1,633.88
292668 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 07/01-09/30/21		00285802	10/28/2021	605.70
		Total	**Water/Sewer Utility**		**8680**	**6,176.56**
292668 -8685	COMCAST CABLE COMMUNICATIONS I	CHARGES 10/13/21		00285514	10/21/2021	113.48
		Total	**Cable Television**		**8685**	**113.48**
292668 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 WASTE RMVL HAUL DTNW		00285804	10/28/2021	59.19
		Total	**Repairs and Maintenance**		**8795**	**59.19**
			Org Key Total		**292668**	**31,112.11**
295682	**Veterans Millage**					
295682 -5404	ST CLAIR COUNTY COUNCIL ON AGI	2021/22 DUES SMITH		00285708	10/28/2021	20.00
		Total	**Employee Dues & Subscriptions**		**5404**	**20.00**
295682 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/08-10/07/21		00285575	10/21/2021	66.43
		Total	**Telephone**		**7541**	**66.43**
295682 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	72.02
295682 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	145.94
		Total	**Cellular Phone**		**7591**	**217.96**
295682 -8036	BOWMAN PRINTING	GOLF OUTING SPONSER BOARD		00285157	10/07/2021	100.86
295682 -8036	FEDERATED PUBLICATIONS	SEP 21 DIGITAL MARKETING		00285357	10/14/2021	1,959.01
295682 -8036	LIGGETT COMMUNICATIONS LLC	ADVERTISING		00285382	10/14/2021	900.00
295682 -8036	LIGGETT COMMUNICATIONS LLC	ADVERTISING		00285382	10/14/2021	1,200.00
295682 -8036	LIGGETT COMMUNICATIONS LLC	ADVERTISING		00285562	10/21/2021	5.00
		Total	**Program Promotion**		**8036**	**4,164.87**
295682 -8300	SCHWEMS RUBBER STAMP AND ENGRA	VOY NAMEPLATE ENGRAVED		00285788	10/28/2021	30.00
		Total	**Printing and Publishing**		**8300**	**30.00**

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
295682 -8795	XTREME SHREDS LLC	SHREDDING 09/21/21	00285457	10/14/2021	7.00
		Total **Repairs and Maintenance**		**8795**	**7.00**
			Org Key Total	**295682**	**4,506.26**
517000	**Landfill**				
517000 -2283	TOWNSHIP OF KIMBALL MICHIGAN	JUL-SEP 21 TIPPING FEES	00285801	10/28/2021	25,273.44
		Total **Due to Other Unit of Governmnt**		**2283**	**25,273.44**
			Org Key Total	**517000**	**25,273.44**
517246	**Remonumentation**				
517246 -6749	BOLDT MCLEOD AND JOHNSON INC	PEER REVIEW	00285695	10/28/2021	600.00
517246 -6749	JAMES M GORINAC SURVEYORS PLLC	2021 REMONUMENTATION	00285679	10/28/2021	23,760.00
517246 -6749	JAMES M GORINAC SURVEYORS PLLC	2021 PEER REVIEW	00285679	10/28/2021	638.00
517246 -6749	ROSSOW, MICHAEL J	08/11-09/29/21 PEER GRP MTGS	00285415	10/14/2021	775.00
		Total **Professional Services**		**6749**	**25,773.00**
			Org Key Total	**517246**	**25,773.00**
517285	**Resource Recovery**				
517285 -5420	PEOPLEREADY INC	TEMPORARY HELP	00285235	10/07/2021	827.57
517285 -5420	PEOPLEREADY INC	TEMPORARY HELP	00285402	10/14/2021	827.55
517285 -5420	PEOPLEREADY INC	TEMPORARY HELP	00285589	10/21/2021	827.55
517285 -5420	PEOPLEREADY INC	TEMPORARY HELP	00285774	10/28/2021	827.55
		Total **Contracted Labor**		**5420**	**3,310.22**
517285 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL	00285361	10/14/2021	85.00
		Total **Fuel**		**5545**	**85.00**
517285 -7541	AT AND T	CHARGES 10/03/21	00285284	10/14/2021	43.71
		Total **Telephone**		**7541**	**43.71**
517285 -8647	DTE ENERGY	CHARGES 09/16-10/14/21	00285719	10/28/2021	14.91
		Total **Electric Utility**		**8647**	**14.91**
517285 -8795	HAMTRAMCK RECYCLING LLC	TIPPING FEE 09/21/21	00285736	10/28/2021	120.00
517285 -8795	MGM CONTAINER SERVICES CO	HAULING FEE 09/17/21	00285393	10/14/2021	410.00
517285 -8795	MGM CONTAINER SERVICES CO	HAULING FEE 09/21/21	00285393	10/14/2021	194.00
517285 -8795	MGM CONTAINER SERVICES CO	HAULING FEE 09/21/21	00285393	10/14/2021	499.00
517285 -8795	MGM CONTAINER SERVICES CO	HAULING FEE 10/04/21	00285755	10/28/2021	194.00
517285 -8795	MGM CONTAINER SERVICES CO	HAULING FEE 10/07/21	00285755	10/28/2021	499.00
517285 -8795	PSC HOLDINGS INC	HHW PICKUP 08/31/21	00285704	10/28/2021	12,163.05
517285 -8795	PSC HOLDINGS INC	HHW PICKUP 09/02/21	00285704	10/28/2021	17,336.18
517285 -8795	REFUSE EQUIPMENT SERVICES INC	REPAIR COMPACTORS	00285242	10/07/2021	2,800.00
517285 -8795	SHIRKEY ELECTRIC CO INC	SUPPT START UP COMPACTORS	00285252	10/07/2021	326.25
517285 -8795	SHIRKEY ELECTRIC CO INC	SC PAPER COMPACTOR	00285422	10/14/2021	828.46
517285 -8795	SPECIALTY FACILITY SERVICES LL	CLEAN OUT COMPACTOR	00285255	10/07/2021	275.00
		Total **Repairs and Maintenance**		**8795**	**35,644.94**
			Org Key Total	**517285**	**39,098.78**
517526	**Sanitary Landfill**				
517526 -5420	PEOPLEREADY INC	TEMPORARY HELP	00285235	10/07/2021	272.73
517526 -5420	PEOPLEREADY INC	TEMPORARY HELP	00285402	10/14/2021	278.80
517526 -5420	PEOPLEREADY INC	TEMPORARY HELP	00285589	10/21/2021	662.05
		Total **Contracted Labor**		**5420**	**1,213.58**
517526 -5446	ASPHALT TRUCKS INC	ASPHALT MILLINGS MAT & DEL	00285149	10/07/2021	12,607.70
517526 -5446	ASPHALT TRUCKS INC	ASPHALT MILLINGS MAT & DEL	00285483	10/21/2021	11,625.10
517526 -5446	PIERCE AND PITT TRUCKING INC	RIVER ROCK MAT & DEL	00285236	10/07/2021	14,995.15
517526 -5446	PIERCE AND PITT TRUCKING INC	UNSRN TOPSOIL MAT & DEL	00285590	10/21/2021	941.72
517526 -5446	PIERCE AND PITT TRUCKING INC	RIVER ROCK MAT & DEL	00285590	10/21/2021	13,064.29

Accounts Payable Transaction Register

Exhibit 11A

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
517526 -5446	SA TORELLO INC	CRUSHED CONCRETE MAT & DEL		00285245	10/07/2021	1,162.08
517526 -5446	SA TORELLO INC	CRUSHED CONCRETE MAT & DEL		00285416	10/14/2021	5,481.00
517526 -5446	SA TORELLO INC	CRUSHED CONCRETE MAT & DEL		00285416	10/14/2021	4,678.38
517526 -5446	SHIRKEY ELECTRIC CO INC	CONDUIT & WIRE		00285252	10/07/2021	2,346.00
517526 -5446	WATER LADY INC	WATER		00285663	10/21/2021	28.80
		Total	**Supplies**		**5446**	**66,930.22**
517526 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL		00285361	10/14/2021	21.25
		Total	**Fuel**		**5545**	**21.25**
517526 -6749	ALLIANCE CONSULTANTS LLC	SEP 21 INSPEC TEST EYEWASH		00285317	10/14/2021	275.00
517526 -6749	ALLIANCE CONSULTANTS LLC	SEP 21 REPORTING EYEWASH		00285317	10/14/2021	125.00
517526 -6749	ALLIANCE CONSULTANTS LLC	ADMINISTRATIVE FEE		00285317	10/14/2021	20.00
517526 -6749	ALLIANCE CONSULTANTS LLC	4TH QTR 21 INSPEC TEST WTR QLT		00285317	10/14/2021	275.00
517526 -6749	ALLIANCE CONSULTANTS LLC	4TH QTR 21 REPORT WTR QUALITY		00285317	10/14/2021	125.00
517526 -6749	ALLIANCE CONSULTANTS LLC	ADMINISTRATION FEE		00285317	10/14/2021	20.00
517526 -6749	DRONEVIEW TECHNOLOGIES LLC	Q2 2021 AERIAL IMG ACQ/MAPPING		00285345	10/14/2021	2,850.00
517526 -6749	DRONEVIEW TECHNOLOGIES LLC	Q3 21 AER IMG ACQ & TOPO MAP		00285177	10/07/2021	2,850.00
		Total	**Professional Services**		**6749**	**6,540.00**
517526 -7013	FIRST CLASS TIRE SHREDDERS INC	TIRE SHREDDING SRVC 10/04/21		00285538	10/21/2021	1,300.00
517526 -7013	GOLDER ASSOCIATES INC	2021 FIELD WORK THOMAS RD		00285549	10/21/2021	1,600.00
		Total	**Maintenance Contracts**		**7013**	**2,900.00**
517526 -7508	COMCAST CABLE COMMUNICATIONS I	CHARGES 10/08/21		00285515	10/21/2021	174.90
		Total	**Internet Access**		**7508**	**174.90**
517526 -7541	COMCAST CABLE COMMUNICATIONS I	CHARGES 10/08/21		00285515	10/21/2021	59.79
517526 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 10/01/21		00285545	10/21/2021	105.02
517526 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 10/10/21		00285730	10/28/2021	41.08
		Total	**Telephone**		**7541**	**205.89**
517526 -7591	AT AND T MOBILITY II LLC	CHARGES 10/17/21		00285690	10/28/2021	36.24
		Total	**Cellular Phone**		**7591**	**36.24**
517526 -7700	STATE OF MICHIGAN	JUL-SEP 21 WASTE RCPT		00285441	10/14/2021	30,328.13
		Total	**Licenses, Permits, & Fees**		**7700**	**30,328.13**
517526 -8647	DTE ENERGY	CHARGES 08/28-09/28/21		00285297	10/14/2021	118.06
517526 -8647	DTE ENERGY	CHARGES 08/28-09/28/21		00285296	10/14/2021	394.53
517526 -8647	DTE ENERGY	CHARGES 08/28-09/28/21		00285296	10/14/2021	215.06
517526 -8647	DTE ENERGY	CHARGES 08/28-09/28/21		00285299	10/14/2021	295.62
517526 -8647	DTE ENERGY	CHARGES 08/28-09/28/21		00285185	10/07/2021	462.13
517526 -8647	DTE ENERGY	CHARGES 08/28-09/28/21		00285185	10/07/2021	19.66
517526 -8647	DTE ENERGY	CHARGES 08/28-09/28/21		00285178	10/07/2021	123.36
517526 -8647	DTE ENERGY	CHARGES 08/28-09/28/21		00285183	10/07/2021	11.29
517526 -8647	DTE ENERGY	CHARGES 08/28-09/28/21		00285184	10/07/2021	812.15
		Total	**Electric Utility**		**8647**	**2,451.86**
517526 -8663	SEMCO ENERGY	CHARGES 03/29-04/28/21		00285421	10/14/2021	15.47
517526 -8663	SEMCO ENERGY	AMA REFUND		00285421	10/14/2021	-86.78
517526 -8663	SEMCO ENERGY	CHARGES 04/28-05/27/21		00285421	10/14/2021	16.42
517526 -8663	SEMCO ENERGY	CHARGES 05/27-06/29/21		00285421	10/14/2021	16.43
517526 -8663	SEMCO ENERGY	CHARGES 06/29-07/28/21		00285421	10/14/2021	15.47
517526 -8663	SEMCO ENERGY	CHARGES 07/28-08/27/21		00285421	10/14/2021	16.48
517526 -8663	SEMCO ENERGY	CHARGES 08/27-09/28/21		00285421	10/14/2021	16.55
517526 -8663	SEMCO ENERGY	CHARGES 08/27-09/28/21		00285308	10/14/2021	16.55
		Total	**Gas Utility**		**8663**	**26.59**
517526 -8795	ABC SERVICES AND FOXFIRE FARM	AUG 21 PEST MANAGEMENT		00285688	10/28/2021	95.00

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
517526 -8795	ABC SERVICES AND FOXFIRE FARM	SEP 21 PEST MANAGEMENT	00285311	10/14/2021	95.00
517526 -8795	CUSTOM GLASS	INSTLL AWNING WINDOWS/SCRNS	00285712	10/28/2021	2,750.00
517526 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT '12 FORD F150	00285569	10/21/2021	19.88
517526 -8795	SHIRKEY ELECTRIC CO INC	SC GATE	00285422	10/14/2021	687.50
517526 -8795	SHIRKEY ELECTRIC CO INC	INSTLL 1" RIGID TALASKI SEPTIC	00285422	10/14/2021	4,006.66
517526 -8795	SPECIALTY FACILITY SERVICES LL	JUN-AUG 21 GROUNDSKEEPING	00285255	10/07/2021	3,977.23
517526 -8795	SPECIALTY FACILITY SERVICES LL	RMV CONCRETE PAD	00285255	10/07/2021	2,092.50
517526 -8795	SPECIALTY FACILITY SERVICES LL	SEP 21 SITE SUPPORT	00285791	10/28/2021	1,974.71
517526 -8795	SPECIALTY FACILITY SERVICES LL	SEP 21 GROUNDSKEEPING	00285791	10/28/2021	3,272.50
517526 -8795	ST CLAIR LAWN CARE INC	LAWN MNT CUT 6779	00285431	10/14/2021	700.00
517526 -8795	ST CLAIR LAWN CARE INC	LAWN MNT 6651, 6639, 6729	00285431	10/14/2021	240.00
517526 -8795	TALASKI EXCAVATING CO	SEP 21 VOLUME CONTROL	00285625	10/21/2021	65,486.22
517526 -8795	TALASKI EXCAVATING CO	2021 ADDITIONAL WORK	00285626	10/21/2021	2,649.50
517526 -8795	TALASKI EXCAVATING CO	2021 ADDITIONAL WORK	00285626	10/21/2021	19,437.50
517526 -8795	TALASKI EXCAVATING CO	2021 ADDITIONAL WORK	00285626	10/21/2021	906.00
517526 -8795	TALASKI EXCAVATING CO	2021 ADDITIONAL WORK	00285626	10/21/2021	2,688.00
517526 -8795	TALASKI EXCAVATING CO	NOV 21 OPERATIONS MAINT	00285797	10/28/2021	70,000.00
517526 -8795	TALASKI EXCAVATING CO	NOV 21 SOLID WASTE MGMT	00285797	10/28/2021	1,500.00
		Total **Repairs and Maintenance**		**8795**	**182,578.20**
517526 -8977	SCOTTYS POTTYS	SEP 21 POTTY RENTAL	00285603	10/21/2021	95.00
		Total **Equipment Rental**		**8977**	**95.00**
		Org Key Total		**517526**	**293,501.86**
581537	**Airport**				
581537 -4806	STATE OF MICHIGAN	SEP 21 SALES TAX	00285440	10/14/2021	2,015.70
		Total **Charges For Services - Sales**		**4806**	**2,015.70**
581537 -5446	MICHIGAN PETROLEUM TECHNOLOGIE	WASTE FUEL BARRELS	00285394	10/14/2021	90.00
		Total **Supplies**		**5446**	**90.00**
581537 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/05-10/04/21	00285574	10/21/2021	196.44
581537 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/17-10/16/21	00285757	10/28/2021	242.03
		Total **Telephone**		**7541**	**438.47**
581537 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	25.02
581537 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	49.41
		Total **Cellular Phone**		**7591**	**74.43**
581537 -7700	STATE OF MICHIGAN	AIRPORT LICENSE FEE	00285615	10/21/2021	50.00
		Total **Licenses, Permits, & Fees**		**7700**	**50.00**
581537 -8647	DTE ENERGY	CHARGES 08/25-09/21/21	00285185	10/07/2021	89.03
581537 -8647	DTE ENERGY	CHARGES 08/25-09/21/21	00285180	10/07/2021	335.93
581537 -8647	DTE ENERGY	CHARGES 08/25-09/21/21	00285180	10/07/2021	42.71
581537 -8647	DTE ENERGY	CHARGES 08/25-09/21/21	00285181	10/07/2021	23.17
581537 -8647	DTE ENERGY	CHARGES 08/25-09/21/21	00285181	10/07/2021	115.06
581537 -8647	DTE ENERGY	CHARGES 08/25-09/21/21	00285178	10/07/2021	46.71
581537 -8647	DTE ENERGY	CHARGES 08/25-09/21/21	00285178	10/07/2021	16.53
581537 -8647	DTE ENERGY	CHARGES 08/25-09/21/21	00285178	10/07/2021	622.37
581537 -8647	DTE ENERGY	CHARGES 08/25-09/21/21	00285179	10/07/2021	85.01
581537 -8647	DTE ENERGY	CHARGES 09/01-09/30/21	00285296	10/14/2021	599.65
581537 -8647	DTE ENERGY	CHARGES 09/01-09/30/21	00285290	10/14/2021	955.89
		Total **Electric Utility**		**8647**	**2,932.06**
581537 -8663	SEMCO ENERGY	CHARGES 03/26-04/27/21	00285420	10/14/2021	15.47
581537 -8663	SEMCO ENERGY	AMA REFUND	00285420	10/14/2021	-86.78
581537 -8663	SEMCO ENERGY	CHARGES 04/27-05/26/21	00285420	10/14/2021	15.47

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
581537 -8663	SEMCO ENERGY	CHARGES 05/26-06/28/21		00285420	10/14/2021	15.47
581537 -8663	SEMCO ENERGY	CHARGES 06/28-07/27/21		00285420	10/14/2021	15.47
581537 -8663	SEMCO ENERGY	CHARGES 07/27-08/26/21		00285420	10/14/2021	15.47
581537 -8663	SEMCO ENERGY	CHARGES 08/26-09/27/21		00285420	10/14/2021	15.47
581537 -8663	SEMCO ENERGY	CHARGES 08/26-09/27/21		00285308	10/14/2021	15.47
581537 -8663	SEMCO ENERGY	CHARGES 08/26-09/27/21		00285308	10/14/2021	15.47
581537 -8663	SEMCO ENERGY	CHARGES 08/26-09/27/21		00285308	10/14/2021	15.47
581537 -8663	SEMCO ENERGY	CHARGES 08/26-09/27/21		00285308	10/14/2021	150.51
		Total	**Gas Utility**		**8663**	**202.96**
581537 -8680	TOWNSHIP OF KIMBALL MICHIGAN	CHARGES 07/15-10/15/21		00285800	10/28/2021	250.54
581537 -8680	TOWNSHIP OF KIMBALL MICHIGAN	CHARGES 07/15-10/15/21		00285800	10/28/2021	26.95
581537 -8680	TOWNSHIP OF KIMBALL MICHIGAN	CHARGES 07/15-10/15/21		00285800	10/28/2021	26.95
581537 -8680	TOWNSHIP OF KIMBALL MICHIGAN	CHARGES 07/15-10/15/21		00285800	10/28/2021	208.61
		Total	**Water/Sewer Utility**		**8680**	**513.05**
581537 -8685	DISH DBS CORP	CHARGES 10/19/21		00285716	10/28/2021	69.56
		Total	**Cable Television**		**8685**	**69.56**
581537 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 WASTE RMVL HAULAIRPORT		00285804	10/28/2021	59.17
		Total	**Repairs and Maintenance**		**8795**	**59.17**
			Org Key Total		**581537**	**6,445.40**
595364	**Jail Commissary**					
595364 -6749	ARAMARK SERVICES INC	INMATE JAIL KITS		00285319	10/14/2021	25.60
595364 -6749	ARAMARK SERVICES INC	COMMISSARY SERVICES		00285319	10/14/2021	6,789.96
595364 -6749	ARAMARK SERVICES INC	INMATE JAIL KITS		00285319	10/14/2021	15.00
595364 -6749	ARAMARK SERVICES INC	COMMISSARY SERVICES		00285319	10/14/2021	6,547.72
595364 -6749	ARAMARK SERVICES INC	INMATE JAIL KITS		00285480	10/21/2021	96.52
595364 -6749	ARAMARK SERVICES INC	INMATE JAIL KITS		00285480	10/21/2021	6,262.37
595364 -6749	PROFESSIONAL COUNSELING CENTER	SED 21 PARENTING GRP		00285777	10/28/2021	768.00
595364 -6749	SECURUS TECHNOLOGIES INC	INMATE PHONE SERVICES		00285604	10/21/2021	2,142.10
595364 -6749	SECURUS TECHNOLOGIES INC	INMATE PHONE SERVICES		00285604	10/21/2021	3,960.38
		Total	**Professional Services**		**6749**	**26,607.65**
595364 -7228	IMPACT	SEP 21 DOM VIO GROUPS		00285556	10/21/2021	500.00
		Total	**Health Services**		**7228**	**500.00**
595364 -8685	COMCAST CABLE COMMUNICATIONS I	CHARGES 10/13/21		00285514	10/21/2021	567.41
		Total	**Cable Television**		**8685**	**567.41**
			Org Key Total		**595364**	**27,675.06**
616000	**DTR**					
616000 -1588	FORE LAKES LLC DBA SOLITUDE LI	STATE TRIBUNAL 2020		00285727	10/28/2021	2,665.33
		Total	**Due From Other Units Governmt**		**1588**	**2,665.33**
616000 -2838	NOVASA LLC	OVERPAYMENT		00285680	10/28/2021	80.10
616000 -2838	VARTY, WILLIAM	OVERPAYMENT		00285280	10/07/2021	17.69
		Total	**Tax Overpay/Duplicate-Taxpayer**		**2838**	**97.79**
			Org Key Total		**616000**	**2,763.12**
616538	**Delinquent Tax Revolving**					
616538 -9868	CITY OF ALGONAC MICHIGAN	PRE DENIAL INTEREST		00285498	10/21/2021	503.05
616538 -9868	CITY OF MARINE CITY MICHIGAN	PRE DENIAL INTEREST		00285501	10/21/2021	144.47
616538 -9868	CITY OF PORT HURON MICHIGAN	PRE DENIAL INTEREST		00285506	10/21/2021	219.19
616538 -9868	STATE OF MICHIGAN	PRE DENIAL INTEREST		00285619	10/21/2021	6,671.23
616538 -9868	TOWNSHIP OF BERLIN MICHIGAN	PRE DENIAL INTEREST		00285632	10/21/2021	176.12
616538 -9868	TOWNSHIP OF BROCKWAY MICHIGAN	PRE DENIAL INTEREST		00285633	10/21/2021	344.12
616538 -9868	TOWNSHIP OF BURTCHVILLE MICHIG	PRE DENIAL INTEREST		00285634	10/21/2021	240.53

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
616538 -9868	TOWNSHIP OF CLAY MICHIGAN	PRE DENIAL INTEREST		00285638	10/21/2021	450.42
616538 -9868	TOWNSHIP OF CLYDE MICHIGAN	PRE DENIAL INTEREST		00285640	10/21/2021	172.50
616538 -9868	TOWNSHIP OF COLUMBUS MICHIGAN	PRE DENIAL INTEREST		00285642	10/21/2021	34.70
616538 -9868	TOWNSHIP OF IRA MICHIGAN	PRE DENIAL INTEREST		00285645	10/21/2021	52.81
616538 -9868	TOWNSHIP OF KIMBALL MICHIGAN	PRE DENIAL INTEREST		00285649	10/21/2021	86.70
616538 -9868	TOWNSHIP OF PORT HURON MICHIGA	PRE DENIAL INTEREST		00285651	10/21/2021	90.74
616538 -9868	TOWNSHIP OF ST CLAIR MICHIGAN	PRE DENIAL INTEREST		00285652	10/21/2021	7.17
		Total	**Interest Expense**		**9868**	**9,193.75**
				Org Key Total	**616538**	**9,193.75**
639275	**Drain Equipment Rental**					
639275 -5446	GL FLUID POWER	SKIDSTEER SUPPLIES		00285735	10/28/2021	84.15
639275 -5446	GL FLUID POWER	SKIDSTEER SUPPLIES		00285735	10/28/2021	223.20
		Total	**Supplies**		**5446**	**307.35**
639275 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL		00285361	10/14/2021	191.62
639275 -5545	MICHIGAN PETROLEUM TECHNOLOGIE	FUEL		00285766	10/28/2021	1,445.00
		Total	**Fuel**		**5545**	**1,636.62**
639275 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT '16 CHEV SILVERADO		00285387	10/14/2021	38.58
		Total	**Repairs and Maintenance**		**8795**	**38.58**
639275 -8977	MACALLISTER MACHINERY CO INC	SEP 21 HYD EXCAVATOR LEASE PMT		00285213	10/07/2021	3,099.96
		Total	**Equipment Rental**		**8977**	**3,099.96**
				Org Key Total	**639275**	**5,082.51**
677852	**Employees Hospital Insurance**					
677852 -6749	FLEX ADMINISTRATORS INC	SEP 21 HRA ADMIN FEE		00285541	10/21/2021	110.50
		Total	**Professional Services**		**6749**	**110.50**
677852 -9142	DELTA DENTAL PLAN OF MICHIGAN	SEP 21 CLAIMS ACTIVE		00285523	10/21/2021	28,401.65
677852 -9142	DELTA DENTAL PLAN OF MICHIGAN	SEP 21 CLAIMS RET/GEN		00285523	10/21/2021	11,004.11
677852 -9142	DELTA DENTAL PLAN OF MICHIGAN	SEP 21 CLAIMS RET/RD COMM		00285523	10/21/2021	2,197.25
677852 -9142	DELTA DENTAL PLAN OF MICHIGAN	SEP 21 CLAIMS RET/CMH		00285523	10/21/2021	3,251.50
		Total	**Insurance Premium**		**9142**	**44,854.51**
				Org Key Total	**677852**	**44,965.01**
677853	**Employees Life Insurance**					
677853 -9142	HARTFORD LIFE AND ACCIDENT INS	OCT 21 LIFE PREMIUMS		00285201	10/07/2021	6,368.82
		Total	**Insurance Premium**		**9142**	**6,368.82**
				Org Key Total	**677853**	**6,368.82**
677857	**Employees LT Disability Insur**					
677857 -9142	HARTFORD LIFE AND ACCIDENT INS	OCT 21 LTD PREMIUMS		00285201	10/07/2021	11,692.03
		Total	**Insurance Premium**		**9142**	**11,692.03**
				Org Key Total	**677857**	**11,692.03**
677860	**Employee Wellness Program**					
677860 -5446	DYCK SECURITY SERVICES INC	WELLNESS CTR 50 KEYSCAN CARDS		00285188	10/07/2021	251.99
		Total	**Supplies**		**5446**	**251.99**
677860 -6749	MAGIC MAIDS AND HANDYMAN LLC	CLEAN/SANITIZE WELLNESS EQUIP		00285565	10/21/2021	700.00
677860 -6749	VOLKER, SHEILA	AUG & SEP WELLNESS CLASSES		00285661	10/21/2021	675.00
		Total	**Professional Services**		**6749**	**1,375.00**
677860 -8795	ALL THINGS FITNESS LLC	PREV MAINT FITNESS EQUIPMENT		00285316	10/14/2021	340.00
		Total	**Repairs and Maintenance**		**8795**	**340.00**
				Org Key Total	**677860**	**1,966.99**
677865	**Insurance**					
677865 -9175	COMSOURCE INC	SRVC CALL BDA DAMAGE		00285340	10/14/2021	768.00

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
677865 -9175	SHIRKEY ELECTRIC CO INC	ASSIST IT NETWORK ISSUE	00285253	10/07/2021	865.20
677865 -9175	SHIRKEY ELECTRIC CO INC	SUPPORT DTE	00285253	10/07/2021	4,300.00
677865 -9175	SHIRKEY ELECTRIC CO INC	SC CELL 6	00285253	10/07/2021	180.00
677865 -9175	SHIRKEY ELECTRIC CO INC	SC PRE TREATMENT PLANT	00285253	10/07/2021	2,951.24
677865 -9175	SHIRKEY ELECTRIC CO INC	SC CELL 7	00285253	10/07/2021	1,976.25
677865 -9175	SHIRKEY ELECTRIC CO INC	SC FRENCH DRAIN 1	00285253	10/07/2021	376.23
677865 -9175	SHIRKEY ELECTRIC CO INC	SC MUFFIN MONSTER	00285253	10/07/2021	1,377.50
677865 -9175	SHIRKEY ELECTRIC CO INC	SC MUFFIN MONSTER LIGHTS	00285253	10/07/2021	218.75
677865 -9175	SHIRKEY ELECTRIC CO INC	SC TALASKI BUILDING	00285253	10/07/2021	218.75
677865 -9175	SHIRKEY ELECTRIC CO INC	SC EXIT LIGHTING	00285253	10/07/2021	181.45
677865 -9175	SHIRKEY ELECTRIC CO INC	TEST/RPLC EXIT LIGHTING	00285253	10/07/2021	426.63
677865 -9175	SHIRKEY ELECTRIC CO INC	TEST/FPLC EXIT LIGHTING	00285253	10/07/2021	539.42
677865 -9175	SHIRKEY ELECTRIC CO INC	SC WATER INTRUSION WWTP	00285253	10/07/2021	330.00
677865 -9175	SHIRKEY ELECTRIC CO INC	CLAIM REPORTING	00285253	10/07/2021	880.00
677865 -9175	SHIRKEY ELECTRIC CO INC	SC CIRCUIT 11 TRIPPING	00285253	10/07/2021	220.00
677865 -9175	SHIRKEY ELECTRIC CO INC	INSPECT LIGHTNING ARRESTOR	00285253	10/07/2021	220.00
677865 -9175	SHIRKEY ELECTRIC CO INC	SC ACTUATORS	00285253	10/07/2021	1,470.00
677865 -9175	SHIRKEY ELECTRIC CO INC	SC VEH STORAGE BUILDING	00285253	10/07/2021	857.32
677865 -9175	SHIRKEY ELECTRIC CO INC	SC INSTLL RPLCMNT TRNSFR SWITC	00285253	10/07/2021	1,353.76
677865 -9175	SHIRKEY ELECTRIC CO INC	RPLC INTERLOCK CONTACTORS	00285253	10/07/2021	2,416.25
677865 -9175	SHIRKEY ELECTRIC CO INC	FURNACE	00285253	10/07/2021	3,245.00
677865 -9175	SHIRKEY ELECTRIC CO INC	CONTACTORS	00285253	10/07/2021	1,856.32
677865 -9175	SHIRKEY ELECTRIC CO INC	ACTUATORS	00285253	10/07/2021	1,955.52
677865 -9175	SHIRKEY ELECTRIC CO INC	PRESSURE LEVEL DISPLAYS	00285253	10/07/2021	819.00
677865 -9175	SHIRKEY ELECTRIC CO INC	CONTACTOR	00285253	10/07/2021	1,320.21
677865 -9175	SHIRKEY ELECTRIC CO INC	GENERATOR	00285253	10/07/2021	3,125.20
677865 -9175	SHIRKEY ELECTRIC CO INC	TRANSFER SWITCH	00285253	10/07/2021	2,674.98
677865 -9175	SHIRKEY ELECTRIC CO INC	SC AST NETWORK SWITCH	00285253	10/07/2021	538.18
677865 -9175	SHIRKEY ELECTRIC CO INC	SC CAMERA SYSTEM	00285253	10/07/2021	110.00
677865 -9175	SHIRKEY ELECTRIC CO INC	SC OUTDOOR AC AT ED CENTER	00285253	10/07/2021	200.00
677865 -9175	SHIRKEY ELECTRIC CO INC	SC GENERATOR	00285253	10/07/2021	405.00
677865 -9175	SHIRKEY ELECTRIC CO INC	SC PLC SEWAGE CONTROLS	00285253	10/07/2021	220.00
677865 -9175	SHIRKEY ELECTRIC CO INC	SC CELL 8	00285253	10/07/2021	220.00
677865 -9175	SHIRKEY ELECTRIC CO INC	SC MH A1	00285253	10/07/2021	220.00
677865 -9175	SHIRKEY ELECTRIC CO INC	SC SEWAGE INJECTION	00285253	10/07/2021	220.00
		Total **Casualty Loss**		**9175**	**39,256.16**
			Org Key Total	**677865**	**39,256.16**
677871	**Workers Compensation Insur**				
677871 -9175	MEADOWBROOK INSURANCE GROUP IN	JUN 21 CHECK REGISTER	00285753	10/28/2021	27,087.68
677871 -9175	MEADOWBROOK INSURANCE GROUP IN	SEP 21 CHECK REGISTER	00285391	10/14/2021	9,160.43
677871 -9175	MEADOWBROOK INSURANCE GROUP IN	SPECIAL IMPREST REQ	00285391	10/14/2021	-4,878.75
677871 -9175	MEADOWBROOK INSURANCE GROUP IN	SPECIAL IMPREST REQUEST	00285753	10/28/2021	6,226.08
		Total **Casualty Loss**		**9175**	**37,595.44**
			Org Key Total	**677871**	**37,595.44**
701136	**72nd District Court**				
701136 -2165	CITY OF ALGONAC MICHIGAN	3QTR 21 DIST CRT FINES	00285497	10/21/2021	562.65
701136 -2165	CITY OF MARINE CITY MICHIGAN	3QTR 21 DIST CRT FINES	00285500	10/21/2021	2,386.54
701136 -2165	CITY OF MARYSVILLE MICHIGAN	3QTR 21 DIST CRT FINES	00285503	10/21/2021	1,798.50
701136 -2165	CITY OF PORT HURON MICHIGAN	3QTR 21 DIST CRT FINES	00285505	10/21/2021	14,959.23
701136 -2165	CITY OF ST CLAIR MICHIGAN	3QTR 21 DIST CRT FINES	00285509	10/21/2021	1,651.65
701136 -2165	CITY OF YALE MICHIGAN	3QTR 21 DIST CRT FINES	00285510	10/21/2021	28.05

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**Due to Cities**		**2165**	**21,386.62**
701136 -2205	TOWNSHIP OF CASCO MICHIGAN	3QTR 21 DIST CRT FINES		00285636	10/21/2021	37.95
701136 -2205	TOWNSHIP OF CLAY MICHIGAN	3QTR 21 DIST CRT FINES		00285637	10/21/2021	3,694.35
701136 -2205	TOWNSHIP OF CLYDE MICHIGAN	3QTR 21 DIST CRT FINES		00285639	10/21/2021	26.40
701136 -2205	TOWNSHIP OF FORT GRATIOT MICHI	3QTR 21 DIST CRT FINES		00285643	10/21/2021	2,245.65
701136 -2205	TOWNSHIP OF IRA MICHIGAN	3QTR 21 DIST CRT FINES		00285644	10/21/2021	590.04
701136 -2205	TOWNSHIP OF KENOCKEE MICHIGAN	3QTR 21 DIST CRT FINES		00285647	10/21/2021	36.30
701136 -2205	TOWNSHIP OF KIMBALL MICHIGAN	3QTR 21 DIST CRT FINES		00285648	10/21/2021	267.30
701136 -2205	TOWNSHIP OF PORT HURON MICHIGA	3QTR 21 DIST CRT FINES		00285650	10/21/2021	3,517.14
		Total	**Due to Townships**		**2205**	**10,415.13**
701136 -2220	VILLAGE OF CAPAC MICHIGAN	3QTR 21 DIST CRT FINES		00285658	10/21/2021	122.10
701136 -2220	VILLAGE OF EMMETT MICHIGAN	3QTR 21 DIST CRT FINES		00285659	10/21/2021	13.20
		Total	**Due to Villages**		**2220**	**135.30**
			Org Key Total		**701136**	**31,937.05**
701253	**Treasurer**					
701253 -2834	ST CLAIR COUNTY COMMUNITY COLL	SEP 21 DPP DISBURSEMENT		00285426	10/14/2021	68.38
701253 -2834	ST CLAIR COUNTY RESA	SEP 21 DPP DISBURSEMENT		00285429	10/14/2021	100.84
701253 -2834	ST CLAIR COUNTY ROAD COMMISSIO	SEP 21 DPP DISBURSEMENT		00285430	10/14/2021	9.91
		Total	**Undstribtd Dlqnt Pers Prop Tax**		**2834**	**179.13**
			Org Key Total		**701253**	**179.13**
701301	**Sheriff Trust and Agency**					
701301 -2225	STATE OF MICHIGAN	SEX OFFENDER REG FEE		00285437	10/14/2021	30.00
701301 -2225	STATE OF MICHIGAN	SEX OFFENDER REG FEE		00285437	10/14/2021	60.00
701301 -2225	STATE OF MICHIGAN	SEX OFFENDER REG FEE		00285618	10/21/2021	30.00
		Total	**Due to State of Michigan**		**2225**	**120.00**
			Org Key Total		**701301**	**120.00**
701325	**Sheriffs Communications/Radio**					
701325 -2830	TOWNSHIP OF CLAY MICHIGAN	JUL-SEP 21 E911 LL SURCHARGES		00285444	10/14/2021	10,164.59
		Total	**Undistributed Receipts**		**2830**	**10,164.59**
			Org Key Total		**701325**	**10,164.59**
701351	**Jail Trust and Agency**					
701351 -2830	STATE OF MICHIGAN	07/01-09/30/21 BOOKING FEES		00285260	10/07/2021	1,080.96
		Total	**Undistributed Receipts**		**2830**	**1,080.96**
			Org Key Total		**701351**	**1,080.96**
702149	**Probate Court Juvenile**					
702149 -2710	COX, DAVID	P. KARL		00285520	10/21/2021	20.00
702149 -2710	CROREY, CODY	L. SPAUNBURG		00285521	10/21/2021	35.00
702149 -2710	HASTINGS MUTUAL INSURANCE COMP	N. LOZNAK		00285738	10/28/2021	125.00
702149 -2710	KRETSCHMER, EMILY	J. GOODWIN		00285747	10/28/2021	50.00
702149 -2710	WARSHEFSKI, GENE	D. CRAGO		00285451	10/14/2021	25.00
702149 -2710	WU, TE HUI	H. BAUNOCK		00285810	10/28/2021	55.00
702149 -2710	YIELDING, ALEXIS	S. ANDERSON		00285811	10/28/2021	100.00
		Total	**Restitutions Payable**		**2710**	**410.00**
			Org Key Total		**702149**	**410.00**
750000	**Payroll**					
750000 -2300	STATE OF MICHIGAN	SEP 21 INC TAX W/H EMPL		00285141	10/07/2021	124,492.10
750000 -2300	STATE OF MICHIGAN	SEP 21 INC TAX W/H RET		00285141	10/07/2021	26,772.99
		Total	**State-SITW**		**2300**	**151,265.09**
750000 -2303	CITY OF PORT HURON MICHIGAN	SEP 21 INC TAX W/H		00285136	10/07/2021	10,512.97

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**City-CITW**		**2303**	**10,512.97**
750000 -2312	STATE STREET GLOBAL ADVISORS	10/07/21 JUDGE BROWN		00285142	10/07/2021	479.78
750000 -2312	STATE STREET GLOBAL ADVISORS	10/07/21 JUDGE TOMLINSON		00285142	10/07/2021	779.65
750000 -2312	STATE STREET GLOBAL ADVISORS	10/07/21 JUDGE TOMLINSON		00285142	10/07/2021	361.07
750000 -2312	STATE STREET GLOBAL ADVISORS	10/21/21 JUDGE BROWN		00285471	10/21/2021	493.34
750000 -2312	STATE STREET GLOBAL ADVISORS	10/21/21 JUDGE TOMLINSON		00285471	10/21/2021	801.67
750000 -2312	STATE STREET GLOBAL ADVISORS	10/21/21 JUDGE TOMLINSON		00285471	10/21/2021	361.07
		Total	**State-Judges Retirement**		**2312**	**3,276.58**
750000 -2345	AFSCME	OCT 21 1089 DUES		00285464	10/21/2021	4,670.75
750000 -2345	AFSCME	OCT 21 1518 DUES		00285464	10/21/2021	411.69
		Total	**Union Dues-AFSCME Council 25**		**2345**	**5,082.44**
750000 -2355	MICHIGAN NURSES ASSN	OCT 21 DUES		00285465	10/21/2021	1,177.01
		Total	**Union Dues-MNA**		**2355**	**1,177.01**
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	OCT 21 COAM DUES		00285466	10/21/2021	832.00
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	OCT 21 POAM 312 DUES		00285467	10/21/2021	3,686.40
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	OCT 21 SHER SUPV DUES		00285467	10/21/2021	631.20
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	OCT 21 TPOAM FOC DUES		00285467	10/21/2021	935.50
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	OCT 21 TPOAM PCCL DUES		00285467	10/21/2021	387.50
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	OCT 21 POAM DISPATCH DUES		00285467	10/21/2021	777.66
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	OCT 21 POAM BAILIFF DUES		00285467	10/21/2021	404.48
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	OCT 21 HR DUES		00285467	10/21/2021	155.00
750000 -2358	POLICE OFFICERS LABOR COUNCIL	OCT 21 DUES		00285468	10/21/2021	2,714.50
		Total	**Union Dues-POAM**		**2358**	**10,524.24**
750000 -2360	POLICE OFFICERS ASSN OF MICHIG	OCT 21 JUV COUNS DUES		00285467	10/21/2021	391.40
		Total	**Union Dues-ProbtCourtCounselor**		**2360**	**391.40**
750000 -2365	UNITED WAY OF ST CLAIR COUNTY	10/07/21 WITHHOLDING		00285143	10/07/2021	687.85
750000 -2365	UNITED WAY OF ST CLAIR COUNTY	10/21/21 WITHHOLDING		00285472	10/21/2021	677.85
		Total	**United Way Withheld**		**2365**	**1,365.70**
750000 -2366	PRE PAID LEGAL SERVICES INC	10/21/21 PREPAID LEGAL SERVICE		00285469	10/21/2021	313.88
		Total	**Prepaid Legal Services W/H**		**2366**	**313.88**
750000 -2369	DVM INSURANCE AGENCY	SEP 21 PET INSURANCE		00285137	10/07/2021	338.64
		Total	**Employee paid pet insurance**		**2369**	**338.64**
750000 -2420	CHAPTER 13 TRUSTEE	10/07/21 WITHHOLDING		00285134	10/07/2021	1,700.00
750000 -2420	CHAPTER 13 TRUSTEE	10/07/21 WITHHOLDING		00285135	10/07/2021	226.23
750000 -2420	CHAPTER 13 TRUSTEE	10/21/21 WITHHOLDING		00285460	10/21/2021	1,700.00
750000 -2420	CHAPTER 13 TRUSTEE	10/21/21 WITHHOLDING		00285461	10/21/2021	226.23
750000 -2420	DAVID J CANINE AND DUSTIN A MC	10/07/21 WITHHOLDING		00285133	10/07/2021	68.39
750000 -2420	DAVID J CANINE AND DUSTIN A MC	10/21/21 WITHHOLDING		00285459	10/21/2021	135.11
750000 -2420	GOODMAN FROST PLLC	10/07/21 WITHHOLDING		00285138	10/07/2021	186.00
750000 -2420	GOODMAN FROST PLLC	10/21/21 WITHHOLDING		00285462	10/21/2021	186.00
750000 -2420	INTERNAL REVENUE SERVICE	10/07/21 W/H ACCT 4236		00285139	10/07/2021	954.83
750000 -2420	INTERNAL REVENUE SERVICE	10/21/21 W/H ACCT 4236		00285463	10/21/2021	954.83
750000 -2420	RUSKIN, DAVID WM	10/07/21 WITHHOLDING		00285140	10/07/2021	865.00
750000 -2420	RUSKIN, DAVID WM	10/21/21 WITHHOLDING		00285470	10/21/2021	865.00
750000 -2420	WEBER AND OLCESE PLC	10/07/21 WITHHOLDING		00285144	10/07/2021	147.66
750000 -2420	WEBER AND OLCESE PLC	10/21/21 WITHHOLDING		00285473	10/21/2021	147.66
		Total	**Garnishment**		**2420**	**8,362.94**
			Org Key Total		**750000**	**192,610.89**
801275	**Drain Commissioner**					
801275 -6683	FAHEY SCHULTZ BURZYCH RHODES P	LEGAL SERVICES		00285192	10/07/2021	13,175.56

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
		Total Legal Services		**6683**	**13,175.56**
801275 -6749	BOLDT MCLEOD AND JOHNSON INC	ENGINEERING	00285156	10/07/2021	1,021.88
801275 -6749	BOLDT MCLEOD AND JOHNSON INC	ENG CARRIGAN & GRACE	00285489	10/21/2021	21,066.68
801275 -6749	BOLDT MCLEOD AND JOHNSON INC	ENG HOLLAND DRN	00285489	10/21/2021	3,722.38
801275 -6749	HUNTER, DOUGLAS A	09/21/21 PER DIEM/MILEAGE	00285364	10/14/2021	63.60
801275 -6749	SCHWEIHOFER, LINDA	09/21/21 PER DIEM & MILEAGE	00285601	10/21/2021	42.32
801275 -6749	SPICER GROUP INC	ENG BAIRD DRN	00285256	10/07/2021	12,175.56
801275 -6749	SPICER GROUP INC	ENG BAY DRN	00285256	10/07/2021	2,437.50
801275 -6749	SPICER GROUP INC	ENG BIG HAND DRN	00285256	10/07/2021	4,243.80
801275 -6749	SPICER GROUP INC	ENG BRICKER DRN	00285256	10/07/2021	3,583.59
801275 -6749	SPICER GROUP INC	ENG CLIPPERT DRN	00285256	10/07/2021	1,480.56
801275 -6749	SPICER GROUP INC	ENG EVES DRN	00285256	10/07/2021	41,391.96
801275 -6749	SPICER GROUP INC	ENG GEYMAN DRN	00285256	10/07/2021	719.04
801275 -6749	SPICER GROUP INC	ENG KING DRN	00285256	10/07/2021	2,043.73
801275 -6749	SPICER GROUP INC	ENG KINSLEY DRN	00285256	10/07/2021	1,526.65
801275 -6749	SPICER GROUP INC	ENG MACKLEY DRN	00285256	10/07/2021	7,659.83
801275 -6749	SPICER GROUP INC	ENG MCLAUREN & POPPLE BR PR	00285256	10/07/2021	5,941.59
801275 -6749	SPICER GROUP INC	ENG NEIL DRN	00285256	10/07/2021	2,745.15
801275 -6749	SPICER GROUP INC	ENG SCHNEIDER DRN	00285256	10/07/2021	2,434.29
801275 -6749	SPICER GROUP INC	ENG SEC 2 GRANT DRN	00285256	10/07/2021	2,302.19
801275 -6749	SPICER GROUP INC	ENG SEC 24 CASCO DRN	00285256	10/07/2021	3,854.77
801275 -6749	SPICER GROUP INC	ENG ST EDWARDS DRN	00285256	10/07/2021	1,518.76
801275 -6749	SPICER GROUP INC	ENG SULLIVAN DRN	00285256	10/07/2021	31,048.31
801275 -6749	SPICER GROUP INC	ENG THOMPSON DRN	00285256	10/07/2021	3,174.85
801275 -6749	SPICER GROUP INC	ENG TODD DRN	00285256	10/07/2021	3,261.64
801275 -6749	TETRA TECH INC	ENG NO 211 AVOCA WWTP	00285799	10/28/2021	885.00
		Total Professional Services		**6749**	**160,345.63**
801275 -6832	GERALD HANSON AND ASSOC INC	CRT REPORTING PICKARD DRN	00285734	10/28/2021	225.00
		Total Contracted Stenographers		**6832**	**225.00**
801275 -7700	HUNTINGTON NATIONAL BANK, THE	ANNL ADM FEE 11/1/21-10/31/22	00285741	10/28/2021	500.00
		Total Licenses, Permits, & Fees		**7700**	**500.00**
801275 -8300	FEDERATED PUBLICATIONS	SEP 20 PUBLISHING PICKARD DRN	00285353	10/14/2021	535.50
		Total Printing and Publishing		**8300**	**535.50**
801275 -8647	DTE ENERGY	CHARGES 09/02-10/01/21	00285527	10/21/2021	71.42
801275 -8647	DTE ENERGY	CHARGES 09/02-10/01/21	00285527	10/21/2021	32.44
801275 -8647	DTE ENERGY	CHARGES 09/03-10/04/21	00285526	10/21/2021	154.89
		Total Electric Utility		**8647**	**258.75**
801275 -8795	AVERY ALLEN CONSTRUCTION CO IN	LEVEL SPOILS BRICKER DRN	00285691	10/28/2021	920.00
801275 -8795	BUCKLEY, JAMES EDWARD	MOWING NO 211 AVOCA	00285491	10/21/2021	500.00
801275 -8795	BUCKLEY, JAMES EDWARD	MOWING RAILROAD DRN	00285491	10/21/2021	2,800.00
801275 -8795	BUCKLEY, JAMES EDWARD	RESTORATION HOWE BRANDYMORE	00285491	10/21/2021	2,850.00
801275 -8795	BUCKLEY, JAMES EDWARD	MOWING NO 211 DRN	00285491	10/21/2021	550.00
801275 -8795	GARDNER CONTRACTING	RESTORATION SPROTBERRY DRN	00285732	10/28/2021	3,700.00
801275 -8795	GEI CONSULTANTS OF MICHIGAN PC	RESTORATION MILL CRK S BR	00285733	10/28/2021	243.75
801275 -8795	RIGHT OF WAY SOLUTIONS LLC	RESTORATION FITTEN DRN	00285781	10/28/2021	366.00
801275 -8795	RIGHT OF WAY SOLUTIONS LLC	RESTORATION HOWE BRANDYMORE	00285781	10/28/2021	612.00
801275 -8795	RIGHT OF WAY SOLUTIONS LLC	SPRAYING ROUTLEY DRN	00285781	10/28/2021	220.00
801275 -8795	RIGHT OF WAY SOLUTIONS LLC	SPRAYING HOWE BRANDYMORE	00285781	10/28/2021	890.00
801275 -8795	RIGHT OF WAY SOLUTIONS LLC	SPRAYING HATHAWAY DRN	00285781	10/28/2021	260.00
801275 -8795	RIGHT OF WAY SOLUTIONS LLC	SPRAYING BANDLOW DRN	00285781	10/28/2021	970.00
801275 -8795	RIGHT OF WAY SOLUTIONS LLC	SPRAYING PELTON DRN	00285781	10/28/2021	1,440.00

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
801275 -8795	RIGHT OF WAY SOLUTIONS LLC	RESTORATION BAY DRN	00285781	10/28/2021	1,935.00
801275 -8795	TOM WARD AND SONS INC	MOVE EXCAVATOR BAY DRN	00285443	10/14/2021	385.00
801275 -8795	TOM WARD AND SONS INC	MOVE EXCAVATOR BAY DRN	00285443	10/14/2021	385.00
801275 -8795	TOM WARD AND SONS INC	MOVE EXCAVATOR BRICKER DRN	00285443	10/14/2021	385.00
801275 -8795	TRI COUNTY VAC SERVICES	CLEAN LIFT STATION	00285653	10/21/2021	832.50
		Total **Repairs and Maintenance**		**8795**	**20,244.25**
801275 -9521	JENSEN BRIDGE AND SUPPLY CO	CULVERT IRA DRN	00285745	10/28/2021	10,711.66
801275 -9521	JENSEN BRIDGE AND SUPPLY CO	CULVERT BUNCE CRK DRN	00285745	10/28/2021	1,752.00
801275 -9521	RAYMOND EXCAVATING CO INC	PAY EST 2 GEYMAN DRN	00285594	10/21/2021	39,510.23
		Total **Land Improvements**		**9521**	**51,973.89**
		Org Key Total		**801275**	**247,258.58**
851275	**DRAIN DISTRICT DEBT**				
851275 -9356	MADAY, SHAWN ALAN	RFND ASSESSMENT OVERPMT	00285564	10/21/2021	959.92
		Total **Refunds Paid**		**9356**	**959.92**
		Org Key Total		**851275**	**959.92**
910008	**Criminal Justice Training Grnt**				
910008 -8531	MICHIGAN SHERIFFS ASSN EDUCATI	FALL CONFERENCE	00285580	10/21/2021	275.00
		Total **Training**		**8531**	**275.00**
		Org Key Total		**910008**	**275.00**
910022	**Edward Byrne Memorial JAG**				
910022 -9554	TASER INTERNATIONAL	AXON IN CAR CAMERAS INSTALL	00285152	10/07/2021	15,582.00
		Total **Equipment**		**9554**	**15,582.00**
		Org Key Total		**910022**	**15,582.00**
910024	**Operation Stonegarden**				
910024 -9092	STATE OF MICHIGAN	SEP 21 OT & BENEFITS	00285616	10/21/2021	8,074.60
		Total **Local Unit Fee**		**9092**	**8,074.60**
		Org Key Total		**910024**	**8,074.60**
910032	**Motor Carrier Enforcement**				
910032 -5398	ON DUTY GEAR LLC	2 ARMOR EXPRESS DRESS VESTS	00285231	10/07/2021	470.00
		Total **Employer Provided Uniforms**		**5398**	**470.00**
910032 -8531	MICHIGAN ASSN OF TRAFFIC ACCID	FALL CONF SCHWARTZKOPF	00285220	10/07/2021	85.00
910032 -8531	MICHIGAN ASSN OF TRAFFIC ACCID	FALL CONF NOWKSKI	00285220	10/07/2021	85.00
		Total **Training**		**8531**	**170.00**
910032 -8795	QUALITY LUBE	OIL CHANGE '15 CHEV TAHOE	00285234	10/07/2021	77.95
		Total **Repairs and Maintenance**		**8795**	**77.95**
		Org Key Total		**910032**	**717.95**
910033	**Communications Training Grant**				
910033 -5404	MEDICAL PRIORITY CONSULTANTS I	EMD TRN & CERT KLUGER	00285571	10/21/2021	365.00
		Total **Employee Dues & Subscriptions**		**5404**	**365.00**
910033 -8531	SUCCESS COMMUNICATIONS	LEADERSHIP 1 L. REEVES	00285265	10/07/2021	357.30
910033 -8531	SUCCESS COMMUNICATIONS	LDRSHP 2 REEVES	00285621	10/21/2021	397.00
910033 -8531	SUCCESS COMMUNICATIONS	40HR ADV KLUGER & ELSHOLZ	00285621	10/21/2021	1,594.00
910033 -8531	SUCCESS COMMUNICATIONS	CUST SRVC SCHADE	00285621	10/21/2021	297.00
910033 -8531	SUCCESS COMMUNICATIONS	CHILD CALLERS KOWALSKI	00285621	10/21/2021	297.00
910033 -8531	SUCCESS COMMUNICATIONS	TRAIN THE TRAINER KELCH	00285796	10/28/2021	499.00
910033 -8531	TRI HOSPITAL EMS	CPR TRAINING ELSHOLZ	00285685	10/28/2021	45.00
		Total **Training**		**8531**	**3,486.30**
		Org Key Total		**910033**	**3,851.30**
910062	**Solution Area Planners**				

Accounts Payable Transaction Register

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
910062 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	36.01
910062 -7591	AT AND T MOBILITY II LLC	CHARGES 10/06/21		00285485	10/21/2021	49.45
		Total	**Cellular Phone**		**7591**	**85.46**
			Org Key Total		**910062**	**85.46**
910085	**Gypsy Moth Supression Program**					
910085 -6749	FRIENDS OF THE ST CLAIR RIVER	GYPSY MOTH SUPPRESSION PROGRAM		00285195	10/07/2021	5,127.50
		Total	**Professional Services**		**6749**	**5,127.50**
			Org Key Total		**910085**	**5,127.50**
910098	**2018 Homeland Security Grant**					
910098 -9554	TASER INTERNATIONAL	AXON BODY CAMERAS		00285151	10/07/2021	45,094.00
		Total	**Equipment**		**9554**	**45,094.00**
			Org Key Total		**910098**	**45,094.00**
910099	**2019 Homeland Security Grant**					
910099 -5446	ALEXANDERS	EXERCISE BREAKFAST 09/22/21		00285146	10/07/2021	560.00
910099 -5446	ALEXANDERS	EXERCISE LUNCH 09/22/21		00285146	10/07/2021	1,120.00
		Total	**Supplies**		**5446**	**1,680.00**
			Org Key Total		**910099**	**1,680.00**
910117	**Substance Abuse Trmt Grant**					
910117 -7228	REGION 10	AUG 21 SUBS ABUSE TRTMNT		00285780	10/28/2021	4,305.00
910117 -7228	REGION 10	AUG 21 WOM TRAUMA GRPS		00285780	10/28/2021	656.25
910117 -7228	REGION 10	APR-JUL 21 WOM TRAUMA GRPS		00285780	10/28/2021	787.50
910117 -7228	REGION 10	SEP 21 SUBS ABUSE TRTMNT		00285780	10/28/2021	3,750.00
910117 -7228	REGION 10	SEP 21 WOM TRAUMA GRPS		00285780	10/28/2021	393.75
		Total	**Health Services**		**7228**	**9,892.50**
			Org Key Total		**910117**	**9,892.50**
910148	**Mental Health Court**					
910148 -5446	COUNTY OF ST CLAIR MICHIGAN	REPLENISH PETTY CASH		00285342	10/14/2021	90.00
910148 -5446	COUNTY OF ST CLAIR MICHIGAN	REPLENISH PETTY CASH		00285711	10/28/2021	100.00
		Total	**Supplies**		**5446**	**190.00**
910148 -6749	BLUE WATER DRP LLC	SEP 21 DRUG/ALC SCRN MHC		00285694	10/28/2021	4,330.00
910148 -6749	HURON HOUSE INC	SEP 21 DRUG/ALC SCRN MHC		00285366	10/14/2021	1,530.00
910148 -6749	ST CLAIR COUNTY COMMUNITY MENT	JUL-SEP 21 MENTAL HEALTH CRT		00285427	10/14/2021	780.56
910148 -6749	ST CLAIR COUNTY COMMUNITY MENT	JUL-SEP 21 MENTAL HEALTH CRT		00285427	10/14/2021	180.32
910148 -6749	ST CLAIR COUNTY COMMUNITY MENT	JUL-SEP 21 MENTAL HEALTH CRT		00285427	10/14/2021	7,032.25
		Total	**Professional Services**		**6749**	**13,853.13**
			Org Key Total		**910148**	**14,043.13**
910149	**Recovery High School**					
910149 -6749	ROMINE GROUP INC, THE	SEP 21 RECOVERY SCHOOL SRVC		00285414	10/14/2021	7,916.67
910149 -6749	ROMINE GROUP INC, THE	REIMB SEP 21 EXP		00285307	10/14/2021	7,870.02
		Total	**Professional Services**		**6749**	**15,786.69**
910149 -8036	PORT HURON FAMILY RADIO INC	RECOVERY SCHOOL PROMOTION		00285238	10/07/2021	1,000.00
		Total	**Program Promotion**		**8036**	**1,000.00**
910149 -9480	CHARTER TECHNOLOGIES INC	12 LAPTOPS		00285162	10/07/2021	9,807.00
910149 -9480	CHARTER TECHNOLOGIES INC	12 MS OFFICE		00285162	10/07/2021	780.00
910149 -9480	CHARTER TECHNOLOGIES INC	INSTALL		00285162	10/07/2021	1,008.00
910149 -9480	CHARTER TECHNOLOGIES INC	SHIPPING		00285162	10/07/2021	35.00
		Total	**Uncapitalized Assets < $5,000**		**9480**	**11,630.00**
			Org Key Total		**910149**	**28,416.69**
910253	**Dog Licensing**					

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
910253 -6749	ALLIANCE PAYMENT SOLUTIONS INC	OCT 21 SETUP PROC MAIL DOG LIC		00285318	10/14/2021	145.68
		Total	**Professional Services**		**6749**	**145.68**
910253 -7723	ALLIANCE PAYMENT SOLUTIONS INC	OCT 21 POSTAGE DOG LIC		00285318	10/14/2021	352.06
		Total	**Postage/Freight**		**7723**	**352.06**
			Org Key Total		**910253**	**497.74**
920038	**Coastal Management Grant-Plann**					
920038 -6749	LAND INFORMATION ACCESS ASSN	BW WEB SUPPT/HOST		00285560	10/21/2021	330.00
920038 -6749	LAND INFORMATION ACCESS ASSN	DOMAIN RNWL 2 YEARS		00285560	10/21/2021	84.68
		Total	**Professional Services**		**6749**	**414.68**
			Org Key Total		**920038**	**414.68**
920043	**Brownfield Redevelopment Grant**					
920043 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 180008 TO 07/31/21		00285533	10/21/2021	618.75
920043 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 200092 TO 07/31/21		00285533	10/21/2021	52.50
920043 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 210023 TO 07/31/21		00285533	10/21/2021	175.00
920043 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 190167 TO 08/31/21		00285350	10/14/2021	498.75
920043 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 180008 TO 09/30/21		00285533	10/21/2021	23.75
920043 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 200092 TO 09/30/21		00285533	10/21/2021	105.00
920043 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 210023 TO 09/30/21		00285533	10/21/2021	218.75
		Total	**Professional Services**		**6749**	**1,692.50**
			Org Key Total		**920043**	**1,692.50**
920044	**Brownfield DTE EGLE Grant**					
920044 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 200125 TO 07/31/21		00285350	10/14/2021	1,602.50
920044 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 200125 TO 08/31/21		00285350	10/14/2021	2,660.00
920044 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 200125 TO 09/30/21		00285533	10/21/2021	3,855.00
		Total	**Professional Services**		**6749**	**8,117.50**
			Org Key Total		**920044**	**8,117.50**
920225	**County Veterans Srv Fnd Grant**					
920225 -8036	KING MEDIA INC	RACK CARDS		00285208	10/07/2021	4,000.00
		Total	**Program Promotion**		**8036**	**4,000.00**
			Org Key Total		**920225**	**4,000.00**
940001	**MC District Ct Building Renvtn**					
940001 -9092	CITY OF PORT HURON MICHIGAN	3RD QTR ORD CASES		00285507	10/21/2021	332.14
		Total	**Local Unit Fee**		**9092**	**332.14**
			Org Key Total		**940001**	**332.14**
940020	**Wadhams to Avoca Trail**					
940020 -5446	ZIMMERS SALES AND SERVICE	CHAINSAW SUPPLIES		00285672	10/21/2021	172.91
		Total	**Supplies**		**5446**	**172.91**
940020 -8647	DTE ENERGY	CHARGES 09/01-09/30/21		00285295	10/14/2021	132.03
		Total	**Electric Utility**		**8647**	**132.03**
			Org Key Total		**940020**	**304.94**
940021	**Fort Gratiot County Park**					
940021 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL		00285361	10/14/2021	34.04
940021 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL		00285361	10/14/2021	50.56
		Total	**Fuel**		**5545**	**84.60**
940021 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/05-10/04/21		00285573	10/21/2021	241.36
		Total	**Telephone**		**7541**	**241.36**
940021 -8647	DTE ENERGY	CHARGES 09/03-10/04/21		00285294	10/14/2021	24.74
940021 -8647	DTE ENERGY	CHARGES 09/09-10/08/21		00285527	10/21/2021	150.68
		Total	**Electric Utility**		**8647**	**175.42**

Accounts Payable Transaction Register

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
940021 -8977	JONES EQUIPMENT RENTAL SALES A	RNTL TRACK LDR & EXCAVATOR		00285558	10/21/2021	1,870.00
		Total	**Equipment Rental**		**8977**	**1,870.00**
				Org Key Total	**940021**	**2,371.38**
940026	**Columbus County Park**					
940026 -5446	ADAIR SALVAGE INC	LUMBER		00285312	10/14/2021	23.76
940026 -5446	ZIMMERS SALES AND SERVICE	POLESAW, CHAIN, BOLTS, BUSHING		00285672	10/21/2021	285.41
		Total	**Supplies**		**5446**	**309.17**
940026 -5545	FOSTER BLUE WATER OIL LLC	GASOLINE		00285194	10/07/2021	520.92
940026 -5545	FOSTER BLUE WATER OIL LLC	GASOLINE		00285728	10/28/2021	533.90
		Total	**Fuel**		**5545**	**1,054.82**
940026 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 09/20/21		00285196	10/07/2021	104.24
940026 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 10/01/21		00285546	10/21/2021	183.85
		Total	**Telephone**		**7541**	**288.09**
940026 -8647	DTE ENERGY	CHARGES 08/25-09/21/21		00285180	10/07/2021	24.93
940026 -8647	DTE ENERGY	CHARGES 08/25-09/23/21		00285184	10/07/2021	81.63
940026 -8647	DTE ENERGY	CHARGES 08/25-09/23/21		00285184	10/07/2021	291.86
940026 -8647	DTE ENERGY	CHARGES 08/25-09/23/21		00285186	10/07/2021	97.89
		Total	**Electric Utility**		**8647**	**496.31**
940026 -8663	SEMCO ENERGY	CHARGES 09/01-10/01/21		00285605	10/21/2021	21.61
		Total	**Gas Utility**		**8663**	**21.61**
940026 -8795	ABC SERVICES AND FOXFIRE FARM	TRTMNT SPIDERS & WASPS		00285474	10/21/2021	125.00
940026 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 WASTE RMVL HAUL CCP		00285804	10/28/2021	59.19
		Total	**Repairs and Maintenance**		**8795**	**184.19**
940026 -8977	SCOTTYS POTTYS	SEP 21 POTTY RENTAL CCP		00285251	10/07/2021	95.00
		Total	**Equipment Rental**		**8977**	**95.00**
940026 -9554	RICHMOND NEW HOLLAND	15FT BRUSH HOG TRI DECK MOWER		00285360	10/14/2021	20,000.00
		Total	**Equipment**		**9554**	**20,000.00**
				Org Key Total	**940026**	**22,449.19**
940032	**Woodsong County Park**					
940032 -8647	DTE ENERGY	CHARGES 09/08-10/07/21		00285526	10/21/2021	19.86
		Total	**Electric Utility**		**8647**	**19.86**
940032 -8977	SCOTTYS POTTYS	SEP 21 POTTY RENTAL WCP		00285251	10/07/2021	95.00
		Total	**Equipment Rental**		**8977**	**95.00**
				Org Key Total	**940032**	**114.86**
940033	**Goodells County Park**					
940033 -5545	FOSTER BLUE WATER OIL LLC	GASOLINE		00285194	10/07/2021	601.61
940033 -5545	FOSTER BLUE WATER OIL LLC	DIESEL		00285194	10/07/2021	318.92
940033 -5545	FOSTER BLUE WATER OIL LLC	GASOLINE		00285543	10/21/2021	431.26
		Total	**Fuel**		**5545**	**1,351.79**
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285183	10/07/2021	203.68
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285183	10/07/2021	42.46
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285183	10/07/2021	8.37
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285180	10/07/2021	209.06
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285181	10/07/2021	34.94
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285181	10/07/2021	24.93
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285182	10/07/2021	542.25
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285182	10/07/2021	234.10
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285182	10/07/2021	321.91
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285179	10/07/2021	148.96
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21		00285179	10/07/2021	24.93

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21	00285186	10/07/2021	209.06
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21	00285186	10/07/2021	204.05
940033 -8647	DTE ENERGY	CHARGES 08/27-09/27/21	00285185	10/07/2021	432.08
940033 -8647	DTE ENERGY	CHARGES 09/01-09/30/21	00285295	10/14/2021	98.28
940033 -8647	DTE ENERGY	CHARGES 09/01-09/30/21	00285298	10/14/2021	115.61
		Total Electric Utility		**8647**	**2,854.67**
940033 -8663	SEMCO ENERGY	CHARGES 09/08-10/06/21	00285789	10/28/2021	30.48
940033 -8663	SEMCO ENERGY	CHARGES 09/08-10/06/21	00285789	10/28/2021	12.44
940033 -8663	SEMCO ENERGY	CHARGES 09/08-10/06/21	00285789	10/28/2021	32.46
940033 -8663	SEMCO ENERGY	CHARGES 09/08-10/06/21	00285789	10/28/2021	31.56
940033 -8663	SEMCO ENERGY	CHARGES 09/08-10/06/21	00285789	10/28/2021	104.53
		Total Gas Utility		**8663**	**211.47**
940033 -8795	MORGAN EXCAVATING LLC	RPR WATER LINE	00285768	10/28/2021	800.00
940033 -8795	MORGAN EXCAVATING LLC	VAC TRUCK SRVC WTR LINE RPR	00285768	10/28/2021	740.00
940033 -8795	ZIMMERS SALES AND SERVICE	RPR CHAINSAW	00285672	10/21/2021	57.44
		Total Repairs and Maintenance		**8795**	**1,597.44**
940033 -9480	DEPENDABLE HEATING AND COOLING	ELEC HEATER EXTRA CIRCUIT	00285524	10/21/2021	500.00
		Total Uncapitalized Assets < $5,000		**9480**	**500.00**
940033 -9554	DEPENDABLE HEATING AND COOLING	HVAC SYSTEM COMMUNITY CTR	00285524	10/21/2021	12,735.00
		Total Equipment		**9554**	**12,735.00**
			Org Key Total	**940033**	**19,250.37**
940034	**Ft Gratiot Lighthouse**				
940034 -5446	THORPE PRINTING SERVICES INC	RECYCLE VERTICAL SIGNS	00285442	10/14/2021	307.57
		Total Supplies		**5446**	**307.57**
940034 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL	00285361	10/14/2021	51.05
940034 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL	00285361	10/14/2021	75.85
		Total Fuel		**5545**	**126.90**
940034 -7508	COMCAST CABLE COMMUNICATIONS I	CHARGES 10/13/21	00285516	10/21/2021	109.90
		Total Internet Access		**7508**	**109.90**
940034 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 08/28-09/27/21	00285302	10/14/2021	59.28
		Total Telephone		**7541**	**59.28**
940034 -8647	DTE ENERGY	CHARGES 09/11-10/12/21	00285526	10/21/2021	84.21
		Total Electric Utility		**8647**	**84.21**
940034 -8663	SEMCO ENERGY	CHARGES 09/02-10/04/21	00285605	10/21/2021	17.44
		Total Gas Utility		**8663**	**17.44**
940034 -8680	CITY OF PORT HURON MICHIGAN	CHARGES 08/20-09/20/21	00285167	10/07/2021	219.97
940034 -8680	CITY OF PORT HURON MICHIGAN	DELQ CHARGES	00285167	10/07/2021	23.89
940034 -8680	CITY OF PORT HURON MICHIGAN	DELQ CHARGES	00285167	10/07/2021	-23.89
		Total Water/Sewer Utility		**8680**	**219.97**
940034 -8795	LIMB WALKERS TREE AND SNOW	TREE REMOVAL	00285383	10/14/2021	700.00
		Total Repairs and Maintenance		**8795**	**700.00**
			Org Key Total	**940034**	**1,625.27**
940036	**Blue Water River Walk**				
940036 -6749	TRI COUNTY AQUATICS INC	INVASIVE WEED TREATMENT	00285447	10/14/2021	900.00
		Total Professional Services		**6749**	**900.00**
940036 -8647	DTE ENERGY	CHARGES 09/09-10/08/21	00285526	10/21/2021	37.76
		Total Electric Utility		**8647**	**37.76**
940036 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 WASTE RMVL HAUL BWRW	00285804	10/28/2021	116.80
		Total Repairs and Maintenance		**8795**	**116.80**
			Org Key Total	**940036**	**1,054.56**

Accounts Payable Transaction Register

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
940040	**North Channel Waterfront Park**					
940040 -5545	FOSTER BLUE WATER OIL LLC	SEP 21 FUEL		00285361	10/14/2021	91.66
		Total	**Fuel**		**5545**	**91.66**
				Org Key Total	**940040**	**91.66**
950101	**Agency Support**					
950101 -5446	CEDAR HILL GRAPHICS LLC	#10 ENVELOPES NO WINDOW		00285494	10/21/2021	167.50
		Total	**Supplies**		**5446**	**167.50**
950101 -6749	INTERWEST TECHNOLOGY GROUP INC	SEP 21 HUB SYS CHILD EDUCATION		00285204	10/07/2021	995.00
950101 -6749	STAT COURIER SERVICE INC	COURIER SRVC PUBLIC HEALTH LAB		00285613	10/21/2021	435.12
950101 -6749	STAT COURIER SERVICE INC	COURIER SRVC PUBLIC HEALTH LAB		00285613	10/21/2021	435.12
		Total	**Professional Services**		**6749**	**1,865.24**
950101 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 08/29-09/28/21		00285303	10/14/2021	67.41
950101 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/14-10/13/21		00285756	10/28/2021	63.69
		Total	**Telephone**		**7541**	**131.10**
950101 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	108.03
950101 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	317.39
		Total	**Cellular Phone**		**7591**	**425.42**
950101 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00285656	10/21/2021	11.00
		Total	**Postage/Freight**		**7723**	**11.00**
950101 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 RECYCLING TOTES HEALTH		00285804	10/28/2021	42.04
		Total	**Repairs and Maintenance**		**8795**	**42.04**
				Org Key Total	**950101**	**2,642.30**
950103	**PIHP T/Rx Coalition**					
950103 -6749	KWB STRATEGIES	AUG & SEP SPEAK SRVCS		00285374	10/14/2021	220.00
		Total	**Professional Services**		**6749**	**220.00**
				Org Key Total	**950103**	**220.00**
950104	**PIHP Naloxone**					
950104 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	36.01
		Total	**Cellular Phone**		**7591**	**36.01**
				Org Key Total	**950104**	**36.01**
950200	**Environmental Health**					
950200 -5396	CHAMPIONS AUTO FERRY INC	20 FERRY TICKETS		00285161	10/07/2021	180.00
		Total	**Employee Travel**		**5396**	**180.00**
950200 -6749	CITY OF MARYSVILLE MICHIGAN	SEP 21 BACT WATER TESTING		00285502	10/21/2021	1,650.00
		Total	**Professional Services**		**6749**	**1,650.00**
950200 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/14-10/13/21		00285763	10/28/2021	66.64
		Total	**Telephone**		**7541**	**66.64**
				Org Key Total	**950200**	**1,896.64**
950202	**Elaine Kempf Memorial Fund**					
950202 -7185	BLUE WATER CITY CAB	SEP 21 CLIENT TRAVEL EXP		00285488	10/21/2021	23.00
		Total	**Other Institutional Services**		**7185**	**23.00**
				Org Key Total	**950202**	**23.00**
950219	**COVID 19**					
950219 -5400	TROY DRY CLEANERS INC	SEP 21 CLEANING		00285448	10/14/2021	46.55
		Total	**Uniform Cleaning**		**5400**	**46.55**
950219 -5479	PRAXAIR DISTRIBUTION INC	CYLINDERS		00285406	10/14/2021	35.15
		Total	**Medical Supplies**		**5479**	**35.15**
950219 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	72.02
950219 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	194.57

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
950219 -7591	AT AND T MOBILITY II LLC	CHARGES 10/06/21		00285485	10/21/2021	49.76
		Total	**Cellular Phone**		**7591**	**316.35**
950219 -8300	PORT HURON AREA SCHOOL DISTRIC	DISPENSE VACC FORM		00285237	10/07/2021	14.50
		Total	**Printing and Publishing**		**8300**	**14.50**
950219 -9480	KERR ALBERT OFFICE SUPPLY	WIC OFFICE EQUIP/WORK STATION		00285207	10/07/2021	1,490.86
		Total	**Uncapitalized Assets < $5,000**		**9480**	**1,490.86**
				Org Key Total	**950219**	**1,903.41**
950500	**Family Planning**					
950500 -5446	JOURNEYWORKS PUBLISHING	THE HEALTH CONSEQ SMOKING		00285370	10/14/2021	27.00
950500 -5446	JOURNEYWORKS PUBLISHING	S&H		00285370	10/14/2021	10.00
		Total	**Supplies**		**5446**	**37.00**
950500 -5479	MCKESSON MEDICAL SURGICAL INC	DETERMINE HIV CONTROL		00285217	10/07/2021	56.52
		Total	**Medical Supplies**		**5479**	**56.52**
950500 -7228	LABORATORY CORPORATION OF AMER	HEALTH SERVICES		00285376	10/14/2021	48.60
		Total	**Health Services**		**7228**	**48.60**
				Org Key Total	**950500**	**142.12**
950513	**Maternal Infant Health**					
950513 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	400.46
950513 -7591	AT AND T MOBILITY II LLC	CHARGES 10/17/21		00285690	10/28/2021	36.24
		Total	**Cellular Phone**		**7591**	**436.70**
				Org Key Total	**950513**	**436.70**
950520	**WIC Program**					
950520 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/14-10/13/21		00285756	10/28/2021	127.39
		Total	**Telephone**		**7541**	**127.39**
950520 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	48.63
950520 -7591	AT AND T MOBILITY II LLC	CHARGES 10/17/21		00285690	10/28/2021	37.09
		Total	**Cellular Phone**		**7591**	**85.72**
950520 -8300	EIGHTH DAY MEDIA LLC	WIC APPOINTMENT CARDS		00285189	10/07/2021	75.00
		Total	**Printing and Publishing**		**8300**	**75.00**
950520 -8795	GREAT LAKES SCALE COMPANY LLC	ANNUAL SCALE CALIBRATION		00285199	10/07/2021	525.00
		Total	**Repairs and Maintenance**		**8795**	**525.00**
				Org Key Total	**950520**	**813.11**
950521	**WIC BF Peer Counseling**					
950521 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	98.03
		Total	**Cellular Phone**		**7591**	**98.03**
950521 -8036	LIGGETT COMMUNICATIONS LLC	BREASTFEEDING SUPPORT		00285210	10/07/2021	455.00
950521 -8036	LIGGETT COMMUNICATIONS LLC	WBTI ADV		00285211	10/07/2021	250.00
		Total	**Program Promotion**		**8036**	**705.00**
950521 -8300	EIGHTH DAY MEDIA LLC	BUS CARDS ELLIOTT		00285348	10/14/2021	60.00
		Total	**Printing and Publishing**		**8300**	**60.00**
				Org Key Total	**950521**	**863.03**
950522	**Harm Reduction**					
950522 -8036	BRYANT INNOVATIONS LLC	SHIPPING		00285158	10/07/2021	45.00
950522 -8036	BRYANT INNOVATIONS LLC	AFRAME KIT, HRDWR, 2 SIGNS		00285158	10/07/2021	238.00
950522 -8036	BRYANT INNOVATIONS LLC	SET-UP FULL COLOR IMPRINT		00285158	10/07/2021	30.00
950522 -8036	CEDAR HILL GRAPHICS LLC	42"X19" MAGNET W/SCCHD		00285494	10/21/2021	168.00
950522 -8036	FHF SPORTS INC	LST241 BLACK ZIP SPORT		00285537	10/21/2021	385.00
950522 -8036	FHF SPORTS INC	UPCHARGE FOR XXLG		00285537	10/21/2021	2.00
950522 -8036	FHF SPORTS INC	SET-UP CHARGE FOR EMBROIDERY		00285537	10/21/2021	50.00

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
950522 -8036	FHF SPORTS INC	EMBLEM LC		00285537	10/21/2021	88.00
		Total	**Program Promotion**		**8036**	**1,006.00**
				Org Key Total	**950522**	**1,006.00**
950525	**Public Health Projects**					
950525 -6749	PATAGONIA HEALTH INC	CONTACTLESS PATIENT REG SETUP		00285401	10/14/2021	4,000.00
950525 -6749	PATAGONIA HEALTH INC	MASS VACCINATION APP FEE		00285401	10/14/2021	2,400.00
		Total	**Professional Services**		**6749**	**6,400.00**
				Org Key Total	**950525**	**6,400.00**
950526	**Outreach & Advocacy**					
950526 -8300	PORT HURON AREA SCHOOL DISTRIC	HELP CARDS		00285237	10/07/2021	35.00
		Total	**Printing and Publishing**		**8300**	**35.00**
				Org Key Total	**950526**	**35.00**
950536	**Childrens Special Hlth Servcs**					
950536 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	58.63
		Total	**Cellular Phone**		**7591**	**58.63**
				Org Key Total	**950536**	**58.63**
950541	**Adolescent Health**					
950541 -5479	HENRY SCHEIN INC	CHOLESTECH LIP PROF GLUCOSE		00285202	10/07/2021	489.56
950541 -5479	HENRY SCHEIN INC	SHIPPING		00285202	10/07/2021	2.74
950541 -5479	HENRY SCHEIN INC	#1164232-CHOLESTECH LDX		00285552	10/21/2021	109.79
950541 -5479	HENRY SCHEIN INC	SHIPPING		00285552	10/21/2021	15.24
950541 -5479	RADIOMETER AMERICA INC	CUVETTES		00285241	10/07/2021	168.00
950541 -5479	RADIOMETER AMERICA INC	SHIPPING		00285241	10/07/2021	30.00
		Total	**Medical Supplies**		**5479**	**815.33**
950541 -6749	RYAN, KRISTIN	NP CHART REVIEW TEEN HEALTH		00285783	10/28/2021	200.00
		Total	**Professional Services**		**6749**	**200.00**
950541 -7228	LABORATORY CORPORATION OF AMER	HEALTH SERVICES		00285375	10/14/2021	6.90
		Total	**Health Services**		**7228**	**6.90**
950541 -8300	PORT HURON AREA SCHOOL DISTRIC	CLIENT RTS & RESPONSIBILITIES		00285237	10/07/2021	32.50
950541 -8300	PORT HURON AREA SCHOOL DISTRIC	TODAYS VISIT		00285237	10/07/2021	240.00
950541 -8300	PORT HURON AREA SCHOOL DISTRIC	REFERRAL FOR COUNSELING SRVCS		00285237	10/07/2021	43.34
		Total	**Printing and Publishing**		**8300**	**315.84**
950541 -8795	BIO MED LLC	MEDICAL WASTE RMVL 9/15/21		00285153	10/07/2021	93.00
		Total	**Repairs and Maintenance**		**8795**	**93.00**
				Org Key Total	**950541**	**1,431.07**
950542	**Mental Health Services**					
950542 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21		00285475	10/21/2021	48.63
		Total	**Cellular Phone**		**7591**	**48.63**
950542 -8300	PORT HURON AREA SCHOOL DISTRIC	CLIENT RTS & RESPONSIBILITIES		00285237	10/07/2021	32.50
950542 -8300	PORT HURON AREA SCHOOL DISTRIC	REFERRAL FOR COUNSELING SRVCS		00285237	10/07/2021	43.33
		Total	**Printing and Publishing**		**8300**	**75.83**
				Org Key Total	**950542**	**124.46**
950543	**SC4 Clinic**					
950543 -6749	STAT COURIER SERVICE INC	COURIER SRVC PUBLIC HEALTH LAB		00285613	10/21/2021	207.20
950543 -6749	STAT COURIER SERVICE INC	COURIER SRVC PUBLIC HEALTH LAB		00285613	10/21/2021	186.48
		Total	**Professional Services**		**6749**	**393.68**
				Org Key Total	**950543**	**393.68**
950544	**Yale Schools Clinic**					
950544 -8300	PORT HURON AREA SCHOOL DISTRIC	CLIENT RTS & RESPONSIBILITIES		00285237	10/07/2021	32.50

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
		Total Printing and Publishing		**8300**	**32.50**
			Org Key Total	**950544**	**32.50**
950547	**Capac E3**				
950547 -8300	PORT HURON AREA SCHOOL DISTRIC	CLIENT RTS & RESPONSIBILITIES	00285237	10/07/2021	32.50
950547 -8300	PORT HURON AREA SCHOOL DISTRIC	REFERRAL FOR COUNSELING SRVCS	00285237	10/07/2021	43.33
		Total Printing and Publishing		**8300**	**75.83**
			Org Key Total	**950547**	**75.83**
950560	**Immunization Field Represntve**				
950560 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	50.60
		Total Cellular Phone		**7591**	**50.60**
			Org Key Total	**950560**	**50.60**
950577	**Emergency Prep Coord**				
950577 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/14-10/13/21	00285756	10/28/2021	127.39
		Total Telephone		**7541**	**127.39**
950577 -7591	AIRTOUCH CELLULAR	CHARGES 10/07/21	00285475	10/21/2021	58.63
		Total Cellular Phone		**7591**	**58.63**
950577 -8685	COMCAST CABLE COMMUNICATIONS I	CHARGES 10/18/21	00285705	10/28/2021	63.32
		Total Cable Television		**8685**	**63.32**
			Org Key Total	**950577**	**249.34**
950585	**Immunization Action Plan**				
950585 -7591	AT AND T MOBILITY II LLC	CHARGES 10/17/21	00285690	10/28/2021	36.24
		Total Cellular Phone		**7591**	**36.24**
950585 -8993	COMMUNITY FOUNDATION OF ST CLA	DOUG AUSTIN CENTER RENTAL	00285339	10/14/2021	25.00
		Total Building Rental		**8993**	**25.00**
			Org Key Total	**950585**	**61.24**
950601	**General Nursing**				
950601 -5400	TROY DRY CLEANERS INC	SEP 21 CLEANING	00285448	10/14/2021	8.46
		Total Uniform Cleaning		**5400**	**8.46**
950601 -5404	ST CLAIR COUNTY COUNCIL ON AGI	2021/22 DUES KING	00285708	10/28/2021	20.00
		Total Employee Dues & Subscriptions		**5404**	**20.00**
950601 -5479	HENRY SCHEIN INC	987-1301-BD VACUTAINER	00285362	10/14/2021	312.76
950601 -5479	HENRY SCHEIN INC	#987-1301-BD VACUTAINER	00285362	10/14/2021	78.19
950601 -5479	HENRY SCHEIN INC	SHIPPING	00285362	10/14/2021	2.74
950601 -5479	MCKESSON MEDICAL SURGICAL INC	EYE WASH	00285389	10/14/2021	196.91
950601 -5479	RADIOMETER AMERICA INC	R&D HGB CONTROLS #GHOOLX LOTS	00285410	10/14/2021	55.00
950601 -5479	RADIOMETER AMERICA INC	R&D HGB CONTROLS #GHOOHX LOTS	00285410	10/14/2021	55.00
950601 -5479	RADIOMETER AMERICA INC	SHIPPING	00285410	10/14/2021	45.00
950601 -5479	SAGINAW MEDICAL SERVICE INC	BIOHAZARD BAGS 50 PER ROLL	00285417	10/14/2021	26.39
950601 -5479	SAGINAW MEDICAL SERVICE INC	BIOHAZARD BAGS 50 PER ROLL	00285417	10/14/2021	60.32
950601 -5479	SAGINAW MEDICAL SERVICE INC	VENIPUNCTURE NEEDLE	00285784	10/28/2021	73.75
		Total Medical Supplies		**5479**	**906.06**
950601 -6749	PATAGONIA HEALTH INC	EMR PUBLIC HEALTH BILLING FEE	00285401	10/14/2021	42,044.69
950601 -6749	PATAGONIA HEALTH INC	NURSING MGMT DASHBOARD APP FEE	00285401	10/14/2021	674.92
		Total Professional Services		**6749**	**42,719.61**
950601 -7013	PATAGONIA HEALTH INC	5 TEMP USERS MONTHLY FEE	00285401	10/14/2021	1,050.00
		Total Maintenance Contracts		**7013**	**1,050.00**
950601 -7228	LABORATORY CORPORATION OF AMER	HEALTH SERVICES	00285376	10/14/2021	60.00
		Total Health Services		**7228**	**60.00**
950601 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/08-10/07/21	00285576	10/21/2021	65.76

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
950601 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/14-10/13/21		00285760	10/28/2021	97.10
950601 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/14-10/13/21		00285756	10/28/2021	191.08
		Total	**Telephone**		**7541**	**353.94**
950601 -7591	AT AND T MOBILITY II LLC	CHARGES 10/17/21		00285690	10/28/2021	77.58
		Total	**Cellular Phone**		**7591**	**77.58**
950601 -8795	BIO MED LLC	MEDICAL WASTE RMVL		00285153	10/07/2021	379.00
		Total	**Repairs and Maintenance**		**8795**	**379.00**
			Org Key Total		**950601**	**45,574.65**
950602	**Immunizations**					
950602 -5481	MERCK SHARP AND DOHME CORP	RTRN PNEUMOVAX VACCINES		00285219	10/07/2021	-2,159.98
950602 -5481	MERCK SHARP AND DOHME CORP	NDC 00006412102-GARDISIL 9		00285219	10/07/2021	19,082.80
950602 -5481	MERCK SHARP AND DOHME CORP	PROMPT PAY DISCOUNT		00285219	10/07/2021	-425.84
950602 -5481	MERCK SHARP AND DOHME CORP	NDC 00006494300-PNEUMOVAX 23		00285219	10/07/2021	2,208.98
950602 -5481	MERCK SHARP AND DOHME CORP	EXCISE TAX		00285219	10/07/2021	60.00
950602 -5481	MERCK SHARP AND DOHME CORP	NDC 00006468100-MMR		00285219	10/07/2021	3,209.76
950602 -5481	MERCK SHARP AND DOHME CORP	NDC 00006482700-VARIVAX		00285219	10/07/2021	5,668.76
950602 -5481	MERCK SHARP AND DOHME CORP	EXCISE TAX		00285219	10/07/2021	120.00
950602 -5481	MERCK SHARP AND DOHME CORP	PROMPT PAY DISCOUNT		00285219	10/07/2021	-177.57
950602 -5481	MERCK SHARP AND DOHME CORP	RTRN VARIVAX VACCINES		00285219	10/07/2021	-4,908.42
		Total	**Vaccines**		**5481**	**22,678.49**
950602 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 09/14-10/13/21		00285756	10/28/2021	127.39
		Total	**Telephone**		**7541**	**127.39**
950602 -7591	AIRTOUCH CELLULAR	CHARGES 09/23/21		00285147	10/07/2021	36.01
		Total	**Cellular Phone**		**7591**	**36.01**
950602 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00285656	10/21/2021	4.00
		Total	**Postage/Freight**		**7723**	**4.00**
			Org Key Total		**950602**	**22,845.89**
952117	**Delinquent Tax Rolls 2017**					
952117 -1508	CITY OF PORT HURON MICHIGAN	SEP 21 VALUE CHANGE		00285508	10/21/2021	14.12
		Total	**Taxes Receivable-Delinqnt-Real**		**1508**	**14.12**
			Org Key Total		**952117**	**14.12**
952118	**Delinquent Tax Rolls 2018**					
952118 -1508	ALGONAC COMMUNITY SCHOOLS	2018 SCHOOL OP DENIAL		00285476	10/21/2021	4,911.94
952118 -1508	CAPAC COMMUNITY SCHOOLS	2018 SCHOOL OP DENIAL		00285492	10/21/2021	2,127.36
952118 -1508	CITY OF PORT HURON MICHIGAN	SEP 21 VALUE CHANGE		00285508	10/21/2021	1,083.37
952118 -1508	MARYSVILLE PUBLIC SCHOOLS	2018 SCHOOL OP DENIAL		00285568	10/21/2021	618.15
952118 -1508	PORT HURON AREA SCHOOL DISTRIC	2018 SCHOOL OP DENIAL		00285591	10/21/2021	3,541.90
952118 -1508	YALE PUBLIC SCHOOLS	2018 SCHOOL OP DENIAL		00285670	10/21/2021	2,180.81
		Total	**Taxes Receivable-Delinqnt-Real**		**1508**	**14,463.53**
			Org Key Total		**952118**	**14,463.53**
952119	**Delinquent Tax Rolls 2019**					
952119 -1508	ALGONAC COMMUNITY SCHOOLS	2019 SCHOOL OP DENIAL		00285476	10/21/2021	4,963.82
952119 -1508	CAPAC COMMUNITY SCHOOLS	2019 SCHOOL OP DENIAL		00285492	10/21/2021	2,176.46
952119 -1508	CITY OF PORT HURON MICHIGAN	SEP 21 VALUE CHANGE		00285508	10/21/2021	1,107.03
952119 -1508	MARYSVILLE PUBLIC SCHOOLS	2019 SCHOOL OP DENIAL		00285568	10/21/2021	613.80
952119 -1508	PORT HURON AREA SCHOOL DISTRIC	2019 SCHOOL OP DENIAL		00285591	10/21/2021	4,099.64
952119 -1508	TOWNSHIP OF BURTCHVILLE MICHIG	SEP 21 VALUE CHANGE		00285635	10/21/2021	790.53
952119 -1508	YALE PUBLIC SCHOOLS	2019 SCHOOL OP DENIAL		00285670	10/21/2021	2,233.12
		Total	**Taxes Receivable-Delinqnt-Real**		**1508**	**15,984.40**
			Org Key Total		**952119**	**15,984.40**

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
952120	**Delinquent Tax Rolls 2020**				
952120 -1508	ALGONAC COMMUNITY SCHOOLS	2020 SCHOOL OP DENIAL	00285476	10/21/2021	5,193.94
952120 -1508	CAPAC COMMUNITY SCHOOLS	2020 SCHOOL OP DENIAL	00285492	10/21/2021	2,167.52
952120 -1508	CITY OF PORT HURON MICHIGAN	SEP 21 VALUE CHANGE	00285508	10/21/2021	5,125.86
952120 -1508	EAST CHINA SCHOOL DISTRICT	2020 SCHOOL OP DENIAL	00285530	10/21/2021	2,744.90
952120 -1508	MARYSVILLE PUBLIC SCHOOLS	2020 SCHOOL OP DENIAL	00285568	10/21/2021	840.03
952120 -1508	PORT HURON AREA SCHOOL DISTRIC	2020 SCHOOL OP DENIAL	00285591	10/21/2021	4,173.81
952120 -1508	TOWNSHIP OF BURTCHVILLE MICHIG	SEP 21 VALUE CHANGE	00285635	10/21/2021	806.12
952120 -1508	TOWNSHIP OF CLYDE MICHIGAN	SEP 21 VALUE CHANGE	00285641	10/21/2021	44.98
952120 -1508	YALE PUBLIC SCHOOLS	2020 SCHOOL OP DENIAL	00285670	10/21/2021	4,412.20
		Total	**Taxes Receivable-Delinqnt-Real**	**1508**	**25,509.36**
			Org Key Total	**952120**	**25,509.36**
954003	**Gas Collection and Control Sys**				
954003 -8795	SHIRKEY ELECTRIC CO INC	SC WINDMILLS	00285422	10/14/2021	760.00
954003 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL C3 CONDENSATE	00285790	10/28/2021	285.00
		Total	**Repairs and Maintenance**	**8795**	**1,045.00**
			Org Key Total	**954003**	**1,045.00**
954004	**Develop Borrow Areas -New Dirt**				
954004 -6749	ENVIRONMENTAL CONSULTING AND T	CONS EASEMENT MONITORING	00285534	10/21/2021	816.25
954004 -6749	ENVIRONMENTAL CONSULTING AND T	STREAM MONITORING INSPECTION	00285191	10/07/2021	1,966.25
		Total	**Professional Services**	**6749**	**2,782.50**
			Org Key Total	**954004**	**2,782.50**
954009	**Leachate Collection Main Syste**				
954009 -7723	ISCO INDUSTRIES LLC	SHIPPING	00285369	10/14/2021	22.06
		Total	**Postage/Freight**	**7723**	**22.06**
954009 -8795	HP ELECTRIC MOTOR INC	HP VAC TRUCK	00285740	10/28/2021	2,292.80
954009 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL AST	00285790	10/28/2021	358.27
954009 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL EFFLUENT PUMPS	00285422	10/14/2021	836.25
954009 -8795	SHIRKEY ELECTRIC CO INC	MANHOLE MAINTENANCE	00285790	10/28/2021	178.75
954009 -8795	SHIRKEY ELECTRIC CO INC	INSTLL EMERG OVERFLOW SYS	00285790	10/28/2021	3,535.66
954009 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL C3A	00285790	10/28/2021	1,868.30
954009 -8795	SHIRKEY ELECTRIC CO INC	UPDATE CELL 7 PROGRAMMING	00285422	10/14/2021	217.50
954009 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL CELL 3B	00285422	10/14/2021	816.57
954009 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL MH A1	00285422	10/14/2021	400.00
954009 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL C8	00285790	10/28/2021	3,788.75
		Total	**Repairs and Maintenance**	**8795**	**14,292.85**
954009 -9480	ISCO INDUSTRIES LLC	THREE 4IN SCH 80 PVC SLIP CAPS	00285369	10/14/2021	56.07
954009 -9480	PUMPS OF OKLAHOMA INC	FRANKLIN 3HP TEFLON FIT PUMP	00285408	10/14/2021	2,929.00
954009 -9480	PUMPS OF OKLAHOMA INC	FREIGHT	00285408	10/14/2021	209.59
		Total	**Uncapitalized Assets < $5,000**	**9480**	**3,194.66**
			Org Key Total	**954009**	**17,509.57**
954017	**Storm Water Mgt System**				
954017 -8795	TALASKI EXCAVATING CO	2021 ADDITIONAL WORK	00285626	10/21/2021	742.00
		Total	**Repairs and Maintenance**	**8795**	**742.00**
			Org Key Total	**954017**	**742.00**
954022	**Bioreactor Project**				
954022 -6749	SHIRKEY ELECTRIC CO INC	UPDATE FIRMWARE	00285422	10/14/2021	1,365.00
		Total	**Professional Services**	**6749**	**1,365.00**
954022 -7723	ISCO INDUSTRIES LLC	SHIPPING	00285369	10/14/2021	1,600.00

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
		Total Postage/Freight		**7723**	**1,600.00**
954022 -8647	DTE ENERGY	CHARGES 08/28-09/28/21	00285178	10/07/2021	185.03
		Total Electric Utility		**8647**	**185.03**
954022 -8663	SEMCO ENERGY	CHARGES 08/27-09/28/21	00285308	10/14/2021	15.47
954022 -8663	SEMCO ENERGY	CHARGES 08/27-09/28/21	00285308	10/14/2021	16.55
		Total Gas Utility		**8663**	**32.02**
954022 -8795	SHIRKEY ELECTRIC CO INC	R&R SEWAGE MAINTENANCE	00285422	10/14/2021	3,476.25
954022 -8795	SHIRKEY ELECTRIC CO INC	BUILD SWG LIFT STATION CNTRLS	00285422	10/14/2021	3,563.32
954022 -8795	SHIRKEY ELECTRIC CO INC	LOCATE TALASKI WATER LINE	00285790	10/28/2021	566.31
954022 -8795	SPECIALTY FACILITY SERVICES LL	FRAC TEST SET UP	00285423	10/14/2021	2,026.14
954022 -8795	SPECIALTY FACILITY SERVICES LL	FRAC TANK SUPPORT	00285423	10/14/2021	1,885.00
954022 -8795	SPECIALTY FACILITY SERVICES LL	FRAC TEST DISCONNECTED	00285423	10/14/2021	1,457.50
954022 -8795	TALASKI EXCAVATING CO	2021 ADDITIONAL WORK	00285626	10/21/2021	4,251.50
954022 -8795	TALASKI EXCAVATING CO	2021 ADDITIONAL WORK CELL 8	00285626	10/21/2021	124,677.92
		Total Repairs and Maintenance		**8795**	**141,903.94**
954022 -9480	ISCO INDUSTRIES LLC	3640 FOUR IN DR 11 IPS PIPE	00285369	10/14/2021	10,847.20
954022 -9480	ISCO INDUSTRIES LLC	4680 FOUR IN DR 11 IPS PERF	00285369	10/14/2021	19,422.00
954022 -9480	ISCO INDUSTRIES LLC	SIX 4IN DR 11 IPS 90 DEG ELBOW	00285369	10/14/2021	93.96
954022 -9480	ISCO INDUSTRIES LLC	SIX 4IN DR 11 IPS 45 DEG ELBOW	00285369	10/14/2021	93.96
954022 -9480	ISCO INDUSTRIES LLC	THREE 4IN SCH 80 PVC SLIP	00285369	10/14/2021	56.07
954022 -9480	ISCO INDUSTRIES LLC	FOUR 6IN SCH 80 PVC SLIP CAP	00285369	10/14/2021	181.96
		Total Uncapitalized Assets < $5,000		**9480**	**30,695.15**
			Org Key Total	**954022**	**175,781.14**
954024	**Leachate Pretreatment System**				
954024 -5446	MARSHALL E CAMPBELL CO INC	3 LCD GRAPHIC KEYPADS	00285567	10/21/2021	286.62
954024 -5446	MARSHALL E CAMPBELL CO INC	3 MOUNTING KITS REMOTE KEYPAD	00285567	10/21/2021	137.07
954024 -5446	MARSHALL E CAMPBELL CO INC	3 CABLES REMOTE KEYPAD	00285567	10/21/2021	87.24
954024 -5446	MARSHALL E CAMPBELL CO INC	DISCOUNT PD BY 11/10/21	00285567	10/21/2021	-5.11
954024 -5446	POLYDYNE INC	FLO FOAM	00285404	10/14/2021	2,116.00
954024 -5446	PVS NOLWOOD CHEMICALS INC	LIME HYDR CARMEUSE	00285240	10/07/2021	1,100.40
954024 -5446	PVS NOLWOOD CHEMICALS INC	SDM BICARB USP GRD 1 PWD SLV	00285240	10/07/2021	928.55
954024 -5446	PVS NOLWOOD CHEMICALS INC	SDM HYDR PELS WESTLAKE	00285409	10/14/2021	3,170.00
		Total Supplies		**5446**	**7,820.77**
954024 -6749	PARAGON LABORATORIES INC	LAB SERVICES	00285233	10/07/2021	288.00
		Total Professional Services		**6749**	**288.00**
954024 -8647	DTE ENERGY	CHARGES 08/25-09/23/21	00285184	10/07/2021	3,536.84
954024 -8647	DTE ENERGY	CHARGES 08/28-09/28/21	00285299	10/14/2021	2,304.95
		Total Electric Utility		**8647**	**5,841.79**
954024 -8795	HP ELECTRIC MOTOR INC	CLEANED SCALE OFF PUMP	00285740	10/28/2021	234.00
954024 -8795	MICHIGAN WASTEWATER LLC	ROUTINE LEACHATE CHGS	00285226	10/07/2021	6,002.50
954024 -8795	MICHIGAN WASTEWATER LLC	NONROUTINE LEACHATE CHGS	00285226	10/07/2021	1,634.45
954024 -8795	SHIRKEY ELECTRIC CO INC	TRBLSHT PROC LIGHT	00285252	10/07/2021	145.00
954024 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL AERATORS	00285790	10/28/2021	2,630.00
954024 -8795	SHIRKEY ELECTRIC CO INC	SUPPORT OVERFLOW OF CLARIFIER	00285790	10/28/2021	217.50
		Total Repairs and Maintenance		**8795**	**10,863.45**
954024 -9480	MARSHALL E CAMPBELL CO INC	SPEEDDRIVE 380-480VAC 3HP	00285567	10/21/2021	502.62
954024 -9480	MARSHALL E CAMPBELL CO INC	SPEEDDRIVE 380-480VAC 25 HP	00285567	10/21/2021	1,580.71
954024 -9480	MARSHALL E CAMPBELL CO INC	DISCOUNT PD BY 11/10/21	00285567	10/21/2021	-20.83
954024 -9480	WIN IOT LLC	CCS SUBSCRIP WIN911 INT LICENS	00285808	10/28/2021	660.00
		Total Uncapitalized Assets < $5,000		**9480**	**2,722.50**

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
			Org Key Total	**954024**	**27,536.51**
954030	**Cell 8 Construction**				
954030 -9521	RAYMOND EXCAVATING CO INC	CELL 8C SAND,RPR SOIL BARRIER	00285779	10/28/2021	83,856.09
		Total **Land Improvements**		**9521**	**83,856.09**
			Org Key Total	**954030**	**83,856.09**
955218	**Delinquent Tax Sales 2018**				
955218 -8795	ALEX HUSTON DBA ALEX & SONS CO	TREE RMVL 1109 UNION	00285315	10/14/2021	2,700.00
955218 -8795	CITY OF PORT HURON MICHIGAN	CLEANUP 1109 UNION	00285168	10/07/2021	510.00
955218 -8795	CITY OF PORT HURON MICHIGAN	07/09/21 SRVCS 1109 UNION	00285336	10/14/2021	1,585.00
		Total **Repairs and Maintenance**		**8795**	**4,795.00**
955218 -9208	CITY OF ALGONAC MICHIGAN	2021 SUM TX FRCLSR SALES	00285163	10/07/2021	7,330.33
955218 -9208	CITY OF MARYSVILLE MICHIGAN	2021 SUM TX FRCLSR SALES	00285165	10/07/2021	2,646.57
955218 -9208	CITY OF PORT HURON MICHIGAN	2021 SUM TX FRCLSR SALES	00285169	10/07/2021	18,078.16
955218 -9208	CITY OF ST CLAIR MICHIGAN	2021 SUM TX FRCLSR SALES	00285170	10/07/2021	2,385.90
955218 -9208	TOWNSHIP OF CHINA MICHIGAN	2021 SUM TX FRCLSR SALES	00285270	10/07/2021	880.19
955218 -9208	TOWNSHIP OF CLAY MICHIGAN	2021 SUM TX FRCLSR SALES	00285271	10/07/2021	223.73
955218 -9208	TOWNSHIP OF CLYDE MICHIGAN	2021 SUM TX FRCLSR SALES	00285272	10/07/2021	970.27
955218 -9208	TOWNSHIP OF FORT GRATIOT MICHI	2021 SUM TX FRCLSR SALES	00285273	10/07/2021	176.68
955218 -9208	TOWNSHIP OF IRA MICHIGAN	2021 SUM TX FRCLSR SALES	00285274	10/07/2021	1,492.38
955218 -9208	TOWNSHIP OF KIMBALL MICHIGAN	2021 SUM TX FRCLSR SALES	00285275	10/07/2021	1,737.51
955218 -9208	TOWNSHIP OF PORT HURON MICHIGA	2021 SUM TX FRCLSR SALES	00285276	10/07/2021	910.66
955218 -9208	TOWNSHIP OF RILEY MICHIGAN	2021 SUM TX FRCLSR SALES	00285277	10/07/2021	481.92
955218 -9208	VILLAGE OF CAPAC MICHIGAN	2021 SUM TX FRCLSR SALES	00285281	10/07/2021	201.56
		Total **Miscellaneous**		**9208**	**37,515.86**
			Org Key Total	**955218**	**42,310.86**
955219	**Delinquent Tax Sales 2019**				
955219 -6749	TITLE CHECK LLC	OCT 21 ADMIN FEE 2019 TAX CY	00285629	10/21/2021	4,349.59
		Total **Professional Services**		**6749**	**4,349.59**
			Org Key Total	**955219**	**4,349.59**
960001	**FIA Building Lease Maintenance**				
960001 -8647	DTE ENERGY	CHARGES 09/01-09/30/21	00285292	10/14/2021	37,078.27
960001 -8647	DTE ENERGY	CHARGES 09/01-09/30/21	00285289	10/14/2021	754.07
960001 -8647	DTE ENERGY	CHARGES 09/10-10/11/21	00285527	10/21/2021	64.06
		Total **Electric Utility**		**8647**	**37,896.40**
960001 -8663	SEMCO ENERGY	CHARGES 08/31-09/30/21	00285605	10/21/2021	5,109.50
		Total **Gas Utility**		**8663**	**5,109.50**
960001 -8680	CITY OF PORT HURON MICHIGAN	CHARGES 08/20-09/20/21	00285166	10/07/2021	3,695.77
		Total **Water/Sewer Utility**		**8680**	**3,695.77**
960001 -8795	TOLEDO ELEVATOR AND MACHINE CO	OCT 21 ELEVATOR MAINT	00285630	10/21/2021	569.80
960001 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 WASTE RMVL HAUL ADMIN	00285804	10/28/2021	118.15
		Total **Repairs and Maintenance**		**8795**	**687.95**
960001 -9480	ENERCO CORP	PERISTALTIC STENNER PUMP	00285532	10/21/2021	452.89
		Total **Uncapitalized Assets < $5,000**		**9480**	**452.89**
			Org Key Total	**960001**	**47,842.51**
960004	**Jail Building Maintenance**				
960004 -8795	MICHIGAN LAUNDRY MACHINERY SER	PREV MAINT WASHERS/DRYERS	00285579	10/21/2021	1,395.51
960004 -8795	TOLEDO ELEVATOR AND MACHINE CO	OCT 21 ELEVATOR MAINT	00285630	10/21/2021	276.75
960004 -8795	WASTE MANAGEMENT OF MICHIGAN	OCT 21 CARDBOARD BOX RECY SOIC	00285804	10/28/2021	124.11
960004 -8795	WASTE MANAGEMENT OF MICHIGAN	WASTE RMVL HAUL SOIC 9/16 9/30	00285282	10/07/2021	536.66
960004 -8795	WASTE MANAGEMENT OF MICHIGAN	WASTE RMVL HAUL SOIC 10/14/21	00285806	10/28/2021	276.92

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
		Total	**Repairs and Maintenance**	**8795**	**2,609.95**
			Org Key Total	**960004**	**2,609.95**
990017	**Dist Ct Crime Victims Fund**				
990017 -2225	STATE OF MICHIGAN	SEP 21 CRIME VCT RTS FUND	00285261	10/07/2021	12,937.50
		Total	**Due to State of Michigan**	**2225**	**12,937.50**
			Org Key Total	**990017**	**12,937.50**
990020	**State Consrvtn Cst,fee,liqudtn**				
990020 -2225	STATE OF MICHIGAN	SEP 21 JUDGMENT FEE	00285261	10/07/2021	30.00
		Total	**Due to State of Michigan**	**2225**	**30.00**
			Org Key Total	**990020**	**30.00**
990030	**Drivr License Reinstatmnt Fees**				
990030 -2225	STATE OF MICHIGAN	SEP 21 DEPT OF ST FAC/FCJ	00285261	10/07/2021	1,623.00
		Total	**Due to State of Michigan**	**2225**	**1,623.00**
			Org Key Total	**990030**	**1,623.00**
990042	**State Court Fund**				
990042 -2225	STATE OF MICHIGAN	SEP 21 STATE CT FUND	00285261	10/07/2021	2,510.00
		Total	**Due to State of Michigan**	**2225**	**2,510.00**
			Org Key Total	**990042**	**2,510.00**
990060	**Civil Filing Fee - District Ct**				
990060 -2225	STATE OF MICHIGAN	SEP 21 CIV FIL FEE FUND	00285261	10/07/2021	17,185.00
990060 -2225	STATE OF MICHIGAN	SEP 21 JUD ELEC FIL FUND	00285261	10/07/2021	4,350.00
		Total	**Due to State of Michigan**	**2225**	**21,535.00**
			Org Key Total	**990060**	**21,535.00**
990061	**Justice System - Disrict Court**				
990061 -2225	STATE OF MICHIGAN	SEP 21 JUSTICE SYSTEM FUND	00285261	10/07/2021	37,915.92
		Total	**Due to State of Michigan**	**2225**	**37,915.92**
			Org Key Total	**990061**	**37,915.92**
990063	**MIDC-Partial Indigent Fees**				
990063 -2225	STATE OF MICHIGAN	SEP 21 LIDC	00285434	10/14/2021	69.14
		Total	**Due to State of Michigan**	**2225**	**69.14**
			Org Key Total	**990063**	**69.14**
990106	**Probate Court Shared Fees**				
990106 -2225	STATE OF MICHIGAN	SEP 21 SHARED FEES	00285435	10/14/2021	5,096.63
		Total	**Due to State of Michigan**	**2225**	**5,096.63**
			Org Key Total	**990106**	**5,096.63**
990142	**State Court Fnd-prtn of cvlfee**				
990142 -2225	STATE OF MICHIGAN	SEP 21 STATE COURT FUND	00285262	10/07/2021	10.00
990142 -2225	STATE OF MICHIGAN	SEP 21 STATE CT FUND	00285435	10/14/2021	870.00
		Total	**Due to State of Michigan**	**2225**	**880.00**
			Org Key Total	**990142**	**880.00**
990144	**District Ct Juror Comp Reimb**				
990144 -2225	STATE OF MICHIGAN	SEP 21 CIV JURY DEMAND FEE	00285261	10/07/2021	10.00
990144 -2225	STATE OF MICHIGAN	SEP 21 DRIV LIC CLEARANCE FEE	00285261	10/07/2021	1,620.00
		Total	**Due to State of Michigan**	**2225**	**1,630.00**
			Org Key Total	**990144**	**1,630.00**
990390	**Livescan Fingerprint Fees**				
990390 -2225	STATE OF MICHIGAN	LIVESCAN FINGERPRINTING FEE	00285617	10/21/2021	173.00
		Total	**Due to State of Michigan**	**2225**	**173.00**

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
			Org Key Total	**990390**	**173.00**
990437	**Crime Victims Rights Fund**				
990437 -2225	STATE OF MICHIGAN	SEP 21 CRIME VCT RTS FUND	00285262	10/07/2021	156.07
		Total **Due to State of Michigan**		**2225**	**156.07**
			Org Key Total	**990437**	**156.07**
990460	**Civil Filing Fee Probate Ct**				
990460 -2225	STATE OF MICHIGAN	SEP 21 CIV FIL FEE FUND	00285262	10/07/2021	1,666.00
990460 -2225	STATE OF MICHIGAN	SEP 21 CIV FIL FEE FUND	00285435	10/14/2021	6,719.00
		Total **Due to State of Michigan**		**2225**	**8,385.00**
			Org Key Total	**990460**	**8,385.00**
990461	**Justice System Fund Probate**				
990461 -2225	STATE OF MICHIGAN	SEP 21 JUSTICE SYSTEM FUND	00285262	10/07/2021	664.24
		Total **Due to State of Michigan**		**2225**	**664.24**
			Org Key Total	**990461**	**664.24**
990463	**Judicial Electronic Filing Fee**				
990463 -2225	STATE OF MICHIGAN	SEP 21 JUD ELEC FIL FUND	00285262	10/07/2021	350.00
990463 -2225	STATE OF MICHIGAN	SEP 21 JUD ELEC FIL FUND	00285435	10/14/2021	1,125.00
		Total **Due to State of Michigan**		**2225**	**1,475.00**
			Org Key Total	**990463**	**1,475.00**
990464	**MIDC-Partial Indigent Fees**				
990464 -2225	STATE OF MICHIGAN	SEP 21 LIDC	00285433	10/14/2021	2,180.25
		Total **Due to State of Michigan**		**2225**	**2,180.25**
			Org Key Total	**990464**	**2,180.25**
990515	**Concealed Weapon New**				
990515 -2225	STATE OF MICHIGAN	CONC PISTOL APP FEES NEW	00285436	10/14/2021	2,765.00
990515 -2225	STATE OF MICHIGAN	CONC PISTOL APP RNWLS	00285436	10/14/2021	4,218.00
		Total **Due to State of Michigan**		**2225**	**6,983.00**
			Org Key Total	**990515**	**6,983.00**
990740	**Remonumentation Fees**				
990740 -2225	STATE OF MICHIGAN	3QTR 21 REMONUMENTATION	00285432	10/14/2021	27,461.80
		Total **Due to State of Michigan**		**2225**	**27,461.80**
			Org Key Total	**990740**	**27,461.80**
990748	**Transfer tax collected**				
990748 -2225	STATE OF MICHIGAN	SEP 21 STATE TRANSFER TAX	00285263	10/07/2021	641,411.25
		Total **Due to State of Michigan**		**2225**	**641,411.25**
			Org Key Total	**990748**	**641,411.25**
				Grand Total	**4,567,364.90**

Claims Initiated and Approved by the Administrator/Controller Item 11A

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
			Grand		**0.00**

Employee Expense Reimbursement Detail

For Payroll: Thursday, October 7, 2021

GL Acct /Description	*PayDate*	*Employee Name*	*Amount Reimbursed*	
101101 Board of Commissioners				
	10/2/2021	BOHM, JEFFREY L	672.56	
	Total	**5394 Employee Mileage Reimbursement**	**672.56**	
	10/2/2021	BOHM, JEFFREY L	900.00	
	Total	**5396 Employee Travel**	**900.00**	
	TOTAL	**BOARD OF COMMISSIONERS**		**1,572.56**
101136 72nd District Court				
	10/2/2021	BANKSON, S. KEITH	49.28	
	Total	**5394 Employee Mileage Reimbursement**	**49.28**	
	TOTAL	**72ND DISTRICT COURT**		**49.28**
101153 District Court - Probation				
	10/2/2021	BEAUPARLAND, DONALD R	50.96	
	10/2/2021	CARMONA, CARLOS	49.28	
	10/2/2021	EVERITT, JOHNATHAN W	15.68	
	10/2/2021	FISCHER, PAIGE A.	44.80	
	10/2/2021	MCCLELLAN, ASHLEY R	6.72	
	10/2/2021	ROSENAU, ADAM N	99.12	
	Total	**5394 Employee Mileage Reimbursement**	**266.56**	
	TOTAL	**DISTRICT COURT - PROBATION**		**266.56**
101225 Equalization				
	10/2/2021	DIAZ, JEANNIE L	360.08	
	10/2/2021	DOVE, JEREMY P.	225.46	
	10/2/2021	LOSHAW, WENDY D	246.40	
	Total	**5394 Employee Mileage Reimbursement**	**831.94**	
	TOTAL	**EQUALIZATION**		**831.94**
101229 Prosecuting Attorney				
	10/2/2021	WENDLING, MICHAEL	110.00	
	Total	**5397 Employee Meals**	**110.00**	
	TOTAL	**PROSECUTING ATTORNEY**		**110.00**

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

GL Acct /Description	PayDate	Employee Name	Amount Reimbursed	
101231 Victims Rights				
	10/2/2021	CARL, CORTNEY A.	236.00	
	Total	**5397 Employee Meals**	**236.00**	
	TOTAL	**VICTIMS RIGHTS**		**236.00**
101259 Information Technology				
	10/2/2021	SIENKIEWICZ, SCOTT E.	49.28	
	Total	**5394 Employee Mileage Reimbursement**	**49.28**	
	TOTAL	**INFORMATION TECHNOLOGY**		**49.28**
101325 Communications/Radio				
	10/2/2021	BRICKER, TINA M.	36.74	
	Total	**5394 Employee Mileage Reimbursement**	**36.74**	
	TOTAL	**COMMUNICATIONS/RADIO**		**36.74**
101661 Public Guardian				
	10/2/2021	STROZESKI, KELLY D	76.66	
	Total	**5394 Employee Mileage Reimbursement**	**76.66**	
	TOTAL	**PUBLIC GUARDIAN**		**76.66**
208751 Recreation/Parks				
	10/2/2021	BABISZ, CYNTHIA A	30.00	
	10/2/2021	CLARK, MARY E	30.00	
	10/2/2021	COOPER, JOHN PHILIP	60.00	
	10/2/2021	FOSTER, WILLIAM M.	60.00	
	10/2/2021	HANNERS, MELISSA M	60.00	
	10/2/2021	LALONDE, TIMOTHY	60.00	
	10/2/2021	LETO, PETE G	60.00	
	10/2/2021	WALLIS, TERREL B.	30.00	
	Total	**5050 Salaries/Wages Appointed Official**	**390.00**	
	10/2/2021	BABISZ, CYNTHIA A	26.32	
	10/2/2021	CLARK, MARY E	4.93	
	10/2/2021	COOPER, JOHN PHILIP	27.55	
	10/2/2021	FOSTER, WILLIAM M.	47.82	
	10/2/2021	GARDNER, KELLY A.	22.90	
	10/2/2021	HANNERS, MELISSA M	25.76	
	10/2/2021	LALONDE, TIMOTHY	30.24	
	10/2/2021	LETO, PETE G	27.44	

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

GL Acct /Description	PayDate	Employee Name	Amount Reimbursed	
	10/2/2021	WALLIS, TERREL B.	36.40	
	Total	**5394 Employee Mileage Reimbursement**	**249.36**	
	TOTAL	**RECREATION/PARKS**		**639.36**

230172 MIDC-Admin

	10/2/2021	DELISI, MEGGAN E	121.86	
	Total	**5394 Employee Mileage Reimbursement**	**121.86**	
	10/2/2021	BARTOLOMEI, FREDERICK P	315.00	
	10/2/2021	BOUCHER, MICHAEL G	315.00	
	Total	**7700 Licenses, Permits & Fees**	**630.00**	
	TOTAL	**MIDC-ADMIN**		**751.86**

290670 Social Services

	10/2/2021	GITTINGS, JUANITA A.	193.76	
	Total	**5394 Employee Mileage Reimbursement**	**193.76**	
	10/2/2021	GITTINGS, JUANITA A.	170.00	
	10/2/2021	HANNEKE, BARBARA K.	170.00	
	Total	**5396 Employee Travel**	**340.00**	
	10/2/2021	GITTINGS, JUANITA A.	16.00	
	Total	**5397 Employee Meals**	**16.00**	
	10/2/2021	GITTINGS, JUANITA A.	25.50	
	10/2/2021	HANNEKE, BARBARA K.	25.50	
	Total	**9208 Miscellaneous**	**51.00**	
	TOTAL	**SOCIAL SERVICES**		**600.76**

292664 In-Home Care - Child Care

	10/2/2021	BIXLER, STACY P	22.40	
	10/2/2021	SLONE, PATRICK D.	322.00	
	Total	**5394 Employee Mileage Reimbursement**	**344.40**	
	TOTAL	**IN-HOME CARE - CHILD CARE**		**344.40**

292668 Day Treatment/Night Watch

	10/2/2021	CARMICHAEL, MISTY L	52.64	
	10/2/2021	GENAW, LYNDA K.	73.92	
	Total	**5394 Employee Mileage Reimbursement**	**126.56**	
	10/2/2021	BELYEA, ROBERT M	300.89	

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

GL Acct /Description	PayDate	Employee Name	Amount Reimbursed	
Total	**5396 Employee Travel**		**300.89**	
TOTAL	**DAY TREATMENT/NIGHT WATCH**			**427.45**

295682 Veterans Millage

10/2/2021	MCIVOR, PAUL EDWARD	30.00	
Total	**5050 Salaries/Wages Appointed Official**	**30.00**	
10/2/2021	CHUMBLER, ANGELA M	246.40	
10/2/2021	GREEN, BRANDON M	246.40	
10/2/2021	MCCANN, RYAN P.	246.40	
10/2/2021	MCIVOR, PAUL EDWARD	21.28	
10/2/2021	SLOSSAR, HEIDI K	92.96	
10/2/2021	SMITH, CHRIS	314.72	
Total	**5394 Employee Mileage Reimbursement**	**1,168.16**	
10/2/2021	CHUMBLER, ANGELA M	77.00	
10/2/2021	GREEN, BRANDON M	77.00	
10/2/2021	MCCANN, RYAN P.	77.00	
10/2/2021	SMITH, CHRIS	77.00	
Total	**5397 Employee Meals**	**308.00**	
TOTAL	**VETERANS MILLAGE**		**1,506.16**

517526 Sanitary Landfill

10/2/2021	BARNES, BARBARA A.	61.60	
10/2/2021	JOHNS, DENISE A	6.72	
Total	**5394 Employee Mileage Reimbursement**	**68.32**	
TOTAL	**SANITARY LANDFILL**		**68.32**

950101 Agency Support

10/2/2021	MERCATANTE, ANNETTE M	90.00	
Total	**7700 Licenses, Permits & Fees**	**90.00**	
TOTAL	**AGENCY SUPPORT**		**90.00**

950219 Health Department COVID

10/2/2021	COLLINS, ASHLEY J	97.89	
Total	**5394 Employee Mileage Reimbursement**	**97.89**	
TOTAL	**HEALTH DEPARTMENT COVID**		**97.89**

950547 Capac Schools/E3

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

GL Acct /Description	PayDate	Employee Name	Amount Reimbursed	
	10/2/2021	GUERRERO, ASHLEY	11.42	
	Total	**5394 Employee Mileage Reimbursement**	**11.42**	
	TOTAL	**CAPAC SCHOOLS/E3**		**11.42**

Total Employee Expense Reimbursements	**7,766.64**

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

Employee Expense Reimbursement Detail

For Payroll: Thursday October 21, 2021

GL Acct /Description	*PayDate*	*Employee Name*	*Amount Reimbursed*
101138 Courthouse Security			
	10/16/2021	STIERS, LONNEE H	360.64
Total	**5394 Employee Mileage Reimbursement**		**360.64**
	10/16/2021	STIERS, LONNEE H	79.49
Total	**5446 Office Supplies**		**79.49**
	10/16/2021	GREEN, DAVID ROBERT	115.00
Total	**7700 Licenses, Permits & Fees**		**115.00**
TOTAL	**COURTHOUSE SECURITY**		**555.13**
101148 Probate Court			
	10/16/2021	HEPINSTALL, JACQUELINE H	334.88
Total	**5394 Employee Mileage Reimbursement**		**334.88**
TOTAL	**PROBATE COURT**		**334.88**
101153 District Court - Probation			
	10/16/2021	BEAUPARLAND, DONALD R	45.92
	10/16/2021	CARMONA, CARLOS	11.20
	10/16/2021	EVERITT, JOHNATHAN W	16.24
	10/16/2021	GURNSEY, FALICIA L	23.52
	10/16/2021	MCCLELLAN, ASHLEY R	6.72
Total	**5394 Employee Mileage Reimbursement**		**103.60**
TOTAL	**DISTRICT COURT - PROBATION**		**103.60**
101225 Equalization			
	10/16/2021	DIAZ, JEANNIE L	100.80
	10/16/2021	THUEME, KELLY	67.76
Total	**5394 Employee Mileage Reimbursement**		**168.56**
	10/16/2021	THUEME, KELLY	12.00
Total	**5396 Employee Travel**		**12.00**
	10/16/2021	DIAZ, JEANNIE L	164.00
Total	**5397 Employee Meals**		**164.00**
TOTAL	**EQUALIZATION**		**344.56**

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

GL Acct /Description	PayDate	Employee Name	Amount Reimbursed
101229 Prosecuting Attorney			
	10/16/2021	AJLOUNI, ANDREA	103.04
	10/16/2021	BAUER, DANIELLE L.	67.20
	10/16/2021	GUILLIAT, STEPHEN M	25.76
	10/16/2021	MILLER, ERASMIA	77.28
	10/16/2021	WEEKS, MICHELLE	53.76
Total	**5394 Employee Mileage Reimbursement**		**327.04**
	10/16/2021	BAUER, DANIELLE L.	60.00
Total	**5397 Employee Meals**		**60.00**
	10/16/2021	LAMAY, JULIE A	38.00
Total	**6749 Administrative Services**		**38.00**
TOTAL	**PROSECUTING ATTORNEY**		**425.04**
101233 Purchasing			
	10/16/2021	KROLCZYK, MELISSA	246.85
Total	**5394 Employee Mileage Reimbursement**		**246.85**
TOTAL	**PURCHASING**		**246.85**
101265 Buildings and Grounds			
	10/16/2021	BONCZAR, WALTER A	148.96
	10/16/2021	CORNWELL, GERALD D.	18.03
Total	**5394 Employee Mileage Reimbursement**		**166.99**
TOTAL	**BUILDINGS AND GROUNDS**		**166.99**
101275 Drain Commissioner			
	10/16/2021	BUECHE, ASHLEY M.	105.97
Total	**5398 Employer Provided Uniforms**		**105.97**
TOTAL	**DRAIN COMMISSIONER**		**105.97**
101301 Sheriff			
	10/16/2021	STEVENS, ERIC J	214.00
Total	**5397 Employee Meals**		**214.00**
TOTAL	**SHERIFF**		**214.00**
101325 Communications/Radio			
	10/16/2021	BRICKER, TINA M.	20.61

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GL Acct /Description	PayDate	Employee Name	Amount Reimbursed	
	10/16/2021	REEVES, LISA M	55.78	
	Total	**5394 Employee Mileage Reimbursement**	**76.39**	
	TOTAL	**COMMUNICATIONS/RADIO**		**76.39**

101661 Public Guardian

	10/16/2021	MALONE, JOCELYN R	170.80	
	10/16/2021	SEALS, AMANDA M.	124.54	
	Total	**5394 Employee Mileage Reimbursement**	**295.34**	
	TOTAL	**PUBLIC GUARDIAN**		**295.34**

230172 MIDC-Admin

	10/16/2021	KANAN, JOSEPH P	315.00	
	Total	**5404 Employee Dues**	**315.00**	
	10/16/2021	THOMAS, BRIAN M	5.00	
	Total	**7700 Licenses, Permits & Fees**	**5.00**	
	TOTAL	**MIDC-ADMIN**		**320.00**

295682 Veterans Millage

	10/16/2021	WATT, JEREMY W	30.00	
	Total	**5050 Salaries/Wages Appointed Official**	**30.00**	
	10/16/2021	CHUMBLER, ANGELA M	20.16	
	10/16/2021	DEISING, NANCY M.	45.42	
	Total	**5394 Employee Mileage Reimbursement**	**65.58**	
	10/16/2021	DEISING, NANCY M.	10.77	
	Total	**5446 Office Supplies**	**10.77**	
	TOTAL	**VETERANS MILLAGE**		**106.35**

731237 Retirement Board

	10/16/2021	RUMSEY, TAMI M.	18.28	
	Total	**7723 Postage**	**18.28**	
	TOTAL	**RETIREMENT BOARD**		**18.28**

950101 Agency Support

	10/16/2021	LAND, LINDA M.	9.52	
	Total	**5394 Employee Mileage Reimbursement**	**9.52**	

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

GL Acct /Description	PayDate	Employee Name	Amount Reimbursed	
	TOTAL	**AGENCY SUPPORT**		**9.52**

950104 Naloxone

	10/16/2021	GRIFFIN, SARAH C	15.96	
	Total	**5394 Employee Mileage Reimbursement**	**15.96**	
	TOTAL	**NALOXONE**		**15.96**

950200 Environmental Health

	10/16/2021	BARKER, SCOTT M	490.00	
	10/16/2021	CAMERON, LOWELL S	442.96	
	10/16/2021	FAUST, SHERI J.	95.20	
	10/16/2021	FRENDT, KATIE L	540.40	
	10/16/2021	MALCOLM, MICHAEL J.	449.68	
	10/16/2021	MCNEILL, KEVIN J	66.08	
	Total	**5394 Employee Mileage Reimbursement**	**2,084.32**	
	TOTAL	**ENVIRONMENTAL HEALTH**		**2,084.32**

950201 Food

	10/16/2021	DEY, MICHAEL G.	312.48	
	10/16/2021	SHINN, KERI A.	253.68	
	Total	**5394 Employee Mileage Reimbursement**	**566.16**	
	TOTAL	**FOOD**		**566.16**

950213 Beach Monitoring

	10/16/2021	FAUST, SHERI J.	44.80	
	Total	**5394 Employee Mileage Reimbursement**	**44.80**	
	TOTAL	**BEACH MONITORING**		**44.80**

950513 Maternal Infant Health

	10/16/2021	DENTON, DEBRA J.	42.00	
	10/16/2021	SMITH, COLLEEN L.	154.62	
	Total	**5394 Employee Mileage Reimbursement**	**196.62**	
	TOTAL	**MATERNAL INFANT HEALTH**		**196.62**

950536 Childrens Special Hlth Servcs

	10/16/2021	THOMPSON, CHELSEY L	66.19	

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

GL Acct /Description	PayDate	Employee Name	Amount Reimbursed	
Total	**5394 Employee Mileage Reimbursement**		**66.19**	
TOTAL	**CHILDRENS SPECIAL HLTH SERVCS**			**66.19**
950541 Adolescent Health				
	10/16/2021	GUERRERO, ASHLEY	59.47	
Total	**5394 Employee Mileage Reimbursement**		**59.47**	
TOTAL	**ADOLESCENT HEALTH**			**59.47**
950560 Immunization Field Represntve				
	10/16/2021	CZUBACHOWSKI, KEVIN M	1,207.92	
Total	**5394 Employee Mileage Reimbursement**		**1,207.92**	
TOTAL	**IMMUNIZATION FIELD REPRESNTVE**			**1,207.92**
Total Employee Expense Reimbursements				**7,564.34**

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

Blue Water Convention Center
Check Ledger
For Ten Months Ending October 31, 2021

Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
10001-000	Cash - Operating	10/1/21			Beginning Balance			30,001.79
10001-000	Cash - Operating	10/5/21	20211005	CDJ	DTE Energy		2,725.59	
10001-000	Cash - Operating	10/5/21	10/5/21 Benefi	CDJ	Benefit Trust		4,068.85	
10001-000	Cash - Operating	10/7/21	10/7/21 Marsh	CDJ	Marsh USA Inc		1,536.00	
10001-000	Cash - Operating	10/12/21	10/12/21 Peps	CDJ	Pepsico		235.45	
10001-000	Cash - Operating	10/12/21	10/12/21 Com	CDJ	Comcast		291.85	
10001-000	Cash - Operating	10/12/21	10/12/21 401k	CDJ	Spectacor 401K		410.74	
10001-000	Cash - Operating	10/14/21	PR 41 10/08/2	CDJ	ADP		7,792.15	
10001-000	Cash - Operating	10/14/21	PR 41 10/08/2	CDJ	ADP		2,639.95	
10001-000	Cash - Operating	10/14/21	202109 Flex A	CDJ	SPECT MGM Flex		7.70	
10001-000	Cash - Operating	10/19/21	10/15/21 Earl S	CDJ	Earl Smith Distributing Compan		148.40	
10001-000	Cash - Operating	10/19/21	PR 41 10/08/2	CDJ	ADP		759.34	
10001-000	Cash - Operating	10/19/21	PR 41 10/08/2	CDJ	ADP		275.65	
10001-000	Cash - Operating	10/20/21	PR 41 10/08/2	CDJ	ADP		153.33	
10001-000	Cash - Operating	10/21/21	3837	CDJ	ADP LLC		37.14	
10001-000	Cash - Operating	10/21/21	3838	CDJ	Centurion Services Inc		784.30	
10001-000	Cash - Operating	10/21/21	3839	CDJ	Cintas Corp 724		73.93	
10001-000	Cash - Operating	10/21/21	3840	CDJ	Community Enterprises of SCC		70.00	
10001-000	Cash - Operating	10/21/21	3841	CDJ	Maurers Textile Rental		165.51	
10001-000	Cash - Operating	10/21/21	3842	CDJ	Bio Serv Corporation		54.00	
10001-000	Cash - Operating	10/21/21	3843	CDJ	RTS Computers Inc		3,000.00	
10001-000	Cash - Operating	10/21/21	3844	CDJ	SMG		7,917.49	
10001-000	Cash - Operating	10/21/21	3845	CDJ	Sopranos Food Corp		5,943.00	
10001-000	Cash - Operating	10/21/21	3846	CDJ	St Clair Packaging		840.90	
10001-000	Cash - Operating	10/21/21	3847	CDJ	TEI Condominium Association		3,700.00	
10001-000	Cash - Operating	10/21/21	3848	CDJ	Troy Laundry		362.65	
10001-000	Cash - Operating	10/21/21	20211021Earl	CDJ	Earl Smith Distributing Compan		204.05	
10001-000	Cash - Operating	10/21/21		GENJ	10/21/21 Replenishment	43,992.13		
10001-000	Cash - Operating	10/25/21	10/25/21 401K	CDJ	Spectacor 401K		345.15	
10001-000	Cash - Operating	10/28/21	3849	CDJ	5by5 Design LLC		257.50	
10001-000	Cash - Operating	10/28/21	3850	CDJ	ADP Screening Selection Svc		32.19	
10001-000	Cash - Operating	10/28/21	3851	CDJ	Chef Mikes Catering LLC		1,116.50	
10001-000	Cash - Operating	10/28/21	3852	CDJ	Cintas Corp 724		73.93	
10001-000	Cash - Operating	10/28/21	3853	CDJ	Gene Giacumbo		694.34	
10001-000	Cash - Operating	10/28/21	3854	CDJ	Maurers Textile Rental		17.84	
10001-000	Cash - Operating	10/28/21	3855	CDJ	Sopranos Food Corp		1,248.00	
10001-000	Cash - Operating	10/28/21	PR 43 10/22/2	CDJ	ADP		8,538.06	
10001-000	Cash - Operating	10/28/21	PR 43 10/22/2	CDJ	ADP		2,953.09	
10001-000	Cash - Operating	10/28/21	PR 43 10/22/2	CDJ	ADP		153.33	
10001-000	Cash - Operating	10/29/21	10/29/21 401k	CDJ	Spectacor 401K		69.83	
10001-000	Cash - Operating	10/31/21	202110Interes	GENJ	10/2021 bank interest	2.43		
10001-000	Cash - Operating				Current Period Change	43,994.56	59,697.73	-15,703.17
		10/31/21			**Ending Balance**			**14,298.62**

Survey & Remonumentation 2022 Grant Application

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	BOC MEMO Survey & Remon	11/3/2021	Exhibit
🗋	2022 Survey & Remon Grant Applicaiton	11/3/2021	Exhibit

COUNTY OF ST. CLAIR

Remonumentation Grant Administration

200 Grand River Ave, Suite 203
Port Huron, MI 48060 (810) 989-6900
Dena Alderdyce - **Grant Administrator**

MEMO

Date: 11/03/2021

To: BOC

From: Dena Alderdyce

RE: Survey and Remonumentation Grant 2022

The State of Michigan Survey and Remonumentation Grant Program was introduced to implement the Monumentation and Remonumentation of property controlling corners, and state plane coordinates throughout the State. St. Clair County has received this grant for over 20 years. The County is just under halfway completed. There are no match funds required from the County. The amount rewarded for **2022 is $92,178**. Previous years grant amounts: **2021** - $80,316, **2020** - $84,889, **2019** - $90,221, **2018** - 89,168, **2017** - $74,752, and **2016** - $68,009.

SURVEY & REMONUMENTATION APPLICATION / PROGRESS / COMPLETION REPORT

Michigan Department of Licensing & Regulatory Affairs
Bureau of Construction Codes
Office of Land Survey & Remonumentation
PO Box 30254, Lansing, MI 48909
1st Floor Ottawa Building
611 West Ottawa Street, Lansing, MI 48933
Phone 517-241-6321
E-Mail: bccolsr@michigan.gov
www. Michigan.gov/bcc

Grantee/County: ST CLAIR

--Section below for OLSR staff use only--

Grant #
VCUST#
Address Code
GG #
Template:

Grant Year: ____2022_

$92,178	**State Grant Award**		
Grant Application Payment Request		**Grant Application Proposed Corners**	
$36,871.12	Start-Up Payment (40% of Grant Award)	47	Corners anticipated to be paid with funds
$55,306.88	Balance after Start-Up Payment	**Corners Completed**	
Progress Report Payment Request			Corners completed & paid with grant funds
	Amount Requested (up to 85% of Grant)		Corners completed & paid by others
	Grant Balance after Progress Report		Corners revisited & paid with grant funds
Completion Report Payment Request			Corners revisited & paid by others
	Amount Requested (up to 100% of Grant)		Common corners entered into Accela twice
	Grant Balance after Completion Report		Number of records entered into Accela
			Corners revisited without record

I certify to the best of my knowledge and belief that this report is correct and complete, and all expenditures are for the purposes set forth in and comply with the annual grant agreement.

Is this county on an approved Maintenance Plan during this contract? Yes (No)

_____ _____
County Grant Administrator Date

--Section below for OLSR staff use only--

Payment Authorized: $ _____ Records completed by County in current Grant Year: _____

Grant Balance: $ _____ Records remaining to be completed in County Plan: _____

_____ _____
Michael C. Barger, PS Date
Director, Office of Land Survey & Remonumentation

Administrator	
Name: Dena Alderdyce	Phone: (810) 989-6324
Email Address: dalderdyce@stclaircounty.org	
Physical Address: 200 Grand River Suite 203	
City, State, Zip: Port Huron, MI 48060	
Representative	
Name: Justin Rhein	Phone: (906) 370-4776
Email Address: rhein.justin@gmail.com	
Physical Address: 9250 Mericle Road	
City, State, Zip: Kenockee, MI 48006	
Address for Payments	
Name: St Clair County Treasurer	Phone: (810) 985-4795
Physical Address: 200 Grand River Suite 101	
City, State, Zip: Port Huron, MI 48060	

The following section is divided into columns corresponding to the stages of the yearly Remonumentation Grant program, from left to right. Fill out the sections within the column of the current stage, while leaving the information from the previous stages in place. If the county does not submit a Progress Report, leave that column blank.

Budget (Grant Application) column refers to the estimated costs set forth by the County in the Grant Application.

Progress Report column will include any expenditures by the County up to that point. Expenditures must exceed the amount received by the county in the 40% Start-up Payment. Any amount in this column must have receipts or invoices listing completed corners attached for reimbursement.

Completion Report column will include all reimbursable expenditures by the County during the Grant Year. Any amount in this column must have receipts or invoices listing completed corners attached for reimbursement.

County must provide copies of all invoices, receipts, payment vouchers, etc. for any expenditures being submitted for reimbursement under the Remon Grant program. Invoices must be itemized (where applicable) and should not include costs outside of the Remonumentation program. A county requesting payment for a Cost Allocation Program or similar policy must have a complete copy of the Cost Allocation Plan on file with OLSR before payment is made.

County must provide a detailed, itemized budget report for all expenditures under the Remon program. Any payment amount that does not appear on the budget report cannot be considered for reimbursement under the Remon Grant program.

Remonumentation Program
County Expenditure Detail

Work Program Expenditures by Line Item	Budget (Grant Application)	Progress Report Expenditures	Completion Report Expenditures
Item A Remonumentation Services	$84,135		
Item B Monument Maintenance Services			
Item C Remonumentation Supplies & Materials			
Item D Geodetic Control Maintenance & Operations			
Item E Grant Administrator Fees/Wages			
Item F County Representative Fees/Wages	$1,200		
Item G Additional Administrative Staff Fees/Wages	$2,343		
Item H Peer Group	$4,500		
Item I Administrative Supplies & Indirect Costs			
Totals	$92,178		

FY21 MDHHS Contract with Probate Court

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Contract Approval Request - MDHHS Provate Court	11/10/2021	Cover Memo
🗋	Probate MDHHS Donated Funds BOC Memo	11/10/2021	Cover Memo
🗋	FY21 MDHHS Contract with Probate Court	11/12/2021	Cover Memo

COUNTY OF ST.CLAIR
Purchasing Division

CONTRACT APPROVAL REQUEST

☐ NEW CONTRACT ☒ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS

☐ BIDS REQUIRED
☐ BIDS RECEIVED

☒ NO BIDS REQUIRED
☒ SINGLE SOURCE
☐ CONTRACT EXTENSION
☐ INCREASE WITHIN CPI-U
☐ VALUE LESS THAN THRESHOLD

☒ BOC POLICY COMPLIANCE
☐ REVIEWED BY CORP COUNSEL

VENDOR: Michigan Department of Health & Human Services

VALUE: $71,850

TERM: 10/1/20-09/30/21

CONTRACT TYPE: Professional Services

SERVICE DESCRIPTION: To provide liaison services to clients of Probate Court

DEPARTMENT(S): Probate Court

COMMENTS: The Probate Court extended its contract with MDHHS for services that they provide to mutual clients of the Probate Court office. The cost is a 2% increase from the last contract in 2019/2020. The contract pays for a portion of the Guardianship Service specialist's wages and benefits. The position helps clients of the Probate Court find the services needed for their situation. The Probate court has been contracting with MDHHS for these services since 12/1/18. Funds will need to be added to the Probate Court to cover this additional cost, however, the Probate Court is seeing additional revenues from an increase in volume, so the cost can be covered by the increase in revenues.

STATE OF MICHIGAN

OFFICE OF THE COURT ADMINISTRATOR
31ST JUDICIAL CIRCUIT COURT
ST. CLAIR COUNTY PROBATE COURT
31ST JUDICIAL CIRCUIT COURT - FAMILY DIVISION

201 McMORRAN BLVD. ROOM 2800
PORT HURON, MICHIGAN 48060
Adult Probate (810) 985-2066
Family Division (810) 985-2155

MICHAEL K. MCMILLAN
Court Administrator

NATHAN ROSKEY
Director of Juvenile Services
SAMANTHA LORD
Attorney Referee
JOSEPH SCHULTE
Probate Register

To: Board of Commissioners
From: Michael McMillan, Circuit/Probate/Family Court Administrator
Date: November 10, 2021
Re: Probate Court/MDHHS Donated Funds Contract

The St. Clair County Probate Court is respectfully requesting that the Board approve the contract renewal for the Donated Funds Position between the Probate Court and MDHHS.

The St. Clair County Probate Court has historically maintained a large caseload when it comes to Minor Guardianship cases compared to other counties of similar size, population, and overall caseload. Many of these cases require home visits, investigations, and services provided through different agencies. In most cases the Court attempts to refer some of these matters to the MDHHS for services; however, there is not a MDHHS worker assigned to these types of matters. This process is stymied due to the inability for MDHHS workers to maintain guardianship cases due to their policy. This means that many of the services needed to reunite families is often unavailable to them.

Four years ago, the Probate Court partnered with MDHHS to each cover half of the cost of a MDHHS caseworker who resides within the Court. This worker maintains a caseload of guardianship cases that allows families to be eligible for MDHHS services that would not have been available otherwise. This program was the first of its kind in the state and has been very successful.

We are asking that the Board approve the contract in the amount of $71,850. Please feel free to contact me with any question or concerns.

State of Michigan
Department of Health and Human Services
Bureau of Grants and Purchasing (BGP)
PO Box 30037, Lansing, MI 48909
Or
235 S. Grand Avenue, Suite 1201, Lansing, MI 48933

AGREEMENT NUMBER: DFA21-74003

Between

THE STATE OF MICHIGAN
DEPARTMENT OF HEALTH AND HUMAN SERVICES

hereinafter referred to as "MDHHS"

And

AGENCY NAME	PRIMARY CONTACT	EMAIL
St. Clair County Probate Court	Mike McMillian	mmcmillan@stclaircounty.org
AGENCY ADDRESS		TELEPHONE
201 McMorran Blvd., Port Huron, MI 48060-4010		810-989-2181

STATE CONTACT	NAME	TELEPHONE	EMAIL
Contract Administrator	Heather Robinson-Moore	810-966-2145	RobinsonMooreH@michigan.gov
BGP Analyst	Emily Quintero	517-335-7185	QuinteroE1@michigan.gov

AGREEMENT SUMMARY	
SERVICE DESCRIPTION	Donated Funds Agreement
POSITIONS	Services Specialist
COUNTY(IES) SERVED	St. Clair
WORK LOCATION(S) FOR ASSIGNED MDHHS STAFF	St. Clair County Probate Court, 201 McMorran Blvd., Room #2800, Port Huron, MI 48060
LOCATION(S) FROM WHICH APPLICATIONS WILL BE PROCESSED	St. Clair County Probate Court, 201 McMorran Blvd., Room #2800, Port Huron, MI 48060

EFFECTIVE DATE	EXPIRATION DATE
October 1, 2020	September 30, 2021
MISCELLANEOUS INFORMATION	
ESTIMATED AGREEMENT VALUE AT TIME OF EXECUTION	$71,850
AGREEMENT TYPE	Revenue

The individual or officer signing this Agreement certifies by his or her signature that he or she is authorized to sign this Agreement on behalf of the responsible governing board, official or Agency.

FOR THE AGENCY:

St. Clair County Probate Court
Agency

E-SIGNED by Mike McMillian
on 2020-09-03 14:19:53 EDT
Signature of Director or Authorized Designee

Mike McMillian
Print Name Title

2020-09-03 14:19:53 UTC
Date

FOR THE MICHIGAN DEPARTMENT OF HEALTH AND HUMAN SERVICES:

E-SIGNED by Jeanette Hensler
on 2020-09-04 15:30:49 EDT
Signature of Director or Authorized Designee

Jeanette Hensler, Director-Grants Division
Bureau of Grants and Purchasing
Print Name Title

2020-09-04 15:30:49 UTC
Date

Part I

I. Period of Agreement

This Agreement will commence on October 1, 2020 and continue through September 30, 2021. Throughout the Agreement October 1, 2020 shall be referred to as the begin date. This Agreement is in full force and effect for the period specified.

II. Agreement Amount

The total amount of this Agreement is $71,850. The Agency under the terms of this Agreement will provide funding not to exceed $71,850.

III. Purpose

The purpose of this Agreement is to place one or more MDHHS employees as defined in the Special Provisions section of this Agreement at locations specified by the Agency to provide services to mutual clients as defined in the employee's position description. The employee will be employed by and under MDHHS supervision. The cost of the employee is shared by both the MDHHS and the Agency with the agency paying MDHHS the Agreement Amount that is calculated as a portion of the cost of an employee in that position.

IV. General Provisions

The Agency agrees to comply with the General Provisions outlined in Part II and Special Provisions outlined in Part III, which are part of this Agreement.

V. Special Conditions

A. This Agreement is valid upon approval and execution by both MDHHS and the Agency.

B. MDHHS will not assume any responsibility or liability for costs incurred by the Agency prior to the signing of this Agreement.

Part II

General Provisions

I. Responsibilities - Agency

The Agency in accordance with the general purposes and objectives of this Agreement shall:

A. Agency Operations

1. Provide the necessary administrative, professional, and technical staff for operation of the program, such as, but not limited to facility maintenance and janitorial services.
2. Provide MDHHS with updated contact information within 10 days of change. Contact Information includes agency name, contact name, email address, mailing address, telephone number.
3. Provide MDHHS copies of all rules, regulations, procedures, and staff relations policies to which the MDHHS employee(s) are expected to adhere.
4. Provide all of the following, including, but not limited to the following:
   a. Minimum 80 square feet workstation space that is hazard-free, includes suitable work surface space, entry locks, one lockable file cabinet for each MDHHS employee and has limited access by Agency employees.
   b. Access to fax machine and copier within the MDHHS employee(s)' work space.
   c. Shredder or access to a locked box serviced by a document destruction company
   d. Space for a 0 person waiting area either in the employee's room or in an area immediately adjacent to the MDHHS employee(s)' office and out of the way of regular agency activities, along with confidential interview space.
   e. Internet access for on-site MDHHS employee(s).
   f. Costs associated with relocating MDHHS employee(s) during the term of this Agreement.
   g. Agency facility parking fees, if applicable for the MDHHS employee(s).
   h. Agency will pay mileage in excess of the $511.00 that is provided by MDHHS. This excess travel/mileage reimbursement is incorporated in the total Agreement amount when applicable.
   i. Courier service as needed
   j. Other: N/A

   The above shall be available Monday through Friday, including holidays/non-workdays not shared with the schedule of MDHHS employees, and located in an area that offers security to the MDHHS employee(s), where clients will not interfere with the Agency's activities.
5. Ensure that the assigned MDHHS employee(s) perform only tasks appropriate for their MDHHS classification as listed in Part III, Special Provisions.

B. Record Maintenance/Retention

Maintain adequate program and fiscal records and files, including source documentation, to

support program activities and all expenditures made under the terms of this Agreement, as required. Assure that all terms of the Agreement will be appropriately adhered to and that records and detailed documentation for the project or program identified in this Agreement will be maintained for a period of not less than three years from the date of termination, or until litigation and audit findings have been resolved. This Section applies to Agency, any parent, affiliate, or subsidiary organization of Agency.

C. Authorized Access

Permit MDHHS's authorized representatives at reasonable times, rights to enter the Agency's premises, or any other places where MDHHS's employee(s) are working and where services are being performed and have access to work-in-progress. To the extent that the access will not interfere or jeopardize the safety or operation of the systems or facilities, MDHHS's representative must be allowed to inspect, monitor, or otherwise evaluate the work being performed by the MDHHS employee. The Agency must provide facilities and assistance for MDHHS's representative.

D. Notification of Modifications

Provide timely notification to MDHHS, in writing, of any action by its governing board or any other funding source that would require or result in significant modification in the provision of services, funding or compliance with operational procedures for the Agreement activities.

E. Mandatory Disclosures

1. Disclose to MDHHS in writing within 14 days of receiving notice of any litigation, investigation, arbitration, or other proceeding (collectively, "Proceeding") involving Agency or an officer or director of the Agency or subcontractor that arises during the term of this Agreement that potentially affects this Agreement, including:
    a. All violations of federal and state criminal law involving fraud, bribery, or gratuity violations potentially affecting the Agreement.
    b. A criminal proceeding;
    c. A parole or probation proceeding;
    d. A proceeding under the Sarbanes-Oxley Act;
    e. A civil proceeding involving;
        i. A claim that might reasonably be expected to adversely affect the Agency's viability or financial stability; or
        ii. A governmental or public entity's claim or written allegation of fraud;

    or

    f. A proceeding involving any license that Agency is required to possess to perform under this Agreement.
2. Notify MDHHS, at least 90 calendar days before the effective date, of a change in Agency's ownership and/or executive management that potentially affects this Agreement.

F. Conflict of Interest and Code of Conduct Standards

1. The Agency will uphold high ethical standards and is prohibited from:
    a. Holding or acquiring an interest that would conflict with this Agreement;
    b. Doing anything that creates an appearance of impropriety with respect to the

performance of this Agreement;

c. Attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or

d. Paying or agreeing to pay any person, other than employees and consultants working for the Agency, any consideration contingent upon the award of this Agreement.

2. Immediately notify MDHHS of any violation or potential violation of these standards. This Section applies to the Agency, any parent, affiliate, or subsidiary organization of the Agency.

G. Insurance Requirements

1. Maintain a minimum of the insurances listed below and is responsible for all deductibles. All required insurance must:

   a. Protect the State of Michigan from claims that may arise out of, are alleged to arise out of, or result from the Agency's performance;

   b. Be primary and non-contributing to any comparable liability insurance (including self-insurance) carried by the State; and

   c. Be provided by a company with an A.M. Best rating of "A" or better and a financial size of VII or better, or equivalent self-insurance program.

2. Insurance Types

   a. Commercial General Liability Insurance.

      If the Agency will deal with children, schools, or the cognitively impaired, coverage must not have exclusions or limitations related to sexual abuse and molestation liability.

3. This Section is not intended to and is not to be construed in any manner as waiving, restricting or limiting the liability of the Agency from any obligations under this Agreement.

H. Return State Equipment/Resources

Any computer equipment or other resources funded or otherwise provided through this Agreement by MDHHS, is property of MDHHS and will revert to MDHHS upon expiration or termination of the Agreement.

II. Responsibilities - MDHHS

MDHHS in accordance with the general purposes and objectives of this Agreement will:

A. Assign Employees to Agency's location

Assign the agreed number of MDHHS employee(s), as identified in Part III, Special Provisions to provide services consistent with their job classification per MDHHS policy. An assigned MDHHS employee(s) shall be deemed to be an employee of MDHHS for all purposes, including workers' compensation, unemployment, social security and the payment of wages inclusive of holiday and vacations.

Hours worked will be Monday through Friday, either 8:00 a.m. to 4:30 p.m. with a 30-minute (half hour) lunch break, or 8:00 a.m. to 5:00 p.m. with a 60-minute (one hour) lunch break.

B. Employee Supervision

1. Ensure that the employee(s) shall be supervised by MDHHS and shall be duly trained

and qualified prior to placement on-site at the location of the facilities.

2. Provide the employee(s) with copies of the Agency's applicable rules, regulations, procedures and staff relations policies.

3. Ensure that the on-site MDHHS employee(s) shall follow the rules of conduct, policies, and procedures of the Agency, while still enjoying the benefits and protections afforded under the Civil Service rules and their collective bargaining Agreement, as long as the Agency rules, policies, procedures are not in direct violation with those of MDHHS.

4. Provide each MDHHS employee the following:

   a. Staff travel/mileage reimbursement following the established MDHHS processes for reimbursement up to $511.00.
      i. Travel/mileage reimbursement in excess of $511.00 shall be the responsibility of the Agency, and incorporated into the total Agreement amount when applicable, and paid to MDHHS through the payment process and schedule defined in this Agreement.

   b. Desktop office supplies, including paper and printed material.

   c. Computer with VPN to access MDHHS systems.

   d. Printer/scanner

   e. Other (specify): N/A

III. Financial Requirements

The Agency will reimburse to MDHHS the total of this Agreement for the placement and performance of MDHHS employees in accordance with the terms of this Agreement.

A. Funding Sources

The Agency guarantees that the funds paid to MDHHS are not federal or state funds, except in such instances as the Federal Act authorizing expenditures of said funds permits their use for matching other federal funds or as authorized by State law or agreed to by MDHHS. Furthermore, the Agency guarantees that these donated funds have not been used as a match to obtain other federal funds.

B. Payment Submission

The Agency shall send payments to:

State of Michigan
MDHHS-Cashier Unit
PO Box 30802
Lansing, MI 48909-8302

Or

The Agency may also choose to pay by Electronic Funds Transfer (EFT), using the State of Michigan MiCaRS payment system, at https://payinvoice.state.mi.us/qaa .

All payments sent to MDHHS shall include a reference to the Agreement number.

C. Payment Schedule

1. Payment to MDHHS shall be made in accordance with the annual payment schedule below. The Agency shall make final payments to MDHHS no later than July 1.

PAYMENT DUE DATES	AMOUNT OF PAYMENT
January 1, 2020	$17,962
April 1, 2020	$17,963
July 1, 2020	$35,925

2. MDHHS may vacate a position without penalty for 10 consecutive work days or less due to vacation, illness or position vacancy. Position vacancy may include the temporary layoff of employees. If a vacancy exceeds 10 consecutive days, upon execution of an amendment, the amount owed by the Agency shall be reduced on a prorated basis determined by MDHHS and MDHHS shall refund the amount due to the Agency.

IV. Assurances

The following assurances are hereby given to MDHHS:

A. Compliance with Applicable Laws

The Agency will comply with applicable federal and state laws, guidelines, rules and regulations in carrying out the terms of this Agreement.

B. Non-Discrimination

1. The Agency must comply with MDHHS's non-discrimination statement: Michigan Department of Health and Human Services will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, height, weight, marital status, gender identification or expression, sexual orientation, political beliefs, or disability.
2. The Agency will comply with all federal statutes relating to nondiscrimination, as applicable to Agency. These may include but are not limited to:
   a. Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin;
   b. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of disabilities;
   c. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age;
   d. The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
   e. The Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616) as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
   f. The requirements of any other nondiscrimination statute(s) which may apply to the application.

C. Health Insurance Portability and Accountability Act

To the extent that this act is pertinent to the services that the Agency provides to MDHHS under this Agreement, the Agency assures that it is in compliance with the Health Insurance Portability and Accountability Act (HIPAA) requirements including the following:

1. The Agency must not share any protected health data and information provided by MDHHS that falls within HIPAA requirements except as permitted or required by applicable law; or to a subcontractor as appropriate under this Agreement.

2. The Agency will ensure that any subcontractor will have the same obligations as the Agency not to share any protected health data and information from MDHHS that falls under HIPAA requirements in the terms and conditions of the subcontract.

3. The Agency must only use health data and information provided by MDHHS for the purposes of this Agreement.

4. The Agency must have written policies and procedures addressing the use of protected health data and information that falls under the HIPAA requirements. The policies and procedures must meet all applicable federal and state requirements including the HIPAA regulations. These policies and procedures must include restricting access to the protected health data and information by the Agency's employees.

5. The Agency must have a policy and procedure to immediately report to MDHHS any suspected or confirmed unauthorized use or disclosure of protected health data and information that falls under the HIPAA requirements of which the Agency becomes aware. The Agency will work with MDHHS to mitigate the breach and will provide assurances to MDHHS of corrective actions to prevent further unauthorized uses or disclosures.

6. Failure to comply with any of these contractual requirements may result in the termination of this Agreement in accordance with Part II, Section V. Agreement Termination.

7. In accordance with HIPAA requirements, the Agency is liable for any claim, loss or damage relating to unauthorized use or disclosure of protected health data and information by the Agency received from MDHHS or any other source.

8. The Agency will enter into a business associate Agreement should MDHHS determine such an Agreement is required under HIPAA.

MDHHS assures that any protected health data and information provided by the Agency will be protected in a manner that complies with HIPAA.

D. Website Incorporation

MDHHS is not bound by any content on the Agency's website unless expressly incorporated directly into this Agreement.

E. Survival

The provisions of this Agreement that impose continuing obligations will survive the expiration or termination of this Agreement.

F. Non-Disclosure of Confidentiality Information

1. The Agency agrees to hold all Confidential Information in strict confidence and not to copy, reproduce, sell, transfer or otherwise dispose of, give or disclose such Confidential Information to third parties other than affiliates, employees, agents, or subcontracts of a party who have a need to know in connection with this Agreement or to use such Confidential Information for any purpose whatsoever other than the performance of this Agreement.

   Meaning of Confidential Information

   For the purpose of this Agreement the term "Confidential Information" means all information and documentation that:

   a. Has been marked "confidential" or with words or similar meaning, at the time of disclosure by such part;

b. If disclosed orally or not marked "confidential" or with words of similar meaning, was subsequently summarized in writing by the disclosing party and marked "confidential" or with words of similar meaning and

c. Should reasonably be recognized as confidential information of the disclosing party,

The term "Confidential Information" does not include any information or documentation that was:

a. Subject to disclosure under the Michigan Freedom of Information Act (FOIA);

b. Already in the possession of the receiving party without an obligation of confidentiality;

c. Developed independently by the receiving party, as demonstrated by the receiving party, without violating the disclosing party's proprietary rights;

d. Obtained from a source other than the disclosing party without an obligation of confidentiality; or

e. Publicly available when received or thereafter became publicly available (other than through an unauthorized disclosure by, through or on behalf of, the receiving part)

2. The Agency shall assure that medical services to and information contained in medical records of persons served under this Agreement, or other such recorded information required to be held confidential by federal or state law, rule or regulation, in connection with the provision of services or other activity under this Agreement shall be privileged communication, shall be held confidential, and shall not be divulged to a third party without the written consent of either the patient or a person responsible for the patient, except as may be otherwise permitted or required by applicable state or federal law or regulation. Such information may be disclosed in summary, statistical, or other form, which does not directly or indirectly identify particular individuals.

G. General Indemnification

If the Agency is not a governmental agency, the Agency must defend, indemnify and hold the State, its departments, division, agencies, offices, commissions, officers, and employees harmless without limitation, from and against any and all actions, claims, losses, liabilities, damages, costs, attorney fees, and expenses (including those required to establish the right to indemnification), arising out of or related to:

1. Any breach by the Agency (or any of the Agency's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable) of any of the promises, Agreements, representations, warranties, or insurance requirements contained in this Agreement.

2. Any infringement, misappropriation, or other violation of any intellectual property right or other right of any third party;

3. Any bodily injury, death or damage to real or tangible personal property occurring wholly or in part due to action or inaction by the Agency (or any of the Agency's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable); and

4. Any acts or omission of the Agency (or any of the Agency's employees, agents, subcontractors, or by anyone else for whose acts any of them may be liable).

The State will notify the Agency in writing if indemnification is sought; however, failure to do

so will not relieve the Agency, except to the extent that the Agency is materially prejudiced. The Agency must, to the satisfaction of the State, demonstrate its financial ability to carry out these obligations.

The State is entitled to (i) regular updates on proceeding status; (ii) participate in the defense of the proceeding; (iii) employ its own counsel; and to (iv) retain control of the defense if the State deems necessary. The Agency will not without the State's written consent (not to be unreasonably withheld), settle, compromise, or consent to the entry of any judgment in or otherwise seek to terminate any claim, action, or proceeding. To the extent that any State employee, official, or law may be involved or challenged, the State may, at its own expense, control the defense of that portion of the claim.

Any litigation activity on behalf of the State, or any of its subdivisions under this Section, must be coordinated with MDHHS of Attorney General. An attorney designated to represent the State may not do so until approved by the Michigan Attorney General and appointed as a Special Assistant Attorney General.

V. Severability

If any part of this Agreement is held invalid or unenforceable, by any court of competent jurisdiction, that part will be deemed deleted from this Agreement and the severed part will be replaced by agreed upon language that achieves the same or similar objectives. The remaining Agreement will continue in full force and effect.

VI. Waiver

Failure to enforce any provision of this Agreement will not constitute a waiver to enforce any other provision of this Agreement.

VII. Amendments

Any changes to this Agreement will be valid only if made in writing and accepted by all parties to this Agreement. Any change proposed by the Agency which would affect the funding of the Agreement, must be submitted in writing to MDHHS for approval immediately upon determining the need for such change. The Agency shall, upon request of MDHHS and receipt of a proposed amendment, amend this Agreement.

VIII. Agreement Termination

A. This Agreement may be terminated by either party without further liability or penalty by giving 30 days written notice to the other party stating the reasons for termination and the effective date.

B. This Agreement may be terminated if MDHHS does not receive a scheduled payment from the Agency within 10 business days of the due date upon written notification to the Agency.

C. Upon termination of this Agreement, the total amount of payment under the Agreement shall be prorated over the abbreviated term of the Agreement, starting on the effective date and ending on the cancellation date. Any prepayment by the Agency in excess of the revised amount shall be refunded by MDHHS to Agency.

IX. Liability

All liability to third parties, loss, or damage as a result of claims, demands, costs, or judgments arising out of activities, such as direct service delivery, to be carried out by the Agency in the performance of this Agreement shall be the responsibility of the Agency, and not the responsibility of MDHHS, if the liability, loss, or damage is caused by, or arises out of, the actions or failure to act on the part of the Agency, any subcontractor, anyone directly or indirectly employed by the Agency, provided that nothing herein shall be construed as a waiver of any governmental immunity that has been provided to the Agency or its employees by statute or court decisions. MDHHS is not liable

for consequential, incidental, indirect or special damages, regardless of the nature of the action as it relates to this Agreement.

X. State of Michigan Agreement

This is a State of Michigan Agreement and must be exclusively governed by the laws and construed by the laws of Michigan, excluding Michigan's choice-of-law principle. All claims related to or arising out of this Agreement, or its breach, whether sounding in contract, tort, or otherwise, must likewise be governed exclusively by the laws of Michigan, excluding Michigan's choice-of-law principles. Any dispute as a result of this Agreement shall be resolved in the state of Michigan.

Part III

Special Provisions

MDHHS shall assign the following full-time MDHHS employee(s) to provide services consistent with MDHHS classification provided in the link(s) below:

- Services Specialist

MDHHS classification

Administrative Support:
See Position Description for Word Processing *or* General Office Assistant:
http://www.michigan.gov/documents/WordProcessingAssistant_12989_7.pdf
http://www.michigan.gov/documents/GeneralOfficeAssistant_12692_7.pdf

Departmental Analyst
See Position Description for Departmental Analyst:
http://www.michigan.gov/documents/DepartmentalAnalyst_12505_7.pdf

Eligibility Specialist:
See Position Description for Eligibility Specialist (Assistance Payments Worker):
http://www.michigan.gov/documents/AssistancePaymentsWorker_12090_7.pdf

Family Home Aide:
See Position Description for Home Aide:
https://www.michigan.gov/documents/HomeAide_12720_7.pdf

Family Independence Manager:
See Position Description for Family Independence Manager:
http://www.michigan.gov/documents/FamilyIndependenceManager_12648_7.pdf

Family Independence Specialist:
See Position Description for Family Independence Specialist:
http://www.michigan.gov/documents/FamilyIndependenceSpecialist_12650_7.pdf

Services Specialist:
See Position Description for Services Specialist:
https://www.michigan.gov/documents/Services_Specialist_29422_7.pdf

The assigned MDHHS employee(s) shall:

a. Meet or exceed the program Standard of Promptness (SOP)
b. Report the following metrics:
    i. Total applications by program received each year.
    ii. Total applications processed by program each month.
    iii. Monthly SOP per program as well as overall SOP.
c. Submit monthly progress reports by the 10th of the following month to the Local MDHHS office.

Resolution Designating 21-22 Bonds as Qualified Tax Exempt Obligations

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	BWCC Bond Refunding Nov 18	11/10/2021	Cover Memo
🗋	Resolution Designating 21-22 Bonds as Qualified Tax Exempt Obligations(38313274.1)	11/10/2021	Cover Memo

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

Karry Hepting, CPA
Adminidtrator/Controller

MEMO

To: Board of Commissioners

From: Dena Alderdyce, Finance Director

Date: November 9, 2021

Re: Refunding of Blue Water Convention Center Bonds

We have been working with Bendzinski & Company, our municipal finance advisors, on refunding the 2012 Blue Water Convention Center Bonds to achieve an interest savings over the remaining 21 years left on the bond.

The actual sale and final pricing will happen between December 2021 - January 2022.

Attached is a new resolution which will allow the County to issue the debt as bank qualified or qualified tax-exempt obligations, which will give us a better interest rate for more savings. In the end, we will save approximately $1 million in interest for the remaining life of the bond.

It is my recommendation the Board adopts the authorizing resolution so we can move forward with the process and take advantage of the low municipal bond rates.

RESOLUTION 21-22
COUNTY OF ST. CLAIR
STATE OF MICHIGAN

RESOLUTION DESIGNATING
2022 GENERAL OBLIGATION LIMITED TAX REFUNDING BONDS
AS QUALIFIED TAX EXEMPT OBLIGATIONS

Minutes of a regular meeting of the Board of Commissioners of the County of St. Clair, State of Michigan (the "County"), held on the 18th day of November, 2021 at 6:00 p.m., prevailing Eastern Time.

PRESENT: Members: _____

_____

ABSENT: Members: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, on July 15, 2021, the Board of Commissioners of the County adopted a Resolution Authorizing 2022 General Obligation Limited Tax Refunding Bonds (the "Bond Resolution") authorizing a series of bonds (the "Bonds") to be issued for the purpose of paying the cost of refunding all or a portion of the County's 2012 General Obligation Limited Tax Bonds (Convention Center), dated September 11, 2012; and

WHEREAS, in order to take advantage of favorable tax treatment under the Internal Revenue Code of 1986, as amended (the "Code"), the County desires to designate the Bonds as "qualified tax-exempt obligations."

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Tax Covenant. The County hereby covenants that, to the extent permitted by law, it shall take all actions within its control necessary to maintain the exclusion of the interest on the Bonds from adjusted gross income for federal income tax purposes under the Code, including, but not limited to, actions relating to the rebate of arbitrage earnings, if applicable, and the expenditure and investment of Bond proceeds and moneys deemed to be Bond proceeds. The County hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to Section 265(b)(3) of the Code.

2. Defined Terms. Capitalized terms used herein and not defined herein shall have the meanings ascribed to them in the Bond Resolution.

3. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES: Members: _____

_____

NAYS: Members: _____

RESOLUTION DECLARED ADOPTED.

_____
Jay M. DeBoyer, County Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of the County of St. Clair, State of Michigan, at a regular meeting held on November 18, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

_____
Jay M. DeBoyer, County Clerk

38313274.1/078015.00092

COUNTY OF ST.CLAIR

Administrator/Controllers Office

ADMINISTRATIVE REVIEW

☐ NEW CONTRACT ☒ RENEWAL ☐ GRANT AGREEMENT ☒ REVENUE GENERATING

☒ BOC POLICY COMPLIANCE
☐ REVIEWED BY CORP COUNSEL
☒ ADMINISTRATION REVIEW
☒ FINANCE REVIEW

VENDOR: St. Clair County Regional Education Service Agency (RESA)

VALUE: $12,000

TERM: January 1, 2022 – December 31, 2031

DESCRIPTION: Antenna Site Lease Extension between RESA and St. Clair County

DEPARTMENT(S): Central Dispatch

COMMENTS: Attached is extension #2 to the contract for the antenna site lease agreement between RESA and St. Clair County. This agreement began in 2008, and currently expires on 12/31/21. We would like to renew for another 10 years at an annual cost of $1,200 per year. RESA leases space on our radio tower located at 2855 Castor Road, Goodells, MI.

Please contact Administration at 810-989-6900 with any questions.

COUNTY OF ST. CLAIR

COUNTY OF ST. CLAIR, MICHIGAN

ANTENNA SITE LEASE EXTENSION #2

This extension agreement (the "Agreement") is made and entered into this___ day of November 2021, by and between St. Clair County (the "County") and the St. Clair County Regional Education Service Authority ("RESA") formerly known as the St. Clair County Intermediate School District.

WHEREAS, the County and the RESA are parties to an agreement (the "Lease") dated January 16, 2008, for the lease space by the RESA for an antenna and related transmission lines on a County radio tower located at 2855 Castor Road, Goodells, Michigan; and

WHEREAS, the Lease extension has expired and the parties wish to extend the Lease.

NOW, THEREFORE, IT IS HEREBY AGREED:

The term of the Lease is extended to December 31, 2031.

All of the terms and conditions of the Lease, with the exception of the term shall remain in full force and effect.

FOR SCCRESA:

BY: _____ DATE: 10/11/2021
Kevin Miller, Superintendent

FOR THE COUNTY:

BY: _____ DATE: _____
Karry Hepting, Administrator/Controller

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Marsha M. Adamkiewicz, Staff Accountant and James Spadafore, Undersheriff

Date: October 14, 2021

Re: FY 2021 Edward Byrne Memorial Justice Assistance Grant Agreement

The St. Clair County Sheriff's Office has been awarded the FY 2021 Edward Byrne Memorial Justice Assistance Grant that was recently made available through the Bureau of Justice Assistance.

This grant has been awarded annually to St. Clair County in the past. The amount that St. Clair County has received in prior years ranged from $11,000 to $26,000 for new equipment for the department.

The Sheriff's Office plans on using these funds to purchase drones for Emergency Search and Rescue.

The amount that St. Clair County has been awarded is $17,093 and is all Federal Funds with no local match money required.

We recommended approving the grant agreement at the November 18, 2021 BOC meeting.

Award Letter

October 12, 2021

Dear Karry Hepting,

On behalf of Attorney General Merrick B. Garland, it is my pleasure to inform you the Office of Justice Programs (OJP) has approved the application submitted by ST CLAIR, COUNTY OF for an award under the funding opportunity entitled 2021 BJA FY 21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation. The approved award amount is $17,093.

Review the Award Instrument below carefully and familiarize yourself with all conditions and requirements before accepting your award. The Award Instrument includes the Award Offer (Award Information, Project Information, Financial Information, and Award Conditions) and Award Acceptance.

Please note that award requirements include not only the conditions and limitations set forth in the Award Offer, but also compliance with assurances and certifications that relate to conduct during the period of performance for the award. These requirements encompass financial, administrative, and programmatic matters, as well as other important matters (e.g., specific restrictions on use of funds). Therefore, all key staff should receive the award conditions, the assurances and certifications, and the application as approved by OJP, so that they understand the award requirements. Information on all pertinent award requirements also must be provided to any subrecipient of the award.

Should you accept the award and then fail to comply with an award requirement, DOJ will pursue appropriate remedies for non-compliance, which may include termination of the award and/or a requirement to repay award funds.

To accept the award, the Authorized Representative(s) must accept all parts of the Award Offer in the Justice Grants System (JustGrants), including by executing the required declaration and certification, within 45 days from the award date.

Congratulations, and we look forward to working with you.

Maureen Henneberg
Deputy Assistant Attorney General

Office for Civil Rights Notice for All Recipients

The Office for Civil Rights (OCR), Office of Justice Programs (OJP), U.S. Department of Justice (DOJ) has been delegated the responsibility for ensuring that recipients of federal financial assistance from the OJP, the Office of Community Oriented Policing Services (COPS), and the Office on Violence Against Women (OVW) are not engaged in discrimination prohibited by law. Several federal civil rights laws, such as Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, require recipients of federal financial assistance to give assurances that they will comply with those laws. Taken together, these civil rights laws prohibit recipients of federal financial assistance from DOJ from discriminating in services and employment because of race, color, national origin, religion, disability, sex, and, for grants authorized under the Violence Against Women Act, sexual orientation and gender identity. Recipients are also prohibited from discriminating in services because of age. For a complete review of these civil rights laws and nondiscrimination requirements, in connection with DOJ awards, see https://ojp.gov/funding/Explore/LegalOverview/CivilRightsRequirements.htm.

Under the delegation of authority, the OCR investigates allegations of discrimination against recipients from individuals, entities, or groups. In addition, the OCR conducts limited compliance reviews and audits based on regulatory criteria. These reviews and audits permit the OCR to evaluate whether recipients of financial assistance from the Department are providing services in a nondiscriminatory manner to their service population or have employment practices that meet equal-opportunity standards.

If you are a recipient of grant awards under the Omnibus Crime Control and Safe Streets Act or the Juvenile Justice and Delinquency Prevention Act and your agency is part of a criminal justice system, there are two additional obligations that may apply in connection with the awards: (1) complying with the regulation relating to Equal Employment Opportunity Programs (EEOPs); and (2) submitting findings of discrimination to OCR. For additional information regarding the EEOP requirement, see 28 CFR Part 42, subpart E, and for additional information regarding requirements when there is an adverse finding, see 28 C.F.R. §§ 42.204(c), .205(c)(5).

The OCR is available to help you and your organization meet the civil rights requirements that are associated with DOJ grant funding. If you would like the OCR to assist you in fulfilling your organization's civil rights or nondiscrimination responsibilities as a recipient of federal financial assistance, please do not hesitate to contact the OCR at askOCR@ojp.usdoj.gov.

Memorandum Regarding NEPA

NEPA Letter Type
OJP - Ongoing NEPA Compliance Incorporated into Further Developmental Stages

NEPA Letter

The Edward Byrne Memorial Justice Assistance Grant Program (JAG) allows states and local governments to support a broad range of activities to prevent and control crime and to improve the criminal justice system, some of which could have environmental impacts. All recipients of JAG funding must assist BJA in complying with NEPA and other related federal environmental impact analyses requirements in the use of grant funds, whether the funds are used

directly by the grantee or by a subgrantee or third party. Accordingly, prior to obligating funds for any of the specified activities, the grantee must first determine if any of the specified activities will be funded by the grant.

The specified activities requiring environmental analysis are:
a. New construction;
b. Any renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;
c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;
d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and
e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

Complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. Further, for programs relating to methamphetamine laboratory operations, the preparation of a detailed Mitigation Plan will be required. For more information about Mitigation Plan requirements, please see https://www.bja.gov/Funding/nepa.html.

Please be sure to carefully review the grant conditions on your award document, as it may contain more specific information about environmental compliance.

NEPA Coordinator
First Name
Orbin

Middle Name

Last Name
Terry

Award Information

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Recipient Information

Recipient Name
ST CLAIR, COUNTY OF

DUNS Number
069823615

ORI Number

Street 1
200 GRAND RIVER AVE STE 203

Street 2

City
PORT HURON

State/U.S. Territory
Michigan

Zip/Postal Code
48060

Country
United States

County/Parish

Province

Award Details

Federal Award Date
10/12/21

Award Type
Initial

Award Number
15PBJA-21-GG-01589-JAGX

Supplement Number
00

Federal Award Amount
$17,093.00

Funding Instrument Type
Grant

Assistance Listing Number	Assistance Listings Program Title
16.738	

Statutory Authority

Title I of Pub. L. No. 90-351 (generally codified at 34 U.S.C. 10151-10726), including subpart 1 of part E (codified at 34 U.S.C. 10151-10158); see also 28 U.S.C. 530C(a).

I have read and understand the information presented in this section of the Federal Award Instrument

Project Information

False

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

Solicitation Title
2021 BJA FY 21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

Application Number
GRANT13426668

Awarding Agency
OJP

Program Office
BJA

Grant Manager Name
Patrick Fines

Phone Number
202-598-0786

E-mail Address
Patrick.Fines@ojp.usdoj.gov

Project Title
Road Patrol Drone Project - Emergency Search and Rescue

Performance Period Start Date
10/01/2020

Performance Period End Date
09/30/2022

Budget Period Start Date
10/01/2020

Budget Period End Date
09/30/2022

Project Description

The Edward Byrne Memorial Justice Assistance Grant (JAG) Program allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grant funds can be used for state and local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice, including for any one or more of the following program areas: 1) law enforcement programs; 2) prosecution and court programs; 3) prevention and education programs; 4) corrections and community corrections programs; 5) drug treatment and enforcement programs; 6) planning, evaluation, and technology improvement programs; and 7) crime victim and witness programs (other than compensation) and 8) mental health programs and related law enforcement and corrections programs, including behavioral programs and crisis intervention teams.

This JAG award will be used to support criminal justice initiatives that fall under one or more of the allowable program areas above. Funded programs or initiatives may include multijurisdictional drug and gang task forces, crime prevention and domestic violence programs, courts, corrections, treatment, justice information sharing initiatives, or other programs aimed at reducing crime and/or enhancing public/officer safety.

☐ *I have read and understand the information presented in this section of the Federal Award Instrument*

Financial Information

False

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

The recipient budget is currently under review.

I have read and understand the information presented in this section of the Federal Award Instrument

Award Conditions

False

This award is offered subject to the conditions or limitations set forth in the Award Information, Project Information, Financial Information, and Award Conditions.

1

Applicability of Part 200 Uniform Requirements

The Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 C.F.R. Part 200, as adopted and supplemented by DOJ in 2 C.F.R. Part 2800 (together, the "Part 200 Uniform Requirements") apply to this FY 2021 award from OJP.

The Part 200 Uniform Requirements were first adopted by DOJ on December 26, 2014. If this FY 2021 award supplements funds previously awarded by OJP under the same award number (e.g., funds awarded during or before December 2014), the Part 200 Uniform Requirements apply with respect to all funds under that award number (regardless of the award date, and regardless of whether derived from the initial award or a supplemental award) that are obligated on or after the acceptance date of this FY 2021 award.

For more information and resources on the Part 200 Uniform Requirements as they relate to OJP awards and subawards ("subgrants"), see the OJP website at https://ojp.gov/funding/Part200UniformRequirements.htm.

Record retention and access: Records pertinent to the award that the recipient (and any subrecipient ("subgrantee") at any tier) must retain -- typically for a period of 3 years from the date of submission of the final expenditure report (SF 425), unless a different retention period applies -- and to which the recipient (and any subrecipient ("subgrantee") at any tier) must provide access, include performance measurement information, in addition to the financial records, supporting documents, statistical records, and other pertinent records indicated at 2 C.F.R. 200.333.

In the event that an award-related question arises from documents or other materials prepared or distributed by OJP that may appear to conflict with, or differ in some way from, the provisions of the Part 200 Uniform Requirements, the recipient is to contact OJP promptly for clarification.

2

Requirement to report actual or imminent breach of personally identifiable information (PII)

The recipient (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient) -- (1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "Personally Identifiable Information (PII)" (2 CFR 200.1) within the scope of an OJP grant-funded program or activity, or (2) uses or operates a "Federal information system" (OMB Circular A-130). The recipient's breach procedures must include a requirement to report actual or imminent breach of PII to an OJP Program Manager no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

3

Required training for Grant Award Administrator and Financial Manager

The Grant Award Administrator and all Financial Managers for this award must have successfully completed an "OJP financial management and grant administration training" by 120 days after the date of the recipient's acceptance of the award. Successful completion of such a training on or after January 1, 2019, will satisfy this condition.

In the event that either the Grant Award Administrator or a Financial Manager for this award changes during the period of performance, the new Grant Award Administrator or Financial Manager must have successfully completed an "OJP financial management and grant administration training" by 120 calendar days after the date the Entity Administrator enters updated Grant Award Administrator or Financial Manager information in JustGrants. Successful completion of such a training on or after January 1, 2019, will satisfy this condition.

A list of OJP trainings that OJP will consider "OJP financial management and grant administration training" for purposes of this condition is available at https://www.ojp.gov/training/fmts.htm. All trainings that satisfy this condition include a session on grant fraud prevention and detection.

The recipient should anticipate that OJP will immediately withhold ("freeze") award funds if the recipient fails to comply with this condition. The recipient's failure to comply also may lead OJP to impose additional appropriate conditions on this award.

4

Safe policing and law enforcement subrecipients

If this award is a discretionary award, the recipient agrees that it will not make any subawards to State, local, college, or university law enforcement agencies unless such agencies have been certified by an approved independent credentialing body or have started the certification process. To become certified, law enforcement agencies must meet two mandatory conditions: (1) the agency's use of force policies adhere to all applicable federal, state, and local laws; and (2) the agency's use of force policies prohibit chokeholds except in situations where use of deadly force is allowed by law. For detailed information on this certification requirement, see https://cops.usdoj.gov/SafePolicingEO.

5

Effect of failure to address audit issues

The recipient understands and agrees that the DOJ awarding agency (OJP or OVW, as appropriate) may withhold award funds, or may impose other related requirements, if (as determined by the DOJ awarding agency) the recipient does not satisfactorily and promptly address outstanding issues from audits required by the Part 200 Uniform Requirements (or by the terms of this award), or other outstanding issues that arise in connection with audits, investigations, or reviews of DOJ awards.

6

Requirements of the award; remedies for non-compliance or for materially false statements

The conditions of this award are material requirements of the award. Compliance with any assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance also is a material requirement of this award.

Limited Exceptions. In certain special circumstances, the U.S. Department of Justice ("DOJ") may determine that it will not enforce, or enforce only in part, one or more requirements otherwise applicable to the award. Any such exceptions regarding enforcement, including any such exceptions made during the period of performance, are (or will be during the period of performance) set out through the Office of Justice Programs ("OJP") webpage entitled "Legal Notices: Special circumstances as to particular award conditions" (ojp.gov/funding/Explore/LegalNotices-AwardReqts.htm), and incorporated by reference into the award.

By signing and accepting this award on behalf of the recipient, the authorized recipient official accepts all material requirements of the award, and specifically adopts, as if personally executed by the authorized recipient official, all assurances or certifications submitted by or on behalf of the recipient that relate to conduct during the period of performance.

Failure to comply with one or more award requirements -- whether a condition set out in full below, a condition incorporated by reference below, or an assurance or certification related to conduct during the award period -- may result in OJP taking appropriate action with respect to the recipient and the award. Among other things, the OJP may withhold award funds, disallow costs, or suspend or terminate the award. DOJ, including OJP, also may take other legal action as appropriate.

Any materially false, fictitious, or fraudulent statement to the federal government related to this award (or concealment or omission of a material fact) may be the subject of criminal prosecution (including under 18 U.S.C. 1001 and/or 1621, and/or 34 U.S.C. 10271-10273), and also may lead to imposition of civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. 3729-3730 and 3801-3812).

Should any provision of a requirement of this award be held to be invalid or unenforceable by its terms, that provision shall first be applied with a limited construction so as to give it the maximum effect permitted by law. Should it be held, instead, that the provision is utterly invalid or -unenforceable, such provision shall be deemed severable from this award.

7

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 38

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 38 (as may be applicable from time to time), specifically including any applicable requirements regarding written notice to program beneficiaries and prospective program beneficiaries.

Currently, among other things, 28 C.F.R. Part 38 includes rules that prohibit specific forms of discrimination on the basis of religion, a religious belief, a refusal to hold a religious belief, or refusal to attend or participate in a religious practice. Part 38, currently, also sets out rules and requirements that pertain to recipient and subrecipient ("subgrantee") organizations that engage in or conduct explicitly religious activities, as well as rules and requirements that pertain to recipients and subrecipients that are faith-based or religious organizations.

The text of 28 C.F.R. Part 38 is available via the Electronic Code of Federal Regulations (currently accessible at https://www.ecfr.gov/cgi-bin/ECFR?page=browse), by browsing to Title 28-Judicial Administration, Chapter 1, Part 38, under e-CFR "current" data.

8

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 42

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 42, specifically including any applicable requirements in Subpart E of 28 C.F.R. Part 42 that relate to an equal employment opportunity program.

9

Compliance with DOJ regulations pertaining to civil rights and nondiscrimination - 28 C.F.R. Part 54

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements of 28 C.F.R. Part 54, which relates to nondiscrimination on the basis of sex in certain "education programs."

10

Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees)

The recipient (and any subrecipient at any tier) must comply with, and is subject to, all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal grant.

The recipient also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712.

Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

11

Compliance with applicable rules regarding approval, planning, and reporting of conferences, meetings, trainings, and other events

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable laws, regulations, policies, and official DOJ guidance (including specific cost limits, prior approval and reporting requirements, where applicable) governing the use of federal funds for expenses related to conferences (as that term is defined by DOJ), including the provision of food and/or beverages at such conferences, and costs of attendance at such conferences.

Information on the pertinent DOJ definition of conferences and the rules applicable to this award appears in the DOJ Grants Financial Guide (currently, as section 3.10 of "Postaward Requirements" in the "DOJ Grants Financial Guide").

12

Requirement for data on performance and effectiveness under the award

The recipient must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, and other applicable laws.

13

Requirements related to "de minimis" indirect cost rate

A recipient that is eligible under the Part 200 Uniform Requirements and other applicable law to use the "de minimis" indirect cost rate described in 2 C.F.R. 200.414(f), and that elects to use the "de minimis" indirect cost rate, must advise OJP in writing of both its eligibility and its election, and must comply with all associated requirements in the Part 200 Uniform Requirements. The "de minimis" rate may be applied only to modified total direct costs (MTDC) as defined by the Part 200 Uniform Requirements.

14

Determination of suitability to interact with participating minors

SCOPE. This condition applies to this award if it is indicated -- in the application for the award (as approved by DOJ)(or in the application for any subaward, at any tier), the DOJ funding announcement (solicitation), or an associated federal statute -- that a purpose of some or all of the activities to

be carried out under the award (whether by the recipient, or a subrecipient at any tier) is to benefit a set of individuals under 18 years of age.

The recipient, and any subrecipient at any tier, must make determinations of suitability before certain individuals may interact with participating minors. This requirement applies regardless of an individual's employment status.

The details of this requirement are posted on the OJP web site at https://ojp.gov/funding/Explore/Interact-Minors.htm (Award condition: Determination of suitability required, in advance, for certain individuals who may interact with participating minors), and are incorporated by reference here.

15

Requirement to disclose whether recipient is designated "high risk" by a federal grant-making agency outside of DOJ

If the recipient is designated "high risk" by a federal grant-making agency outside of DOJ, currently or at any time during the course of the period of performance under this award, the recipient must disclose that fact and certain related information to OJP by email at OJP.ComplianceReporting@ojp.usdoj.gov. For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the recipient's past performance, or other programmatic or financial concerns with the recipient. The recipient's disclosure must include the following: 1. The federal awarding agency that currently designates the recipient high risk, 2. The date the recipient was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and email address), and 4. The reasons for the high-risk status, as set out by the federal awarding agency.

16

Compliance with DOJ Grants Financial Guide

References to the DOJ Grants Financial Guide are to the DOJ Grants Financial Guide as posted on the OJP website (currently, the "DOJ Grants Financial Guide" available at https://ojp.gov/financialguide/DOJ/index.htm), including any updated version that may be posted during the period of performance. The recipient agrees to comply with the DOJ Grants Financial Guide.

17

Encouragement of policies to ban text messaging while driving

Pursuant to Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 1, 2009), DOJ encourages recipients and subrecipients ("subgrantees") to adopt and enforce policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this award, and to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers.

18

Compliance with general appropriations-law restrictions on the use of federal funds (FY 2021)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2021, are set out at https://ojp.gov/funding/Explore/FY21AppropriationsRestrictions.htm, and are incorporated by reference here.

Should a question arise as to whether a particular use of federal funds by a recipient (or a subrecipient) would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

19

Potential imposition of additional requirements

The recipient agrees to comply with any additional requirements that may be imposed by the DOJ awarding agency (OJP or OVW, as appropriate) during the period of performance for this award, if the recipient is designated as "high-risk" for purposes of the DOJ high-risk grantee list.

20

Employment eligibility verification for hiring under the award

1. The recipient (and any subrecipient at any tier) must--

A. Ensure that, as part of the hiring process for any position within the United States that is or will be funded (in whole or in part) with award funds, the recipient (or any subrecipient) properly verifies the employment eligibility of the individual who is being hired, consistent with the provisions of 8 U.S.C. 1324a(a)(1).

B. Notify all persons associated with the recipient (or any subrecipient) who are or will be involved in activities under this award of both--

(1) this award requirement for verification of employment eligibility, and

(2) the associated provisions in 8 U.S.C. 1324a(a)(1) that, generally speaking, make it unlawful, in the United States, to hire (or recruit for employment) certain aliens.

C. Provide training (to the extent necessary) to those persons required by this condition to be notified of the award requirement for employment eligibility verification and of the associated provisions of 8 U.S.C. 1324a(a)(1).

D. As part of the recordkeeping for the award (including pursuant to the Part 200 Uniform Requirements), maintain records of all employment eligibility verifications pertinent to compliance with this award condition in accordance with Form I-9 record retention requirements, as well as records of all pertinent notifications and trainings.

2. Monitoring

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with this condition.

3. Allowable costs

To the extent that such costs are not reimbursed under any other federal program, award funds may be obligated for the reasonable, necessary, and allocable costs (if any) of actions designed to ensure compliance with this condition.

4. Rules of construction

A. Staff involved in the hiring process

For purposes of this condition, persons "who are or will be involved in activities under this award" specifically includes (without limitation) any and all recipient (or any subrecipient) officials or other staff who are or will be involved in the hiring process with respect to a position that is or will be funded (in whole or in part) with award funds.

B. Employment eligibility confirmation with E-Verify

For purposes of satisfying the requirement of this condition regarding verification of employment eligibility, the recipient (or any subrecipient) may choose to participate in, and use, E-Verify (www.e-verify.gov), provided an appropriate person authorized to act on behalf of the recipient (or subrecipient) uses E-Verify (and follows the proper E-Verify procedures, including in the event of a "Tentative Nonconfirmation" or a "Final Nonconfirmation") to confirm employment eligibility for each hiring for a position in the United States that is or will be funded (in whole or in part) with award funds.

C. "United States" specifically includes the District of Columbia, Puerto Rico, Guam, the Virgin Islands of the United States, and the Commonwealth of the Northern Mariana Islands.

D. Nothing in this condition shall be understood to authorize or require any recipient, any subrecipient at any tier, or any person or other entity, to violate any federal law, including any applicable civil rights or nondiscrimination law.

E. Nothing in this condition, including in paragraph 4.B., shall be understood to relieve any recipient, any subrecipient at any tier, or any person or other entity, of any obligation otherwise imposed by law, including 8 U.S.C. 1324a(a)(1).

Questions about E-Verify should be directed to DHS. For more information about E-Verify visit the E-Verify website (https://www.e-verify.gov/) or email E-Verify at E-Verify@dhs.gov. E-Verify employer agents can email E-Verify at E-VerifyEmployerAgent@dhs.gov.

Questions about the meaning or scope of this condition should be directed to OJP, before award acceptance.

21

Restrictions and certifications regarding non-disclosure agreements and related matters

No recipient or subrecipient ("subgrantee") under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

1. In accepting this award, the recipient--

a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such

obligations only if expressly authorized to do so by that agency.

2. If the recipient does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that--

(1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and

(2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

22

Reclassification of various statutory provisions to a new Title 34 of the United States Code

On September 1, 2017, various statutory provisions previously codified elsewhere in the U.S. Code were editorially reclassified (that is, moved and renumbered) to a new Title 34, entitled "Crime Control and Law Enforcement." The reclassification encompassed a number of statutory provisions pertinent to OJP awards (that is, OJP grants and cooperative agreements), including many provisions previously codified in Title 42 of the U.S. Code.

Effective as of September 1, 2017, any reference in this award document to a statutory provision that has been reclassified to the new Title 34 of the U.S. Code is to be read as a reference to that statutory provision as reclassified to Title 34. This rule of construction specifically includes references set out in award conditions, references set out in material incorporated by reference through award conditions, and references set out in other award requirements.

23

OJP Training Guiding Principles

Any training or training materials that the recipient -- or any subrecipient ("subgrantee") at any tier -- develops or delivers with OJP award funds must adhere to the OJP Training Guiding Principles for Grantees and Subgrantees, available at https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm.

24

All subawards ("subgrants") must have specific federal authorization

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements for authorization of any subaward. This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a "subaward" (and therefore does not consider a procurement "contract").

The details of the requirement for authorization of any subaward are posted on the OJP web site at https://ojp.gov/funding/Explore/SubawardAuthorization.htm (Award condition: All subawards ("subgrants") must have specific federal authorization), and are incorporated by reference here.

25

Requirements related to System for Award Management and Universal Identifier Requirements

The recipient must comply with applicable requirements regarding the System for Award Management (SAM), currently accessible at https://www.sam.gov/. This includes applicable requirements regarding registration with SAM, as well as maintaining the currency of information in SAM.

The recipient also must comply with applicable restrictions on subawards ("subgrants") to first-tier subrecipients (first-tier "subgrantees"), including restrictions on subawards to entities that do not acquire and provide (to the recipient) the unique entity identifier required for SAM registration.

The details of the recipient's obligations related to SAM and to unique entity identifiers are posted on the OJP web site at https://ojp.gov/funding/Explore/SAM.htm (Award condition: System for Award Management (SAM) and Universal Identifier Requirements), and are incorporated by reference here.

This condition does not apply to an award to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

26

Restrictions on "lobbying"

In general, as a matter of federal law, federal funds awarded by OJP may not be used by the recipient, or any subrecipient ("subgrantee") at any tier, either directly or indirectly, to support or oppose the enactment, repeal, modification, or adoption of any law, regulation, or policy, at any level of government. See 18 U.S.C. 1913. (There may be exceptions if an applicable federal statute specifically authorizes certain activities that otherwise would be barred by law.)

Another federal law generally prohibits federal funds awarded by OJP from being used by the recipient, or any subrecipient at any tier, to pay any person to influence (or attempt to influence) a federal agency, a Member of Congress, or Congress (or an official or employee of any of them) with respect to the awarding of a federal grant or cooperative agreement, subgrant, contract, subcontract, or loan, or with respect to actions such as renewing, extending, or modifying any such award. See 31 U.S.C. 1352. Certain exceptions to this law apply, including an exception that applies to Indian tribes and tribal organizations.

Should any question arise as to whether a particular use of federal funds by a recipient (or subrecipient) would or might fall within the scope of these prohibitions, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP.

27

Specific post-award approval required to use a noncompetitive approach in any procurement contract that would exceed $250,000

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements to obtain specific advance approval to use a noncompetitive approach in any procurement contract that would exceed the Simplified Acquisition Threshold (currently, $250,000). This condition applies to agreements that -- for purposes of federal grants administrative requirements -- OJP considers a procurement "contract" (and therefore does not consider a subaward).

The details of the requirement for advance approval to use a noncompetitive approach in a procurement contract under an OJP award are posted on the OJP web site at https://ojp.gov/funding/Explore/NoncompetitiveProcurement.htm (Award condition: Specific post-award approval required to use a noncompetitive approach in a procurement contract (if contract would exceed $250,000)), and are incorporated by reference here.

28

Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The recipient, and any subrecipient ("subgrantee") at any tier, must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, subrecipients ("subgrantees"), or individuals defined (for purposes of this condition) as "employees" of the recipient or of any subrecipient.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at https://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm (Award condition: Prohibited conduct by recipients and subrecipients related to trafficking in persons (including reporting requirements and OJP authority to terminate award)), and are incorporated by reference here.

29

Requirement to report potentially duplicative funding

If the recipient currently has other active awards of federal funds, or if the recipient receives any other award of federal funds during the period of performance for this award, the recipient promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost items for which funds are provided under this award. If so, the recipient must promptly notify the DOJ awarding agency (OJP or OVW, as appropriate) in writing of the potential duplication, and, if so requested by the DOJ awarding agency, must seek a budget-modification or change-of-project-scope Grant Award Modification (GAM) to eliminate any inappropriate duplication of funding.

30

Reporting potential fraud, waste, and abuse, and similar misconduct

The recipient, and any subrecipients ("subgrantees") at any tier, must promptly refer to the DOJ Office of the Inspector General (OIG) any credible evidence that a principal, employee, agent, subrecipient, contractor, subcontractor, or other person has, in connection with funds under this award-- (1) submitted a claim that violates the False Claims Act; or (2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct.

Potential fraud, waste, abuse, or misconduct involving or relating to funds under this award should be reported to the OIG by--(1) online submission accessible via the OIG webpage at https://oig.justice.gov/hotline/contact-grants.htm (select "Submit Report Online"); (2) mail directed to: U.S. Department of Justice, Office of the Inspector General, Investigations Division, ATTN: Grantee Reporting, 950 Pennsylvania Ave., NW, Washington, DC 20530; and/or (3) by facsimile directed to the DOJ OIG Investigations Division (Attn: Grantee Reporting) at (202) 616-9881 (fax).

Additional information is available from the DOJ OIG website at https://oig.justice.gov/hotline.

31

FFATA reporting: Subawards and executive compensation

The recipient must comply with applicable requirements to report first-tier subawards ("subgrants") of $30,000 or more and, in certain circumstances, to report the names and total compensation of the five most highly compensated executives of the recipient and first-tier subrecipients (first-tier "subgrantees") of award funds. The details of recipient obligations, which derive from the Federal Funding Accountability and Transparency Act of 2006 (FFATA), are posted on the OJP web site at https://ojp.gov/funding/Explore/FFATA.htm (Award condition: Reporting Subawards and Executive Compensation), and are incorporated by reference here.

This condition, including its reporting requirement, does not apply to-- (1) an award of less than $30,000, or (2) an award made to an individual who received the award as a natural person (i.e., unrelated to any business or non-profit organization that he or she may own or operate in his or her name).

32

Cooperating with OJP Monitoring

The recipient agrees to cooperate with OJP monitoring of this award pursuant to OJP's guidelines, protocols, and procedures, and to cooperate with OJP (including the grant manager for this award and the Office of Chief Financial Officer (OCFO)) requests related to such monitoring, including requests related to desk reviews and/or site visits. The recipient agrees to provide to OJP all documentation necessary for OJP to complete its monitoring tasks, including documentation related to any subawards made under this award. Further, the recipient agrees to abide by reasonable deadlines set by OJP for providing the requested documents. Failure to cooperate with OJP's monitoring activities may result in actions that affect the recipient's DOJ awards, including, but not limited to: withholdings and/or other restrictions on the recipient's access to award funds; referral to the DOJ OIG for audit review; designation of the recipient as a DOJ High Risk grantee; or termination of an award(s).

33

Required monitoring of subawards

The recipient must monitor subawards under this award in accordance with all applicable statutes, regulations, award conditions, and the DOJ Grants Financial Guide, and must include the applicable conditions of this award in any subaward. Among other things, the recipient is responsible for oversight of subrecipient spending and monitoring of specific outcomes and benefits attributable to use of award funds by subrecipients. The recipient agrees to submit, upon request, documentation of its policies and procedures for monitoring of subawards under this award.

34

Use of program income

Program income (as defined in the Part 200 Uniform Requirements) must be used in accordance with the provisions of the Part 200 Uniform Requirements. Program income earnings and expenditures both must be reported on the quarterly Federal Financial Report, SF 425.

35

Justice Information Sharing

Information sharing projects funded under this award must comply with DOJ's Global Justice Information Sharing Initiative (Global) guidelines. The recipient (and any subrecipient at any tier) must conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at: https:/ / it.ojp.gov/ gsp_grantcondition. The recipient (and any subrecipient at any tier) must document planned approaches to information sharing and describe compliance with the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

36

Avoidance of duplication of networks

To avoid duplicating existing networks or IT systems in any initiatives funded by BJA for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless the recipient can demonstrate to the satisfaction of BJA that this requirement would not be cost effective or would impair the functionality of an existing or proposed IT system.

37

Compliance with 28 C.F.R. Part 23

With respect to any information technology system funded or supported by funds under this award, the recipient (and any subrecipient at any tier) must comply with 28 C.F.R. Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation to be applicable. Should OJP determine 28 C.F.R. Part 23 to be applicable, OJP may, at its discretion, perform audits of the system, as per the regulation. Should any violation of 28 C.F.R. Part 23 occur, the recipient may be fined as per 34 U.S.C. 10231(c)-(d). The recipient may not satisfy such a fine with federal funds.

38

Protection of human research subjects

The recipient (and any subrecipient at any tier) must comply with the requirements of 28 C.F.R. Part 46 and all OJP policies and procedures regarding the protection of human research subjects, including obtainment of Institutional Review Board approval, if appropriate, and subject informed consent.

39

Confidentiality of data

The recipient (and any subrecipient at any tier) must comply with all confidentiality requirements of 34 U.S.C. 10231 and 28 C.F.R. Part 22 that are applicable to collection, use, and revelation of data or information. The recipient further agrees, as a condition of award approval, to submit a Privacy Certificate that is in accord with requirements of 28 C.F.R. Part 22 and, in particular, 28 C.F.R. 22.23.

40

Law enforcement task forces - required training

Within 120 days of award acceptance, each current member of a law enforcement task force funded with award funds who is a task force commander, agency executive, task force officer, or other task force member of equivalent rank, must complete required online (internet-based) task force training. Additionally, all future task force members must complete this training once during the period of performance for this award, or once every four years if multiple OJP awards include this requirement.

The required training is available free of charge online through the BJA-funded Center for Task Force Integrity and Leadership (www.ctfli.org). The training addresses task force effectiveness, as well as other key issues including privacy and civil liberties/rights, task force performance measurement, personnel selection, and task force oversight and accountability. If award funds are used to support a task force, the recipient must compile and maintain a task force personnel roster, along with course completion certificates.

Additional information regarding the training is available through BJA's web site and the Center for Task Force Integrity and Leadership (www.ctfli.org).

41

Justification of consultant rate

Approval of this award does not indicate approval of any consultant rate in excess of $650 per day. A detailed justification must be submitted to and approved by the OJP program office prior to obligation or expenditure of such funds.

42

"Methods of Administration" - monitoring compliance with civil rights laws and nondiscrimination provisions

The recipient's monitoring responsibilities include monitoring of subrecipient compliance with applicable federal civil rights laws and nondiscrimination provisions. Within 90 days of the date of award acceptance, the recipient must submit to OJP's Office for Civil Rights (at CivilRightsMOA@usdoj.gov) written Methods of Administration ("MOA") for subrecipient monitoring with respect to civil rights requirements. In addition, upon request by OJP (or by another authorized federal agency), the recipient must make associated documentation available for review.

The details of the recipient's obligations related to Methods of Administration are posted on the OJP web site at https://ojp.gov/funding/Explore/StateMethodsAdmin-FY2017update.htm (Award condition: "Methods of Administration" - Requirements applicable to States (FY 2017 Update)), and are incorporated by reference here.

43

The recipient understands that, in accepting this award, the Authorized Representative declares and certifies, among other things, that he or she possesses the requisite legal authority to accept the award on behalf of the recipient entity and, in so doing, accepts (or adopts) all material requirements that relate to conduct throughout the period of performance under this award. The recipient further understands, and agrees, that it will not assign anyone to the role of Authorized Representative during the period of performance under the award without first ensuring that the individual has the requisite legal authority.

44

Compliance with National Environmental Policy Act and related statutes

Upon request, the recipient (and any subrecipient at any tier) must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the recipient or by a subrecipient. Accordingly, the recipient agrees to first determine if any of the following activities will be funded by the grant, prior to obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the recipient agrees to contact BJA.

The recipient understands that this condition applies to new activities as set out below, whether or not they are being specifically funded with these award funds. That is, as long as the activity is being conducted by the recipient, a subrecipient, or any third party, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are:

a. New construction;

b. Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places;

c. A renovation, lease, or any proposed use of a building or facility that will either (a) result in a change in its basic prior use or (b) significantly change its size;

d. Implementation of a new program involving the use of chemicals other than chemicals that are (a) purchased as an incidental component of a funded activity and (b) traditionally used, for example, in office, household, recreational, or education environments; and

e. Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories.

The recipient understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at https://bja.gov/Funding/nepa.html, for programs relating to methamphetamine laboratory operations.

Application of This Condition to Recipient's Existing Programs or Activities: For any of the recipient's or its subrecipients' existing programs or activities that will be funded by these award funds, the recipient, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

45

Establishment of trust fund

If award funds are being drawn down in advance, the recipient (or a subrecipient, with respect to a subaward) is required to establish a trust fund account. Recipients (and subrecipients) must maintain advance payments of federal awards in interest-bearing accounts, unless regulatory exclusions apply (2 C.F.R. 200.305(b)(8)). The trust fund, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Edward Byrne Memorial Justice Assistance Grant Program (JAG). The recipient also agrees to obligate the award funds in the trust fund (including any interest earned) during the period of performance for the award and expend within 90 days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to OJP at the time of closeout.

46

All State and Local JAG recipients must submit quarterly Federal Financial Reports (SF-425). Additionally, State JAG and Local JAG Category Two ($25K or more) must submit semi-annual performance reports through JustGrants and Local JAG Category One (Less than $25K) must submit annual performance reports through JustGrants. Consistent with the Department's responsibilities under the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010, the recipient must provide data that measure the results of its work. The recipient must submit quarterly performance metrics reports through BJA's Performance Measurement Tool (PMT) website (www.bjaperformancetools.org). For more detailed information on reporting and other JAG requirements, refer to the JAG reporting requirements webpage. Failure to submit required JAG reports by established deadlines may result in the freezing of grant funds and future High Risk designation.

47

Required data on law enforcement agency training

Any law enforcement agency receiving direct or sub-awarded funding from this JAG award must submit quarterly accountability metrics data related to training that officers have received on the use of force, racial and ethnic bias, de-escalation of conflict, and constructive engagement with the public.

48

Expenditures prohibited without waiver

No funds under this award may be expended on the purchase of items prohibited by the JAG program statute, unless, as set forth at 34 U.S.C. 10152, the BJA Director certifies that extraordinary and exigent circumstances exist, making such expenditures essential to the maintenance of public safety and good order.

49

Authorization to obligate (federal) award funds to reimburse certain project costs incurred on or after October 1, 2020

The recipient may obligate (federal) award funds only after the recipient makes a valid acceptance of the award. As of the first day of the period of performance for the award (October 1, 2020), however, the recipient may choose to incur project costs using non-federal funds, but any such project costs are incurred at the recipient's risk until, at a minimum-- (1) the recipient makes a valid acceptance of the award, and (2) all applicable withholding conditions are removed by OJP (via an Award Condition Modification (ACM)). (A withholding condition is a condition in the award document that precludes the recipient from obligating, expending, or drawing down all or a portion of the award funds until the condition is removed.)

Except to the extent (if any) that an award condition expressly precludes reimbursement of project costs incurred "at-risk," if and when the recipient makes a valid acceptance of this award and OJP removes each applicable withholding condition through an Award Condition Modification (ACM), the recipient is authorized to obligate (federal) award funds to reimburse itself for project costs incurred "at-risk" earlier during the period of performance (such as project costs incurred prior to award acceptance or prior to removal of an applicable withholding condition), provided that those project costs otherwise are allowable costs under the award.

50

If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System ("CODIS," the DNA database operated by the FBI) by a government DNA laboratory with access to CODIS. No profiles generated under this award may be entered or uploaded into any non-governmental DNA database without prior express written approval from BJA. Award funds may not be used for the purchase of DNA equipment and supplies unless the resulting DNA profiles may be accepted for entry into CODIS. Booking agencies should work with their state CODIS agency to ensure all requirements are met for participation in Rapid DNA (see National Rapid DNA Booking Operational Procedures Manual).

Load More

I have read and understand the information presented in this section of the Federal Award Instrument.

Award Acceptance

Declaration and Certification to the U.S. Department of Justice as to Acceptance

By checking the declaration and certification box below, I--

A. Declare to the U.S. Department of Justice (DOJ), under penalty of perjury, that I have authority to make this declaration and certification on behalf of the applicant.

B. Certify to DOJ, under penalty of perjury, on behalf of myself and the applicant, to the best of my knowledge and belief, that the following are true as of the date of this award acceptance: (1) I have conducted or there was conducted (including by applicant's legal counsel as appropriate and made available to me) a diligent review of all terms and conditions of, and all supporting materials submitted in connection with, this award, including any assurances and certifications (including anything submitted in connection therewith by a person on behalf of the applicant before, after, or at the time of the application submission and any materials that accompany this acceptance and certification); and (2) I have the legal authority to accept this award on behalf of the applicant.

C. Accept this award on behalf of the applicant.

D. Declare the following to DOJ, under penalty of perjury, on behalf of myself and the applicant: (1) I understand that, in taking (or not taking) any action pursuant to this declaration and certification, DOJ will rely upon this declaration and certification as a material representation; and (2) I understand that any materially false, fictitious, or fraudulent information or statement in this declaration and certification (or concealment or omission of a material fact as to either) may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the applicant to civil penalties and administrative remedies under the federal False Claims Act (including under 31 U.S.C. §§ 3729-3730 and/or §§ 3801-3812) or otherwise.

Agency Approval

Title of Approving Official
Deputy Assistant Attorney General

Name of Approving Official
Maureen Henneberg

Signed Date And Time
9/16/21 3:31 PM

Authorized Representative

Entity Acceptance

Title of Authorized Entity Official
Administrator/Controller

Signed Date And Time

Bottom of Form

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Marsha M. Adamkiewicz, Staff Accountant & Abbey Armstrong, Probation Officer

Date: October 28, 2021

Re: FY 2022 Hybrid DWI/Drug Court Grant agreement

Attached is the FY 2022 Hybrid DWI/Drug Court grant agreement for board approval.

This grant is administered by the State Court Administrative Office and the Office of Highway Safety Planning.

The grant is 100% federal funding with no local match. The grant can be used for drug testing, court personnel, treatment services provided by CMH, risk assessments, transitional housing, and program incentives.

The award amount is $57,000.

We recommend approving the FY 2022 Hybrid DWI/Drug Court grant agreement at the November 18, 2021 Board of Commissioners meeting.

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STATE COURT ADMINISTRATIVE OFFICE
OFFICE OF HIGHWAY SAFETY PLANNING GRANT

Subcontract Agreement
Between

SCAO

Federal I.D. Number: 38-6000134

and

GRANTEE: 72nd District Court - Hybrid DWI/Drug Court

Federal I.D. Number: 386006420

Contract Number: 25354
Grant Amount: $57,000
SCAO Unique Identifier: U10138
Project Title: SCAO OHSP Grant Program
CFDA Title: Alcohol Traffic Safety and Drunk Driving Prevention Incentive Grant
CFDA Number: 20.601
Data Universal Numbering System (DUNS): 69823615
Federal Agency Name: U.S. Department of Transportation, National Highway Traffic Safety Administration (NHTSA)
Federal Grant Administered by: Michigan Office of Highway Safety Planning ("OHSP")
Federal Grant Award Number: AL-22-05

1. DEFINITIONS GOVERNING AGREEMENT

The definitions below govern the terms used in this Agreement.

1.01 The term "Agreement" as used in this document means the Agreement between the State Court Administrative Office (the "SCAO") and Grantee, and includes any subsequent amendments thereto.

1.02 The term "OHSP" refers to the Office of Highway Safety Planning, which is the subject of this Agreement.

1.03 The term "Authorizing Official" means the individual, named by the applicant organization, who is authorized to act for the Grantee and to assume the Grantee's obligations imposed by the laws, regulations, requirements, and conditions that apply to grant awards.

1.04 The term "Confidential Information" means confidential and/or Proprietary Information belonging to the SCAO which is disclosed to the Grantee or which the Grantee otherwise learns of during the course of or as the direct or indirect result of rendering its Services for the SCAO.

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Confidential or Proprietary Information is information not generally known to third parties or to others who could obtain economic value from their disclosure or use of the information. This includes all proprietary technical, financial, or other information owned by SCAO or any of its vendors, including by way of illustration, but not limitation, computerized data, codes, programs and software, written material, inventions, whether or not patented or patentable, designs, works of authorship, works subject to or under copyright protection, trade secrets or trademark – protected material, performance standards concepts, formulae, charts, statistics, financial records, and reports of the SCAO or any entity otherwise affiliated with the SCAO. Confidential or Proprietary Information also includes all confidential and proprietary material that the Grantee may design, author, create, distribute, or produce during the term of this Agreement when rendering Services thereunder. All information gained during the course of Grantee's retention should be presumed confidential unless the information is clearly identified otherwise or the circumstances of disclosure demonstrate it not to be confidential.

1.05 The term "Effective Date" means the date upon which this Agreement becomes effective, which is the date the Agreement is signed by both Parties. If the Parties do not sign the Agreement on the same date, the latest specified date will become the Agreement's effective date.

1.06 The term "Employee Benefits" means any and all employee benefits the SCAO provides to its employees, including, but not limited to, workers' compensation, retirement, pension, insurance, fringe, educational training, holiday/sick/vacation pay benefits, or any other similar benefits.

1.07 The term "Grant Amount" is the amount specified as "Grant Amount" on the first page of this Agreement.

1.08 The term "Grantee" as used in this Agreement includes the Grantee(s)/Party(ies) with which the SCAO is contracting and also includes the Grantee's employees, agents, and subrecipients providing Services and/or receiving funds under the Agreement and the Grantee's Authorizing Official. Further, the "Grantee" includes subrecipients referred to in the Audit section of this Agreement.

1.09 The term "Inventions, Patented and/or Copyrighted Materials" means such writings, inventions, improvements, or discoveries whether or not under an existing copyright, patent or copyright/patent application or any other third party intellectual property right that were written, invented, made, or discovered by the Grantee, including its employees, agents and/or subrecipients jointly with the SCAO while engaged in Services under this Agreement.

1.10 The term "Liabilities" means any and all liabilities, obligations, damages, penalties, claims, costs, fees, charges, and expenses, including, but not limited to, fees and expenses of attorneys and litigation related to the Services provided.

1.11 The term "Parties" includes the SCAO, Grantee, and all of their employees, agents, and subrecipients, including as defined in the term "Grantee".

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1.12 The term "Program Expenses" means all expenses including, but not limited to, license fees and all other types of fees, memberships and dues, automobile and fuel expenses, insurance premiums, copying costs, telephone costs and all other types of costs, and all salary and expenses incurred by the Grantee, and all other compensation paid to the Grantee's employees or subcontractors that the Grantee hires, retains, or utilizes for the Grantee's performance under this Agreement. This term includes allowable program costs as articulated in WebGrants. This term also includes Travel Expenses as defined below.

1.13 The term "Services" refers to the goods, services, activities, projects and initiatives that the Grantee agrees to provide to the SCAO under this Agreement, as described in the Scope of Services, Scope of Work, and all descriptions of services in any attachments and amendments to the Agreement.

1.14 The term "Taxes" refers to any and all federal, state, and local taxes, including, but not limited to, income taxes, social security taxes, unemployment insurance taxes, and any other taxes or fees for which Provider is responsible.

1.15 The term "Travel Expenses" means expenses Grantee incurs for travel including lodging, mileage, and meals that the Grantee incurs in the reasonable fulfillment of the terms of this Agreement. Reimbursable Travel Expenses must be approved by SCAO before they are incurred.

1.16 The term "WebGrants" refers to the web-based grant management system used by the SCAO.

2. PERIOD OF AGREEMENT

2.01 This Agreement shall commence on October 1, 2021, and terminate on September 30, 2022, unless an exception is explicitly granted by the SCAO.

3. AGREEMENT AMOUNT AND BUDGET

3.01 This Agreement incorporates the Grantee's approved grant application request and most recently approved budget. Budget deviations that exceed the Grant Amount are not permitted. The SCAO agrees to provide funding in an amount not to exceed the Grant Amount, conditioned entirely upon the SCAO's actual receipt of the award. To the extent that Grant Amount is reduced or eliminated, the SCAO has no obligation to the Grantee to fulfill the terms of this Agreement, and the Grantee has no recourse therefrom. In no event does this Agreement create for the Grantee's benefit a lien against or entitlement to any other funds of the SCAO or the Michigan Supreme Court.

4. RISK EVALUATION REQUIREMENT

4.01 The SCAO is responsible to evaluate risk of Grantee's noncompliance with federal statutes, regulations, and terms, 2 CFR 200.332. Additional reporting requirements to mitigate noncompliance may be required based on the court's risk level. If applicable, the additional reporting requirements will be listed on the award letter.

5. RELATIONSHIP

5.01 No employer/employee relationship exists between the Parties. Further, no employee or subrecipient of the Grantee is an employee of the SCAO. The Grantee is an independent contractor, not an employee of the SCAO.

5.02 The SCAO is not obligated either under this Agreement or by implication to provide and is not liable to the Grantee for failure to provide the Grantee with Employee Benefits. The Grantee is not eligible for and will not receive any Employee Benefits from the SCAO.

5.03 The Grantee is responsible for payment of all taxes arising out of the Grantee's Services in accordance with this Agreement.

5.04 The Grantee does not, and shall not, have the authority to enter into contracts on the SCAO's behalf.

6. SYSTEM FOR AWARD MANAGEMENT

6.01 The Grantee (and all subrecipients and contractors) must register or update in the System for Award Management (SAM) annually to be eligible for federal and state grants administered by the SCAO.

7. CHANGE IN GRANTEE CONTACT

7.01 The Grantee must submit a Contract Amendment through WebGrants notifying the SCAO of any changes in project directors, program judge, agency contacts, financial officers, or Authorizing Officials, including changes in names, mailing addresses, e-mail addresses, and telephone numbers.

8. SCOPE OF SERVICES

8.01 The Grantee shall use its best efforts and devote such time, attention, skill, knowledge, and professional ability as necessary to most effectively and efficiently carry out and perform the Services. Commitment of the state resources for the acquisition of goods and services, and execution of purchase orders, contracts, and similar agreements shall remain the sole responsibility of the SCAO.

9. STATEMENT OF WORK

9.01 The Grantee agrees to undertake, perform, and complete the Services described in their approved grant application. The Grantee may not assign the performance of Services under this Agreement to any other entity or person who is not an employee of the Grantee except with prior written approval of the SCAO. If performance is so assigned, all requirements in this Agreement shall apply to such performance and the Grantee shall be responsible for the performance of such Services.

10. WRITTEN DISCLOSURE

10.01 The Grantee shall promptly disclose in writing to the SCAO all Inventions, Patented and/or Copyrighted Materials jointly with the SCAO or singly by the Grantee or the

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Grantee's employees or subrecipients while engaged in Services under this Agreement. As to each such disclosure, the Grantee shall specifically point out the features or concepts related to the inventions, Patented and/or Copyrighted Materials that are new, unique, or different such that they may qualify for copyright, patent, or other intellectual property protection. Further, upon the SCAO's request, the Grantee shall assist the SCAO in determining and acquiring copyrights, patents, or other such intellectual property protection for any Inventions, Patented and/or Copyrighted Materials for which the SCAO desires to obtain such protection.

10.02 The Grantee warrants that as of the effective date of this Agreement there are no such Inventions, Patented and/or Copyrighted Materials for which the Grantee seeks protection or which the Grantee desires to remove from this Agreement. Further, the Grantee warrants that its performance under this Agreement will not infringe upon or misappropriate any third party's Inventions, Patented and/or Copyrighted Materials.

11. INSURANCE

11.01 The Grantee shall carry insurance coverage or self-insurance in such amounts necessary to cover all claims related to the Grantee's Services and as required by law.

12. PERFORMANCE MEASUREMENT DATA AND REPORTING REQUIREMENTS

12.01 The Grantee agrees to timely provide all applicable performance measurement data, including complete and accurate reports as identified in Attachment 1 related to this Agreement so that the SCAO can meet its reporting requirements with the OHSP.

12.02 Further, for each participant who is screened or accepted into the OHSP program, the Grantee must timely enter data in compliance with the minimum standards established by the SCAO into the Drug Court Case Management Information System (DCCMIS). When any required report is 30 calendar days past due, a delinquency notice will be sent notifying the Grantee that it has 15 calendar days to comply with the reporting requirement.

12.03 When any required report is 45 calendar days past due, the Grantee's funding award will be rescinded and the SCAO will send a forfeiture notice to the Grantee. Notices will be sent as provided in Section 36 of this Agreement.

13. PAYMENT PROCESSING

13.01 The Grantee must submit all payment requests along with all required reports, records, and source documentation. Payment requests must be timely submitted to ensure that the SCAO can request reimbursement from OHSP within the required reimbursement period. If required support for payment is provided, the Grantee will be paid within 30 calendar days after submission. The Grantee must sign up through the online vendor system to receive reimbursement payments via electronic funds transfers or direct deposit. To register, go to the Department of Technology, Management, and Budget's website.

13.02 The Grantee shall make reasonable efforts to bill and collect first and third party fees, where applicable, and report them as outlined above. The Grantee will not be reimbursed for any items for which Grantee fails to bill and/or fails to attempt to collect.

13.03 The Grantee agrees to lawfully use the grant funds for the purposes and under the conditions specified in this Agreement.

13.04 Only program Services and program Expenses detailed in the approved budget incurred during the grant period are eligible for reimbursement. Program Expenses incurred that are not detailed in the approved budget or are incurred outside the grant period will not be reimbursed. Costs cannot exceed the approved grant award.

13.05 Any program income received shall be used exclusively to further traffic safety project activities. Program income is defined as gross income earned by the Grantee during the Agreement period as a direct result of the grant project's Services. Some examples are proceeds from the sale of items purchased or developed with grant funds, or revenue received from attendees at trainings or conferences paid for with grant funds. Program income must be netted against costs incurred within the grant or returned to the SCAO, unless prior permission is obtained from the SCAO to use the funds for other traffic safety projects.

13.06 Reimbursement for Travel Expenses cannot exceed the lesser of the Grantee's published travel rates or allowable State of Michigan travel rates and must be approved by the SCAO prior to incurring the expense.

13.07 Failure to submit cost statements with adequate supporting documentation prior to the fiscal year close out deadline will also result in nonreimbursement of those costs. Costs from one fiscal year cannot be paid in a subsequent fiscal year.

13.08 Any unobligated balance of funds held by the Grantee at the end of the Agreement period will be returned to the SCAO or treated in accordance with instructions provided by the OHSP.

13.09 To assure that expenditures are proper and in accordance with the terms and conditions of the federal award and approved project budgets, the Grantee's annual and final fiscal reports or vouchers requesting payment under this Agreement must include a certification, signed by an official who is authorized to legally bind the Grantee. The Grantee must certify that to the best of its knowledge reports are true, complete, and accurate, and the expenditures, disbursements, and cash receipts are for the purposes set forth in the federal award's terms and conditions, and have been incurred by the Grantee's program or court. The Grantee is aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject the Grantee to criminal, civil, or administrative penalties for fraud, false statements, false claims, or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Section 3729-3730 and 3801-3812). Additionally, the Grantee is aware that this is a reimbursement-based grant.

14. EMPLOYEE TIME CERTIFICATION

14.01 All Agreement-funded employees will timely complete and submit to the SCAO an executed Employee Time Certification form supplied in WebGrants.

14.02 The Grantee shall notify the SCAO immediately as set forth in Section 7 of this Agreement when a grant-funded employee (including employees of subrecipients):

- becomes disabled or deceased while assigned to a grant-funded position,
- is removed or reassigned from a grant-funded position; and/or,

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- is unable to report to work due to injury or illness not related to job performance (and is not replaced within 30 calendar days by another employee)

15. AUTHORIZED ACCESS

15.01 The Grantee must permit, upon reasonable notification and at reasonable times, access by authorized representatives of the SCAO, Federal Grantor Agency, Comptroller General of the United States and State Auditor General, or any of their duly authorized representatives, to records and documentation related to this Agreement, as authorized by law. The SCAO and/or the OHSP and/or an outside team hired by either, may conduct on-site monitoring visit(s), evaluations and/or grant audit(s) any time during the grant period. All grant records and personnel must be made available during any visit, (including subrecipients), if requested. The Grantee shall work cooperatively with the monitoring, audit and/or evaluation team to permit full review of the program. 2 CFR 200.332(5) requires that the subrecipient permit the pass-through entity and auditors to have access to the subrecipient's records and financial statements as necessary for the pass-through entity to meet the requirements of 2 CFR 200.332, and the Grantee agrees to require its subrecipients to abide by these regulations.

16. CONFIDENTIAL INFORMATION

16.01 To ensure the Grantee effectively performs the Services, the SCAO may disclose Confidential Information to the Grantee. The Grantee shall not disclose Confidential Information to any third party without prior approval from the SCAO. If disclosure of Confidential Information is required by law or court order, the Grantee must notify the SCAO within five business days as provided in Section 35 of this Agreement before disclosure and shall reasonably cooperate with the SCAO to narrowly tailor disclosure and obtain protective orders or other relief as appropriate.

16.02 The Grantee agrees to return all Confidential Information to the SCAO immediately upon the termination of this Agreement and permanently delete any electronic copies of the data stored by the Grantee within 30 calendar days after the conclusion of this Agreement. If requested by the SCAO, the Grantee will provide written confirmation that deletion has been completed.

17. MEDICAL INFORMATION

17.01 Both the SCAO and the Grantee shall assure that medical services to, and information contained in the medical records of, persons served under this Agreement or other such recorded information required to be kept confidential by law, in connection with the Services provided under this Agreement, shall be held confidential, and shall not be divulged without the written consent of either the patient or a person responsible for the patient, except as may otherwise be required by law. Such information may be disclosed in summary, statistical, or other form if the disclosure does not directly or indirectly identify particular individuals. This section survives termination or expiration of this Agreement.

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18. HUMAN SUBJECTS

18.01 The Grantee agrees that prior to the initiation of research, the Grantee will submit to the SCAO's Institutional Review Board (IRB) application material for all research involving human subjects conducted in programs sponsored by the SCAO or in programs which receive funding from or through the State of Michigan, to a federally assured IRB, as well as to SCAO, for review and approval.

19. AUDITS

19.01 The Grantee must comply with the following requirements:

A. Single Audit

The Grantee that expends $750,000 or more in federal awards during their fiscal year must submit a Single Audit prepared in accordance with the Single Audit Act as amended, 31 USC Section 7501 *et seq.*, the audit requirements found in 2 CFR 200.501, and the Uniform Administrative Requirements in 2 CFR Part 200. Grantee must also timely submit a Corrective Action Plan for any audit findings that impact SCAO-funded programs and a management letter with a response if applicable.

B. Audited Financial Statements

Grantees that expend less than $750,000 in federal awards during their fiscal year must submit audited financial statements to the SCAO within nine months after the end of the Grantee's fiscal year.

C. Due Date and Submission Information

The required audit and any other required submissions must be timely submitted to the required federal and state agencies. The submissions must also be submitted to the SCAO within nine months after the end of the Grantee's fiscal year to:

Michigan Supreme Court Finance Department
925 W. Ottawa Street.
Lansing, Michigan 48909-0634

D. Penalty

i. Delinquent Single Audit or Financial Statement Audit

If the Grantee does not submit the required Single Audit reporting package, management letter (if issued) with a response, and Corrective Action Plan; or the audited financial statement and management letter (if issued) with a response within nine months after the end of the Grantee's fiscal year and an extension has not been approved by the cognizant or oversight agency for audit, the SCAO may withhold from the current funding an amount equal to five percent of the audit year's grant funding (not to exceed $200,000) until the required filing is received by the SCAO. The SCAO may retain the amount withheld if the Grantee is more than 120 calendar days delinquent in meeting the filing

requirements, and may terminate this Agreement if the Grantee is more than 20 calendar days delinquent, if an extension has not been approved by the cognizant or oversight agency for audit.

ii. Delinquent Audit Status Notification Letter
Failure to submit the Audit Status Notification Letter when required may result in withholding from the current funding an amount equal to one percent of the audit year's grant funding until the Audit Status Notification Letter is received.

E. Other Audits
The SCAO or federal agencies may also conduct or arrange for "agreed upon procedures" or additional audits to meet their needs.

F. Other Requirements
To the extent that additional requirements are adopted by law during the terms of this Agreement that impact the Agreement's terms, the Grantee agrees to abide by them.

20. SUBRECIPIENT MONITORING

20.01 The Grantee is solely responsible for monitoring its subrecipients and will submit copies of all executed subcontracts from subrecipients through WebGrants within 60 calendar days of the execution of this Agreement. Subcontracts should cover all personnel contained in the "contractual" line item within the grant budget. Each listed agency shall have its own subcontract signed by the Grantee and an employee of the subrecipient agency that is authorized to enter into legally binding contracts for the entity receiving funds. Failure to submit these documents to the SCAO within 60 calendar days may result in withholding future payment or other penalties, as determined by the SCAO.

20.02 Before any Services are rendered by subrecipients, the Grantee must obtain a written subcontract executed by all affected Parties.

20.03 The Grantee's subcontracts with subrecipients shall require the subrecipients to comply with all applicable terms of this Agreement, including all OHSP Grant Management Requirements (Attachment 2) incorporated into this Agreement. The Grantee shall provide all subcontractors with a copy of this Agreement.

20.04 In the event of a conflict between provisions in this Agreement and subrecipients' subcontract provisions, this Agreement shall prevail, and this term shall be included by the Grantee in all subrecipient subcontracts. A conflict between this Agreement and the subrecipient's subcontract, however, shall not be deemed to exist where the subcontract requires the subrecipient to perform Services in less time than this Agreement affords the Grantee. The Grantee is solely responsible to the SCAO for any and all subcontracted Services and for any breaches caused by subrecipients.

20.05 Expenses must be reasonable and necessary. If detailed Expense information is not included as part of the application process, the Grantee must submit a request seeking approval once the subrecipients are identified.

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21. SOFTWARE COMPLIANCE

21.01 The Grantee must ensure software compliance and compatibility with the SCAO's data system for Services provided including, but not limited to: stored data, databases and interfaces for the production of work products and reports. All required data under this Agreement shall be provided in an accurate and timely manner without interruption, failure, or errors due to the inaccuracy of the Grantee's business operations for processing date/time data.

22. NOTIFICATION OF CRIMINAL OR ADMINISTRATIVE INVESTIGATIONS

22.01 If the Grantee becomes aware of a criminal or administrative investigation or charge that directly or indirectly involves grant funds referenced in this Agreement, the Grantee shall immediately notify the SCAO that of the investigation or charge as provided in Section 36 of this Agreement.

23. AGREEMENT REDUCTION/SUSPENSION/TERMINATION

23.01 The SCAO and/or the Grantee may reduce the project budget, or suspend or terminate this Agreement without further liability or penalty to the SCAO under any of the following circumstances:

A. If any of the terms of this Agreement are not adhered to by the Grantee/subrecipients.
B. If the Grantee fails to make progress satisfactory to SCAO toward the project goals, objectives, or strategies set forth in this Agreement, including but not limited to a determination by the SCAO after second quarter claims are submitted, in its sole discretion, that project funds are not reasonably likely to be fully expended by the end of the fiscal year.
C. If the Grantee proposes or implements substantial changes to the Scope of Services/Work such that, if originally submitted, the application would not have been selected for funding.
D. If the Grantee submits false certification or falsifies any other report or document required hereunder.
E. If the Grantee is convicted of any activity referenced in Section 21 of this Agreement during the term of this Agreement or any extension thereof.
F. If the SCAO terminates this Agreement under this Section, the Grantee is not eligible for SCAO grant funding for two years. After the two-year period, the Grantee must verify in writing with SCAO that the Grantee has have corrected the issues.
G. If funding for this Agreement becomes unavailable to the SCAO due to appropriation or budget shortfalls.

23.02 Each Party has the right to terminate this Agreement without cause. However, the terminating party must provide written notice to the other party of such termination at least 15 calendar days before the termination will be effective as provided in Section 36 of this Agreement.

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24. FINAL REPORTING UPON TERMINATION

24.01 Should this Agreement be terminated by either party, within 30 calendar days after the termination, the Grantee shall provide the SCAO with all financial, performance, and other reports required as a condition of this Agreement. The SCAO will make payments to the Grantee for allowable reimbursable expenses not covered by previous payments or other state or federal programs if the costs are adequately documented and appropriately authorized. The Grantee shall immediately refund to the SCAO any funds not authorized for use and any payments or funds advanced to the Grantee in excess of allowable reimbursable expenditures.

24.02 If this Agreement is terminated by the SCAO for the Grantee's failure to meet the grant management requirements, the Grantee shall not be eligible to seek future grant funding from the SCAO OHSP grant program.

25. SEVERABILITY

25.01 If any provision of this Agreement or of any document attached to or incorporated by reference is waived or held to be invalid, such waiver or invalidity shall not affect other provisions of this Agreement.

26. LIABILITIES

26.01 The Grantee agrees to indemnify, defend, and hold harmless the SCAO, the Michigan Supreme Court, and their respective agents, officers, and employees (the "SCAO, MSC and related entities") from any Liabilities that may be imposed upon, incurred by, or asserted against the SCAO, MSC and related entities by reason of the Grantee's Services provided and/or the Grantee's failure to provide such Services as specified in this provided that nothing herein shall be construed as a waiver of any governmental immunity as provided by law.

27. MICHIGAN LAW

27.01 This Agreement shall be subject to, and shall be enforced and construed under, the laws of Michigan.

28. DEBT TO STATE OF MICHIGAN

28.01 The Grantee covenants that it is not, and will not become, in arrears to the State of Michigan or any of its subdivisions upon contract, debt, or any other obligation to the State of Michigan or its subdivisions, including real property, personal property, and income taxes.

29. DISPUTES

29.01 The Grantee shall notify the SCAO in writing of the Grantee's intent to pursue a claim against the SCAO for breach of any term of this Agreement within 10 business days of discovery of the alleged breach as provided in Section 36 of this Agreement.

30. CONFLICT OF INTEREST

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30.01 Because this Agreement involves federal grant funds and contracts with governmental entities, the SCAO and the Grantee are subject to the provisions of the federal Freedom of Information Act, found in 5 U.S.C. 552 *et seq.*, the Contracts of Public Servants with Public Entities Act, found in MCL 15.331 *et seq.*, and the Standards of Conduct for Public Officers and Employees Act, found in MCL 15.341 *et seq.* Further, the Grantee certifies that the Grantee presently has no personal or financial interest, and shall not acquire any such interest, direct or indirect, that would conflict in any manner or degree with the performance of this Contract.

31. COMPLIANCE WITH APPLICABLE LAWS AND AGREEMENTS

31.01 The Grantee will comply with applicable federal and state laws, guidelines, rules, and regulations in carrying out the terms of this Agreement. The Grantee will also comply with all applicable general administrative requirements such as Uniform Administrative Requirements, Cost Principles, and Audit Requirements in 2 CFR Part 200 covering cost principles, grant/agreement principles, and audits in carrying out the terms of this Agreement, as well as the terms of the Agreement between the OHSP and the SCAO. The SCAO shall supply the Grantee with a copy of said Agreement.

32. AMENDMENTS TO AGREEMENT

32.01 This Agreement, including but not limited to the scope of work and project budget changes, may be amended only by the Grantee's submission of a Contract Amendment form through WebGrants.

33. ENTIRE AGREEMENT

33.02 Except for the Grantee's approved grant application, application assurances, the most recently approved budget and all attachments to this Agreement, this Agreement contains the entire Agreement between the Parties and supersedes any prior written or oral promises and representations. No other understanding, oral or otherwise, regarding the subject matter of this Agreement exists to bind either of the parties.

34. PROGRAM CERTIFICATION

34.01 Under Michigan law, approval and certification by the SCAO is required to begin or to continue the operation of an adult drug court, DWI sobriety court, hybrid DWI/drug court, veterans treatment court, or family dependency treatment court. Any of these programs that are not certified shall not perform any of the functions of that program type, including, but not limited to, receiving grant funding under the law and shall not be covered by this Agreement.

35. PROGRAM REVIEW OR CERTIFICATION SITE VISIT

35.01 The SCAO may review the Grantee onsite. As part of the review, the SCAO may interview the program's team members, observe staff meetings and status review hearings, review case files, review data, and review financial records.

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36. DELIVERY OF NOTICE

36.01 Written notices and communications required under this Agreement shall be delivered in one of two forms: 1) by electronic mail or 2) by overnight delivery sent by a nationally recognized overnight delivery service to the following:

36.02 The Grantee's contact person is

Abbey Armstrong
72nd District Court
201 McMorran Blvd.
Port Huron, Michigan 48060

36.03 The SCAO's contacts are:

Andrew Smith
State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, MI 48909
SmithA@courts.mi.gov

and

Ryan Gamby
State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, MI 48909

37. GRANTEE'S AUTHORIZING OFFICIAL

37.01 The Grantee's "Authorizing Official" is the individual who signs this Contract. The Authorizing Official must be a person who is authorized to enter into a binding contract for the Grantee. The Authorizing Official may not be a judge or other state employee. The Authorizing Official might be from the Executive or Legislative Branch of the Grantee — for example, the Authorizing Official might be the County Administrator, Chair of the Board of Commissioners, Court Administrator, City Manager, Legal Counsel, Finance Director, or Mayor.

37.02 Only one person may sign this Contract as the Grantee's Authorizing Official. The Grantee might have more than one individual who is authorized to enter into binding contracts for the Grantee that is receiving funds, or the Grantee's local rules might provide that multiple people must sign contracts. In either case, the Authorizing Official's signature on this Contract represents the mutual agreement and acceptance of this Contract by all persons who are authorized to enter into binding contracts for the Grantee.

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SIGNATURES OF PARTIES
OFFICE OF HIGHWAY SAFETY PLANNING GRANT
CONTRACT NUMBER: 25354

38. SIGNATURE OF PARTIES

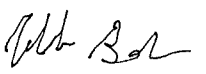
38.01 This Agreement is not effective unless signed by both Parties.

38.02 The signatures on this Agreement are electronic through the DocuSign system.

38.03 The DocuSign system requires an agent of the Grantee to send this Agreement to the Grantee's Authorizing Official for the Authorizing Official's review and signature. Selecting the dropdown below confirms that the Agreement can be sent to the Grantee's Authorizing Official for signature.

Contract sent to the Grantee's Authorizing Official for signature

38.04 The DocuSign system requires an agent of the SCAO to send this Contract to an individual who is authorized to sign for the SCAO for the individual's signature. Selecting the dropdown below confirms that the Contract can be sent to an individual who is authorized to sign for the SCAO for the individual's signature.

72nd District Court **Hybrid DWI/Drug Court**	**State Court Administrative Office**
 Authorizing Official's Signature	Authorizing Official's Signature
Jeffrey Bohm Authorizing Official's Name	Authorizing Official's Name
County Board Chairman Authorizing Official's Title	Authorizing Official's Title
10/18/2021 Date Signed by Authorizing Official	Date Signed by Authorizing Official

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Attachment 1

OFFICE OF HIGHWAY SAFETY PLANNING (OHSP) GRANT
FY 2022 REPORTING REQUIREMENTS
October 1, 2021 through September 30, 2022

PROGRAM REPORT DUE DATES	
January 10, 2022	Courts will be reporting on progress made during **October 1, 2021 through December 31, 2021.**
April 10, 2022	Courts will be reporting on progress made during **January 1, 2022 through March 31, 2022.**
July 10, 2022	Courts will be reporting on progress made during **April 1, 2022 through June 30, 2022.**
October 10, 2022	Courts will be reporting on progress made during **July 1, 2022 through September 30, 2022.**

PROGRAM INCOME REPORT DUE DATES	
January 10, 2022	Courts will be reporting on income collected **October 1, 2021 through December 31, 2021.**
April 10, 2022	Courts will be reporting on income collected **January 1, 2022 through March 31, 2022.**
July 10, 2022	Courts will be reporting on income collected **April 1, 2022 through June 30, 2022.**
October 10, 2022	Courts will be reporting on income collected **July 1, 2022 through September 30, 2022.**

FINANCIAL CLAIM REPORTS DUE DATES	
January 10, 2022	Courts will be reporting on expenditures from **October 1, 2021 through December 31, 2021.**
April 10, 2022	Courts will be reporting on expenditures from **January 1, 2022 through March 31, 2022.**
July 10, 2022	Courts will be reporting on expenditures from **April 1, 2022 through June 30, 2022.**
October 10, 2022*	Courts will be reporting on expenditures from **July 1, 2022 through September 30, 2022.**

PROGRAM INCOME VERIFICATION DUE DATE	
January 10, 2022	Courts will be verifying whether program income is collected.

EMPLOYEE TIME CERTIFICATION DUE DATES	
April 10, 2022	Courts will be reporting on employee time paid by the grant during the time period of **October 1, 2021 through March 31, 2022.**
October 10, 2022	Courts will be reporting on employee time paid by the grant during the time period of **July 1, 2022 through September 30, 2022.**

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DCCMIS USER AUDIT DUE DATE	
January 31, 2022	Courts will be confirming user access to DCCMIS.

WEBGRANTS USER AUDIT DUE DATE	
January 31, 2022	Courts will be confirming user access to WebGrants.

DCCMIS DATA EXCEPTION REPORT DUE DATES	
February 15, 2022	Courts will be reviewing error reports reflecting data entered into DCCMIS for the time period of **October 1, 2021 through December 31, 2021**.
May 15, 2022	Courts will be reviewing error reports reflecting data entered into DCCMIS for the time period of **January 1, 2022 through March 31, 2022**.
August 15, 2022	Courts will be reviewing error reports reflecting data entered into DCCMIS for the time period of **April 1, 2022 through June 30, 2022**.
November 15, 2022	Courts will be reviewing error reports reflecting data entered into DCCMIS for the time period of **July 1, 2022 through September 30, 2022**.

WEBGRANTS USER AUDIT DUE DATE	
January 31, 2022	Courts will be confirming user access to WebGrants.

*When the fourth quarter claim due date falls on a weekend, the new due date will be the Thursday prior.

ATTACHMENT 2

MICHIGAN OFFICE OF HIGHWAY SAFETY PLANNING
FY2022 GRANT MANAGEMENT REQUIREMENTS (GMRs)

1. All correspondence to the Office of Highway Safety Planning (OHSP) regarding this project shall include the project number, example: OP-22-01.

2. Each grant is required to have, at a minimum, three separate individuals: one serving as an authorizing official, one as a project director, and one as a financial officer. A change in project director, agency contact, financial officer, authorizing official, addresses, email, or telephone numbers requires written notification to the OHSP. The project director is responsible for also making these changes to the web-based grant application.

3. The OHSP is required by the National Highway Traffic Safety Administration (NHTSA) to evaluate and document the risk for each entity applying for federal grant funds prior to making an award. The grantee (and all sub-recipients and contractors) must register or annually update their registration in the online System for Award Management (SAM) at https://www.sam.gov to be eligible for federal and state grants. The OHSP will verify, within the SAM, there are no outstanding issues or concerns. Grantees must update their FY2022 web-based grant application with their new Unique Entity Identifier (UEI).

4. The OHSP may conduct a monitoring review of highway safety grants in accordance with Title 2 CFR 200, NHTSA regulations, and these GMRs to determine adherence to project objectives, to review financial procedures, and to ensure compliance with grant requirements. All grantees (and all sub-recipients and contractors) are expected to cooperate with all reasonable requests for information as part of the monitoring review process.

5. A subrecipient must take reasonable measures to safeguard protected, personally identifiable information. This information and other information is based on what the NHTSA or the OHSP designate as sensitive or that the subrecipient considers sensitive consistent with applicable federal, state, and local laws regarding privacy and obligations of confidentiality as prescribed under 2 CFR Part 200.303.

6. All published reports generated from this project must include the following disclosure statement:

> This report was prepared in cooperation with the Michigan Office of Highway Safety Planning and U.S. Department of Transportation, National Highway Traffic Safety Administration. The opinions, findings, and conclusions expressed in this publication are those of the author(s) and are not necessarily those of the Michigan Office of Highway Safety Planning or the U.S. Department of Transportation, National Highway Traffic Safety Administration.

NONDISCRIMINATION
(applies to sub-recipients as well as States)

The State highway safety agency will comply with all Federal statutes and implement regulations relating to nondiscrimination ("Federal Nondiscrimination Authorities"). These include but are not limited to:

1. **Title VI of the Civil Rights Act of 1964** (42 U.S.C. 2000d *et seq.,* 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21.

2. **The Uniform Relocation Assistance and Real Property Acquisition Policies** Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects).

3. **Federal-Aid Highway Act of 1973**, (23 U.S.C. 324 *et seq.),* **and Title IX of the Education Amendments of 1972**, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex).

4. **Section 504 of the Rehabilitation Act of 1973**, (29 U.S.C. 794 *et seq.),* as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27.

5. **The Age Discrimination Act of 1975**, as amended, (42 U.S.C. 6101 *et seq.),* (prohibits discrimination on the basis of age).

6. **The Civil Rights Restoration Act of 1987**, (Pub. L. 100-209), (broadens scope, coverage, and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, sub-recipients, and contractors, whether such programs or activities are Federally funded or not).

7. **Titles II and III of the Americans with Disabilities Act** (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38.

8. **Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations** (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and

9. **Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency** (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR at 74087 to 74100).

The State highway safety agency—

a. Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally assisted.

b. Will administer the program in a manner that reasonably ensures that any of its sub-recipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance.

c. Agrees to comply (and require any of its sub-recipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority.

d. Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance.

e. Insert in all contracts and funding agreements with other State or private entities the following clause:

"During the performance of this contract/funding agreement, the contractor/funding recipient agrees—

a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time.

b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 21 herein.

c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT, or NHTSA.

d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and

e. ***To insert this clause, including paragraphs a through e, in every subcontract and sub-agreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.***

POLITICAL ACTIVITY (HATCH ACT)
(applies to sub-recipients as well as States)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING
(applies to sub-recipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the ward documents for all sub-award at all tiers (including subcontracts, sub-grants, and contracts under

grant, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

RESTRICTION ON STATE LOBBYING
(applies to sub-recipients as well as States)
None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION
(applies to sub-recipients as well as States)

Instructions for Primary Certification (States)

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR Parts 180 and 1300.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.

4. The prospective primary participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms *covered transaction, debarment, suspension, ineligible, lower tier, participant, person, primary tier, principal, and voluntarily excluded*, as used in this clause, have the meaning set out in the Definitions and coverage sections of 2 CFR Part 180. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by NHTSA.

7. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR Parts 180 and 1300.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the list of Parties Excluded from Federal Procurement and Non-Procurement Programs.

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, the department or agency may disallow costs, annul or terminate the transaction, issue a stop work order, debar or suspend participants or take other remedies as appropriate.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Covered Transactions

1. The prospective primary participant certifies to the best of its knowledge and belief, that its principals:

    a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency.

    b. Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of record, making false statements, or receiving stolen property;

    c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

    d. Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

2. Where the prospective primary participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR Parts 180 and 1300.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was established. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded*, as used in this clause, are defined in 2 CFR parts 180 and 1300. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.

6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR Parts 180 and 1300.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (https://www.sam.gov/)

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(applies to sub-recipients as well as States)

The State and each sub-recipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or sub-recipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification to and approved by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE
(applies to sub-recipients as well as States)

The State and each sub-recipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

POLICY ON SEAT BELT USE

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information and resources on traffic safety programs and policies for employers, please contact the Network of Employers for Traffic Safety (NETS), a public-private partnership dedicated to improving the traffic safety practices of employers and employees. You can download information on seat belt programs, costs of motor vehicle crashes to employers, and other traffic safety initiatives as www.trafficsafety.org. The NHTSA website (www.nhtsa.gov) also provides information on statistics, campaigns, and program evaluations and references.

POLICY ON BANNING TEXT MESSAGING WHILE DRIVING

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to adopt and enforce workplace safety policies to decrease crashes caused by distracted driving, including policies to ban text messaging while driving company-owned or -rented vehicles, Government-owned, leased or rented vehicles, or privately-owned when on official Government business or when performing any work on or behalf of the Government. States are also encouraged to conduct workplace safety initiatives in a manner commensurate with the size of the business, such as establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving, and education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

PUBLIC INFORMATION AND EDUCATION REQUIREMENTS

1. All original electronic files including designs, concepts, photographs, video, and audio financed with grant funds shall be delivered to the OHSP by an agreed upon due date between the OHSP and the grantee (and all sub-recipients and contractors). The items will remain the property of the OHSP and shall not be subject to copyright protection by the vendor or their agents. Items will be submitted to the OHSP immediately after production of the item. The **OHSP will hold the final grant reimbursement until all the above items have been submitted.** The grantee (and all sub-recipients and contractors)

shall not enter into an agreement that includes any time limits on rights for music, talent, artwork, or photographs. The grantee (and all sub-recipients and contractors) shall inform all vendors, subcontractors, or their agents of this requirement before authorizing work to be performed.

2. All printed public information and education materials and videos are required to contain logos as designated by the OHSP, which are available in electronic formats upon request. See printing requirements below for more details. Audio materials must include an OHSP tag line, (see State of Michigan Printing Requirements #3 below). All materials, including audio and video materials and scripts must be submitted for review and approval by the OHSP prior to production.

3. All businesses performing printing services must meet one of the following conditions: (a) bear the label of the branch of the allied printing trades council of the locality in which it is printed; (b) have on file with the secretary of state, a sworn statement indicating that employees producing the printing are receiving the prevailing wage rate in the locality in which the work is performed; or (c) have a collective bargaining agreement in effect formed by an organization that is not in any way influenced or controlled by management. (Per State of Michigan Procurement Policy Manual-Revised 6/12/18-Section: 1.3.13-State Printing Act)

4. All videos, print photography, or graphics shall depict drivers and passengers to be properly restrained by seat belts or child passenger safety devices unless the lack of restraints is for demonstration or educational purposes.

5. Messaging costs which are of a public relations nature and designed in-whole or in-part to promote either an individual or an agency is prohibited and not eligible for reimbursement.

6. Materials compliance with American Disabilities Act:

   a. Closed Captioning: All DVDs must be closed captioned. This includes online videos.
   b. Printed publications must be available in audio files via the Michigan Braille and Talking Book Library.

7. Social Media Use and Approval: The creation of social media accounts such as Facebook and Twitter with federally funded grants and projects require prior approval from the OHSP before release to the public.

8. The purchase of program advertising space by grantees on TV, radio, magazines, newspapers, billboards, etc., may be approved on a case-by-case basis.

9. The following items require the prior approval of the OHSP program coordinator:

   a. flyers, posters, brochures
   b. training curriculum, excluding those developed by nationally approved agencies (i.e., NHTSA, IACP, etc.)
   c. annual reports
   d. newsletters

10. Funding requirement statement: The following byline shall be placed on all printed public information and education materials:

"This material was developed through a project funded by the Michigan Office of Highway Safety Planning and the U.S. Department of Transportation."

11. The State of Michigan prohibits use of the OHSP and/or MSP logos on non-State of Michigan websites.

COPIES

1. The OHSP will require one electronic copy of any publication produced with traffic safety grant funds if print copies are not available or if the items are not distributed statewide, and it is not available online. The copy can be submitted via email, CD, or flash drive.

2. The OHSP will require one copy of any of the following produced with traffic safety grant funds if they are distributed statewide and are not available online. This copy is distributed throughout the state of Michigan's library system:

   a. annual reports
   b. manuals, handbooks, and training materials
   c. news releases
   d. statistics

3. The OHSP will require two of any of the following produced with traffic safety grant funds if they are distributed statewide and are not available online. These copies are housed as part of the state of Michigan's library system:

   a. posters
   b. brochures
   c. flyers

4. If the publication is available on a publicly accessible website, no printed copy is required. However, an email which includes a link to the document must be provided to the OHSP. The State of Michigan's library system will then include it in its digital archive.

PROGRAM REQUIREMENTS

1. Progress reports are required to be submitted throughout the grant period. The due dates for these reports are specified in the grant approval letter and must be submitted in the web-based grant application system. Reports shall describe activities undertaken to accomplish each project goal, reason for non-activity if necessary, activities planned for the next quarter, and obstacles encountered or anticipated. Progress reports must be submitted and approved for the OHSP to process financial reimbursement. For traffic safety enforcement projects, enforcement reports must be submitted to the OHSP to process and approve financial reimbursement.

2. The final progress report is due on the date stated in the grant approval letter and shall include a summary of all activities and accomplishments for the entire grant period. Include the following information in the project summary:

   a. A list of significant accomplishments or activities of this project that addressed the project objectives.
   b. If no activity took place, a report must be submitted stating as such and reasons why.

3. Out-of-state travel requires prior written approval by the OHSP Division Director. **The OHSP Grantee Out-of-State Travel Request form, and appropriate support documentation, shall be submitted at least 30 days in advance of anticipated travel.** Financial commitment (i.e., travel arrangements, conference fees, hotel reservations, etc.) shall not be made prior to the OHSP approval.

4. If a project revision is required, the grantee shall contact the OHSP program coordinator for prior approval.

5. Grantees must have written, and established policies and procedures listed below, where applicable, as required by Title 2 Code of Federal Regulations 200 and were outlined elsewhere in these requirements.

Shall meet the standards outlined in:

a. Procurement 2 CFR 200.318 and 2 CFR 200.320
b. Salary and Wages – 2 CFR 200.430
c. Fringe Benefits – 2 CFR 200.431
d. Travel – 2 CFR 200.474
e. Internal Controls – 2 CFR 200.303
f. Contracting 2 CFR 200.320 and 2 CFR 200.323
g. Indirect Costs 2 CFR 200.414
h. Conflict of Interest 2 CFR 200.112
i. Accounting/Finance 2 CFR 200.302, and 2 CFR 200.400

6. **For Overtime Traffic Enforcement Grants Only:**

a. The grantee (and all sub-recipients and contractors) shall verify all officers working the OHSP federally funded overtime have completed an SFST refresher course every three years. This does not apply to administrative staff hours billed to the grant.

b. All law enforcement officers participating in an OHSP grant-funded traffic enforcement detail shall wear a properly fastened seat belt in accordance with state law. Officers found in violation of this requirement while working a grant-funded detail may be ineligible for funding reimbursement from the OHSP.

c. Law enforcement agencies are encouraged to have a written vehicle pursuit policy in place.

d. Only Michigan Commission on Law Enforcement Standards certified police officers shall be used on enforcement projects.

e. Grant funds **CANNOT** be used for activities such as response to calls for service, traffic control, property inspections, motorcades, or dignitary protection. The OHSP grant funds can only be used for activities approved in the grant.

f. Emergency response: A law enforcement emergency is defined as an imminent threat to life or property. If a law enforcement emergency occurs during a grant-funded detail and response is required by an officer(s) working that detail:

i. The officer is allowed up to one hour of grant-time to respond and return to the traffic enforcement patrol.

- the agency must incur the costs (i.e., the grant cannot be charged) beyond an hour or for additional emergencies that arise during the detail.
- response to non-emergency calls while on grant time must be charged to the agency.

ii. All emergency responses must be documented with a brief description on the officer daily.

g. Traffic enforcement shifts shall be scheduled for a minimum of two consecutive hours.

h. Traffic enforcement efforts shall be publicized by supporting media events as requested by the OHSP.

- the grantee (and all sub-recipients and contractors) shall assist the OHSP with media events that will be conducted locally
- banners or other signage provided by the OHSP shall be displayed during the enforcement period.

i. The grantee recipient (and all sub-recipients and contractors) and the chief or sheriff or post commander from each participating agency is required to sign the OHSP GMRs

Acknowledgement and Agreement form signifying receipt of the GMRs and their agreement to comply with them as part of the online grant application process.

j. The grantee (and all sub-recipients and contractors) must keep track of funds spent. In some cases, multiple funding sources are assigned to law enforcement grants. In these situations, the grantee must assign, document, and monitor expenditures to each designated funding source separately. Separate accounts should be established for each funding source. Each grant and federal funding sources may not be used interchangeably. In the event the grantee overspends, the difference will need to be covered by the grantee. Additional funding will not be provided to support overspending of any federal program.

k. A daily activity log with a listing of activities performed must be completed for all time requested for reimbursement. It must include the following information in the body of the document to be acceptable documentation:

- The start time of the grant-funded enforcement detail.
- A brief description of every stop.
- The end time of the grant-funded detail.
- All grant time must be accounted for. **Time must be documented at a minimum of every hour, regardless of whether a traffic stop is made.** This includes time spent on traffic stops, arrest, transporting and lodging of arrested subjects, report writing, serving as "zone spotters."

l. Total personnel hours billed to the grant reported on the enforcement reports must match the hours requested for reimbursement on the financial report.

The time on the daily must match the hours requested for reimbursement and supervisor approval must be documented electronically or in writing. If supervisors' approval is given by means other than a signature on the daily, explanation of the approval process must be provided at the OHSP's request and kept as grant documentation records.

GENERAL FINANCIAL REQUIREMENTS

Compliance with the Federal Funding Accountability and Transparency Act (FFATA) of 2006. Signed into law on September 26, 2006, the Federal Funding Accountability Act provides the public with a single, searchable database of federal awards and sub-awards. The MSP is responsible for reporting data into the FFATA database for each NHTSA sub-recipient award that equals or exceeds $25,000. The FFATA reporting procedure also requires for each sub-recipient agency to maintain current registration in the federal SAM at https://www.sam.gov/ and obtain a Data Universal Numbering System (DUNS) number. Applicants are responsible for reporting their SAM registration and DUNS number to the MSP upon request to ensure timely and accurate award reporting. Grantees will also be required to update their grant applications with their new Unique Entity Identifier (UEI) in FY2022.

1. Only program activities and expenses detailed in the approved grant budget and incurred during the grant period are eligible for reimbursement. Expenses incurred that are not detailed in the approved grant budget or outside of the grant period will not be reimbursed. **Costs cannot EXCEED the approved grant award.**

2. Goods purchased through the grant shall be received in acceptable condition. If goods are not received in acceptable condition within 30 days prior to the grant ending date, the grantee shall contact the OHSP program coordinator.

3. The grantee (and all sub-recipients and contractors) shall use generally accepted accounting principles.

4. Costs charged to this grant cannot be charged to any other program. Law enforcement agencies receiving funding for overtime traffic enforcement cannot offer comp time in lieu of overtime pay.

5. All costs shall be actual and supported by source documentation. Financial reimbursement will be delayed until all backup documentation is received by the OHSP. A document entitled "Acceptable Backup Documentation for Federal Cost Claims" is available from the OHSP to assist with identifying adequate backup documentation.

6. A separate account or fund must be established for this project. A separate account is required to be maintained by all agencies receiving grant funds from the OHSP regardless of the dollar amount. In addition, the grantee (and all sub-recipients and contractors) receiving funds from the OHSP for multiple grant projects must have a separate account for each grant project and funding type. It is the responsibility of the lead agency to ensure all sub-agencies meet this requirement. The general ledgers of the sub-agencies are not required to be submitted with requests for payment unless specifically requested by the OHSP.

7. Costs reported on the final Financial Status Report (FSR) must match the agency's separate account or fund that has been established for this project inside the agencies accounting system.

- Financial documents must be sufficient to permit the preparation of reports required by general and program-specific terms and conditions; and the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the Federal statutes, regulations, and the terms and conditions of the Federal award.

8. Comingling of funds on either a program-by-program or project-by-project basis is prohibited. The sub-grantee's accounting system must maintain a clear audit trail for each source of funding for each fiscal budget period and include the following:

a. Separate accountability of receipts, expenditures, disbursements, and balances.
b. Itemized records supporting all grant receipts, expenditures, and match contributions in sufficient detail to show exact nature of activity.
c. Data and information for each expenditure and match contribution with proper reference to be a supporting voucher or bill properly approved.
d. Maintenance of payroll authorization and vouchers.
e. Maintenance of records supporting charges of fringe benefits
f. Maintenance of inventory records for equipment purchased, rented, and donated.
g. Maintenance of billing records for consumable supplies (i.e., paper, printing) purchased.
h. Provisions for payment by check.
i. Maintenance of travel records (i.e., mileage logs, parking, hotels, meal receipts).
j. Lease agreements, contracted services, and equipment purchases that adhere to established procurement processes.

9. Costs must be net of all applicable credits such as purchase discounts, rebates or adjustments of overpayments, or erroneous charges.

10. The following deviations from the approved budget require **PRIOR approval from the OHSP**: Once approved, appropriate revisions will need to be made to the grant agreement.

a. A specific item of cost not included in the approved budget.

b. An increase in the number of a specific item over and above the total authorized.

c. A transfer between major budget categories in excess of 10 percent of the budget category title being increased. (Personnel Costs, Contractual Services, Operating Costs, Equipment, and Indirect – not the individual budget line-item titles.)

11. Procurement Methods:

a. Competition: The grantee shall conduct all procurement and contractual transactions, without regard to dollar value, to provide maximum, open, and free competition. Maximum, open, and free competition shall be assured through the distribution of an adequate number of proposal solicitations.

b. Small Purchase Procedures: Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than $25,000 in total. If small purchase procedures are used, price or rate quotations must be obtained from at least three (3) Buy America Act qualified sources.

c. The grantee shall follow their competitive bid process providing it is at least as restrictive as the process required by the Title 2 Code of Federal Regulations 200.320, the State of Michigan and complies with the Buy America Act. (A copy of the State of Michigan procurement policy is available upon request.) The grantee (and all sub-recipients and contractors) agrees to ensure that minority business enterprises, as defined in 49 CFR Part 23, have the maximum opportunity to participate in the performance of contracts and subcontracts financed, in whole or in part, with funds provided under this agreement. The grantee must document multiple bids were sought in a competitive bidding process. When two or more responses were not received, the grantee shall indicate the selected bid was the only response.

d. No employee, officer or agent of the grantee shall participate in selection, or in the award or administration of a contract or bid supported by Federal funds if a conflict of interest, real or apparent, would be involved.

e. A copy of the subrecipient's established procurement procedures must be readily available for audit purposes upon request from the OHSP. Records must sufficiently detail the procurement history for all purchases and should detail the rationale for the method of procurement and selection of contract type, written selection procedures, documented reasons for rejections, and the basis for the contract price.

12. Documentation for costs shall be maintained for three years following final reimbursement.

13. Any program income received shall be used exclusively to further traffic safety project activities. Program income is defined as gross income earned by the prospective primary participant from grant supported activities. Some examples are proceeds from the sale of items purchased or developed with grant funds, or revenue received from attendees at trainings or conferences paid for with grant funds. Program income must be netted against costs incurred within the grant or returned to the OHSP, unless prior permission is obtained from the OHSP to use the funds for other traffic safety projects. Contact the OHSP for further information.

14. **General Cost of Business (formerly referred to as Supplanting):** The replacement of routine and/or existing expenditures with the use of state or federal grant funds for costs of activities that constitute general expenses required to carry out the overall responsibilities of a state or local agency or other grantee is general cost of business and is not allowable.

The grantee (and all sub-recipients and contractors) shall not use grant funds to replace state or local funds, or other resources that would otherwise have been made available for this program. Further, if a position created by a grant is filled from within, the vacancy created by this action must be filled within 30 days. If the vacancy is not filled within 30 days, the grantee (and all sub-recipients and contractors) must stop charging the grant for the new position. Upon filling the vacancy, the grantee (and all sub-recipients and contractors) may resume charging the grant position.

The Financial Officer or Authorizing Official's straight time costs may not be funded under this grant.

15. All other Financial management requirements as listed in Title 2 Code of Federal Regulations 200.302 (Financial Management).

COST REIMBURSEMENT

1. All OHSP projects are based on the cost reimbursement concept, i.e., state, local, or private funds shall be expended before reimbursement is provided.

2. Reimbursement is based on submission and approval of progress, enforcement, and financial reports. All requested information should be submitted electronically through the web-based application whenever possible. Otherwise, backup information may be submitted via US mail, by fax, or by email. A financial report submitted to the OHSP by the grantee shall contain the following to be considered complete:

   a. Electronic signatures for the agency's Financial Officer, Project Director, Authorizing Official, or employee(s)/contractor(s)/officer(s).

   b. A copy of a report for the current period generated by the grantee's official accounting system which shows a description of the item and the actual amount spent. Some examples of acceptable reports include a detailed general ledger, a transaction ledger, a payroll journal, or a detailed budget/expenditure report. The report must match the amount being requested for reimbursement.

   c. For enforcement grants: Officer names, dates, and amounts paid for each agency participating in grant funded patrols.

   d. For non-enforcement grants with personnel costs: Activity logs as described in "Personnel Costs" under "Budget Cost Category Requirements."

   e. Copies of invoices must be included.

   f. Additional documentation as requested by the OHSP.

3. Financial reports are due, at a minimum, on a **quarterly** basis. Financial report due dates are specified in the grant approval letter. Financial reports must be submitted even when the project experiences no costs. In this case, a "zero" Financial report shall be submitted. The submission of financial reports is mandatory, and non-compliance can result in termination of the grant. Financial reports will be considered delinquent if not submitted by the due dates specified in the grant approval letter.

4. The Project Director shall ensure that financial reports are submitted in compliance with reporting deadlines. If the financial report is submitted electronically without backup documentation, the financial report is not considered submitted and the grantee will receive a delinquent letter stating the same.

5. A delay in submitting support documentation may result in the suspension of all grant activity.

6. Failure to submit cost statements with adequate supporting documentation prior to the fiscal year close out deadline will result in non-reimbursement of those costs. Costs from one fiscal year cannot be paid in a subsequent fiscal year.

AUDIT REQUIREMENTS

This section applies to Grantees designated as subrecipients by the OHSP.

1. Required Audit or Audit Exemption Notice
   Grantees must submit to the OHSP either a Single Audit, Financial Related Audit, or Audit Exemption Notice as described below. A Financial Related Audit is applicable to for-profit Grantees that are designated as subrecipients. If submitting a Single Audit or Financial Related

Audit, Grantees must also submit a corrective action plan prepared in accordance with Title 2 Code of Federal Regulations Section 200.511(c) for any audit findings that impact the OHSP-funded programs, and management letter (if issued) with a corrective action plan.

a. Single Audit
Grantees that are a state, local government, or non-profit organization that expend $750,000 or more in federal awards during the Grantee's fiscal year, must submit a Single Audit to the OHSP, regardless of the amount of funding received from the OHSP. The Single Audit must comply with the requirements of Title 2 Code of Federal Regulations, Subpart F. The Single Audit reporting package must include all components described in Title 2 Code of Federal Regulations, Section 200.512(c).

b. Financial Related Audit
Grantees that are for-profit organizations that expend $750,000 or more in federal awards during the Grantee's fiscal year must submit either a financial related audit prepared in accordance with Government Auditing Standards relating to all federal awards; or an audit that meets the requirements contained in Title 2 Code of Federal Regulations, Subpart F, if required by the federal awarding agency.

c. Audit Exemption Notice

Grantees exempt from the Single Audit and Financial Related Audit requirements (a. and b. above) must submit an Audit Exemption Notice that certified these exemptions.

2. Financial Statement Audit
Grantees exempt from the Single Audit and Financial Related Audit requirements (that are required to submit an Audit Exemption Notice as described above) must also submit to the OHSP a Financial Statement Audit prepared in accordance with generally accepted auditing standards if the audit includes disclosures that may negatively impact the OHSP-funded programs including, but not limited to fraud, going concern uncertainties, financial statement misstatements, and violations of contract and grant provisions. If submitting a Financial Statement Audit, Grantees must also submit a corrective action plan for any audit findings that impact the OHSP-funded programs.

3. Other Audits
The OHSP or federal agencies may also conduct or arrange for "agreed upon procedures" or additional audits to meet their needs.

BUDGET COST CATEGORY REQUIREMENTS

(PLEASE REFER TO THE FOLLOWING FOR SPECIFIC REQUIREMENTS OF BUDGET COST CATEGORIES. ONLY REQUIREMENTS FOR COST CATEGORIES CONTAINED WITHIN YOUR APPROVED GRANT BUDGET APPLY.)

PERSONNEL COSTS

1. Includes itemized monthly or hourly salary rate. Fringe benefits are included under personnel costs.

2. Payments for salaries and wages shall be supported by a time and attendance report, based on an after-the-fact distribution of time, which shows details of the activities performed. All time and attendance reports must be signed by the employee and supervisor. Electronic signatures are accepted.

3. Federal guidelines prohibit using federal grant funds to pay for routine and/or existing state or local expenditures.

4. If the grant contains personnel services as part of the award, a job description for each position listed in the budget must be available to the OHSP upon request.

For enforcement grants (and all sub-recipients and contractors) – See program requirements Section 5.

For non-enforcement grants – The grantee (and all sub-recipients and contractors) must maintain activity logs which document the actual amount of time spent on the grant project and describe the nature of the activities performed. If the grant is funded from multiple sources, the logs must show the activity by fund source. This documentation must be submitted with the financial reimbursement request.

5. Reimbursement for wages and fringe benefits shall be based on actual costs NOT budgeted rates. Only those fringe benefit costs that increase because of hours worked on this project can be claimed for reimbursement. For overtime wages, those costs typically include FICA, workers comp, and retirement, but if any of these costs are structured so that they do not increase with overtime, they cannot be reimbursed. For straight-time grant-funded positions, all fringe benefits associated with the position may be claimed to the extent that the position has been approved for reimbursement (e.g., if 50% of the position is grant funded, 50% of the fringes benefits can be claimed.) Fringe benefit rates must be reasonable and in accordance with federal cost principles.

6. The rate of pay for grant-funded enforcement shall be determined according to the grantee's (and all sub-recipients and contractors) policy, contract, or employment agreement. Overtime rates must be applied consistently to all activities of an agency – higher rates may not be established just for federal grants.

7. Agencies shall comply with all state labor laws.

CONTRACTUAL SERVICES

The grantee will follow Title 2 Code of Federal Regulations part 200.318, 200.321, 200.323, 200.326, 200.330, and Appendix II to Part 200.

Contractual services are services of individual consultants or consulting firms engaged in performing special services pertinent to highway safety. Contracts are allowable when necessary, to achieve the goals of the grant agreement. Costs are allowable for products, highway safety consultants, personal services, and/or individuals for support services, provided applicable state and local procurement procedures are followed and documentation is available that describes the official contract and procurement practices. Contracts and procurements must include "special provisions" as provided by the OHSP. The grantee is responsible for verifying contractor eligibility by checking the national List of Parties Excluded from Federal Procurement and Non-Procurement Programs list available at www.govinfo.gov or adding a self-certification clause or condition to the contract.

All grantees (and all sub-recipients and contractors) awarding contracts or sub-contracts shall comply with the terms and conditions of Title 49 Code of Federal Regulations, Part 18-Uniform Administrative Requirements for Grant and Cooperative Agreements to State and Local Governments, §18.36 Procurement. A signed copy of the contract, including the fully listed federal certifications and assurances, shall be submitted to the OHSP upon completion and is required for processing and approval of financial reimbursement requests.

The grantee is responsible for managing all contracts issued using the OHSP grant funds including:

- Ensuring the contractor complies with all contract provisions.
- Ensuring services are performed according to the quality, quantity, objectives, timeframes, and manner specified in the contract.
- Ensuring that all work is completed and accepted before the contract expires.
- Assessing and requesting amendments, renewals or new contracts as required allowing sufficient time to process and execute these changes before the contract expires to prevent lapse in service.
- Ensuring that contracts are amended after any grant agreement revision that affects the contract terms.

- Reviewing and approving invoices for payment, ensuring payments are made in accordance with contract terms, all costs are budgeted and allowable, and work has been performed.
- Monitoring contract expenditures to ensure there are sufficient funds to pay for all services rendered as required by the contract.
- Verifying all requirements of the contract are fulfilled before submitting the final invoice.
- Ensuring that all Personnel Activity log requirements are met.

Special Provisions
The grantee must insert in all contracts and funding agreements the following clause:

"During the performance of this contract/funding agreement, the contractor/funding recipient agrees—

a. To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time.

b. Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in Appendix B of 49 CFR part 2l and herein.

c. To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, the US DOT, or the NHTSA.

d. That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and

e. ***To insert this clause, including paragraphs a through e, in every subcontract and sub-agreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.***

OPERATING COSTS

1. Only eligible operating costs specifically listed in the approved grant budget will be reimbursed. These are costs not covered under other budget categories, including services not requiring contractual agreements and minor equipment such as office supplies, printing, and educational materials.

2. Automotive expenses submitted shall be based on actual costs incurred. In most cases, this will be calculated by multiplying actual miles driven times a mileage rate. The rate will be determined when the grant is approved but will generally be the Internal Revenue Service (IRS) business mileage rate. With prior approval, reimbursement may be allowed based on the actual costs incurred for gasoline, maintenance, insurance, and other vehicle expenses.

3. Postage, telephone, and grant-related travel costs shall be documented by log or meter and submitted with the reimbursement request.

TRAVEL COSTS

Out-of-state travel funded by federal; grant funds requires prior written approval by the OHSP Division Director. A written request shall be submitted on the form provided. **Requests shall be submitted at least 30 days in advance of anticipated travel.** Financial commitment (i.e., travel arrangements, conference fees, hotel reservations, etc.) shall not be made prior to the OHSP approval.

Reimbursement:

The grantee will be reimbursed for travel cost (including mileage, meals, and lodging) budgeted and incurred related to services provided under this agreement. The Grantee will have established and follow documented Travel Policies.

1. Reimbursements for travel (meals, lodging, mileage, etc.) cannot exceed the lesser of the grantee's published travel rates or the allowable State of Michigan travel rates. Exceptions require OHSP approval during the grant application process. Grantees requesting an exception will attach their organization's travel policy when the first grant draft is submitted. The policy must be applicable to all organization travel. Policies will be reviewed by the OHSP fiscal manager for approval and cannot exceed the current federal travel reimbursement rates.

2. State of Michigan travel rates may be found at the following website: https://www.michigan.gov/dtmb/0,5552,7-358-82548_13132---,00.html

EQUIPMENT (INCLUDES SOFTWARE)

1. Only eligible equipment specifically listed in the equipment section of the approved grant budget will be reimbursed. Equipment costs shall be reimbursed according to the match requirements as specified in the approved grant budget.

2. Equipment purchases shall be initiated within the time specified in the approved grant. "Initiated" means bids were solicited, accepted, and items have been ordered. If there is a reason the grantee (and all sub-recipients and contractors) are unable to meet this requirement, the OHSP program coordinator shall be contacted immediately.

3. Equipment purchased through this grant shall be used only for highway safety activities throughout its useful life, whether the project or program continues to be supported by the Federal award.

4. If the equipment is disposed of, or ceases to be used for highway safety activities, and the equipment is determined to have a Current Fair Market Value of $5,000 or more, the OHSP reserves the right to retain or transfer title to all items. The OHSP may allow the holder of the equipment to retain title of the equipment and reimburse the federal or State share of the fair market value of such equipment. The Current Fair Market Value shall be determined as follows:

   a. Appraisal by an independent source with expertise in valuation of similar items is the preferred method of valuation for equipment.

   b. For vehicles, Kelly Blue Book, National Automobile Dealer Association (NADA) Guides, or a similar third-party vehicle valuation service, may be used when valuing the condition of the vehicle,

   c. If a fair market value based on appraisal or a third-party valuation service cannot be determined, the value may be based on IRS depreciation schedules. Only straight-line depreciation may be used.

5. Equipment with a cost of $5,000 or more shall be tagged by the grantee for inventory control purposes. In addition, the OHSP Equipment Record System Form with all applicable information completed shall be submitted with the prospective participant's or sub-recipient's reimbursement request. The grantee (and all sub-recipients and contractors) shall complete an equipment inventory form sent to them by the OHSP each year that the value remains $5,000 or more and shall make the item available for physical review by the OHSP staff when requested.

6. All equipment purchases with NHTSA funds shall comply with the Buy America Act requirements before costs will be reimbursed. Please refer to section eleven under the heading Grant Management Requirements for specific terms of the Buy America Act.

7. Direct cost allocation principles. If a cost benefits two or more projects or activities in proportions that can be determined without undue effort or cost, the cost must be allocated to the projects based on the proportional benefit. If a cost benefits two or more projects or activities in proportions that cannot be determined because of the interrelationship of the work involved, then, notwithstanding paragraph (c) of this section, the costs may be allocated or transferred to benefitted projects on any reasonable documented basis. Where the purchase of equipment or other capital asset is specifically authorized under a Federal award, the costs are assignable to the Federal award regardless of the use that may be made of the equipment or other capital asset involved when no longer needed for the purpose for which it was originally required.

COLLECTION OF UNALLOWABLE COSTS

Payments made for costs determined to be unallowable by either the Federal awarding agency, cognizant agency for indirect costs, or pass-through entity, either as direct or indirect costs, must be refunded (including interest) to the Federal Government in accordance with instructions from the Federal agency that determined the costs are unallowable unless Federal statute or regulation directs otherwise. See also Subpart D—Post Federal Award Requirements of this part, and Part 200.300 Statutory and national policy requirements through 200.309 Period of performance.

INDIRECT COSTS

2 CFR provides guidance on indirect cost as follows: Section 200.414 Indirect (F&A) Cost -(F): In addition to the procedures outlined in the appendices in paragraph (e) of this section, any non-Federal entity that has not negotiated an indirect cost rate, except for those non-Federal entities described in Appendix VII to Part 200—States and Local Government and Indian Tribe Indirect Cost Proposals, paragraph D.1.b, may elect to charge a de minimis rate of 10% of modified total direct costs (MTDC) which may be used indefinitely. As described in §200.403 Factors affecting allowability of costs, costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. **If chosen, this methodology once elected must be used consistently for all Federal awards** until such time as a non-Federal entity chooses to negotiate for a rate, which the non-Federal entity may apply to do at any time.

CONFLICT OF INTEREST AND CODE OF CONDUCT STANDARDS

1. The Grantee is subject to the provisions of 1968 PA 317, as amended, 1973 PA 196, as amended, and Title 2 Code of Federal Regulations Section 200.318 (c) (1) and (2). 2 CFR 1201.112.

2. The Grantee must have established conflict of interest policies, in accordance with Title 2 Code of Federal Regulations Section 200.112.

3. The Grantee will uphold high ethical standards and is prohibited from:

   a. Holding or acquiring an interest that would conflict with this Agreement.
   b. Doing anything that creates an appearance of impropriety with respect to the award or performance of this Agreement.
   c. Attempting to influence or appearing to influence any State employee by the direct or indirect offer of anything of value; or
   d. Paying or agreeing to pay any person, other than employees and consultants upon the award of this Agreement.

TERMINATION

The OHSP retains the right to terminate a grant for failure to meet the grant management requirements. When a grant is terminated by the OHSP, the grantee or sub-recipient shall not be eligible to seek grant funding for a period of two years. To obtain a grant after the two-year period, the grantee or sub-recipients will be required to submit written assurance that the identified deficiencies have been corrected. Additionally, the agency may be required to submit monthly financial reports to allow for increased financial monitoring.

NOTE: The Grant Project Director and Authorized Official have certified that they have read and with comply with these GMRs as part of the grant application approval process in the online grants system with the OHSP.

REFERENCES

Statute
Highway Safety Act of 1966: 23 U.S.C. Chapter 4

Rules
The rules which govern the Highway Safety Grant Programs is available at:
Part 1300 - Uniform procedures for state highway safety grant programs
Title 2: Grants and agreements Part 200 (2 CFR 200) Uniform administrative requirements, cost principles, and audit requirements for federal awards.
Federal Electronic Code of Regulations

Other
NHTSA allowable and unallowable costs
NHTSA Highway Safety Grants Program Resource Guide

MEMORANDUM

DATE: October 25, 2021

TO: St. Clair County Board of Commissioners

CC: Hon. John D. Tomlinson

FROM: Rebeccah Shafran, MHC Coordinator

SUBJECT: FY22 MMHCGP Sub-Contract with Blue Water D.R.P. LLC

With your permission, I would request to place the FY22 MMHCGP Sub-Contract with Blue Water D.R.P. LLC on the agenda for November 4, 2021 Standing Committee Meeting for review, approval, and signature.

The attached is a Subcontract between the Mental Health Court and Blue Water D.R.P. LLC for the fiscal year beginning October 1, 2021 and ending on September 30, 2022.

Blue Water D.R.P. LLC has agreed to provide drug and alcohol testing for the Mental Health Court. The total sum to be paid to Blue Water D.R.P. LLC under this agreement will not exceed $32,000.00. The Mental Health Court agrees to pay Blue Water D.R.P. LLC directly and the court will then send the invoices to the State Court Administrative Office for reimbursement.

Rebeccah Shafran
MHC Coordinator

Attachments: FY22 MMHCGP Sub-Contract with Blue Water D.R.P. LLC

Vendor Agreement Between the 72nd District Court-Adult Mental Health Court and Blue Water D.R.P. LLC

Blue Water D.R.P. LLC
Federal ID Number: 26-4770411
Contract Number: 25332
Grant Amount: $381,593

1. GENERAL PROVISIONS

1.01 This contract is made between the 72nd District Court - Adult Mental Health Court, hereafter Court, and Blue Water D.R.P. LLC, hereafter Subcontractor.

1.02 The maximum amount of this agreement shall not exceed $15.00 per Urinalysis test, $3.00 PBT test and/or $25.00 Saliva testing; total $32,000.00. Any changes to the maximum amount, rates, units, or hours must be in writing and signed by both parties.

1.03 This contract is for the FY2022 MMHCGP.

1.04 In consideration of the mutual promises and covenants in this contract, and the benefits to be derived from this contract, the parties agree as follows:

2. TERM OF CONTRACT

2.01 This contract commences on October 1, 2021 and terminates on September 30, 2022 at 11:59 p.m.

3. RELATIONSHIP

3.01 The Subcontractor is an independent contractor, and it is understood that the Subcontractor is not an employee of the Court. No employee, agent, or subcontractor of the Subcontractor is an employee of the Court.

3.02 No liability or benefits, including, but not limited to, retirement benefits or liabilities, pension rights or liabilities, insurance rights or liabilities, fringe benefits, training, holiday pay, sick pay, vacation pay, or such other rights, provisions, or liabilities arising out of an agreement of hire or employer-employee relationship, either express or implied, shall arise or accrue to either party as a result of this contract. The Subcontractor is not eligible for, and will not participate in, any such benefits.

3.03 The Subcontractor is responsible for payment of all taxes, including federal, state, and local taxes arising out of the Subcontractor's activities in accordance with this contract, including, but not limited to, income taxes, social security taxes, unemployment insurance taxes, and any other taxes or fees.

3.04 The Subcontractor understands and agrees that all parties furnishing services pursuant to this contract are, for purposes of workers' compensation liability or other actions of employee-related liability, not employees of the court. The Subcontractor bears the sole responsibility and liability for furnishing workers' compensation benefits to any of its employees for injuries arising from or connected with services performed pursuant to this contract.

3.05 The Subcontractor does not, and shall not, have the authority to enter into contracts on the Court's behalf.

4. SCOPE OF SERVICES

4.01 Upon signing of this contract, the Court agrees to provide funding from the Grant in an amount not to exceed the amount of this contract. In no event does this contract create a charge against any other funds of the Court or the Michigan Supreme Court.

4.02 The Subcontractor, and the Subcontractor's employees or subcontractors, shall devote such time, attention, skill, knowledge, and professional ability as is necessary to most effectively and efficiently carry out and perform the services as described in this contract and in any amendments to this contract.

4.03 Commitment of state resources for the acquisition of goods and services, and execution of purchase orders, contracts, and similar agreements, shall remain the sole responsibility of the Court.

5. PERFORMANCE AND BUDGET

5.01 The Court agrees to provide the Subcontractor a sum not to exceed $32,000.00 for the Court program operated pursuant to this contract.

5.02 Subcontractor equipment purchases are prohibited.

5.03 The Subcontractor agrees that it will not expend funds obtained under this contract for any purpose other than those authorized in the administrative requirements specified in the application and most recently approved budget for the Grant, and will expend grant funds only during the period covered by this contract unless prior written approval is received from the Court.

5.04 All reimbursements for the proper performance of the contract shall be made by the Court monthly, upon submission by the Subcontractor of claims for approval by the Court. The claims shall include a specific amount of the hours worked, hourly salary, the detailed services provided by the Subcontractor or Subcontractor's staff, and/or the specific amount expended on supplies or operating costs necessary for program operation.

5.05 The Subcontractor shall make reasonable efforts to collect 1st and 3rd party fees, where applicable, and report these as outlined in the Court's fiscal procedures. Any under-recoveries of otherwise available fees resulting from failure to bill for eligible services will be excluded from reimbursable expenditures.

6. CONDUCT OF THE PROJECT

6.01 The Subcontractor agrees to undertake, perform, and complete the following services: Urinalysis and PBT testing. Any changes to the work described in this section must be requested in writing and signed by both parties.

6.02 The Subcontractor agrees that funds awarded under this Grant will not be used to support any inherently religious activities, such as worship, religious instruction, or proselytizing. If the Subcontractor refers participants to, or provides, a non-federally funded program of service that incorporates such religious activities: (1) any such activities must be voluntary for program participants, and (2) program participants may not be excluded from participation in a program or otherwise penalized or disadvantaged for any failure to accept a referral or services. If participation in a non-federally funded program or services that incorporates inherently religious activities is deemed a critical treatment or support service for program participants, the Subcontractor agrees to identify and refer participants who object to the inherently religious activities of such program or service to a comparable secular alternative program or service.

7. ASSIGNMENT

7.01 The Subcontractor may not assign the performance under this contract to subcontract personnel except with the prior written approval of the Court.

7.02 All provisions and requirements of this contract shall apply to any subcontracts or agreements the Subcontractor may enter into in furtherance of its obligations under the contract.

7.03 The Subcontractor shall provide copies of all subrecipient subcontracts for services funded in whole or in part by this Grant to the Court.

8. CONFIDENTIAL INFORMATION

8.01 In order that the Subcontractor's employees or subrecipient subcontractors may effectively provide fulfillment of this contract to the Court, the Court may disclose confidential or proprietary information pertaining to the Court's past, present, and future activities to the Subcontractor. All such information is proprietary to the Court and the Subcontractor shall not disclose such information to any third party without prior approval from the Court, unless disclosure is required by law or court order. If disclosure is required by law or court order, the Court will be notified of the request before disclosure. The Subcontractor agrees to return all confidential or proprietary information to the Court immediately upon the termination of this contract.

8.02 Both the Court and Subcontractor shall assure that medical services to, and information contained in the medical records of, persons served under the provisions of this contract or other such recorded information required to be held confidential by federal or state law, rule, or regulation, in connection with the provision of services or other activity under this agreement, shall remain confidential. Such information shall be held confidential, and shall not be divulged without the written consent of either the patient or a patients legal guardian or person with other legal authority, except as may be otherwise required by applicable law or regulation. Such information may be disclosed in summary, statistical, or other form, if the disclosure does not directly or indirectly identify particular individuals.

9. HUMAN SUBJECTS

9.01 The Subcontractor must submit all research involving human subjects conducted in programs sponsored by the Court, or in programs that receive funding from or through the state of Michigan, to the Michigan Department of Community Health's (MDCH) Institutional Review Board (IRB) for approval prior to the initiation of the research.

10. HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT, 42 CFR PART 2, AND MICHIGAN MENTAL HEALTH CODE

10.01 To the extent applicable, the Subcontractor assures and certifies that it is in compliance with the Health Insurance Portability and Accountability Act (HIPAA), 42 CFR Part 2, and the Michigan Mental Health Code, to the extent that this act and these regulations are pertinent to the services that the Subcontractor provides under this contract. These requirements include:

A. The Subcontractor must not share any protected health or other protected data and information provided by the Court or any other source that falls within HIPAA, 42 CFR Part 2, and/or the Michigan Mental Health Code requirements, except to a subrecipient subcontractor as appropriate under this contract.

B. The Subcontractor must require, in the terms and conditions of any subcontract, that the subrecipient subcontractor not share any protected health or other protected data and information from the Court or any other source that falls under HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code requirements.

C. The Subcontractor must use protected data and information only for the purposes of this contract.

D. The Subcontractor must have written policies and procedures addressing the use of protected data and information that falls under HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code requirements. The policies and procedures must meet all applicable federal and state requirements including HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code regulations. These policies and procedures must include restricting access to the protected data and information by the Subcontractor's employees.

E. The Subcontractor must have a policy and procedure to report to the Court unauthorized use or disclosure of protected data and information that falls under HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code requirements of which the Subcontractor becomes aware.

F. Failure to comply with any of these contractual requirements may result in the termination of this contract in accordance with section 17.

G. In accordance with HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code requirements, the Subcontractor is liable for any claim, loss, or damage relating to its unauthorized use or disclosure of protected data and information received by the Subcontractor from the Court or any other source.

11. RIGHTS TO WORK PRODUCT

11.01 All reports, programs, manuals, tapes, listings, documentation, and any other work product prepared by the Subcontractor under this contract, and amendments thereto, shall belong to the State Court Administrative Office (SCAO) and are subject to copyright or patent only by the SCAO. The SCAO shall have the right to obtain from the Subcontractor original materials produced under this contract and shall have the right to distribute those materials.

11.02 The Court grants the Subcontractor a royalty-free, nonexclusive license to use anything developed in the course of executing this contract if the work product enters the public domain.

11.03 The SCAO shall have copyright, property, and publication rights in all written or visual material or other work products developed in connection with this contract. The Subcontractor shall not publish or distribute any printed or visual material relating to the services provided under this contract without the prior explicit permission of the SCAO.

12. WRITTEN DISCLOSURE

12.01 The Subcontractor and the Subcontractor's employees or subrecipient subcontractors shall promptly disclose in writing to the Court all writings, inventions, improvements, or discoveries, whether copyrightable, patentable, or not, which are written, conceived, made, or discovered by the Subcontractor or the Subcontractor's employees or subrecipient subcontractors jointly with the Court or singly by the Subcontractor or the

Subcontractor's employees or subrecipient subcontractors while engaged in activity under this contract. As to each such disclosure, the Subcontractor shall specifically point out the features or concepts that are new or different.

12.02 The Court shall have the right to request the assistance of the Subcontractor and Subcontractor's employees or subrecipient subcontractors in determining and acquiring copyright, patent, or other such protection at the SCAO's invitation and request.

12.03 The Subcontractor represents and warrants that there are at present no such writings, inventions, improvements, or discoveries (other than in a copyright, copyright application, patent, or patent application) that were written, conceived, invented, made, or discovered by the Subcontractor or the Subcontractor's employees before entering into this contract, and which the Subcontractor or the Subcontractor's employees desire to remove from the provisions of this contract, except those specifically set forth by attachment hereto.

13. INSURANCE

13.01 The Subcontractor shall carry insurance coverage or self-insurance in such amounts as necessary to cover all claims arising out of the Subcontractor's operations under the terms of this contract.

14. INDEMNITY

14.01 All liabilities, obligations, damages, penalties, claims, costs, fees, charges, and expenses (including, but not limited to, fees and expenses of attorneys, expert witnesses, and other consultants) resulting from claims, demands, costs, or judgments arising out of activities or services carried out by the Subcontractor in the performance of this contract, shall be the responsibility of the Subcontractor, and not the responsibility of the Court. Nothing in this subsection is, nor shall be construed as, a waiver of governmental immunity.

14.02 All liabilities, obligations, damages, penalties, claims, costs, fees, charges, and expenses (including, but not limited to, fees and expenses of attorneys, expert witnesses, and other consultants) resulting from claims, demands, costs, or judgments arising out of activities or services carried out by the Court in the performance of this contract, shall be the responsibility of the Court, and not the responsibility of the Subcontractor. Nothing in this subsection is, nor shall be construed as, a waiver of governmental immunity.

14.03 In the event that liabilities, obligations, damages, penalties, claims, costs, fees, charges, and expenses (including, but not limited to, fees and expenses of attorneys, expert witnesses, and other consultants) resulting from third party claims, demands, costs, or judgments arise as a result of activities conducted jointly by the Subcontractor and Court in fulfillment of their responsibilities under this contract, such liabilities, obligations, damages, penalties, claims, costs, fees, charges, and expenses shall be borne by the Subcontractor and the Court in relation to each party's responsibilities under these joint activities. Nothing in this subsection is, nor shall be construed as, a waiver of governmental immunity.

14.04 The Court is not responsible and will not be subject to any liability for any claim related to the loss, damage, or impairment of Subcontractor's property and materials or the property and materials of the Subcontractor's employees or subrecipient subcontractors, used by the Subcontractor pursuant to the Subcontractor's performance under this contract.

14.05 The Subcontractor warrants that it is not subject to any nondisclosure, noncompetition, or similar clause with current or prior clients or employers that will interfere with the performance of this contract. The Court will not be subject to any liability for any such claim.

14.06 In the event any action or proceeding is brought against the Subcontractor by reason of any claim due or claimed to be due to Subcontractor's performance covered under this contract, the Subcontractor will, at the Subcontractor's sole cost and expense, resist or defend the action or proceeding as the Subcontractor deems appropriate. The Subcontractor retains sole authority and discretion to resolve and settle any such claims.

15. ACQUISITION, ACCOUNTING, RECORDKEEPING, AND INSPECTION

15.01 The Subcontractor agrees that all expenditures from this contract, including the acquisition of personnel services, contractual services, and supplies, shall be in accordance with the administrative and budget requirements of the grant.

15.02 The Subcontractor agrees to maintain accounting records following generally accepted accounting principles for the expenditure of funds.

15.03 The Subcontractor agrees that the Michigan Supreme Court, the SCAO, the Court, the local government audit division of the Michigan Department of Treasury, the State Auditor General, or any of their duly authorized representatives, including program evaluators and auditors, shall have access to and the right to examine, audit, excerpt, copy, or transcribe any pertinent transaction, books, accounts, data, time cards, or other records related to this contract. The Subcontractor shall retain all books and records, including all pertinent cost reports, accounting and financial records, or other documents related to this contract, for five years after final payment at the Subcontractor's cost. Federal and/or state auditors, and any persons duly authorized by the Court, shall have full access to and the right to examine and audit any of the materials during the term of this contract and for five years after final payment. If an audit is initiated before the expiration of the five-year period, and extends past that period, all documents shall be maintained until the audit is complete. The Court shall provide audit findings and recommendations to the Subcontractor. The Court may adjust future or final payment if the findings of the audit indicate over- or under-payment to the Subcontractor for the period audited, subject to the availability of funds for such purposes. If an audit discloses an overpayment to the Subcontractor, the Subcontractor shall immediately refund all amounts that may be due to the Court. Failure of the Subcontractor to comply with the requirements of this section shall constitute a material breach of this contract upon which the Court may cancel, terminate, or suspend this contract.

15.04 The Subcontractor's accounting system must maintain a separate fund or account that segregates grant contract receipts and expenditures from other receipts and expenditures of the Subcontractor.

16. PROGRAM REVIEW AND MONITORING

16.01 The Subcontractor shall give the Court and any of its authorized agents access to the Court at any reasonable time to evaluate, audit, inspect, observe, and monitor the operation of the program. The inspection methods that may be used include, but are not limited to onsite visits, interviews of staff and participants, and review of case records, receipts, monthly/quarterly statistical reports, and fiscal records.

17. REDUCTION/SUSPENSION/TERMINATION

17.01 The Court and/or the Subcontractor may reduce the Project Budget and/or suspend this agreement and/or terminate this agreement without further liability or penalty to the Court as follows:

17.02 If any of the terms of this agreement are not adhered to. Suspension requires immediate action by the Subcontract to comply with this agreement's terms; otherwise,

termination by the Court may occur:

17.03 Each party has the right to terminate this contract without cause by giving written notice to the other party of such termination at least thirty (30) days before the effective date of such termination. Such written notice will provide valid, legal reasons for termination along with the effective date.

17.04 Failure of the Subcontractor to make satisfactory progress toward the goals, objectives, or strategies set forth in this agreement. Failure under this subsection includes (but is not limited to) a determination by the Court after second quarter claims are submitted, in its sole discretion, that project funds are not reasonably likely to be fully expended by the end of the Fiscal Year.

17.05 This contract may be terminated immediately without further financial liability to the Court if funding for this contract becomes unavailable to the Court.

17.06 Filing false certification in this agreement or other report or document.

17.07 This agreement may be terminated immediately if the Subcontractor, an official of the Subcontractor, or an owner of a 25% or greater share of the Subcontractor is convicted of a criminal offense incident to the application for or performance of a State, public, or private grant or subcontract; or convicted of a criminal offense including but not limited to the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under State or Federal antitrust statutes; convicted of any other criminal offense which reflects on the Grantee's business integrity.

18. COMPLIANCE WITH LAWS

18.01 The Subcontractor shall comply with all applicable laws, ordinances, and codes of the federal, state, and local governments.

19. MICHIGAN LAW

19.01 This contract shall be subject to, and shall be enforced and construed under, the laws of Michigan.

20. CONFLICT OF INTEREST

20.01 The Subcontractor presently has no personal or financial interest, and shall not acquire any such interest, direct or indirect, that would conflict in any manner or degree with the performance of this contract.

20.02 The Subcontractor and the Court are subject to the provisions of 1968 PA 317, as amended, MCL 15.321 *et seq.*, MSA 4.1700(51) *et seq.*, and 1973 PA 196, as amended, MCL 15.341 *et seq.*, MSA 4.1700 (71) *et seq.*

21. DEBT TO STATE OF MICHIGAN

21.01 The Subcontractor covenants that it is not, and will not become, in arrears to the state of Michigan or any of its subdivisions upon contract, debt, or any other obligation to the state of Michigan or its subdivisions, including real property, personal property, and income taxes.

22. DISPUTES

22.01 The Subcontractor shall notify the Court in writing of the Subcontractor's intent to pursue a claim against the Court for breach of any term of this contract within seven

days of discovery of the alleged breach.

22.02 The Subcontractor and the Court agree that with regard to any and all disputes, controversies, or claims arising out of or in connection with or relating to this contract; or any claim that the Court violated any local, state, or federal ordinance, statute, regulation, law, or common-law doctrine (including discrimination or civil rights claims); or committed any tort; the parties shall attempt to resolve the dispute through mediation. Selection of a mediator will be by mutual agreement of the parties.

22.03 The Subcontractor and the Court agree that, in the event that mediation is unsuccessful, any disputes, controversies, or claims shall be settled by arbitration. Selection of an arbitrator will be by mutual agreement of the parties. The decision of the arbitrator shall be binding on both parties. The award, costs, and expenses of the arbitration shall be awarded at the discretion of the arbitrator. This agreement to arbitrate shall be specifically enforceable. A judgment of any circuit court shall be rendered upon the award made pursuant to submission to the arbitrator.

23. ENTIRE AGREEMENT

23.01 This contract contains the entire agreement between the parties and supersedes any prior written or oral promises and representations. No other understanding, oral or otherwise, regarding the subject matter of this contract exists to bind either of the parties.

24. AMENDMENT

24.01 This contract may be amended only upon written agreement of the parties.

25. DELIVERY OF NOTICE

25.01 Written notices and communications required under this contract shall be delivered by electronic mail, regular mail, overnight delivery, or facsimile device to the following:

A. The Subcontractor's contact person is
Dawn Higgins, Owner
Blue Water D.R.P. LLC
1824 Pine Grove Avenue
Port Huron, MI 48060

B. The Court's contact person is
Rebeccah Shafran
72nd District Court
201 McMorran Blvd.
Port Huron, MI 48060

26. SIGNATURE OF PARTIES

26.01 This contract becomes effective when signed by the parties.

IN WITNESS WHEREOF, the Court and the Subcontractor have executed this contract:

Subcontractor: Blue Water D.R.P. LLC Address: 1824 Pine Grove Avenue City, State, & Zip: Port Huron, MI 48060 **Phone:** (810) 966-0006 **Fax:** (810) 966-9614	**Court:** 72nd District Court-Adult Mental Health Court Address: 201 McMorran Blvd. City, State & Zip: Port Huron, MI 48060 **Phone:** (810) 985-2184 **Fax:** (810) 985- 2179
Authorized Official Signature:	**Authorized Official Signature:**
Name: Dawn Higgins Date: 10/18/2021	Name: Hon. John D. Tomlinson Date: 10/25/21
Authorized Official Signature:	
Name: Karry A. Hepting, St. Clair County Administrator/Controller Date:	

MEMORANDUM

DATE: October 15, 2021

TO: St. Clair County Board of Commissioners

CC: Hon. John D. Tomlinson

FROM: Rebeccah Shafran, MHC Coordinator

SUBJECT: FY22 MMHCGP Sub-Contract with Huron House Inc.

With your permission, I am requesting to place the FY22 MMHCGP Sub-Contract with Huron House Inc. on the agenda for November 4, 2021 Standing Committee Meeting for review, approval, and signature.

The attached is a Subcontract between the Mental Health Court and Huron House Inc. for the fiscal year beginning October 1, 2021 and ending on September 30, 2022.

Huron House Inc. has agreed to provide drug and alcohol testing for the Mental Health Court. The total sum to be paid to Huron House Inc. under this agreement will not exceed $12,000.00. The Mental Health Court agrees to pay Huron House Inc. directly and the court will then send the invoices to the State Court Administrative Office for reimbursement.

Rebeccah Shafran
MHC Coordinator

Attachments: FY22 MMHCGP Sub-Contract with Huron House Inc.

Vendor Agreement Between the 72nd District Court-Adult Mental Health Court and Huron House Inc.

Huron House Inc.
Federal ID Number: 38-2265671
Contract Number: 25332
Grant Amount: $381,593

1. GENERAL PROVISIONS

1.01 This contract is made between the 72nd District Court - Adult Mental Health Court, hereafter Court, and Huron House Inc., hereafter Subcontractor.

1.02 The maximum amount of this agreement shall not exceed $20.00 per Urinalysis test and/or $30.00 Saliva testing; total $12,000.00. Any changes to the maximum amount, rates, units, or hours must be in writing and signed by both parties.

1.03 This contract is for the FY2022 MMHCGP.

1.04 In consideration of the mutual promises and covenants in this contract, and the benefits to be derived from this contract, the parties agree as follows:

2. TERM OF CONTRACT

2.01 This contract commences on October 1, 2021 and terminates on September 30, 2022 at 11:59 p.m.

3. RELATIONSHIP

3.01 The Subcontractor is an independent contractor, and it is understood that the Subcontractor is not an employee of the Court. No employee, agent, or subcontractor of the Subcontractor is an employee of the Court.

3.02 No liability or benefits, including, but not limited to, retirement benefits or liabilities, pension rights or liabilities, insurance rights or liabilities, fringe benefits, training, holiday pay, sick pay, vacation pay, or such other rights, provisions, or liabilities arising out of an agreement of hire or employer-employee relationship, either express or implied, shall arise or accrue to either party as a result of this contract. The Subcontractor is not eligible for, and will not participate in, any such benefits.

3.03 The Subcontractor is responsible for payment of all taxes, including federal, state, and local taxes arising out of the Subcontractor's activities in accordance with this contract, including, but not limited to, income taxes, social security taxes, unemployment insurance taxes, and any other taxes or fees.

3.04 The Subcontractor understands and agrees that all parties furnishing services pursuant to this contract are, for purposes of workers' compensation liability or other actions of employee-related liability, not employees of the court. The Subcontractor bears the sole responsibility and liability for furnishing workers' compensation benefits to any of its employees for injuries arising from or connected with services performed pursuant to this contract.

3.05 The Subcontractor does not, and shall not, have the authority to enter into contracts on the Court's behalf.

4. SCOPE OF SERVICES

4.01 Upon signing of this contract, the Court agrees to provide funding from the Grant in an amount not to exceed the amount of this contract. In no event does this contract create a charge against any other funds of the Court or the Michigan Supreme Court.

4.02 The Subcontractor, and the Subcontractor's employees or subcontractors, shall devote such time, attention, skill, knowledge, and professional ability as is necessary to most effectively and efficiently carry out and perform the services as described in this contract and in any amendments to this contract.

4.03 Commitment of state resources for the acquisition of goods and services, and execution of purchase orders, contracts, and similar agreements, shall remain the sole responsibility of the Court.

5. PERFORMANCE AND BUDGET

5.01 The Court agrees to provide the Subcontractor a sum not to exceed $12,000.00 for the Court program operated pursuant to this contract.

5.02 Subcontractor equipment purchases are prohibited.

5.03 The Subcontractor agrees that it will not expend funds obtained under this contract for any purpose other than those authorized in the administrative requirements specified in the application and most recently approved budget for the Grant, and will expend grant funds only during the period covered by this contract unless prior written approval is received from the Court.

5.04 All reimbursements for the proper performance of the contract shall be made by the Court monthly, upon submission by the Subcontractor of claims for approval by the Court. The claims shall include a specific amount of the hours worked, hourly salary, the detailed services provided by the Subcontractor or Subcontractor's staff, and/or the specific amount expended on supplies or operating costs necessary for program operation.

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8.02 Both the Court and Subcontractor shall assure that medical services to, and information contained in the medical records of, persons served under the provisions of this contract or other such recorded information required to be held confidential by federal or state law, rule, or regulation, in connection with the provision of services or other activity under this agreement, shall remain confidential. Such information shall be held confidential, and shall not be divulged without the written consent of either the patient or a patients legal guardian or person with other legal authority, except as may be otherwise required by applicable law or regulation. Such information may be disclosed in summary, statistical, or other form, if the disclosure does not directly or indirectly identify particular individuals.

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C. The Subcontractor must use protected data and information only for the purposes of this contract.

D. The Subcontractor must have written policies and procedures addressing the use of protected data and information that falls under HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code requirements. The policies and procedures must meet all applicable federal and state requirements including HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code regulations. These policies and procedures must include restricting access to the protected data and information by the Subcontractor's employees.

E. The Subcontractor must have a policy and procedure to report to the Court unauthorized use or disclosure of protected data and information that falls under HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code requirements of which the Subcontractor becomes aware.

F. Failure to comply with any of these contractual requirements may result in the termination of this contract in accordance with section 17.

G. In accordance with HIPAA, 42 CFR Part 2, and/or Michigan Mental Health Code requirements, the Subcontractor is liable for any claim, loss, or damage relating to its unauthorized use or disclosure of protected data and information received by the Subcontractor from the Court or any other source.

11. RIGHTS TO WORK PRODUCT

11.01 All reports, programs, manuals, tapes, listings, documentation, and any other work product prepared by the Subcontractor under this contract, and amendments thereto, shall belong to the State Court Administrative Office (SCAO) and are subject to copyright or patent only by the SCAO. The SCAO shall have the right to obtain from the Subcontractor original materials produced under this contract and shall have the right to distribute those materials.

11.02 The Court grants the Subcontractor a royalty-free, nonexclusive license to use anything developed in the course of executing this contract if the work product enters the public domain.

11.03 The SCAO shall have copyright, property, and publication rights in all written or visual material or other work products developed in connection with this contract. The Subcontractor shall not publish or distribute any printed or visual material relating to the services provided under this contract without the prior explicit permission of the SCAO.

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Subcontractor's employees or subrecipient subcontractors while engaged in activity under this contract. As to each such disclosure, the Subcontractor shall specifically point out the features or concepts that are new or different.

12.02 The Court shall have the right to request the assistance of the Subcontractor and Subcontractor's employees or subrecipient subcontractors in determining and acquiring copyright, patent, or other such protection at the SCAO's invitation and request.

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13.01 The Subcontractor shall carry insurance coverage or self-insurance in such amounts as necessary to cover all claims arising out of the Subcontractor's operations under the terms of this contract.

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14.02 All liabilities, obligations, damages, penalties, claims, costs, fees, charges, and expenses (including, but not limited to, fees and expenses of attorneys, expert witnesses, and other consultants) resulting from claims, demands, costs, or judgments arising out of activities or services carried out by the Court in the performance of this contract, shall be the responsibility of the Court, and not the responsibility of the Subcontractor. Nothing in this subsection is, nor shall be construed as, a waiver of governmental immunity.

14.03 In the event that liabilities, obligations, damages, penalties, claims, costs, fees, charges, and expenses (including, but not limited to, fees and expenses of attorneys, expert witnesses, and other consultants) resulting from third party claims, demands, costs, or judgments arise as a result of activities conducted jointly by the Subcontractor and Court in fulfillment of their responsibilities under this contract, such liabilities, obligations, damages, penalties, claims, costs, fees, charges, and expenses shall be borne by the Subcontractor and the Court in relation to each party's responsibilities under these joint activities. Nothing in this subsection is, nor shall be construed as, a waiver of governmental immunity.

14.04 The Court is not responsible and will not be subject to any liability for any claim related to the loss, damage, or impairment of Subcontractor's property and materials or the property and materials of the Subcontractor's employees or subrecipient subcontractors, used by the Subcontractor pursuant to the Subcontractor's performance under this contract.

14.05 The Subcontractor warrants that it is not subject to any nondisclosure, noncompetition, or similar clause with current or prior clients or employers that will interfere with the performance of this contract. The Court will not be subject to any liability for any such claim.

14.06 In the event any action or proceeding is brought against the Subcontractor by reason of any claim due or claimed to be due to Subcontractor's performance covered under this contract, the Subcontractor will, at the Subcontractor's sole cost and expense, resist or defend the action or proceeding as the Subcontractor deems appropriate. The Subcontractor retains sole authority and discretion to resolve and settle any such claims.

15. ACQUISITION, ACCOUNTING, RECORDKEEPING, AND INSPECTION

15.01 The Subcontractor agrees that all expenditures from this contract, including the acquisition of personnel services, contractual services, and supplies, shall be in accordance with the administrative and budget requirements of the grant.

15.02 The Subcontractor agrees to maintain accounting records following generally accepted accounting principles for the expenditure of funds.

15.03 The Subcontractor agrees that the Michigan Supreme Court, the SCAO, the Court, the local government audit division of the Michigan Department of Treasury, the State Auditor General, or any of their duly authorized representatives, including program evaluators and auditors, shall have access to and the right to examine, audit, excerpt, copy, or transcribe any pertinent transaction, books, accounts, data, time cards, or other records related to this contract. The Subcontractor shall retain all books and records, including all pertinent cost reports, accounting and financial records, or other documents related to this contract, for five years after final payment at the Subcontractor's cost. Federal and/or state auditors, and any persons duly authorized by the Court, shall have full access to and the right to examine and audit any of the materials during the term of this contract and for five years after final payment. If an audit is initiated before the expiration of the five-year period, and extends past that period, all documents shall be maintained until the audit is complete. The Court shall provide audit findings and recommendations to the Subcontractor. The Court may adjust future or final payment if the findings of the audit indicate over- or under-payment to the Subcontractor for the period audited, subject to the availability of funds for such purposes. If an audit discloses an overpayment to the Subcontractor, the Subcontractor shall immediately refund all amounts that may be due to the Court. Failure of the Subcontractor to comply with the requirements of this section shall constitute a material breach of this contract upon which the Court may cancel, terminate, or suspend this contract.

15.04 The Subcontractor's accounting system must maintain a separate fund or account that segregates grant contract receipts and expenditures from other receipts and expenditures of the Subcontractor.

16. PROGRAM REVIEW AND MONITORING

16.01 The Subcontractor shall give the Court and any of its authorized agents access to the Court at any reasonable time to evaluate, audit, inspect, observe, and monitor the operation of the program. The inspection methods that may be used include, but are not limited to onsite visits, interviews of staff and participants, and review of case records, receipts, monthly/quarterly statistical reports, and fiscal records.

17. REDUCTION/SUSPENSION/TERMINATION

17.01 The Court and/or the Subcontractor may reduce the Project Budget and/or suspend this agreement and/or terminate this agreement without further liability or penalty to the Court as follows:

17.02 If any of the terms of this agreement are not adhered to. Suspension requires immediate action by the Subcontract to comply with this agreement's terms; otherwise,

termination by the Court may occur:

17.03 Each party has the right to terminate this contract without cause by giving written notice to the other party of such termination at least thirty (30) days before the effective date of such termination. Such written notice will provide valid, legal reasons for termination along with the effective date.

17.04 Failure of the Subcontractor to make satisfactory progress toward the goals, objectives, or strategies set forth in this agreement. Failure under this subsection includes (but is not limited to) a determination by the Court after second quarter claims are submitted, in its sole discretion, that project funds are not reasonably likely to be fully expended by the end of the Fiscal Year.

17.05 This contract may be terminated immediately without further financial liability to the Court if funding for this contract becomes unavailable to the Court.

17.06 Filing false certification in this agreement or other report or document.

17.07 This agreement may be terminated immediately if the Subcontractor, an official of the Subcontractor, or an owner of a 25% or greater share of the Subcontractor is convicted of a criminal offense incident to the application for or performance of a State, public, or private grant or subcontract; or convicted of a criminal offense including but not limited to the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under State or Federal antitrust statutes; convicted of any other criminal offense which reflects on the Grantee's business integrity.

18. COMPLIANCE WITH LAWS

18.01 The Subcontractor shall comply with all applicable laws, ordinances, and codes of the federal, state, and local governments.

19. MICHIGAN LAW

19.01 This contract shall be subject to, and shall be enforced and construed under, the laws of Michigan.

20. CONFLICT OF INTEREST

20.01 The Subcontractor presently has no personal or financial interest, and shall not acquire any such interest, direct or indirect, that would conflict in any manner or degree with the performance of this contract.

20.02 The Subcontractor and the Court are subject to the provisions of 1968 PA 317, as amended, MCL 15.321 *et seq.*, MSA 4.1700(51) *et seq.*, and 1973 PA 196, as amended, MCL 15.341 *et seq.*, MSA 4.1700 (71) *et seq.*

21. DEBT TO STATE OF MICHIGAN

21.01 The Subcontractor covenants that it is not, and will not become, in arrears to the state of Michigan or any of its subdivisions upon contract, debt, or any other obligation to the state of Michigan or its subdivisions, including real property, personal property, and income taxes.

22. DISPUTES

22.01 The Subcontractor shall notify the Court in writing of the Subcontractor's intent to pursue a claim against the Court for breach of any term of this contract within seven

days of discovery of the alleged breach.

22.02 The Subcontractor and the Court agree that with regard to any and all disputes, controversies, or claims arising out of or in connection with or relating to this contract; or any claim that the Court violated any local, state, or federal ordinance, statute, regulation, law, or common-law doctrine (including discrimination or civil rights claims); or committed any tort; the parties shall attempt to resolve the dispute through mediation. Selection of a mediator will be by mutual agreement of the parties.

22.03 The Subcontractor and the Court agree that, in the event that mediation is unsuccessful, any disputes, controversies, or claims shall be settled by arbitration. Selection of an arbitrator will be by mutual agreement of the parties. The decision of the arbitrator shall be binding on both parties. The award, costs, and expenses of the arbitration shall be awarded at the discretion of the arbitrator. This agreement to arbitrate shall be specifically enforceable. A judgment of any circuit court shall be rendered upon the award made pursuant to submission to the arbitrator.

23. ENTIRE AGREEMENT

23.01 This contract contains the entire agreement between the parties and supersedes any prior written or oral promises and representations. No other understanding, oral or otherwise, regarding the subject matter of this contract exists to bind either of the parties.

24. AMENDMENT

24.01 This contract may be amended only upon written agreement of the parties.

25. DELIVERY OF NOTICE

25.01 Written notices and communications required under this contract shall be delivered by electronic mail, regular mail, overnight delivery, or facsimile device to the following:

A. The Subcontractor's contact person is
Robert Toles, Owner
Huron House Inc.
3525 24th Street
Port Huron, MI 48060

B. The Court's contact person is
Rebeccah Shafran
72nd District Court
201 McMorran Blvd.
Port Huron, MI 48060

26. SIGNATURE OF PARTIES

26.01 This contract becomes effective when signed by the parties.

IN WITNESS WHEREOF, the Court and the Subcontractor have executed this contract:

Subcontractor: Huron House Inc. Address: 3525 24th Street City, State, & Zip: Port Huron, MI 48060 **Phone:** (810) 984-8781 **Fax:** (810) 984-5728	**Court:** 72nd District Court-Adult Mental Health Court Address: 201 McMorran Blvd. City, State & Zip: Port Huron, MI 48060 **Phone:** (810) 985-2184 **Fax:** (810) 985- 2179
Authorized Official Signature:	**Authorized Official Signature:**
Name: Robert Toles Date: 10-15-2021	Name: Hon. John D. Tomlinson Date: 10/15/21
Authorized Official Signature:	
Name: Karry A. Hepting, St. Clair County Administrator/Controller Date:	

MEMORANDUM

TO: ST. CLAIR COUNTY BOARD OF COMMISIONERS

FROM: REBECCAH SHAFRAN, MHC COORDINATOR

SUBJECT: FY22 MMHCGP CONTRACT AND REVISED BUDGET

DATE: OCTOBER 15, 2021

CC: HON. JOHN D. TOMLINSON

With your permission, I would request to place the FY22 MMHCGP Contract and Revised Budget on the agenda for November 4, 2021 Standing Committee Meeting for review, approval, and signature through DocuSign.

Funding for FY2022 will remain the same as the previous year in that it will be administered by the State Court Administrative Office. In addition, the Mental Health Court plans to continue its contract for treatment and services with St. Clair County Community Mental Health Authority.

The grant award will be used for personnel, drug and alcohol testing, mental health services, and transportation.

Rebeccah Shafran
MHC Coordinator

Attachments: FY22 MMHCGP Contract and revised budget

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Michigan Supreme Court
State Court Administrative Office
Michigan Mental Health Court Grant Program
Fiscal Year 2022 Contract

Grantee Name:	**72nd District Court — Adult Mental Health Court**
Unique Identifier:	**U20025**
Federal ID Number:	**38-6006420**
Contract Number:	**25332**
Grant Amount:	**$381,593**

1. DEFINITIONS GOVERNING CONTRACT

The definitions below govern the terms used in this Contract.

1.01 The term "Authorizing Official" means an official of the Grantee who has the legal authority to, is authorized to, and can legally sign contracts on behalf of the Grantee and bind the Grantee to the terms of the contracts, including this Contract.

1.02 The term "Contract" as used in this document means the Contract between the State Court Administrative Office (the "SCAO") and Grantee, and includes any subsequent amendments thereto.

1.03 The term "Confidential Information" means confidential and/or proprietary information belonging to the SCAO which is disclosed to the Grantee or which the Grantee otherwise learns of during the course of or as the direct or indirect result of rendering its Services for the SCAO. Confidential or Proprietary Information is information not generally known to third parties or to others who could obtain economic value from their disclosure or use of the information. This includes all proprietary technical, financial, or other information owned by SCAO or any of its vendors, including by way of illustration, but not limitation, computerized data, codes, programs and software, written material, inventions, whether or not patented or patentable, designs, works of authorship, works subject to or under copyright protection, trade secrets or trademark – protected material, performance standards concepts, formulae, charts, statistics, financial records and reports of the SCAO or any entity otherwise affiliated with the SCAO. Confidential or Proprietary Information also includes all confidential and proprietary material that the Grantee may design, author, create, distribute or produce during the term of this Contract when rendering Services thereunder. All information gained during the course of Grantee's retention should be presumed confidential unless the information is clearly identified otherwise or the circumstances of disclosure demonstrate it not to be confidential.

1.04 The term "Effective Date" means the date upon which this Contract becomes effective, which is the date the Contract is signed by both Parties. If the Parties do not sign the Contract on the same date, the latest specified date will become the Contract's effective date.

1.05 The term "Employee Benefits" means any and all employee benefits the SCAO

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provides to its employees, including, but not limited to, workers' compensation, retirement, pension, insurance, fringe, educational training, holiday/sick/vacation pay benefits, or any other similar benefits.

1.06 The term "Grant Amount" is the amount specified as "Grant Amount" on the first page of this Contract.

1.07 The term "Grantee" as used in this Contract includes the Grantee(s)/party(ies) with which the SCAO is contracting and also includes the Grantee's employees, agents, subcontractors, vendors and subrecipients providing services and/or receiving funds under the Contract and the Grantee's Authorizing Official. Further, the "Grantee" includes Subrecipients referred to in the Audit section of this Contract.

1.08 The term "Grantee's agents" as used in this Contract includes the Grantee's employees, agents, subcontractors, vendors, and subrecipients.

1.09 The term "Inventions, Patented and/or Copyrighted Materials" means such writings, inventions, improvements, or discoveries whether or not under an existing copyright, patent or copyright/patent application or any other third party intellectual property right that were written, invented, made, or discovered by the Grantee, including its employees, agents and/or subrecipients jointly with the SCAO while engaged in Services under this Contract.

1.10 The term "Liabilities" means any and all liabilities, obligations, damages, penalties, claims, costs, fees, charges, and expenses, including, but not limited to, fees and expenses of attorneys and litigation related to the Services provided.

1.11 The term "Parties" includes the SCAO, Grantee, and all of their employees, agents and subrecipients, including as defined in the term "Grantee".

1.12 The terms "Program Expenses" and "Expenses" mean all expenses including, but not limited to, license fees and all other types of fees, memberships and dues, automobile and fuel expenses, insurance premiums, copying costs, telephone costs and all other types of costs, and all salary and expenses incurred by the Grantee, and all other compensation paid to the Grantee's employees or subcontractors that the Grantee hires, retains or utilizes for the Grantee's performance under this Contract. This term includes allowable program costs as articulated in WebGrants, which are contained on the "allowable expense" list and in the program budget. This term also includes Travel Expenses as defined below.

1.13 The term "Services" refers to the goods, services, program activities, projects and initiatives that the Grantee agrees to provide to the SCAO under this Contract, as described in the Scope of Services, Scope of Work, and all descriptions of services in any attachments and amendments to the Contract.

1.14 The term "Taxes" refers to any and all federal, state, and local taxes, including, but not limited to, income taxes, social security taxes, unemployment insurance taxes, and any other taxes or fees for which Grantee is responsible.

1.15 The term "Travel Expenses" means expenses Grantee incurs for travel including lodging, mileage, and meals that the Grantee incurs in the reasonable fulfillment of the terms of this Contract. Reimbursable Travel Expenses must be approved by SCAO before they are incurred. The term "WebGrants" refers to the web-based grant management system used by the SCAO.

1.16 The term "Work Product" refers to reports, programs, manuals, tapes and videos prepared under this Contract and amendments thereto. It also includes computer data such as programs

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and software in various stages of development and source codes and object codes, and any other work product prepared by the Provider under this Contract and amendments thereto.

2. PARTIES

2.01 This Contract is between the SCAO and the 72nd District Court — Adult Mental Health Court (Grantee).

3. AMOUNT AND GRANT PROGRAM

3.01 The SCAO will reimburse the Grantee up to $381,593 for the Grantee's expenses under this Contract.

3.02 The grant funding is from the Michigan Mental Health Court Grant Program.

4. DURATION

4.01 This Contract begins on October 1, 2021, and ends on September 30, 2022, at 11:59 p.m.

5. TERMS

5.01 This Contract contains the entire agreement between the parties. It does not include any other written or oral agreements, except the following which can be found in WebGrants:

A. Reporting requirements (see Attachment 1),
B. Assurances,
C. Allowable/disallowable expense list,
D. Conditions on Expenses, and
E. Approved grant budget.

6. "GRANTEE'S AGENT" DEFINED

6.01 The Grantee may partner with other parties to assist with Contract performance. In this Contract, the term "Grantee's agents" will refer to the Grantee's employees, contractors, subcontractors, vendors, and subrecipients.

7. CHANGE IN GRANTEE CONTACT

7.01 The Grantee must submit written notification to SCAO, through a Contract amendment using WebGrants, of any change in project director, agency contact, financial officer, program judge, or Authorizing Official defined in Section 28 of this Contract, address, e-mail, or telephone number.

8. RELATIONSHIP AND DUTIES

8.01 No employer/employee relationship exists between the Parties. Further, no employee or subrecipient of the Grantee is an employee of the SCAO. The Grantee is an independent contractor, not an employee of the SCAO.

8.02 No employer/employee relationship exists between the Parties. Further, no employee or subrecipient of the Grantee is an employee of the SCAO. The Grantee is an independent contractor, not an employee of the SCAO.

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8.03 The SCAO is not obligated either under this Contract or by implication to provide and is not liable to the Grantee for failure to provide the Grantee with Employee Benefits. The Grantee is not eligible for and will not receive any Employee Benefits from the SCAO.

8.04 The Grantee is responsible for payment of all Taxes arising out of the Grantee's Services in accordance with this Contract.

8.05 The Grantee does not, and shall not, have the authority to enter into contracts on the SCAO's behalf.

8.06 Except for the grant amount, the SCAO and the Michigan Supreme Court (MSC) have no financial obligation to the Grantee.

8.07 The Grantee agrees to comply with all of the Contract terms, including the reporting requirements, assurances, allowable/disallowable expense list, conditions on expenses, and approved grant budget.

9. REIMBURSEMENT AND BUDGET

9.01 This is a reimbursement-based grant for Services rendered.

9.02 The Grantee's Expenses are eligible for reimbursement only after the Grantee has paid the Expenses.

9.03 The Grantee's Expenses are eligible for reimbursement only if the Grantee incurred the Expenses during the time period that this Contract is effective. Consumable expenses, such as drug tests, are eligible for reimbursement only if the item can reasonably be consumed (and the Grantee incurred the expense) during the time period that this Contract is effective.

9.04 The Grantee's Expenses are eligible for reimbursement only if included on the allowable expense list and the approved budget.

9.05 The Grantee's Expenses are eligible for reimbursement only after the Grantee has exhausted all other available funding options. Examples of potential other available funding options include local court or county funding, federal funding, participant fees, and partnerships with nonprofit organizations. If the Grantee has other available funding options but relies on the grant funding under this Contract before exhausting the other options, the SCAO may reduce the reimbursement amount by an amount that is equal to the other available funding options.

9.06 Reimbursements for Travel Expenses (such as mileage) may not exceed the lesser of the Grantee's published travel rates or allowable State of Michigan travel rates and must be approved by the SCAO prior to incurring the expense.

9.07 The Grantee may request to amend the grant budget by submitting a Contract Amendment in WebGrants. The SCAO must approve any request to amend the grant budget.

9.08 The Grantee must request Expense reimbursement on a quarterly basis (see Attachment 1). The request to reimburse each Expense must include the hourly rate or cost per unit, amount of hours worked or number of units, a description of Services provided, the date of the Expense, the amount requested, and proof that the Grantee has paid the Expense.

9.09 All Expense reimbursement is subject to the SCAO's approval.

9.10 The Grantee must sign up through the online vendor system to receive reimbursement payments via electronic funds transfers or direct deposits. To register, go to the Department of Technology, Management, and Budget's website.

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10. RELIGIOUS PROGRAMMING

10.01 The Grantee will not spend grant funds on a program that has a religious component.

10.02 Before the Grantee refers a person to, or provides a person with, a program with a religious component, the Grantee must do the following: (1) allow the person to choose whether to participate in the program, (2) ensure that a person who chooses to not participate is not penalized, and (3) provide at least one secular option.

11. ASSIGNMENT

11.01 The Grantee may not assign any portion of this Contract except with prior written approval of the SCAO. If performance is so assigned, all requirements in this Contract shall apply to such performance and the Grantee shall be responsible for the performance of such Services.

12. PROCURMENT CONTRACTS AND SUBRECIPIENT SUBCONTRACTS

12.01 The Grantee may enter into procurement contracts and subrecipient subcontracts for activities under this grant.

12.02 The Grantee must provide the SCAO with copies of any procurement contracts if the SCAO requests them.

12.03 The Grantee must provide the SCAO with copies of any subrecipient subcontracts prior to requesting reimbursement for subrecipient work. The subrecipient subcontracts must be uploaded in WebGrants.

12.04 The Grantee must include all of the terms from this Contract in all subrecipient subcontracts.

13. CONFIDENTIAL INFORMATION

13.01 The parties do not expect that medical and treatment information will be obtained, shared or utilized in this Contract. However, to the extent that it is, all medical and treatment information of participants served under this Contract is confidential. The SCAO and the Grantee agree that this information will not be disclosed except as allowed by law.

13.02 The Grantee agrees to comply with the Health Insurance Portability and Accountability Act (HIPAA), 42 CFR Part 2, and the Michigan Mental Health Code. Some of these requirements include the following:

A. The Grantee and Grantee's agents must not share information that is protected under HIPAA, 42 CFR Part 2, or the Michigan Mental Health Code (the "Protected Information"). The Grantee is liable for the unauthorized use or disclosure of Protected Information. This includes Protected Information that the SCAO provides to the Grantee.

B. The Grantee must include terms in any procurement contract and subrecipient subcontract that the Grantee's agents must not share Protected Information. This includes Protected Information that the SCAO provides to the Grantee.

C. The Grantee must have written policies and procedures about using and

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disclosing Protected Information. The policies and procedures must include provisions that restrict Grantee's employees' access to Protected Information.

D. The Grantee must also have a policy to report to the SCAO unauthorized use or disclosure of Protected Information.

13.03 During Contract performance, the SCAO may disclose Confidential Information to the Grantee. The Grantee shall not disclose Confidential Information to any third party without prior approval from the SCAO. If disclosure of Confidential Information is required by law or court order, the Grantee must notify the SCAO within five business days as provided in Section 28 of this Contract before disclosure and shall reasonably cooperate with the SCAO to narrowly tailor disclosure and obtain protective orders or other relief as appropriate.

13.04 The Grantee agrees to return all Confidential Information to the SCAO immediately upon the termination of this Contract and permanently delete any electronic copies of the data stored by the Grantee within 30 calendar days after the conclusion of this Contract. If requested by the SCAO, the Grantee will provide written confirmation that deletion has been completed.

This section survives termination or expiration of this Contract.

14. RIGHTS TO WORK PRODUCT, INVENTIONS, AND IMPROVEMENTS

14.01 All written or visual Work Product shall belong to the SCAO and is subject to copyright or patent only by the SCAO. The SCAO shall have the right to obtain from the Grantee original materials produced under this Contract and shall have the right to distribute those materials.

14.02 The SCAO shall have copyright, property, and publication rights in all Work Product developed in connection with this Contract.

14.03 The SCAO grants the Grantee a royalty-free, nonexclusive license to use any Work Product developed in the course of executing this Contract that is not Confidential and Proprietary Information as defined in this Contract if the Work Product enters the public domain. However, the Grantee shall not publish or distribute any Work Product relating to the Services provided under this Contract without the prior written permission of the SCAO.

14.04 The Grantee shall safeguard the Grantee's property, materials and Work Product. The SCAO is not responsible and will not be subject to any Liabilities for any claims related to the loss, damage, or impairment of Provider's property, materials and/or Work Product.

14.05 The Grantee shall promptly disclose in writing to SCAO all Inventions, Patented and/or Copyrighted Materials jointly with the SCAO or singly by the Grantee while engaged in Services under this Contract. As to each such disclosure, the Grantee shall specifically bring to SCAO's attention any features or concepts related to Inventions, Patented and/or Copyrighted Materials that are new, unique or different such that they may qualify for copyright, patent or other intellectual property protection.

14.06 The Grantee shall assist the SCAO in determining and acquiring copyrights, patents, or other such intellectual property protection for any Inventions, Patented and/or Copyrighted Materials for which the SCAO desires to obtain such protection.

14.07 The Grantee warrants that as of the Effective Date of the Contract, there are no

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Inventions, Patented and/or Copyrighted Materials for which the Grantee seeks protection or which the Grantee desires to remove from the Contract provisions before entering into this Contract, except those specifically set forth by attachment hereto. Further, the Grantee warrants that its performance under this Contract will not infringe upon or misappropriate any third party's patents, copyrights or other intellectual property rights.

14.08 The Grantee further warrants that as of the Effective Date of the Contract, the Grantee has obtained all material licenses, authorizations, approvals and/or permits required by law to conduct its business generally and to perform its obligations under this Contract.

15. INSURANCE

15.01 The Grantee must procure commercial liability insurance or ensure that an adequate amount of money is set aside in its local budget to cover all reasonable claims related to the Grantee's and Grantee's agents' Services under this Contract.

16. LIABILITY AND INDEMNIFICATION

16.01 The Grantee is responsible for Liabilities and Expenses that result from the Grantee's performance or nonperformance under this Contract. This subsection does not waive governmental immunity as provided by law.

16.02 The Grantee warrants that, before entering into this Contract, it is not subject to any liabilities or expenses that could interfere with Contract performance.

16.03 The SCAO is not responsible for Liabilities and Expenses that result from the Grantee's or Grantees' agents' performance, nonperformance, or property.

16.04 The Grantee agrees to indemnify, defend and hold harmless the SCAO, the MSC, and their respective agents, officers, and employees (the "SCAO, MSC and related entities") from any Liabilities that may be imposed upon, incurred by, or asserted against the SCAO, MSC and related entities by reason of the Grantee's Services provided and/or the Grantee's failure to provide such Services as specified in this provided that nothing herein shall be construed as a waiver of any governmental immunity as provided by law.

17. FINANCIAL RECORDS, RETENTION, AND INSPECTION

17.01 The Grantee agrees that all Expenses comply with the standard procedures of the Grantee's funding unit.

17.02 The Grantee agrees to maintain financial records that follow generally accepted accounting principles.

17.03 The Grantee must maintain an accounting system with grant financial records that are kept separately from the Grantee's other financial records.

17.04 The Grantee must retain all financial records related to this Contract for at least five years after the SCAO's final reimbursement to the Grantee. The Grantee is responsible for the costs to retain these records.

17.05 If an audit begins before the five-year period expires, and it extends past that period, the Grantee must retain all records until the audit is complete. Based on the audit, the SCAO may adjust reimbursement payments. If the audit reveals that the SCAO overpaid the Grantee, the Grantee must

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immediately refund those amounts to the SCAO.

17.06 The Grantee agrees that the MSC, the SCAO, the Michigan Department of Treasury, the State Auditor General, and these parties' authorized representatives may upon notification audit and copy the Grantee's grant financial records.

18. GRANT REPORTING

18.01 The Grantee agrees to timely provide all applicable performance measurement data, including complete and accurate reports as identified in Attachment 1 related to this Contract so that the SCAO can meet its reporting requirements. Further, the Grantee agrees to follow the grant reporting requirements in Attachment 1.

18.02 Further, for each participant who is screened for or accepted into the Grant program, the Grantee must timely enter data in compliance with the minimum standards established by the SCAO into the Drug Court Case Management Information System.

18.03 When any required report is 30 calendar days past due, a delinquency notice will be sent notifying the Grantee that it has 15 calendar days to comply with the reporting requirement. When any required report is 45 calendar days past due, the Grantee's funding award will be rescinded and the SCAO will send a forfeiture notice to the Grantee. Notices will be sent as provided in Section 28 of this Contract.

19. SUSPENSION, TERMINATION, AND REDUCTION

19.01 The SCAO and/or the Grantee may reduce the project budget, or suspend or terminate this Contract without further liability or penalty to the SCAO under any of the following circumstances:

A. If any of the terms of this Contract are not adhered to by the Grantee/subrecipients.

B. If the Grantee fails to make progress satisfactory to SCAO toward the project goals, objectives, or strategies set forth in this Contract, including but not limited to a determination by the SCAO after second quarter claims are submitted, in its sole discretion, that project funds are not reasonably likely to be fully expended by the end of the fiscal year.

C. If the Grantee proposes or implements substantial changes to the Scope of Services/Work such that, if originally submitted, the application would not have been selected for funding.

D. If the Grantee is not certified or submits false certification or falsifies any other report or document required hereunder. Grantees that are funded with Swift and Sure Sanctions Probation Program (SSSPP) funds are exempt from certification requirements in Section 25.

E. If the Grantee is charged with of any criminal activity or offenses during the term of this Contract or any extension thereof.

F. If funding for this Contract becomes unavailable to the SCAO due to appropriation or budget shortfalls.

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G. The SCAO may immediately suspend or terminate this contract if the Grantee does not comply with a contract term, including the reporting requirements, assurances, allowable/disallowable expense list, conditions on expenses, and approved grant budget.

H. The SCAO may immediately suspend or terminate this contract if any report from Section 18 is at least 45 days late.

19.02 Each Party has the right to terminate this Contract without cause. However, the terminating party must provide written notice to the other party of such termination at least 15 calendar days before the termination will be effective as provided in Section 28 of this Contract.

19.03 The SCAO may immediately suspend or terminate this Contract if the Grantee or any of the Grantee's agents are convicted of a criminal offense that directly or indirectly involves grant funds.

19.04 If the SCAO terminates this Contract under Section 19, the Grantee is not eligible for SCAO grant funding for two years. After the two-year period, the Grantee must verify in writing with SCAO that the Grantee has corrected the issues.

19.05 The SCAO may reduce the Grantee's grant amount at any time if the SCAO determines that the Grantee is not reasonably likely to fully expend the grant funds by the time this Contract ends.

20. COMPLIANCE WITH LAWS

20.01 The Grantee must comply with all federal, state, and local laws and applicable ethics, rules, and canons.

21. MICHIGAN LAW

21.01 This Contract shall be subject to, and shall be enforced and construed under, the laws of the state of Michigan. Further, the parties agree to litigate any disputes arising directly or indirectly from the Contract in the Court of Claims in the state of Michigan.

22. CONFLICT OF INTEREST

22.01 Because this Contract involves contracts with governmental entities, the SCAO and the Grantee are subject to the provisions of the Contracts of Public Servants with Public Entities Act, found in MCL 15.321 *et seq.*, and the Standards of Conduct for Public Officers and Employees Act, found in MCL 15.341 *et seq.* Further, the Grantee certifies that the Grantee presently has no personal or financial interest, and shall not acquire any such interest, direct or indirect, that would conflict in any manner or degree with the performance of this Contract.

23. DEBT TO STATE OF MICHIGAN

23.01 The Grantee covenants that it is not, and will not become, in arrears to the state of Michigan or any of its subdivisions upon contract, debt, or any other obligation to the state of Michigan or its subdivisions, including real property, personal property, and income taxes.

24. CONTRACT DISPUTE

24.01 The Grantee shall notify the SCAO in writing of the Grantee's intent to pursue a claim against the SCAO for breach of any term of this Contract within 10 business days of discovery of the alleged breach as provided in Section 28 of this Contract.

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25. PROGRAM CERTIFICATION

25.01 Under Michigan law, approval and certification by the SCAO is required to begin or to continue the operation of a drug court, sobriety court, hybrid drug/DWI court, family dependency treatment court, veteran's treatment court or mental health court. Any of these programs that are not certified by Grantee shall not perform any of the functions of that program type, including, but not limited to, receiving grant funding under the law and shall not be covered by this Contract.

26. PROGRAM REVIEW OR CERTIFICATION SITE VISIT

26.01 The SCAO may review the Grantee onsite. As part of the review, the SCAO may interview the program's team members, observe staff meetings and status review hearings, review case files, review data, and review financial records.

27. AMENDMENT

27.01 The parties may amend this contract only in writing signed by both parties.

27.02 The Grantee must submit a contract amendment through WebGrants and also notify the SCAO of any changes in project directors, program judges, agency contacts, financial officers, or authorizing officials, including changes in names, mailing addresses, e-mail addresses, and telephone numbers.

28. DELIVERY OF NOTICE

28.01 Written notices and communications required under this Agreement shall be delivered in one of two forms: 1) by electronic mail; or 2) by overnight delivery sent by a nationally recognized overnight delivery service to the following:

28.02 The Grantee's contact person is:

Rebeccah Shafran
72nd District Court
201 McMorran Blvd.
Port Huron, Michigan 48060
rshafran@stclaircounty.org

28.03 The SCAO's contacts are:

Andrew Smith
State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, MI 48909
SmithA@courts.mi.gov

and

Ryan Gamby
State Court Administrative Office
Michigan Hall of Justice
P.O. Box 30048
Lansing, MI 48909
Gambyr@courts.mi.gov

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29. GRANTEE'S AUTHORIZING OFFICIAL

29.01 The Grantee's "Authorizing Official" is the individual who signs this Contract. The Authorizing Official must be a person who is authorized to enter into a binding contract for the Grantee. ***The Authorizing Official may not be a judge or other state employee.*** The Authorizing Official might be from the Executive or Legislative Branch of the Grantee — for example, the Authorizing Official might be the County Administrator, Chair of the Board of Commissioners, Court Administrator, City Manager, Legal Counsel, Finance Director, or Mayor.

29.02 Only one person may sign this Contract as the Grantee's Authorizing Official. The Grantee might have more than one individual who is authorized to enter into binding contracts for the Grantee that is receiving funds, or the Grantee's local rules might provide that multiple people must sign contracts. In either case, the Authorizing Official's signature on this Contract represents the mutual agreement and acceptance of this Contract by all persons who are authorized to enter into binding contracts for the Grantee.

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SIGNATURES OF PARTIES
Michigan Mental Health Court Grant Program
CONTRACT NUMBER: 25332

30. SIGNATURE OF PARTIES

30.01 This Contract is not effective unless signed by both Parties.

30.02 The signatures on this contract are electronic through the DocuSign system.

30.03 The DocuSign system requires an agent of the Grantee to send this Contract to the Grantee's Authorizing Official for the Authorizing Official's review and signature. Selecting the dropdown below confirms that the Contract can be sent to the Grantee's Authorizing Official for signature.

30.04 The DocuSign system requires an agent of the SCAO to send this Contract to an individual who is authorized to sign for the SCAO for the individual's signature. Selecting the dropdown below confirms that the Contract can be sent to an individual who is authorized to sign for the SCAO for the individual's signature.

72nd District Court **Adult Mental Health Court**	**State Court Administrative Office**
_____ Grantee's Authorizing Official's Signature	_____ Authorizing Official's Signature
_____ Grantee's Authorizing Official's Name	_____ Authorizing Official's Name
_____ Grantee's Authorizing Official's Title	_____ Authorizing Official's Title
_____ Date Signed by Grantee's Authorizing Official	_____ Date Signed by Authorizing Official

DocuSign Envelope ID: 877BB619-8B89-456C-953A-5034B92607EC

ATTACHMENT 1
FY 2022 REPORTING REQUIREMENTS
October 1, 2021, through September 30, 2022

DCCMIS DATA EXCEPTION REPORT	
DUE DATE	**NOTE**
February 15, 2022*	Courts will be reviewing error reports reflecting data entered into DCCMIS for the time period of **October 1, 2021, through December 31, 2021.**
May 15, 2022*	Courts will be reviewing error reports reflecting data entered into DCCMIS for the time period of **January 1, 2022, through March 31, 2022.**
August 15, 2022*	Courts will be reviewing error reports reflecting data entered into DCCMIS for the time period of **April 1, 2022, through June 30, 2022.**
November 15, 2022*	Courts will be reviewing error reports reflecting data entered into DCCMIS for the time period of **July 1, 2022, through September 30, 2022.**

DCCMIS USER AUDIT	
DUE DATE	**NOTE**
January 31, 2022*	Courts will be confirming user access to DCCMIS.

WEBGRANTS USER AUDIT REPORT	
DUE DATE	**NOTE**
January 31, 2022	Courts will be confirming user access to WebGrants.

CLAIMS	
DUE DATE	**NOTE**
January 10, 2022	Courts will be reporting on expenditures from **October 1, 2021, through December 31, 2021.**
April 10, 2022	Courts will be reporting on expenditures from **January 1, 2022, through March 31, 2022.**
July 10, 2022	Courts will be reporting expenditures from **April 1, 2022, through June 30, 2022.**
October 10, 2022	Courts will be reporting expenditures from **July 1, 2022, through September 30, 2022.**

PROGRESS	
DUE DATE	**NOTE**
October 30, 2022* Year-End Report	Courts will be reporting on progress made during the grant period – **October 1, 2021, through September 30, 2022.**

*Planning Grants – If your court is receiving a FY 2022 planning grant, you are only required to complete this report if the program becomes operational during this fiscal year.

FY2022 MMHCGP (REVISED BUDGET)

Personnel

		SCAO	In-kind (SCC)
MHC Judge	487 hours X $71.75 per hour	$ -	$ 34,942
MHC Coordinator (Rebeccah)	1950 hours X $29.00 per hour (+$57.70 per pay insurance opt out) ($27.6409 & $28.1937)	$ 56,204	$ -
Probation Officer (Matt)	1950 hours X $32.00 per hour ($31.09232 & $31.71415)	$ 61,535	
Probation Officer (Cory)	1950 hours X $31.00 per hour ($29.8960 & $30.4939)	$ 59,167	
Probation Clerical (Aubrey)	520 hours X $20.00 per hour ($18.6728 & $19.0463)	$ 9,856	$ 27,100
Court Reporter	260 hours X $29.13 per hour	$ -	$ 7,574
	Personnel Total	$ 186,762	$ 69,616

Fringe Benefits

		SCAO	In-kind (SCC)
FICA Soc. Sec (6.20%) Medicare (1.45%)	Rebeccah	$ 4,300	$ -
	Matthew	$ 4,571	
	Aubrey	$ 754	$ 2,073
	Cory	$ 4,457	
	subtotal	$ 14,082	$ 2,073
Retirement (8.00%)	Rebeccah (457-Defined Contribution Plan)	$ 4,496	$ -
Retirement (23.5%)	Matthew (Retiree Health & Retirement)	$ 15,951	
Retirement (8.00%)	Cory (457- Defined Contribution Plan)	$ 4,649	
	subtotal	$ 25,096	$ -
Unemployment (.08%)	Rebeccah	$ 45	$ -
	Matthew	$ 49	
	Aubrey	$ 8	$ 22
	Cory	$ 46	
	subtotal	$ 148	$ 22
Worker's Compensation (.60%)	Rebeccah	$ 337	$ -
	Matthew	$ 366	
	Aubrey	$ 59	$ 163
	Cory	$ 349	
	subtotal	$ 1,111	$ 163
Life Insurance ($60)	Rebeccah	$ 59	$ -
	Matthew	$ 59	
	Cory	$ 59	
	subtotal	$ 178	$ -
Other (Health Insurance)	Matthew (Health Insurance)	$ 7,041	
	Cory (Health Insurance)	$ 17,626	
	subtotal	$ 24,667	$ -
Other (Disability Insur. - 1.00%)	Rebeccah	$ 562	$ -
	Matthew	$ 610	
	Cory	$ 581	
	subtotal	$ 1,753	$ -
	Fringe Benefits Total	$ 67,035	$ 2,257

Contractual

		SCAO	In-kind (SCC)
		$ 47,000	
Drug Testing Facilities	**Blue Water DRP $32,000.00** PBT Alcohol tests X $3.00 Urinalysis tests X $15.00 Oral Swab X $25.00 **Huron House $12,000.00** PBT tests X $5.00 Urinalysis tests X $20.00 Oral Swab X $30.00 **Marine City Police Dept.** PBT Alcohol test X $5.00 (or if Non-resident of Marine City; $10.00 +$1.00 (Straw)=$11 per PBT Alcohol test) **Capac Police Dept.** Drug/Alcohol screening X $5.00 **Class 'A' Training Center $3,000.00** 6-panel plus ETg tests X $25.00 **House Arrest Services** Enrollment Fee X $100.00 SCRAM-day X $11.00		
Housing	Local Hotel/Motel (emergency housing) days X $25.00 Vision Quest Recovery ($4,625.00) $25.00 Non-refundable deposit / days x $18.00 per day		$ -
Defense Attorney	SCC Public Defender's Office- Maximum of $600 per calendar month; not to exceed $100/hour Participate in program meeting, staffing meeting, and review hearings		
Prosecuting Attorney	St. Clair County Prosecuting Attorney $50.25 per hour (MHC meetings,MHC Plea/Violation, Review reports, Scheduling/Billing)	$ 4,800	$ -
Mental Health Services	St. Clair County Community Mental Health Authority Personnel/Fringe Benefits- SCAO: $32,617.60 / In-kind: $184,813.30 Training- SCAO: $ Travel- SCAO: $350 Office Supplies- SCAO: $100 Treatment Costs: $50,487	$ 72,736	$ 184,813
	Contractual Total	$ 124,536	$ 184,813

Supplies/Operating

		SCAO	In-kind (SCC)
Drug Testing Supplies (Adult Probation Department)	10-panel cups @ $6.00		$ -
Graduation & Incentives	participants $20 Gift card (Graduation) participants $10 Gift card (Incentive)	$ 960	$ -
Basic Office Supplies	Copy paper, 8.5 X 11 Two-pocket portfolio folders Certificate Holders Certifcate Paper	$ 100	$ -
Identification Documents	Michigan State ID $10.00 St. Clair County Birth Certificate $15.00		
	Supplies/Operating Total	$ 1,060	$ -

Travel

		SCAO	In-kind (SCC)
Bus tickets (regular fare)	tickets @ .80	$ 2,000	$ -
Bus tickets (reduced fare)	tickets @ .40	$ 200	$ -
	Travel Total	$ 2,200	$ -
	TOTAL	$381,593	$256,687
	Total Cost of MHC operations	$ 638,279	

STATE OF MICHIGAN

ST. CLAIR COUNTY COURTS

201 McMORRAN BLVD.
PORT HURON, MICHIGAN 48060
Circuit Court (810) 985-2031
District Court-Port Huron (810) 985-2076
District Court-Marine City (810) 765-4057
Adult Probate (810) 985-2066
Family Division (810) 985-2155

HON. MICHAEL WEST
CHIEF JUDGE
HON. ELWOOD BROWN
PROBATE JUDGE
HON. JOHN TOMLINSON
PROBATE JUDGE
HON. CYNTHIA LANE
CIRCUIT JUDGE

HON. JOHN MONAGHAN
CHIEF JUDGE PRO TEM
HON. MICHAEL HULEWICZ
DISTRICT JUDGE
HON. MONA ARMSTRONG
DISTRICT JUDGE
HON. DANIEL DAMMAN
CIRCUIT JUDGE

To: St. Clair County Board of Commissioners
From: Michael McMillan, Court Administrator
Date: October 28, 2021
RE: Recovery High School

The following is a request to approve the grant application from the MDHHS for year 2 of the St. Clair County Recovery High School.

Recovery High School

The St. Clair County Recovery High School (RHS) will serve youth who are 14-17 years of age who are experiencing significant issues with drugs and alcohol. The youth will attend school through the St. Clair County Intervention Academy and will be simultaneously participating in intensive substance abuse therapy, positive peer group activities, AA/NA meetings and other healthy social functions. The normal relapse rate for a teenager leaving traditional treatment is about 70%, while those youth who attend Recovery High Schools experience a relapse rate of 30%.

The RHS mission is to provide a supportive and sober learning environment to meet the individual educational needs of adolescents in recovery. RHS will support sustained recovery/abstinence, through a healthy campus environment and coordination of care with referring treatment providers. RHS will provide a quality education, addressing the varied learning styles of each student and improving all students' academic skills so they can maximize their post-Secondary Education options. RHS will foster the spiritual, moral, and academic growth of each student as a whole person.

RHS Model in St. Clair County

As mentioned above, there are two components to the Recovery High School; education and recovery. The educational portion of the Recovery High School will be the responsibility of the St. Clair County Intervention Academy, while the treatment side will be the duty of the 31st Circuit Court Family Division.

- **Education:** The Intervention Academy will use State education funds to pay for the teacher and related education expenses.

- **Recovery:** The requested grant funds will cover expenses incurred by the Court.
    - The Court will contract with the Romine Group who will provide staff to conduct substance abuse and mental health counseling, AA/NA meetings, and the Alternative Peer Groups. The vendor will:

        - Meet individually with each student and offer recovery coaching services.
        - A coach shall check the student's progress, identify where they need additional work in their recovery program and help set their individual recovery goals.
        - Facilitate the Alternative Peer Group.
        - Facilitate AA/NA meetings.
        - Weekend groups.
        - The vendor will provide 40 hours of services per week.

    - The funds will pay for a part-time At Risk Youth Worker to support the program. The funds will also cover materials related to recovery curriculum, marketing and incentives for youth.

This is the second year of this grant award. The Court has been working very closely with the Intervention Academy, Port Huron Schools, and other partner stakeholders to bring this cutting edge program to the children and families of our county.

We are respectfully requesting that the grant application be approved. Please feel free to contact me if you have any questions or concerns about this topic, or any topic pertaining to the Circuit, Family or Probate Courts - (810) 985-2181.

Recovery High School Revenue/Expense

Educational Component – Intervention Academy

Income - From the State of Michigan - $160,000

- **2022 school year** = $8,000 Est. per student 20 Students X $8,000 = $160,000

Expenses - $100,000

- **2022 Intervention Academy Recovery H.S. EXPENSES:**

    1. Teacher Salary - $50,000 + Benefits (If the same teacher continues with his experience and degrees)
    2. License for online educational program - $1,500 per year/per student X 20 students = $30,000
    3. Lap top computer expense. Each Recovery H.S. Student will need a lap top computer. 20 students X $1,000 per computer = $20,000

All expenses incurred by the Intervention Academy will utilize State/Federal funding. Any shortages in the first year due to the missed Count Day will be taken from the fundbalance.

Recovery Component – 31st Circuit Court

Income: - $150,000

- **2022 School Year** - Recovery High School Grant - $150,000

Expenses: - $150,000

- **2022 Circuit Court Expenses**

1. Staffing – 31st Circuit Court Employees - $34,258
    a. At-Risk Youth Worker – Dedicated 100% to the Recovery High School.
2. Contract with the Romine Group - $95,000
    a. The contract with the Romine Group will cover all of the expenses related to the Recovery Support Services that are necessary for the Recovery High School.
3. Supplies and recovery Materials - $10,000
4. Marketing - $5,000
5. Incentives for youth - $5,742

Recovery Support High School Program - 2022

Facesheet

FOR OFFICE USE ONLY: Version # _____ APP # _____

1. Demographic Information

a. Demographic Information Name: County of St. Clair - 31st Circuit Court
b. Organizational Unit:
c. Address: 201 McMorran Blvd Rm 2800
d. Address 2:
e. City: Port Huron State: MI Zip: 48060-4000
f. Federal ID Number: 38-6006420 Reference No.: 069823615

g. Demographic Information fiscal year (beginning month and day): January-01

h. Agency Type

- ○ Private, Non-Profit
- ○ Private, Proprietary
- ◉ Public

1. Select the appropriate radio button to indicate the agency method of accounting.

- ○ Accrual
- ○ Cash
- ◉ Modified Accrual

2. Program / Service Information

a. Program / Service Information Name: Recovery Support High School Program - 2022
b. Is implementing agency same as Demographic Information: ◉ Yes ○ No
c. Implementing Agency Name:
d. Project Start Date: Dec-01-2021 End Date: Sep-30-2022
e. Amount of Funds Allocated: $150,000.00 Project Cost: $150,000.00

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3. Certification / Contacts Information

a. Project Director

Name	Michael McMillan				
Title	Administrator				
Mailing Address	201 McMorran Blvd				
City	Port Huron	State	MI	Zip	48060
Telephone	(810) 985-2181			Fax	
E-mail Address	mmcmillan@stclaircounty.org				

b. Authorized Official

Name	Nathan Roskey				
Title	Administrator				
Mailing Address	201 McMorran Blvd				
City	Port Huron	State	MI	Zip	48060
Telephone	(810) 985-2137			Fax	
E-mail Address	nroskey@stclaircounty.org				

c. Financial Officer

Name	Dena Alderdyce				
Title	Accountant				
Mailing Address	200 Grand River Ave				
City	Port Huron	State	MI	Zip	48060
Telephone	(810) 989-6324			Fax	(810) 985-3463
E-mail Address	dalderdyce@stclaircounty.org				

Certifications

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4. Assurances and Certifications

A. SPECIAL CERTIFICATIONS

a ☑ By checking this box, the individual or officer certifies that the individual or officer is authorized to approve this grant application for submission to the Department of Health and Human Services on behalf of the responsible governing board, official or Grantee.

b ☑ By checking this box, the individual or officer certifies that the individual or officer is authorized to sign the agreement on behalf of the responsible governing board, official or Grantee.

B. State of Michigan Information Technology Information Security Policy

1. By checking the following boxes, the Grantee acknowledges compliance with State of Michigan Information Technology Information Security Policy* and provides the following assurances:

a. ☑ The Grantee Project Director will be notified within 24 hours when its users are terminated or transferred or immediately if after an unfriendly separation.

b. ☑ The Grantee Project Director will annually review and certify user accounts to verify the user's access is still required and the user is assigned the appropriate permissions.

c. ☑ The Grantee Project Director will remove user's access within 48 hours of notification when users are terminated or transferred, or immediately if after an unfriendly separation.

d. ☑ After 120 days of inactivity, when the user attempts to log into their account they will receive a message stating their account has been deactivated, and the user will have to request the account be reinstated.

*Policy available at https://www.michigan.gov/documents/dmb/1340_193162_7.pdf

Narrative

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5. Program Synopsis

The St. Clair County Recovery High School (RHS) will serve youth who are 14-17 years of age who are experiencing significant issues with drugs and alcohol. The youth will attend school through the St. Clair County Intervention Academy and will be simultaneously participating in intensive substance abuse therapy, positive peer group activities, AA/NA meetings and other healthy social functions. The normal relapse rate for a teenager leaving traditional treatment is about 70%, while those youth who attend Recovery High Schools experience a relapse rate of 30%.

The RHS mission is to provide a supportive and sober learning environment to meet the individual educational needs of adolescents in recovery. RHS will support sustained recovery/abstinence, through a healthy campus environment and coordination of care with referring treatment providers. RHS will provide a quality education, addressing the varied learning styles of each student and improving all students' academic skills so they can maximize their post-Secondary Education options. RHS will foster the spiritual, moral, and academic growth of each student as a whole person.

The bulk of the educational portion of the Recovery High School will be covered by the St. Clair County Intervention Academy, while the treatment side will be the responsibility of the 31st Circuit Court Family Division. The requested grant funds will cover expenses for a vendor to run the Alternative Peer Group Program (APG) and provide staff for 40 hours per week to run the recovery portion. The grant funds will also be used for supplies, marketing, incentives, and for additional support staff.

6. Program Target Area

Counties project will serve (check all that apply):

☐ Alcona	☐ Alger	☐ Allegan
☐ Alpena	☐ Antrim	☐ Arenac
☐ Baraga	☐ Barry	☐ Bay
☐ Benzie	☐ Berrien	☐ Branch
☐ Calhoun	☐ Cass	☐ Charlevoix
☐ Cheboygan	☐ Chippewa	☐ Clare
☐ Clinton	☐ Crawford	☐ Delta
☐ Dickinson	☐ Eaton	☐ Emmet
☐ Genesee	☐ Gladwin	☐ Gogebic
☐ Grand Traverse	☐ Gratiot	☐ Hillsdale
☐ Houghton	☐ Huron	☐ Ingham
☐ Ionia	☐ Iosco	☐ Iron
☐ Isabella	☐ Jackson	☐ Kalamazoo
☐ Kalkaska	☐ Kent	☐ Keweenaw
☐ Lake	☐ Lapeer	☐ Leelanau
☐ Lenawee	☐ Livingston	☐ Luce
☐ Mackinac	☐ Macomb	☐ Manistee
☐ Marquette	☐ Mason	☐ Mecosta
☐ Menominee	☐ Midland	☐ Missaukee
☐ Monroe	☐ Montcalm	☐ Montmorency

☐ Muskegon	☐ Newaygo	☐ Oakland
☐ Oceana	☐ Ogemaw	☐ Ontonagon
☐ Osceola	☐ Oscoda	☐ Otsego
☐ Ottawa	☐ Presque Isle	☐ Roscommon
☐ Saginaw	☑ St. Clair	☐ St. Joseph
☐ Sanilac	☐ Schoolcraft	☐ Shiawassee
☐ Tuscola	☐ Van Buren	☐ Washtenaw
☐ Wayne	☐ Wexford	☐ Out Wayne

Work Plan

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7. Workplan

Objective :	90% of students will successfully attend classroom instruction.
Activity :	Students will actively attend classroom instruction each day that school is in session. Missed school days due to illness, etc. will be within acceptable limits.
Responsible Staff :	Michael McMillan
Date Range :	12/01/2021 - 09/30/2022
Expected Outcome :	90% of students will attend classes as required and will do so with passing grades.
Measurement :	Attendance and discipline records will be evaluated. Academic progress will be monitored.
Objective :	90% of students will participate in recovery programming.
Activity :	Students will actively participate in clinically led group sessions, daily checkin's, closing sessions, and participate in individual counseling sessions.
Responsible Staff :	Michael McMillan
Date Range :	12/01/2021 - 09/30/2022
Expected Outcome :	All students will actively participate in all recovery sessions with the goal of abstinence, positive behavior modification and positive peer interactions.
Measurement :	Attendance of all sessions will be evaluated. Therapists will determine if a student's participation is leading to improvements in behavior choices and positive social interactions.
Objective :	80% of students will maintain abstinence from substances and will actively work towards sobriety.
Activity :	Students will actively participate in recovery programming designed to lessen and negate their use of illicit substances.
Responsible Staff :	Michael McMillan
Date Range :	12/01/2021 - 09/30/2022
Expected Outcome :	Students will decrease/stop use of illicit substances and alcohol. Relapses will be addressed accordingly.
Measurement :	Students will submit to frequent and random drug and alcohol testing.

Budget

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	Line Item	Qty	Rate	Units	UOM	Total	Amount
DIRECT EXPENSES							
Program Expenses							
1	**Salary & Wages**						
	Case Worker	1.0000	31624.000	0.000	FTE	31,624.00	31,624.00
2	**Fringe Benefits**						
	Composite Rate Notes : FICA -$1961 Medicare -$458 Unemployment -$25 Workers Comp -$190	0.0000	8.330	31624.000		2,634.00	2,634.00
3	**Travel**						
4	**Supplies & Materials**						
	Materials, supplies and other costs Notes : Classroom supplies, school/programming materials, recovery textbooks and materials.	0.0000	0.000	0.000		10,000.00	10,000.00
	Printing Notes : marketing materials, printing and publishing of information related to recruitment of students.	0.0000	0.000	0.000		5,000.00	5,000.00
Total for Supplies & Materials						15,000.00	15,000.00

	Line Item	Qty	Rate	Units	UOM	Total	Amount
5	**Contractual**						
	Subcontracting Agency-The Romine Group - Recovery Therapy Contact Details : The Romine Group 7877 Stead , Utica ,MI,48317, Phone : 5867315300 Attachment : SUBCON_1_Romine Contract 21-22.pdf	0.0000	0.000	0.000		95,000.00	95,000.00
6	**Subawards – Subrecipient Services**						
7	**Equipment**						
8	**Other Expense**						
	Incentives Notes : Incentives for students. Gym and club memberships for students in the program.	0.0000	0.000	0.000		5,742.00	5,742.00
Total Program Expenses						150,000.00	150,000.00
TOTAL DIRECT EXPENSES						150,000.00	150,000.00
INDIRECT EXPENSES							
Indirect Costs							
1	**Indirect Costs**						
2	**Cost Allocation Plan**						
Total Indirect Costs						0.00	0.00
TOTAL INDIRECT EXPENSES						0.00	0.00
TOTAL EXPENDITURES						**150,000.00**	**150,000.00**

	Category	Total	Amount	Narrative
DIRECT EXPENSES				
Program Expenses				
1	Salary & Wages	31,624.00	31,624.00	
2	Fringe Benefits	2,634.00	2,634.00	
3	Travel	0.00	0.00	
4	Supplies & Materials	15,000.00	15,000.00	
5	Contractual	95,000.00	95,000.00	
6	Subawards – Subrecipient Services	0.00	0.00	
7	Equipment	0.00	0.00	
8	Other Expense	5,742.00	5,742.00	
Total Program Expenses		150,000.00	150,000.00	
TOTAL DIRECT EXPENSES		150,000.00	150,000.00	
INDIRECT EXPENSES				
Indirect Costs				
1	Indirect Costs	0.00	0.00	
2	Cost Allocation Plan	0.00	0.00	
Total Indirect Costs		0.00	0.00	
TOTAL INDIRECT EXPENSES		0.00	0.00	
TOTAL EXPENDITURES		**150,000.00**	**150,000.00**	

Source of Funds

	Category	Total	Amount	Cash	Inkind	Narrative
1	**Source of Funds**					
	Fees and Collections	0.00	0.00	0.00	0.00	
	State Agreement	150,000.00	150,000.00	0.00	0.00	
	Local	0.00	0.00	0.00	0.00	
	Federal	0.00	0.00	0.00	0.00	
	Other	0.00	0.00	0.00	0.00	
	Total Source of Funds	150,000.00	150,000.00	0.00	0.00	
	Totals	150,000.00	150,000.00	0.00	0.00	

Miscellaneous

FOR OFFICE USE ONLY:	Version # _____	APP # _____

11. Supporting documentation, if required

Attachment Title	Attachment

Attachments Index

FOR OFFICE USE ONLY: Version # _____ APP # _____

#	Section	Title	File Name
1	Budget Detail	Subcontracting Agency-The Romine Group - Recovery Therapy	SUBCON_1_Romine Contract 21-22.pdf

County of St. Clair, Michigan

BOB WILEY, DRAIN COMMISSIONER
JAMES HARTSON, ENGINEER/DEPUTY

21 Airport Drive, St. Clair Twp, Michigan 48079

PHONE: (810) 364-5369
FAX: (810) 364-7240

November 4, 2021

To: St. Clair County Board of Commissioners

From: Robert Wiley, Drain Commissioner

RE: Annual County-at-Large Drain Assessments, 2021

Attached is a list of our County-at-Large drain assessments for 2021 and a draft resolution for approval.

A budget estimate of $751,915 was approved. We are requesting $547,537.40 to cover the various projects that were completed this year. The itemized list is attached to the resolution.

Should you have any questions, you may contact me at (810) 841-7076.

Email:
rwiley@stclaircounty.org
jhartson@stclaircounty.org

Office Hours:
Monday through Friday
8:00 a.m. to 4:00 p.m.

Exhibit A
2021 County at Large
Drain Assessments
(Drains - Public Benefit)

DRAIN	AMOUNT
ALDER DRAIN	$ 336.08
ALPINE AND BR DRAIN	235.69
APPLY DRAIN	124.32
BARRINGER DRAIN	5,010.76
BAY DRAIN	329.76
BELLE RIVER IC DRAIN	3,134.48
BIG HAND DRAIN	346.07
BLACK RIVER IC DRAIN	16.73
BRACE & EXT DRAIN	400.00
BRANDYWINE DRAIN	789.58
BLUE RIVER GARDENS DRAIN	11,418.70
BUNCE CREEK & HUFFMAN DRAIN	40,062.20
CASCO DRAIN	794.62
CHARTIER DRAIN	718.45
COX-DOTY BR & STEIN DRAIN	43,166.42
DILWORTH DRAIN	1,120.47
DOE CREEK DRAIN	431.81
DOWLING DRAIN	416.69
ESCHENBURG DRAIN	615.60
EVES DRAIN	4,227.40
FITTEN DRAIN	2,516.93
FRASER DRAIN	849.05
FUESLEIN & BRS DRAIN	8,773.60
GOSSMAN DRAIN	46,710.18
GREEN DRAIN	51,790.44
GROSMEYER DRAIN	3,083.59
HARRIS DRAIN	490.00
HILL DRAIN	718.40
HOLLAND DRAIN	29,473.46
HOPPS & BR DRAIN	442.42
JOHNSON DRAIN	587.54
KAUFMAN DRAIN	617.39
KIMBALL DRAIN	435.60
KING DRAIN	183.11
KINGSLEY DRAIN	545.77
KOLB DRAIN	400.10
LESTER-BAMMEL DRAIN	21,770.16
LINDSAY DRAIN	361.01
LIVERANCE DRAIN	922.72
LIVERGOOD IC DRAIN	235.30

DRAIN	AMOUNT
MACKLEY DRAIN	$ 1,288.53
MACOMB DRAIN	5,767.58
MARINE CITY DRAIN	11,357.20
MCLAREN POPPLEWELL DRAIN	321.58
MELDRUM DRAIN	15,588.82
MIDDLETON DRAIN	1,172.91
MOORE CREEK BRS DRAIN	579.16
MUDCAT & STATE IC DRAIN	294.78
MUELLER FARMS STORM SEWER DRAIN	1,270.91
NEATON DRAIN	164.35
NEIL DRAIN	261.17
NUMBER 202 DRAIN	7,311.18
NUMBER 203 DRAIN	496.14
NUMBER 211, AVOCA WWTP	20,287.42
OAKWOOD STORM SEWER DRAIN	840.00
O'LOUGHLIN DRAIN	221.48
PARKS DRAIN	192.87
PEARL BEACH DRAIN	122.77
PELTON DRAIN	50,096.25
PELTON DRAIN, MAINTENANCE	3,505.85
PINE R, S BR, WWT	18,817.57
PINE R, S BR, WWT, DEFICIT	4,749.55
PINE R, S BR, WWT, MAINTENANCE	3,308.18
PLUM CREEK DRAIN	1,106.70
POTTER DRAIN	103.23
RAILROAD DRAIN	21,060.61
ROBERTSON IC DRAIN	345.94
SCHNEIDER (CHINA) DRAIN	138.25
SECTION 2 (GRANT) DRAIN	191.28
SECTION 24 (CASCO) DRAIN	325.54
SHARRARD-BURGESS DRAIN	199.25
SHEA DRAIN	9,711.44
SHELDON DRAIN	316.07
SPARLINGVILLE DRAIN	176.53
SPROTBERRY DRAIN	893.89
ST. EDWARD'S DRAIN	351.22
STATE ROAD DRAIN	11,163.77
STOCKS CREEK DRAIN	60,565.85
SULLIVAN DRAIN	3,426.30
THOMPSON (BROCKWAY) DRAIN	678.33

Exhibit A
2021 County at Large
Drain Assessments
(Drains - Public Benefit)

TODD DRAIN	$ 603.39	WILLEY IC DRAIN	$ 148.62
TOWNLINE IRA DRAIN	368.14	WILLOUGHBY-TOMAN IC DRAIN	748.00
VOLMER DRAIN	525.00	WIXON DRAIN	1,236.36
WEITZIG DRAIN	534.84	**TOTAL**	$ 547,537.40

RESOLUTION 21-21

RELATIVE TO ANNUAL COUNTY AT LARGE DRAIN ASSESSMENTS

WHEREAS, pursuant to provisions of the Michigan Drain Code, the Drain Commissioner has submitted to the County Board of Commissioners, a listing of County Drains and the associated County At Large Drain Assessments showing the money to be paid by and assessed against the County for drain purposes for the year 2021 (attached as Exhibit A); and

WHEREAS, the payments of said amounts must be reviewed and approved by the County Board of Commissioners for the purpose of authorizing the payment or transfer of said amounts from the County's general fund to the drain funds; and

WHEREAS, the County has previously budgeted $751,915 for "Drains- Public Benefit" for Fiscal Year 2021;

NOW, THEREFORE, BE IT RESOLVED:

1. That the County At Large Drain Assessment Roll for 2021 is marked as "Exhibit A", attached hereto and made a part hereof by reference.
2. That the Drain Commissioner's County At Large Drain Assessments, totaling $547,537.40, are hereby approved, and the amounts apportioned therein shall be paid and assessed against the County at Large, according to such apportionment of benefits provided and as agreed to by the County.
3. All resolutions and parts of resolutions in conflict with this Resolution are, to the extent of the conflict, rescinded.

DATED: November 18, 2021

Reviewed and Approved by:

Gary A. Fletcher
County Corporation Counsel
1411 Third Street Suite F
Port Huron, MI 48060

COUNTY OF ST. CLAIR
Metropolitan Planning Commission
DAVID STRUCK, PLANNING DIRECTOR/DEPUTY COUNTY ADMINISTRATOR

Memo

To: St. Clair County Board of Commissioners
From: Dave Struck, AICP, Planning Director/Deputy County Administrator
Date: November 4, 2021
Re: **2022-2026 Capital Improvement Program**

Action Requested:
Approval of the 2022-2026 Capital Improvement Program, as recommended by the St. Clair County Metropolitan Planning Commission.

Background:
Public Act 33 of 2008, also known as the Michigan Planning Enabling Act (MPEA), requires all communities to prepare a Capital Improvement Program (CIP) unless exempted by statute or the legislative body of the community. Specifically, M.C.L. 125.3865 states:

> "*To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements, unless the planning commission is exempted from this requirement by charter or otherwise.*"

The Capital Improvement Program is a five-year, countywide planning document that identifies the County's capital outlay and improvement needs. By providing a planned schedule of public improvements, the CIP outlines present and future public needs and priorities. A capital improvement is defined as any expenditure for equipment, buildings, infrastructure, land acquisition, plan or project in which the cost exceeds $75,000.

There were 25 projects submitted by 12 county departments this year. The total amount proposed was $24,361,942 through 2026. Each department had the opportunity to present their proposed projects to the CIP Task Force, which includes the following individuals.

- Karry Hepting, Administrator/Controller
- Dena Alderdyce, Finance Director
- Tiffany Fournier, Information Technology Director
- Dave Struck, Planning Director/Deputy County Administrator
- Diane Barbour, Human Resources Director
- Mike McMillan, Family/Probate Court Administrator
- Dan Lockwood, Metropolitan Planning Commissioner

Each project submitted was scored by the task force using the following criteria:

- *Project Characteristics*
  - Consistency with plans and goals

- Extent of Benefits
- Impact on Quality of Life

- *Technical Characteristics*
  - Leveraging of Outside Funding
  - Operational Budget Impact
  - Maintains or Improves Standard of Service
  - Efficiency of Service

- *Time Considerations*
  - Time in the Plan
  - Age of Infrastructure
  - Feasibility of Project

- *Critical Needs*
  - Impact on Public Health and Safety
  - Mandate or Other Legal Requirements

A summary of the projects after they have been prioritized using the described criteria is listed on the next page. The Finance Director reviewed the proposals and provided funding recommendations that were incorporated into the final document. It is important to note that these funding recommendations and the overall scoring ranks do not mean the projects will or will not move forward. Each department will need to move the project through the normal budgeting process and, ultimately, seek BOC approval as appropriate.

A public hearing was held during the October 20, 2021 Metropolitan Planning Commission meeting. The 2022-2026 Capital Improvement Program will be on the Metropolitan Planning Commission's agenda for approval at its November 17 meeting.

Summary of Scored CIP Projects

Rank	Department	Project Name	Cost	Year	Total Score
1	Health	Health Department Building	$16,795,000	2021	3.53
2	Airport	2023 Land Acquisition and Acquire Aviation Easements 40 Parcels	$1,000	2023	3.47
3	Airport	2022 Environmental Study for Land Acquisition and Obstruction Removal	$280,000	2022	3.47
4	Parks & Rec	Goodells Playground Replacement	$200,000	2020	3.22
5	Sheriff	Road Patrol Radio Replacement	$631,000	2022	3.18
6	Airport	Tractor Replacement	$130,000	2022	3.14
7	Sheriff	Intercom Replacement	$469,000	2022	3.12
8	Enviro Services	Leachate Mgmt. System Improvements	$352,000	2022	3.06
9	Parks & Rec	Goodells Park Road/Sidewalk Access	$105,000	2022	2.99
10	Parks & Rec	Bridge to Bay Trail Projects	$2,000,000	2019	2.96
11	IT	Backup Solution	$200,000	2022	2.96
12	Enviro Services	Septage Bladder Tank Replacement	$124,000	2022	2.91

Rank	Department	Project Name	Cost	Year	Total Score
13	Metro Planning	Marine City Hwy Corridor Study	$120,000	2021	2.67
14	Parks & Rec	Fort Gratiot West Pavilion	$450,000	2018	2.67
15	IT	Firewalls	$90,000	2022	2.63
16	Sheriff	Lexipol Policy Management	$235,000	2022	2.60
17	District Court	72nd District Court Holding Cell	$77,000	2021	2.57
18	Equalization	Ortho & Oblique Aerial Imagery	$345,000	2023	2.52
19	Library	Main Library Building	N/A	2018	2.51
20	IT	Core Switch Replacement	$90,000	2023	2.40
21	IT	Server Blade Chassis	$150,000	2022	2.40
22	IT	Storage Area Network	$250,000	2022	2.36
23	Human Resources	Payroll, Time, and Attendance, and HRIS Software	$313,000	2022	2.30
24	IT	Zero Trust Security	$125,000	2024	2.23
25	Drain Commission	Drain Office and Maintenance Facility	$880,000	2022	1.89

St. Clair County
Capital Improvement Plan
2022-2026

Public Hearing: October 20, 2021
Metropolitan Planning Commission Approval: TBD
Board of Commissioners Approval: TBD

Acknowledgments

St. Clair County Board of Commissioners
Greg McConnell, District 1
Jorja Baldwin, District 2
Lisa Beedon, District 3
Duke Dunn, District 4
Jeff Bohm, District 5, Chairman
David Rushing, District 6
Dave Vandenbossche, District 7

St. Clair County Metropolitan Planning Commission
Steve Cooper, Recreation/Tourism
Dorothy DeBoyer, Citizen At Large
Jorja Baldwin, Board of Commissioners Representative
Dr. Geof Kusch, Citizen at Large
Dan Lockwood, Finance Representative
Kevin Miller, Education Representative, Chairman
Georgia Phelan, Economic Development
Robert Sheehy, Transportation/Utilities Representative, Secretary
Donald Sheldon, Agricultural/Natural Resources Representative, Vice Chairman
John Steffy, Local Government Representative
Robert Tansky, Business Representative

St. Clair County Metropolitan Planning Commission Staff
David Struck, AICP, Planning Director
Geoffrey Donaldson, AICP, Senior Planner
Lindsay Wallace, Senior Planner
Kara Schrader, Associate Planner
Peter Klomparens, AICP, Associate Planner
Christina McEmber, AICP, Associate Planner
Penny Guyette, Administrative Assistant

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Intent of the Capital Improvement Program

Introduction

In 2001, the St. Clair County Board of Commissioners initiated the development of a program to assist them in setting priorities for major capital spending: a Capital Improvement Program. A Capital Improvement Program (CIP) is the financial counterpart to a traditional Master Plan. It is a financial master plan that enables the County to attain specific public service goals through priority capital investments. The County Board of Commissioners integrates the programming of capital expenditures into a rational and objective planning and budgeting process as an important tool for the management and investment of funds that they administer.

The CIP is also intended to serve as a single point of reference documenting all the County's intended capital investments. It helps to educate both County officials and the general public on the various programs, plans, and assets being developed or maintained by county departments.

The CIP represents the best efforts to allocate available resources toward projects that provide the most benefit for the citizens of St. Clair County.

Capital improvements, for the purposes of this program, are defined as:

Major or infrequent expenditures that total or exceed $75,000, including:

- The acquisition of, or interest in, land or facilities for public purposes;
- Construction of a new facility or structure;
- Extensive additions or remodeling of existing facilities;
- Extensive maintenance of existing facilities or structures.

(Capital improvements may include planning, feasibility, engineering, or design studies related to a planned capital improvement.)

Less costly or shorter-life capital items are planned through other processes within departments and the annual budget. A capital improvement often encompasses the purchase of land and the construction/reconstruction/ renovation of a building or other facility. Design, engineering, and architectural costs are considered a part of a capital improvement.

The CIP will enable the County to clearly and confidently articulate what investments will be made, when they will be made, and how they will be funded. Additionally, the CIP process allows the County to demonstrate why any given project is or is not a higher priority than other projects.

The Capital Improvement Program enables the County to:

- Implement the St. Clair County Master Plan;
- Develop a total picture of the organization's major needs, discouraging piecemeal expenditures;
- Establish a process for logical, objective, and critical evaluation of proposals for major investments;
- Set priorities for major capital projects on the basis of needs and cost;
- Balance public facility needs and County financial ability, both short and long term;
- Gain a better understanding of departmental needs;
- Make preemptive acquisitions and investments feasible and justifiable;

- ➔ Communicate County improvement plans to the public, other governmental units, and the business community.

The CIP serves as a guide to County staff and elected officials in selecting priorities for project development and implementation. Each year, the CIP will help identify issues in the capital improvement arena that the County may face over the next five years, while providing additional information and assigning tentative priorities to the projects.

Legal Basis for Capital Improvement Planning

Public Act 33 of 2008, also known as the Michigan Planning Enabling Act (MPEA), requires all communities to prepare a CIP unless exempted by statute or the legislative body of the community. Specifically, Section 65 of MPEA states:

> ***1) To further the desirable future development of the local unit of government under the master plan, a planning commission, after adoption of a master plan, shall annually prepare a capital improvements program of public structures and improvements****, unless the planning commission is exempted from this requirement by charter or otherwise. If the planning commission is exempted, the legislative body either shall prepare and adopt a capital improvements program, separate from or as a part of the annual budget, or shall delegate the preparation of the capital improvements program to the chief elected official or a nonelected administrative official, subject to final approval by the legislative body. The capital improvements program shall show those public structures and improvements, in the general order of their priority that in the commission's judgment will be needed or desirable and can be undertaken within the ensuing 6-year period. The capital improvements program shall be based upon the requirements of the local unit of government for all types of public structures and improvements. Consequently, each agency or department of the local unit of government with authority for public structures or improvements shall upon request furnish the planning commission with lists, plans, and estimates of time and cost of those public structures and improvements.*

The Importance of Capital Improvement Planning

Capital Improvement Planning is essential for a local government for a number of reasons:

1. **The stakes are high:** Facilities, equipment, and other infrastructure acquired or built by local governments are usually large and expensive.
2. **Decisions extend for years:** Most facilities or equipment used by government have a use life of anywhere from a few years to as many as twenty years or longer.
3. **Spending varies from year to year:** Growth and development often take place in phases, requiring local government spending on infrastructure to be concentrated in some years and limited in others.
4. **Implementation takes time:** Depending on their size, complexity, environmental risk, and other factors, completing most infrastructure and capital facility projects take anywhere from several years to as long as a decade.
5. **Capital projects differ from year to year:** Capital projects or acquisitions requested in one year are often very different from the ones requested or approved the year before.

Task Force for St. Clair County

The CIP Task Force is established to offer different representation and expertise to the CIP evaluation and prioritization process. The task force is compiled of various County department heads that typically have knowledge and experience working in the areas of technology, finance, buildings and grounds, and operations. The main responsibility of the task force is to score the submitted CIP Projects based on the County's scoring system.

The 2020-2024 CIP Task Force included:

- Karry Hepting, Administrator/Controller and Finance Director
- Dena Alderdyce, Accounting Manager
- Tiffany Fournier, Information Technology Director
- Diane Barbour, Human Resources Director
- David Struck, Deputy Administrator/ Planning Director
- Mike McMillan, Family/Probate Court Administrator
- Dan Lockwood, Metropolitan Planning Commissioner

CIP Scoring System and Prioritization Process

Departments submitted a Project Proposal Form for each proposed project. This form allows participating departments to provide all of the pertinent information about a proposed capital project so that the project can be prioritized according to all applicable indicators within the scoring system guide.

This system was developed to assist the CIP Task Force in evaluating proposed projects and setting priorities for capital expenditures since not all requests can be funded in any given year due to budgetary constraints. The ranking of each proposed project will be based on the following indicators:

Project Characteristics

- Consistency of Plans and Goals
- Extent of Benefit
- Quality of Life

Technical Characteristics

- Leveraging of Outside Funding
- Operational Budget Impact
- Maintains or Improves Standard of Service
- Efficiency of Service

Time

- Time in Plan
- Age of Infrastructure
- Feasibility of Project

Critical

- Public Health and Safety
- Mandates or other legal requirements

Each criterion is weighted based on significance and then each indicator group is weighted as well, allowing the projects to be scored on an equal basis.

	Score from 0 (lowest) to 5 (highest)					
Scoring	0	1	2	3	4	5
Project						
Consistency of Plans/ Goals	Project is not supported by goals and objectives in county, departmental, or state/regional plans		Project is supported by goals and objectives in county, departmental, or state/regional plans		Project is specifically identified in county, departmental, or state/ regional plans	
Extent of Benefit	Project would benefit only a small percentage of citizens or county departments		Project would benefit a large percentage of citizens or county departments		Project would benefit all of the citizens and/or county departments	
Quality of Life	Project does not improve quality of life		Project moderately improves quality of life		Project dramatically improves quality of life	
Technical						
Leveraging of Outside Funding	Project does not leverage any grants or other outside funding		Project is partially funded by grants or other outside funding		Project is fully funded by grants or other outside funding	
Operational Budget Impact	Project would significantly increase debt service, installment payments, personnel or other operating costs or decrease revenues		Project would neither increase or decrease debt service, installment payments, personnel or other operating costs or revenues		Project would decrease debt service, installment payments, personnel or other operating costs or increase revenues	
Maintains or Improves Standard of Service	Project not related to maintaining an existing standard of service		Project would maintain existing standard of service		Project would address deficiencies or problems with existing services; would establish new service	
Efficiency of Service	Project would have no impact on the efficiency of service		Project would result in savings by eliminating obsolete or inefficient facilities		Project would result in significant savings by increasing the efficiency if the performance of a service or reducing the on-going cost of the a service or facility	
Time						
Time in Plan	How many years has this project been in the CIP? ("O" if this is the first time and a "5" if it has been in the plan for 5 years or more)					
Age of Infrastructure	Project not necessitated by age of infrastructure		Project addresses infrastructure that has aged past its useful life		Project addresses infrastructure that has aged past its serviceable life	
Feasibility of Project	Project is unable to proceed due to obstacles (land/building acquisition, easements, approvals required)		Minor obstacles exist, project is not entirely ready to proceed		Project is entirely ready to proceed, no obstacles (land/building acquisition or easements, approvals required, etc) exist	
Critical						
Public Health and Safety	Project does not address health and safety threat		Project remedies or prevents public health and safety threat		Project fully remedies or prevents public health and safety threat	
Mandates or other legal requirements	Project is not mandated, or otherwise required by court order, judgement, or interlocal agreements		Project would address anticipated mandates, other legal requirements, or interlocal agreements		Project required by federal, state, or local mandates, grants, court orders and judgements; required as part of interlocal agreements	

2022-2026 CIP Project Proposal Profiles

Overview of Submitted Capital Improvement Proposals

Following is a complete list of the proposed projects submitted for the 2022-2026 planning period. Individual profiles of each project proposal, along with any findings related to each proposal, can also be found below.

Funding may not be provided for all of these proposed projects. As noted above, the overall project rankings alone will not form the basis of the CIP priorities. County goals, project timing, funding availability, and imminent public health or safety issues are also taken into consideration.

PROJECT: *ENVIRONMENTAL STUDY FOR LAND ACQUISITION AND OBSTRUCTION REMOVAL*

PROJECT SUMMARY	
Department:	Airport
Department Head:	Kathy Reaume
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2022
# of Years in CIP:	0
Departmental Priority:	High

LOCATION

St. Clair County International Airport
177 Ash Drive, Kimball, MI 48074

PROJECT OVERVIEW

The LIDAR study completed with the most recent construction project revealed a number of obstructions to the various surfaces for each of the four runway ends. Since more than 3,000 obstructions were identified, and based on consultation with MDOT Aero Planning and environmental staff, it is assumed that a robust environmental study will be required. This will address both on and off airport obstructions and the acquisition of 40 anticipated easements to allow for the removal of the obstructions on the privately owned properties.

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.4
Critical Need Factors Score:	1.3
Overall Score	3.47

CONSISTENCY WITH PLANS/GOALS

MDOT Office of Aeronautics and FAA Mandate

FINANCE DIRECTOR RECOMMENDATION

It is recommended that the local match for the environmental study be paid for from the Airport's fund balance.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		$14,000					$14,000
Grant Funding		$266,000					$266,000
Total:		**$280,000**					**$280,000**

PROJECT: AIRPORT TRACTOR REPLACEMENT

PROJECT SUMMARY	
Department:	Airport
Department Head:	Kathy Reaume
Project Type:	New Project
Project Status:	Feasibility Study Completed
Starting Year:	2022
# of Years in CIP:	5
Departmental Priority:	High

LOCATION

St. Clair County International Airport
177 Ash Drive, Kimball, MI 48074

PROJECT OVERVIEW

In 2016 the engine on the main tractor for brush hogging the 954 acres that must be kept short for wildlife and FAA Regulations quit.

We have leased a tractor from Tri-County Equipment from 2016-2020 in the amount of $47,000 total for 5 years.

I am proposing the purchase of a 145 hp Cab Tractor for brush hogging, along with implements to reduce the amount of man hours needed for snow removal.

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.8
Time/Feasibility Considerations Score:	0.9
Critical Need Factors Score:	0.9
Overall Score	3.14

CONSISTENCY WITH PLANS/GOALS

Federal Aviation Administration mandates airfield conditions.

FINANCE DIRECTOR RECOMMENDATION

It is recommended that the tractor purchase be paid for from the Airport's fund balance. Another possible funding source would be the Public Improvement fund, if funds are available.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund		$130,000					$130,000
Grant Funding							
Total:		**$130,000**					**$130,000**

PROJECT: LAND ACQUISITION AND ACQUIRE AVIATION EASEMENTS 40 PARCELS

PROJECT SUMMARY

Department:	Airport
Department Head:	Kathy Reaume
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2023
# of Years in CIP:	0
Departmental Priority:	High

LOCATION

St. Clair County International Airport
177 Ash Drive, Kimball, MI 48074

PROJECT OVERVIEW

It is anticipated to break this project down into 7 phases, the phasing of each of these groups will be prioritized based up-on the impacts of the various surfaces. The threshold sighting surfaces need to be cleared.

Airport consultants will be handling the negotiations with each property owner in the amount of $25,000 each. Which must be paid from local funds and then reimbursed by the FAA once agreements from the property owners have been reached. We will do 4 parcels per year, so this land process will take the next 10 years to address at $100K per year which is refundable each year.

FAA will fund the actually land acquisition and easements, and then the final tree removal.

PROJECT EVALUATION

Project Characteristics Score:	0.7
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.4
Critical Need Factors Score:	1.4
Overall Score	3.47

CONSISTENCY WITH PLANS/GOALS

FAA Mandate

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be paid for from the Airport's fund balance.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund			$1,000				$1,000
Grant Funding							
Total:			**$1,000**				**$1,000**

PROJECT: 72ND DISTRICT HOLDING CELL

PROJECT SUMMARY	
Department:	District Court
Department Head:	Linda Girard
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2021
# of Years in CIP:	2
Departmental Priority:	High

LOCATION

District Courthouse– Courtroom #2300

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.9
Time/Feasibility Considerations Score:	0.3
Critical Need Factors Score:	0.8
Overall Score	2.57

CONSISTENCY WITH PLANS/GOALS

N/A

PROJECT OVERVIEW

The courtroom 2003 of the 72nd District Court is without a holding cell. Because of the lack of a holding cell, inmates are brought to the court en masse and placed in the jury box and are not separated from the public or witnesses. When they are grouped together they can cause disruption, costing the court valuable time. The holding cell will provide better security in the courtroom, allowing the transport deputy to bring an inmate before the court when the inmates case is called. Other inmates will remain secure in the holding cell, allowing the deputy to focus on the inmate before the court. While in the holding cell; inmates will remain out of public view , adding to inmate safety and public safety.

FINANCE DIRECTOR RECOMMENDATION

It is recommended that the Courts use all available Budget Incentive funds to pay for this project. Any remaining costs would need to be paid for out of the District Court Building Fund and/or Public Improvement fund by appropriation from the County's general fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund		$76,500					$76,500
Incentive Funds							
Total:		**$76,500**					**$76,500**

PROJECT: DRAIN OFFICE AND EQUIPMENT MAINTENANCE FACILITY

PROJECT SUMMARY	
Department:	Drain Office
Department Head:	Robert Wiley
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2022
# of Years in CIP:	18
Departmental Priority:	High

LOCATION

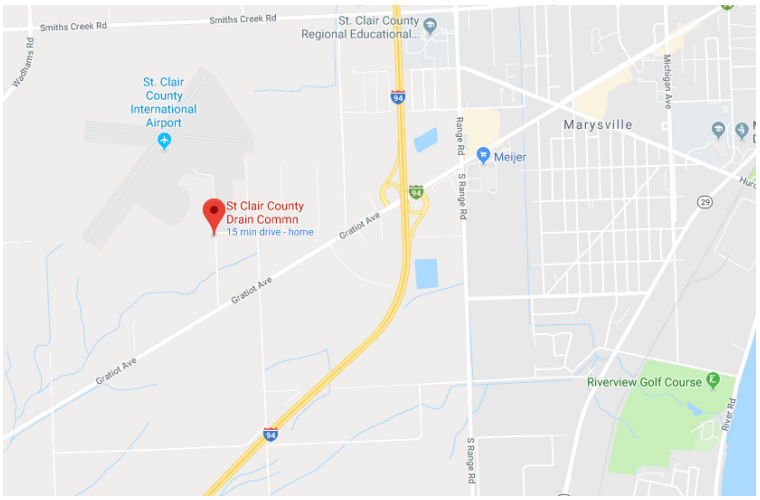
TBD

PROJECT OVERVIEW

Acquisition of an existing Office/Maintenance facility or the construction of a new drain office/maintenance facility to consolidate services, improve effective operations, improve efficiency and better support over 800+ miles of CRITICAL county drains.

Additionally, relocation of the Drain Offices will allow better functionality of the Road Commission facility and Road Commission long term operations and planning.

PROJECT EVALUATION	
Project Characteristics Score:	0.3
Technical Considerations Score:	0.5
Time/Feasibility Considerations Score:	0.7
Critical Need Factors Score:	0.3
Overall Score	1.89



CONSISTENCY WITH PLANS/GOALS

N/A

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be paid for by a General Fund appropriation to the Public Improvement Fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		$880,000					$880,000
Grant Funding							
Total:		**$880,000**					**$880,000**

PROJECT: LEACHATE MANAGEMENT SYSTEM IMPROVEMENTS

PROJECT SUMMARY

Department:	Environmental Services
Department Head:	Matt Williams
Project Type:	Replaces existing
Project Status:	Design Work Underway
Starting Year:	2022
# of Years in CIP:	5
Departmental Priority:	Medium

LOCATION

Smiths Creek Landfill
6779 Smiths Creek Rd, Smiths Creek, MI 48074

PROJECT EVALUATION

Project Characteristics Score:	0.6
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.8
Critical Need Factors Score:	0.5
Overall Score	3.06

CONSISTENCY WITH PLANS/GOALS

St Clair County Solid Waste Management Plan (SWMP) and the requirements of Michigan Solid Waste regulations.

PROJECT OVERVIEW

Upgrades to landfill's existing leachate management system controls and infrastructure. Upgrades include control panel updating, elimination of select monitoring points, and upgrades to sump riser access points.

Work will:
- Improve system control and troubleshooting abilities, and
- Improve operational efficiency
- Mitigate potential health and safety concerns for employees and contractors during service/repair events

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be paid for by the Landfill fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 20256	Total Project Cost
User Fees		$5,000	$115,500	$231,000			$351,500
Grant Funding							
Total:		**$5,000**	**$115,500**	**$231,000**			**$351,500**

PROJECT: SEPTAGE BLADDER TANK REPLACEMENT

PROJECT SUMMARY	
Department:	Environmental Services
Department Head:	Matt Williams
Project Type:	Maintains Existing Project
Project Status:	Feasibility Study Underway
Starting Year:	2022
# of Years in CIP:	4
Departmental Priority:	High

LOCATION

Smiths Creek Landfill
6779 Smiths Creek Rd, Smiths Creek, MI 48074

PROJECT OVERVIEW

Replacement of existing bladder tanks with new ones OR with a different tank system to be determined (research currently underway). Provided cost estimate based on replacement of existing tanks with the same type, and no substantial changes to the existing process. Based on the results fo current research, landfill may opt to construct an expanded, different process that will function more efficiently and cost less to operate in the long term. The capital costs for that work are to be determined.

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	1.0
Time/Feasibility Considerations Score:	0.8
Critical Need Factors Score:	0.4
Overall Score	2.91

CONSISTENCY WITH PLANS/GOALS

St Clair County Solid Waste Management Plan (SWMP).

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be paid for by the Landfill fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
User Fees	$15,000	$124,000					$124,000
Grant Funding							
Total:	**$15,000**	**$124,000**					**$124,000**

PROJECT: ORTHO & OBLIQUE AERIAL IMAGERY

PROJECT SUMMARY	
Department:	Equalization
Department Head:	Justin Sears
Project Type:	New Project
Project Status:	Bids or Quotes Received
Starting Year:	2023
# of Years in CIP:	0
Departmental Priority:	High

LOCATION

Equailzation Department
200 Grand River, Port Huron, MI

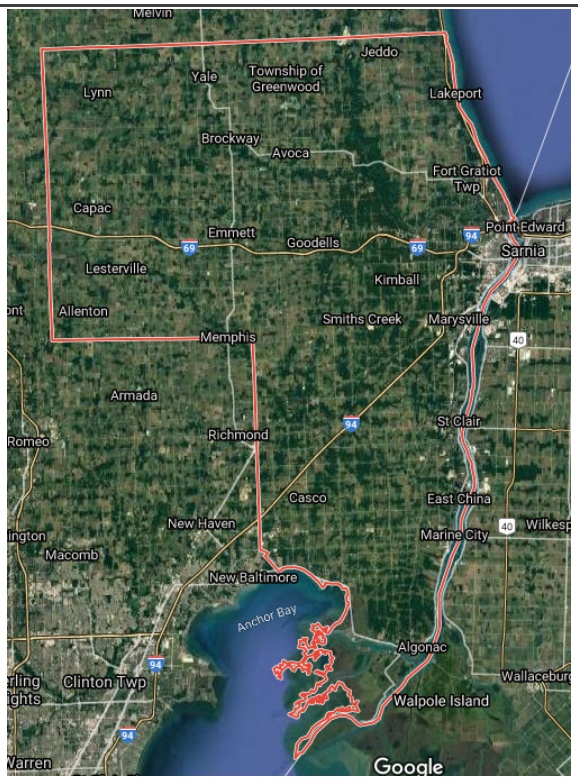
PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.3
Critical Need Factors Score:	0.4
Overall Score	2.52

CONSISTENCY WITH PLANS/GOALS

St. Clair County Master Plan

PROJECT OVERVIEW

Authoritative aerial imagery has become an important tool that all departments and municipalities should have access to. Current imagery can save time and money when utilized correctly. Using aerial imagery at ones desk can eliminate the need to physically drive to an area for inspection, resulting in a significant time savings. It is a great tool for site and community planning. Authoritative imagery can also be used in court to defend legal issues.



FINANCE DIRECTOR RECOMMENDATION

It is recommended that Equalization use their available Budget Incentive funds for this project. Any remaining funds would need to come from the Public Improvement fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund		$69,000	$69,000	$69,000	$69,000	$69,000	$345,000
Grant Funding							
Total:		**$69,000**	**$69,000**	**$69,000**	**$69,000**	**$69,000**	**$345,000**

PROJECT: HEALTH DEPARTMENT BUILDING

PROJECT SUMMARY	
Department:	Public Health
Department Head:	Greg Brown
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2021
# of Years in CIP:	0
Departmental Priority:	High

LOCATION

Public Health
3415 28th Street Port Huron, MI 48060

PROJECT EVALUATION	
Project Characteristics Score:	0.9
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.5
Critical Need Factors Score:	1.1
Overall Score	3.53

CONSISTENCY WITH PLANS/GOALS

St. Clair County Health Department Strategic Plan

PROJECT OVERVIEW

The 31,831 sq. ft. facility (the Public Service Building) was built in 1967 for the Road Commission and renovated for the Health Department in 1981. Significant facility problems including roof leaks, mold, air handling and electrical issues, parking lot sink holes, handicap access (not currently ADA compliant), space limitations for existing programs and new programs have been seriously impacting the Health Department's ability to provide services. In addition, results of a Facility Study confirmed a 30% deficiency in space, and that was in 2006. Conference Rooms have been remodeled for new or program expansions when office space has not been available. Office space is being used for secured record storage. Sinkholes have occurred in the parking lot. The windows and entry doors are original (1967) and need to be replaced. The parking lot is cracked and uneven creating trip and fall hazards, as well as ponding water during rain. We continue to have to use client waiting rooms in hallways, and closets converted out of stairwells. On-site storage for emergency preparedness supplies, financial and client record keeping, as well as other supplies is needed. Currently thousands of dollars worth of emergency preparedness assets are being stored in offices, and a re-purposed metal shipping container. Our space limitations were very apparent in 2020 when we were not able to run even modest size clinics at this building, and were forced to borrow and lease other space. We are currently doing COVID testing and vaccinations in the parking lot because there is not adequate space in the building to distance the number of clients that need to be seen daily. Also, we had to convert another conference room in to workstations for temporary staff who were hired to help with pandemic workload. There currently is not emergency back up power to the entire building, the areas that do have back-up power are at capacity for the current generator, which leaves $100,000 + worth of vaccines at risk during a an extended power outage. The employee break room is completely outdated, and entirely too small (tables to seat about 12) for a staff of nearly 100.

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be funded by the issuance of debt, with the bond proceeds repaid by an appropriation from the General Fund. Also, part of the cost could be paid for with any available Health Department fund balance.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund	$20,000	$50,000	$250,000				$300,000
Bonding				$16,495,000			
Total:		**$50,000**	**$250,000**	**$16,495,000**			**$16,795,000**

PROJECT: PAYROLL, TIME AND ATTENDANCE AND HRIS SOFTWARE

PROJECT SUMMARY	
Department:	Human Resources
Department Head:	Diane Barbour
Project Type:	Replaces Existing
Project Status:	Feasibility Study Underway
Starting Year:	2022
# of Years in CIP:	4
Departmental Priority:	High

LOCATION

Human Resources Department
200 Grand River, Port Huron, MI

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.7
Time/Feasibility Considerations Score:	0.7
Critical Need Factors Score:	0.3
Overall Score	2.30

CONSISTENCY WITH PLANS/GOALS

N/A

PROJECT OVERVIEW

Our current payroll system, OneSolution, is deficient and outdated. Payroll Delegates and HR spend many hours each week correcting system errors, reviewing output, recalculating each payroll entry and creating workarounds to run payroll. With a new Payroll, Time and Attendance and HRIS system, it will simplify and expedite payroll more efficiently and correctly.

With a Time and Attendance system, employees could accurately enter their own time, supervisors can review and approve, HR can simply 'process' it. This makes the system more efficient.

In addition, the accrual banks will be tracked in real time, making it easy for employees' to know how much time they have and bank payouts to be accurate.

Employee Online will be self serve, allowing the employee to make changes to their direct deposit,W-4, beneficiaries, etc. Also, open enrollment will be fully online and eliminate paper checks. We are looking to eliminate paper changes and enrollment, time consuming data entry and timesheet entry.

The plan for this project is anticipated to grow in scope with the adoption of the Finance/Accounting pieces in the future.

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be paid for with the department's budget incentive fund and Public Improvement funds. The annual maintenance fees may require an additional appropriation to the department's general fund operating budget.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		$284,000	$29,000				$313,000
Grant Funding							
Total:		**$284,000**	**$29,000**				**$313,000**

PROJECT: BACKUP SOLUTION

PROJECT SUMMARY	
Department:	Information Technology
Department Head:	Tiffany Fournier
Project Type:	Replaces Existing
Project Status:	Bids/Quotes Received
Starting Year:	2022
# of Years in CIP:	4
Departmental Priority:	High

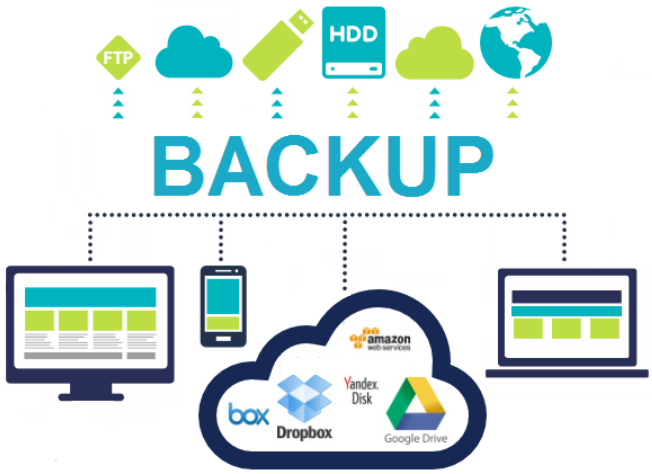
LOCATION

Not Site Specific– St. Clair County Departments

PROJECT OVERVIEW

Replace current data backup solution. Due to the amount of data and server growth within the county, current backup solution is too slow and requires constant maintenance and staff troubleshooting.

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	0.9
Time/Feasibility Considerations Score:	0.9
Critical Need Factors Score:	0.5
Overall Score	2.96



CONSISTENCY WITH PLANS/GOALS

This has been a goal of County IT since 2017.

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be funded by the Public Improvement funds restricted for Technology.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		$200,0000					$200,000
Grant Funding							
Total:		**$200,000**					**$200,000**

PROJECT: SERVER BLADE CHASSIS

PROJECT SUMMARY	
Department:	Information Technology
Department Head:	Tiffany Fournier
Project Type:	Replaces Existing
Project Status:	Design Work Underway
Starting Year:	2022
# of Years in CIP:	1
Departmental Priority:	High

LOCATION

Not Site Specific– St. Clair County Departments

PROJECT OVERVIEW

A replacement of existing server blade chassis and new servers is necessary. Current blade chassis has been in use since 2008 and is well beyond typical hardware replacement schedule. System has not been replaced previously due to funding and other priorities but system is now beyond useful age.

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.6
Time/Feasibility Considerations Score:	0.7
Critical Need Factors Score:	0.4
Overall Score	2.40

CONSISTENCY WITH PLANS/GOALS

This has been a goal of County IT since 2015.

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be funded by the Public Improvement funds restricted for Technology.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total Project Cost
General Fund:		$150,000					$150,000
Grant Funding							
Total:		**$150,000**					**$150,000**

PROJECT: CORE SWITCH REPLACEMENT

PROJECT SUMMARY	
Department:	Information Technology
Department Head:	Tiffany Fournier
Project Type:	Replaces Existing
Project Status:	Design Work Underway
Starting Year:	2023
# of Years in CIP:	4
Departmental Priority:	Medium

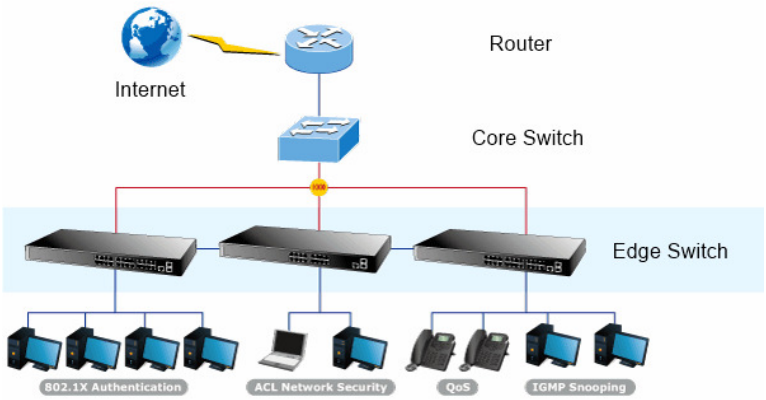
LOCATION

Not Site Specific– St. Clair County Departments

PROJECT OVERVIEW

A replacement of existing core network switches is necessary. Current equipment is end of life. Current equipment was purchased in 2010. This equipment is essential to all electronic communications, both internal and external, for St Clair County

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.6
Time/Feasibility Considerations Score:	0.9
Critical Need Factors Score:	0.3
Overall Score	2.40



CONSISTENCY WITH PLANS/GOALS

This has been a goal of County IT since 2017.

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be funded by the Public Improvement funds restricted for Technology.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:			$90,000				$90,000
Grant Funding							
Total:			**$90,000**				**$90,000**

PROJECT: FIREWALLS

PROJECT SUMMARY	
Department:	Information Technology
Department Head:	Tiffany Fournier
Project Type:	Replaces Existing
Project Status:	Design Work Underway
Starting Year:	2022
# of Years in CIP:	1
Departmental Priority:	Medium

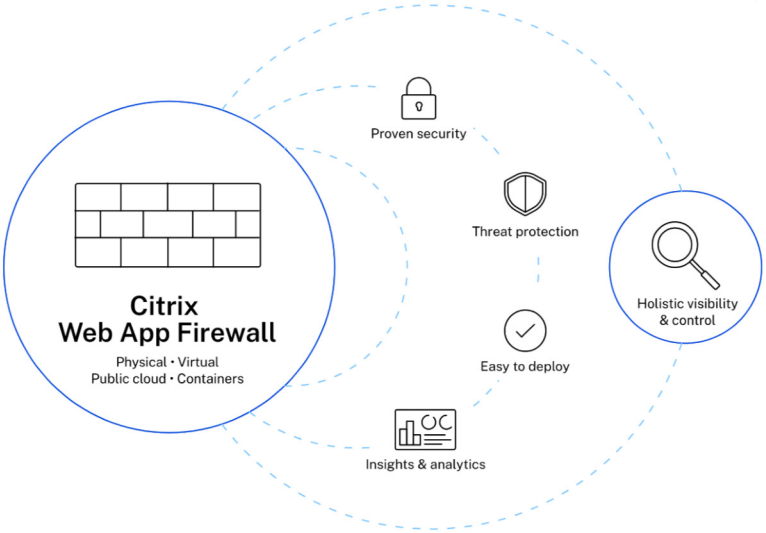
PROJECT OVERVIEW

Current firewalls were installed in 2013 and are end of life. Firewalls are essential to protection and security of county resources and data.

LOCATION

Not Site Specific– St. Clair County Departments

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	0.7
Time/Feasibility Considerations Score:	0.7
Critical Need Factors Score:	0.5
Overall Score	2.63



CONSISTENCY WITH PLANS/GOALS

This has been a goal of County IT since 2018.

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be funded by the Public Improvement funds restricted for Technology.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		$90,000					$90,000
Grant Funding							
Total:		**$90,000**					**$90,000**

PROJECT: STORAGE AREA NETWORK

PROJECT SUMMARY	
Department:	Information Technology
Department Head:	Tiffany Fournier
Project Type:	Replaces Existing
Project Status:	Design Work Underway
Starting Year:	2022
# of Years in CIP:	1
Departmental Priority:	HIgh

LOCATION

Not Site Specific– St. Clair County Departments

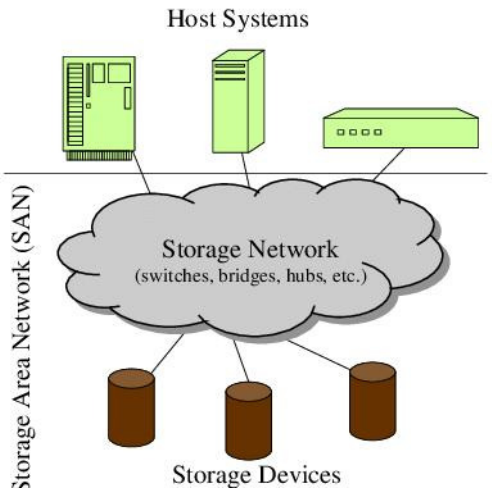
PROJECT OVERVIEW

A replacement of existing SAN equipment is necessary. Current equipment was purchased in 2016. Maintenance agreements on current equipment is becoming more expensive and harder to obtain. Equipment stores most county data and critical to operations.

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	0.6
Time/Feasibility Considerations Score:	0.6
Critical Need Factors Score:	0.4
Overall Score	2.36

CONSISTENCY WITH PLANS/GOALS

This has been a goal of County IT since 2019.



FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be funded by the Public Improvement funds restricted for Technology.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund		$250,000					$250,000
Grant Funding							
Total:		**$250,000**					**$250,000**

PROJECT: ZERO TRUST SECURITY

PROJECT SUMMARY	
Department:	Information Technology
Department Head:	Tiffany Fournier
Project Type:	New Project
Project Status:	Conceptual Only
Starting Year:	2024
# of Years in CIP:	2
Departmental Priority:	Low

LOCATION

Not Site Specific– St. Clair County Departments

PROJECT OVERVIEW

Zero Trust is a security concept centered on the belief that organizations should not automatically trust anything inside or outside its perimeters and instead must verify anything and everything trying to connect to its systems before granting access. A solution like this would further harden and protect the network and data of St Clair County

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.9
Time/Feasibility Considerations Score:	0.5
Critical Need Factors Score:	0.3
Overall Score	2.23

CONSISTENCY WITH PLANS/GOALS

N/A

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be funded by the Public Improvement funds restricted for Technology.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total Project Cost
General Fund					$75,000		$75,000
Grant Funding					$50,000		$50,000
Total:					**$125,000**		**$125,000**

PROJECT: MAIN LIBRARY

PROJECT SUMMARY	
Department:	St. Clair County Library System
Department Head:	Allison Arnold
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2018
# of Years in CIP:	4
Departmental Priority:	High

LOCATION

St. Clair County Main Library
210 McMorran Blvd., Port Huron

PROJECT EVALUATION	
Project Characteristics Score:	0.8
Technical Considerations Score:	0.7
Time/Feasibility Considerations Score:	0.7
Critical Need Factors Score:	0.4
Overall Score	2.51

CONSISTENCY WITH PLANS/GOALS

Blue Meets Green initiative, St. Clair County Library System's Strategic Plan

PROJECT OVERVIEW

The Main Library of the St. Clair County Library System is significantly undersized to effectively complete the public service and operational responsibilities housed in this facility. As both a local library for a significant service population and the resource center for the entire library system, the building is full past capacity. There is not enough space for public technology stations, new technology introduction, collections, patron seating, programming and other public service functions. System-wide support activities such as technical service, interlibrary loan, materials handling, business office and administration are inadequately sized and constrained by an outmoded facility. A new main library that has been thoughtfully developed and created with the community can add quality to the reinvestment within our county and take the library into the future for public library service.

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be funded by the issuance of debt with the bond proceeds repaid by a debt millage. This would require the passage of a debt millage by the voters.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total Project Cost
General Fund:							
Grant Funding							
Total:							

PROJECT: MARINE CITY HIGHWAY CORRIDOR STUDY

PROJECT SUMMARY	
Department:	Metro Planning
Department Head:	Dave Struck
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2021
# of Years in CIP:	0
Departmental Priority:	High

LOCATION

Marine City Highway—Southern St. Clair County

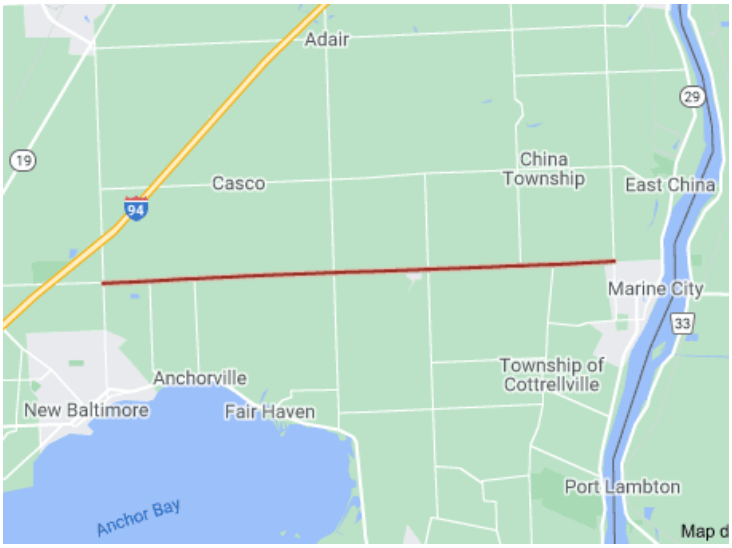
PROJECT OVERVIEW

The proposed Corridor Study will include a full market analysis of the corridor and will include a comprehensive study of land use and zoning, transportation and traffic issues, and water and sewer demand/capacity. Additionally, the study will provide recommendations for proactively planning for future growth. The timing of this study is critical as the County has received American Rescue Plan funding that can be used for infrastructure projects. Additionally, other pots of federal infrastructure funding will be made available to communities and it is imperative that we have a plan in place to effectively go after funding with potentially shovel-ready projects.

PROJECT EVALUATION	
Project Characteristics Score:	0.9
Technical Considerations Score:	1.0
Time/Feasibility Considerations Score:	0.4
Critical Need Factors Score:	0.4
Overall Score	2.67

CONSISTENCY WITH PLANS/GOALS

St. Clair County Master Plan, BOC priority initiative



FINANCE DIRECTOR RECOMMENDATION

It is recommended that the American Rescue Plan Act funds be used to pay for this project or an appropriation from the County's general fund to the Public Improvement fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund							
Grant Funding		$120,000					$120,000
Total:		**$120,000**					**$120,000**

PROJECT: GOODELLS PARK ROAD/SIDEWALK ACCESS

PROJECT SUMMARY	
Department:	Parks and Recreation
Department Head:	Nancy Winzer
Project Type:	New Project
Project Status:	Feasibility Study Underway
Starting Year:	2022
# of Years in CIP:	1
Departmental Priority:	High

LOCATION

Goodells County Park
8264 County Park Dr, Goodells, MI 48027

PROJECT OVERVIEW

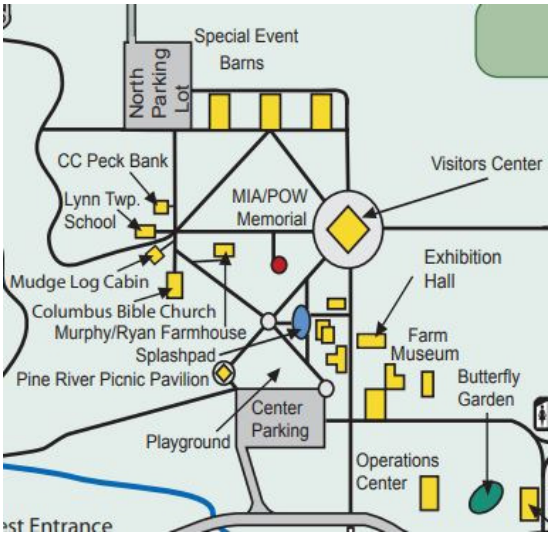
Construct a driveway and new pathway at Goodells County Park for the safety of park visitors. This new driveway would connect the north and south parking lots to give vehicles an alternative way to travel through the park as opposed to driving on pedestrian pathways. It would also help to preserve the current sidewalks.

Currently cars drive through the park on the sidewalks and pathways. This new driveway would be an additional motorized-only driveway. Along with the driveway, a new drop off area for the Visitors Center will be created. This drop off area will not mix vehicles and pedestrians, and it will be much safer for park visitors.

PROJECT EVALUATION	
Project Characteristics Score:	0.8
Technical Considerations Score:	1.2
Time/Feasibility Considerations Score:	0.4
Critical Need Factors Score:	0.4
Overall Score	2.99

CONSISTENCY WITH PLANS/GOALS

St. Clair County Master Plan



FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be funded by the Parks Millage fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
Dedicated Millage		$105,000					$105,000
Grant Funding							
Total:		**$105,000**					**$105,000**

PROJECT: FORT GRATIOT COUNTY PARK WEST PAVILION

PROJECT SUMMARY	
Department:	Parks and Recreation
Department Head:	Nancy Winzer
Project Type:	New Project
Project Status:	Design Work Completed
Starting Year:	2018
# of Years in CIP:	4
Departmental Priority:	Medium

LOCATION

Fort Gratiot County Park

PROJECT OVERVIEW

Construct a 44 feet by 44 feet pavilion to match the existing pavilions in the park to satisfy the unmet need for pavilion rentals. A temporary canopy is now available but many people that call in for pavilion rentals do not chose to rent the canopy. The third pavilion could increase park revenues by 50%,

PROJECT EVALUATION	
Project Characteristics Score:	0.7
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.6
Critical Need Factors Score:	0.2
Overall Score	2.99

CONSISTENCY WITH PLANS/GOALS

Park Master Plan and Business Plan

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be funded by the Parks Millage fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
Dedicated Millage	$50,000					$400,000	$450,000
Grant Funding							
Total:	**$50,000**					**$400,000**	**$450,000**

PROJECT: GOODELLS PLAYGROUND REPLACEMENT

PROJECT SUMMARY	
Department:	Parks and Recreation
Department Head:	Nancy Winzer
Project Type:	Replace Existing Equipment
Project Status:	Design Work Underway
Starting Year:	2020
# of Years in CIP:	2
Departmental Priority:	High

LOCATION

Goodells County Park
8264 County Park Dr, Goodells, MI 48027

PROJECT OVERVIEW

Replace north playground equipment at Goodells County Park. Lower elementary aged playground equipment has already been removed due to safety issues. Upper elementary aged equipment is over 20 years old and needs to be replaced to meet current CPSC playground safety standards.

PROJECT EVALUATION	
Project Characteristics Score:	0.8
Technical Considerations Score:	1.2
Time/Feasibility Considerations Score:	0.7
Critical Need Factors Score:	0.6
Overall Score	3.22

CONSISTENCY WITH PLANS/GOALS

Parks and Recreation Master Plan

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be funded by the Parks Millage fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
Dedicated Millage		$200,000					$200,000
Grant Funding							
Total:		**$200,000**					**$200,000**

PROJECT: TRAIL CONNECTIONS

PROJECT SUMMARY	
Department:	Parks and Recreation
Department Head:	Nancy Winzer
Project Type:	New Project
Project Status:	Design Work Underway
Starting Year:	2019
# of Years in CIP:	4
Departmental Priority:	High

LOCATION

Shoreline Communities (along Bridge to Bay Trail)

PROJECT OVERVIEW

Working with local shoreline communities, the Community Foundation, public and private grant programs to complete the Bridge to Bay Trail based on the County Non-motorized Transportation Plan that was completed in 2019.

PROJECT EVALUATION	
Project Characteristics Score:	0.9
Technical Considerations Score:	1.1
Time/Feasibility Considerations Score:	0.5
Critical Need Factors Score:	0.4
Overall Score	2.96

CONSISTENCY WITH PLANS/GOALS

County Master Recreation Plan. SCC Trails Strategic Plan, and SEMCOG's Non-motorized Plan

FINANCE DIRECTOR RECOMMENDATION

It is recommended that the costs beyond what the grant will pay for be funded by the Parks Millage fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
Dedicated Millage		$100,000	$100,000	$100,000	$100,000	$100,000	$500,000
Grant Funding		$300,000	$300,000	$300,000	$300,000	$300,000	$1,500,000
Total:		**$400,000**	**$400,000**	**$400,000**	**$400,000**	**$400,000**	**$2,000,000**

PROJECT: INTERCOM REPLACEMENT

PROJECT SUMMARY	
Department:	Sheriff's Office—Jail
Department Head:	Tracy DeCaussin
Project Type:	Replaces Existing Equipment
Project Status:	Bids or Quotes Received
Starting Year:	2022
# of Years in CIP:	1
Departmental Priority:	High

LOCATION

St. Clair County Jail- 1170 Michigan Rd

PROJECT OVERVIEW

This project is to replace our existing intercom system at the St. Clair County Intervention and Detention Center. The intercom system is not only used for direct communication with inmates but also as an emergency system. They are located in key areas not only inside the facility but on the exterior of the facility. This allows for direct communication with not only inmates within the facility but the public and other law enforcement agencies outside the facility. With no current operating system it forces Deputies and Inmates to communicate by yelling and relying on the camera system for a visual of who is at the exterior doors after hours.

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.9
Time/Feasibility Considerations Score:	0.6
Critical Need Factors Score:	1.0
Overall Score	3.12

CONSISTENCY WITH PLANS/GOALS

Sheriff' Office Departmental Plan

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be paid for by the Commissary fund and/or the Public Improvement fund (if funds are available).

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		$469,000					$469,000
Grant Funding							
Total:		**$469,000**					**$469,000**

PROJECT: LEXIPOL POLICY MANAGEMENT

PROJECT SUMMARY	
Department:	Sheriff's Office—Law Enforcement
Department Head:	James Spadafore
Project Type:	New Project
Project Status:	Bids/Quotes Received
Starting Year:	2022
# of Years in CIP:	0
Departmental Priority:	High

LOCATION

St. Clair County Jail- 1170 Michigan Road

PROJECT EVALUATION	
Project Characteristics Score:	0.6
Technical Considerations Score:	0.7
Time/Feasibility Considerations Score:	0.5
Critical Need Factors Score:	0.8
Overall Score	2.6

CONSISTENCY WITH PLANS/GOALS

N/A

PROJECT OVERVIEW

The St. Clair County Sheriff's office currently manages its policies and procedures. Over time our department has grown and law enforcement as we know it has changed. We do not have a dedicated person to review and re-write policies. Policies are the guiding principles intended to influence decisions and actions. They are a very important part of what we do and why. Laws and legislation are changing at a rapid rate from medical marijuana to the use of force. Unfortunately our policies and procedures have not changed that much over time. We are not policy writers, this take a special skill set. We do however do the best we can with what we have. Lexipol is a company that is designed to save time and money while protecting our personal and community. Their team of professionals have expertise in law enforcement, policy, training, mental health and grants. They monitor changes and trends in legislation, case law, and best practices and use that knowledge to create policies, training, wellness resources and funding services that minimize risk and help us effectively serve our community. Today Lexipol serves more than 8,100 agencies and municipalities. We would use there service to review and re-write our polices and procedures. It would also provide a sound policy manual, Daily training bulletins that deputies would have to review upon login to there computer, policy updates, web-based platform, tracks and reports when personnel have read and acknowledged policies and updates.

LEXIPOL

FINANCE DIRECTOR RECOMMENDATION

It is recommended that this project be paid for by the Drug Task Force Fund, the Drug Forfeiture fund, or an additional general fund appropriation to the department's operating budget. The annual subscription fees may require an additional appropriation to the department's general fund operating budget as well.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		$90,726.75	$33,303	$35,523	$37,744	$37,744	$235,040.75
Grant Funding							
Total:		**$90,726.75**	**$33,303**	**$35,523**	**$37,744**	**$37,744**	**$235,040.75**

PROJECT: ROAD PATROL RADIO REPLACEMENT

PROJECT SUMMARY	
Department:	Sheriff's Office—Law Enforcement
Department Head:	James Spadafore
Project Type:	Replaces Existing Equipment
Project Status:	Bids or Quotes Received
Starting Year:	2022
# of Years in CIP:	0
Departmental Priority:	High

LOCATION

St. Clair County Jail- 1170 Michigan Rd

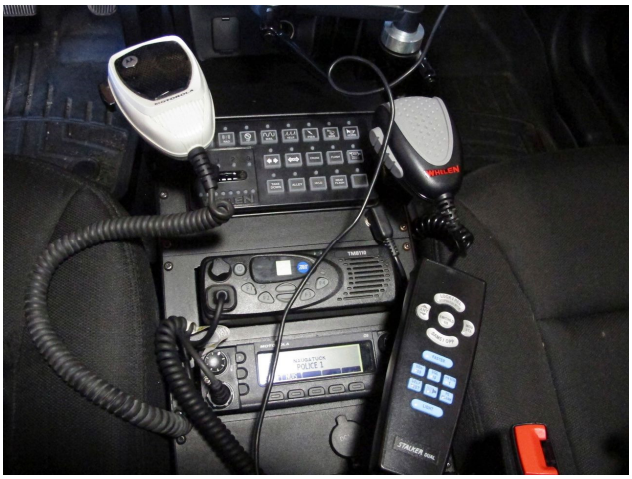
PROJECT EVALUATION	
Project Characteristics Score:	0.8
Technical Considerations Score:	0.9
Time/Feasibility Considerations Score:	0.6
Critical Need Factors Score:	0.9
Overall Score	3.18

CONSISTENCY WITH PLANS/GOALS

N/A

PROJECT OVERVIEW

The purpose of this project is to replace all road deputies hand held radios and in car radios. The radios are all end of life and are no longer supported by Motorola. When radios break we no longer have a way to fix them using Motorola. The county radio system is moving to encryption including the dispatch center. Our current radios do not have the capability of encryption. To accomplish this each old radio would need approximately $500 to add the encryption key or we would not be able to talk on the channel. The move to encryption is already starting with a few channels and the end goal is to fully encrypt. This places a large burden on the Sheriff's Office having 85 hand held and 30 in car radios. The estimate for funds are from a price quote from Motorola and include the use of an encryption key for all radios. I have been part of several meetings with dispatch and local agencies about our radio status and encryption and it is the future of communication between Law enforcement agencies and dispatch. Lapeer county has a fully encrypted communication center. This causes problems with communication between our departments. New radios will replace old end of life equipment and allow us access to use the encryption component of our dispatch center and other agencies.



FINANCE DIRECTOR RECOMMENDATION

It is recommended that any costs beyond what the grants will pay for be funded from the Drug Task Force fund, the Drug Forfeiture fund or the Public Improvement fund.

Project Cost by Year & Funding Source	Spent in Previous Years	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total Project Cost
General Fund:		$631,901.35					$631,901.35
Grant Funding							
Total:		**$631,901.35**					**$631,901.35**

Appendix A:
Proposed Expenditures Summary

Projects by Department	2022	2023	2024	2025	2026	Totals
Airport						
Environmental Study for Land Acquisition and Obstruction Removal	$280,000					**$280,000**
Tractor Replacement	$130,000					**$130,000**
Land Acquisition and Acquire Aviation Easements 40 Parcels		$1,000				**$1,000**
Subtotal	*$410,000*	*$1,000*				***$411,000***
District Court						
72nd District Court Holding Cell	$76,500					**$76,500**
Subtotal	*$76,500*					***$76,500***
Drain Commission						
Drain Office and Equipment Maintenance Facility	$880,000					**$880,000**
	$880,000					***$880,000***
Environmental Services						
Leachate Management System Improvements	$5,000	$115,500	$231,000			**$351,500**
Septage Bladder Tank Replacement	$124,000					**$124,000**
Subtotal	*$129,000*	$115,500	$231,000			***$475,500***
Equalization						
Ortho & Oblique Aerial Imagery	$69,000	$69,000	$69,000	$69,000	$69,000	**$345,000**
Subtotal	*$69,000*	*$69,000*	*$69,000*	*$69,000*	*$69,000*	***$345,000***
Health Department						
Health Department Building	$20,000	$300,000	$16,495,000			**$16,815,000**
Subtotal	*$20,000*	*$300,000*	*$16,495,000*			***$16,815,000***
Human Resources						
Payroll, Time, and Attendance and HRIS Software	$284,000	$29,000				$313,000
Subtotal	*$284,000*	*$29,000*				*$313,000*

Appendix A:
Proposed Expenditures Summary

Projects by Department	2022	2023	2024	2025	2026	Totals
Information Technology						
Backup Solution	$200,000					**$200,000**
Server Blade Chassis	$150,000					**$150,000**
Core Switch Replacement		$90,000				**$90,000**
Firewalls	$90,000					**$90,000**
Storage Area Network	$250,000					**$250,000**
Zero Trust Security			$125,000			**$125,000**
Subtotal	*$690,000*	*$90,000*	*$125,000*			***$905,000***
Metro Planning						
Marine City Highway Corridor Study	$120,000					**$120,000**
Subtotal	*$120,000*					***$120,000***
Parks and Recreation						
Goodells Park Road/ Sidewalk Access	$105,000					**$105,000**
Fort Gratiot County Park West Pavilion					$400,000	**$400,000**
Goodells Playground Replacement	$200,000					**$200,000**
Bridge to Bay Trail Connections	$400,000	$400,000	$400,000	$400,000	$400,000	**$2,000,000**
Subtotal	*$705,000*	*$400,000*	*$400,000*	*$400,000*	*$800,000*	***$2,705,000***
Sheriff's Office						
Intercom Replacement	$469,000					**$469,000**
Lexipol Policy Management	$90,726.75	$33,303	$35,523	$37,744	$37,744	**$235,040.75**
Road Patrol Radio Replacement	$631,901.35					**$631,901.35**
Subtotal	*$1,191,628.10*	*$33,303*	*$35,523*	*$37,744*	*$37,744*	***$1,335,942.10***
	2022	**2023**	**2024**	**2025**	**2026**	**2022-2026**
Cumulative Totals	***$4,575,128.10***	***$1,037,803***	***$17,355,523***	***$506,744***	***$906,744***	***$24,381,942.10***

Appendix B:
Recommended Revenue Summary

2022	General Fund	Dedicated Millage	Grants	User Fees	Other	TOTAL Submitted
Airport	$144,000		$266,000			$410,000
District Court	$76,500					$76,500
Drain Office	$880,000					$880,000
Environmental Services				$129,000		$129,000
Equalization	$69,000					$69,000
Health Department	$50,000					$50,000
Human Resources	$284,000					$284,000
Information Technology	$690,000					$690,000
Parks and Recreation		$405,000	$300,000			$705,000
Metro Planning			$120,000			$120,000
Sheriff's Office	$1,191,628					$1,191,628
Total	**$3,385,128**	**$405,000**	**$686,000**	**$129,000**	**$0**	**$4,605,128**
2023	**General Fund**	**Dedicated Millage**	**Grants**	**User Fees**	**Other**	**TOTAL Submitted**
Airport	$1,000					$1,000
Environmental Services				$115,500		$115,500
Equalization	$69,000					$69,000
Health Department	$250,000					$250,000
Human Resources	$29,000					$29,000
Information Technology	$90,000					$90,000
Parks and Recreation		$100,000	$300,000			$400,000
Sheriff's Office	$33,303					$33,303
Total	**$472,303**	**$100,000**	**$300,000**	**$115,500**	**$0**	**$987,803**
2024	**General Fund**	**Dedicated Millage**	**Grants**	**User Fees**	**Other**	**TOTAL Submitted**
Environmental Services				$231,000		$231,000
Equalization	$69,000					$69,000
Health Department					$16,495,000	$16,495,000
Information Technology	$75,000		$50,000			$125,000
Parks and Recreation		$100,000	$300,000			$400,000
Sheriff's Office	$35,523					$35,523
Total	**$179,523**	**$100,000**	**$350,000**	**$231,000**	**$16,495,000**	**$17,355,523**
2025	**General Fund**	**Dedicated Millage**	**Grants**	**User Fees**	**Other**	**TOTAL Submitted**
Equalization	$69,000					$69,000
Parks and Recreation		$100,000	$300,000			$400,000
Sheriff's Office	$37,744					$37,744
Total	**$106,744**	**$100,000**	**$300,000**	**$0**	**$0**	**$506,744**
2026	**General Fund**	**Dedicated Millage**	**Grants**	**User Fees**	**Other**	**TOTAL Submitted**
Equalization	$69,000					$69,000
Parks and Recreation		$500,000	$300,000			$800,000
Sheriff's Office	$37,744					$37,744
Total	**$106,744**	**$500,000**	**$300,000**	**$0**	**$0**	**$906,744**
Cumulative Totals	**General Fund**	**Dedicated Millage**	**Grants**	**User Fees**	**Other**	**TOTAL Submitted**
	$4,250,442	**$1,205,000**	**$1,936,000**	**$475,500**	**$16,495,000**	**$24,361,942**

Appendix C:
Summary of Project Rankings

Rank	Department	Project Name	Cost (1,000s)	Year	Total Score
1	Health	Health Department Building	16,795,000	2021	3.53
2	Airport	2023 Land Acquisition and Acquire Aviation Ease-ments 40 parcels	1,000	2023	3.47
3	Airport	2022 Environmental Study for Land Acquisiotion and Obstructions Removal	280,000	2022	3.47
4	Parks & Recreation	Goodells Playground Replacement	200,000	2020	3.22
5	Sheriff	Road Patrol Radio Replacement	631,901.35	2022	3.18
6	Airport	Tractor Replacement	130,000	2022	3.14
7	Sheriff	Intercom Replacement	469,000	2022	3.12
8	Environmental Services	Leachate Management System Improvements	351,500	2022	3.06
9	Parks & Recreation	Goodells Park Road/Sidewalk Access in Park	105,000	2022	2.99
10	Parks & Recreation	Bridge to Bay Trail Projects	2,000,000	2019	2.96
11	IT	Backup Solution	200,000	2022	2.96
12	Environmental Services	Septage Bladder Tank Replacement	124,000	2022	2.91
13	Metro Planning	Marine City Highway Corridor Study	120,000	2021	2.67
14	Parks & Recreation	Fort Gratiot West Pavilion	450,000	2018	2.67
15	IT	Firewalls	90,000	2022	2.63
16	Sheriff	Lexipol Policy Management	235,040.75	2022	2.60
17	District Court	72nd District Court Holding Cell	76,500	2021	2.57
18	Equalization	Ortho & Oblique Aerial Imagery	345,000	2023	2.52
19	Library	Main Library		2018	2.51
20	IT	Core Switch Replacement	90,000	2023	2.40
21	IT	Server Blade Chassis	150,000	2022	2.40
22	IT	Storage Area Network	250,000	2022	2.36
23	HR	Payroll, Time and Attendance and HRIS Software	313,000	2022	2.30
24	IT	Zero Trust Security	125,000	2024	2.23
25	Drain	Drain Office and Equipment Maintenance Facility	880,000	2022	1.89

Summary of Project Rankings

Funded by Grants or Other Sources (more than 50% of project cost)

Rank	Department	Project Name	Cost (1,000s)	Year	Total Score
1	Health	Health Department Building	16,795,000	2021	3.53
3	Airport	2022 Environmental Study for Land Acquisition and Obstructions Removal	280,000	2022	3.47
4	Parks & Recreation	Goodells Playground Replacement	200,000	2020	3.22
9	Parks & Recreation	Goodells Park Road/Sidewalk Access in Park	105,000	2022	2.99
10	Parks & Recreation	Bridge to Bay Trail Projects	2,000,000	2019	2.96
12	Metro Planning	Marine City Highway Corridor Study	120,000	2021	2.67
14	Parks & Recreation	Fort Gratiot West Pavillion	450,000	2018	2.67

Summary of Project Rankings

Funded by User Fees

Rank	Department	Project Name	Cost (1,000s)	Year	Total Score
8	Environmental Services	Leachate Management System Improvements	351,500	2022	3.06
12	Environmental Services	Septage Bladder Tank Replacement	124,000	2022	2.91

MEMO

St. Clair County International Airport

TO:	Karry Hepting, Administrator Controller
	St. Clair County Board of Commissioners
FROM:	Kathy Reaume, Airport Director
DATE:	October 26, 2021
SUBJECT:	Air Industrial Park NON Aviation vacant Lot 63 First Offer and Refusal

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Innovated Machining Solutions LLC, Mr. Joe Batz plans to build a new facility on Lot 64 of the Air Industrial Park and would like the Rights of First Offer and Refusal for lot 63 for future development.

Corporation Counsel has drafted and approved this Rights of First Offer and Refusal for lot 63. Please find attached signed documents for your approval.

RIGHTS OF FIRST OFFER AND REFUSAL

THIS AGREEMENT ("**Agreement**") is made 10-16, 2021, (The "Effective Date"), by and between by ST. CLAIR COUNTY/ST. CLAIR COUNTY INTERNATIONAL AIRPORT, a Michigan Municipal Corporation, 200 Grand River, Port Huron, Michigan 48060 ("Seller") and Innovated Machining Solutions, LLC, a Michigan limited liability company, 3735 Lapeer Road, Port Huron, Michigan, 48060 ("Purchaser").

RECITALS

A. County is the owner of Lot 62/63 located in the Airport Industrial Park, City of Port Huron, County of St. Clair, State of Michigan ("**Property**") more particularly described on attached **Exhibit A.**

B. County has agreed to grant to Purchaser, a right of first offer and a right of first refusal to purchase the Property on the terms and conditions set forth below.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. First Offer. County grants Purchaser a right of first offer ("**Right of First Offer**") to purchase the Property as follows:

1.1. If during the term of this Agreement, County desires to sell the Property or any portion of the Property (the "**Offer Property**"), then County will first notify Purchaser in writing of such desire to sell the Offer Property (the "**Right of First Offer Notice**"). The Right of First Offer Notice shall indicate County's proposed selling price and other terms desired by County. The Right of First Offer Notice will not be an offer to sell the Offer Property but only an invitation for Purchaser to make a written offer (the "**Offer**") to purchase the Offer Property within sixty (60) days from the date of the Offer Notice (the "**Offer Period**").

1.2. If Purchaser submits an Offer to County during the Offer Period, then County and Purchaser shall attempt in good faith to agree on the price and terms for the sale and purchase of the Offer Property. If Purchaser fails to submit an Offer during the Offer Period, then this Right of First Offer will terminate as to the Offer Property.

1.3. If County and Purchaser do not execute and deliver to each other a written agreement for the sale and purchase of the Offer Property within the Offer Period, then County

shall be free to market the Offer Property (but not the remaining Property) to third parties, subject to the Right of First Refusal requirements of Article 2.

2. **First Refusal.**

2.1. If during the term of this Agreement (whether before or after receipt of an Offer and completion of the First Offer Requirements of Article 1 hereof), County receives an offer to purchase the Property or any portion of the Property (a "**Purchase Offer**"), which County intends to accept, or has accepted subject to this right of refusal, then County shall provide Purchaser written notice ("**Purchase Notice**") of the terms of the Purchase Offer, identifying the offeror ("**Offeror**"), the Property or portion thereof ("**Purchase Offer Property**"), and providing a copy of the Purchase Offer to Purchaser.

2.2. Purchaser shall have the right (the "**Right of Refusal**"), by delivery of written notice to County (an "**Acceptance Notice**") within thirty (30) days after receipt of the Purchase Notice ("**First Refusal Period**") to agree to purchase the Purchase Offer Property on the price, terms and conditions specified in the Purchase Offer. If Purchaser fails to exercise this Right of Refusal during the First Refusal Period, then County may sell the Purchase Offer Property to the Offeror, provided the sale is on the terms and conditions disclosed to Purchaser in the Purchase Notice. If County does not close the on the sale of the Purchase Offer Property to the Offeror within one hundred eighty (180) days after the expiration of the First Refusal Period, then the Purchase Offer Property shall again become subject to Purchaser's Right of First Refusal.

3. **Termination of Agreement.** This Agreement shall terminate on the date of closing of the sale of the Offer Property or Purchase Offer Property (as the case may be) to Purchaser or any third party after compliance with the terms of this Agreement. Upon request from County, Purchaser will provide County or any third party with written acknowledgment of the termination of this Agreement once it has terminated.

4. **Conveyance of Title.** County shall convey good and marketable title to the Property to Purchaser in the event of a closing with Purchaser under this Agreement.

5. **Warranty.** County warrants that it has the title to the Property and that it has the right to grant the Right of First Offer and Right of First Refusal.

6. **Default.** If County shall violate any term or provision of this Agreement or shall threaten to do so, Purchaser shall be entitled to injunctive relief including, without limitation, injunctive relief prohibiting sale of the Property except in accordance with this Agreement. Purchaser shall be entitled to any remedy available to it by law or in equity including, without limitation, specific performance of this Agreement and/or the recovery of damages together with all of Purchaser's cost and expense incurred in enforcing this Agreement.

7. **Miscellaneous.**

7.1. Notices. All notices, demands, approvals, and other communications provided for in this Agreement shall be in writing and shall be effective (a) when personally

delivered to the recipient at the recipient's address set forth below; (b) two (2) business days after deposit in a sealed envelope in the United States mail, postage prepaid, by registered or certified mail, return receipt requested, addressed to the recipient as set forth below; or (c) one (1) business day after deposit with a recognized overnight courier or delivery service, addressed to the recipient as set forth below. If the date on which any notice to be given hereunder falls on a Saturday, Sunday or legal holiday, then such date shall automatically be extended to the next business day immediately following such Saturday, Sunday or legal holiday.

The addresses for notice are:

If to County:	St. Clair County Attn: Karry Hepting 200 Grand River, Suite 101 Port Huron, Michigan 48060
With a copy to:	Gary Fletcher Fletcher, Fealko, Shoudy & Francis, P.C. 1411 Third Street, Suite F Port Huron, MI 48060
With a copy to:	Innovated Machining Solutions, LLC Attn: Joe Batz 3735 Lapeer Road Port Huron, Michigan 48060

Any party, by notice given as aforesaid, may change the address to which subsequent notices are to be sent to such party.

7.2. Entire Agreement. This Agreement contains the entire agreement and understanding between County and Purchaser concerning the subject matter of this Agreement and supersede all prior agreements, terms, understandings, conditions, representations and warranties, whether written or oral, made by County and Purchaser concerning matters which are the subject of this Agreement. This Agreement has been drafted through a joint effort of the parties and, therefore, shall not be construed in favor of or against either of the parties, and shall be construed as a whole in accordance with its fair meaning.

7.3. Amendments and Waivers. No addition, amendment or modification of this Agreement shall be effective unless set forth in writing and signed by the party against whom the addition or modification is sought to be enforced. The party benefited by any covenant, condition or obligation may waive the same, but such waiver shall not be enforceable by another party unless made in writing and signed by the waiving party.

7.4. Invalidity of Provision. If any provision of this Agreement as applied to either party or to any circumstance shall be adjudged by a court of competent jurisdiction to be void or unenforceable for any reason, the same shall in no way affect (to the maximum extent

permissible by law) any other provision of this Agreement, the application of any such provision under circumstances different from those adjudicated by the court, or the validity or enforceability of this Agreement as a whole.

7.5. **Choice of Law and Submission to Jurisdiction.** This Agreement shall be deemed to have been made in St. Clair County, Michigan, and shall be governed and construed in accordance with the laws of the State of Michigan.

7.6. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Signature pages may be detached from the counterparts and attached to a single copy of this Agreement to physically form one document.

7.7. **No Third Party Beneficiary.** Nothing in this Agreement, express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it and their respective permitted successors and assigns, nor is anything in this Agreement intended to relieve or discharge any obligation of any third person to any party hereto or give any third person any right of subrogation or action over and against any party to this Agreement.

7.8. **Binding Effect.** This Agreement will be binding on the parties and their respective grantees, successors and assigns.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first written above.

WITNESSES:

"SELLER"
ST. CLAIR COUNTY,
a Michigan municipal corporation

_____
By: Karry Hepting
Its:

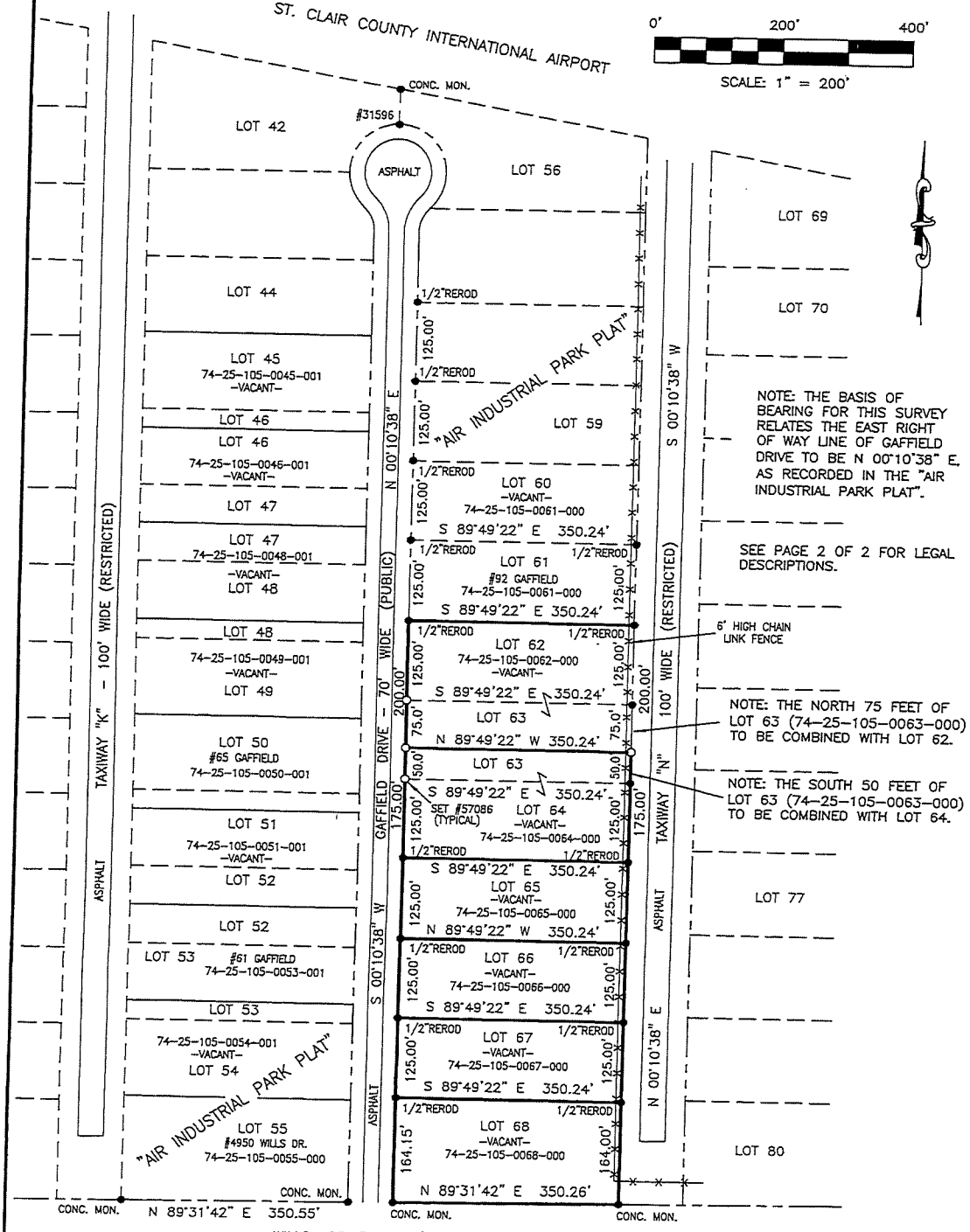
Date executed by Seller:_____

"PURCHASER"
Innovated Machining Solutions, LLC

_____
By: Joe Batz
Its: Manager

Date executed by Purchaser: 10-16-2021

CERTIFICATE OF SURVEY



CLIENT: ST. CLAIR COUNTY INTERNATIONAL AIRPORT, 250 NORTH AIRPORT DRIVE, KIMBALL MICHIGAN, 48074

ATLAS SURVEYING PLLC
5816 LAKESHORE ROAD
FORT GRATIOT, MI 48059
PHONE: 810-385-2954
FAX: 810-385-7584
CELL: 810-824-1666

BOUNDARY SURVEY - LOTS 62 THRU 68,
"AIR INDUSTRIAL PARK PLAT"
SOUTHWEST 1/4, SECTION 36, T6N-R16E,
KIMBALL TOWNSHIP, ST. CLAIR COUNTY, MICHIGAN

SURVEYOR'S CERTIFICATION: I HEREBY CERTIFY THAT I HAVE SURVEYED THE LAND ABOVE DESCRIBED AND MAPPED AND THAT ALL OF THE REQUIREMENTS OF SECTION 3 OF ACT 132, P.A. 1970 AS AMENDED, HAVE BEEN MET AND THAT THE ERROR OF CLOSURE IS NO GREATER THAN 1 IN 5000.

Charles R. Koob

CHARLES R. KOOB, P.S. 57086

STATE OF MICHIGAN
CHARLES RONALD KOOB
PROFESSIONAL SURVEYOR
No. 4001057086
LICENSED PROFESSIONAL SURVEYOR

PROJECT NO.	DATE OF SURVEY	SCALE	DRAWN BY	PAGE
14-031	8-27-14	1" = 200'	CRK	1 OF 2

LEGAL DESCRIPTIONS:

PARCEL: 74-25-105-0062-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 62, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

PARCEL: 74-25-105-0063-00, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 63, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

NEW COMBINED PARCEL: 74-25-105-0062-000 & PART OF: 74-25-105-0063-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 62 and the North 75.00 feet of Lot 63, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

PARCEL: 74-25-105-0064-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 64, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

NEW COMBINED PARCEL: 74-25-105-0064-000 & PART OF: 74-25-105-0063-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 64 and the South 50.00 feet of Lot 63, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

PARCEL: 74-25-105-0065-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 65, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

PARCEL: 74-25-105-0066-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 66, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

PARCEL: 74-25-105-0067-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 67, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

PARCEL: 74-25-105-0068-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 68, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

CLIENT: ST. CLAIR COUNTY INTERNATIONAL AIRPORT, 250 NORTH AIRPORT DRIVE, KIMBALL MICHIGAN, 48074

ATLAS
SURVEYING PLLC
5816 LAKESHORE ROAD
FORT GRATIOT, MI 48059
PHONE: 810-385-2954
FAX: 810-385-7584
CELL: 810-824-1666

BOUNDARY SURVEY - LOTS 62 THRU 68,
"AIR INDUSTRIAL PARK PLAT"
SOUTHWEST 1/4, SECTION 36, T6N-R16E,
KIMBALL TOWNSHIP, ST. CLAIR COUNTY, MICHIGAN

SURVEYOR'S CERTIFICATION: I HEREBY CERTIFY THAT I HAVE SURVEYED THE LAND ABOVE DESCRIBED AND MAPPED AND THAT ALL OF THE REQUIREMENTS OF SECTION 3 OF ACT 132, P.A. 1970 AS AMENDED, HAVE BEEN MET AND THAT THE ERROR OF CLOSURE IS NO GREATER THAN 1 IN 5000.

Charles R. Koob

CHARLES R. KOOB, P.S. 57086

STATE OF MICHIGAN
CHARLES RONALD KOOB
PROFESSIONAL SURVEYOR
No. 4001057086
LICENSED PROFESSIONAL SURVEYOR

PROJECT NO. 14.031 | DATE OF SURVEY: 8-27-14 | SCALE: 1" = 200' | DRAWN BY: CRK | PAGE 2 OF 2

MEMO

St. Clair County International Airport

TO:	Karry Hepting, Administrator Controller
	St. Clair County Board of Commissioners
FROM:	Kathy Reaume, Airport Director
DATE:	October 26, 2021
SUBJECT:	Air Industrial Park NON Aviation vacant Lot 64 Agreement for Purchase

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Innovated Machining Solutions LLC, Mr. Joe Batz has out grown his current facility and would like to purchase LOT 64 of the Air Industrial Park to build a new facility. Mr. Batz fully understands this is a NON-Aviation use lot.

Corporation Counsel has drafted and approved this Agreement for Purchase in the amount of $20,000.00. Please find attached signed documents for your approval.

AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE

THIS AGREEMENT FOR PURCHASE AND SALE OF REAL ESTATE (this "Agreement") is entered into this the 19th day of October 2021, (the "Effective Date"), by and between ST. CLAIR COUNTY/ST. CLAIR COUNTY INTERNATIONAL AIRPORT, a Michigan Municipal Corporation, 200 Grand River, Port Huron, Michigan 48060 ("Seller") and Innovated Machining Solutions, LLC, a Michigan limited liability company, 3735 Lapeer Road, Port Huron, Michigan, 48060 ("Purchaser").

RECITALS

A. Seller is the owner of Lot 64 located in the Airport Industrial Park and Purchaser wishes to purchase Lot 64 (the "Property") in the Airport Industrial Park.

B. The parties have negotiated concerning Purchaser's intent to purchase which the parties now wish to reduce to writing.

NOW, THEREFORE, Based upon the mutual covenants and conditions contained in this Agreement the parties agree as follows:

ARTICLE I

PURCHASE AND SALE PRICE

1.1 Purchase Price. Subject to the terms and conditions contained in this Agreement, Purchaser agrees to purchase the Property from Seller, and Seller agrees to sell the Property to Purchaser for the purchase price of Twenty Thousand ($20,000.00) Dollars ("Purchase Price") which is allocated as Twenty Thousand ($20,000.00) Dollars for Lot 64.

1.2 Deposit. At the time it executes this Agreement, Purchaser shall deposit in escrow with Attorneys Title Company ("Title Company") the sum of Two Thousand ($2,000.00) Dollars ("Deposit"). The Deposit shall be held by the Title Company and shall be applied to the Purchase Price at the Closing. In the event the transaction contemplated by this Agreement does not close due to a default by Purchaser, the Deposit shall be paid to and retained by Seller. In the event the transaction contemplated by this Agreement does not close as a result of circumstances other than a default by Purchaser, the Deposit shall be returned to Purchaser.

1.3 Payment of Purchase Price. The Purchase Price, subject to the adjustments required pursuant to Article III of this Agreement, shall be paid to Seller at Closing, in cash, by certified check or wire transfer.

ARTICLE II

CONVEYANCE; STATE OF TITLE

2.1 Conveyance of Title - the Property. Seller shall convey fee simple marketable title to the Property to Purchaser on the Closing Date, as defined in paragraph 5.1 of this Agreement, by executing and delivering a warranty deed which shall vest unencumbered marketable title in Purchaser (or its assignee) subject only to the Permitted Encumbrances, which are defined in paragraph 2.5 of this Agreement (the "Warranty Deed") and to the restrictions set forth in this Paragraph. The Purchaser acknowledges the sale is subject to height restrictions and building requirements of Kimball Township for anything constructed on the Property. This is a non-aviation sale meaning the Purchaser and any successors and assigns to the ownership of the Property shall not have any access to the airfield.

2.2 Right of First Refusal - the Additional Property. At Closing, Seller and Purchaser shall also execute and deliver a right of first refusal (the "First Right of Refusal"), in substantially the form attached to and incorporated by reference in this Agreement as Appendix 1. Under the First Right of Refusal, for a period of 5 years, Seller shall grant to Purchaser the right to acquire the Additional Property, under the terms and conditions set forth in the First Right of Refusal.

2.3 Title Insurance Commitment. As evidence of title, Seller agrees to furnish to Purchaser, at Seller's expense and within thirty (30) days of the date this Agreement is executed, a commitment for title insurance (the "Commitment") issued by the Title Company (the "Title Company") in the amount of the Purchase Price bearing date no earlier than the Effective Date, together with legible copies of all documents referenced in the Commitment. The Commitment shall commit to issue an Owner's and Lender's title insurance policy, without standard exceptions (the "Owner's Title Policy" and the "Lender's Title Policy", respectively). Seller shall pay all expenses associated with the Owner's Title Policy. Purchaser shall pay all expenses associated with the Lender's Title Policy.

2.4 Objections to Title. If objection to the state of title based upon a written objection of Purchaser's attorney is made within fifteen (15) days after receipt of the later of the Commitment copies of all documents

referenced therein, and the Survey, Seller shall have until the Closing Date, or if later, until thirty (30) days from the date it is notified of the particular defect claimed to fulfill the requirements of the Commitment, remedy such defect or cause the Title Company to insure over such defect, if acceptable to Purchaser. If such objections are not cured within the thirty (30) day period, Purchaser will have the option to do any of the following:

A. Terminate this Agreement and receive a refund of Deposit and the interest accrued and unpaid on the Deposit, if any; or

B. Withhold from the Purchase Price an amount which, in the reasonable judgment of the Title Company, is sufficient to assure cure of the objections. Any amount so withheld will be placed in escrow with the Title Company, pending such cure. If Seller does not cure such objections within thirty (30) days after the escrow is established, Purchaser may then cure the objections and charge the cost of such cure (including reasonable attorney's fees) against the escrowed amount. If such escrow is established, the parties agree to execute and deliver such documents as may be reasonably required by the Title Company, and Seller agrees to pay the charges of the Title Company to create and administer the escrow; or

C. Waive the objections and proceed to the Closing.

2.5 Permitted Encumbrances. For purposes of this Agreement, the Permitted Encumbrances shall include those encumbrances on Seller's title set forth in Paragraph 2.1 of this Agreement, together with those disclosed in the Title Commitment which are not objected to by Purchaser, pursuant to paragraph 2.4 of this Agreement.

ARTICLE III

TAXES, COSTS & FEES

3.1 Proration of Taxes. The current real property taxes on the Property, if any, shall be prorated at closing on a due date basis as if paid in advance. All delinquent taxes, special assessments and other charges which are a lien on the Property as of the Closing Date shall be paid by Seller.

3.2 Title Insurance Costs. Seller shall pay for the cost of the Commitment and issuance of the Owner's Title Policy. Purchaser shall pay for the cost of any Lender's Title Policy.

3.3 Real Estate Transfer Tax. Seller shall pay any real estate transfer tax associated with the recording of the Warranty Deed.

3.4 Recording Fees. Purchaser shall pay all recording fees for the recording of the Warranty Deed.

3.5 Closing Fee. In the event the Title Company charges a fee for the conduct of the Closing under this Agreement, Seller and Purchaser shall each pay one-half (½) of the fee.

ARTICLE IV

CONDITIONS PRECEDENT TO CLOSING

4.1 Conditions Precedent. Purchaser's obligations under this Agreement shall be subject to satisfaction or its waiver of the following conditions precedent:

(a) The Title Company shall be prepared to issue the Title Policy at Closing subject only to the Permitted Encumbrances, as defined in paragraph 2.1 and 2.5 of this Agreement.

(b) Seller's covenants, representations, and warranties contained in Article VI of this Agreement shall be true and correct on the date of this Agreement, and at all times thereafter through the Closing Date, and shall have been performed to the extent required to be performed prior to the Closing Date.

(c) Purchaser shall have determined in its sole discretion that it is satisfied with the results and matters disclosed by the Inspections, as defined in paragraph 8.1 of this Agreement on or before the Closing Date.

(d) Purchaser has obtained financing on terms which are acceptable To it which must be obtained within forty five (45) days of the Effective Date.

(e) Purchaser shall have determined it its sole discretion that it is satisfied with the Permitted Encumbrances, any title commitment encumbrances and the encumbrances and restrictions in Paragraph 2.1.

(f) The Property descriptions and survey as depicted in Exhibits A and B shall be approved by any necessary governmental entities such that such are considered legal parcels of property.

4.2 Effect. In the event that one or more of the conditions precedent set forth in Paragraph 4.1 of this Agreement have not been satisfied under the terms of this Agreement on or before the Closing Date, Purchaser shall have the right to terminate this Agreement, and the Deposit, together with accrued interest, if any, shall be refunded to Purchaser and thereafter neither party shall have any further liability hereunder.

ARTICLE V

CLOSING

5.1 Date, Time, and Place of Closing. The transaction contemplated by this Agreement shall be consummated on or before 45 days from the Effective Date or on such earlier date as may be mutually agreed upon by the parties (the "Closing Date"), at the offices of the Title Company or another mutually acceptable location, at a time mutually agreeable to both parties (the "Closing").

5.2 Seller's Obligations at Closing. At Closing, Seller shall:

(a) Execute and deliver to Purchaser the Warranty Deed and the First Right of Refusal.

(b) Deliver to Purchaser evidence of Seller's authority to enter into this transaction which evidence shall be satisfactory to Purchaser, and evidence that the person executing the closing documents on behalf of Seller is authorized to do so and to bind Seller thereby.

(c) Pay the premium due and payable to the Title Company for the Owner's Title Policy.

(d) Pay the real estate transfer tax, if any, with respect to the Warranty Deed.

(e) Execute and deliver a copy of a Closing Statement showing the computation of the funds payable to Seller pursuant to this Agreement.

(f) Pay one-half (½) of the Closing Fee, if any, charged by the Title Company.

(g) Execute and deliver a reaffirmation as of the Closing Date of the covenants, representations, and warranties set forth in paragraph 6.1 of this Agreement.

(h) Execute and deliver such other documents and take such steps as are reasonably required by the Title Company in order to consummate the Closing

in accordance with this Agreement, including but not limited to an Owner's Affidavit and Non-foreign Tax Certification.

(i) Deliver to Purchaser exclusive possession of the Property.

5.3 Purchaser's Obligations at Closing. At Closing, Purchaser shall:

(a) Pay the Purchase Price to Seller in cash, or by certified or cashier's check, or wire transfer.

(b) Execute and deliver to Seller the First Right of Refusal.

(c) Deliver to Seller evidence of Purchaser's authority to enter into this transaction which evidence shall be satisfactory to Seller, and evidence that the person executing the closing documents on behalf of Purchaser is authorized to do so and to bind Purchaser thereby.

(d) Execute and deliver a copy of Closing Statement showing the computation of the funds payable to Purchaser pursuant to this Agreement.

(e) Pay all recording fees for recording the Warranty Deed and the First Right of Refusal.

(f) Pay the premium due and payable to the Title Company for the Lender's Policy, if any.

(g) Pay one-half (1/2) of the Closing Fee charged by the Title Company.

(h) Execute and deliver a reaffirmation as of the Closing Date of the Covenants, representations, and warranties set forth in paragraph 7.1 of this Agreement.

(i) Execute and deliver such other documents and take such steps as are reasonably required by the Title Company in order to consummate the Closing in accordance with this Agreement.

ARTICLE VI

SELLER'S COVENANTS, REPRESENTATIONS, & WARRANTIES

6.1 Covenants, Representations, and Warranties. Seller covenants, represents, and warrants with Purchaser as of the date of this Agreement and at all times through Closing Date, the following:

(a) Seller has full power and authority to enter into and to undertake and perform the requirements of this Agreement and to consummate the transaction contemplated hereby, and that the individual executing this Agreement and all documents necessary to consummate this transaction is duly authorized to do so and to bind Seller.

(a)

(b) Seller has good and marketable fee simple title to the Property and no person or entity has any right, title, or interest in or to the Property and the Additional Property or any portion thereof, except those disclosed in the Title Commitment.

(c) No person, including any tenant, has a right of first refusal or option to purchase or lease all or any portion of the Property and the Additional Property.

(d) From the date of this Agreement to the Closing Date, Seller shall conduct its business involving the Property and the Additional Property in the ordinary course, and during said period will:

(i) Refrain from transferring any of the Property and the Additional Property or creating on the Property and the Additional Property any easements, liens, mortgages, encumbrances or other interests that affect the Property and the Additional Property or Seller's ability to comply with the terms of this Agreement.

(ii) Refrain from entering into any contracts or other commitments regarding the Property and the Additional Property without the prior written consent of Purchaser.

(iii) Refrain from negotiating with respect to or otherwise deal in the leasing of the Property and the Additional Property or any interests therein or portion thereof.

(e) There are no violations of, or conditions of noncompliance with, any law, zoning ordinances or building rules or regulations affecting the Property and the Additional Property nor has Seller received any notice of nor has Seller any knowledge of or information as to any existing or threatened condemnation or

other legal action of any kind involving the Property and the Additional Property.

(f) To the best of Seller's knowledge, there is no contemplated change of law, ordinance or regulation which will presently or in the future limit or impair the covenants, representations, or warranties given to Purchaser.

(g) Seller has received no notice and has no knowledge that the Property and the Additional Property is classified as a "wetland" under applicable federal or state law or that the Property and the Additional Property is located in a federal or state flood plain or floodway.

(h) Seller has received no notice and has no knowledge that the Property and the Additional Property has ever been used as or is located on or over any former cemetery, burial site or archeological site, or is the habitat of any endangered or protected species under applicable federal or state law, or was involved in or purchased by anyone with proceeds of any illegal activity that could subject it to risk of seizure.

(i) These covenants, representations, and warranties are true as of the Effective Date, and at all times thereafter through the Closing Date, and Seller will restate and reaffirm the truth, accuracy and completeness of the warranties, covenants and representations on or immediately prior to the Closing.

(j) Seller has no notice or any knowledge of any toxic or hazardous substance or any underground storage tanks having been or presently on, in or under the Property.

6.2 Survival of Covenants, Representations, and Warranties. The covenants, representations, and warranties of Seller shall not be merged in the Closing or the delivery of the Warranty Deed and other documents of conveyance, but shall survive the Closing and delivery of the Warranty Deed and other documents of conveyance and shall continue until fulfilled and performed in every respect.

ARTICLE VII

PURCHASER'S COVENANTS, REPRESENTATIONS, AND WARRANTIES

7.1 Covenants, Representations, and Warranties. Purchaser covenants, represents, and warrants with Seller as of the date of this Agreement and at all times through Closing Date, the following:

(a) Purchaser has full power and authority to enter into and to undertake and perform the requirements of this Agreement and to consummate the transaction contemplated hereby, and that the individual executing this Agreement and all documents necessary to consummate this transaction is duly authorized to do so and to bind Purchaser.

(b) Purchaser agrees prior to the commencement of any construction it will provide the Seller professionally prepared site plan, landscaping plan and building elevations which are subject to approval by the Seller and shall be in compliance with all subdivision regulations governing the St. Clair County Air Industrial Park.

(c) These covenants, representations, and warranties are true as of the Effective Date, and at all times thereafter through the Closing Date, and Seller will restate and reaffirm the truth, accuracy and completeness of the warranties, covenants and representations on or immediately prior to the Closing.

7.2 Survival of Covenants, Representations, and Warranties. The covenants, representations, and warranties of Purchaser shall not be merged in the Closing or the delivery of the Warranty Deed and other documents of conveyance, but shall survive the Closing and delivery of the Warranty Deed and other documents of conveyance and shall continue until fulfilled and performed in every respect.

ARTICLE VIII

CONDITION OF PROPERTY

8.1 Right to Inspect. From the Effective Date to the Closing Date, Purchaser shall have the right to enter the Property and the Additional Property to conduct such inspections or investigations as it may deem reasonable and prudent with regard to the Property and the Additional Property including, without limitation, environmental and wetlands investigations. Purchaser shall pay all costs and expenses relating to such inspections and investigations. Purchaser shall hold Seller harmless from any and all liability or damages which Seller may sustain by reason of any entry on the Property and the Additional Property by Purchaser or its agents or employees. Purchaser shall return the Property and the Additional Property to Seller in the same condition and status as it was in at the time this Agreement was executed.

8.2 Access to Information. Purchaser and its agents and designees shall be given full and complete access to the Property and the Additional Property during normal business hours and upon reasonable notice to Seller or its designated agents, during the period of inspection provided under this Article VIII. Additionally, within ten (10) days of the Effective Date, Seller shall furnish or make available to Purchaser copies of all documents in Seller's possession or subject to Seller's control with respect to the condition of the Property and the Additional Property.

ARTICLE IX

DEFAULT

9.1 Default by Purchaser. In the event of a default by Purchaser, and after expiration of the applicable Notice and Cure period, Seller shall be entitled to retain the Deposit as liquidated damages. Seller and Purchaser acknowledge and agree they have considered the consequences of a default by Purchaser, and have determined damages for such a default are difficult to ascertain. The liquidated damages provided for in this paragraph represent the parties' best reasonable estimate of such damages. Seller further expressly acknowledges and agrees that retention of the Deposit shall be its sole and exclusive remedy for default by Purchaser.

9.2 Default by Seller. In the event of a default by Seller, and after expiration of the applicable Notice and Cure period, Purchaser may, at its option, rescind this Agreement and have the Deposit returned to it, together with all interest earned to date and collect reimbursement from Seller for all out-of-pocket expenses incurred by Purchaser in reliance on this Agreement, or pursue any and all rights and remedies it may have under this Agreement and applicable law, including, without limitation, claims for damages and specific performance.

9.3 Notice and Cure. In the event of a default by either party, the non-defaulting party must provide written notice, in accordance with the terms of this Agreement. The defaulting party shall have ten (10) days, or a longer period if reasonably required to cure the default by diligent effort, to cure the default to the reasonable satisfaction of the non-defaulting party.

ARTICLE X

MISCELLANEOUS

10.1 Assignment. Purchaser shall not assign or transfer this Agreement or any of its rights under this Agreement to any other entity without the prior written consent of Seller. Any such assignment shall be subject to Purchaser remaining liable for and guaranteeing the obligations of its Successor.

10.2 Notice. All notices and other communications given or made under this Agreement shall be in writing and shall be deemed to have been duly given or made as of the date delivered, if delivered personally, or of the date mailed by registered mail, postage prepaid, return receipt requested, or delivered by a nationally recognized courier service to the parties at the following addresses:

SELLER: St. Clair County
200 Grand River
Port Huron, MI 48060
Attention: Karry Hepting

COPIES TO: Gary A. Fletcher
Fletcher Fealko Shoudy & Francis, P.C.
1411 Third St. Ste. F
Port Huron, Michigan 48060

PURCHASER: Innovated Machining Solutions, LLC
Attn: Joe Batz
3735 Lapeer Road
Port Huron, Michigan 48060

10.3 Entire Agreement. This Agreement constitutes the entire understanding between the parties and supersedes all prior written agreements and oral understandings between them regarding the subject matter of this Agreement. There are no representations, agreements, arrangements, or understandings, oral or written, between the parties to this Agreement, relating to the subject matter of this Agreement, that are not fully contained in this Agreement.

10.4 Severability. This Agreement is intended to be performed in accordance with, and only to the extent permitted by, all applicable laws, ordinances, rules and regulations. If any provision of this Agreement or its application to any individual, entity or circumstance is, for any reason and to any extent, invalid or unenforceable, the remainder of this Agreement and the application of the provision to other individuals, entities, or circumstances shall not be affected by it, but rather shall be enforced to the greatest extent permitted by law.

10.5 Waiver. Any party's failure to insist on compliance or enforcement of any provision of this Agreement shall not affect its validity or enforceability or constitute a waiver of future enforcement of that provision or of any other provision of this Agreement.

10.6 Successors and Assigns. Except as otherwise expressly provided to the contrary in this Agreement, this Agreement shall be binding upon and inure to the benefit of the parties to it and their respective successors and assigns.

10.7 Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be deemed an original and all of which shall constitute one agreement. The signature of any party to any counterpart shall be deemed to be a signature to, and may be appended to, any other counterpart.

10.8 Amendment. This Agreement may be amended in any manner by an agreement, in writing, signed by both parties.

10.9 Headings. The headings used herein are for convenience only and do not define, limit or construe the contents of this Agreement.

10.10 Governing Law. This Agreement is made under, and shall be governed by and construed in accordance with the laws of the State of Michigan.

10.11 Broker. Seller and Purchaser represent and warrant to each other that neither has dealt with any broker or finder with respect to the transaction contemplated by this Agreement. Seller and Purchaser shall each indemnify, defend and hold the other harmless from and against any claim for brokerage commission or finder's fee

asserted by any person or entity claiming to have been engaged by them.

IN WITNESS WHEREOF, this Agreement is executed, effective as of the Effective Date.

WITNESSES:

"SELLER"

ST. CLAIR COUNTY,
a Michigan municipal corporation

By: Karry Hepting
Its:

Date executed by Seller:_____

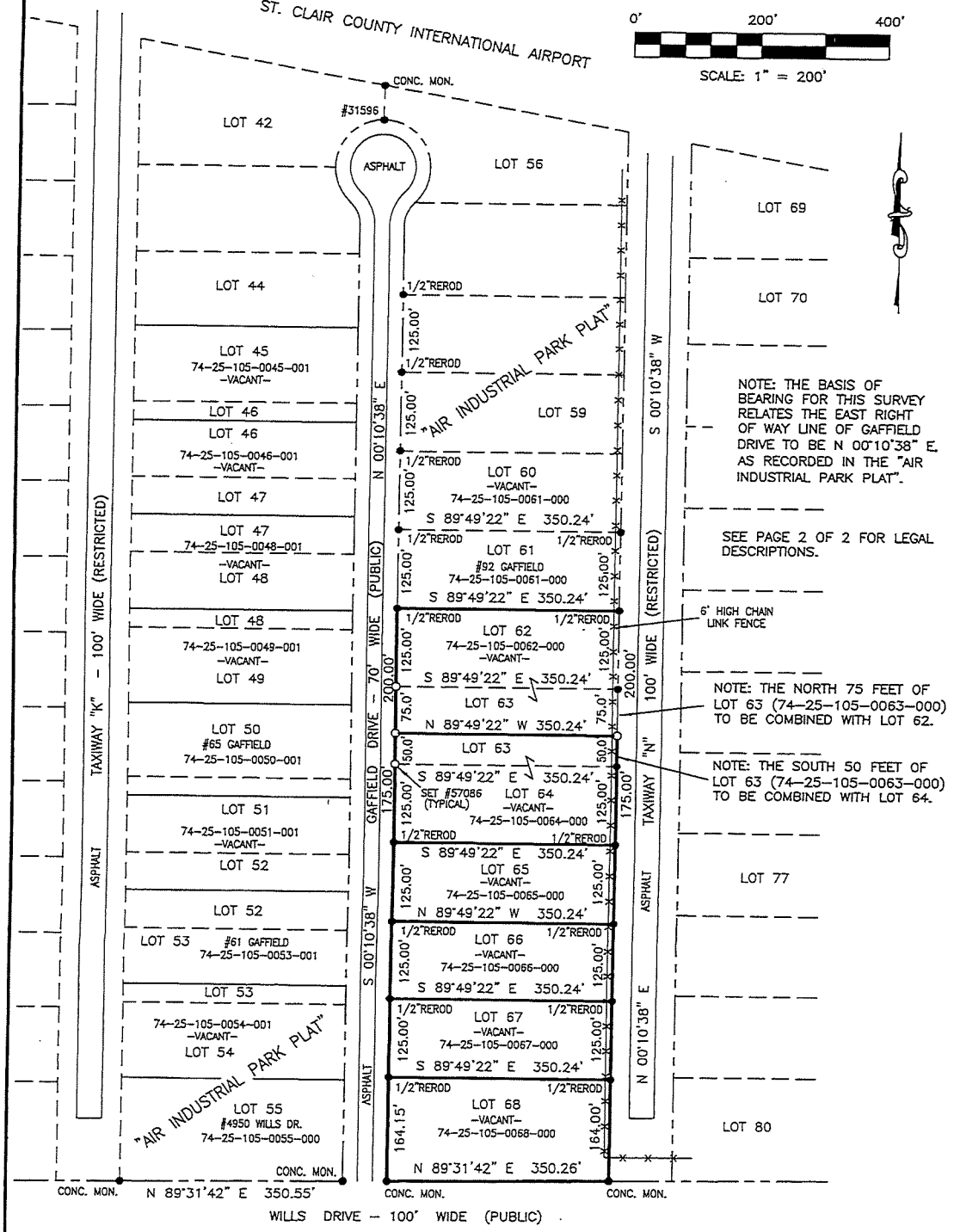
"PURCHASER"

Innovated Machining Solutions, LLC

By: Joe Batz
Its: Manager

Date executed by Purchaser: 10-11-2021

CERTIFICATE OF SURVEY



CLIENT: ST. CLAIR COUNTY INTERNATIONAL AIRPORT, 250 NORTH AIRPORT DRIVE, KIMBALL MICHIGAN, 48074

ATLAS SURVEYING PLLC
5816 LAKESHORE ROAD
FORT GRATIOT, MI 48059
PHONE: 810-385-2954
FAX: 810-385-7584
CELL: 810-824-1666

BOUNDARY SURVEY - LOTS 62 THRU 68,
"AIR INDUSTRIAL PARK PLAT"
SOUTHWEST 1/4, SECTION 36, T6N-R16E,
KIMBALL TOWNSHIP, ST. CLAIR COUNTY, MICHIGAN

SURVEYOR'S CERTIFICATION: I HEREBY CERTIFY THAT I HAVE SURVEYED THE LAND ABOVE DESCRIBED AND MAPPED AND THAT ALL OF THE REQUIREMENTS OF SECTION 3 OF ACT 132, P.A. 1970 AS AMENDED, HAVE BEEN MET AND THAT THE ERROR OF CLOSURE IS NO GREATER THAN 1 IN 5000.

Charles R. Koob
CHARLES R. KOOB, P.S. 57086

STATE OF MICHIGAN
CHARLES RONALD KOOB
PROFESSIONAL SURVEYOR
No. 4001057086
LICENSED PROFESSIONAL SURVEYOR

PROJECT NO. 14.031	DATE OF SURVEY: 8-27-14	SCALE: 1" = 200'	DRAWN BY: CRK	PAGE 1 OF 2

LEGAL DESCRIPTIONS:

PARCEL: 74-25-105-0062-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 62, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

PARCEL: 74-25-105-0063-00, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 63, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

NEW COMBINED PARCEL: 74-25-105-0062-000 & PART OF: 74-25-105-0063-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 62 and the North 75.00 feet of Lot 63, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

PARCEL: 74-25-105-0064-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 64, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

NEW COMBINED PARCEL: 74-25-105-0064-000 & PART OF: 74-25-105-0063-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 64 and the South 50.00 feet of Lot 63, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

PARCEL: 74-25-105-0065-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 65, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

PARCEL: 74-25-105-0066-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 66, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

PARCEL: 74-25-105-0067-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 67, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

PARCEL: 74-25-105-0068-000, VACANT LOT GAFFIELD DRIVE
A parcel of land located in the Southwest 1/4 of Section 36, Town 6 North, Ranger 16 East, Kimball Township, St. Clair County, Michigan described as: Lot 68, "Air Industrial Park Plat", according to the plat thereof as recorded in Liber 89 of Plats, pages 3 thru 7, St. Clair County Register of Deeds Office.

CLIENT: ST. CLAIR COUNTY INTERNATIONAL AIRPORT, 250 NORTH AIRPORT DRIVE, KIMBALL MICHIGAN, 48074

ATLAS
SURVEYING PLLC
5816 LAKESHORE ROAD
FORT GRATIOT, MI 48059
PHONE: 810-385-2954
FAX: 810-385-7584
CELL: 810-824-1666

BOUNDARY SURVEY – LOTS 62 THRU 68,
"AIR INDUSTRIAL PARK PLAT"
SOUTHWEST 1/4, SECTION 36, T6N-R16E,
KIMBALL TOWNSHIP, ST. CLAIR COUNTY, MICHIGAN

SURVEYOR'S CERTIFICATION: I HEREBY CERTIFY THAT I HAVE SURVEYED THE LAND ABOVE DESCRIBED AND MAPPED AND THAT ALL OF THE REQUIREMENTS OF SECTION 3 OF ACT 132, P.A. 1970 AS AMENDED, HAVE BEEN MET AND THAT THE ERROR OF CLOSURE IS NO GREATER THAN 1 IN 5000.

Charles R. Koob
CHARLES R. KOOB, P.S. 57086

STATE OF MICHIGAN
CHARLES RONALD KOOB
PROFESSIONAL SURVEYOR
No. 4001057086
LICENSED PROFESSIONAL SURVEYOR

PROJECT NO. 14.031	DATE OF SURVEY: 8-27-14	SCALE: 1" = 200'	DRAWN BY: CRK	PAGE 2 OF 2

APPENDIX 1

RIGHT OF FIRST REFUSAL AGREEMENT

Please see attached.

ST. CLAIR COUNTY

BROWNFIELD REDEVELOPMENT AUTHORITY

TO: St. Clair County Board of Commissioners
FROM: Geoffrey Donaldson, Senior Planner
DATE: November 4, 2021
SUBJECT: **Brownfield Redevelopment Grant Application**

ACTION REQUESTED

Planning Commission staff is requesting that the St. Clair County Board of Commissioners (BOC) authorize staff to submit a Brownfield Assessment Grant Application requesting up to $400,000 to inventory, characterize, assess, and conduct planning and community involvement related to brownfield sites.

BACKGROUND

Grant Application for:
U.S. Environmental Protection Agency - Brownfield Assessment Grants (application due December 1, 2021)

Amount St. Clair County is Requesting:
Up to $400,000

What are the Grant Funds For?
To inventory, characterize, assess, conduct cleanup and redevelopment planning, and implement community involvement relate to brownfield sites redevelopment. This will build upon the successful $1million EPA grant the Metropolitan Planning Commission (MPC) received in 2010 and the $400,000 EPA grant the MPC received in 2017. The 2010 grant resulted in more than 75 environmental site assessments on new projects throughout the county and the 2017 grant, which is still wrapping up, has also helped with many completed and ongoing projects including the Wrigley Center, Marine City Apartments, Former DTE Marysville Power Plant, and the redevelopment of the Eddy and Gearing Elementary Schools.

Overarching Purpose:
To protect human health and the environment and to promote economic development and/or enable properties to be used for parks, greenways, and similar recreational or nonprofit purposes.

Specifically for St. Clair County the grant funds are sought to further the County's emphasis on focused planning and sustainable economic development within identified development corridors throughout the County.

What will it Cost St. Clair County?
There is no local match required for this type of grant application, however, the St. Clair County Metropolitan Planning Commission and the St. Clair County Brownfield Authority will provide support in the form of in-kind services and staff time for their time spent in meetings, reviewing assistance applications, investigating local sites, and administering the grant program.

Contract Approval - Marine City Highway Corridor Study

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	MC Hwy Corridor Study - Memo	10/27/2021	Cover Memo
🗋	Contract Approval Request - Wade Trim Assoc - Marine City HWY	11/10/2021	Cover Memo
🗋	26 Mile Corridor Agreement - Wade Trim	11/10/2021	Cover Memo

COUNTY OF ST. CLAIR
St. Clair County Metropolitan Planning Commission
David Struck, Planning Director/Deputy County Administrator

Memo

To: St. Clair County Board of Commissioners

From: Dave Struck, AICP, Planning Director/Deputy County Administrator

Date: November 4, 2021

Re: **Contract Approval – Marine City Highway Corridor Study**

Action Requested
The proposal evaluation committee recommends the Board of Commissioners approve contracting with Wade Trim to carry out the Marine City Highway Corridor Study.

Background
St. Clair County, in conjunction with the St. Clair County Road Commission, the Economic Development Alliance (EDA) of St. Clair County, and Casco, China, Cottrellville, and Ira Townships, intends to develop a comprehensive corridor management plan for the Marine City Highway Corridor in order to proactively plan for future growth and development with a full understanding of existing and future land use, transportation, and water/sewer infrastructure needs. The project study area extends from County Line Road to King Road in St. Clair County, approximately 11 miles in length. The corridor management plan will provide a comprehensive analysis of complex issues across the corridor and serve as an important guide for the County and its community partners as they look to invest American Rescue Plan Act (ARPA) funds and other resources in an effective and cost-efficient manner.

Request for Proposals
A Request for Proposals (RFP) was issued on July 15, 2021. The RFP was posted on the Michigan Inter-governmental Trade Network (MITN) system. It was also sent directly to firms specializing in planning and engineering. The deadline for proposal submission was August 19, 2021. We received three proposals in response to the RFP:

Firm	Location	Cost
Wade Trim	Detroit, MI	$144,635
MKSK	Detroit, MI	$110,628
OHM Advisors	Livonia, MI	$109,865

The proposal evaluation committee was made up of the county planning director, the CEO of the EDA of St. Clair County, the managing director and engineering manager of the St. Clair County Road Commission, the county purchasing manager, and the planning consultant that represents three of the townships along the corridor. After the initial review of proposals, the evaluation committee chose to conduct in-person interviews with all three firms.

Selected Consultant
While the Wade Trim proposal is the highest cost, the selection committee felt they demonstrated the best understanding of our project goals and proposed the most comprehensive scope of work for the corridor study based on the requirements of the RFP. Wade Trim's scope of work was more comprehensive in terms of all of the project elements - public engagement, market analysis, land use, transportation, and infrastructure planning.

A major priority of this project is the examination of existing and future water/sewer demand and capacity issues and the other two proposals did not include as much depth on that front.

The evaluation committee is confident that Wade Trim will deliver a final product that will allow the County and its partners to be good stewards of federal ARPA funds and other potential funding now and into the future.

The contract will be ready for final approval at the regular BOC meeting on November 18.

COUNTY OF ST.CLAIR

Purchasing Division

CONTRACT APPROVAL REQUEST

☒ NEW CONTRACT ☐ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS

☒ BIDS REQUIRED ☐ NO BIDS REQUIRED
☒ BIDS RECEIVED ☐ SINGLE SOURCE
☐ CONTRACT EXTENSION
☒ BOC POLICY COMPLIANCE ☐ INCREASE WITHIN CPI-U
☐ REVIEWED BY CORP COUNSEL ☐ VALUE LESS THAN THRESHOLD

VENDOR: Wade Trim Associates, Inc.

VALUE: Not to exceed $144,635

TERM: Expires 12/31/22

CONTRACT TYPE: Professional Services

SERVICE DESCRIPTION: Study and management plan for Marine City Highway corridor

DEPARTMENT(S): Metropolitan Planning

COMMENTS: RFP-MP-0721-418 was posted to MITN in July and three proposals were received. Interviews were conducted by the proposal evaluation committee and Wade Trim was determined to be the best candidate for award.

COUNTY OF ST.CLAIR

COUNTY OF ST. CLAIR, MICHIGAN

Metropolitan Planning Commission

PROFESSIONAL SERVICE CONTRACT

Contract Expiration Date: 12/31/2022

Contract – NOT TO EXCEED $144,635

*Not to exceed specified amount without written authorization from a St. Clair County authorized representative.

This "Contract" is made between the COUNTY OF ST. CLAIR, a Michigan Constitutional Corporation, hereinafter called "County", and the "Contractor" as further described in the following Table. In this Contract, either Contractor or the County may also be referred to individually as a "Party" or jointly as the "Parties".

COUNTY OF ST. CLAIR, MICHIGAN 200 Grand River Port Huron, MI 48060 (herein, the "County")	WADE TRIM ASSOCIATES, INC. 25251 Northline Road Taylor, MI 48180 (herein, the "Contractor")

This Contract is organized and divided into the following "Section" or "Sections" for the convenience of the Parties.

SECTION 1. CONTRACT DOCUMENTS AND DEFINITIONS

SECTION 2. CONTRACT EFFECTIVE DATE AND TERMINATION

SECTION 3. SCOPE OF CONTRACTOR'S SERVICES

SECTION 4. COUNTY PAYMENT OBLIGATION FOR CONTRACTOR'S SERVICES

SECTION 5. CONTRACTOR ASSURANCES AND WARRANTIES

SECTION 6. CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION

SECTION 7. GENERAL TERMS AND CONDITIONS

In consideration of the mutual promises, obligations, representations, and assurances in this Contract, the Parties agree to the following:

§ 1. CONTRACT DOCUMENTS AND DEFINITIONS

The following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or plural, possessive or non-possessive, and/or either within or without quotation marks, shall be defined and interpreted as follows:

1.1. **"**Contractor Employee" means without limitation, any employees, officers, directors, members, managers, trustees, volunteers, attorneys, and representatives of Contractor, and also includes any Contractor licenses, concessionaires, contractors, subcontractors, independent contractors, contractor's supplies, subsidiaries, joint ventures or partners, and/or any such persons, successors or predecessors, employees, (whether such persons act or acted in their personal, representative or official capacities), and/or any and all persons acting by, through, under, or in concert with any person who was a Contractor Employee at anytime during the term of this contract but, for any reason, is no longer employed, appointed, or elected in that capacity.

1.2. "Claims" means any alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, courts costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or amounts or liabilities of any kind which are imposed on, incurred by, or asserted against the county, or for which the county may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any all alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.

1.3. "County" means the County of St. Clair, a Municipal and Constitutional Corporation, its departments, divisions, authorities, boards, committees, and "County Agent" as defined below.

1.4. "County Agent" means all elected and appointed officials, directors, board members, council members, commissioners, employees, volunteers, representatives, and/or any such persons' successors (whether such person act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them. "County Agent" shall also include any person who was a "County Agent" anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as an Agent.

1.5. "Day" means any calendar day, which shall begin at 12:00:01 a.m. and end at 11:59:59 p.m.

1.6. "Contract Documents" This contract includes and fully incorporates herein all of the following documents:

1.6.1. Attachment I: Scope of Contractor's Services

1.6.2. Attachment II: Contractor's Fee Schedule

1.6.3. Attachment III: Contractor Insurance Requirements

§ 2. CONTRACT EFFECTIVE DATE AND TERMINATION

2.1. The effective date of this Contract shall be November 19, 2021, and unless otherwise terminated or canceled as provided below, it shall end at 11:59:59 p.m. on the "Contract Expiration Date" shown on the first page of this Contract, at which time this Contract expires without any further act or notice of either Party being required. The Parties under no obligation are to renew or extend this Contract after Contract Expiration Date. Notwithstanding the above, under no circumstances shall this Contract be effective and binding and no payments to the Contractor shall be due or owing for any Contractor services until and unless:

2.1.1. This Contract is signed by Contractor Employee, legally authorized to bind the Contractor.

2.1.2. Any and all Contractor Certificates of Insurance, and any other conditions Precedent to the Contract have been submitted and accepted by the County.

2.1.3. An authorized agent of the County of St. Clair, Michigan as provided for on the signature page of this Contract, shall be the final signatory to this Contract.

2.2. Upon the expiration of this Contract the County has the option, at the County's sole discretion, of extending this Contract for an additional term determined by the extensions on the same terms and conditions contained herein. The County shall not be obligated to pay Contractor any contract extension fee if the County elects to extend.

2.3. As a government entity, County of St. Clair tax ID#38-6006420, the County is exempt from Federal Excise, State Sales Tax, Personal Property Tax, and Use Tax.

2.4. The County may cancel the contract for its convenience, in whole or in part, by giving the contractor written notice 30 days prior to the date of cancellation. If the County chooses to cancel this contract in part, the charges payable under this contract shall be equitably adjusted to reflect those services that are cancelled.

§ 3. SCOPE OF CONTRACTOR'S SERVICES

3.1. The Contractor shall perform all services identified and itemized in Attachment I: "Scope of Contractor's Services" which is attached hereto and incorporated and made part of this Contract.

§ 4. COUNTY PAYMENT OBLIGATIONS FOR CONTRACTOR'S SERVICES

4.1. Except as otherwise expressly provided for in this Contract, the County's sole financial obligation to the Contractor for any Contractor services under this Contract shall be as defined in Attachment II: "Contractor's Fee Schedule" which is attached hereto and incorporated and made a part of this Contract.

4.1.1. In no event, shall the County's amount due and owing the Contractor for any and all services rendered exceed the amount identified as the "NOT TO EXCEED AMOUNT" on the first page of this Contract. In the event the Contractor can reasonably foresee the total billings for its services will exceed this "NOT TO EXCEED AMOUNT," the Contractor shall provide the County with notice of this contingency at least 30 days before this event.

4.1.2. The Contractor will invoice the County monthly for services rendered. The Contractor will provide a work sheet detailing the work that was completed per the Contractor proposal. The County shall have no obligation to make payment until a proper invoice of service is submitted.

4.1.3. The Contract has no security deposit requirements and no money down. The County will not be responsible for any documentation fees, filing fees, title fees, and insurance fees.

4.1.4. The invoices shall be submitted in the form requested by the County. All invoices pertaining to this Contract will reference County purchase order number **P_____.**

4.2. Under no circumstances shall the County be responsible for any cost, fee, fine, penalty, or direct, indirect, special, incidental or consequential damages incurred or suffered by Contractor in connection with or resulting from the Contractor's providing any services under this Contract arising out of this Contract or any claimed breach of this Contract.

§ 5. CONTRACTOR'S ASSURANCES AND WARRANTIES

5.1. Service Warranty. The standard of care for all professional services performed or furnished by Contractor under this Contract will be the skill and care used by members of Contractor's profession practicing under similar circumstances at the same time and in the same locality.

5.2. Business and Professional Licenses. The Contractor will obtain and maintain at all times during the term of this Contract all applicable business and professional licenses necessary to provide the contracted services.

5.3. Services and Supplies. The Contractor is responsible for providing services and supplies not expressly required to be provided by the County herein.

5.4. Taxes. The Contractor shall pay, its own local, state and federal taxes, including without limitation, social security taxes, and unemployment compensation taxes. The County shall not be liable to or required to reimburse the Contractor for any federal, state and local taxes or fees of any kind. The Contractor shall be responsible for any and all personal property taxes on any and all equipment provided under this Contract. The County shall not be liable to or required to reimburse the Contractor for personal property taxes paid.

5.5. Contractor's Incidental Expenses. Except as otherwise expressly provided in this Contract, the Contractor shall be solely responsible and liable for all costs and expenses incident to the performance of all services for the County including, but not limited to, any professional dues, association fees, license fees, fines, taxes, and penalties.

5.6. Right to Inspect. The County may, at reasonable times, inspect the plant, place of business, or work site of the Contractor or Subcontractor, which is pertinent to the performance of this contract.

5.7. Contractor Employees.

5.7.1. Contractor shall employ and assign qualified Contractor Employees as necessary and appropriate to provide the services under this Contract. Contractor shall ensure all Contractor Employees have all the necessary knowledge, skill, and qualifications necessary to perform the required services and possess any necessary licenses, permits, certificates, and governmental authorizations as may required by law.

5.7.2. Contractor shall solely control, direct, and supervise all Contractor Employees with respect to all Contractor obligations under this Contract. Contractor will be solely responsible for and fully liable for the conduct and supervision of any Contractor Employee.

5.7.3. All Contractor Employees assigned to work under this Contract may, at the County's discretion, be subject to a security check and clearance by the County. Such Contractor Employees will be required to sign a Confidentiality Agreement provided by the Contractor if requested by the County. This documentation may, upon the County's request, be made available for review and verification.

5.8. Contractor Employee-Related Expenses. All Contractor Employees shall be employed at the Contractor's sole expense (including employment-related taxes and insurance) and the Contractor warrants that all Contractor Employees shall fully comply with and adhere to all of the terms of this Contract. Contractor shall be solely and completely liable for any and all applicable Contractor Employee's federal, state, or local payment withholdings or contributions and/or any and all Contractor Employees related pension or welfare benefits plan contribution under federal or state law. Contractor shall indemnify and hold the County harmless for all Claims against the County by any Contractor Employee, arising out of any contract for hire or employer-employee relationship between the Contractor and any Contractor Employee, including, but not limited to, Worker's Compensation, disability pay or other insurance of any kind.

5.9. Full Knowledge of Service Expectations and Attendant Circumstances. Contractor warrants that before submitting its Proposal and/or entering into this Contract, it had a full opportunity to review the proposed services, and review all County requirements and/or expectations under this Contract. The Contractor is responsible for being adequately and properly prepared to execute this Contract. Contractor has satisfied all material in respects that it will be able to perform all obligations under the Contract as specified herein.

5.10. The Contractor's Relationship To The County Is That Of An Independent Contractor. Nothing in this Contract is intended to establish an employer-employee relationship between the County and either the Contractor or any Contractor Employee. All Contractor Employees assigned to provide services under this Contract by the Contractor shall, in all cases, be deemed employees of the Contractor and not employees, agents, or sub-contractors of the County.

§ 6. CONTRACTOR INDEMNIFICATION and INSURANCE REQUIREMENTS

6.1. Indemnification.

6.1.1. Contractor shall indemnify and hold the County harmless from any and all Claims which are incurred by or asserted against the County by any person or entity, to the extent they are found to be caused by the negligent acts, performances, errors, or omissions of Contractor or Contractor's Employees, including, without limitation, all Claims relating to injury or death of any person or damage to any property.

6.1.2. The indemnification rights contained in this Contract are in excess and over and above any valid and collectible insurance rights/policies. During the term of this Contract, if the validity or collectability of the Contractor's insurance is disputed by the insurance company, the Contractor shall indemnify the County for all claims asserted against the County and if the insurance company prevails, the Contractor shall indemnify the County of non-collectible accounts.

6.1.3. Contractor shall have no rights against the County for any indemnification (e.g., contractual, equitable, or by implication), contribution, subrogation, and/or any other right to be reimbursed by the County except as expressly provided herein.

6.1.4. Contractor waives and releases all actions, liabilities, loss and damage including any subrogation rights it may have against the County based upon any Claim brought against the County suffered by a Contractor Employee.

6.2. Insurance Requirements.

6.2.1 At all times during this Contract, the Contractor shall obtain and maintain insurance according to the specifications indicated in Attachment III.

§ 7. GENERAL TERMS AND CONDITIONS

7.1 Cumulative Remedies. A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.

7.2. Survival of Terms and Conditions. The following terms and conditions shall survive and continue in full force beyond the termination and/or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their very nature:

"CONTRACTOR'S ASSURANCES AND WARRANTIES";
"CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION";
"DAMAGE CLEAN UP TO COUNTY PROPERTY AND/OR PREMISES";
"AUDIT";
"SEVERABILITY";
"GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE"; AND
"SURVIVAL OF TERMS AND CONDITIONS".

7.3. County Right to Suspend Services. Upon written notice, the County may suspend performance of this Contract if Contractor has failed to comply with Federal, State, or Local laws, or any requirements contained in this Contract. The right to suspend services is in addition to the County's right to terminate and/or cancel this Contract. The County shall incur no penalty, expense, or liability to Contractor if the County suspends services under this Section.

7.4. No Third Party Beneficiaries. Except as provided for the benefit of the Parties, this contract does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to be indemnified, right to be subrogated to the Parties' rights in this Contract, and/or any other right, in favor of any other person or entity.

7.5. Compliance with Laws. Contractor shall comply with all federal, state, and local laws, statutes, ordinances, regulations, insurance policy requirements, and requirements applicable to its activities under this Contract.

7.6. Permits and Licenses. Contractor shall be responsible for obtaining and maintaining throughout the term of this Contract all licenses, permits, certificates, and governmental authorizations necessary to perform all of its obligations under this Contract and to conduct business under this Contract. Upon request by the County, Contractor shall furnish copies of any permit, license, certificate or governmental authorizations necessary to provide services under this Contract.

7.7. Discrimination. Contractor shall not discriminate against any employee or applicant for employment because of sex, race, religion, color, national origin, or handicap, or other protected category in violation of State and Federal law.

7.7.1 Contractor shall promptly notify the County of any complaint or charge filed and/or determination by any Court or administrative agency of illegal discrimination by Contractor.

7.7.2 The County, in its discretion, may consider any illegal discrimination described above as breach of this Contract and may terminate or cancel this Contract immediately with notice.

7.8. Reservation of Rights. This Contract does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the County.

7.9. Conflict of Interest. Pursuant to Public Act 317 and 318 of 1968, as amended (MCL 15.321, et seq.), no contracts shall be entered into between the County, including all agencies and departments thereof, and any County Agent. To avoid any real or perceived conflict of interest, Contractor shall identify any Contractor Employee or relative of Contractor's Employees who are presently employed by the County. Contractor shall give the County notice if there are any County Agents or relatives of County Agents who are presently employed by Contractor.

7.10. Damage Clean Up to County Property and/or Premises. Contractor shall be responsible for any unexpected and/or unnecessary damage to any County property, its premises, or a County Agent that is caused by Contractor or Contractor's Employees. If damage occurs, Contractor shall make necessary repairs and/or replacements to the damaged property to the satisfaction of the County. If the damage cannot be completed to the County's satisfaction, Contractor shall reimburse the County the actual cost for repairing or replacing the damaged property. The Contractor shall be responsible for assuring that all County and municipal sites are restored to their original condition.

7.11. Contractor Use of Confidential Information. The Contractor and/or Contractor Employees shall not reproduce, provide, disclose, or give access to Confidential Information to any third party, or to any Contractor Employee. The Contractor and the Contractor Employee shall not use the Confidential Information for any purpose other than performing its services under this Contract.

7.11.1 This Contract imposed no obligation upon Contractor with respect to any Confidential Information which Contractor can establish by legally sufficient evidence: (i) was in the possession of, or was known by Contractor, prior to its receipt from the County, without an obligation to maintain its confidentiality; or (ii) is obtained by Contractor from a third party having the right to disclose it, without an obligation to keep such information confidential.

7.11.2 As used in this Contract, Confidential Information means all information that the County is required or permitted by law to keep confidential.

7.12. Grant Compliance. If any part of this Contract is supported or paid with any state or federal funds granted to the County, the Contractor shall comply with all applicable grant requirements.

7.13. Delegation/Subcontract/Assignment. Contractor shall not delegate, assign, or subcontract any obligations or rights under this Contract without the prior written consent of the County.

7.13.1 The rights and obligations under this Contract shall not be diminished in any manner by assignment, delegation or subcontract.

7.13.2 Any assignment, delegation, or subcontract by Contractor and approved by the County, must include a requirement that the assignee, delegate, or subcontractor will comply with the rights and obligations contained in this Contract.

7.13.3 The Contractor shall remain primarily liable for all work performed by any subcontractors. Contractor shall remain liable to the County for any obligations under the Contract not completely performed by any Contractor delegate or subcontractor.

7.13.4 Should a subcontractor fail to provide the established level of service and response, the Contractor shall contract with another agency for these services in a timely manner. Any additional costs associated with securing a competent subcontractor shall be the sole responsibility of the Contractor.

7.13.5 This Contract cannot be sold.

7.13.6 In the event that a Petition in Bankruptcy is filed and there is an assignment of this Contract by a Court, the County may declare this Contract null and void.

7.14. Non Exclusive Contract. No provision in this Contract limits, or is intended to limit, in any way the Contractor's right to offer and provide its services to the general public, other business entities, municipalities, or governmental agencies during or after the term of this Contract. Similarly, this Contract is a non-exclusive agreement and the County may freely engage other persons to perform the same work that the Contractor performs. Except as provided in this Contract, this Contract shall not be construed to guarantee the Contractor or any Contractor Employee any number of fixed or certain number or quantity of hours or services to be rendered to the County.

7.15. No Implied Waiver. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any right or remedy under this Contract shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Contract. No waiver of any term, condition, or provision of this Contract, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Contract. No waiver by either Party shall subsequently affect its right to require strict performance of this Contract.

7.16. Severability. If a court of competent jurisdiction finds a term, condition, or provision of this Contract to be illegal or invalid, then the term, condition, or provision shall be deemed severed from this Contract. All other terms, conditions, and provisions of this Contract shall remain in full force and effect. Notwithstanding the above, if Contractor's promise to indemnify or hold the County harmless is found illegal or invalid, Contractor shall contribute the maximum it is permitted to pay by law toward the payment and satisfaction of any Claims against the County.

7.17. Captions. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Contract are intended for the convenience of the reader and are not intended to have a substantive meaning and shall not be interpreted to limit or modify any substantive provisions of this Contract. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or non-possessive use in this Contract shall be deemed the appropriate plurality, gender or possession as the context requires.

7.18. Notices. Notices given under this Contract shall be in writing addressed to the person listed below and shall be delivered by certified mail with signature required. Notice will be deemed given when the person listed below has signed the certified receipt of mailed letter.

7.18.1. If notice is sent to the Contractor, it shall be addressed to:

Wade Trim Associates, Inc.
2521 Northline Road
Taylor, MI 48180

7.18.2. If notice is sent to the County, it shall be addressed to:

County of St Clair, MI
Attn: Accounts Payable
200 Grand River, Ste 203
Port Huron, MI 48060

7.18.3 Either Party may change the address or individual to which notice is sent by notifying the other party in writing of the change.

7.19. Contract Modifications of Amendments. Any modifications, amendments, recessions, waivers, or releases to this Contract must be in writing agreed to by both Parties. Unless otherwise agreed, the modification, amendment, recession, waiver, or release shall be signed by an expressly authorized Contractor Employee and by the same person who signed the Contract for the County or other County Agent as authorized by the County Administrator/Controller.

7.20. Precedence of Documents. In the event of a conflict between the terms and conditions in any of the documents comprising this Contract, the conflict shall be resolved as follows:

7.20.1 The terms and conditions contained in this main Contract document shall prevail and take precedence over any allegedly conflicting provisions in all other attachments or documents.

7.21. Governing Laws/Consent to Jurisdiction and Venue. This Contract shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Contract shall be brought in the 31st Circuit Court of the State of Michigan or the 72nd District Court of the State of Michigan, as dictated by applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above. The choice of forum set forth above shall not be deemed to preclude the enforcement of any judgment obtained in such forum or taking action under this Contract to enforce such judgment in any appropriate jurisdiction.

7.22. Entire Contract. This Contract represents the entire Contract and understanding between the Parties. This Contract supersedes all other prior oral or written understandings, communications, agreements or Contracts between the Parties. The language of this Contract shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

The undersigned executes this Contract on behalf of Contractor and the County, and by do so legally obligates and binds Contractor and the County to the terms and conditions of this Contract.

FOR THE CONTRACTOR:

BY: _____ DATE: _____
Authorized Signer

FOR THE COUNTY:

BY: _____ DATE: _____
Karry Hepting, Administrator/Controller

ATTACHMENT I

STATEMENT OF CONTRACTOR'S SERVICES

REFERENCE: RFP-MP-0721-418 Marine City Highway Corridor Management Plan
Wade Trim Associates, Inc. proposal August 19, 2021
Wade Trim Associates, Inc. proposal revisions October 15, 2021

SCOPE OF WORK

UNDERSTANDING OF THE PROJECT

Wade Trim is very familiar with the Marine City Highway study area in St. Clair County from County Line Road to King Road. The 11-mile-long corridor serves as a key east–west route connecting Marine City and the St. Clair Riverfront on the east end, with I-94, commercial areas, and employment destinations within Macomb County on the west end. The two-lane road has carried increasingly higher traffic volumes in recent years. Due to recent and anticipated growth along the corridor and in the vicinity, traffic volumes will continue to increase. Recent development in the western end of the corridor in Macomb County has included the Bay River Marketplace (Meijer store and frontage commercial development) and a Beaumont outpatient and ambulatory care center campus. More development is slated, including an Ascension ambulatory care center. Nearly every undeveloped property between I-94 and the St. Clair County line is listed for sale for prospective development.

New commercial and industrial development has also occurred recently within the St. Clair County portion of the Marine City Highway corridor. Although the overall character of the corridor within St. Clair County remains relatively "rural," with scattered residential homes and agricultural lands, a significant variety of non-residential and agricultural use currently exists. Industrial parks, several larger industrial complexes, and

Recent development in the western end of the Marine City Highway corridor in Macomb County has included the Bay River Marketplace (Meijer store and frontage commercial development) and a Beaumont outpatient and ambulatory care center campus.

Industrial parks, several larger industrial complexes, and dozens of smaller light industrial operations are found in the St. Clair County portion of the corridor, particularly in the western portion.

dozens of smaller light industrial operations are found, particularly in the western portion of the corridor. Key intersections along the entire corridor (County Line, Palms, Indian Trail, and King) are dotted with commercial services, such as party stores and gas stations. The Marine City Airport is located in the central portion of the corridor. Notably, three schools (Anchor Bay High School, Francois Maconce Elementary, and Palms Elementary School) are located just south of the corridor.

Four townships have jurisdiction for land use and development within the study area—Casco, China, Cottrellville, and Ira—while the St. Clair County Road Commission has responsibility for road design and maintenance of the highway. Given the multiple regulatory jurisdictions, increasing traffic patterns, and significant development pressures facing the corridor, St. Clair County, in conjunction with the four townships, road commission and the Economic Development Alliance (EDA), is seeking a qualified consultant to develop a comprehensive corridor management plan for the Marine City Highway Corridor.

SCOPE OF WORK

Public Involvement

Marine City Highway Corridor Committee

Wade Trim will facilitate regular monthly meetings with the Marine City Highway Corridor Committee (MCHCC). These meetings will allow for focused presentation and

discussion of the team's findings and analysis and will help to provide direction to Wade Trim as corridor goals and objectives are developed.

Periodically, such meetings will include other key corridor stakeholders (local elected officials, businesses, citizens, community groups). The purpose of these meetings is to share information and data analysis, and to generate feedback on strategies, concepts, and draft plans.

Focus Group and Stakeholder Interviews

Wade Trim will conduct a series of focus group meetings with stakeholders to gain additional insight into public goals and objectives for the corridor. For efficiency and to contain costs, these focus group meetings will be conducted during a single day, at different locations within the corridor and with different stakeholder groups. Based on feedback from the MCHCC, additional one-on-one stakeholder meetings may also be scheduled during this day. These meetings may be either virtual or in-person, depending on current public health conditions and state or County restrictions.

Surveys

Wade Trim will develop a web-based survey and social network (Instagram, Facebook, Twitter) outreach strategy to generate additional feedback from the community. The focus of this outreach will be to clarify and prioritize goals and objectives for the corridor, and to share periodic updates and draft plans for comment. This task will also provide additional information for County and partner websites and social media feeds.

Wade Trim is currently working on a corridor improvement strategy for Saginaw Street in the City of Flint. A variety of improvements involve street design, on-street parking reconfiguration, and traffic improvements.

Presentations/Maps/Graphics

As a component of all task draft and final deliverables, Wade Trim will prepare accessible presentations, maps, reports, and infographics that can be shared across the web and social media platforms. All deliverable materials for meetings, presentations, and interviews will be provided electronically (PDF) and by hard copy.

Market Analysis

Data Collection and Analysis

A vital component of an economic development analysis is existing data on current social and economic conditions of the community. This quantitative work will include an economic analysis that focuses on conducting an inventory and identifying trends related to demographics, workforce, and business/industry at the local and regional levels. Bonner AG, our Economic Development Subconsultant, will conduct background research and a comprehensive analysis of social and economic factors, as described in greater detail below.

Background Research

Bonner AG will review studies related to economic and workforce development initiatives in the region, such as the Comprehensive Economic Development Strategy as well as Regional Prosperity Initiative (RPI) reports. This review will make sure the project is consistent with—and builds upon—the relevant goals and objectives of current or planned economic development efforts. It will also help build a thorough understanding of regional and County partners involved in economic development. St. Clair County economic development agencies and alliances, such as the St. Clair County EDA, Detroit Regional Chamber, Michigan Economic Development Corporation, and SEMCOG, will be engaged as there may be opportunities to capitalize on RPI strategies to support St. Clair County. The background research will also include a look at Metropolitan Detroit collaboration on economic development projects including actions already undertaken between counties and other efforts from cities with similar demographics.

Analysis of the Economic Base

After the baseline data is collected, an inventory of regional infrastructure and assets will be performed through a literature review to better understand the County's economy in context with the metropolitan region. This work will identify potential gaps in workforce,

training, skills, and other metrics necessary to support new development. This information will be reviewed with the project team and interpreted based on local knowledge.

An economic and demographic profile for the County will be generated. This will include identifying and analyzing key demographic, socioeconomic, education, employment/workforce, and other key economic data.

Land Use Planning

Wade Trim has extensive experience in conducting land use inventories that range from small communities to entire counties for land use master plans and corridor studies. We will identify the specific land uses existing along the corridor and identify generalized area land uses in the wider area that are contributing to the use of the Marine City Highway. As a key link between I-94 and the communities along the St. Clair River, we will identify the internal and external factors that are driving growth and activity along the entire corridor. Demographic and development analyses will enable us to understand the impacts and effects both within and outside the County that are affecting development and growth in the region.

To further identify the challenges and prospects for development along the corridor, we will conduct a land use analysis to determine what types of uses and service are provided along the corridor. In these analyses, we closely study the corridor itself, examining curb cuts, traffic circulation on and off private properties, types of uses, existence of nodes of activity, and the physical environment created by the buildings, signs, and landscaping. All of this information is incorporated into an analysis of the existing corridor that will guide the transportation and safety analyses along with the infrastructure needs along the corridor.

In preparation for one of the public open houses, we will conduct an internal SWOT analysis of the Marine City Highway corridor where results of the inventory and corridor analyses will be used to guide the effort. The assets and weaknesses identified will be the basis for our interactive engagement activities with the attendees. Numerous display boards and activities will be used to engage attendees in considering the corridor's future.

Wade Trim will conduct a land use analysis to determine what types of uses and service are provided along the corridor. Marine City Airport is located along the Highway.

A key to the future of a corridor is to understand the physical and regulatory constraints along the corridor. Adjacent development and land uses will directly affect a corridor's appearance and development. We have evaluated these limiting factors in several previous corridor design efforts like the Van Born Road Corridor and the Eureka Road Corridor, so that will be advantageous in assessing the future land use plans and zoning ordinances along the corridor. Consistency of land use regulations is important. Identification of inconsistencies and deterrents to cohesive development along the corridor will be conducted.

The results of our internal and external SWOT analyses will feed into the development and design needs for the corridor. This information will be augmented by the results of our land use and zoning analyses for land adjoining the corridor. Obtaining buy-in is the most important step of this entire effort. Without support from those who will be affected by the plan and help to implement the plan, it will be unsuccessful.

Wade Trim has a successful track record of working with stakeholders, elected and appointed officials, and property owners to be sure they are engaged and are supportive of our recommendations. To achieve this for the Corridor Management Plan, we will work with the Marine City Corridor Committee in developing the shared vision. Once the vision is agreed upon, we will develop a comprehensive plan for the corridor, along with achievable goals. In addition to the goals and objectives, we will develop a step-by-step approach to identifying the agencies and steps that must be taken to implement the plan. This plan will be distilled down to an implementable and focused work plan.

Our goal is to create documents that come to fruition. We drive ourselves to create work plans that provide the steps and tools to direct many different entities in working together towards a common goal.

Transportation Planning

The purpose of the Transportation Planning Task is to:

- Develop a transportation demand model to identify existing and future deficiencies in the corridor
- Conduct an inventory of existing traffic conditions and prepare an assessment of the corridor
- Prepare near-term and long-term recommendations for improving the corridor.

Develop Transportation Demand Model

The first step in preparing a transportation demand model is to obtain market information, land use planning data, and public comments concerning potential growth activities on the corridor. The type of market information needed will be estimates of population growth, specific business development, and travel growth. It is anticipated that much of the information will come out of the market analysis and land use planning activities conducted in the previous work tasks.

As opposed to developing a transportation demand model from scratch, we propose to use the existing SEMCOG Transportation Demand Model on this project. Our plan is to provide SEMCOG planners with the market and land use planning information collected in this study and ask them to update and run the model accordingly. The model uses population estimates and business development growth strategies, among other indicators to prepare future growth estimates and assign them to specific roads and intersections in the area. Specifically, we will use the existing turning movement traffic counts obtained at key intersections from County Line Road to King Road including Marsh Road, Indian Trail, and McKinley, Starville, Meyer, Palms, Hessen, Meldrum, Church, Bethuy Roads.

Also, we will request a copy of all applications for development from the four townships that border Marine City Highway as well as the Marine City and Chesterfield Township offices. These developments will usually lead to identification of specific business growth strategies such as major business and shopping centers or other major future plans such as Amazon, Walmart, Meijer, etc. Wade Trim has successfully used this travel demand model on other projects including the Wilson Road Extension (for the Facility for Rare Isotope Beams) at Michigan State University and for the Research and Engineering Campus Study for Ford Motor Company in Dearborn.

A horizon growth period of 20 years will be used for future conditions. Some agencies like periods of 10, 20, and 30 years to examine when road improvements will be needed so they can budget for these changes. Some agencies even require growth strategies for 40 years into the future, but often these projections are inaccurate due to the number of changes in the surrounding area as well as fluctuations in the economy including the housing and labor markets. Wade Trim is proposing to use a 20-year horizon to reduce study costs

During a meeting with the SEMCOG planners, Wade Trim will provide specific growth items to be included in the transportation demand model. Specific outputs expected from SEMCOG are the projected turning movement counts at each of the study intersections.

Traffic Data Collection

While the planners are working on the transportation demand model, Wade Trim will be collecting traffic data on the corridor. The first effort consists of a field review of the corridor, including the intersections mentioned above. The field review will include pavement widths, intersection geometric data including existing businesses and residences served by the site, as well as land areas for future development and other features such as observed traffic flow deficiencies, pedestrian and bicycle accommodations, speed limits, etc. Infor-

Wade Trim has used the SEMCOG Transportation Demand Model on other projects including the Wilson Road Extension (for the Facility for Rare Isotope Beams) at Michigan State University, above, and for the Research and Engineering Campus Study for Ford Motor Company in Dearborn.

mation from the field review will be used to develop the Synchro simulation model and to set-up collection of the traffic count data.

Traffic data, including directional turning movements, will be obtained for the period from 7:00 to 9:00 a.m., and from 4:00 to 6:00 p.m. which includes the peak hours of travel at major study intersections to be coordinated with the County. All motor vehicles including trucks and motorcycles will be recorded, as well as all non-motorist traffic. The data will be collected on weekdays when school is in session.

Wade Trim is proposing to use Quality Counts to furnish the traffic counts. The counts are collected via a video camera mounted above each intersection. The data are read and recorded in 15-minute increments for each vehicle type. The video data are retained for future review and will be furnished to the County when the study is completed.

Crash data for a five-year period will also be collected and analyzed to identify specific crash occurrences along the corridor. The Traffic Crash Analysis Tool (TCAT) crash database will be used to examine specific crash data such as type of collision, severity, weather, and pavement conditions, etc. The locations of crashes will be identified to determine specific deficiencies on the corridor. Wade Trim will also work with the St. Clair County Road Commission officials to identify traffic problems at existing intersections and driveways.

Identification of Deficiencies in the Transportation System

The Travel Demand Model (TDM) is a planning tool that is used to evaluate the existing transportation system and predict the impacts of future growth. The model simulates existing road conditions and traffic demand on the roads and intersections. The model has the capability of mode-split, i.e., using vehicle and transit modes. Inputs include the road network, socioeconomic data, and regional travel surveys to simulate existing conditions.

Wade Trim will work with the St. Clair County Road Commission officials to identify traffic problems at existing intersections and driveways.

Advantages of using the TDM include the fact that it takes into account the impact of other economic and employment changes in the region (which may be outside of the study area)—often called background traffic, and takes into consideration other improvements in the transportation system. Furthermore, as trip distribution is based on the capacity of the transportation link or intersection, as maximum capacity is reached, trips are assigned to other routes, which is the practice normally selected by motorists.

The TransCAD software is a four-step process that includes:

- Trip generation
- Trip distribution
- Mode choice
- Trip assignment

For the MSU traffic study for the Facility for Rare Isotope Beams, the Tri-County planner input the number of employees expected on opening day at the facility, and used the existing traffic count data to calibrate existing traffic conditions at the study locations. After replicating existing volumes, the model input the other road improvements expected in the area by the horizon year (projects included in the Transportation Improvement Program (TIP)), to estimate morning and afternoon peak trips at each study intersection in the horizon year. Finally, they input the TIP projects expected to be constructed by the horizon year, and provided the number of morning and afternoon peak-hour trips at each study intersection.

These trip estimates were then input into the Synchro models for further analysis and identification of existing and future deficiencies. We anticipate using the same process in this corridor study.

Using Synchro Simulation Models to Identify Existing and Future Conditions

To quantify the level of traffic service and develop traffic performance measures for the corridor, traffic simulation models will be prepared using Synchro

Studio 11. The basic Synchro traffic flow models are first developed and validated for existing conditions, then utilized to evaluate the impacts of alternative road designs and future land use changes in the corridor.

The operational analyses will be conducted in accordance with the practices and requirements of the Michigan Department of Transportation (MDOT), and St. Clair County. The primary publication utilized will be the MDOT Geometric Design Guidance publication dated September 2017. The capacity analyses will be conducted in accordance with the 2000 and 2016 Highway Capacity Manual methodology. For specific developments, trip generation, assignment, and distribution of trips on the road network will be conducted in accordance with standard Institute of Transportation (ITE) publications entitled Trip Generation Manual and Trip Generation Handbook, 10th Edition, 2017.

Using traffic turning movement counts taken for existing conditions, Synchro 11 traffic simulation models for the morning and afternoon peak hours will be developed for the following conditions:

- 2022 Existing Conditions
- 2042 Conditions (existing 2022 traffic plus projected traffic to 2042)

The Existing Conditions models will be developed and validated for weekday morning and afternoon peak hours. Validation of the models includes comparing the traffic volumes produced by simulation with the actual volumes recorded at the intersections. The models are considered validated when the differences are less than 10% or within 20 vehicles. Generally, the models produce traffic volumes within the criteria; however, in a few cases minor changes are needed on some of the calibration parameters such as right and left turning speeds, headways, etc. After making the changes, 10 additional simulation runs will be made to be sure the models replicate existing volumes.

After validating the existing models, additional steps are needed to prepare the models for future applications. As a major development would have a major traffic effect on the Marine City Highway corridor, it may be necessary to conduct a traffic impact study to quantify the impacts. Accordingly, simulation models will be developed for future 2042 conditions.

The simulation models are prepared based on existing traffic volumes, geometric design of the corridor and intersecting side roads, speed limits and operating speeds, etc. The road is overlaid on a map of the area so specific features and intersections can be added in their correct configurations and locations. The Synchro models produce existing and potential congestion issues, levels of traffic service, travel times and future deficiencies in the system such as the need for additional travel lanes or turn lanes at intersections or the need for traffic signal control phasing needs such as at County Line Road and Marine City Highway. Another example is the flashing beacon at Indian Trail. The analysis could determine when a traffic signal will be needed at this location.

Transportation Recommendations

Based on the results of the 2042 Synchro models, the deficiencies in the corridor will be noted. Level of Service D will be used as a guide in determining when a specific geometric feature will be required. The length of the turn lanes will also be identified using the Queuing and Blocking report in Synchro. The Performance Report will identify changes in performance measures due to the increase in development and other economic factors. Specific performance measures include operating speed, travel time, and volumes.

The results of the Synchro peak hour models will provide information on the operation of the Marine City Highway corridor. A safety analysis, using crash data and future projection from the Highway Safety Manual, will also be used to examine the safety performance of the corridor. In addition, Access Management principles will also be applied and suggested for use in managing access to the corridor.

Using the results of the Synchro analysis and operational reports, the safety analysis, and the access management guidelines, the existing 2022 needs and future 2042 needs and recommendations will be summarized in the final report.

Infrastructure Planning - Water and Wastewater

The availability of municipal water and sewer services is often a driving factor in the development of rural areas as they become more urbanized. Development usually "follows the pipe" as service is extended into new areas. This method of development leads to an orderly extension of municipal services into new areas

and is usually a very efficient and cost-effective means to develop.

The problem with this development model is that it does not always make the most sense from a land use perspective. Rather than designating certain areas for development that are harmonious with the community, the corridor, and the surrounding land uses, development happens where there is opportunity due to presence of utilities. We prefer to step back and look at the larger picture, to establish future land use where it makes sense, and then determine how to service those desired developments with municipal utilities. This will be especially important for the Marine City Highway corridor as the development along the corridor is not adjacent to existing sanitary sewer and/or water service.

The first step in supporting development along the Marine City Highway corridor is to determine what facilities exist and where treatment capacity may be available. The west end of the corridor in Lenox and Chesterfield Townships already has sanitary sewer and water available. These facilities need to be evaluated to determine if they have capacity to be extended east along the corridor. The Great Lakes Water Authority (GLWA) has extended their water distribution system to the west end of the corridor with a 36-inch transmission main. GLWA will be a significant stakeholder in the development of the Marine City Highway corridor as it likely represents a potential route to loop service east and north to their Lake Huron water treatment plant.

The City of New Baltimore is located near the west end of the corridor and has their own water and wastewater treatment plants. Due to their proximity to the corridor, the City may be a potential supplier for municipal utilities.

Certain portions of the central section of the corridor have existing water service, but do not have sanitary sewer service. The existing development along the central portion of the corridor is served by on-site septic systems.

The east end of the corridor has municipal utility service available from the St. Clair River Sewer and Water Authority (SCRSWA). Wade Trim designed the original East China water treatment plant in the 1950s and the wastewater plant in 1983. When the wastewater treatment plant was built, the townships of East China and China formed a sewer authority to serve both communities. In 2001, Wade Trim designed the new water treatment plant and the Authority was expanded to include water service for both communities. These water and wastewater treatment plants have some existing capacity and were designed with the capability to expand capacity.

The east end of the corridor is also served by the Marine City water and wastewater plants. These plants have some existing capacity to service development along the Marine City Highway corridor. Both the SCRSWA and the City of Marine City will be significant stakeholders in the development of the Marine City Highway corridor.

In preparing the corridor plan, Wade Trim will meet with the communities along the corridor, GLWA, and the SCRSWA to determine the capacity of their existing facilities and any plans to expand service in the area. We have planned meetings with the following agencies:

- Lenox Township
- Chesterfield Township
- City of New Baltimore
- Ira Township
- Casco Township
- China Township
- Cottrellville Township
- Great Lakes Water Authority
- St. Clair River Sewer and Water Authority

In addition to determining available capacity, we will also determine the willingness of these communities to provide or expand service to the Marine City Highway corridor. Although there may be existing capacity in the treatment facilities it may be planned for development elsewhere within each community.

After the inventory of existing facilities has been completed and the potential for additional capacity has been determined, Wade Trim will create a concept plan for providing municipal utilities to the corridor. Due to the length of the corridor and the physical limitations of the existing facilities, we anticipate this concept plan will incorporate service being provided by several different treatment plants in several different locations.

The concept plan for municipal utilities will include identifying potential alignments for sanitary sewer and

water main extension and any associated treatment plant improvements that would be necessary to provide capacity. Trunk sewer improvements will be identified schematically and will include assumptions on the need for pump and lift stations. Recommendations for water extension will include assumptions for pumping and storage needs. We know that booster pumps and water storage will be required to extend water service west from the City of Marine City or the SCRSWA treatment plants. Obtaining service from GLWA may not require any pressure or storage improvements depending on the delivery pressure that GLWA is able to provide. We anticipate creating a plan for the west corridor, central corridor, and east corridor sections.

Along with identifying the opportunities for service, we will also identify potential impediments or challenges to service. Extending municipal utilities along the corridor will involve intergovernmental agreements for service area, ownership, cost sharing and maintenance. Extension of utilities will also have some unintended impacts by creating development potential that will "follow the pipe" between the existing utility and the Marine City Highway corridor.

Regulatory Review and Implementation Plan

During our land use planning analysis, we will complete the regulatory review of the existing ordinances and policies that affect the land use along the corridor. As part of the analysis, we will evaluate where new regulations and authorities may be necessary to provide a set of controls that will guide development in a cohesive manner along the entire corridor. As a result of this regulatory gap analysis, we will identify the tools and standardized language that may be adopted by the communities that will provide a uniform regulatory approach for development.

As part of this effort, we will evaluate if a corridor overlay district is warranted for the length of the corridor or if an overlay district is necessary at specific nodes along the corridor. We have found that overlay district language can be designed to work in multiple communities and creates an environment that is uniform.

During the implementation planning, we will also evaluate if corridor improvement authorities should be considered for the length of the corridor or at specific nodes. These authorities are a tool to provide the necessary funding to implement infrastructure and aesthetic improvements along the corridor.

The City of Gibraltar adopted a Waterfront Overlay District to encourage redevelopment of the Downtown and Waterfront District.

Final Deliverables and Presentation

Wade Trim will provide the following final deliverables and presentation

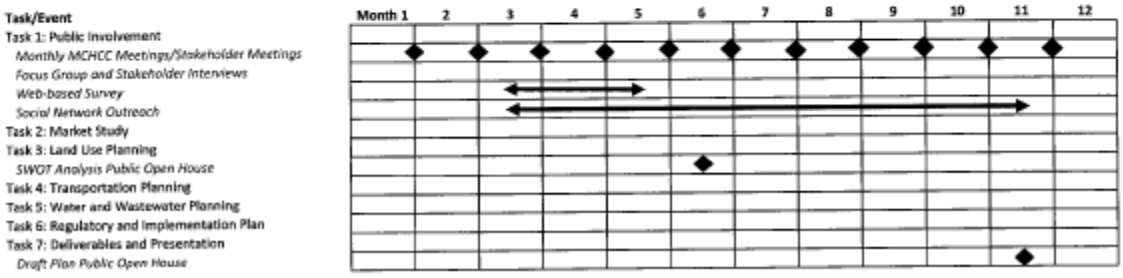
- Draft of final Corridor Management Plan (includes all previous deliverables and reports)
- Final public meeting to present draft
- Final report, maps and graphics

Anticipated Deliverables:

- Draft Corridor Management Plan as PDF file
- Draft maps in JPEG format
- Final Marine City Highway Corridor Management Plan with an Executive Summary section
- GIS Data, Mapping, and Graphics
  - 11x17 corridor plan overview map (hard copy and electronic copy)
  - 30x40 corridor plan overview map (hard copy and electronic copy)
  - Renderings associated with the Corridor Management Plan
  - All GIS data/files associated with the final Corridor Management Plan

TIMEFRAME

Wade Trim's schedule for completion of the Corridor Management Plan is presented below. We anticipate the project being completed within one year. We have indicated the length of time for each task and have shown when public engagement events will take place.



COUNTY OF ST.CLAIR

Wade Trim Associates, Inc.
25251 Northline Road • Taylor, MI 48180
734.947.9700 • www.wadetrim.com

October 15, 2021

St. Clair County Metropolitan Planning Commission
200 Grand River Avenue, Suite 202
Port Huron, MI 48060

Attention: David Struck, AICP, Planning Director/Deputy County Administrator

Re: Wade Trim Proposal for the Marine City Highway Corridor Management Plan

Dear Mr. Struck:

It was a pleasure meeting you and the other members of the proposal evaluation committee last week in response to Wade Trim's Proposal, dated August 19, 2021, for the Marine City Highway Corridor Management Plan. Thank you for the opportunity to follow up with potential revisions to our proposed scope of work based on our discussions.

Market Analysis

With the St. Clair County Economic Development Alliance (EDA) as a partner in this effort, we would be able to reduce our own effort by more fully "tapping-in" to the EDA's expertise, staff resources, and publications. As part of our proposed Market Analysis task, instead of conducting in-depth investigations of economic and workforce development initiatives in the region, we would propose to meet with EDA staff to gain the needed understanding of regional economic development efforts. This reduced effort would result in a cost savings of $7,500 from our originally proposed fee.

Public Engagement

During our interview, we did not hear from you that this project would require a social media presence (using platforms such as Instagram, Facebook, and Twitter). We have already proposed to feed information to the County and other project partners, who could post such information and project updates on their respective websites. Therefore, we propose to eliminate the development of a social network outreach strategy from our scope of work. This would result in a cost savings of $4,000 from our originally proposed fee.

Infrastructure Planning

We know that a key goal of the County for this project is to closely evaluate water and wastewater future demand and capacity and provide a roadmap for potential future connections. In addition to our team's strong understanding of local infrastructure systems, our scope of work includes considerable effort dedicated to infrastructure analysis and feasibility planning. We believe that the County's goal will be accomplished through our proposed scope of work and local knowledge.

In our original scope, we included time to meet with numerous communities that may be potential providers of municipal water and/or sewer utilities to the corridor. One agency that we did not include in the proposal was the Macomb County Public Works Office (MCPWO). We feel that a meeting with the MCPWO will be nec-

essary and beneficial to the overall project. Since we already have time included for meetings with Chesterfield Township and Lenox Township, and since both townships ultimately flow to the MCPWO sewer system, we will incorporate the meeting with Public Works into the two community meetings, at no additional cost, thus covering all potential utility suppliers.

During the interview, there was mention of investigating construction of a new wastewater treatment plant in the center of the corridor. This is a scenario that we did not cover in the proposal but would be happy to include in the study. There would be additional scope and effort associated with exploring the viability of a new treatment plant, including sizing the plant and working with EGLE to identify an outlet for the treated plant effluent. If we are able to identify sufficient capacity in existing facilities that could serve the corridor, there may be no need for the analysis of a separate plant. Therefore, we recommend considering this as an optional service to be included, if needed, and at the direction of the County.

If you have any questions, please do not hesitate to contact me at 313.961.3650 or by e-mail at ayoung@wadetrim.com.

Very truly yours,

Wade Trim Associates, Inc.

Adam C. Young, AICP
Project Manager and Vice President

ATTACHMENT II

CONTRACTOR'S FEE SCHEDULE

WADE TRIM COST PROPOSAL FOR MARINE CITY HIGHWAY CORRIDOR MANAGEMENT PLAN

Project Component	Cost
Task 1: Public Engagement	$ 29,525
Task 2: Market Study	$ 26,840
Task 3: Land Use Planning	$ 11,400
Task 4: Transportation Planning	$ 36,370
Task 5: Water and Wastewater Infrastructure Planning	$ 26,440
Task 6: Regulatory Review and Implementation Plan	$ 12,520
Task 7: Deliverables and Presentation	$ 5,600
Project Management	$ 7,440
Total	$156,135

Revisions per response October 15, 2021:

Market Analysis change in scope - Deduct $7,500
Public Engagement change in scope – Deduct $4,000

Revised Total $144,635

ATTACHMENT III

CONTRACTOR INSURANCE REQUIREMENTS

The contractor, and any and all of their subcontractors, shall not commence work in the County of St. Clair until they have obtained the insurance required under this paragraph. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverage(s) shall be with insurance carriers acceptable to the County of St. Clair.

☒ **Workers' Compensation Insurance**: The contractor shall procure and maintain during the life of the contract, Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

☒ **Commercial General Liability Insurance**: The contractor shall procure and maintain during the life of the proposed contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than $1,000,000.00 per occurrence and aggregate for Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) Deletion of all Explosion, Collapse and Underground Exclusions, if applicable.

☒ **Motor Vehicle Liability**: The contractor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability not less than $1,000,000.00 per occurrence combined single limit for Personal Injury, Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.

☒ **Additional Insured**: Commercial General Liability and Motor Vehicle Liability, as described above, shall include an endorsement stating that the following shall be *Additional Insureds*: The County of St. Clair, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the County of St. Clair as additional insured, coverage afforded is considered to be primary and any other insurance the County of St. Clair may have in effect shall be considered secondary and/or excess.

Cancellation Notice

Workers' Compensation Insurance, Commercial General Liability Insurance, and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating that it is understood and agreed that Thirty (30) days Advance Written Notice of Cancellation, Ten (10) days for non-payment of premium, Non-Renewal, Reduction, and/or Material

Change shall be sent to: County of St. Clair, Attn: Lori Parent, Risk Management Coordinator, 200 Grand River Ave., Ste. 203, Port Huron, MI 48060.

If any of the above coverages expire during the term of the contract, the contractor shall deliver renewal certificates and/or policies to the County of St. Clair at least Ten (10) days prior to the expiration date.

Proof of Insurance Coverage

The contractor shall provide the County of St. Clair at the time of execution of the contracts, a copy of Certificates of Insurance **as well as required endorsements** for all coverage listed above.

Please direct all questions or inquiries
relative to contractor insurance requirements to:
Lori Parent, Risk Management Coordinator
County of St. Clair
200 Grand River Ave., Ste. 203
Port Huron, MI 48060
Phone: (810) 989-6313
Fax: (810) 985-3463
Email: lparent@stclaircounty.org

Landfill 2021 Materials Supply

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	BOC Materials Procurement Recommendation Nov 21	10/26/2021	Exhibit
🗋	Contract Approval Request - Asphalt Trucks Inc. 2021-2022	11/10/2021	Cover Memo
🗋	Asphalt Trucks Inc Contract 2021-2022	11/10/2021	Cover Memo
🗋	Contract Approval Request - SA Torello 2021-2022	11/10/2021	Cover Memo
🗋	SA Torello Contract 2021-2022	11/10/2021	Cover Memo
🗋	Contract Approval Request - Dani's Transport 2021-2022	11/10/2021	Cover Memo
🗋	Dani's Transport Contract 2021-2022	11/10/2021	Cover Memo

COUNTY OF ST. CLAIR

Smiths Creek Landfill 6779 Smiths Creek Road Smiths Creek, MI 48074 (810) 989-6981
scclandfill@stclaircounty.org

October 27, 2021

From: Matt Williams

To: St. Clair County Environmental and Public Works Committee

Subject: Materials Supply Request

Commissioners,

During the course of the year, the landfill purchases different types of materials required for specific purposes related to the routine operation of the landfill. The table below summarizes these materials:

Material	Source	Use
Broken Asphalt	By-Product	Haul Road base
Asphalt Millings	By-Product	Haul Road upper course and Access Road repair
Crushed Concrete	By-Product	Haul road base/Drainage
Crushed Limestone	Processed	Access road upper course
River Rock	Natural	Gas Well media
Riprap	By-Product	Erosion prevention
Class 2 Sand	Processed	Pipe Bedding/Drainage
2NS Sand	Processed	Disposal Cell drainage layer repair
Unscreened Topsoil	Natural	Annual Final Cover repair and Interim Cover seeding

To determine reasonable estimated quantities for the upcoming year, the previous year of material procurement was reviewed, along with a projection of 2022 operations sequencing. A Request for Proposal (RFP-LF-0921-422) was prepared by Purchasing and posted on MITN to solicit "all-in" bids from local haulers and material providers to deliver those materials to the landfill. There were six respondents. From those bids, three recommended contracts are detailed below:

COUNTY OF ST. CLAIR

Smiths Creek Landfill 6779 Smiths Creek Road Smiths Creek, MI 48074 (810) 989-6981
scclandfill@stclaircounty.org

Dani's Transport ($348,890 total contract amount)

• Broken Asphalt	5,000 tons	$10.00/ton	$50,000
• Crushed Limestone	1,000 tons	$17.45/ton	$17,450
• River Rock	7,000 tons	$29.45/ton	$206,150
• Rip Rap	1,000 tons	$45.84/ton	$45,840
• Class 2 Sand	2,000 tons	$8.00/ton	$16,000
• 2NS Sand	1,000 tons	$13.45/ton	$13,450

Asphalt Trucks Inc. ($306,300 total contract amount)

• Asphalt Millings	25,000 tons	$11.25/ton	$281,250
• Unscreened Topsoil	3,000 tons	$8.35/ton	$25,050

SA Torello, Inc. ($222,000 total contract amount)

• Crushed Concrete	12,000 tons	$18.50/ton	$222,000

Bid awards above were based on the lowest offered unit prices. It is unlikely the landfill will need the full amounts of materials shown above over the course of the year; we have historically used approximately 70% of the amount requested. However, at times more than the amount shown for a particular material is needed due to unforeseen work.

I recommend the selection of these vendors for material supply contracts and request the Committee recommend approval to the BOC at the November 18th meeting.

Respectfully,

Matthew B. Williams

Cc: Karry Hepting, Administrator/Controller
Melissa Krolczyk, Purchasing

COUNTY OF ST.CLAIR
Purchasing Division

CONTRACT APPROVAL REQUEST

☒ NEW CONTRACT ☐ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS

☒ BIDS REQUIRED ☐ NO BIDS REQUIRED
☒ BIDS RECEIVED ☐ SINGLE SOURCE
☐ CONTRACT EXTENSION
☒ BOC POLICY COMPLIANCE ☐ INCREASE WITHIN CPI-U
☐ REVIEWED BY CORP COUNSEL ☐ VALUE LESS THAN THRESHOLD

VENDOR: Asphalt Trucks Inc.

VALUE: Not to Exceed $306,300

TERM: 12/1/21 – 11/30/22

CONTRACT TYPE: Professional Services Contract

SERVICE DESCRIPTION: Landfill Materials and Delivery

DEPARTMENT(S): Smiths Creek Landfill

COMMENTS: This contract is for delivered materials for the Smiths Creek Landfill. Materials include: asphalt millings and unscreened topsoil. Material needs are approximate and delivery will occur on an as-needed basis. Pricing was obtained from RFQ-LF-0921-422 Landfill Materials and Delivery.

Please contact the Purchasing Department at (810) 989-6375 with any questions.

COUNTY OF ST.CLAIR

COUNTY OF ST. CLAIR, MICHIGAN

Smiths Creek Landfill

PROFESSIONAL SERVICE CONTRACT

Contract Expiration Date: 11/30/2022

Contract – NOT TO EXCEED $306,300

*Not to exceed specified amount without written authorization from a St. Clair County authorized representative.

This "Contract" is made between the COUNTY OF ST. CLAIR, a Michigan Constitutional Corporation, hereinafter called "County", and the "Contractor" as further described in the following Table. In this Contract, either Contractor or the County may also be referred to individually as a "Party" or jointly as the "Parties".

COUNTY OF ST. CLAIR, MICHIGAN 200 Grand River Port Huron, MI 48060 (herein, the "County")	ASPHALT TRUCKS INC. P.O. Box 158 Marysville, MI 48040 (herein, the "Contractor")

This Contract is organized and divided into the following "Section" or "Sections" for the convenience of the Parties.

SECTION 1. CONTRACT DOCUMENTS AND DEFINITIONS

SECTION 2. CONTRACT EFFECTIVE DATE AND TERMINATION

SECTION 3. SCOPE OF CONTRACTOR'S SERVICES

SECTION 4. COUNTY PAYMENT OBLIGATION FOR CONTRACTOR'S SERVICES

SECTION 5. CONTRACTOR ASSURANCES AND WARRANTIES

SECTION 6. CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION

SECTION 7. GENERAL TERMS AND CONDITIONS

In consideration of the mutual promises, obligations, representations, and assurances in this Contract, the Parties agree to the following:

§ 1. CONTRACT DOCUMENTS AND DEFINITIONS

The following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or plural, possessive or non-possessive, and/or either within or without quotation marks, shall be defined and interpreted as follows:

1.1. **"**Contractor Employee" means without limitation, any employees, officers, directors, members, managers, trustees, volunteers, attorneys, and representatives of Contractor, and also includes any Contractor licenses, concessionaires, contractors, subcontractors, independent contractors, contractor's supplies, subsidiaries, joint ventures or partners, and/or any such persons, successors or predecessors, employees, (whether such persons act or acted in their personal, representative or official capacities), and/or any and all persons acting by, through, under, or in concert with any person who was a Contractor Employee at anytime during the term of this contract but, for any reason, is no longer employed, appointed, or elected in that capacity.

1.2. "Claims" means any alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, courts costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or amounts or liabilities of any kind which are imposed on, incurred by, or asserted against the county, or for which the county may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any all alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.

1.3. "County" means the County of St. Clair, a Municipal and Constitutional Corporation, its departments, divisions, authorities, boards, committees, and "County Agent" as defined below.

1.4. "County Agent" means all elected and appointed officials, directors, board members, council members, commissioners, employees, volunteers, representatives, and/or any such persons' successors (whether such person act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them. "County Agent" shall also include any person who was a "County Agent" anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as an Agent.

1.5. "Day" means any calendar day, which shall begin at 12:00:01 a.m. and end at 11:59:59 p.m.

1.6. "Contract Documents" This contract includes and fully incorporates herein all of the following documents:

1.6.1. Attachment I: Scope of Contractor's Services

1.6.2. Attachment II: Contractor's Fee Schedule

1.6.3. Attachment III: Contractor Insurance Requirements

§ 2. CONTRACT EFFECTIVE DATE AND TERMINATION

2.1. The effective date of this Contract shall be December 1, 2021, and unless otherwise terminated or canceled as provided below, it shall end at 11:59:59 p.m. on the "Contract Expiration Date" shown on the first page of this Contract, at which time this Contract expires without any further act or notice of either Party being required. The Parties under no obligation are to renew or extend this Contract after Contract Expiration Date. Notwithstanding the above, under no circumstances shall this Contract be effective and binding and no payments to the Contractor shall be due or owing for any Contractor services until and unless:

2.1.1. This Contract is signed by Contractor Employee, legally authorized to bind the Contractor.

2.1.2. Any and all Contractor Certificates of Insurance, and any other conditions Precedent to the Contract have been submitted and accepted by the County.

2.1.3. An authorized agent of the County of St. Clair, Michigan as provided for on the signature page of this Contract, shall be the final signatory to this Contract.

2.2. Upon the expiration of this Contract the County has the option, at the County's sole discretion, of extending this Contract for an additional term determined by the extensions on the same terms and conditions contained herein. The County shall not be obligated to pay Contractor any contract extension fee if the County elects to extend.

2.3. As a government entity, County of St. Clair tax ID#38-6006420, the County is exempt from Federal Excise, State Sales Tax, Personal Property Tax, and Use Tax.

2.4. The County may cancel the contract for its convenience, in whole or in part, by giving the contractor written notice 30 days prior to the date of cancellation. If the County chooses to cancel this contract in part, the charges payable under this contract shall be equitably adjusted to reflect those services that are cancelled.

§ 3. SCOPE OF CONTRACTOR'S SERVICES

3.1. The Contractor shall perform all services identified and itemized in Attachment I: "Scope of Contractor's Services" which is attached hereto and incorporated and made part of this Contract.

§ 4. COUNTY PAYMENT OBLIGATIONS FOR CONTRACTOR'S SERVICES

4.1. Except as otherwise expressly provided for in this Contract, the County's sole financial obligation to the Contractor for any Contractor services under this Contract shall be as defined in Attachment II: "Contractor's Fee Schedule" which is attached hereto and incorporated and made a part of this Contract.

4.1.1. In no event, shall the County's amount due and owing the Contractor for any and all services rendered exceed the amount identified as the "NOT TO EXCEED AMOUNT" on the first page of this Contract. In the event the Contractor can reasonably foresee the total billings for its services will exceed this "NOT TO EXCEED AMOUNT," the Contractor shall provide the County with notice of this contingency at least 30 days before this event.

4.1.2. The Contractor will invoice the County per event for services rendered. The Contractor will provide a work sheet detailing the work that was completed per the Contractor proposal. The County shall have no obligation to make payment until a proper invoice of service is submitted.

4.1.3. The Contract has no security deposit requirements and no money down. The County will not be responsible for any documentation fees, filing fees, title fees, and insurance fees.

4.1.4. The invoices shall be submitted in the form requested by the County. All invoices pertaining to this Contract will reference County purchase order number **P_____.**

4.2. Under no circumstances shall the County be responsible for any cost, fee, fine, penalty, or direct, indirect, special, incidental or consequential damages incurred or suffered by Contractor in connection with or resulting from the Contractor's providing any services under this Contract arising out of this Contract or any claimed breach of this Contract.

§ 5. CONTRACTOR'S ASSURANCES AND WARRANTIES

5.1. Service Warranty. Contractor warrants that all services performed hereunder will be performed in a manner that complies with all applicable laws, statutes, regulations, ordinances, and professional standards.

5.2. Business and Professional Licenses. The Contractor will obtain and maintain at all times during the term of this Contract all applicable business and professional licenses necessary to provide the contracted services.

5.3. Services and Supplies. The Contractor is responsible for providing services and supplies not expressly required to be provided by the County herein.

5.4. Taxes. The Contractor shall pay, its own local, state and federal taxes, including without limitation, social security taxes, and unemployment compensation taxes. The County shall not be liable to or required to reimburse the Contractor for any federal, state and local taxes or fees of any kind. The Contractor shall be responsible for any and all personal property taxes on any and all equipment provided under this Contract. The County shall not be liable to or required to reimburse the Contractor for personal property taxes paid.

5.5. Contractor's Incidental Expenses. Except as otherwise expressly provided in this Contract, the Contractor shall be solely responsible and liable for all costs and expenses incident to the performance of all services for the County including, but not limited to, any professional dues, association fees, license fees, fines, taxes, and penalties.

5.6. Right to Inspect. The County may, at reasonable times, inspect the plant, place of business, or work site of the Contractor or Subcontractor, which is pertinent to the performance of this contract.

5.7. Contractor Employees.

5.7.1. Contractor shall employ and assign qualified Contractor Employees as necessary and appropriate to provide the services under this Contract. Contractor shall ensure all Contractor Employees have all the necessary knowledge, skill, and qualifications necessary to perform the required services and possess any necessary licenses, permits, certificates, and governmental authorizations as may required by law.

5.7.2. Contractor shall solely control, direct, and supervise all Contractor Employees with respect to all Contractor obligations under this Contract. Contractor will be solely responsible for and fully liable for the conduct and supervision of any Contractor Employee.

5.7.3. All Contractor Employees assigned to work under this Contract may, at the County's discretion, be subject to a security check and clearance by the County. Such Contractor Employees will be required to sign a Confidentiality Agreement provided by the Contractor if requested by the County. This documentation may, upon the County's request, be made available for review and verification.

5.8. Contractor Employee-Related Expenses. All Contractor Employees shall be employed at the Contractor's sole expense (including employment-related taxes and insurance) and the Contractor warrants that all Contractor Employees shall fully comply with and adhere to all of the terms of this Contract. Contractor shall be solely and completely liable for any and all applicable Contractor Employee's federal, state, or local payment withholdings or contributions and/or any and all Contractor Employees related pension or welfare benefits plan contribution under federal or state law. Contractor shall indemnify and hold the County harmless for all Claims against the County by any Contractor Employee, arising out of any contract for hire or employer-employee relationship between the Contractor and any Contractor Employee, including, but not limited to, Worker's Compensation, disability pay or other insurance of any kind.

5.9. Full Knowledge of Service Expectations and Attendant Circumstances. Contractor warrants that before submitting its Proposal and/or entering into this Contract, it had a full opportunity to review the proposed services, and review all County requirements and/or expectations under this Contract. The Contractor is responsible for being adequately and properly prepared to execute this Contract. Contractor has satisfied all material in respects that it will be able to perform all obligations under the Contract as specified herein.

5.10. The Contractor's Relationship To The County Is That Of An Independent Contractor. Nothing in this Contract is intended to establish an employer-employee relationship between the County and either the Contractor or any Contractor Employee. All Contractor Employees assigned to provide services under this Contract by the Contractor shall, in all cases, be deemed employees of the Contractor and not employees, agents, or sub-contractors of the County.

§ 6. CONTRACTOR INDEMNIFICATION and INSURANCE REQUIREMENTS

6.1. Indemnification.

6.1.1. Contractor shall indemnify and hold the County harmless from any and all Claims which are incurred by or asserted against the County by any person or entity, alleged to have been caused or found to arise, from the acts, performances, errors, or omissions of Contractor or Contractor's Employees, including, without limitation, all Claims relating to injury or death of any person or damage to any property.

6.1.2. The indemnification rights contained in this Contract are in excess and over and above any valid and collectible insurance rights/policies. During the term of this Contract, if the validity or collectability of the Contractor's insurance is disputed by the insurance company, the Contractor shall indemnify the County for all claims asserted against the County and if the insurance company prevails, the Contractor shall indemnify the County of non-collectible accounts.

6.1.3. Contractor shall have no rights against the County for any indemnification (e.g., contractual, equitable, or by implication), contribution, subrogation, and/or any other right to be reimbursed by the County except as expressly provided herein.

6.1.4. Contractor waives and releases all actions, liabilities, loss and damage including any subrogation rights it may have against the County based upon any Claim brought against the County suffered by a Contractor Employee.

6.2. Insurance Requirements.

6.2.1 At all times during this Contract, the Contractor shall obtain and maintain insurance according to the specifications indicated in Attachment III.

§ 7. GENERAL TERMS AND CONDITIONS

7.1 Cumulative Remedies. A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.

7.2. Survival of Terms and Conditions. The following terms and conditions shall survive and continue in full force beyond the termination and/or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their very nature:

"CONTRACTOR'S ASSURANCES AND WARRANTIES";
"CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION";
"DAMAGE CLEAN UP TO COUNTY PROPERTY AND/OR PREMISES";
"AUDIT";
"SEVERABILITY";
"GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE"; AND
"SURVIVAL OF TERMS AND CONDITIONS".

7.3. County Right to Suspend Services. Upon written notice, the County may suspend performance of this Contract if Contractor has failed to comply with Federal, State, or Local laws, or any requirements contained in this Contract. The right to suspend services is in addition to the County's right to terminate and/or cancel this Contract. The County shall incur no penalty, expense, or liability to Contractor if the County suspends services under this Section.

7.4. No Third Party Beneficiaries. Except as provided for the benefit of the Parties, this contract does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to be indemnified, right to be subrogated to the Parties' rights in this Contract, and/or any other right, in favor of any other person or entity.

7.5. Compliance with Laws. Contractor shall comply with all federal, state, and local laws, statutes, ordinances, regulations, insurance policy requirements, and requirements applicable to its activities under this Contract.

7.6. Permits and Licenses. Contractor shall be responsible for obtaining and maintaining throughout the term of this Contract all licenses, permits, certificates, and governmental authorizations necessary to perform all of its obligations under this Contract and to conduct business under this Contract. Upon request by the County, Contractor shall furnish copies of any permit, license, certificate or governmental authorizations necessary to provide services under this Contract.

7.7. Discrimination. Contractor shall not discriminate against any employee or applicant for employment because of sex, race, religion, color, national origin, or handicap, or other protected category in violation of State and Federal law.

7.7.1 Contractor shall promptly notify the County of any complaint or charge filed and/or determination by any Court or administrative agency of illegal discrimination by Contractor.

7.7.2 The County, in its discretion, may consider any illegal discrimination described above as breach of this Contract and may terminate or cancel this Contract immediately with notice.

7.8. Reservation of Rights. This Contract does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the County.

7.9. Conflict of Interest. Pursuant to Public Act 317 and 318 of 1968, as amended (MCL 15.321, et seq.), no contracts shall be entered into between the County, including all agencies and departments thereof, and any County Agent. To avoid any real or perceived conflict of interest, Contractor shall identify any Contractor Employee or relative of Contractor's Employees who are presently employed by the County. Contractor shall give the County notice if there are any County Agents or relatives of County Agents who are presently employed by Contractor.

7.10. Damage Clean Up to County Property and/or Premises. Contractor shall be responsible for any unexpected and/or unnecessary damage to any County property, its premises, or a County Agent that is caused by Contractor or Contractor's Employees. If damage occurs, Contractor shall make necessary repairs and/or replacements to the damaged property to the satisfaction of the County. If the damage cannot be completed to the County's satisfaction, Contractor shall reimburse the County the actual cost for repairing or replacing the damaged property. The Contractor shall be responsible for assuring that all County and municipal sites are restored to their original condition.

7.11. Contractor Use of Confidential Information. The Contractor and/or Contractor Employees shall not reproduce, provide, disclose, or give access to Confidential Information to any third party, or to any Contractor Employee. The Contractor and the Contractor Employee shall not use the Confidential Information for any purpose other than performing its services under this Contract.

7.11.1 This Contract imposed no obligation upon Contractor with respect to any Confidential Information which Contractor can establish by legally sufficient evidence: (i) was in the possession of, or was known by Contractor, prior to its receipt from the County, without an obligation to maintain its confidentiality; or (ii) is obtained by Contractor from a third party having the right to disclose it, without an obligation to keep such information confidential.

7.11.2 As used in this Contract, Confidential Information means all information that the County is required or permitted by law to keep confidential.

7.12. Grant Compliance. If any part of this Contract is supported or paid with any state or federal funds granted to the County, the Contractor shall comply with all applicable grant requirements.

7.13. Delegation/Subcontract/Assignment. Contractor shall not delegate, assign, or subcontract any obligations or rights under this Contract without the prior written consent of the County.

7.13.1 The rights and obligations under this Contract shall not be diminished in any manner by assignment, delegation or subcontract.

7.13.2 Any assignment, delegation, or subcontract by Contractor and approved by the County, must include a requirement that the assignee, delegate, or subcontractor will comply with the rights and obligations contained in this Contract.

7.13.3 The Contractor shall remain primarily liable for all work performed by any subcontractors. Contractor shall remain liable to the County for any obligations under the Contract not completely performed by any Contractor delegate or subcontractor.

7.13.4 Should a subcontractor fail to provide the established level of service and response, the Contractor shall contract with another agency for these services in a timely manner. Any additional costs associated with securing a competent subcontractor shall be the sole responsibility of the Contractor.

7.13.5 This Contract cannot be sold.

7.13.6 In the event that a Petition in Bankruptcy is filed and there is an assignment of this Contract by a Court, the County may declare this Contract null and void.

7.14. Non Exclusive Contract. No provision in this Contract limits, or is intended to limit, in any way the Contractor's right to offer and provide its services to the general public, other business entities, municipalities, or governmental agencies during or after the term of this Contract. Similarly, this Contract is a non-exclusive agreement and the County may freely engage other persons to perform the same work that the Contractor performs. Except as provided in this Contract, this Contract shall not be construed to guarantee the Contractor or any Contractor Employee any number of fixed or certain number or quantity of hours or services to be rendered to the County.

7.15. No Implied Waiver. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any right or remedy under this Contract shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Contract. No waiver of any term, condition, or provision of this Contract, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Contract. No waiver by either Party shall subsequently affect its right to require strict performance of this Contract.

7.16. Severability. If a court of competent jurisdiction finds a term, condition, or provision of this Contract to be illegal or invalid, then the term, condition, or provision shall be deemed severed from this Contract. All other terms, conditions, and provisions of this Contract shall remain in full force and effect. Notwithstanding the above, if Contractor's promise

to indemnify or hold the County harmless is found illegal or invalid, Contractor shall contribute the maximum it is permitted to pay by law toward the payment and satisfaction of any Claims against the County.

7.17. Captions. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Contract are intended for the convenience of the reader and are not intended to have a substantive meaning and shall not be interpreted to limit or modify any substantive provisions of this Contract. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or non-possessive use in this Contract shall be deemed the appropriate plurality, gender or possession as the context requires.

7.18. Notices. Notices given under this Contract shall be in writing addressed to the person listed below and shall be delivered by certified mail with signature required. Notice will be deemed given when the person listed below has signed the certified receipt of mailed letter.

7.18.1. If notice is sent to the Contractor, it shall be addressed to:

ASPHALT TRUCKS, INC.
P.O. Box 158
Marysville, MI 48040

7.18.2. If notice is sent to the County, it shall be addressed to:

County of St Clair, MI
Attn: Accounts Payable
200 Grand River, Ste 203
Port Huron, MI 48060

7.18.3 Either Party may change the address or individual to which notice is sent by notifying the other party in writing of the change.

7.19. Contract Modifications of Amendments. Any modifications, amendments, recessions, waivers, or releases to this Contract must be in writing agreed to by both Parties. Unless otherwise agreed, the modification, amendment, recession, waiver, or release shall be signed by an expressly authorized Contractor Employee and by the same person who signed the Contract for the County or other County Agent as authorized by the County Administrator/Controller.

7.20. Precedence of Documents. In the event of a conflict between the terms and conditions in any of the documents comprising this Contract, the conflict shall be resolved as follows:

7.20.1 The terms and conditions contained in this main Contract document shall prevail and take precedence over any allegedly conflicting provisions in all other attachments or documents.

7.21. Governing Laws/Consent to Jurisdiction and Venue. This Contract shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise

required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Contract shall be brought in the 31st Circuit Court of the State of Michigan or the 72nd District Court of the State of Michigan, as dictated by applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above. The choice of forum set forth above shall not be deemed to preclude the enforcement of any judgment obtained in such forum or taking action under this Contract to enforce such judgment in any appropriate jurisdiction.

7.22. Entire Contract. This Contract represents the entire Contract and understanding between the Parties. This Contract supersedes all other prior oral or written understandings, communications, agreements or Contracts between the Parties. The language of this Contract shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

The undersigned executes this Contract on behalf of Contractor and the County, and by do so legally obligates and binds Contractor and the County to the terms and conditions of this Contract.

FOR THE CONTRACTOR:

BY: _____ DATE: _____
Authorized Signer

FOR THE COUNTY:

BY: _____ DATE: _____
Karry Hepting, Administrator/Controller

ATTACHMENT I

SCOPE OF CONTRACTOR'S SERVICES

REFERENCE: RFP-LF-0921-422 Landfill Materials and Delivery:

Asphalt Millings
Unscreened Topsoil

ATTACHMENT II

CONTRACTOR'S FEE SCHEDULE

RFQ-LF-0921-422

Landfill Materials/Delivery

PRICING SHEET

Bids for any of the items will be accepted:

Material Type	Estimated Annual Tons	Price per ton, delivered
Broken Asphalt	5,000	$11.00
Asphalt Millings	25,000	$11.25
1x3 Crushed Concrete	12,000	no bid
21AA Crushed Limestone	1,000	no bid
River Rock	7,000	no bid
Rip Rap (8# to 24")	1,000	no bid
Class 2 Sand	2,000	no bid
2NS Sand	1,000	no bid
Unscreened Topsoil	3,000	$8.35

Materials ordered and delivered on an as-needed basis

Company Name Asphalt Trucks Inc.

ATTACHMENT III

CONTRACTOR INSURANCE REQUIREMENTS

The contractor, and any and all of their subcontractors, shall not commence work in the County of St. Clair until they have obtained the insurance required under this paragraph. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverage(s) shall be with insurance carriers acceptable to the County of St. Clair.

☒ **Workers' Compensation Insurance**: The contractor shall procure and maintain during the life of the contract, Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

☒ **Commercial General Liability Insurance**: The contractor shall procure and maintain during the life of the proposed contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than $1,000,000.00 per occurrence and aggregate for Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) Deletion of all Explosion, Collapse and Underground Exclusions, if applicable.

☒ **Motor Vehicle Liability**: The contractor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability not less than $1,000,000.00 per occurrence combined single limit for Personal Injury, Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.

☒ **Additional Insured**: Commercial General Liability and Motor Vehicle Liability, as described above, shall include an endorsement stating that the following shall be *Additional Insureds*: The County of St. Clair, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the County of St. Clair as additional insured, coverage afforded is considered to be primary and any other insurance the County of St. Clair may have in effect shall be considered secondary and/or excess.

Cancellation Notice

Workers' Compensation Insurance, Commercial General Liability Insurance, and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating that it is understood and agreed that Thirty (30) days Advance Written Notice of Cancellation, Ten (10) days for non-payment of premium, Non-Renewal, Reduction, and/or Material Change shall be sent to: County of St. Clair, Attn: Lori Parent, Risk Management Coordinator, 200 Grand River Ave., Ste. 203, Port Huron, MI 48060.

If any of the above coverages expire during the term of the contract, the contractor shall deliver renewal certificates and/or policies to the County of St. Clair at least Ten (10) days prior to the expiration date.

Proof of Insurance Coverage

The contractor shall provide the County of St. Clair at the time of execution of the contracts, a copy of Certificates of Insurance **as well as required endorsements** for all coverage listed above.

Please direct all questions or inquiries
relative to contractor insurance requirements to:
Lori Parent, Risk Management Coordinator
County of St. Clair
200 Grand River Ave., Ste. 203
Port Huron, MI 48060
Phone: (810) 989-6313
Fax: (810) 985-3463
Email: lparent@stclaircounty.org

COUNTY OF ST.CLAIR
Purchasing Division

CONTRACT APPROVAL REQUEST

☒ NEW CONTRACT ☐ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS

☒ BIDS REQUIRED ☐ NO BIDS REQUIRED
☒ BIDS RECEIVED ☐ SINGLE SOURCE
☐ CONTRACT EXTENSION
☒ BOC POLICY COMPLIANCE ☐ INCREASE WITHIN CPI-U
☐ REVIEWED BY CORP COUNSEL ☐ VALUE LESS THAN THRESHOLD

VENDOR: SA Torello

VALUE: Not to Exceed $222,000

TERM: 12/1/21 – 11/30/22

CONTRACT TYPE: Professional Services Contract

SERVICE DESCRIPTION: Landfill Materials and Delivery

DEPARTMENT(S): Smiths Creek Landfill

COMMENTS: This contract is for delivered materials for the Smiths Creek Landfill. Materials include: crushed concrete. Material needs are approximate and delivery will occur on an as-needed basis. Pricing was obtained from RFP-LF-0921-422 Landfill Materials and Delivery.

Please contact the Purchasing Department at (810) 989-6375 with any questions.

COUNTY OF ST.CLAIR

COUNTY OF ST. CLAIR, MICHIGAN

Smiths Creek Landfill

PROFESSIONAL SERVICE CONTRACT

Contract Expiration Date: 11/30/2022

Contract – NOT TO EXCEED $222,000

*Not to exceed specified amount without written authorization from a St. Clair County authorized representative.

This "Contract" is made between the COUNTY OF ST. CLAIR, a Michigan Constitutional Corporation, hereinafter called "County", and the "Contractor" as further described in the following Table. In this Contract, either Contractor or the County may also be referred to individually as a "Party" or jointly as the "Parties".

COUNTY OF ST. CLAIR, MICHIGAN 200 Grand River Port Huron, MI 48060 (herein, the "County")	S.A. TORELLO INC. 3500 Dove Road Port Huron, MI 48060 (herein, the "Contractor")

This Contract is organized and divided into the following "Section" or "Sections" for the convenience of the Parties.

SECTION 1. CONTRACT DOCUMENTS AND DEFINITIONS

SECTION 2. CONTRACT EFFECTIVE DATE AND TERMINATION

SECTION 3. SCOPE OF CONTRACTOR'S SERVICES

SECTION 4. COUNTY PAYMENT OBLIGATION FOR CONTRACTOR'S SERVICES

SECTION 5. CONTRACTOR ASSURANCES AND WARRANTIES

SECTION 6. CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION

SECTION 7. GENERAL TERMS AND CONDITIONS

In consideration of the mutual promises, obligations, representations, and assurances in this Contract, the Parties agree to the following:

§ 1. CONTRACT DOCUMENTS AND DEFINITIONS

The following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or plural, possessive or non-possessive, and/or either within or without quotation marks, shall be defined and interpreted as follows:

1.1. **"**Contractor Employee" means without limitation, any employees, officers, directors, members, managers, trustees, volunteers, attorneys, and representatives of Contractor, and also includes any Contractor licenses, concessionaires, contractors, subcontractors, independent contractors, contractor's supplies, subsidiaries, joint ventures or partners, and/or any such persons, successors or predecessors, employees, (whether such persons act or acted in their personal, representative or official capacities), and/or any and all persons acting by, through, under, or in concert with any person who was a Contractor Employee at anytime during the term of this contract but, for any reason, is no longer employed, appointed, or elected in that capacity.

1.2. "Claims" means any alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, courts costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or amounts or liabilities of any kind which are imposed on, incurred by, or asserted against the county, or for which the county may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any all alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.

1.3. "County" means the County of St. Clair, a Municipal and Constitutional Corporation, its departments, divisions, authorities, boards, committees, and "County Agent" as defined below.

1.4. "County Agent" means all elected and appointed officials, directors, board members, council members, commissioners, employees, volunteers, representatives, and/or any such persons' successors (whether such person act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them. "County Agent" shall also include any person who was a "County Agent" anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as an Agent.

1.5. "Day" means any calendar day, which shall begin at 12:00:01 a.m. and end at 11:59:59 p.m.

1.6. "Contract Documents" This contract includes and fully incorporates herein all of the following documents:

1.6.1. Attachment I: Scope of Contractor's Services

1.6.2. Attachment II: Contractor's Fee Schedule

1.6.3. Attachment III: Contractor Insurance Requirements

§ 2. CONTRACT EFFECTIVE DATE AND TERMINATION

2.1. The effective date of this Contract shall be December 1, 2021, and unless otherwise terminated or canceled as provided below, it shall end at 11:59:59 p.m. on the "Contract Expiration Date" shown on the first page of this Contract, at which time this Contract expires without any further act or notice of either Party being required. The Parties under no obligation are to renew or extend this Contract after Contract Expiration Date. Notwithstanding the above, under no circumstances shall this Contract be effective and binding and no payments to the Contractor shall be due or owing for any Contractor services until and unless:

2.1.1. This Contract is signed by Contractor Employee, legally authorized to bind the Contractor.

2.1.2. Any and all Contractor Certificates of Insurance, and any other conditions Precedent to the Contract have been submitted and accepted by the County.

2.1.3. An authorized agent of the County of St. Clair, Michigan as provided for on the signature page of this Contract, shall be the final signatory to this Contract.

2.2. Upon the expiration of this Contract the County has the option, at the County's sole discretion, of extending this Contract for an additional term determined by the extensions on the same terms and conditions contained herein. The County shall not be obligated to pay Contractor any contract extension fee if the County elects to extend.

2.3. As a government entity, County of St. Clair tax ID#38-6006420, the County is exempt from Federal Excise, State Sales Tax, Personal Property Tax, and Use Tax.

2.4. The County may cancel the contract for its convenience, in whole or in part, by giving the contractor written notice 30 days prior to the date of cancellation. If the County chooses to cancel this contract in part, the charges payable under this contract shall be equitably adjusted to reflect those services that are cancelled.

§ 3. SCOPE OF CONTRACTOR'S SERVICES

3.1. The Contractor shall perform all services identified and itemized in Attachment I: "Scope of Contractor's Services" which is attached hereto and incorporated and made part of this Contract.

§ 4. COUNTY PAYMENT OBLIGATIONS FOR CONTRACTOR'S SERVICES

4.1. Except as otherwise expressly provided for in this Contract, the County's sole financial obligation to the Contractor for any Contractor services under this Contract shall be as defined in Attachment II: "Contractor's Fee Schedule" which is attached hereto and incorporated and made a part of this Contract.

4.1.1. In no event, shall the County's amount due and owing the Contractor for any and all services rendered exceed the amount identified as the "NOT TO EXCEED AMOUNT" on the first page of this Contract. In the event the Contractor can reasonably foresee the total billings for its services will exceed this "NOT TO EXCEED AMOUNT," the Contractor shall provide the County with notice of this contingency at least 30 days before this event.

4.1.2. The Contractor will invoice the County per event for services rendered. The Contractor will provide a work sheet detailing the work that was completed per the Contractor proposal. The County shall have no obligation to make payment until a proper invoice of service is submitted.

4.1.3. The Contract has no security deposit requirements and no money down. The County will not be responsible for any documentation fees, filing fees, title fees, and insurance fees.

4.1.4. The invoices shall be submitted in the form requested by the County. All invoices pertaining to this Contract will reference County purchase order number **P_____.**

4.2. Under no circumstances shall the County be responsible for any cost, fee, fine, penalty, or direct, indirect, special, incidental or consequential damages incurred or suffered by Contractor in connection with or resulting from the Contractor's providing any services under this Contract arising out of this Contract or any claimed breach of this Contract.

§ 5. CONTRACTOR'S ASSURANCES AND WARRANTIES

5.1. Service Warranty. Contractor warrants that all services performed hereunder will be performed in a manner that complies with all applicable laws, statutes, regulations, ordinances, and professional standards.

5.2. Business and Professional Licenses. The Contractor will obtain and maintain at all times during the term of this Contract all applicable business and professional licenses necessary to provide the contracted services.

5.3. Services and Supplies. The Contractor is responsible for providing services and supplies not expressly required to be provided by the County herein.

5.4. Taxes. The Contractor shall pay, its own local, state and federal taxes, including without limitation, social security taxes, and unemployment compensation taxes. The County shall not be liable to or required to reimburse the Contractor for any federal, state and local taxes or fees of any kind. The Contractor shall be responsible for any and all personal property taxes on any and all equipment provided under this Contract. The County shall not be liable to or required to reimburse the Contractor for personal property taxes paid.

5.5. Contractor's Incidental Expenses. Except as otherwise expressly provided in this Contract, the Contractor shall be solely responsible and liable for all costs and expenses incident to the performance of all services for the County including, but not limited to, any professional dues, association fees, license fees, fines, taxes, and penalties.

5.6. Right to Inspect. The County may, at reasonable times, inspect the plant, place of business, or work site of the Contractor or Subcontractor, which is pertinent to the performance of this contract.

5.7. Contractor Employees.

5.7.1. Contractor shall employ and assign qualified Contractor Employees as necessary and appropriate to provide the services under this Contract. Contractor shall ensure all Contractor Employees have all the necessary knowledge, skill, and qualifications necessary to perform the required services and possess any necessary licenses, permits, certificates, and governmental authorizations as may required by law.

5.7.2. Contractor shall solely control, direct, and supervise all Contractor Employees with respect to all Contractor obligations under this Contract. Contractor will be solely responsible for and fully liable for the conduct and supervision of any Contractor Employee.

5.7.3. All Contractor Employees assigned to work under this Contract may, at the County's discretion, be subject to a security check and clearance by the County. Such Contractor Employees will be required to sign a Confidentiality Agreement provided by the Contractor if requested by the County. This documentation may, upon the County's request, be made available for review and verification.

5.8. Contractor Employee-Related Expenses. All Contractor Employees shall be employed at the Contractor's sole expense (including employment-related taxes and insurance) and the Contractor warrants that all Contractor Employees shall fully comply with and adhere to all of the terms of this Contract. Contractor shall be solely and completely liable for any and all applicable Contractor Employee's federal, state, or local payment withholdings or contributions and/or any and all Contractor Employees related pension or welfare benefits plan contribution under federal or state law. Contractor shall indemnify and hold the County harmless for all Claims against the County by any Contractor Employee, arising out of any contract for hire or employer-employee relationship between the Contractor and any Contractor Employee, including, but not limited to, Worker's Compensation, disability pay or other insurance of any kind.

5.9. Full Knowledge of Service Expectations and Attendant Circumstances. Contractor warrants that before submitting its Proposal and/or entering into this Contract, it had a full opportunity to review the proposed services, and review all County requirements and/or expectations under this Contract. The Contractor is responsible for being adequately and properly prepared to execute this Contract. Contractor has satisfied all material in respects that it will be able to perform all obligations under the Contract as specified herein.

5.10. The Contractor's Relationship To The County Is That Of An Independent Contractor. Nothing in this Contract is intended to establish an employer-employee relationship between the County and either the Contractor or any Contractor Employee. All Contractor Employees assigned to provide services under this Contract by the Contractor shall, in all cases, be deemed employees of the Contractor and not employees, agents, or sub-contractors of the County.

§ 6. CONTRACTOR INDEMNIFICATION and INSURANCE REQUIREMENTS

6.1. Indemnification.

6.1.1. Contractor shall indemnify and hold the County harmless from any and all Claims which are incurred by or asserted against the County by any person or entity, alleged to have been caused or found to arise, from the acts, performances, errors, or omissions of Contractor or Contractor's Employees, including, without limitation, all Claims relating to injury or death of any person or damage to any property.

6.1.2. The indemnification rights contained in this Contract are in excess and over and above any valid and collectible insurance rights/policies. During the term of this Contract, if the validity or collectability of the Contractor's insurance is disputed by the insurance company, the Contractor shall indemnify the County for all claims asserted against the County and if the insurance company prevails, the Contractor shall indemnify the County of non-collectible accounts.

6.1.3. Contractor shall have no rights against the County for any indemnification (e.g., contractual, equitable, or by implication), contribution, subrogation, and/or any other right to be reimbursed by the County except as expressly provided herein.

6.1.4. Contractor waives and releases all actions, liabilities, loss and damage including any subrogation rights it may have against the County based upon any Claim brought against the County suffered by a Contractor Employee.

6.2. Insurance Requirements.

6.2.1 At all times during this Contract, the Contractor shall obtain and maintain insurance according to the specifications indicated in Attachment III.

§ 7. GENERAL TERMS AND CONDITIONS

7.1 Cumulative Remedies. A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.

7.2. Survival of Terms and Conditions. The following terms and conditions shall survive and continue in full force beyond the termination and/or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their very nature:

"CONTRACTOR'S ASSURANCES AND WARRANTIES";
"CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION";
"DAMAGE CLEAN UP TO COUNTY PROPERTY AND/OR PREMISES";
"AUDIT";
"SEVERABILITY";
"GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE"; AND
"SURVIVAL OF TERMS AND CONDITIONS".

7.3. County Right to Suspend Services. Upon written notice, the County may suspend performance of this Contract if Contractor has failed to comply with Federal, State, or Local laws, or any requirements contained in this Contract. The right to suspend services is in addition to the County's right to terminate and/or cancel this Contract. The County shall incur no penalty, expense, or liability to Contractor if the County suspends services under this Section.

7.4. No Third Party Beneficiaries. Except as provided for the benefit of the Parties, this contract does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to be indemnified, right to be subrogated to the Parties' rights in this Contract, and/or any other right, in favor of any other person or entity.

7.5. Compliance with Laws. Contractor shall comply with all federal, state, and local laws, statutes, ordinances, regulations, insurance policy requirements, and requirements applicable to its activities under this Contract.

7.6. Permits and Licenses. Contractor shall be responsible for obtaining and maintaining throughout the term of this Contract all licenses, permits, certificates, and governmental authorizations necessary to perform all of its obligations under this Contract and to conduct business under this Contract. Upon request by the County, Contractor shall furnish copies of any permit, license, certificate or governmental authorizations necessary to provide services under this Contract.

7.7. Discrimination. Contractor shall not discriminate against any employee or applicant for employment because of sex, race, religion, color, national origin, or handicap, or other protected category in violation of State and Federal law.

7.7.1 Contractor shall promptly notify the County of any complaint or charge filed and/or determination by any Court or administrative agency of illegal discrimination by Contractor.

7.7.2 The County, in its discretion, may consider any illegal discrimination described above as breach of this Contract and may terminate or cancel this Contract immediately with notice.

7.8. Reservation of Rights. This Contract does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the County.

7.9. Conflict of Interest. Pursuant to Public Act 317 and 318 of 1968, as amended (MCL 15.321, et seq.), no contracts shall be entered into between the County, including all agencies and departments thereof, and any County Agent. To avoid any real or perceived conflict of interest, Contractor shall identify any Contractor Employee or relative of Contractor's Employees who are presently employed by the County. Contractor shall give the County notice if there are any County Agents or relatives of County Agents who are presently employed by Contractor.

7.10. Damage Clean Up to County Property and/or Premises. Contractor shall be responsible for any unexpected and/or unnecessary damage to any County property, its premises, or a County Agent that is caused by Contractor or Contractor's Employees. If damage occurs, Contractor shall make necessary repairs and/or replacements to the damaged property to the satisfaction of the County. If the damage cannot be completed to the County's satisfaction, Contractor shall reimburse the County the actual cost for repairing or replacing the damaged property. The Contractor shall be responsible for assuring that all County and municipal sites are restored to their original condition.

7.11. Contractor Use of Confidential Information. The Contractor and/or Contractor Employees shall not reproduce, provide, disclose, or give access to Confidential Information to any third party, or to any Contractor Employee. The Contractor and the Contractor Employee shall not use the Confidential Information for any purpose other than performing its services under this Contract.

7.11.1 This Contract imposed no obligation upon Contractor with respect to any Confidential Information which Contractor can establish by legally sufficient evidence: (i) was in the possession of, or was known by Contractor, prior to its receipt from the County, without an obligation to maintain its confidentiality; or (ii) is obtained by Contractor from a third party having the right to disclose it, without an obligation to keep such information confidential.

7.11.2 As used in this Contract, Confidential Information means all information that the County is required or permitted by law to keep confidential.

7.12. Grant Compliance. If any part of this Contract is supported or paid with any state or federal funds granted to the County, the Contractor shall comply with all applicable grant requirements.

7.13. Delegation/Subcontract/Assignment. Contractor shall not delegate, assign, or subcontract any obligations or rights under this Contract without the prior written consent of the County.

7.13.1 The rights and obligations under this Contract shall not be diminished in any manner by assignment, delegation or subcontract.

7.13.2 Any assignment, delegation, or subcontract by Contractor and approved by the County, must include a requirement that the assignee, delegate, or subcontractor will comply with the rights and obligations contained in this Contract.

7.13.3 The Contractor shall remain primarily liable for all work performed by any subcontractors. Contractor shall remain liable to the County for any obligations under the Contract not completely performed by any Contractor delegate or subcontractor.

7.13.4 Should a subcontractor fail to provide the established level of service and response, the Contractor shall contract with another agency for these services in a timely manner. Any additional costs associated with securing a competent subcontractor shall be the sole responsibility of the Contractor.

7.13.5 This Contract cannot be sold.

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7.15. No Implied Waiver. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any right or remedy under this Contract shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Contract. No waiver of any term, condition, or provision of this Contract, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Contract. No waiver by either Party shall subsequently affect its right to require strict performance of this Contract.

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to indemnify or hold the County harmless is found illegal or invalid, Contractor shall contribute the maximum it is permitted to pay by law toward the payment and satisfaction of any Claims against the County.

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S.A. TORELLO INC.
3500 Dove Road
Port Huron, MI 48060

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County of St Clair, MI
Attn: Accounts Payable
200 Grand River, Ste 203
Port Huron, MI 48060

7.18.3 Either Party may change the address or individual to which notice is sent by notifying the other party in writing of the change.

7.19. Contract Modifications of Amendments. Any modifications, amendments, recessions, waivers, or releases to this Contract must be in writing agreed to by both Parties. Unless otherwise agreed, the modification, amendment, recession, waiver, or release shall be signed by an expressly authorized Contractor Employee and by the same person who signed the Contract for the County or other County Agent as authorized by the County Administrator/Controller.

7.20. Precedence of Documents. In the event of a conflict between the terms and conditions in any of the documents comprising this Contract, the conflict shall be resolved as follows:

7.20.1 The terms and conditions contained in this main Contract document shall prevail and take precedence over any allegedly conflicting provisions in all other attachments or documents.

7.21. Governing Laws/Consent to Jurisdiction and Venue. This Contract shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise

required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Contract shall be brought in the 31st Circuit Court of the State of Michigan or the 72nd District Court of the State of Michigan, as dictated by applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above. The choice of forum set forth above shall not be deemed to preclude the enforcement of any judgment obtained in such forum or taking action under this Contract to enforce such judgment in any appropriate jurisdiction.

7.22. Entire Contract. This Contract represents the entire Contract and understanding between the Parties. This Contract supersedes all other prior oral or written understandings, communications, agreements or Contracts between the Parties. The language of this Contract shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

The undersigned executes this Contract on behalf of Contractor and the County, and by do so legally obligates and binds Contractor and the County to the terms and conditions of this Contract.

FOR THE CONTRACTOR:

BY: _____ DATE: _____
Authorized Signer

FOR THE COUNTY:

BY: _____ DATE: _____
Karry Hepting, Administrator/Controller

ATTACHMENT I

SCOPE OF CONTRACTOR'S SERVICES

REFERENCE: RFQ-LF-0921-422 Landfill Materials and Delivery:

Crushed Concrete

ATTACHMENT II

CONTRACTOR'S FEE SCHEDULE

RFQ-LF-0921-422

Landfill Materials/Delivery

PRICING SHEET

Bids for any of the items will be accepted:

Material Type	Estimated Annual Tons	Price per ton, delivered	
Broken Asphalt	5,000	No Bid	
Asphalt Millings	25,000	No Bid	
1x3 Crushed Concrete	12,000	$18.50	
21AA Crushed Limestone	1,000	$19.20 * price is only good until April 1, 2022	Based on BWA yearly price adjustment.
River Rock	7,000	$41.00 * price is only good until January 1, 2022	Based on MMM yearly price adjustment
Rip Rap (8# to 24")	1,000	No Bid	
Class 2 Sand	2,000	$10.00	
2NS Sand	1,000	$18.90 * price is only good until January 1, 2022	Based on MMM yearly price adjustment
Unscreened Topsoil	3,000	$15.00	

Materials ordered and delivered on an as-needed basis

Company Name S.A. Torello, Inc.

COUNTY OF ST.CLAIR

ATTACHMENT III

CONTRACTOR INSURANCE REQUIREMENTS

The contractor, and any and all of their subcontractors, shall not commence work in the County of St. Clair until they have obtained the insurance required under this paragraph. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverage(s) shall be with insurance carriers acceptable to the County of St. Clair.

☒ **Workers' Compensation Insurance**: The contractor shall procure and maintain during the life of the contract, Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

☒ **Commercial General Liability Insurance**: The contractor shall procure and maintain during the life of the proposed contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than $1,000,000.00 per occurrence and aggregate for Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) Deletion of all Explosion, Collapse and Underground Exclusions, if applicable.

☒ **Motor Vehicle Liability**: The contractor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability not less than $1,000,000.00 per occurrence combined single limit for Personal Injury, Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.

☒ **Additional Insured**: Commercial General Liability and Motor Vehicle Liability, as described above, shall include an endorsement stating that the following shall be *Additional Insureds*: The County of St. Clair, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the County of St. Clair as additional insured, coverage afforded is considered to be primary and any other insurance the County of St. Clair may have in effect shall be considered secondary and/or excess.

Cancellation Notice

Workers' Compensation Insurance, Commercial General Liability Insurance, and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating that it is understood and agreed that Thirty (30) days Advance Written Notice of Cancellation, Ten (10) days for non-payment of premium, Non-Renewal, Reduction, and/or Material Change shall be sent to: County of St. Clair, Attn: Lori Parent, Risk Management Coordinator, 200 Grand River Ave., Ste. 203, Port Huron, MI 48060.

If any of the above coverages expire during the term of the contract, the contractor shall deliver renewal certificates and/or policies to the County of St. Clair at least Ten (10) days prior to the expiration date.

Proof of Insurance Coverage

The contractor shall provide the County of St. Clair at the time of execution of the contracts, a copy of Certificates of Insurance **as well as required endorsements** for all coverage listed above.

Please direct all questions or inquiries
relative to contractor insurance requirements to:
Lori Parent, Risk Management Coordinator
County of St. Clair
200 Grand River Ave., Ste. 203
Port Huron, MI 48060
Phone: (810) 989-6313
Fax: (810) 985-3463
Email: lparent@stclaircounty.org

COUNTY OF ST.CLAIR
Purchasing Division

CONTRACT APPROVAL REQUEST

☒ NEW CONTRACT ☐ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS

☒ BIDS REQUIRED ☐ NO BIDS REQUIRED
☒ BIDS RECEIVED ☐ SINGLE SOURCE
☐ CONTRACT EXTENSION
☒ BOC POLICY COMPLIANCE ☐ INCREASE WITHIN CPI-U
☐ REVIEWED BY CORP COUNSEL ☐ VALUE LESS THAN THRESHOLD

VENDOR: JADC dba Dani's Transport

VALUE: Not to Exceed $348,890

TERM: 12/1/21 – 11/30/22

CONTRACT TYPE: Professional Services Contract

SERVICE DESCRIPTION: Landfill Materials and Delivery

DEPARTMENT(S): Smiths Creek Landfill

COMMENTS: This contract is for delivered materials for the Smiths Creek Landfill. Materials include: broken asphalt, crushed limestone, river rock, rip rap, Class 2 sand, and 2NS sand. Material needs are approximate and delivery will occur on an as-needed basis. Pricing was obtained from RFP-LF-0921-422 Landfill Materials and Delivery.

Please contact the Purchasing Department at (810) 989-6375 with any questions.

COUNTY OF ST.CLAIR

COUNTY OF ST. CLAIR, MICHIGAN

Smiths Creek Landfill

PROFESSIONAL SERVICE CONTRACT

Contract Expiration Date: 11/30/2022

Contract – NOT TO EXCEED $348,890

*Not to exceed specified amount without written authorization from a St. Clair County authorized representative.

This "Contract" is made between the COUNTY OF ST. CLAIR, a Michigan Constitutional Corporation, hereinafter called "County", and the "Contractor" as further described in the following Table. In this Contract, either Contractor or the County may also be referred to individually as a "Party" or jointly as the "Parties".

COUNTY OF ST. CLAIR, MICHIGAN 200 Grand River Port Huron, MI 48060 (herein, the "County")	JADC dba Dani's Transprot 5700 Ready Road S. Rockwood, MI 48179 (herein, the "Contractor")

This Contract is organized and divided into the following "Section" or "Sections" for the convenience of the Parties.

SECTION 1. CONTRACT DOCUMENTS AND DEFINITIONS

SECTION 2. CONTRACT EFFECTIVE DATE AND TERMINATION

SECTION 3. SCOPE OF CONTRACTOR'S SERVICES

SECTION 4. COUNTY PAYMENT OBLIGATION FOR CONTRACTOR'S SERVICES

SECTION 5. CONTRACTOR ASSURANCES AND WARRANTIES

SECTION 6. CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION

SECTION 7. GENERAL TERMS AND CONDITIONS

In consideration of the mutual promises, obligations, representations, and assurances in this Contract, the Parties agree to the following:

§ 1. CONTRACT DOCUMENTS AND DEFINITIONS

The following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or plural, possessive or non-possessive, and/or either within or without quotation marks, shall be defined and interpreted as follows:

1.1. **"**Contractor Employee" means without limitation, any employees, officers, directors, members, managers, trustees, volunteers, attorneys, and representatives of Contractor, and also includes any Contractor licenses, concessionaires, contractors, subcontractors, independent contractors, contractor's supplies, subsidiaries, joint ventures or partners, and/or any such persons, successors or predecessors, employees, (whether such persons act or acted in their personal, representative or official capacities), and/or any and all persons acting by, through, under, or in concert with any person who was a Contractor Employee at anytime during the term of this contract but, for any reason, is no longer employed, appointed, or elected in that capacity.

1.2. "Claims" means any alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, courts costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or amounts or liabilities of any kind which are imposed on, incurred by, or asserted against the county, or for which the county may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any all alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.

1.3. "County" means the County of St. Clair, a Municipal and Constitutional Corporation, its departments, divisions, authorities, boards, committees, and "County Agent" as defined below.

1.4. "County Agent" means all elected and appointed officials, directors, board members, council members, commissioners, employees, volunteers, representatives, and/or any such persons' successors (whether such person act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them. "County Agent" shall also include any person who was a "County Agent" anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as an Agent.

1.5. "Day" means any calendar day, which shall begin at 12:00:01 a.m. and end at 11:59:59 p.m.

1.6. "Contract Documents" This contract includes and fully incorporates herein all of the following documents:

1.6.1. Attachment I: Scope of Contractor's Services

1.6.2. Attachment II: Contractor's Fee Schedule

1.6.3. Attachment III: Contractor Insurance Requirements

§ 2. CONTRACT EFFECTIVE DATE AND TERMINATION

2.1. The effective date of this Contract shall be December 1, 2021, and unless otherwise terminated or canceled as provided below, it shall end at 11:59:59 p.m. on the "Contract Expiration Date" shown on the first page of this Contract, at which time this Contract expires without any further act or notice of either Party being required. The Parties under no obligation are to renew or extend this Contract after Contract Expiration Date. Notwithstanding the above, under no circumstances shall this Contract be effective and binding and no payments to the Contractor shall be due or owing for any Contractor services until and unless:

2.1.1. This Contract is signed by Contractor Employee, legally authorized to bind the Contractor.

2.1.2. Any and all Contractor Certificates of Insurance, and any other conditions Precedent to the Contract have been submitted and accepted by the County.

2.1.3. An authorized agent of the County of St. Clair, Michigan as provided for on the signature page of this Contract, shall be the final signatory to this Contract.

2.2. Upon the expiration of this Contract the County has the option, at the County's sole discretion, of extending this Contract for an additional term determined by the extensions on the same terms and conditions contained herein. The County shall not be obligated to pay Contractor any contract extension fee if the County elects to extend.

2.3. As a government entity, County of St. Clair tax ID#38-6006420, the County is exempt from Federal Excise, State Sales Tax, Personal Property Tax, and Use Tax.

2.4. The County may cancel the contract for its convenience, in whole or in part, by giving the contractor written notice 30 days prior to the date of cancellation. If the County chooses to cancel this contract in part, the charges payable under this contract shall be equitably adjusted to reflect those services that are cancelled.

§ 3. SCOPE OF CONTRACTOR'S SERVICES

3.1. The Contractor shall perform all services identified and itemized in Attachment I: "Scope of Contractor's Services" which is attached hereto and incorporated and made part of this Contract.

§ 4. COUNTY PAYMENT OBLIGATIONS FOR CONTRACTOR'S SERVICES

4.1. Except as otherwise expressly provided for in this Contract, the County's sole financial obligation to the Contractor for any Contractor services under this Contract shall be as defined in Attachment II: "Contractor's Fee Schedule" which is attached hereto and incorporated and made a part of this Contract.

4.1.1. In no event, shall the County's amount due and owing the Contractor for any and all services rendered exceed the amount identified as the "NOT TO EXCEED AMOUNT" on the first page of this Contract. In the event the Contractor can reasonably foresee the total billings for its services will exceed this "NOT TO EXCEED AMOUNT," the Contractor shall provide the County with notice of this contingency at least 30 days before this event.

4.1.2. The Contractor will invoice the County per event for services rendered. The Contractor will provide a work sheet detailing the work that was completed per the Contractor proposal. The County shall have no obligation to make payment until a proper invoice of service is submitted.

4.1.3. The Contract has no security deposit requirements and no money down. The County will not be responsible for any documentation fees, filing fees, title fees, and insurance fees.

4.1.4. The invoices shall be submitted in the form requested by the County. All invoices pertaining to this Contract will reference County purchase order number **P_____.**

4.2. Under no circumstances shall the County be responsible for any cost, fee, fine, penalty, or direct, indirect, special, incidental or consequential damages incurred or suffered by Contractor in connection with or resulting from the Contractor's providing any services under this Contract arising out of this Contract or any claimed breach of this Contract.

§ 5. CONTRACTOR'S ASSURANCES AND WARRANTIES

5.1. Service Warranty. Contractor warrants that all services performed hereunder will be performed in a manner that complies with all applicable laws, statutes, regulations, ordinances, and professional standards.

5.2. Business and Professional Licenses. The Contractor will obtain and maintain at all times during the term of this Contract all applicable business and professional licenses necessary to provide the contracted services.

5.3. Services and Supplies. The Contractor is responsible for providing services and supplies not expressly required to be provided by the County herein.

5.4. Taxes. The Contractor shall pay, its own local, state and federal taxes, including without limitation, social security taxes, and unemployment compensation taxes. The County shall not be liable to or required to reimburse the Contractor for any federal, state and local taxes or fees of any kind. The Contractor shall be responsible for any and all personal property taxes on any and all equipment provided under this Contract. The County shall not be liable to or required to reimburse the Contractor for personal property taxes paid.

5.5. Contractor's Incidental Expenses. Except as otherwise expressly provided in this Contract, the Contractor shall be solely responsible and liable for all costs and expenses incident to the performance of all services for the County including, but not limited to, any professional dues, association fees, license fees, fines, taxes, and penalties.

5.6. Right to Inspect. The County may, at reasonable times, inspect the plant, place of business, or work site of the Contractor or Subcontractor, which is pertinent to the performance of this contract.

5.7. Contractor Employees.

5.7.1. Contractor shall employ and assign qualified Contractor Employees as necessary and appropriate to provide the services under this Contract. Contractor shall ensure all Contractor Employees have all the necessary knowledge, skill, and qualifications necessary to perform the required services and possess any necessary licenses, permits, certificates, and governmental authorizations as may required by law.

5.7.2. Contractor shall solely control, direct, and supervise all Contractor Employees with respect to all Contractor obligations under this Contract. Contractor will be solely responsible for and fully liable for the conduct and supervision of any Contractor Employee.

5.7.3. All Contractor Employees assigned to work under this Contract may, at the County's discretion, be subject to a security check and clearance by the County. Such Contractor Employees will be required to sign a Confidentiality Agreement provided by the Contractor if requested by the County. This documentation may, upon the County's request, be made available for review and verification.

5.8. Contractor Employee-Related Expenses. All Contractor Employees shall be employed at the Contractor's sole expense (including employment-related taxes and insurance) and the Contractor warrants that all Contractor Employees shall fully comply with and adhere to all of the terms of this Contract. Contractor shall be solely and completely liable for any and all applicable Contractor Employee's federal, state, or local payment withholdings or contributions and/or any and all Contractor Employees related pension or welfare benefits plan contribution under federal or state law. Contractor shall indemnify and hold the County harmless for all Claims against the County by any Contractor Employee, arising out of any contract for hire or employer-employee relationship between the Contractor and any Contractor Employee, including, but not limited to, Worker's Compensation, disability pay or other insurance of any kind.

5.9. Full Knowledge of Service Expectations and Attendant Circumstances. Contractor warrants that before submitting its Proposal and/or entering into this Contract, it had a full opportunity to review the proposed services, and review all County requirements and/or expectations under this Contract. The Contractor is responsible for being adequately and properly prepared to execute this Contract. Contractor has satisfied all material in respects that it will be able to perform all obligations under the Contract as specified herein.

5.10. The Contractor's Relationship To The County Is That Of An Independent Contractor. Nothing in this Contract is intended to establish an employer-employee relationship between the County and either the Contractor or any Contractor Employee. All Contractor Employees assigned to provide services under this Contract by the Contractor shall, in all cases, be deemed employees of the Contractor and not employees, agents, or sub-contractors of the County.

§ 6. CONTRACTOR INDEMNIFICATION and INSURANCE REQUIREMENTS

6.1. Indemnification.

6.1.1. Contractor shall indemnify and hold the County harmless from any and all Claims which are incurred by or asserted against the County by any person or entity, alleged to have been caused or found to arise, from the acts, performances, errors, or omissions of Contractor or Contractor's Employees, including, without limitation, all Claims relating to injury or death of any person or damage to any property.

6.1.2. The indemnification rights contained in this Contract are in excess and over and above any valid and collectible insurance rights/policies. During the term of this Contract, if the validity or collectability of the Contractor's insurance is disputed by the insurance company, the Contractor shall indemnify the County for all claims asserted against the County and if the insurance company prevails, the Contractor shall indemnify the County of non-collectible accounts.

6.1.3. Contractor shall have no rights against the County for any indemnification (e.g., contractual, equitable, or by implication), contribution, subrogation, and/or any other right to be reimbursed by the County except as expressly provided herein.

6.1.4. Contractor waives and releases all actions, liabilities, loss and damage including any subrogation rights it may have against the County based upon any Claim brought against the County suffered by a Contractor Employee.

6.2. Insurance Requirements.

6.2.1 At all times during this Contract, the Contractor shall obtain and maintain insurance according to the specifications indicated in Attachment III.

§ 7. GENERAL TERMS AND CONDITIONS

7.1 Cumulative Remedies. A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.

7.2. Survival of Terms and Conditions. The following terms and conditions shall survive and continue in full force beyond the termination and/or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their very nature:

"CONTRACTOR'S ASSURANCES AND WARRANTIES";
"CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION";
"DAMAGE CLEAN UP TO COUNTY PROPERTY AND/OR PREMISES";
"AUDIT";
"SEVERABILITY";
"GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE"; AND
"SURVIVAL OF TERMS AND CONDITIONS".

7.3. County Right to Suspend Services. Upon written notice, the County may suspend performance of this Contract if Contractor has failed to comply with Federal, State, or Local laws, or any requirements contained in this Contract. The right to suspend services is in addition to the County's right to terminate and/or cancel this Contract. The County shall incur no penalty, expense, or liability to Contractor if the County suspends services under this Section.

7.4. No Third Party Beneficiaries. Except as provided for the benefit of the Parties, this contract does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to be indemnified, right to be subrogated to the Parties' rights in this Contract, and/or any other right, in favor of any other person or entity.

7.5. Compliance with Laws. Contractor shall comply with all federal, state, and local laws, statutes, ordinances, regulations, insurance policy requirements, and requirements applicable to its activities under this Contract.

7.6. Permits and Licenses. Contractor shall be responsible for obtaining and maintaining throughout the term of this Contract all licenses, permits, certificates, and governmental authorizations necessary to perform all of its obligations under this Contract and to conduct business under this Contract. Upon request by the County, Contractor shall furnish copies of any permit, license, certificate or governmental authorizations necessary to provide services under this Contract.

7.7. Discrimination. Contractor shall not discriminate against any employee or applicant for employment because of sex, race, religion, color, national origin, or handicap, or other protected category in violation of State and Federal law.

7.7.1 Contractor shall promptly notify the County of any complaint or charge filed and/or determination by any Court or administrative agency of illegal discrimination by Contractor.

7.7.2 The County, in its discretion, may consider any illegal discrimination described above as breach of this Contract and may terminate or cancel this Contract immediately with notice.

7.8. Reservation of Rights. This Contract does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the County.

7.9. Conflict of Interest. Pursuant to Public Act 317 and 318 of 1968, as amended (MCL 15.321, et seq.), no contracts shall be entered into between the County, including all agencies and departments thereof, and any County Agent. To avoid any real or perceived conflict of interest, Contractor shall identify any Contractor Employee or relative of Contractor's Employees who are presently employed by the County. Contractor shall give the County notice if there are any County Agents or relatives of County Agents who are presently employed by Contractor.

7.10. Damage Clean Up to County Property and/or Premises. Contractor shall be responsible for any unexpected and/or unnecessary damage to any County property, its premises, or a County Agent that is caused by Contractor or Contractor's Employees. If damage occurs, Contractor shall make necessary repairs and/or replacements to the damaged property to the satisfaction of the County. If the damage cannot be completed to the County's satisfaction, Contractor shall reimburse the County the actual cost for repairing or replacing the damaged property. The Contractor shall be responsible for assuring that all County and municipal sites are restored to their original condition.

7.11. Contractor Use of Confidential Information. The Contractor and/or Contractor Employees shall not reproduce, provide, disclose, or give access to Confidential Information to any third party, or to any Contractor Employee. The Contractor and the Contractor Employee shall not use the Confidential Information for any purpose other than performing its services under this Contract.

7.11.1 This Contract imposed no obligation upon Contractor with respect to any Confidential Information which Contractor can establish by legally sufficient evidence: (i) was in the possession of, or was known by Contractor, prior to its receipt from the County, without an obligation to maintain its confidentiality; or (ii) is obtained by Contractor from a third party having the right to disclose it, without an obligation to keep such information confidential.

7.11.2 As used in this Contract, Confidential Information means all information that the County is required or permitted by law to keep confidential.

7.12. Grant Compliance. If any part of this Contract is supported or paid with any state or federal funds granted to the County, the Contractor shall comply with all applicable grant requirements.

7.13. Delegation/Subcontract/Assignment. Contractor shall not delegate, assign, or subcontract any obligations or rights under this Contract without the prior written consent of the County.

7.13.1 The rights and obligations under this Contract shall not be diminished in any manner by assignment, delegation or subcontract.

7.13.2 Any assignment, delegation, or subcontract by Contractor and approved by the County, must include a requirement that the assignee, delegate, or subcontractor will comply with the rights and obligations contained in this Contract.

7.13.3 The Contractor shall remain primarily liable for all work performed by any subcontractors. Contractor shall remain liable to the County for any obligations under the Contract not completely performed by any Contractor delegate or subcontractor.

7.13.4 Should a subcontractor fail to provide the established level of service and response, the Contractor shall contract with another agency for these services in a timely manner. Any additional costs associated with securing a competent subcontractor shall be the sole responsibility of the Contractor.

7.13.5 This Contract cannot be sold.

7.13.6 In the event that a Petition in Bankruptcy is filed and there is an assignment of this Contract by a Court, the County may declare this Contract null and void.

7.14. Non Exclusive Contract. No provision in this Contract limits, or is intended to limit, in any way the Contractor's right to offer and provide its services to the general public, other business entities, municipalities, or governmental agencies during or after the term of this Contract. Similarly, this Contract is a non-exclusive agreement and the County may freely engage other persons to perform the same work that the Contractor performs. Except as provided in this Contract, this Contract shall not be construed to guarantee the Contractor or any Contractor Employee any number of fixed or certain number or quantity of hours or services to be rendered to the County.

7.15. No Implied Waiver. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any right or remedy under this Contract shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Contract. No waiver of any term, condition, or provision of this Contract, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Contract. No waiver by either Party shall subsequently affect its right to require strict performance of this Contract.

7.16. Severability. If a court of competent jurisdiction finds a term, condition, or provision of this Contract to be illegal or invalid, then the term, condition, or provision shall be deemed severed from this Contract. All other terms, conditions, and provisions of this Contract shall remain in full force and effect. Notwithstanding the above, if Contractor's promise

to indemnify or hold the County harmless is found illegal or invalid, Contractor shall contribute the maximum it is permitted to pay by law toward the payment and satisfaction of any Claims against the County.

7.17. Captions. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Contract are intended for the convenience of the reader and are not intended to have a substantive meaning and shall not be interpreted to limit or modify any substantive provisions of this Contract. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or non-possessive use in this Contract shall be deemed the appropriate plurality, gender or possession as the context requires.

7.18. Notices. Notices given under this Contract shall be in writing addressed to the person listed below and shall be delivered by certified mail with signature required. Notice will be deemed given when the person listed below has signed the certified receipt of mailed letter.

7.18.1. If notice is sent to the Contractor, it shall be addressed to:

JADC dba Dani's Transport
5700 Ready Road
S. Rockwood, MI 48179

7.18.2. If notice is sent to the County, it shall be addressed to:

County of St Clair, MI
Attn: Accounts Payable
200 Grand River, Ste 203
Port Huron, MI 48060

7.18.3 Either Party may change the address or individual to which notice is sent by notifying the other party in writing of the change.

7.19. Contract Modifications of Amendments. Any modifications, amendments, recessions, waivers, or releases to this Contract must be in writing agreed to by both Parties. Unless otherwise agreed, the modification, amendment, recession, waiver, or release shall be signed by an expressly authorized Contractor Employee and by the same person who signed the Contract for the County or other County Agent as authorized by the County Administrator/Controller.

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required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Contract shall be brought in the 31st Circuit Court of the State of Michigan or the 72nd District Court of the State of Michigan, as dictated by applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above. The choice of forum set forth above shall not be deemed to preclude the enforcement of any judgment obtained in such forum or taking action under this Contract to enforce such judgment in any appropriate jurisdiction.

7.22. Entire Contract. This Contract represents the entire Contract and understanding between the Parties. This Contract supersedes all other prior oral or written understandings, communications, agreements or Contracts between the Parties. The language of this Contract shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

The undersigned executes this Contract on behalf of Contractor and the County, and by do so legally obligates and binds Contractor and the County to the terms and conditions of this Contract.

FOR THE CONTRACTOR:

BY: _____ DATE: _____
Authorized Signer

FOR THE COUNTY:

BY: _____ DATE: _____
Karry Hepting, Administrator/Controller

ATTACHMENT I

SCOPE OF CONTRACTOR'S SERVICES

REFERENCE: RFQ-LF-0921-422 Landfill Materials and Delivery:

Broken Asphalt
Crushed Limestone
River Rock
Rip Rap
Class 2 Sand
2NS Sand

ATTACHMENT II

CONTRACTOR'S FEE SCHEDULE

RFQ-LF-0921-422

Landfill Materials/Delivery

PRICING SHEET

Bids for any of the items will be accepted:

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21AA Crushed Limestone	1,000	$ 17.45
River Rock	7,000	$ 29.45
Rip Rap (8# to 24")	1,000	$ 45.84
Class 2 Sand	2,000	$ 8.00
2NS Sand	1,000	$ 13.45
Unscreened Topsoil	3,000	$ 9.25

Materials ordered and delivered on an as-needed basis

Company Name J.A.D.C. DBA DANI'S TRANSPORT

ATTACHMENT III

CONTRACTOR INSURANCE REQUIREMENTS

The contractor, and any and all of their subcontractors, shall not commence work in the County of St. Clair until they have obtained the insurance required under this paragraph. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverage(s) shall be with insurance carriers acceptable to the County of St. Clair.

☒ **Workers' Compensation Insurance**: The contractor shall procure and maintain during the life of the contract, Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

☒ **Commercial General Liability Insurance**: The contractor shall procure and maintain during the life of the proposed contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than $1,000,000.00 per occurrence and aggregate for Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) Deletion of all Explosion, Collapse and Underground Exclusions, if applicable.

☒ **Motor Vehicle Liability**: The contractor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability not less than $1,000,000.00 per occurrence combined single limit for Personal Injury, Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.

☒ **Additional Insured**: Commercial General Liability and Motor Vehicle Liability, as described above, shall include an endorsement stating that the following shall be *Additional Insureds*: The County of St. Clair, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the County of St. Clair as additional insured, coverage afforded is considered to be primary and any other insurance the County of St. Clair may have in effect shall be considered secondary and/or excess.

Cancellation Notice

Workers' Compensation Insurance, Commercial General Liability Insurance, and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating that it is understood and agreed that Thirty (30) days Advance Written Notice of Cancellation, Ten (10) days for non-payment of premium, Non-Renewal, Reduction, and/or Material

Change shall be sent to: County of St. Clair, Attn: Lori Parent, Risk Management Coordinator, 200 Grand River Ave., Ste. 203, Port Huron, MI 48060.

If any of the above coverages expire during the term of the contract, the contractor shall deliver renewal certificates and/or policies to the County of St. Clair at least Ten (10) days prior to the expiration date.

Proof of Insurance Coverage

The contractor shall provide the County of St. Clair at the time of execution of the contracts, a copy of Certificates of Insurance **as well as required endorsements** for all coverage listed above.

Please direct all questions or inquiries
relative to contractor insurance requirements to:
Lori Parent, Risk Management Coordinator
County of St. Clair
200 Grand River Ave., Ste. 203
Port Huron, MI 48060
Phone: (810) 989-6313
Fax: (810) 985-3463
Email: lparent@stclaircounty.org

MEMO

St. Clair County International Airport

TO:	Karry Hepting, Administrator Controller
	St. Clair County Board of Commissioners
FROM:	Kathy Reaume, Airport Director
DATE:	October 26, 2021
SUBJECT:	Private Hangar Parcel T-22 Ground Lease Termination

Steve and Claire Bacsikin enter into a ground lease with St. Clair County Int'l Airport on May 1, 2021 for private hangar area Parcel T-22 with the intention of building of private hangar. Since then they have purchase a hangar on the airfield and would like to terminate the ground lease for T-22.

Corporation Counsel has drafted and approved this agreement. Please find attached signed documents for your approval.

Agreement

This Agreement is entered into this the 8th day of October 2021, by and between the St. Clair County International Airport and Steven and Claire Bacsikin, 1937 South Parker Street, Marine City, Michigan 48039.

Recitals

The St. Clair County International Airport and Steven and Claire Bacsikin entered into a lease on May 1, 2021, for the ground lease of Parcel T-5 St. Clair County International Airport which the parties wish to terminate.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

The ground lease agreement between the parties dated May 1, 2021, is hereby terminated and all obligations of the parties under such lease are terminated and void effective the date set forth above.

St. Clair County International Airport

By: _____

Its _____

Steven Bacsikin

Claire Bacsikin

LEASE ASSIGNMENT AND CONSENT OF OWNER

THIS LEASE ASSIGNMENT AND CONSENT OF OWNER (this "Assignment") is executed on October 8th, 2021, by and between Francis R. Chmiel 67805 Place Road, Lenox Michigan 48050 ("Assignor") and Steven & Claire Bacsikin, 1937 South Parker Street Marine City, Michigan 48039 ("Assignee").

Recitals

A. On or about October 8th, 2021, Assignor consented to the Assignment of a Lease dated March 1, 2005, entered into a lease (the "Lease") with the ST. CLAIR COUNTY/ST. CLAIR COUNTY INTERNATIONAL AIRPORT, a Michigan municipal corporation (the "County"), to lease the property commonly known as Private Hangar Parcel T-22 (the "Property"), which is more particularly described as:

> Land in Kimball Township, St. Clair County, Michigan, described as:
>
> Part of the Southeast 1/4 of Section 35, Town 6 North, Range 16 East, Kimball Township, St. Clair County, Michigan, described as beginning at a point being North 89 degrees 49 minutes 22 seconds West 2101.56 feet along the South line of said Section 35 and North 00 degrees 10 minutes 38 seconds East 466.72 feet from the Southeast corner of said Section 35 and proceeding North 51 degrees 27 minutes 10 seconds West 60.00 feet; thence North 38 degrees 32 minutes 50 seconds East 60.00 feet; thence South 51 degrees 27 minutes 10 seconds East 60.00 feet; thence South 38 degrees 32 minutes 50 seconds West 60.00 feet to the point of beginning, having an area of 0.08 acres.

B. Assignor wishes to assign to Assignee, and Assignee to accept from Assignor, an assignment of all of Assignor's rights and obligations under the Lease.

C. The County, by execution of this Assignment and Consent, consents to the assignment.

ASSIGNMENT

IN CONSIDERATION of the foregoing, and the mutual covenants and promises contained in this Assignment, IT IS AGREED:

1. Assignment of Interest. As of the date of this Assignment, Assignor assigns to Assignee all of its right, title and interest in and to the Property, whether pursuant to the Lease or otherwise. Assignee accepts such assignment and agrees to assume all rights and obligations owed by Assignor pursuant to the Lease.

2. Heirs, Successors and Assigns. The terms of this Assignment shall be binding upon and shall inure to the benefit of the parties and their respective heirs, successors, and assigns.

"ASSIGNOR"

Francis R. Chmiel

Francis R. Chmiel

STATE OF MICHIGAN)
)
COUNTY OF ST. CLAIR)

This Lease Assignment was executed before me on October 8th, 2021, by Francis R. Chmiel

KATHY K. REAUME, Notary Public
State of Michigan, County of St. Clair
My commission expires Mar. 9, 2026
Acting in the County of St. Clair

Notary Public
St. Clair County, Michigan
Acting in St. Clair County, Michigan
My Commission Expires: 03-09-2026

"ASSIGNEE"

Steven & Claire Bacsikin

Steven Bacsikin

Claire Bacsikin

STATE OF MICHIGAN)
)
COUNTY OF ST. CLAIR)

This Lease Assignment was executed before me on October 8th, 2021, by Steven Bacsikin.

KATHY K. REAUME, Notary Public
State of Michigan, County of St. Clair
My commission expires Mar. 9, 2026
Acting in the County of St. Clair

Notary Public
St. Clair County, Michigan
Acting in St. Clair County, Michigan
My Commission Expires: 03-09-2026

STATE OF MICHIGAN)
)
COUNTY OF ST. CLAIR)

This Lease Assignment was executed before me on October 8th, 2021, by Claire Bacsikin.

KATHY K. REAUME, Notary Public
State of Michigan, County of St. Clair
My commission expires Mar. 9, 2026
Acting in the County of St. Clair

Notary Public
St. Clair County, Michigan
Acting in St. Clair County, Michigan
My Commission Expires: 03-09-2026

CONSENT

Pursuant to paragraph 26 of the Lease, the County, as Lessor, consents to the above assignment of the Lease.

ST. CLAIR COUNTY/ST. CLAIR COUNTY INTERNATIONAL AIRPORT, a Michigan municipal corporation

By:_____
Karry A. Hepting

Its: Administrator/Controller

STATE OF MICHIGAN)
)
COUNTY OF ST. CLAIR)

This Lease Assignment was executed before me on October ___, 2021, by Karry A. Hepting, Administrator/Controller of ST. CLAIR COUNTY, a Michigan municipal entity, on behalf of said entity.

_____

Notary Public
St. Clair County, Michigan
Acting in St. Clair County, Michigan
My Commission Expires:_____

Drafted by and return to:
GARY A. FLETCHER
FLETCHER FEALKO SHOUDY & FRANCIS, P.C.
1411 Third Street, Suite F
Port Huron, Michigan 48060
(810) 987-8444

COUNTY OF ST. CLAIR
RETIREMENT BOARD OF TRUSTEES

MEMO

To: St. Clair County Board of Commissioners

From: Retirement Board of Trustees

Date: Friday, August 20, 2021

Re: 2022 Recommended Contribution Rates for basic pension benefits

The Board of Trustees of the St. Clair County Employees' Retirement System recommend to the St. Clair County Board of Commissioners that the actuarially determined employer contribution amounts and rates outlined by Nyhart Actuaries at their August 17, 2021 annual presentation be implemented for the calendar year beginning January 1, 2022.

Retiree Basic Pension Benefit 2022 Recommended Employer Contribution

General County	$5,344,705	(27.1%)
Mental Health	$1,554,719	(18.1%)
Road Commission	$702,161	(26.6%)

Respectfully,

ST. CLAIR COUNTY RETIREMENT
BOARD OF TRUSTEES

Attachment: Exhibit 5A SCCERS Resolution 21-01
Retirement System Management Summary as of 12/31/2020
Post Employment Benefits Management Summary as of 12/31/2020

COUNTY OF ST.CLAIR

Office of the Administrator/Controller

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Dena Alderdyce, Finance Director

Date: October 7, 2021

Re: 2022 Pension and Retiree Health Care Contribution Rates

On August 17, 2021 the Retirement Board held its annual actuary meeting to discuss the findings of the 2020 Actuarial Valuation made by Nyhart Actuaries. The retirement board voted to set the contribution rates based on the actuarial findings, which are as follows:

Pension Contribution:	
County of St. Clair	$5,344,705
Community Mental Health	$1,554,719
Road Commission	$ 702,161

Also included in the budget is 6% of eligible payroll to be contributed to retiree healthcare. Community Mental Health and Road Commission will determine the amounts they will contribute to retiree healthcare separately.

It is my recommendation that the pension contribution amount of $5,344,705 be approved along with a 6% of eligible payroll contribution to the Health Care Trust Fund.

nyhart
part of FuturePlan by Ascensus®

St. Clair County Employees' Retirement System

12/31/2020 Funding Valuation Management Summary

Nick Meggos, EA, FCA
nick.meggos@nyhart.com • 618-307-9090

Taylor Clary, ASA
taylor.clary@nyhart.com • 317-845-3624

August 17, 2021

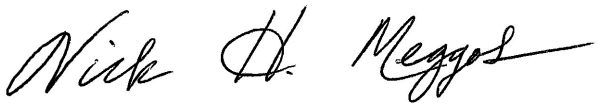
Certification

This report was prepared for St. Clair County to summarize the results of the forthcoming 12/31/2020 valuation relating to the St. Clair County Employees' Retirement System and may not be appropriate for other uses. Please contact Nyhart prior to disclosing this report to any other party or relying on its content for any purpose other than the intended use.

Except where indicated otherwise, the results included in this report are based on the same data, assumptions, methods, and plan provisions as the forthcoming 12/31/2020 funding valuation.

This report has been prepared in accordance with generally accepted actuarial principles and practice.

The undersigned is compliant with the continuing education requirements of the Qualification Standards for Actuaries Issuing Statements of Actuarial Opinion in the United States.



Nick Meggos, EA, FCA

Plan Highlights

Changes

- Good asset return at 9%
- 1% demographic loss mostly due to salary increases
- Employee contribution increases

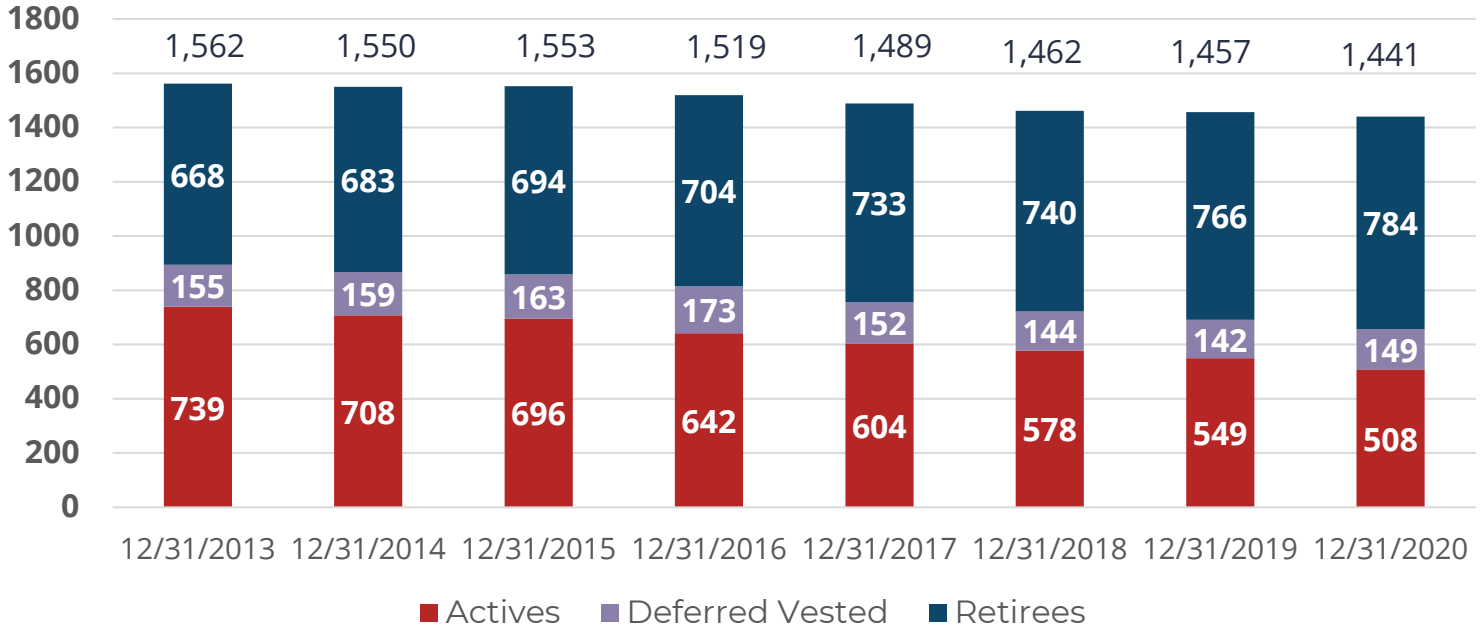
Current Year

- Funded ratio increased from 85.4% to 86.0% - Actuarial Value Basis
- Funded ratio increased from 86.1% to 88.0% - Market Value Basis
- Recommended contribution remained unchanged at $7.6 million

Looking Ahead

- 10-yr projections
- 2021 asset return impacts

Participant Information

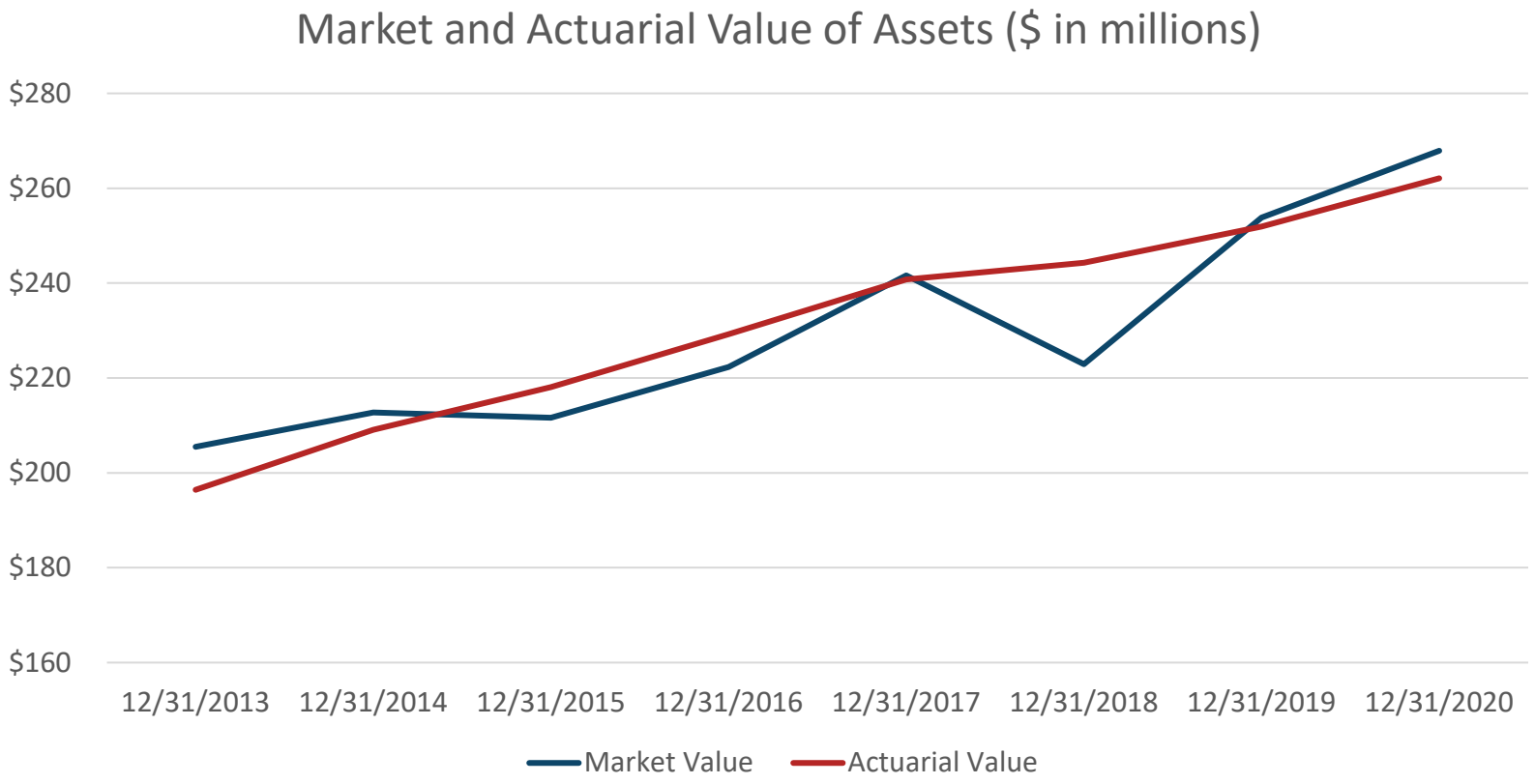


Active Demographics	December 31, 2013	2014	2015	2016	2017	2018	2019	2020
Average Age	46.8	47.1	47.5	48.0	48.6	49.2	49.6	49.8
Average Service	12.6	13.1	13.5	14.2	14.8	15.5	16.2	16.8
Average Plan Compensation	$51,330	$52,744	$53,777	$55,579	$56,587	$58,248	$61,286	$64,136

Participant Information

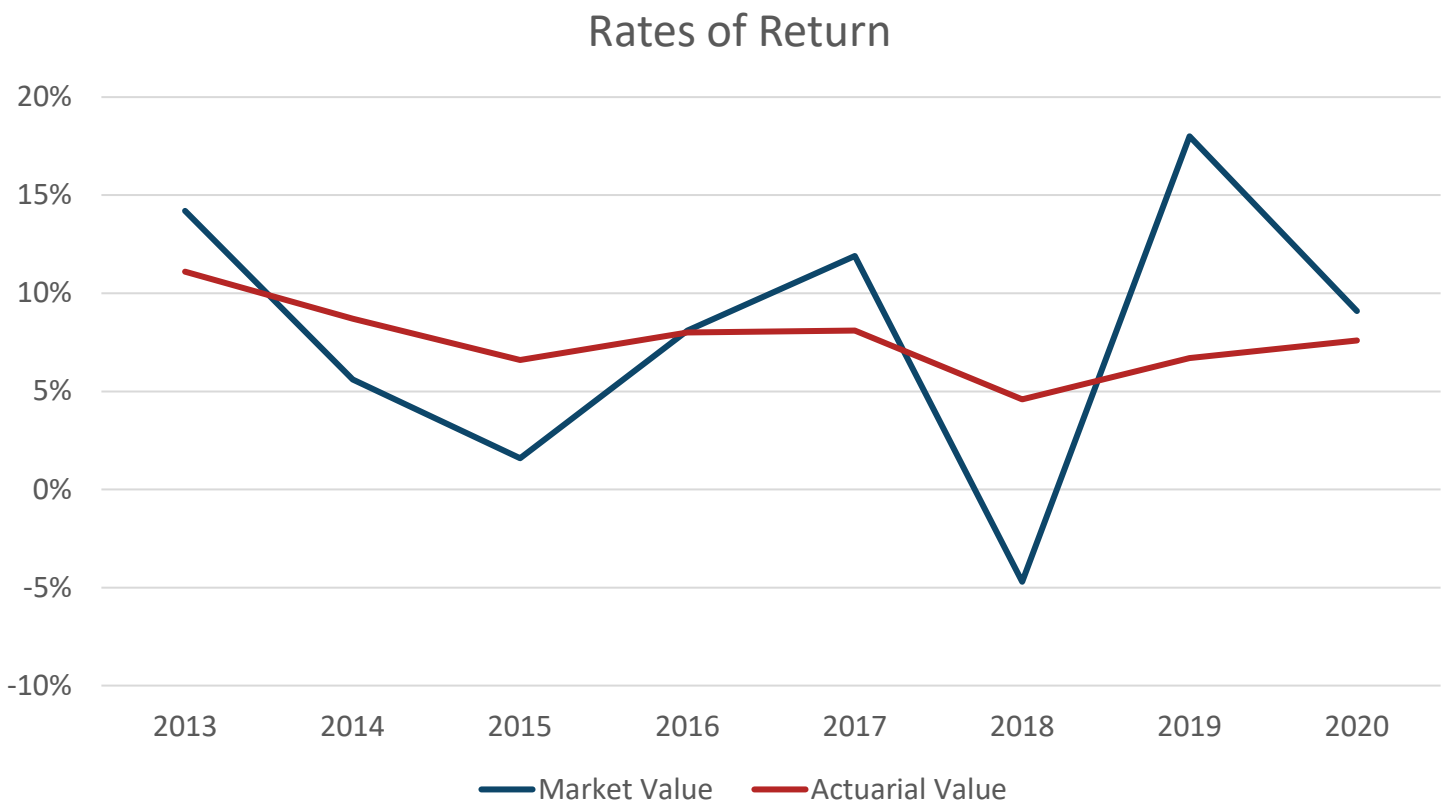
December 31, 2020	General	Mental Health	Road Commission	Total
Actives				
Number	325	140	43	508
Average Age	49.6	49.3	53.3	49.8
Average Service	17.3	13.6	22.1	16.7
Average Pay	$63,790	$63,684	$68,230	$64,136
Estimated 2021 Pay	$20,922,806	$9,068,289	$2,882,316	$32,873,411
Estimated 2022 Pay	$19,688,620	$8,566,644	$2,638,549	$30,893,813
Retirees				
Number	516	134	134	784
Average Age	71.5	70.2	72.5	71.5
Total Monthly Benefits	$914,510	$217,877	$245,573	$1,377,960
Terminated Vested				
Number	70	49	8	127
Average Age	52.5	51.9	53.2	52.3
Total Monthly Benefits	$74,143	$53,292	$7,817	$135,252
Return of Contributions				
Number	10	11	1	22
Total Benefits	$60,800	$86,676	$116	$147,592

Asset Information



	12/31/2013	12/31/2014	12/31/2015	12/31/2016	12/31/2017	12/31/2018	12/31/2019	12/31/2020
Market Value	$205.5	$212.7	$211.6	$222.3	$241.6	$222.9	$253.8	$267.9
Actuarial Value	$196.4	$209.1	$218.1	$229.2	$240.8	$244.3	$251.9	$262.1
Actuarial Value / Market Value	96%	98%	103%	103%	100%	110%	99%	98%

Asset Information



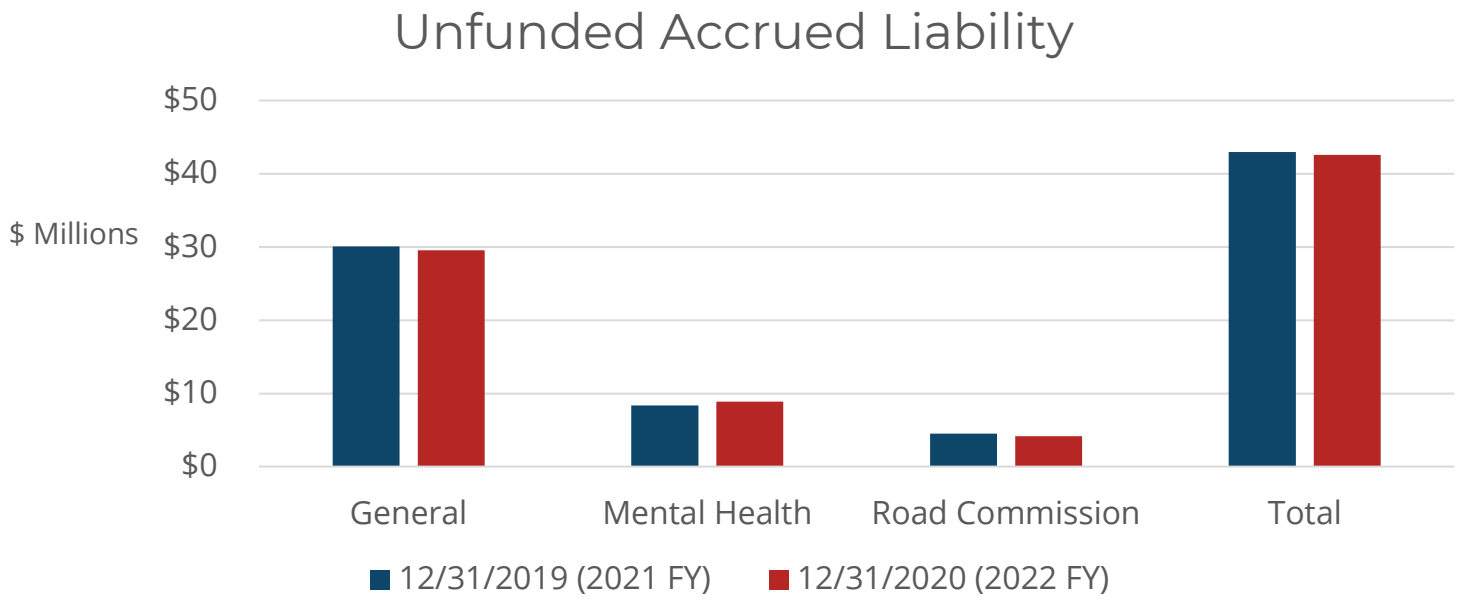
Annual Returns	2013	2014	2015	2016	2017	2018	2019	2020
Market Value	14.2%	5.6%	1.6%	8.1%	11.9%	-4.7%	18.0%	9.1%
Actuarial Value	11.1%	8.7%	6.6%	8.0%	8.1%	4.6%	6.7%	7.6%

ACTUARY'S COMMENT	Over the past 8 years, the average rate of return on a Market Value Basis is 7.8% and the average rate of return on an Actuarial Value basis is 7.7%

Actuarial Value of Assets Reconciliation

December 31, 2020	General	Mental Health	Road Commission	Total
Actuarial Value of Assets, 12/31/2019	$165,636,557	$46,724,684	$39,518,167	$251,879,408
Employer Contributions	$3,923,266	$1,060,747	$1,011,042	$5,995,055
Employee Contributions	$1,247,078	$454,064	$258,745	$1,959,887
Benefit Payments	($11,011,311)	($2,580,727)	($2,920,695)	($16,512,733)
Expenses	($96,736)	($27,288)	($23,080)	($147,104)
Investment Income	$12,409,847	$3,522,906	$2,950,970	$18,883,723
Actuarial Value of Assets, 12/31/2020	**$172,108,701**	**$49,154,386**	**$40,795,149**	**$262,058,236**

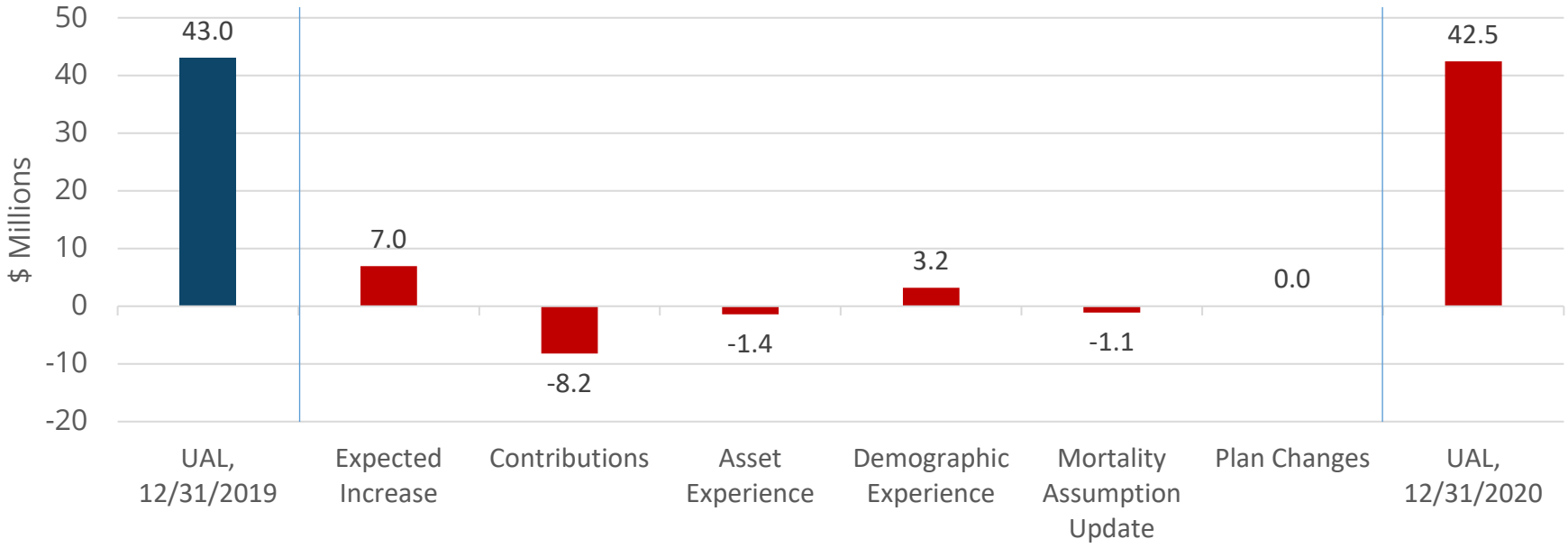
Liabilities and Funded Position



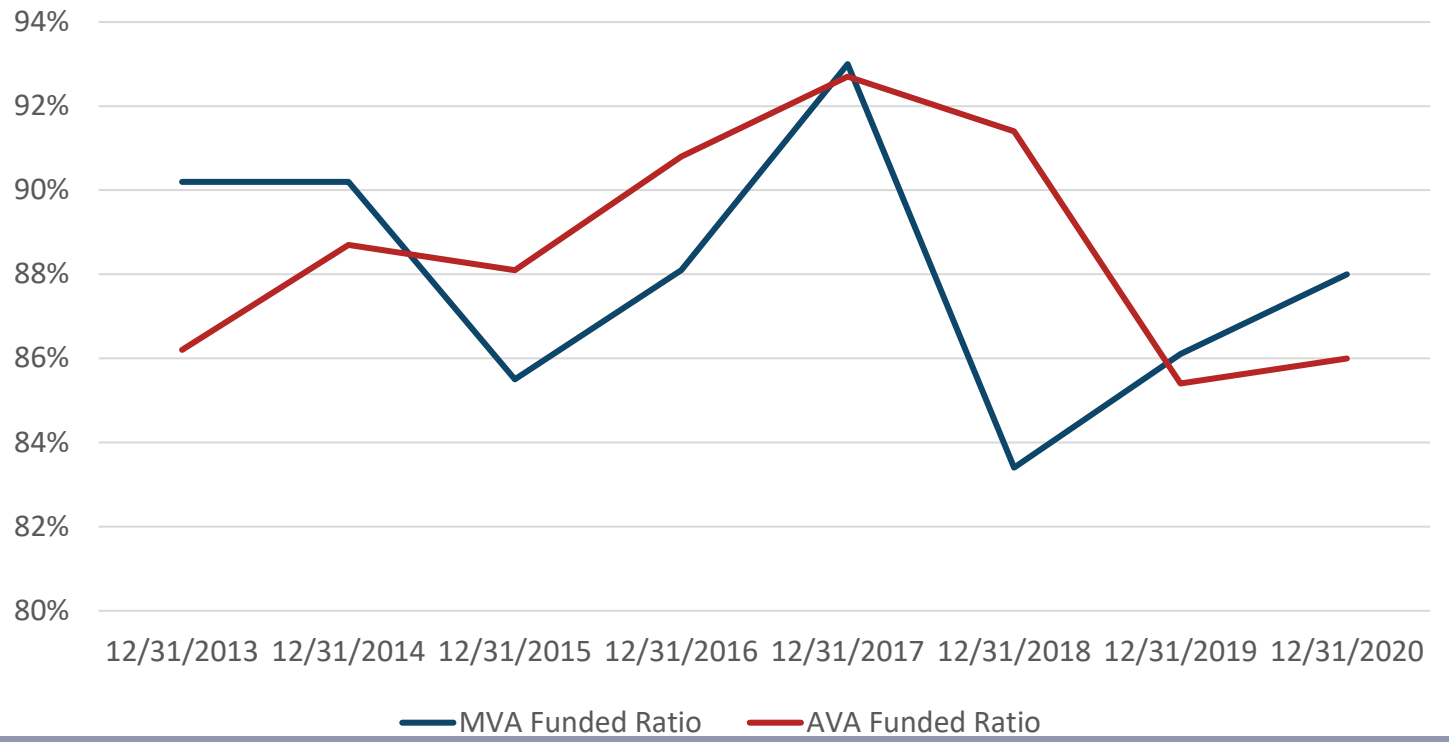
12/31/2019 (FY 2021)	General	Mental Health	Road Commission	Total
Accrued Liability	$195.7	$55.1	$44.0	**$294.9**
Actuarial Value of Assets	$165.6	$46.7	$39.5	**$251.9**
Unfunded Accrued Liability	$30.1	$8.4	$4.5	**$43.0**
12/31/2020 (FY 2022)	**General**	**Mental Health**	**Road Commission**	**Total**
Accrued Liability	$201.7	$58.0	$44.9	**$304.6**
Actuarial Value of Assets	$172.1	$49.2	$40.8	**$262.1**
Unfunded Accrued Liability	$29.6	$8.8	$4.1	**$42.5**

Due to rounding, all numbers may not sum.

Unfunded Accrued Liability (UAL) Reconciliation



Funded Status



Funded Ratios	12/31/2013	12/31/2014	12/31/2015	12/31/2016	12/31/2017	12/31/2018	12/31/2019	12/31/2020
Market Value	90.2%	90.2%	85.5%	88.1%	93.0%	83.4%	86.1%	88.0%
Actuarial Value	86.2%	88.7%	88.1%	90.8%	92.7%	91.4%	85.4%	86.0%

ACTUARY'S COMMENT

The Funded Ratio is the value of assets divided by the accrued liability. The Accrued Liability is the present value of benefits to be paid in the future allocated to service earned to date. The future benefits are discounted from expected time of payment back to the valuation date at 7.0%. The graph above shows the funded ratio based on the actuarial value of assets (AVA) and market value of assets (MVA) to demonstrate the impact of the asset smoothing method.

Retiree Reserve Balance

Retiree Reserve Balance	12/31/2019	12/31/2020
Retiree Accrued Liability	$170,021,237	$176,300,472
Retiree Reserve	171,092,142	173,831,033
Unfunded Accrued Liability	($1,070,905)	$2,469,439

General – Funded Position and Contribution Requirement

Valuation Date Fiscal Year	12/31/2019 2021	12/31/2020 2022
Funded Position		
Actuarial Accrued Liability	$195,709,934	$201,654,831
Actuarial Value of Assets	165,636,557	172,108,701
Unfunded Accrued Liability	$30,073,377	$29,546,130
Funded Ratio	84.6%	85.3%
Fiscal Year Employer Contribution Requirement		
Total Normal Cost	$2,510,620	$2,445,680
Employee Contributions	1,128,885	1,189,072
Employer Normal Cost	1,381,735	1,256,608
Amortization Payment	3,465,218	3,575,567
Interest	512,651	512,530
Total	$5,359,604	$5,344,705
Est. Fiscal Year Payroll	$20,004,413	$19,688,620
Total as of Percent of Est. Fiscal Year Payroll	26.8%	27.1%

Mental Health – Funded Position and Contribution Requirement

Valuation Date Fiscal Year	12/31/2019 2021	12/31/2020 2022
Funded Position		
Actuarial Accrued Liability	$55,102,690	$58,023,534
Actuarial Value of Assets	46,724,684	49,154,386
Unfunded Accrued Liability	$8,378,006	$8,869,148
Funded Ratio	84.8%	84.7%
Fiscal Year Employer Contribution Requirement		
Total Normal Cost	$990,921	$933,865
Employee Contributions	461,139	438,332
Employer Normal Cost	$529,782	$495,533
Amortization Payment	828,856	910,079
Interest	143,691	149,107
Total	$1,502,329	$1,554,719
Est. Fiscal Year Payroll	$8,920,174	$8,566,644
Total as of Percent of Est. Fiscal Year Payroll	16.8%	18.1%

Road Commission – Funded Position and Contribution Requirement

Valuation Date Fiscal Year	12/31/2019 2021	12/31/2020 2022
Funded Position		
Actuarial Accrued Liability	$44,042,843	$44,943,807
Actuarial Value of Assets	39,518,167	40,795,149
Unfunded Accrued Liability	$4,524,676	$4,148,658
Funded Ratio	89.7%	90.8%
Fiscal Year Employer Contribution Requirement		
Total Normal Cost	$410,804	$352,637
Employee Contributions	252,782	222,915
Employer Normal Cost	158,022	129,722
Amortization Payment	519,498	505,451
Interest	71,157	66,988
Total	$748,677	$702,161
Est. Fiscal Year Payroll	$2,977,119	$2,638,549
Total as of Percent of Est. Fiscal Year Payroll	25.1%	26.6%

Total – Funded Position and Contribution Requirement

Valuation Date Fiscal Year	12/31/2019 2021	12/31/2020 2022
Funded Position		
Actuarial Accrued Liability	$294,855,467	$304,622,172
Actuarial Value of Assets	251,879,408	262,058,236
Unfunded Accrued Liability	$42,976,059	$42,563,936
Funded Ratio	85.4%	86.0%
Fiscal Year Employer Contribution Requirement		
Total Normal Cost	$3,912,345	$3,732,182
Employee Contributions	1,842,806	1,850,319
Employer Normal Cost	$2,069,539	$1,881,863
Amortization Payment	4,813,572	4,991,097
Interest	727,499	728,625
Total	$7,610,610	$7,601,585
Est. Fiscal Year Payroll	$31,901,706	$30,893,813
Total as of Percent of Est. Fiscal Year Payroll	23.9%	24.6%

Key Risks

The results of our valuation rely on the use of a number of assumptions. As the sponsor of the pension program, it is important that the plan sponsor understand the potential impact to the plan should these assumptions prove not to be met and possible ways that the risks could potentially be assessed, or mitigated.

INVESTMENT RISK

Currently the plan assumes assets will return 7.00% annually. To the extent asset returns out-perform/under-perform this expectation, the funded position of the plan will increase/decrease. The potential exposure to this risk can be best understood by performing scenario testing and/or a stochastic asset-liability study. The asset mix could be adjusted to increase or decrease the investment risk of the plan, but would have funding implications.

DEMOGRAPHIC RISK

The plan's liabilities represent the present value of the benefits expected to be paid to participants in the future. Those expected payments rely on assumptions about salary increases, when participants will separate from employment, commence payment, their form of payment, and how long they will live. This risk can be better understood through sensitivity and stress testing analysis, along with an experience study. Assumptions need to be periodically reviewed to ensure they are reasonable for your population.

Key Risks

The results of our valuation and projections rely on the use of a number of assumptions. As the sponsor of the pension program, it is important that the plan sponsor understand the potential impact to the plan should these assumptions prove not to be met and possible ways that the risks could potentially be assessed, or mitigated.

CONTRIBUTION RISK

Currently the contribution is calculated assuming that ongoing annual accruals will be paid year by year and the unfunded liability will be paid as a level amount over 15 years for most groups. To the extent contributions exceed this expectation, the funded position of the plan will increase. In contrast, if contributions do not meet the recommendation, the funded position of the plan will decrease. The potential exposure to this risk can be best understood by performing a scenario and stress testing.

Comments on Projections

The cost projections contained in this report are based on the valuation results and assumptions noted in the forthcoming December 31, 2020 actuarial valuation report. Reasonable actuarial techniques and assumptions were used to produce the cost projections.

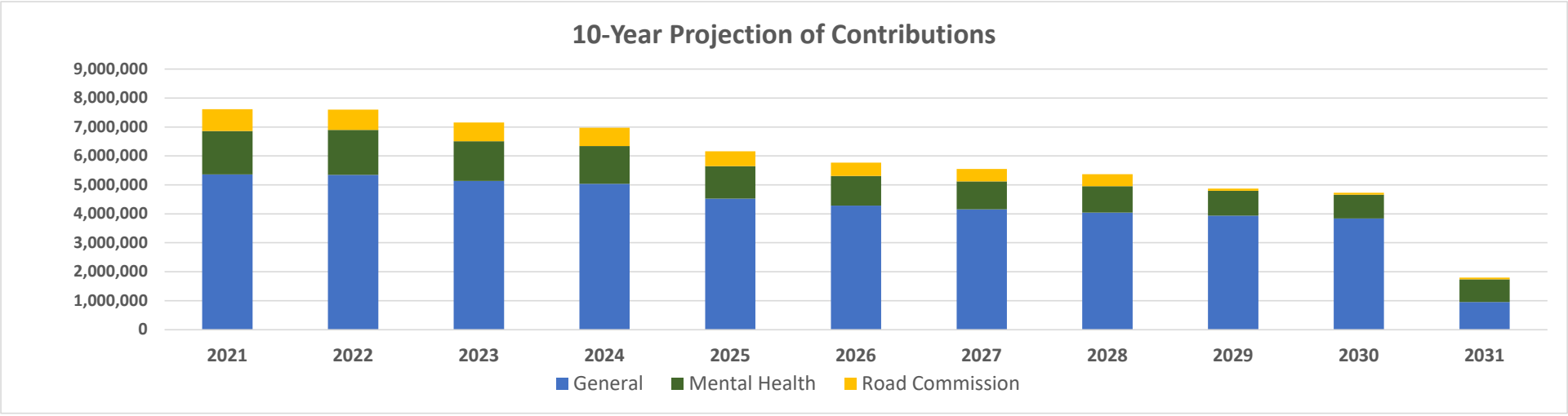
The following pages show cost projections under different economic scenarios. Note sophisticated demographic projections of participant data were not completed due to the scope of the project. Actual results will vary from projections shown in this report, perhaps significantly, due to changes in the assumptions, plan provisions, participant demographics, interest rate movement, actual asset performance, and other actual experience of the plan. Depending on the use of this information, additional cost projections may be necessary to quantify the sensitivity of results.

While a diligent effort has been made to produce reasonable projections, by their very nature projections are speculative. Plan sponsors are cautioned against placing too much reliance on any particular scenario.

Cost Projection Assumptions

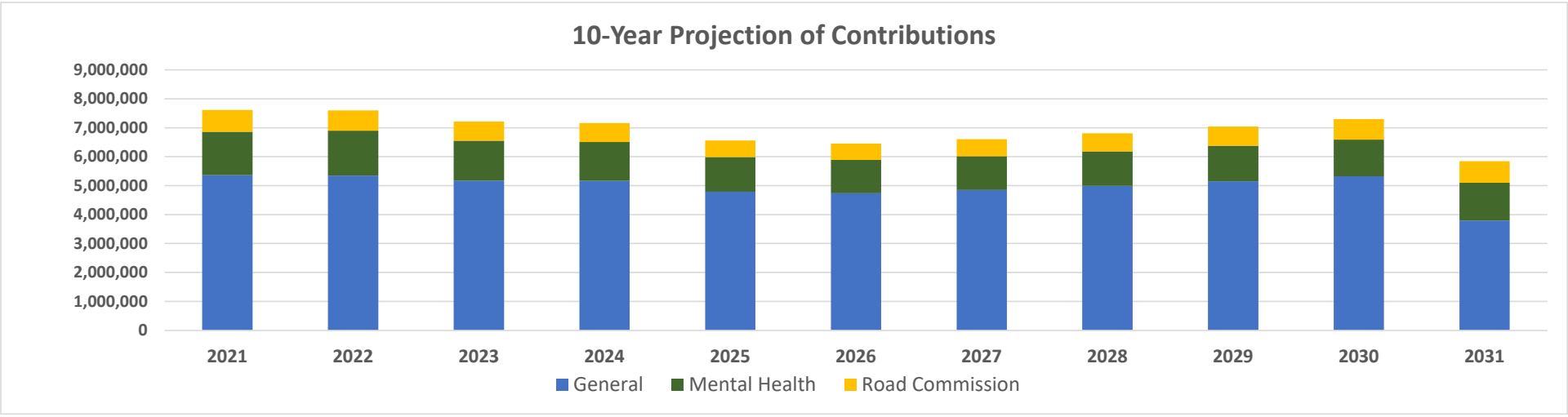
- Assets earn 7.0% every year, unless otherwise specified
- Each division contributes the recommended contribution every year
- The Sheriff group has a flat population over the entire projection period
- All other assumptions are consistent with those described in the 12/31/2020 valuation report

Cost Projections – 7.0% Return Every Year



Contribution for Plan Year Beginning 1/1	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
General	$5,359,604	$5,344,705	$5,134,627	$5,037,600	$4,524,859	$4,284,900	$4,154,182	$4,041,438	$3,934,540	$3,840,750	$957,168
Road Commission	$748,677	$702,161	$648,292	$628,541	$513,053	$459,098	$435,265	$415,750	$76,074	$67,841	$61,333
Mental Health	$1,502,329	$1,554,719	$1,368,835	$1,305,755	$1,123,405	$1,022,563	$962,653	$911,591	$863,289	$818,973	$778,400
Total	**$7,610,610**	**$7,601,585**	**$7,151,754**	**$6,971,896**	**$6,161,317**	**$5,766,561**	**$5,552,100**	**$5,368,779**	**$4,873,903**	**$4,727,564**	**$1,796,901**
Funded %	**85.4%**	**86.0%**	**87.8%**	**89.0%**	**92.0%**	**93.7%**	**94.9%**	**96.0%**	**97.2%**	**98.3%**	**99.4%**

Cost Projections – 6.0% Return Every Year



Contribution for Plan Year Beginning 1/1	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
General	$5,359,604	$5,344,705	$5,173,931	$5,162,975	$4,786,321	$4,734,791	$4,846,445	$4,991,237	$5,149,880	$5,326,594	$3,792,095
Road Commission	$748,677	$702,161	$657,522	$657,622	$572,912	$560,662	$589,249	$624,124	$661,864	$702,390	$743,857
Mental Health	$1,502,329	$1,554,719	$1,380,138	$1,342,153	$1,199,974	$1,155,288	$1,168,165	$1,194,964	$1,227,412	$1,265,722	$1,308,882
Total	**$7,610,610**	**$7,601,585**	**$7,211,591**	**$7,162,750**	**$6,559,207**	**$6,450,741**	**$6,603,859**	**$6,810,325**	**$7,039,156**	**$7,294,706**	**$5,844,834**
Funded %	**85.4%**	**86.0%**	**87.6%**	**88.5%**	**90.9%**	**91.9%**	**92.3%**	**92.5%**	**92.7%**	**93.0%**	**93.4%**

2023 Cost Projections – Various 2021 Returns

Contribution for Plan Year Beginning 1/1	2021	2022	2023 Based on Various 2021 Returns			Approximate 1% Impact
			0%	7%	14%	
General	$5,359,604	$5,344,705	$5,409,693	$5,134,627	$4,859,406	$39,295
Road Commission	$748,677	$702,161	$712,886	$648,292	$583,663	$9,228
Mental Health	$1,502,329	$1,554,719	$1,447,940	$1,368,835	$1,289,684	$11,301
Total	**$7,610,610**	**$7,601,585**	**$7,570,519**	**$7,151,754**	**$6,732,753**	**$59,824**
Funded %	**85.4%**	**86.0%**	**86.6%**	**87.8%**	**89.0%**	

Next Steps

- Final formal 12/31/2020 funding report
- GASB 68 report
- Monitor 2021 returns

Questions?

Appendix

Summary of Plan Provisions

PLAN YEAR AND EFFECTIVE DATE

The plan year is January 1 to December 31. The effective date of the plan is January 1, 1964.

STATUS OF THE PLAN

Plan is closed to new hires for most of General County employees, Mental Health, and Commission.

NORMAL RETIREMENT DATE

Sheriff: 25 Years if service regardless of age

Others: Age 55 with 25 years of service

All: Age 60 with 8 years of service or when age plus service equals 80 and service is at least 25 years

NORMAL RETIREMENT BENEFIT (MODIFIED MEMBERS)

Final Average Compensation (FAC) multiplied by:

Years of Service	Annual Multiplier
1-10	1.75%
11-19	2.00%
20-24	2.00%
25-29	2.40% (2.50% for Sheriff Department Supervisors

Before 20 years of service, separate multipliers are used for the first 10 years of service and service over 10 years. After 20 years of service, the multiplier applies to all years of service.

NORMAL RETIREMENT BENEFIT (ORIGINAL MEMBERS)

Final Average Compensation multiplied by service times 2% subject to maximums (64% - 75%)

DUTY DISABILITY BENEFIT

Sheriff Department Eligibility: 10 years of service
Benefit: 50% of compensation at the time of disability – offsets apply

Other Eligibility: no age or service requirements; must be in receipt of Worker's Compensation payments
Benefit: computed as a regular retirement; upon termination of Worker's Compensation payments, additional service credit is granted and benefit is recomputed – offsets apply

TERMINATION BENEFIT

Participants become vested in their accrued benefit after 8 years of service

FINAL AVERAGE COMPENSATION

Highest 3 of 10 except for Mental Health and Friend of the Court which are highest 5 of 10 and Road Commission is highest 3 of 5. Only base pay for certain General County and Sheriff's Department members.

CREDITED SERVICE

Service is credited for employees working more than 1,000 hours (nearest $1/12^{th}$). Full year of service is granted for more than 1,950 hours and partial credit is provided for hours worked between 1,000 and 1,950.

Summary of Actuarial Assumptions and Methods

FUNDING INTEREST RATE

7.00% (net of all expenses)

ANNUAL PAY INCREASES

2.25% plus merit scale (0.00% - 4.75%)

MORTALITY RATES

Pub-2010 tables with generational improvements based on the Society of Actuaries Scale MP-2020

EXPENSE LOADING

Preceding year's administrative expenses, rounded up to the nearest $10,000. Expenses are assumed to occur mid-year.

ACTUARIAL COST METHOD

Entry Age Normal Cost (as a percent of pay)

ASSET VALUATION METHOD

Market Value with 5 year smoothing of asset gains and losses

COST-OF-LIVING INCREASES

None

RETIREMENT RATES

Varies with age, service, and employee type.
Earliest assumed age is 50 and latest is 70.

WITHDRAWAL RATES

Varies by age, service, and employee

DISABILITY RATES

Age	Rate
40	0.20%
50	0.49%
60	1.41%

AMORTIZATION OF UNFUNDED ACCRUED LIABILITY

General County –
Closed, level dollar amortization (9 years for initial UAL at 12/31/2014, 10 years for 2015 gain/loss at 12/31/2015, 11 years for 2016 gain/loss at 12/31/2016, 12 years for 2017 gain/loss at 12/31/2017, 13 years for 2018 gain/loss at 12/31/2018, 14 years for 2019 gain/loss at 12/31/2019, and 15 years for 2020 gain/loss at 12/31/2020)

Mental Health –
Closed, level dollar amortization (15 years as of 12/31/2020)

Road Commission –
Closed, level dollar amortization (11 years for initial UAL at 12/31/2016, 12 years for 2017 gain/loss at 12/31/2017, 13 years for 2018 gain/loss at 12/31/2018, 14 years for 2019 gain/loss at 12/31/2019, and 15 years for 2020 gain/loss at 12/31/2020)

nyhart

St. Clair County Employees' Post-Employment Benefits Plan

MANAGEMENT SUMMARY

December 31, 2020 GASB 74 Actuarial Valuation

August 17, 2021

Certification

This report was prepared for St. Clair County, MI to summarize projected results based on information provided as of December 31, 2020 and may not be appropriate for other uses. Please contact Nyhart prior to disclosing this report to any other party or relying on its content for any purpose other than the intended use.

Except where indicated otherwise, the funding results included in this report are based on the same substantive plan provisions, and actuarial methods and assumptions as the FYE December 31, 2020 GASB 74/75 valuation (as of December 31, 2019). Census data was updated as of December 31, 2020.

The report shows cost projections under different economic scenarios. Actual results will vary from projections shown in this report, perhaps significantly, due to changes in the assumptions, plan provisions, participant demographics, interest rate movement, actual asset performance, and other actual experience of the plan. Depending on the use of this information, additional cost projections may be necessary to quantify the sensitivity of results. While a diligent effort has been made to produce reasonable projections, by their very nature projections are speculative. Plan sponsors are cautioned against placing too much reliance on any particular scenario. Nyhart cannot, and does not, guarantee or warrant any result presented in this exhibit. The Plan Sponsor should carefully review all information presented herein and notify Nyhart immediately if any information differs from that which the Plan Sponsor possesses.

This report has been prepared in accordance with generally accepted actuarial principles and practice. The undersigned are compliant with the continuing education requirements of the Qualification Standards for Actuaries Issuing Statements of Actuarial Opinion in the United States.

Emily Clauss, ASA, MAAA

Rosemary Howell, FSA, EA, MAAA

Agenda

3	Highlights
4	OPEB Liability Reconciliation
5	Premium Rates Summary
6	Projected Pay-go Costs
7	Participant Information
8	Asset Information
10	Funded Status
12	Actuarially Determined Contribution (ADC)
16	HCT Projections
19	PA 202
20	Next Steps
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Highlights

Positive Claims Experience

- Favorable health plan experience since last valuation is reflected for pre-Medicare benefits effective on January 1, 2021. Post-Medicare premiums reduced effective January 1, 2021.

Investment Rate of Return Decrease

- HCT fund manager lowered 30-year real return expectations from 3.79% to 3.13% (excluding inflation).

Trust Lifespan

- Health Care Trust assets still expected to last greater than 30 years, with a slightly longer/improved outlook compared to last year. Improved outlook is a function of investment income being higher than expected in 2020 and benefit payments/administrative expenses coming in lower than expected.

OPEB Liability Reconciliation

CY 2020		
Total OPEB Liability (TOL) as of 12/31/2019 (6.00% discount rate)	$	84,529,048
Normal cost for CY 2020		1,209,665
Interest adjustment for CY 2020		5,020,291
Benefit payments for CY 2020		(4,195,495)
Expected TOL as of 12/31/2020	$	86,563,509
Differences between expected and actual experience		(19,616,962)
TOL as of 12/31/2020 before assumption changes	**$**	**66,946,547**
Changes in assumptions		7,492,579
Final TOL as of 12/31/2020 with assumption changes (5.25% discount rate)	**$**	**74,439,126**

ACTUARY'S COMMENTS

- Differences between expected and actual experience include any deviation on demographic experience (turnover, retirement, death) and health care costs (premium rates and actual pay-go).
- The proposed assumption changes made in this year's valuations are:
  - Reducing the investment rate of return from 6.00% to 5.25%. This change caused an increase in liabilities.
  - Reset health care cost increases for pre-65 retirees to an initial rate of 8.0% decreasing by 0.5% annually to an ultimate rate of 4.5% and change health care cost increases for post-65 retirees to an initial rate of 7.0% decreasing by 0.5% annually to an ultimate rate of 4.0%. This change caused an increase in liabilities.
  - Updated mortality scale from MP-2019 to MP-2020, which caused a slight decrease in liabilities.

Premium Rates Summary

Medical / Rx	Eff. 1/1/2020	Expected 1/1/2021**	Eff. 1/1/2021 (County Adopted Budget Rates)	Eff. 1/1/2021 (Premium Equivalent Rates)
Non-Hardship* Pre-Medicare Retiree Rates				
Single	$615.65	$664.90	$499.70	$548.39
2-Person	$1,477.55	$1,595.75	$1,199.29	$1,314.84
Non-Hardship* Medicare Retiree Rates				
Single	$161.51	$162.09	$105.61	$105.61
2-Person	$323.02	$324.18	$211.22	$211.22

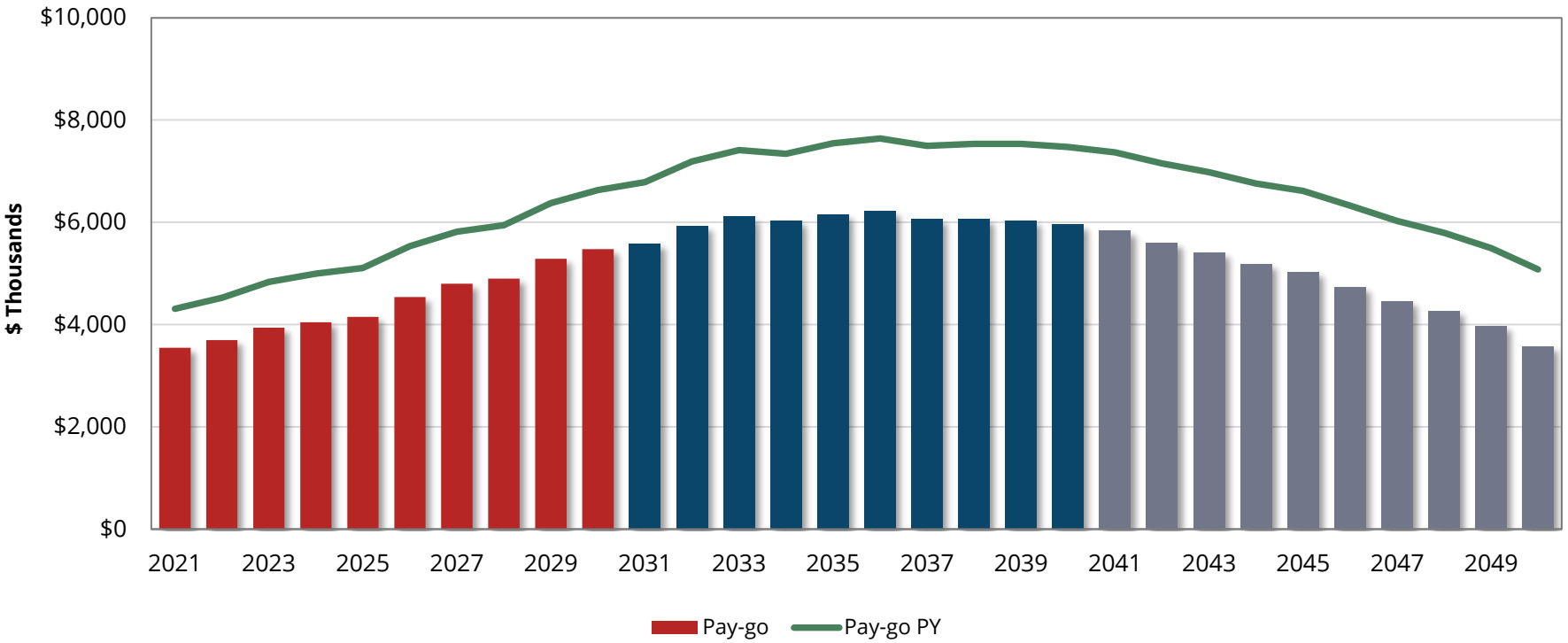
* The County has separate Hardship plans that have the same medical provisions as Non-Hardship plans but with better prescription drug benefits. Effective 1/1/2013, Hardship Retirees are defined as any participants with annual household income of $24,999 or less and have at least 20 years of service at retirement. Annual household income means any and all income (taxable or not) received by a retired member and/or their spouse residing in the same household.

** Expected 1/1/2021 premium rates for pre-Medicare retirees are assumed to be 8.0% higher than 2020 and 0.36% higher for Medicare retirees.

The above rates are applicable to all locations (County, Mental Health, and Road Commission).

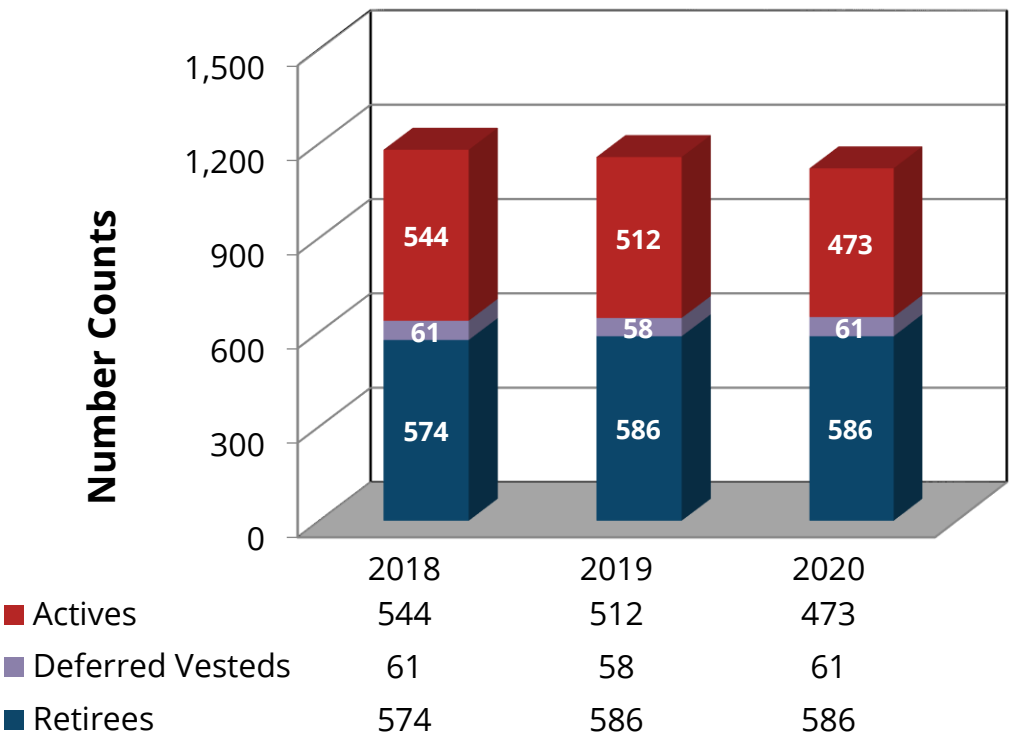
Premium equivalent rates determined by the County's healthcare consultants are used for determining the per capita cost assumption.

Projected Pay-go Costs



In thousands	2021	2026	2031	2036	2041	2046	2051
Current year	$3,546	$4,539	$5,581	$6,227	$5,836	$4,745	$3,405
Prior year	$4,308	$5,531	$6,786	$7,640	$7,368	$6,324	$4,887

Participant Information

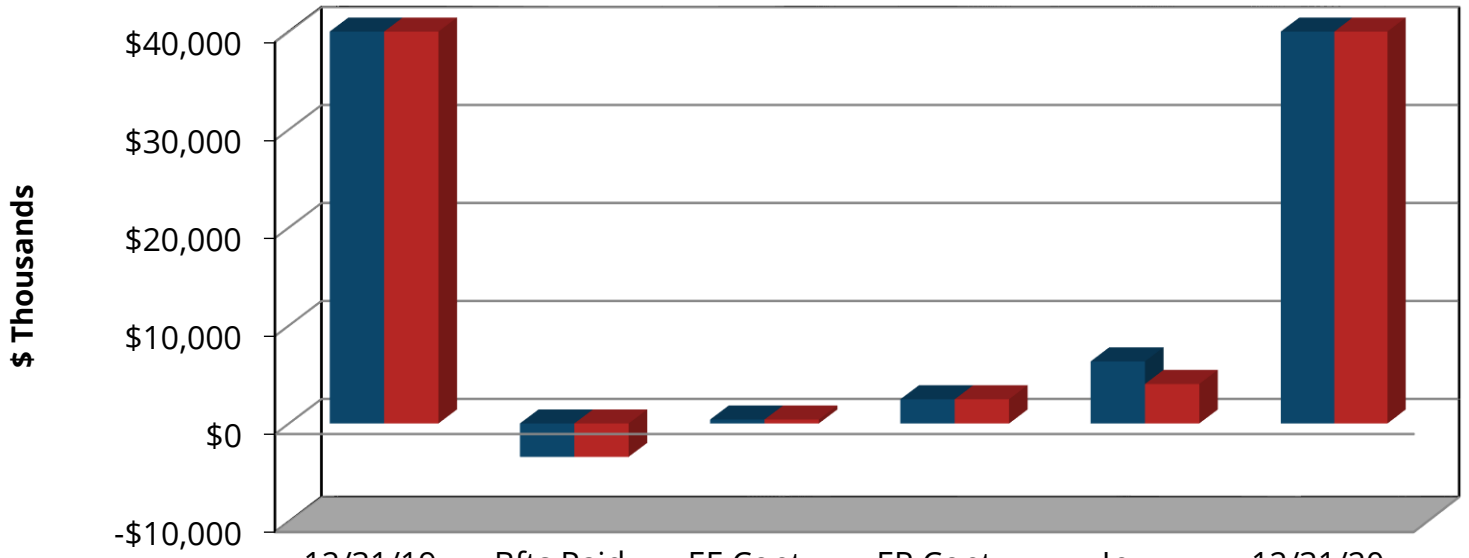


As of 12/31/2018	Average Active Age	49.8
	Average Service	15.9
	Average Plan Compensation	$ 58,404
As of 12/31/2019	Average Active Age	50.3
	Average Service	16.7
	Average Plan Compensation	$ 61,499
As of 12/31/2020	Average Active Age	50.6
	Average Service	17.4
	Average Plan Compensation	$ 64,763

ACTUARY'S COMMENTS

- Since the plan is closed, the total number of participants (actives, deferred vested, and retirees) is expected to decline very gradually in the future.
- Proportion of retirees as a % of total participants will continue to increase for several years in the future as the number of employees retiring are expected to be more than the number of retirees who passed away. There were 18 total retirements and 7 vested terminations in 2020.

2020 Asset Reconciliation

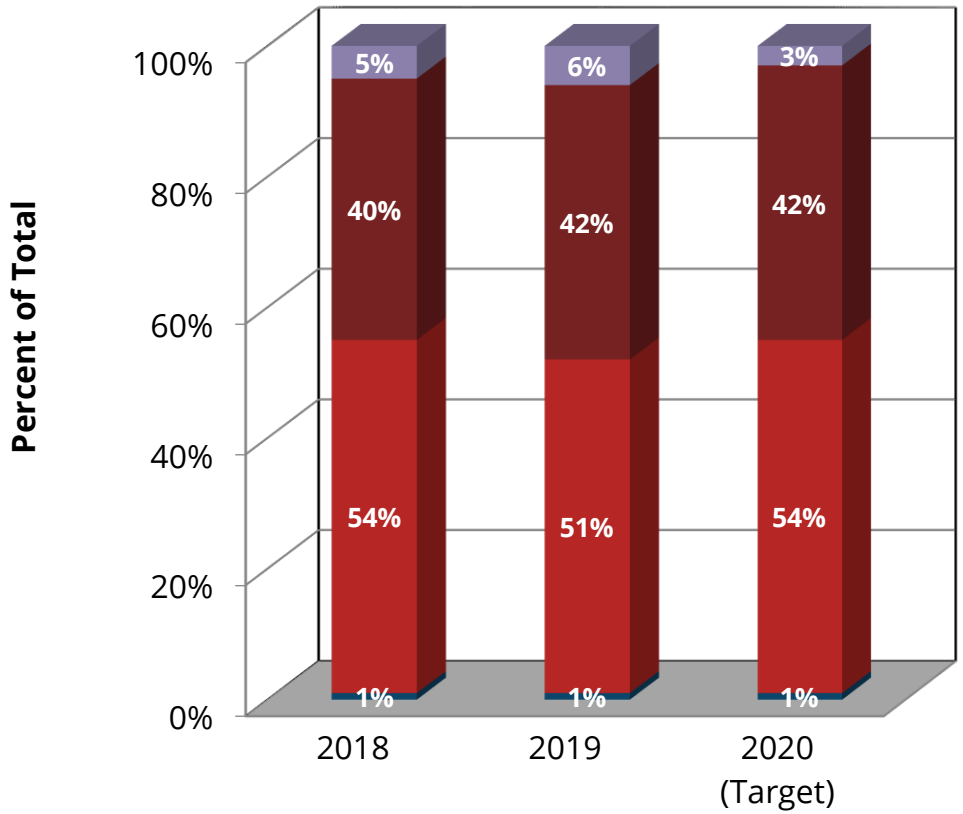


	12/31/19	Bfts Paid	EE Cont.	ER Cont.	Inv. Return	12/31/20
Market Value of Assets	$51,183	-$3,408	$403	$2,475	$6,335	$56,988
Actuarial Value of Assets	$47,022	-$3,408	$403	$2,475	$4,031	$50,523

ACTUARY'S COMMENTS

- Actuarial Value of Asset is used to determine the funding requirement of the plan where asset gains and losses are being realized gradually over five years. While this "smoothing" approach will not reduce long-term costs, it will change the timing at which the costs are accounted for. The theoretical rationale for this approach is that gains and losses will offset one another before they must be paid.

Asset Class Allocation



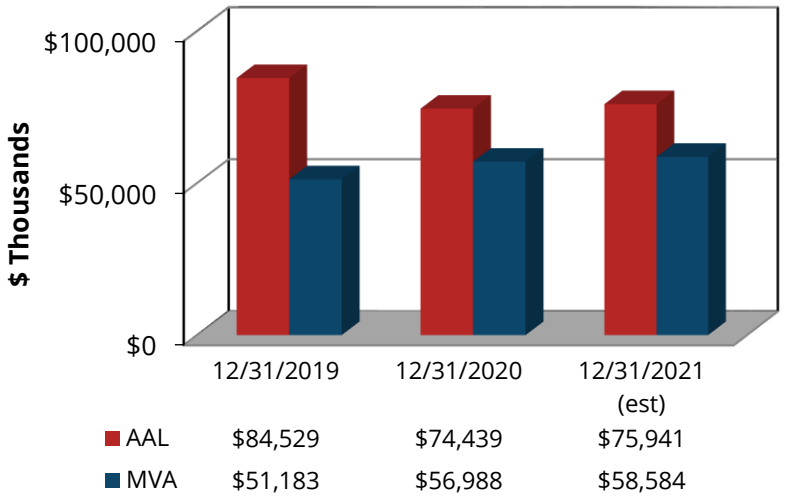
	2018	2019	2020 (Target)
Cash/Money Market	5%	6%	3%
Fixed income	40%	42%	42%
Equities	54%	51%	54%
Other	1%	1%	1%

ACTUARY'S COMMENTS

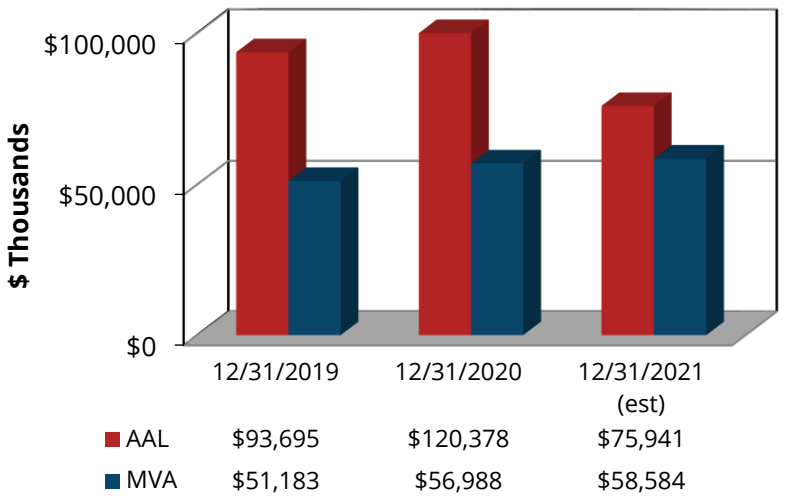
- The target plan asset mix should be considered when setting the expected investment return assumption used in determining the contribution requirements.
- The current target for plan assets as of 12/31/2020 is slightly more equity-based relative to 12/31/2019.

Funded Status (Funding vs Accounting)

FUNDING



ACCOUNTING



		12/31/2019	12/31/2020	12/31/2021 (projected)*
Funding	Funded %	60.6%	76.6%	77.1%
	Unfunded AAL	$33,346	$17,451	$17,357
	Discount Rate	6.00%	5.25%	5.25%
Accounting	Funded %	54.6%	47.3%	77.1%
	Unfunded AAL	$42,512	$63,390	$17,357
	Discount Rate	5.50%	3.90%	5.25%

ACTUARY'S COMMENTS

- Under GASB 75, a blended discount rate must be used if the HCT is projected to be depleted at some point in the future. This approach uses MVA. Last year, HCT assets were not projected to grow to $56M until 2022. The increase in Trust assets using MVA allows for use of the investment rate of return for discount rate purposes. However, 2021 performance will be considered as well as the municipal bond rate at 12/31/21.

Funded Status (By Group)

Funding Valuation (Discount rate = 5.25%) Funded Status at 12/31/2020	Total	County	Mental Health	Road Commission
Actuarial Liability (AAL)	$ 74,439,126	$ 49,860,581	$ 13,832,094	$ 10,746,451
Smoothed value of assets (AVA)	(50,522,707)	(25,918,525)	(20,006,358)	(4,597,824)
Unfunded AAL	$ 23,916,419	$ 23,942,056	$ (6,174,264)	$ 6,148,627
Funded Ratio	67.9%	52.0%	144.6%	42.8%

GASB 74 / 75 (Discount rate = 3.9%) Funded Status at 12/31/2020	Total	County	Mental Health	Road Commission
Total OPEB Liability (TOL)	$ 120,378,302	$ 80,547,308	$ 22,556,597	$ 17,274,397
Plan fiduciary net position*	(56,987,538)	(29,235,031)	(22,566,350)	(5,186,157)
Net OPEB Liability (NOL)	$ 63,390,764	$ 51,312,277	$ (9,753)	$ 12,088,240
Funded Ratio	47.3%	36.3%	100.0%	30.0%

* Based on market value of assets.

Actuarially Determined Contribution (ADC)

(in thousands)

Total

Funded Status at End of Year	1/1/2020	1/1/2021	1/1/2022[1]
Actuarial Liability (AAL)	$ 84,529	$ 74,439	$ 75,941
Smoothed value of assets (AVA)	(47,022)	(50,523)	(53,133)
Unfunded AAL	$ 37,507	$ 23,916	$ 22,808
Funded Ratio	55.6%	67.9%	70.0%

Fiscal Year ADC	2020	2021	2022[1]
ADC[2]	$ 6,081	$ 5,065	$ 5,341
Covered payroll[3]	$ 31,488	$ 30,633	$ 28,980
ADC as % of payroll	19.3%	16.5%	18.4%
Projected benefit payments	$ 4,195	$ 4,308	$ 3,699

As of 12/31/2019	Actives	512
	Retirees / Survivors	586
	Terminated Vested[4]	58
	Total	1,156

As of 12/31/2020	Actives	473
	Retirees / Survivors	586
	Terminated Vested[4]	61
	Total	1,120

Funded Status shown above is based on a 6.00% discount rate for 2020 and a 5.25% discount rate for FYE 2021 and 2022 (funding assumption), which is amortized and included as a component of the Actuarially Determined Contribution (ADC).

[1] Projected on a "no gain/loss" basis from 12/31/2020 valuation.
[2] Includes normal cost (reduced for estimated employee contributions) and amortization of unfunded AAL.
[3] FY 2022 covered payroll is projected from FY 2021 and takes into account anticipated terminations and retirements.
[4] Including those eligible for retiree health benefits only.

Actuarially Determined Contribution (ADC)

(in thousands)

County

Funded Status at End of Year	1/1/2020	1/1/2021	1/1/2022[1]
Actuarial Liability (AAL)	$ 56,515	$ 49,861	$ 50,962
Smoothed value of assets (AVA)	(24,355)	(25,919)	(26,409)
Unfunded AAL	$ 32,160	$ 23,942	$ 24,553
Funded Ratio	43.1%	52.0%	51.8%

Fiscal Year ADC	2020	2021	2022[1]
ADC[2]	$ 4,862	$ 3,891	$ 4,200
Covered payroll[3]	$ 18,995	$ 18,783	$ 17,739
ADC as % of payroll	25.6%	20.7%	23.7%
Projected benefit payments	$ 2,745	$ 2,800	$ 2,370

As of 12/31/2019	Actives	314
	Retirees / Survivors	386
	Terminated Vested[4]	30
	Total	730

As of 12/31/2020	Actives	290
	Retirees / Survivors	380
	Terminated Vested[4]	32
	Total	702

Funded Status shown above is based on a 6.00% discount rate for 2020 and a 5.25% discount rate for FYE 2021 and 2022 (funding assumption), which is amortized and included as a component of the Actuarially Determined Contribution (ADC).

[1] Projected on a "no gain/loss" basis from 12/31/2020 valuation.
[2] Includes normal cost (reduced for estimated employee contributions) and amortization of unfunded AAL.
[3] FY 2022 covered payroll is projected from FY 2021 and takes into account anticipated terminations and retirements.
[4] Including those eligible for retiree health benefits only.

Actuarially Determined Contribution (ADC)

(in thousands)

Mental Health

Funded Status at End of Year	1/1/2020	1/1/2021	1/1/2022[1]
Actuarial Liability (AAL)	$ 15,219	$ 13,832	$ 14,259
Smoothed value of assets (AVA)	(18,975)	(20,006)	(21,207)
Unfunded AAL	$ (3,756)	$ (6,174)	$ (6,948)
Funded Ratio	124.7%	144.6%	148.7%

Fiscal Year ADC	2020	2021	2022[1]
ADC[2]	$ 0	$ 275	$ 282
Covered payroll[3]	$ 9,289	$ 8,916	$ 8,567
ADC as % of payroll	0.0%	3.1%	3.3%
Projected benefit payments	$ 632	$ 672	$ 637

As of 12/31/2019	Actives	148
	Retirees / Survivors	82
	Terminated Vested[4]	23
	Total	253

As of 12/31/2020	Actives	140
	Retirees / Survivors	85
	Terminated Vested[4]	24
	Total	249

Funded Status shown above is based on a 6.00% discount rate for 2020 and a 5.25% discount rate for FYE 2021 and 2022 (funding assumption), which is amortized and included as a component of the Actuarially Determined Contribution (ADC).

[1] Projected on a "no gain/loss" basis from 12/31/2020 valuation.
[2] Includes normal cost (reduced for estimated employee contributions) and amortization of unfunded AAL. If fully funded under the long-term expected discount rate, as shown above for the Mental Health group, an entity could contribute $0. However, for long-term sustainability purposes, Nyhart would recommend contributing the normal cost plus interest for years in which that entity is fully funded (total for employer + employee contributions). For FY 2021 and 2022, the Mental Health's final recommended contribution reflects the normal cost plus any applicable positive interest, consistent with their assumed funding policy going forward.
[3] FY 2022 covered payroll is projected from FY 2021 and takes into account anticipated terminations and retirements.
[4] Including those eligible for retiree health benefits only.

Actuarially Determined Contribution (ADC)

(in thousands)

Road Commission

Funded Status at End of Year	1/1/2020	1/1/2021	1/1/2022[1]
Actuarial Liability (AAL)	$ 12,795	$ 10,746	$ 10,720
Smoothed value of assets (AVA)	(3,692)	(4,598)	(5,517)
Unfunded AAL	$ 9,103	$ 6,149	$ 5,203
Funded Ratio	28.9%	42.8%	51.5%

Fiscal Year ADC	2020	2021	2022[1]
ADC[2]	$ 1,219	$ 899	$ 859
Covered payroll[3]	$ 3,204	$ 2,934	$ 2,675
ADC as % of payroll	38.0%	30.6%	32.1%
Projected benefit payments	$ 818	$ 836	$ 692

As of 12/31/2019	Actives	50
	Retirees / Survivors	118
	Terminated Vested[4]	5
	Total	173

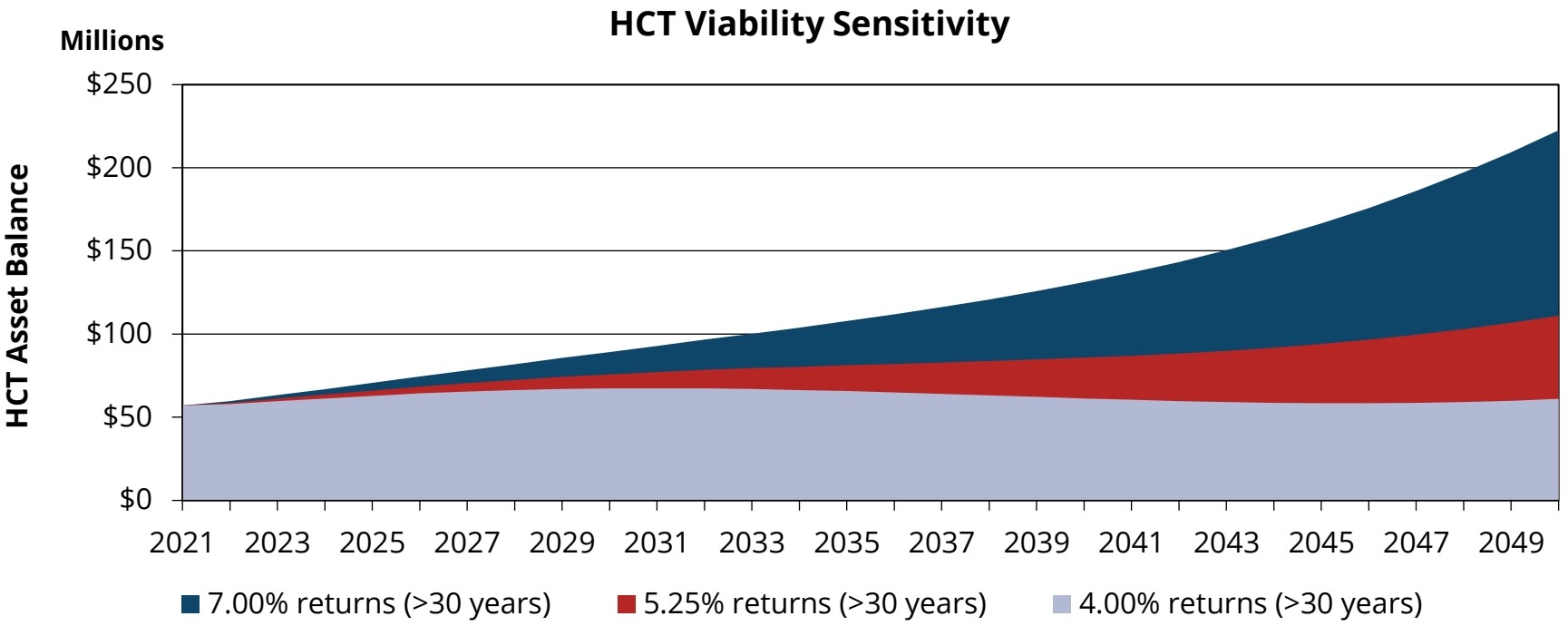
As of 12/31/2020	Actives	43
	Retirees / Survivors	121
	Terminated Vested[4]	5
	Total	169

Funded Status shown above is based on a 6.00% discount rate for 2020 and a 5.25% discount rate for FYE 2021 and 2022 (funding assumption), which is amortized and included as a component of the Actuarially Determined Contribution (ADC).

[1] Projected on a "no gain/loss" basis from 12/31/2020 valuation.
[2] Includes normal cost (reduced for estimated employee contributions) and amortization of unfunded AAL.
[3] FY 2022 covered payroll is projected from FY 2021 and takes into account anticipated terminations and retirements.
[4] Including those eligible for retiree health benefits only.

HCT Projections

All Locations



- Viability of Health Care Trust (HCT) is sensitive to investment income earned and future Trust contributions. Below is a comparison of the viability of the Trust under three different return scenarios:

	Low Return (4.00%)	Expected Return (5.25%)	High Return (7.00%)
# of years until depletion	>30	>30	>30

HCT Projections

All Locations

Assumptions used to determine the viability of HCT:

- Market Value of Asset as of 1/1/2021 of $57.0 million.
- Active employee contribution of 2.5% for all County employees and 2.0% for Mental Health (hired after 11/7/2007). Contribution is limited to the first $50,000 of salary for a majority of County employees.
- Future salary is projected from 12/31/2020 salary and takes into account future terminations and retirements.
- Flat dollar employer contributions as shown below, which are determined based on the average contribution in the past three years. This assumption has been updated since last year and the comparison of current and prior year assumptions are as shown below.

	County (including Sheriff)	Mental Health	Road Commission
Current	$ 980,000	$ 254,000	$ 1,443,000
Prior	$ 929,000	$ 423,000	$ 1,289,000

- Under the GASB 75 accounting standard, the depletion date of the Trust can affect the discount rate used for accounting disclosure purposes. However, due to the market value of assets as of 1/1/2021 and continued (assumed) contributions, the Trust is not expected to be depleted based on GASB 75 requirements for this calculation.

HCT Projections

By Location

Viability of HCT varies greatly between locations. Based on the market value of assets by location, the viability of HCT using a 5.25% assumption is as shown below.

	County (including Sheriff)	Mental Health	Road Commission
MVA as of 1/1/2021 (in millions)	$ 29.2	$ 22.6	$ 5.2
HCT depleted in	23 years	>30 years	>30 years

PA 202: Additional Reporting

The County will be required to report under the PA 202 uniform assumption requirements for Form No. 5572 similar to last year. These disclosures include the Actuarial Value of Assets (AVA), Actuarial Accrued Liability (AAL), and Actuarially Determined Contribution (ADC). The 2021 Uniform Assumption requirements are described briefly below:

Assumption	Uniform Assumption Guidance
Investment Rate of Return	Maximum of 7.00%
Discount Rate	Blended discount rate calculated per GASB 74/75: • Maximum of 7.0% where plan assets are sufficient to make projected benefit payments • 2.20% for periods where assets are insufficient to make projected benefit payments
Salary Increase	Minimum of 3.00% or based on actuarial experience study within the past 5 years
Mortality Table	A version of PUB-2010 with Scale MP-2019 generational mortality improvement or based on actuarial experience study within the past 5 years
Amortization Period	Maximum closed period of 28 years for Retiree Health Systems
Asset Valuation	Market Value as reported on Financial Statements
Healthcare Inflation	Non-Medicare: 7.50% decreasing 0.25% per year to a 4.50% long-term rate Medicare: 5.75% decreasing 0.25% per year to 4.50% long-term rate

Next Steps

Identify follow-ups based on today's meeting

Issue December 31, 2020 funding valuation report

Issue December 31, 2021 accounting valuation report (after FY 2021 assets are available)

APPENDIX

Substantive Plan Provisions

ELIGIBILITY

Original Plan Members – earlier of:

- Age 55 (or age 50 for Sheriff) with 25 years of service (YOS)
- Age 60 with 8 YOS
- 25 YOS and 80 points

Modified Plan Members – earlier of:

- Age 55 (or age 50 for Sheriff) with 25 YOS
- Age 60 with 20 YOS
- 25 YOS and 80 points

RETIREE CONTRIBUTIONS

Employees are eligible for retiree health benefits if they meet all of the following requirements:

- Original Plan Members – have at least 8 YOS at retirement and contribute to Health Care Trust (HCT) while actively employed if it's required in their Collective Bargaining Agreement (CBA).
- Modified Plan Members – have at least 20 YOS at retirement and contribute to HCT while actively employed if it's required in their CBA.
- All employees may purchase retiree health benefits if they have at least 11 YOS at retirement regardless of whether they contribute to HCT while actively employed.

STATUS OF THE PLAN

Plan is closed to new hires for all General County, Mental Health, and Road Commission.

TERMINATED VESTED EMPLOYEES

- Commencing at age 55 or age 60 if they have at least 25 YOS or fewer than 25 YOS at termination respectively.
- Contribution requirements follow regular retirees.

SPOUSE BENEFIT

Surviving spouse can continue coverage upon death of the retiree or active employees who have at least ten YOS at time of death. Surviving spouse contribution requirement follows member's contribution requirements prior to their death.

DISABILITY RETIREMENT (Sheriffs Only)

- No age / service requirement for duty disability, ten YOS for non-duty disability.
- Contribution requirements follow regular retirees.

Actuarial Assumptions

Interest Rate	5.25% for funding valuation as of 12/31/2020 and 5.25% for accounting purposes as of 7/31/2021[1]
Annual Pay Increases	2.25% plus merit scale based on the December 2019 Pension Experience Study
Mortality Rates	Various Pub-2010 Headcount-weight Mortality Tables using scale MP-2020
Actuarial Cost Method	Entry Age Normal Cost (as a % of pay)
Amortization Method	Level dollar for County and level % of pay for Mental Health and Road Commission Amortization period used in calculating FY 2021 ADC is 9 years
Asset Valuation Method	Actuarial value of assets with 5-year smoothing of asset gains and losses
Retirement and Withdrawal Rates	Varies by age, service, and employee type – based on December 2019 Pension Experience Study
Disability Rates	Varies by age – only valued for Sheriff group (25% of disability is assumed to be line of duty)
Medical/Rx Trend Rates	Pre-65: Initial rate of 8.0% decreasing to an ultimate rate of 4.5% in 7 years for all locations Post-65: Initial rate of 7.0% decreasing to an ultimate rate of 4.0% in 6 years for all locations
Dental Trend Rates	Constant 5.0%
Health Care Coverage Election Rate	Active employees with coverage: • 90% for County General • 75% for Mental Health • 80% for Sheriff • 85% for Road Commission 100% of terminated vested 100% of retirees with current coverage All participants without current coverage are assumed never to elect coverage.

[1] Will be updated as of 12/31/2021 when available

ST. CLAIR COUNTY EMPLOYEES' RETIREMENT SYSTEM

RESOLUTION NO. R 21-01

RESOLUTION REGARDING RECOMMENDED CONTRIBUTION AMOUNT AND RATES FOR EMPLOYER PORTION RETIREMENT FOR RETIREE BASIC BENEFITS FOR THE YEAR 2022.

WHEREAS, the Board of Trustees is in receipt of the Basic Retirement System Management Summary Presentation as of December 31, 2020 prepared by Nyhart Actuary, and

WHEREAS, the Board's actuary has appeared before the Board of Trustees and presented the Annual Actuarial Valuation Management Summary for Basic Retirement Benefits which was reviewed and discussed by the Board, and

WHEREAS, the Board of Trustees has the legal and fiduciary obligation to assure that employer contributions are in accordance with Article 9 Section 24 of the State of Michigan Constitution, and

WHEREAS, the actuary has presented the actuarial computed contributions for the Basic Retirement Benefits and calculated the contribution dollar amounts and/or rates for the three basic membership groups. The Board of Trustees is providing and recommending contributing the dollar amounts and/or appropriate percentages of payroll for the General County, Mental Health and Road Commission divisions to fund the system appropriately.

Division	Employer Contributions	
General County	$ 5,344,705	(27.1%)
Mental Health	$ 1,554,719	(18.1%)
Road Commission	$ 702,161	(26.6%)

WHEREAS, the Board of Trustees accepted and approved the valuation management summary results as presented by the actuary and requested the issuance of the December 31, 2020 Basic Retirement Benefits valuation report, and further

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of the St. Clair County Employees' Retirement System recommends to the St. Clair County Board of Commissioners this actuarially determined dollar amount and rates outlined in the three divisions for Basic Retirement Benefits be implemented for the calendar year beginning January 1, 2022 and further

RESOLVED, that a copy of this resolution, the December 31, 2020 Basic Retirement System Management Summary Report and the December 31, 2020 Post-Employment Benefits Plan Management Summary Report be forwarded to the St. Clair County Board of Commissioners.

EXHIBIT 5A

Resolution 21-01

January 1, 2022 Contribution Amount and Rates for Basic Retirement Benefits

Dated: August 17, 2021

MEMBERS, BOARD OF TRUSTEES

Deborah Martin, Chairperson

William Herpel, Vice Chairperson

Jorja Baldwin, Trustee

Karry Hepting, Trustee

William Blumerich, Trustee

ABSENT

William Oldford, Trustee

Geoff Donaldson, Trustee

James Spadafore, Trustee

Karen Farr, Trustee

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

Karry Hepting, CPA
Administrator/Controller

MEMO

To: Board of Commissioners

From: Karry Hepting

Date: October 29, 2021

Re: American Rescue Plan Act Funds

Per your request, Administration has developed a proposal to provide an allocation to each commissioner district to assist the local units with priority projects. Each commissioner will have $500,000 available for their district. ARPA fund spending must fall into one of the allowable categories under the act. Eligible uses include the following:

- Support Public Health Response
- Replace Public Sector Revenue Loss
- Address Negative Economic Impacts
- Premium Pay for Essential Workers
- Water and Sewer Infrastructure
- Broadband Infrastructure

Due to the complicated and extensive reporting requirements associated with these funds, it is my recommendation that $3,500,000 of our ARPA funds be applied toward 2020 lost revenue. The funds can then be set aside for the commissioner district allocations. This will allow the commissioner allocations greater flexibility in how the funds are spent in each district. Funds still must be spent on eligible government services. Attached is a publication from the Michigan Department of Treasury that is helpful in determining what is lawful expenditures.

Determining Lawful Expenditures

This narrative is intended as a reference for local government officials, employees and governmental auditors of selected references to the Michigan Constitution of 1963, court decisions, opinions of the attorney general and Michigan statutes that address some of the questionable expenditures of local government. This narrative should not be considered a legal opinion of the statutes, court decisions or opinions of the attorney general. Please consult your legal advisor if a legal opinion is needed.

BASIC PREMISE OF LOCAL GOVERNMENT

Some of the basic guidelines and legal restrictions imposed on local governments are summarized in the following legal citations. This listing in not complete, but does highlight the basic restrictive authority granted to Michigan's local units of government.

CONSTITUTIONAL PROVISIONS--MICHIGAN CONSTITUTION OF 1963

(a) Each organized township shall be a body corporate with powers and immunities provided by law (Art. 7, Sec. 17).

(b) The legislature shall provide by general laws for the incorporation of cities and villages. Such laws shall limit their rate of ad valorem property taxation for municipal purposes, and restrict the powers of cities and villages to borrow money and contract debts. Each city and village is granted power to levy other taxes for public purposes, subject to limitations and prohibitions provided by this constitution or by law (Art. 7, Sec. 21).

(c) Under general laws the electors of each city and village shall have the power and authority to frame, adopt and amend its charter, and to amend an existing charter of the city or village heretofore granted or enacted by the legislature for the government of the city or village. Each such city and village shall have power to adopt resolutions and ordinances relating to its municipal concerns, property and government, subject to the constitution and law. No enumeration of powers granted to cities and villages in this constitution shall limit or restrict the general grant of authority conferred by this section (Art. 7, Sec. 22).

(d) Except as otherwise provided in this constitution, no city or village shall have the power to loan its credit for any private purpose or, except as provided by law, for any public purpose (Art. 7, Sec. 26).

(e) Any county, township, city, village, authority or school district empowered by the legislature or by this constitution to prepare budgets of estimated expenditures and revenues shall adopt such budgets only after a public hearing in a manner prescribed by law (Art. 7 Sec. 32)

(f) The provisions of this constitution and law concerning counties, townships, cities and villages shall be liberally construed in their favor. Powers granted to counties and townships by this constitution and by law shall include those fairly implied and not prohibited by this constitution (Art.7, Sec. 34).

(g) The credit of the state shall not be granted to, nor in aid of any person, association or corporation, public or private, except as authorized in this constitution (Art. 9, Sec. 18). (NOTE: The Supreme Court in the decision of Black Marsh Drainage District v. Rowe [1958], 350 Mich. 470, held that this provision applies to all political subdivisions of the state.)

(h) Neither the legislature nor any political subdivision of this state shall grant or authorize extra compensation to any public officer, agent or contractor after the service has been rendered or the contract entered into (Art 11, Sec. 3).

SUPREME COURT DECISIONS

(a) Local governments have no inherent powers and possess only those limited powers which are expressly conferred upon them by the State Constitution or State statutes or which are necessarily implied therefrom (Hanselman v. Killeen [1984] 419 Mich. 168).

(b) A county is a municipal corporation and possesses only those powers which have been conferred upon it by the Constitution and the statutes (Mosier v. Bd. of Auditors 295 Mich. 27, 29).

(c) Local units of government derive their powers of taxation from the legislature and such power cannot be exercised except in pursuance of express statutory authority (City of Berkley v. Township of Royal Oak [1948] 320 Mich. 597).

OPINIONS OF THE ATTORNEY GENERAL

(a) Appropriation of township funds which is not expressly authorized or necessarily implied with express statutory powers is unlawful whether with or without a vote of the township electors (Opinion of the Attorney General, 1955-56, No. 1704, page 32). The general belief is that an illegal or unauthorized expenditure of governmental funds by any local governmental unit can not be changed to a legal or authorized expenditure by a vote of the electors.

(b) City funds may not be used for contributing to the expenses of private voluntary groups operating recreation facilities for children (Opinion of the Attorney General, 1957, No. 3066, page 476).

(c) Village has no authority to appropriate public funds for lighting a recreation field controlled by a veterans' organization even though the entertainment provided therein were free to the public (Opinion of the Attorney General, 1935-36, page 5).

(d) Since money can be raised by a township only for township purposes, township cannot pay part of the expenses of a county children's worker (Opinion of the Attorney General, 1947-48, No. 694, page 574).

(e) Appropriation of money by township for construction, improvement or maintenance of state trunk lines is ultra vires and such spending is misappropriation of funds (Opinion of the Attorney General, 1952-54, No. 1738, page 285).

These legal citations specify that a local government unit and the officials of local governments have only those duties specifically granted to them by the Michigan Constitution and statutes. If the action to be taken is not specifically authorized by the Constitution, a statute, court decision or legal opinion, that action can not be legally executed.

Provisions specified in a local unit's Charter or Ordinance, legally adopted by vote of the electorate or approved by the legislative body after publication, must be followed when those procedures are more restrictive than the general statute.

General Budget Provisions

Michigan Compiled Law (MCL) section 141.412 requires that a public hearing be held on the proposed budget prior to the legislative body formally adopting the budget. The time, date and location of the public hearing must be published at least six days prior to the hearing. Copies of the proposed budget must be available for public inspection from the date the notice of the public hearing is published and thereafter.

Specific budget procedures for charter townships are required by MCL 42.24 through 42.27. Charter township budgets must be adopted at least 60 days prior to the start of their fiscal year and after a public hearing notice published at least 7 days prior to the date of the public budget hearing. Cities and Villages may have Charter Provisions or Local Ordinances requiring specific budgetary procedures. The local procedures must be followed when they are more restrictive than the general statute.

MCL 141.421 et seq.--"Uniform Budgeting and Accounting Act"--requires a local unit to adopt a General Appropriation Act (approved budget) after a public hearing.

Expenditures can not exceed the amount authorized in the Appropriation Act unless the local Appropriation Act is amended. Expenditures can not be authorized unless that are provided for in the Appropriation Act.

Expenditures can not be authorized that exceed the amount appropriated or in excess of the available funds as that action creates a debt against the unit or a deficit within the fund.

The Appropriation Act may include a narrative authorizing the fiscal officer to make transfers between activities, cost of personnel, capital outlay or other budgetary action authorized by the legislative body.

Authorized expenditures in excess of or contrary to the Appropriation Act (budget) can be recovered by civil proceedings brought by the Attorney General or prosecuting attorney (MCL 141.420).

Any budgetary procedure specified in a Charter or Ordinance of a local unit that is more restrictive than the general statute must be followed.

Paying Claims--vendor bills
CITIES (MCL 87.7) All claims against the city shall be filed with the clerk for adjustment, and after examination thereof, the clerk shall report the claims with all accompanying vouchers and counter claims of the city, and the true balance as found by the clerk, to the council for allowance, and when allowed shall draw the city warrant upon the treasurer for the payment thereof, designating thereon the fund from which payment is to be made.

(MCL 88.20) The council shall audit and allow all accounts chargeable against the city but no account or claim or contract shall be received for audit or allowance, unless it shall be accompanied with a certificate of an officer of the corporation (city), or an affidavit of the person rendering it, to the effect that he verily believes that the services therein charged have been actually performed or the property delivered for the city, that the sums charged therefore are reasonable and just, and that no set-off exists, nor payment has been made on account thereof.

COUNTIES [MCL 46.11(q)] and (MCL 46.71) It shall be the duty of the county board of commissioners or county auditors to adjust, allow and authorize the payment of all claims against the county. Any claim not adjusted or ordered paid shall not be paid.

Exceptions (MCL 46.53) This section authorizes the county board of commissioners in counties with less than 75,000 population to provide by resolution for the appointment of a finance committee. When the statutory committee is appointed, the finance committee approves all claims.

Exceptions (MCL 46.63) This section authorizes the county board of commissioners in counties with not less than 75,000 population to provide by resolution for the appointment of a finance committee. When the statutory committee is appointed, the finance committee audits all claims. Approval for payment by the county board of commissioners after audit by the finance committee.

TOWNSHIPS (41.75) The township board shall approve claims against the township and authorize payment of allowed claims. Paid claims are filed and preserved by the township clerk. The treasurer shall pay claims upon order of the township board, signed by the clerk.

VILLAGES (MCL 65.7) Council to audit and allow all accounts chargeable against the village; but no account or claim or contract shall be received for audit or allowance, unless it shall be accompanied with a certificate of an officer of the corporation, or an affidavit of the person rendering it, to the effect that he verily believes that the services therein charged have been actually performed or the property delivered for the village, that the sums charged therefore are reasonable and just, and that to the best of his knowledge and belief, no set-off exists, nor payment has been made on account thereof.

NOTE: Some volunteer fire departments, parks departments and similar governmental functions performed by a group, committee or agency of a local unit are paying their claims without the prior approval of the legislative body, which is improper. Unless the agency (fire, parks etc) is a statutory authority with the authority to approve its own claims for payment, its claims must be approved by the legislative body. In some circumstances, we have found that the legislative body has turned a tax levy over to a volunteer group or department to expend as the department or group deem necessary, which is also improper. In most circumstances, the taxing authority is with the unit of government and the levy is to provide specified services. The local unit must establish a fund, prepare a budget and when appropriate, should contract with the department or group to provide the service for a specific dollar amount.

Special Statutory Expenditure Provisions
Advertising the Agricultural, Industrial, Commercial, Educational or Recreational Advantages of the State, County or Local Unit.
COUNTIES (MCL 46.161) by special tax levy or general fund appropriation
CITIES & VILLAGES (MCL 123.881) from a specific tax levy
TOWNSHIPS (MCL 41.110c) by appropriation

Places of Recreation, Parks.
COUNTIES (MCL 46.351) County board to appoint commission to operation parks and places or recreation. County commissioners set policy, approve budget, debt, tax levy.

(MCL 123.61 et seq.) To authorize county expenditures for parks, recreational facilities and airports to townships, cities and villages to operate and maintain. We recommend that they have a written contract or letter which specifies procedures, limits, financial reporting, audits, etc.

CITIES & VILLAGES (Constitution: Art. 7 Sec. 23) Any city or village may acquire, own, establish and maintain, within or without its corporate limit, parks, boulevards, cemeteries, hospitals and all works which involve the public health or safety.

(MCL 41.428) may appropriate to a township to acquire and operate free recreational facilities. Contributions to be made to the township park commission.

TOWNSHIPS (MCL 41.421 et seq.) Townships may establish a park commission to acquire, maintain, manage and control township parks and recreational facilities.

CITY, VILLAGE, COUNTY OR TOWNSHIP (MCL 123.51) may operate a system of public recreational facilities.

Armistice, Independence, Memorial Days, Diamond Jubilee or Centennial Celebrations
CITY, TOWNSHIP OR VILLAGE (MCL 123.861) may expend money for observances, under the control of the governmental unit, to celebrate armistice, independence, memorial days, diamond jubilee or centennials. These claims shall be paid in the same manner as other expenses of the unit.

Armistice Day
COUNTIES (MCL 46.11a) County board of commissioners are authorized to appropriate such sum as they deem fit for public celebration on Armistice Day, in a matter the board may determine.

NOTE: It is improper for a unit of government to expend public money for an annual picnic, golden jubilee or other celebration that is not specifically authorized by law.

Community College Maintained by a School District
COUNTY, TOWNSHIP, OR OTHER GOVERNMENTAL UNIT (MCL 380.1607) by action of its governing body may contribute annually towards the support of a community college maintained by a school district.

Libraries
- CITY, TOWNSHIP OR VILLAGE (MCL 397.201 et seq.) may establish and maintain a public library.
- CITY may, without vote of the electorate, levy one mill for the library.
- CITY, TOWNSHIP OR VILLAGE, after voter approval, may levy up to two mills to establish, operate and maintain a library.
- COUNTY LIBRARY (MCL 397.301)
- SCHOOL LIBRARIES-- Under boards of education (MCL 397.261 et seq.)

NOTE--Several other statutes may authorize contributions to established libraries for library services to its inhabitants or the consolidation of library services.

REGIONAL LIBRARIES (MCL 387.151 et seq.)
DISTRICT LIBRARIES (MCL 397.171 et seq.)
LIBRARY NETWORK ACT (MCL 397.131 et seq.)

Hospitals
COUNTY (MCL 331.151) May establish and operate a county hospital after vote of the electorate.

PROHIBITED from contributing to a private, nonprofit corporation operating a hospital. (AGO 4851 dated Nov. 4, 1974)

May contract for services (AGO 5083) with a private, nonprofit corp. to provide health or welfare services to persons who are the proper concern of the county pursuant to guidelines and where final authority to take discretionary action remains with the public body.

COUNTY, CITY, VILLAGE (MCL 331.1101) Municipal Health Facilities Corporations Act--County board, city or village council may incorporate 1 or more corporations under this act. **NOTE** A health care corporation established under this act is a discretely presented component unit of the incorporating unit.

Joint Municipal (Community) Hospitals--(MCL 331.1 et seq.) Two or more CITIES, TOWNSHIPS AND VILLAGES, or any combinations may incorporate a hospital authority to establish, expand and or operate a hospital or health care facilities.

TOWNSHIP (MCL 41.712) board may, by majority vote, pay from unexpended balances in its contingent fund to any hospital, a sum that fairly represents the reasonable share of the township in the maintenance and support of the hospital whose facilities are made available to the residents of the township at standard rates. However, the hospital and township board shall agree upon the number of residents of the township to which the hospital shall make facilities available during each year.

Historical Activities, Commissions, Districts
TOWNSHIPS (MCL 399.161) may appropriate money that the town board believes advances and fosters historical interests of the township.

CITIES, COUNTIES, TOWNSHIPS and VILLAGES (MCL 399.171) (Historical Commissions) may individually or jointly appropriate money to or by ordinance, create a commission to advance the historical interests of the unit or units.

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 399.201) may, by ordinance establish historical districts and a commission to preserve and refurbish historical structures.

Juvenile Delinquency--Curbing
CITY, COUNTY, TOWNSHIP, or VILLAGE (MCL 123.461) may levy taxes and appropriate funds for operating centers open exclusively to youths under 21 years of age and aimed at curbing juvenile delinquency within the community. May require a vote of electors.

Economic Development
COUNTY (MCL 125.1231) commissioners may create a county commission to promote economic development and provide in the county budget for the expenses of the commissions.

CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 125.1601) may approve an application to incorporate an economic development corporation, file articles of incorporation and fund projects of said EDC, which are for a public benefit and as approved by the legislative bodies.

Installment Purchases
CITY, TOWNSHIP, or VILLAGE (MCL 123.721) may enter into a agreement with the contractor or vendor to purchase land, buildings or equipment for a period not to exceed 15 years or the life of the item purchased and pay installments. The liability for such purchases, exclusive of interest shall not exceed 1 and 1/4 percent of the units State Equalized Assessed Value. The purchases must be for a public purpose, within the unit's budgetary appropriations and without the prior approval of the Michigan Municipal Finance Commission. Otherwise a unit of government cannot borrow without the prior approval of the Municipal Finance Commission.

COUNTIES (MCL 46.11b) may purchase and pay in installments for a period not to exceed 10 years or the life of the item purchased. The liability shall not exceed 1/2 of 1 percent of the SEV. The county can

not levy a tax to pay the principal or interest. Special provisions apply for a few purchases that can be extended for a period of not to exceed 15 years. (see statute)

ROAD COMMISSIONS (COUNTY) (MCL 224.10) may enter into a contract or agreement for the purchase of machines, tools, appliances and materials (excludes buildings and land) to be used for public purposes that are paid for in installments over a period not to exceed 5 years or the useful life of the property acquired, whichever is less.

Urban Cooperation Act
CITY, COUNTY, TOWNSHIP, CHARTER TOWNSHIP or VILLAGE (MCL 124.501) may exercise jointly with any other public agency of the state, any other state, or public agency of the Dominion of Canada or the US Government, any power, privilege or authority which such agencies share in common and which each might exercise separately.

Intergovernmental Transfer of Functions and Responsibilities
CITY, VILLAGE, OTHER INCORPORATED POLITICAL SUBDIVISION, COUNTY, SCHOOL DISTRICT, COMMUNITY COLLEGE, INTERMEDIATE SCHOOL, TOWNSHIP, CHARTER TOWNSHIP, SPECIAL DISTRICT or AUTHORITY (MCL 124.531) Any two or more political subdivisions are authorized to enter into a contract with each other providing for the transfer of functions or responsibilities to one another or any combination thereof upon the consent of each political subdivision involved.

NOTE Several other specific statutes authorize the joint operations of sewer, water and other public functions by governmental units.

Tax Tribunal (SEV) Appeals
COUNTY and all SCHOOL BOARDS [211.44(3)] may contribute to the defense of tax tribunal issues defended by a local tax assessing unit to the extent that the cost of the appeal exceeds 1 percent of the administration fee available to the tax assessing unit.

Senior Citizens/Older Persons
CITY, COUNTY, TOWNSHIP or VILLAGE (MCL 400.571) authorizes a legislative body to appropriate funds to a public or private non-profit organization for the purpose of providing services to older persons 60 years or older. Appropriations to a private organization must be specified in a contract. The terms of the contract must be published within 10 days of its approval in a local newspaper specifying the terms of and services to be performed.

COFFEE/MEALS
The purchase of coffee, donuts and sandwiches first must be for a public, not an individual or private group or purpose. These expenditures for use at a regular or special meetings, for fire fighters, volunteer or full time employees, when working an extended period of time or when dedicating public buildings are normally considered expenditures for a public purpose.

Coffee and donuts for employees use during normal working hours is considered personal, not for a public purpose, and improper unless specifically provided for in a collective bargaining agreement or duly adopted employment policy of the governmental unit (fringe benefit).

RETIREMENT/RECOGNITION FUNCTIONS
Retirement functions, gifts or plaques for employees or officials, recognition dinners for volunteer fire fighters or ambulance staff are usually not for a public purpose, therefore not an allowable expense. Travel and meals as part of the cost of training volunteers to perform emergency services within the township are deemed a public purpose, payable as a expense when properly budgeted, authorized and approved.

A TOWNSHIP board may, by resolution, establish retirement, health, life and/or accident insurance benefits for township officials and employees. (MCL 41.110b) The board may provide that officials or employees pay a portion of the premium and deduct that cost by payroll deduction.

COUNTY RETIREMENT (MCL 46.12a) County commissioners may by resolution establish retirement systems.

ALL LOCAL UNITS (MCL 38.1501 et seq.)

LEGAL EXPENSES
A governmental unit is not authorized to expend public money to assist residents with legal cost in defending the home owners from possible civil action by a neighboring city to condemn their property for public use by the city. We are unable to see a "public purpose" for the township in this expenditure. Also this expenditure may be prohibited under the provisions of Article 9, Section 18 of the 1963 Michigan Constitution that prevents a governmental unit from lending its credit to the aid of any person, association or corporation, public or private, except as authorized in the Constitution.

OTHER LAWFUL EXPENDITURES
Contracts with public or private, profit or nonprofit organizations for a specific public service or benefit that the unit can legally perform and money is available within the budgeted appropriations. These may includes contracts for fire protection, ambulance service, assessing and tax collections, trash/rubbish collections, employee benefits, etc. Contracts should address financial reporting, auditing, review of records and related matters.

Membership dues to governmental associations as MTA, MML, MAC, and similar organizations that advise, inform and educate officials and employees. (See court decision Hayes v City of Kalamazoo, 316 Mich. 443).

Meals and refreshments during extended working hours for emergency services by firefighters, police officers and for authorized seminars of an educational nature to officials and employees.

Registration fee, lodging and travel for attendance at useful public informational or educational workshops and seminars.

UNLAWFUL EXPENDITURES BY A GOVERNMENTAL UNIT
Contributions or appropriations which are not specifically authorized by the Constitution or State Statute cannot be authorized regardless of the worthiness of the cause. Examples of such prohibited expenditures where there is no contract for specific services to lawful wards or functions of the local unit have been negotiated are as follows:

- Contributions to churches, veterans, non-profit organizations.
- Payment of funeral expenses for a person injured on government property.
- Donations to a private ambulance or EMS service not under contract with the governmental unit.
- Donations, including use of property or equipment to Little League, Scouts, Big Brothers/Sisters.
- Donations to community organizations.
- Expenses for private road construction or maintenance.
- Office refreshments, picnics.
- Presents to officials and employees or retirement recognition events.
- Flowers to the sick or departed.
- Mileage of officials and employees to and from their residence to the city, township or village hall, county building or meeting rooms.
- Per diem compensation to township supervisor, clerk and treasurer on a salary basis for attending township board meetings. (Check City and Village Charters for their compensation procedures or restrictions) Extra compensation for summer tax collections unless part of the initial salary resolution or authorized within statutory procedures for an increase in salary.
- Extra compensation for special elections unless part of initial salary resolution or authorized under statutory procedures for an increase in salary.

The foregoing is not intended to be an exhaustive list of legal or illegal expenditures, but is an attempt to explain the most common questions and concerns raised on these issues.

We again advise that this information consists of a narrative addressing a few legal citations concerning governmental expenditures. It is intended for training purposes only and should not be considered a legal interpretation of the items presented. Please consult your legal advisor if a legal opinion is needed.

Personnel from our office are available to assist you.
Michigan Department of Treasury
Local Audit and Finance Division
4th Floor, Treasury Building
Lansing, Michigan 48922
Phone (517) 373-3227

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COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

Karry Hepting, CPA
Adminidtrator/Controller

MEMO

To: Board of Commissioners

From: Dena Alderdyce, Finance Director

Date: October 26, 2021

Re: American Rescue Plan Act Funding County Department Proposals

As you may be aware, Administration solicited project proposals from County departments back in September for ARPA funding consideration. The Administration team reviewed these proposals to determine whether they would be an allowable expenditure under the ARPA funding. The Federal Government is stating that as long as we follow the latest Interim Final Rule, the expenditures would not be subject to recoupment. Therefore we made sure that each project that was proposed would fall under one of the ARPA categories.

Each department that submitted a project needed to fill out the project form and explain how the expenditures related to the COVID 19 Public Health emergency or explain what economic harm it would address.

Attached is a list of the projects that we received. A majority of the proposals are in relation to enhancing remote work operations. During the pandemic, it was clear that while the county did have some infrastructure in place for remote operations, we did need to enhance the connectivity across the county departments.

At this time we are requesting that the proposals be broken into 2 phases. Phase I projects have all been determined to qualify under the ARPA. Phase II projects need more clarification and to see if these will be mandated by SCAO. If so, any mandates from SCAO should be funded by the State. Also, the laptops are currently under a 2 year warranty and are not up for replacement for another 2 years. We would plan to replace them in 2 years with ARPA funding.

We are requesting that the board reserve $1,036,458 for the County department ARPA projects for Phase I and II.

American Rescue Plan Act - Department Project Requests

PHASE I

Administration			
1	Update equipment for remote meetings in conference room and auditorium	34,000	
2	26 Mile Road corridor study for water/sewer infrastructure investment	144,635	178,635
Animal Control			
1	Wifi added to building and 3 webcams for Zoom court hearings	3,000	
2	Kennel repairs for housing animals, increase in animals as result of pandemic	4,000	7,000
Courts			
1	Installation of permanent glass barriers in remaining offices	26,500	
2	Polycom for referee courtroom and FOC referees (4 rooms)	33,850	
3	Courthouse wi-fi upgrades	12,000	
4	Courtroom cameras - install digital cameras	3,000	
5	Marine City wireless connection to I/C, backup connection	70,000	
6	Storage - increased recording storage for courtrooms, increase resolution	225,000	
7	Judge Armstrong holding cell for inmates before trials	76,500	446,850
Jail/Sheriff/Courts			
1	Backup microwave link from IC/Dispatch to Courthouse-equip upgrade, connection	60,000	60,000
Jail			
1	3 Temperature scanners	6,000	
2	Wireless Access Points for connection inside building ($1,500 x 3)	4,500	10,500
Maintenance			
1	Emergency Mgmt Fresh Air/Sanitizer Project	3,000	
2	Replacement MEW V-10 Air Fileters at all sites	4,850	
3	Restroom - Hands free fixtures (sinks/toilets)	5,550	
4	Animal Control - Power Exhaust Roof Fans	10,950	24,350
Prosecuting Attorney			
1	Projector, camera, phone intercom for conference room	4,000	4,000
			731,335

PHASE II

Courts			
	Portable courtroom reporting equipment for offsite proceedings	34,824	
	Cynapp - Allows remote evidence presentation in courtroom	88,299	
	Judge Armstrong courtroom remodel to space people apart	125,000	
	32 laptops/chromebooks for attorneys	57,000	**305,123**
	Total Phase I and Phase II		**1,036,458**

Projects that do not qualify under the American Rescue Plan Act

Courts			
	Security upgrades to courthouse swipe card readers, 8 panel box	117,816	
Communications			
	Dispatch encryption and backup encrypted radios	71,460	
Prosecuting Attorney			
	Office furniture to add 2 staff members working under the CESF grant	6,305	**195,581**

COUNTY OF ST.CLAIR
Purchasing Division

CONTRACT APPROVAL REQUEST

☐ NEW CONTRACT ☒ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS

☐ BIDS REQUIRED
☐ BIDS RECEIVED

☐ NO BIDS REQUIRED
☐ SINGLE SOURCE
☒ CONTRACT EXTENSION
☐ INCREASE WITHIN CPI-U
☐ VALUE LESS THAN THRESHOLD

☒ BOC POLICY COMPLIANCE
☒ REVIEWED BY CORP COUNSEL

VENDOR: Toledo Elevator

VALUE: $40,224 ($1676/month)

TERM: 2 years, 1/1/22 - 12/31/23

CONTRACT TYPE: Service Agreement

SERVICE DESCRIPTION: Elevator Preventive Maintenance and Testing

DEPARTMENT(S): Administration, Main Library, Port Huron Courthouse, Health Department, and Intervention Center buildings

COMMENTS: This addendum extends the original service contract with Toledo Elevator for two additional years with a 3% increase in pricing.

Rev. 9/20/2021

TOLEDO ELEVATOR

ADDENDUM TO AGREEMENT

The following terms and conditions are incorporated into and form a part of the agreement to which they are attached (the "Agreement") for all purposes. St. Clair County 200 Grand RiverAve, Port Huron MI and Toledo Elevator Co.

Addendum Item 1- **Terms of Service Agreement**.

- Toledo Elevator Term of this agreement is effective for two years starting 01/01/2022.To ensure continuous service, this agreement will be renewed for two-year periods.
- Rate Increase for 01/01/2022 will be $1676.00

Addendum Controlling. In the event there is a conflict between the terms and conditions of the Agreement and this Addendum, this Addendum will control.

Toledo Elevator:	**Responsible Building Representative:**
By: [signature]	By:
Name: BRENDA PRESSON	Name:
Title: Northern Ops Manager	Title:
Date: 9/22/21	Date:

Corporate Approval

By: Jayna Gwin

Signature:

Title: Chief Financial Officer

Date:

ST. CLAIR COUNTY HEALTH DEPARTMENT

Our Community. Our Environment.

3415 28th Street Port Huron MI 48060

ANNETTE MERCATANTE MD MPH
MEDICAL HEALTH OFFICER

GREG BROWN
ADMINISTRATOR

ADVISORY BOARD OF HEALTH

MARIE J. MULLER
CHAIRPERSON

JOHN F. JONES
VICE CHAIRPERSON

CHERYL SMITH
SECRETARY

ARNOLD KOONTZ

MONICA STANDEL

LISA BEEDON
COUNTY COMMISSIONER

Divisions

ADMINISTRATION
P 810.987.5300
F 810.985.2150

DENTAL CLINIC
P 810.984.5197
F 810.984.0747

EMERGENCY PREPAREDNESS
P 810.987.5300
F 810.987.0630

ENVIRONMENTAL HEALTH
P 810.987.5306
F 910.985.5533

HEALTH EDUCATION
P 810.987.5300
F 810.986.2150

NURSING DIVISION
P 810.987.5300
F 810.985.4487

TEEN HEALTH
P 810.987.1311
F 810.966.2898

WIC PROGRAM
P 810.987.8222
F 810.966.2898

www.scchealth.co
/scchdmi | @scchdmi

TO: St. Clair County Board of Commissioners

FROM: Greg Brown, Health Department Administrator

SUBJECT: Health Department Manning Table Change

DATED: October 25, 2021

The Health Department is receiving State funding (CAHC and E3 Grants) for social workers to provide mental health services/therapy/counseling to adolescents within three school districts. These social workers have been working under a generic Health Department Social Worker classification, however the scope of treatment and services that they provide is beyond what is described in that classification. The Health Department Social Worker is largely a case management position, whereas these adolescent social workers are providing clinical treatment that is billed as professional Psychotherapy, and Psychiatric Diagnostic services.

I am requesting approval to re-classify the department's three adolescent Social Worker positions to Adolescent Mental Health Therapist classification. The annual cost increase for these re-classifications is $25,129. The additional cost will be able to be absorbed within each of these program budgets. No additional county funds will be needed.

COUNTY OF ST.CLAIR

Office of the Administrator/Controller

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Dena Alderdyce, Finance Director

Date: October 22, 2021

Re: Health Department Manning Table Change

The Health Department has received funding from the State of Michigan for mental health, therapy and counseling services to adolescents within the three school districts that they have contracts with. The scope of treatment and services they are providing is more in line with the job description of the mental health therapists.

The Health Department is requesting to reclassify three (3) social worker positions to three (3) mental health therapists.

The increase in wages and fringes will cost an additional $25,129, in which the grant funding will fully cover all of those costs.

An additional County appropriation will not be needed. Administration recommends the approval of the department's request.

COUNTY OF ST. CLAIR

MEMO

To: Board of Commissioners

From: Diane Barbour, Director of Human Resources

Date: October 15, 2021

Subject: Additional Classification Request- Mental Health Therapists

☒ COMPLIANCE WITH HUMAN RESOURCE POLICIES

Background:

Greg Brown, Health Administrator, is requesting to add the Mental Health Therapist position at the Health Department. Due to advance responsibilities and liabilities, certain Social Workers (Wage Range II-F) are working comparatively to the Mental Health Therapists (II GG) in Day Treatment Night Watch. These duties include preparing treatment plans and providing clinical work for adolescents which increases their liability. Also, additional licensing to practice is required for this role which is also required in the DTNW position.

The Health Department will maintain the Social Worker job classification for those roles not requiring additional licensing and responsibilities.

For this reason, I support the addition of the Mental Health Therapist position and subsequent reclassification of certain Social Workers to Mental Health Therapists. Thank you,

Diane Barbour
Director-Human Resources

RESOLUTION 21-20

ST. CLAIR COUNTY 2022 GENERAL APPROPRIATIONS RESOLUTION

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, as amended, requires that each local unit of government adopt a balanced budget for certain funds; and

WHEREAS, the County Administrator/Controller has considered the needs of the various department contained in the budget and has proposed a budget to the Board of Commissioners' as required by statute; and

WHEREAS, the Board of Commissioners' has received the proposed budget and have made recommendations for modification to the Administrator/Controller; and

WHEREAS, the Board of Commissioners' has held the required Public Hearing regarding the proposed budget: and

WHEREAS, the Board of Commissioners' annually adopts a budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution: and

WHEREAS, the budget contains anticipated revenues and expenditures from various grant programs, which will also require approval of agreements with granting agencies at various times during the fiscal year.

THEREFORE BE IT RESOLVED, that the 2022 St Clair County General Fund Budget, as attached and marked "Exhibit A" is hereby adopted on a basis consistent with the Public Act 621 of 1978, as amended,

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Acts 106 and 107 of 1985 (Convention Facility Tax revenue) shall not be used to reduce the County's operating millage as defined by Public Act 2 of 1986 and that 50% of the actual Convention Facility Tax revenue not used to reduce the County's operating tax rate will be transferred to the Substance Abuse Fund with the remaining revenues to be deposited in the General Fund.

BE IT FURTHER RESOLVED, that the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's operating millage and that 12/17 of the actual revenues will be appropriated for public health prevention programs, and 5/17 of the actual revenues will be appropriated for jail facilities, in accordance with the Act.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures, and that the Board of Commissioners, upon recommendation by the Administrator/Controller, may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

Dated: November 18, 2021

ST. CLAIR COUNTY
BOARD OF COMMISSIONERS

Reviewed and Approved by:

_____

_____

_____

Gary A. Fletcher
County Corporation Counsel
1411 Third Street Suite F
Port Huron, MI 48060

ST. CLAIR COUNTY

2022 PROPOSED BUDGETS OF THE GENERAL FUND

SUBMITTED TO THE BOARD OF COMMISSIONER'S November 4, 2021

PREPARED AND PRESENTED BY THE ADMINISTRATOR/CONTROLLER'S OFFICE

Karry A. Hepting, CPA, Administrator/Controller
Dena S. Alderdyce, CGFM, Finance Director

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

Karry Hepting, CPA
Administrator/Controller

MEMO

To: Board of Commissioners

From: Dena Alderdyce, Finance Director

Date: October 28, 2021

Re: 2022 Budget Meetings and Publication Schedule

Thursday, November 4	Presentation of Proposed 2022 General Fund Budget to the Board of Commissioners
Prior to November 8	Publish public notice announcing public hearing to be held on Thursday, November 18, 2021 relative to the Proposed 2022 General Fund Budget.
Thursday, November 18	Public hearing on 2022 Proposed General Fund Budget. Actual adoption of the 2022 Budget Resolution may occur on this date, after the public hearing.
Thursday, December 9	Adoption of 2022 Special Revenue Fund Budgets
Prior to December 31	Publish public notice making the adopted budgets available for public inspection

Proposed General Fund Changes to Available Fund Balance

St. Clair County
2022 General Fund
Budgeted Changes to Available Fund Balance

Estimated Total Fund Balance at December 31, 2021	$	10,996,496
Add: 2022 Budgeted Revenues	$	64,588,325
Less: 2022 Budgeted Expenditures	$	64,588,325
Estimated Total Fund Balance at December 31, 2022	$	10,996,496

Proposed General Fund Revenues and Expenditures

ST. CLAIR COUNTY
PROPOSED 2022 GENERAL FUND BUDGET

REVENUES

DEPT.#	DEPARTMENT	2022 PROPOSED
100 Legislative		
103	Other Legislative Activities	900,000
130 Judicial		
131	Circuit Court	138,672
136	District Court	1,719,692
	Hybrid DWI/Drug Court	57,000
138	Courthouse Security	25,000
141	Friend of Court	2,312,740
	Incentive Payments	392,242
148	Probate Court	280,003
	Mental Health Court	178,691
149	Family Division-Circuit Court	209,650
	Raise the Age Grant	242,552
	Recovery High School Grant	150,000
153	District Court - Probation	196,902
		5,903,144
170 General Government		
191	Elections	103,575
215	Clerk	577,200
225	Equalization	200,787
229	Prosecuting Attorney	576,413
	Child Protective Investigations - Title IV-E	52,000
231	Victims Rights	172,370
233	Purchasing	15,000
236	Register of Deeds	1,502,500
253	County Treasurer	44,006,661
	Dog Licensing	380,000
257	Cooperative Extension	-
	Co-op. Ext. - 21st Century Grant	-
	Co-op. Ext. - 4-H Programming	7,500
259	Information Technology	35,000
275	Drain Commissioner	65,000
289	Motor Pool	260,000
		47,954,006
300 Public Safety		
301	Sheriff	3,402,662
	Secondary Road Patrol Grant	142,700
	Motor Carrier Enforcement Grant	250,000
	MI Drive Safely Grant	56,601
	Edward Byrne Grant	17,093

ST. CLAIR COUNTY
PROPOSED 2022 GENERAL FUND BUDGET

REVENUES

DEPT.#	DEPARTMENT	2022 PROPOSED
	Operation Stonegarden	100,000
320	Criminal Justice Training Grant	15,000
325	Communications/Radio	1,366,159
	Communications Training Grant	20,000
331	Marine Law Enforcement	182,366
351	Corrections/Jail	2,957,700
	Inmate Billing	155,000
362	Other Correction Activities	-
	Substance Abuse Treatment Grant	192,742
426	Emergency Preparedness	42,000
	Annual Breakfast	-
	Solution Area Planners	150,000
	2019 Homeland Security Grant	150,000
428	Hazardous Materials Handling	20,000
430	Animal Shelter	51,200
		9,271,223
440 Public Works		
445	Drain - Public Benefit	-
		-
600 Health and Welfare		
648	Medical Examiner	25,000
661	Public Guardian	359,952
		384,952
690 Community and Economic Development		
400	Planning	175,000
		175,000
	Totals	64,588,325

ST. CLAIR COUNTY
PROPOSED 2022 GENERAL FUND BUDGET

EXPENDITURES

DEPT.#	DEPARTMENT	2022 PROPOSED
100 Legislative		
101	Board of Commissioners	215,560
103	Other Legislative Activities	1,072,000
	Appropriations to other Funds:	
	Health Department	1,724,688
	Child Care - Probate	2,787,008
	Child Care - Welfare	160,000
	Department of Human Services	21,001
	Public Improvement	700,000
	Road Commission	900,000
	Convention Center Operations	100,000
	Convention Center Debt	194,340
	Communications Tower Debt Service	294,500
	Mi Indigent Defense Fund	622,832
		8,791,929
130 Judicial		
131	Circuit Court	1,325,108
136	District Court	2,492,460
	Hybrid DWI/Drug Court	57,000
138	Courthouse Security	666,742
141	Friend of Court	3,402,061
148	Probate Court	1,097,685
	Mental Health Court	178,691
149	Family Division-Circuit Court	1,645,206
	Recovery High School Grant	122,961
151	Adult Probation	7,300
153	District Court Probation	915,924
		11,911,138
170 General Government		
172	Administrator/Controller	610,360
191	Elections	262,518
201	Accounting	338,978
215	Clerk	855,661
225	Equalization	864,983
226	Human Resources	469,010
229	Prosecuting Attorney	3,172,115
	Child Protective Investigations - Title IV-E	10,000
231	Victims Rights	10,800
233	Purchasing	100,723
236	Register of Deeds	131,447

ST. CLAIR COUNTY
PROPOSED 2022 GENERAL FUND BUDGET

EXPENDITURES

DEPT.#	DEPARTMENT	2022 PROPOSED
253	County Treasurer	580,500
	Dog Licensing	41,178
257	Cooperative Extension	193,800
	Co-op. Ext. - 4-H Programming	7,500
	Gypsy Moth Supression	20,000
259	Information Technology	2,470,515
265	Buildings and Grounds	1,229,190
	DHS Building Lease Maintenance	785,233
	Jail/Juvenile Facility Maintenance	443,181
275	Drain Commissioner	595,769
289	Motor Pool	158,000
		13,351,461
300 Public Safety		
301	Sheriff	8,808,405
	Secondary Road Patrol Grant	142,700
	Motor Carrier Enforcement Grant	250,000
	Edward Byrne Grant	17,093
	Safe Communities	56,601
	Federal Surplus Asset Program	21,684
	Operation Stonegarden	100,000
320	Criminal Justice Training Grant	15,000
325	Communications/Radio	1,934,821
	Communications Training Grant	20,000
331	Marine Law Enforcement	300,401
334	Dive Team	31,606
351	Corrections/Jail	13,423,614
	Inmate Billing	103,017
362	Other Correctional Activities	90,000
	Substance Abuse Treatment Grant	192,742
426	Emergency Preparedness	319,993
	Solution Area Planners	149,996
	2019 Homeland Security Grant	150,000
428	Hazardous Materials Handling	39,800
430	Animal Shelter	550,073
		26,717,546
440 Public Works		
445	Drains - Public Benefit	714,473
600 Health and Welfare		
648	Medical Examiner	531,912
649	Mental Health	955,672
661	Public Guardian	667,514

ST. CLAIR COUNTY
PROPOSED 2022 GENERAL FUND BUDGET

EXPENDITURES

DEPT.#	DEPARTMENT	2022 PROPOSED
681	Veteran's Burial	15,000
		2,170,098
690 Community and Economic Development		
400	Planning	696,175
401	Transportation Planning	8,350
		704,525
850 Other Functions		
890	Contingencies	227,155
	Totals	64,588,325

Proposed General Fund Revenues & Expenditures Compared to 2020 Actual And 2021 Estimated

ST. CLAIR COUNTY
2022 PROPOSED GENERAL FUND BUDGET
REVENUES

DEPT. #	DEPARTMENT	2020 ACTUAL	2021 ESTIMATED	2022 PROPOSED
100 Legislative				
103	Other Legislative Activities	900,000	900,000	900,000
130 Judicial				
131	Circuit Court	139,951	139,672	138,672
136	District Court	1,337,709	1,728,192	1,719,692
	Hybrid DWI/Drug Court	21,043	52,000	57,000
138	Courthouse Security	22,996	25,000	25,000
141	Friend of Court	2,066,088	2,237,397	2,312,740
	Incentive Payments	427,102	413,821	392,242
148	Probate Court	268,580	273,305	280,003
	Mental Health Court	141,811	155,000	178,691
149	Family Division-Circuit Court	247,646	266,055	209,650
	Raise the Age Grant	-	60,000	242,552
	Recovery High School Grant	-	150,000	150,000
153	District Court - Probation	181,172	186,000	196,902
		4,854,098	5,686,442	5,903,144
170 General Government				
172	Administration	362	-	-
	2020 Census Grant	13,691	-	-
191	Elections	188,206	50,000	103,575
215	County Clerk	493,101	574,500	577,200
225	Equalization	200,275	202,716	200,787
226	Human Resources	245	-	-
229	Prosecuting Attorney	511,976	570,336	576,413
	Child Protective Investigation - Title IV-E	65,235	42,000	52,000
	PA Coronavirus Grant	-	50,000	-
231	Victims Rights	134,019	175,010	172,370
233	Purchasing	16,728	15,000	15,000
236	Register of Deeds	1,733,167	1,502,500	1,502,500
253	County Treasurer	41,020,114	43,471,801	44,006,661
	Dog Licensing	-	-	380,000
257	Cooperative Extension	-	-	-
	Co-op. Ext. - 4-H Programming Grant	2,489	7,500	7,500
259	Information Technology	26,604	35,000	35,000
265	Buildings and Grounds	-	-	-
	Jail/Juvenile Facility Maintenance	100	-	-
275	Drain Commissioner	63,880	138,500	65,000
289	Motor Pool	154,024	260,000	260,000
		44,624,216	47,094,863	47,954,006
300 Public Safety				
301	Sheriff	2,804,103	3,234,656	3,402,662
	Secondary Road Patrol	172,027	120,000	142,700
	Cornoavirus Emergency Supplemental Funding	17,058	28,469	-
	Motor Carrier Enforcement Grant	247,613	250,000	250,000
	Mi Drive Safely Grant	21,089	39,028	56,601

ST. CLAIR COUNTY
2022 PROPOSED GENERAL FUND BUDGET
REVENUES

DEPT. #	DEPARTMENT	2020 ACTUAL	2021 ESTIMATED	2022 PROPOSED
	Criminal Justice Training Grant	11,374	15,000	15,000
	Edward Byrne Grant	20,955	15,582	17,093
	Federal Surplus Property	60,953	38,497	-
	ORV Enforcement	43	-	-
	Operation Stonegarden	66,168	100,000	100,000
325	Communications/Radio	1,066,492	1,265,300	1,366,159
	Communication Training Grant	21,224	20,000	20,000
331	Marine Law Enforcement	171,550	184,866	182,366
	Marine Slow Wake Patrols Grant	-	28,000	-
334	Dive Team	-	-	-
	Port Security Grant - Dive Team	26,636	1,200	-
351	Corrections/Jail	2,783,628	2,687,700	2,957,700
	Inmate Billing	55,002	155,000	155,000
	Substance Abuse Treatment Grant	90,645	161,000	192,742
362	Other Corrections Activities	-	-	-
426	Emergency Preparedness	34,848	42,000	42,000
	Annual Breakfast	8,000	-	-
	2017 Homeland Security Grant	111,981	-	-
	2018 Homeland Security Grant	99,985	109,884	-
	2019 Homeland Security Grant	-	75,000	150,000
	Solution Area Planners	70,235	150,000	150,000
	Port Security Grants	187,500	-	-
	EOC Incident	25,000	-	-
428	Hazardous Materials Handling	15,383	20,000	20,000
430	Animal Shelter	339,813	484,500	51,200
		8,529,305	9,225,682	9,271,223
440 Public Works				
445	Drain - Public Benefit	210,526	16,455	-
600 Health and Welfare				
648	Medical Examiner	17,470	25,000	25,000
661	Public Guardian	168,145	263,869	359,952
		185,615	288,869	384,952
690 Community and Economic Development				
400	Planning	126,682	175,000	175,000
	Planning Donation Projects	105	-	-
	Coastal Management Grant	-	-	-
	SEMCOG Trail Grant	-	-	-
		126,787	175,000	175,000
		59,430,547	63,387,311	64,588,325

ST. CLAIR COUNTY
2022 PROPOSED GENERAL FUND BUDGET
EXPENDITURES

DEPT. #	DEPARTMENT	2020 ACTUAL	2021 ESTIMATED	2022 PROPOSED
100 Legislative				
101	Board of Commissioners	209,205	230,493	215,560
103	Other Legislative Activities	1,156,459	1,082,500	1,072,000
	Appropriations to Other Funds:			
	Health Department	1,701,420	1,724,688	1,724,688
	Child Care - Probate	2,627,008	2,787,008	2,787,008
	Child Care - Welfare	330,000	330,000	160,000
	Department of Human Services	29,001	29,001	21,001
	Public Improvement Fund	950,000	700,000	700,000
	Road Commission	900,000	900,000	900,000
	Convention Center Operations	100,000	100,000	100,000
	Administrative Building Debt Service	1,508,378	-	-
	Communication Towers Debt Service	580,700	-	294,500
	Blue Water Convention Center Debt Service	-	-	194,340
	Mi Indigent Defense Fund	560,173	579,439	622,832
		10,652,344	8,463,129	8,791,929
130 Judicial				
131	Circuit Court	1,208,089	1,298,658	1,325,108
136	District Court	2,165,263	2,426,575	2,492,460
	Hybrid DWI/Drug Court	27,677	52,000	57,000
138	Courthouse Security	561,320	638,620	666,742
141	Friend Of Court	3,000,760	3,318,694	3,402,061
148	Probate Court	1,053,392	1,092,410	1,097,685
	Mental Health Court	142,725	154,998	178,691
149	Family Division - Circuit Court	1,490,005	1,617,932	1,645,206
	Recovery High School Grant	-	150,000	122,961
151	Adult Probation	3,578	7,300	7,300
153	District Court Probation	815,128	873,536	915,924
		10,467,937	11,630,723	11,911,138
170 General Government				
172	Administrator/Controller	536,714	596,298	610,360
	2020Census Grant	13,004	-	-
191	Elections	419,343	109,117	262,518
201	Accounting	295,457	323,977	338,978
215	County Clerk	661,356	831,577	855,661
225	Equalization	780,165	831,377	864,983
226	Human Resources	407,027	422,479	469,010
229	Prosecuting Attorney	2,965,388	3,193,323	3,172,115
	Child Protective Investigation - Title IV-E	4	10,000	10,000
	PA Coronavirus Grant	-	50,000	-
231	Victims Rights	6,221	10,800	10,800
233	Purchasing	86,992	99,357	100,723
236	Register of Deeds	99,741	128,195	131,447
253	County Treasurer	502,063	584,971	580,500
	Dog Licensing	-	-	41,178
257	Cooperative Extension	151,763	188,933	193,800
	Co-op. Ext. - 4-H Programming	2,040	7,500	7,500

ST. CLAIR COUNTY
2022 PROPOSED GENERAL FUND BUDGET
EXPENDITURES

DEPT. #	DEPARTMENT	2020 ACTUAL	2021 ESTIMATED	2022 PROPOSED
	Gypsy Moth Supression Program	-	15,000	20,000
259	Information Technology	2,445,068	2,468,115	2,470,515
265	Building and Grounds	1,120,174	1,221,900	1,229,190
	DHS Building Lease Maintenance	751,429	779,591	785,233
	Jail/Juvenile Facility Maintenance	418,040	424,986	443,181
275	Drain Commissioner	470,219	572,659	595,769
289	Motor Pool	99,129	169,500	158,000
		12,231,337	13,039,655	13,351,461
300 Public Safety				
301	Sheriff	7,487,252	8,861,158	8,808,405
	Secondary Road Patrol	170,044	120,000	142,700
	Cornoavirus Emergency Supplemental Funding	17,058	28,469	-
	Motor Carrier Enforcement	217,526	250,000	250,000
	Mi Drive Safely Grant	21,089	39,028	56,601
	Edward Byrne Grant	20,955	15,582	17,093
	Federal Surplus Property Program	22,297	139,137	21,684
	Criminal Justice Training Grant	8,099	15,000	15,000
	Operation Stonegarden Grant	79,215	100,000	100,000
325	Communications/Radio	1,695,218	1,954,012	1,934,821
	Communications Training Grant	14,953	20,000	20,000
331	Marine Law Enforcement	228,415	289,209	300,401
	Marine Slow Wake Patrols Grant	-	28,000	-
334	Dive Team	26,672	31,606	31,606
	Port Security Grant - Dive Team	27,095	1,200	-
351	Corrections/Jail	11,151,188	13,253,256	13,423,614
	Inmate Billing	72,693	80,965	103,017
	Substance Abuse Treatment Grant	90,997	161,000	192,742
362	Other Correctional Activities	77,351	100,000	90,000
426	Emergency Prepardness	255,258	304,205	319,993
	2017 Homeland Security Grant	66,548	-	-
	2018 Homeland Security Grant	29,940	109,379	-
	2019 Homeland Security Grant	53,068	75,000	150,000
	Solution Area Planners	88,735	150,000	149,996
	Port Security Grants	187,500	-	-
	Annual Breakfast	1,274	-	-
	EOC Incident	26,037	-	-
428	Hazardous Materials Handling	29,937	39,800	39,800
430	Animal Shelter	508,781	490,022	550,073
		22,675,195	26,656,028	26,717,546
440 Public Works				
445	Drain - Public Benefit	768,975	751,915	714,473
600 Health and Welfare				
648	Medical Examiner	442,241	548,266	531,912
649	Mental Health	955,672	955,672	955,672
661	Public Guardian	466,768	528,933	667,514
681	Veteran's Burial	6,600	15,000	15,000

ST. CLAIR COUNTY
2022 PROPOSED GENERAL FUND BUDGET
EXPENDITURES

DEPT. #	DEPARTMENT	2020 ACTUAL	2021 ESTIMATED	2022 PROPOSED
		1,871,281	2,047,871	2,170,098
690 Community and Economic Development				
400	Planning	595,452	689,446	696,175
	Planning Donation Projects	398		-
	Coastal Management Grant	-	-	-
	SEMCOG Trail Grant	-	-	-
401	Transportation Planning	482	8,350	8,350
		596,332	697,796	704,525
850 Other Functions				
890	Contingencies	-	100,194	227,155
		-	100,194	227,155
		59,263,401	63,387,311	64,588,325

2022 Estimated Budgets of Funds Receiving a General Fund Appropriation

ST. CLAIR COUNTY
2022 ESTIMATED BUDGETS OF FUNDS RECEIVING
GENERAL FUND APPROPRIATION

	HEALTH DEPARTMENT	CHILD CARE PROBATE	DEPARTMENT OF HUMAN SERVICES	CONVENTION CENTER	MI INDIGENT DEFENSE	PUBLIC IMPROVEMENT	COMMUNICATION TOWERS DEBT FUND	CONVENTION CENTER DEBT FUND
REVENUES								
Taxes	-	-	-	-		-	-	-
License and Permits	291,024	-	-	-		-	-	-
Intergovernmental	5,832,526	3,547,312			2,350,681	-	-	94,000
Charges for Services	945,000	74,000		565,610		-	-	-
Fines and Forfeits					120,000	-	-	-
Interest and Rents						-	-	-
Other Revenues	101,579	-	-	-		-	-	182,060
Debt Proceeds	-	-	-	-		-	-	-
	7,170,129	3,621,312	-	565,610	2,470,681	-	-	276,060
EXPENDITURES								
Judicial								
General Government					3,093,513			
Health and Welfare	8,894,817	6,639,520	21,001					
Community and Economic Dev								
Recreation and Culture				1,101,386				
Capital Outlay						3,000,000		
Debt Service							294,500	508,344
	8,894,817	6,639,520	21,001	1,101,386	3,093,513	3,000,000	294,500	508,344
OTHER SOURCES								
Transfers In	1,724,688	2,947,008	21,001	535,776	622,832	700,000	294,500	232,284
Transfers Out	-	-	-			-	-	-
	1,724,688	2,947,008	21,001	535,776	622,832	700,000	294,500	232,284
Net Income (Loss)	-	(71,200)	-	-	-	(2,300,000)	-	-
Fund Balance/Retained Earnings at Beginning of Year (est.)	5,180,060	1,656,716	34,899	588,680	413,964	6,345,433	300,824	155,183
Fund Balance/Retained Earnings at End of Year (est.)	5,180,060	1,585,516	34,899	588,680	413,964	4,045,433	300,824	155,183

Supplementary Information

2022 Proposed General Fund Budget Highlights

- The total General Fund budget increased 1.89% ($1,201,014) over the current 2021 amended budget.
- The General Fund fund balance remains strong at 17% of 2022 of proposed expenditures.
- Tax revenues are projected to increase 2.5%.
- County revenue sharing from the State increased by 2% ($4,003,818).
- Other revenues such as charges for services have conservatively been reduced or remain flat due to the anticipated continued effect of COVID-19.
- Revenues from Federal/ICE inmates remain flat due to reflect current trends.
- In addition to normal step increases, a 2% wage adjustment has been included for all employees.
- Employer contributions to the pension system are included at 27% of eligible payroll (1.5% increase), or 100% of the required contribution. Retiree health care contributions remain at 6% of eligible payroll.
- Employer matching contributions to the defined contribution system (457 plan) have been budgeted based on employees actual benefit elections vs. the maximum allowable, the same as we had done for 2021.
- Employee health insurance premiums have decreased by .2% for 2022, with employees continuing to contribute a 20% premium co share.
- Departmental non-personnel budgets remain relatively flat compared to 2021 except where additional funding was needed to reflect actual spending trends.
- A small budget of $20,000 was included for the Gypsy Moth Suppression program.
- A budgeted contingency is included at $227,155

- The following manning table changes have been included in the 2022 proposed budget:

ANIMAL CONTROL

Since the pandemic started, Animal Control has not been able to utilize the trustees from the Jail in order to stop the spread of the virus within the facility. Due to this, the Animal Control office is in need of additional labor. We are proposing to add the 3 (three) Part-time Kennel Attendants - $13,931 each, for a total of $41,794.

HUMAN RESOURCES

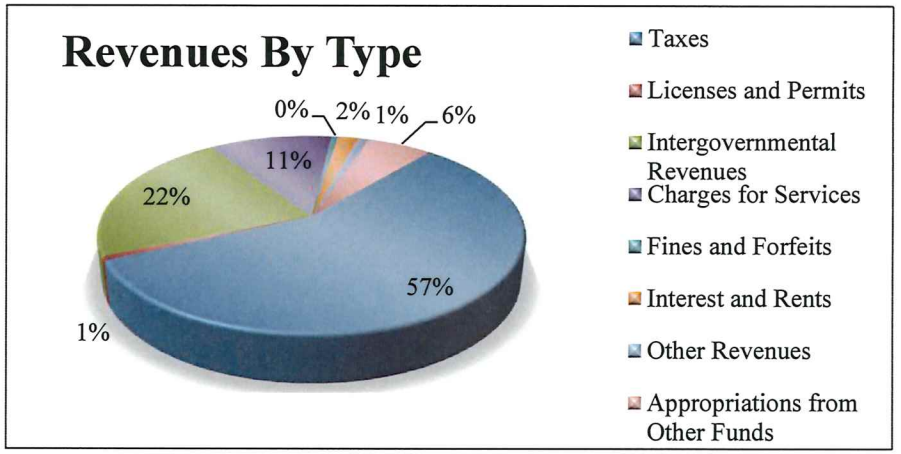
Human Resources is working on succession planning among departments. In order to train and plan for succession within the HR department, they are proposing to eliminate the 2 (two) Senior HR Specialists and create (2) two new HR Coordinator positions. They are also proposing to convert one of their HR Generalist positions to a HR Specialist.

With this manning table change they plan to shift the percentages charged to the General fund, the insurance fund and the retirement fund for each of these positions.

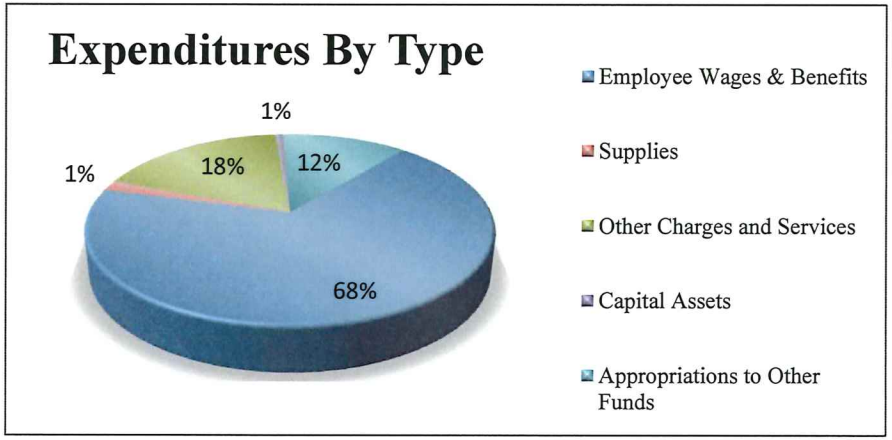
The manning table change would reduce the costs in the retirement fund and the insurance fund by $10,876 and $3,068 respectively, and would increase the cost to the General fund by $13,944.

2022 Proposed General Fund
Revenues and Expenditures by Type

Revenues		
Taxes	36,703,817	56.83%
Licenses and Permits	432,700	0.67%
Intergovernmental Revenues	14,227,847	22.03%
Charges for Services	7,192,407	11.14%
Fines and Forfeits	371,000	0.57%
Interest and Rents	1,238,313	1.92%
Other Revenues	600,634	0.93%
Appropriations from Other Funds	3,821,607	5.92%
Total	**64,588,325**	**100.00%**

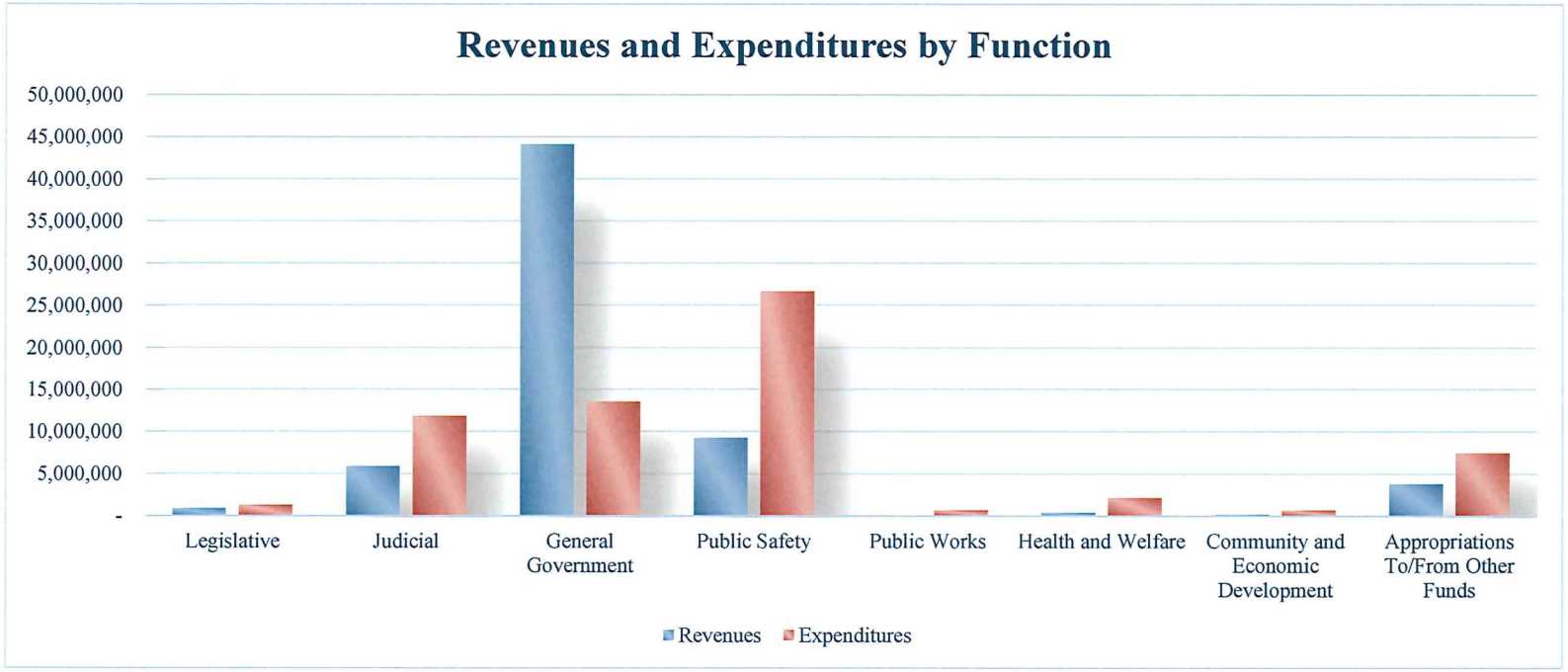


Expenditures		
Employee Wages & Benefits	43,891,916	67.96%
Supplies	1,080,942	1.67%
Other Charges and Services	11,512,350	17.82%
Capital Assets	463,582	0.72%
Appropriations to Other Funds	7,639,535	11.83%
Total	**64,588,325**	**100.00%**



2022 Proposed General Fund
Revenues and Expenditures by Function

	Revenues		Expenditures	
Legislative	900,000	1.39%	1,287,560	1.99%
Judicial	5,903,144	9.14%	11,911,138	18.44%
General Government	44,132,399	68.33%	13,578,616	21.02%
Public Safety	9,271,223	14.35%	26,717,546	41.37%
Public Works	-	0.00%	714,473	1.11%
Health and Welfare	384,952	0.60%	2,170,098	3.36%
Community and Economic Development	175,000	0.27%	704,525	1.09%
Appropriations to/from Other Funds	3,821,607	5.92%	7,504,369	11.62%
Total	**64,588,325**	**100.00%**	**64,588,325**	**100.00%**



2022 General Fund Budgeted Positions

Department Personnel	Full Time	Part Time	Temporary
Board of Commissioners	7	-	-
Circuit Court	14	-	-
District Court	28	5	-
Court Security	5	10	-
Friend of the Court	36	7	-
Probate Court	11	2	-
Circuit Court Family	14.5	1	-
District Court Probation	10	7	-
Administration	3.85	-	-
Elections	1	-	3
Purchasing	1	-	-
Accounting	3	1	-
Clerk	9	2	-
Equalization	9	2	-
Human Resources	4.2	-	-
Prosecuting Attorney	28	4	-
Register of Deeds	0.5	2	-
Treasurer	5.36	1	-
MSU Extension	2	1	-
Information Technology	15.5	2	-
Building and Grounds	20	6	1
Drain Commissioner	6	-	-
Communications	22	2	-
Sheriff	74.1	2	3
Marine Patrol	1	51	-
Dive Team	-	27	-
Jail	102	18	-
Hazardous Materials	-	-	33
Emergency Management	4	4	-
Animal Control	5	5	-
Public Guardian	8	2	-
Planning	7	-	8
Total	457.01	164	48

General Fund History with Budget Projections

	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Amended	2022 Proposed	2023 Estimated	2024 Estimated
Revenues															
Taxes	32,035,654	30,794,650	29,827,872	29,016,571	29,151,784	30,334,605	30,271,313	31,197,487	32,041,958	33,396,493	34,458,580	36,031,333	36,703,817	37,804,932	38,750,055
Licenses and Permits	503,553	581,615	513,059	562,790	552,170	528,430	453,076	488,129	415,745	481,128	331,707	470,000	432,700	432,700	432,700
Intergovernmental	9,655,982	9,223,988	9,142,403	12,217,426	12,434,950	12,401,270	13,367,134	14,893,233	12,762,253	13,468,378	12,262,841	13,885,044	14,227,847	14,434,180	14,616,951
Charges for Services	7,708,666	9,535,750	9,167,184	8,605,623	7,497,224	6,550,891	8,063,964	8,101,574	9,220,421	8,504,523	6,599,821	6,933,524	7,192,407	7,409,747	7,563,097
Fines and Forfeits	331,054	302,644	363,221	392,020	412,189	367,202	317,441	317,032	343,506	396,995	279,987	371,000	371,000	371,000	371,000
Interest and Rents	1,124,202	1,157,039	1,001,886	904,917	923,506	945,000	863,050	1,038,064	1,407,862	1,587,714	1,028,083	1,350,506	1,238,313	1,133,818	1,116,974
Other Revenues	1,091,713	817,950	1,678,340	3,003,863	1,236,371	1,238,988	1,188,280	775,350	1,958,551	516,501	538,208	354,797	600,634	600,634	600,634
Transfers In	7,264,288	7,156,065	7,792,432	4,624,490	3,383,106	3,503,784	3,459,000	3,698,647	3,745,887	3,388,911	3,931,321	3,991,107	3,821,607	3,821,607	3,821,607
Other Financing Source	1,486,255	1,140,839	-	-	107,361	-	-	-	-	-	-	-	-	-	-
Total Revenues	61,201,367	60,710,540	59,486,397	59,327,700	55,698,661	55,870,171	57,983,258	60,509,516	61,896,183	61,740,643	59,430,548	63,387,311	64,588,325	66,008,618	67,273,018
Expenditures															
Employee Wages & Benefits	35,792,339	37,023,354	36,912,247	36,042,272	35,257,082	36,371,986	36,851,899	37,476,025	38,525,336	39,686,069	37,345,734	43,467,234	43,891,916	45,073,743	46,119,559
Supplies	1,079,598	1,175,165	1,176,173	1,141,738	1,140,564	1,057,469	1,085,671	1,143,738	1,086,860	1,210,016	886,543	1,086,142	1,080,942	1,086,347	1,091,778
Other Charges and Services	13,051,599	12,023,495	11,518,145	10,915,830	10,963,001	9,943,662	10,521,514	12,536,230	11,998,411	10,603,455	11,022,600	11,021,641	11,512,350	11,569,912	11,627,761
Capital Assets	1,191,110	1,651,003	983,391	1,464,964	455,079	627,717	662,011	637,816	426,593	1,020,079	561,070	536,659	463,582	463,582	463,582
Transfers Out	9,842,056	8,720,180	8,843,870	9,650,344	7,833,707	7,550,749	8,626,054	8,552,809	9,524,040	8,931,636	9,447,455	7,275,635	7,639,535	7,801,114	7,922,473
Total Expenditures	60,956,702	60,593,198	59,433,825	59,215,147	55,649,433	55,551,584	57,747,149	60,346,618	61,561,240	61,451,255	59,263,402	63,387,311	64,588,325	65,994,698	67,225,153
General Fund Gain (Loss)	244,665	117,342	52,572	112,553	49,228	318,588	236,109	162,898	334,943	289,388	167,146	-	-	13,920	47,865

FY 2022 Letter of Agreement with Region 10 PIHP for RSAT Prevention Services for Inmates

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	FY 2022 Letter of Agreement with Region 10 PIHP for RSAT Prevention Services for inmates	11/10/2021	Cover Memo
🗋	Region 10	11/10/2021	Cover Memo

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Marsha M. Adamkiewicz, Staff Accountant and Olivia DeMoss, RSAT Coordinator

Date: November 10, 2021

Re: FY 2022 Letter of Agreement with Region 10 PIHP for RSAT Prevention Services for inmates

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Attached is the Letter of Agreement between the County and Region 10 Prepaid Inpatient Health Plan for Prevention Services for the Intervention Center inmates through the Residential Substance Abuse Treatment grant.

This is an annual contract renewal paid for with federal grant dollars through the Residential Substance Abuse Treatment grant.

The agreement is in the amount of $104,750 with $78,562 being reimbursed through the FY 2022 RSAT grant and $26,188 paid by PIHP towards the 25% required local match.

We are requesting approval of the Letter of Agreement at the November 18, 2021 Board of Commissioners meeting.

LETTER OF AGREEMENT

Between

Region 10 Prepaid Inpatient Health Plan
3111 Electric Avenue, Suite A
Port Huron, MI 48060

And

St. Clair County
200 Grand River Avenue, Suite 203
Port Huron, MI 48060

PURPOSE:

- This Letter of Agreement acknowledges that the Region 10 Prepaid Inpatient Health Plan (PIHP) agrees to coordinate prevention services provided to individuals of the St. Clair County Intervention Center (Provider).

SERVICES RENDERED:

- Provider responsibilities include:
  - Terms of Payment as described.
- PIHP responsibilities include:
  - Details outlined in the Services Description (Attachment A).

TERM:

- This Agreement is effective 10.01.2021 through 9.30.2022.

FEE:

- The total amount of dollars available for the arrangement is $104,750 ($78,562 provided by the St. Clair County federal grant (U.S. Department of Justice)) and a 25% match of $26,188 provided by the PIHP).

TERMS OF PAYMENT:

- St. Clair County agrees to reimburse the PIHP 45 days following receipt of a completed invoice.

ADDITIONAL:

- Either party may terminate this Agreement at any time with 30 days prior written notice.

Region 10 PIHP Board Chairman / Designee	St. Clair County Authorized Signature
11/9/2021	
Date	Date

Attachment A

Services Description

PIHP Responsibilities:
Coordinate prevention services to individuals of the St. Clair County Intervention Center, located at 1170 Michigan Road Port Huron, MI 48060:

- Through its contract with the Incorporation to Maximize Personal Achievement with Community Training (IMPACT). The specific service is MBO 9998, Strategy Code E03 Other Group Education – A New Direction. The unit rate paid to IMPACT and subsequently billed to Provider is $20.00 per 15-minute unit with 4800 planned units. This is a total cost of $96,000.00.

- Through its contract with Sacred Heart Rehabilitation Center. The specific service is MBO 8007, Strategy Code E03 Other Group Education – PTSD / Addiction to Trauma. The unit rate paid to Sacred Heart Rehabilitation Center and subsequently billed to Provider is $175.00 per unit (1 unit = 1 90-minute group session) with 50 planned units. This is a total cost of $8,750.00.

From data submitted by IMPACT and Sacred Heart Rehabilitation Center, the PIHP will bill the Provider each month indicating the total number of units with total amount for reimbursement.

S:\Region 10\Contract Files_Current Contract Vendors\SCC Inteivention Center\FY2022

2021 Coronavirus Emergency Supplemental Funding (CESF) Program Grant Extension

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	2021 Coronavirus Emergency Supplemental Funding (CESF) Program Grant Extension	11/10/2021	Cover Memo
	CESF	11/10/2021	Cover Memo

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Marsha M. Adamkiewicz, Staff Accountant and Michael Wendling, Prosecuting Attorney

Date: November 10, 2021

Re: 2021 Coronavirus Emergency Supplemental Funding (CESF) Program Grant Extension

We have received notification that an extension for the FY2021 CESF grant is available to St. Clair County – Prosecutor's Office. This will extend the grant by 12 months until December 31, **2022**.

The purpose of this grant program is to provide emergency supplemental funding to county prosecutor offices for the hiring of contractual personnel to address coronavirus-related backlog.

St. Clair County was originally awarded $50,000 in Federal funds with no local match. The additional amount we will receive is **$85,714.29**. That makes the new award total for the entire 19-month Agreement period (6/1/21 - 12/31/22) **$135,714.29**. The Prosecutor's Office plans to use these funds to hire temporary personnel – a District Court Litigation Attorney and a Victims Rights/Witness unit associate. Fringe benefits for the additional grant amount, totaling approximately $7,200, are not eligible for reimbursement under the grant. These costs will be covered in the existing Prosecutor's Office budget.

We recommend approval of the FY 2021 Coronavirus Emergency Supplemental Funding (CESF) Program Grant Extension at the November 18, 2021 Board of Commissioners Regular meeting.

FY21 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF)

GRANT CONTRACT EXTENSION

Grant Agreement

hereinafter referred to as the "Agreement"

between

Michigan State Police

hereinafter referred to as the "Department"

and

St. Clair County Prosecutor's Office

Recipient
Federal ID: 38-6006420

hereinafter referred to as the "Contractor"
for

MSP Project Number: CESF-2021-07

I. Period of Agreement:
The Agreement period is amended as follows: The Agreement shall commence on **06/01/2021** and continue through **12/31/2022**.

II. Funding Source and Agreement Amount:
The Agreement amount is amended as follows: Including federal funds and required local match, the Agreement amount is increased from $50,000 to $135,714.29. The total of this Agreement is $135,714.29.

III. Contractor Signature:
The Authorized Official's signature below represents the Contractor's legal acceptance of this amendment to the original contract for **CESF-2021-07**.

Contractor Name of Authorized Official	Title of Authorized Official
Signature	Date
Department Name of Authorized Official Nancy Becker Bennett	Title of Authorized Official Division Director
Signature	Date

FY 2021 Emergency Management Performance Grant (EMPG) – American Rescue Plan Act (ARPA) Agreement

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	FY 2021 Emergency Management Performance Grant (EMPG) – American Rescue Plan Act (ARPA) Agreement	11/12/2021	Cover Memo
🗋	EMPG ARPA	11/12/2021	Cover Memo

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Marsha M. Adamkiewicz, Staff Accountant and Justin Westmiller, EM Director

Date: November 10, 2021

Re: FY 2021 Emergency Management Performance Grant (EMPG) – American Rescue Plan Act (ARPA) Agreement

Attached is the grant agreement for the FY 2021 Emergency Management Performance Grant (EMPG) – American Rescue Plan Act (ARPA). The EMPG was one of the federal grant programs that received additional, non-recurring funding through the ARPA. The Michigan State Police, Emergency Management and Homeland Security Division has committed additional funds received through ARPA to the local emergency management programs that support Michigan residents.

The EMPG grant provides Federal funds to St. Clair County for the development and maintenance of the emergency management program capable of protecting life, property, and vital infrastructure in times of disaster or emergency. The EMPG assists state and local governments in enhancing and sustaining their all-hazards capabilities.

St. Clair County was originally awarded $32,071. These funds were awarded to pay for 32.87% of the Emergency Management Director's (EMD) salary and fringe benefits The additional amount we are being awarded through the ARPA grant agreement is **$18,321**. These funds are being awarded to pay for an additional 17.13% of the EMD's salary and fringe benefits. That makes the new award total **$53,472** (50% of EMD's salary and fringe benefits).

We request approval of the 2021 EMPG – ARPA grant agreement at the November 18, 2021 Board of Commissioners meeting.

State of Michigan
FY 2021 Emergency Management Performance Grants American Rescue Plan Act Grant Agreement

October 1, 2020 to September 30, 2021

CFDA Number: 97.042 Grant Number: EMC-2021-EP-00006

This Fiscal Year (FY) 2021 Emergency Management Performance Grants American Rescue Plan Act (EMPG ARPA) grant agreement is hereby entered into between the Michigan Department of State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) (hereinafter called the Recipient), and the

COUNTY OF ST. CLAIR
(hereinafter called the Subrecipient)

I. Purpose

The purpose of this grant agreement is to provide federal pass-through funds to the Subrecipient for the development and maintenance of an emergency management program capable of protecting life, property, and vital infrastructure in times of disaster or emergency.

The FY 2021 EMPG program plays an important role in the implementation of the National Preparedness System (NPS) by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal of a secure and resilient Nation. The objective of the NPS is to facilitate an integrated, all-of-nation/whole community, risk driven, capabilities-based approach to preparedness.

In support of the National Preparedness Goal, the FY 2021 EMPG supports a comprehensive, all-hazard emergency preparedness system to build and sustain core capabilities across the Prevention, Protection, Mitigation, Response, and Recovery mission areas.

For more information on the NPS, federally designated priorities, and the FY 2021 EMPG objectives, as well as guidance on allowable costs and program activities, please refer to the FY 2021 EMPG Notice of Funding Opportunity (NOFO) and the FEMA Preparedness Grants Manual located at https://www.fema.gov/grants.

II. Statutory Authority

Funding for the FY 2021 EMPG is authorized by Section 662 of the *Post-Katrina Emergency Management Reform Act of 2006* (PKEMRA), as amended, (Pub. L. No. 109-295) (6 U.S.C. § 762); the *Robert T. Stafford Disaster Relief and Emergency Assistance Act*, as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.); the *Earthquake Hazards Reduction Act of 1977, as amended* (Pub. L. No. 95-124) (42 U.S.C. §§ 7701 et seq.); and the *National Flood Insurance Act of 1968*, as amended (Pub. L. No. 90-448) (42 U.S.C. §§ 4001 et seq.).

Appropriation authority is provided by the *Department of Homeland Security Appropriations Act, 2021*, (Pub. L. No. 116-260).

The Subrecipient agrees to comply with all FY 2021 EMPG program requirements in accordance with the FY 2021 EMPG NOFO, and the FEMA Preparedness Grants Manual; both are located at https://www.fema.gov/grants/preparedness/emergency-management-performance; the *Michigan Emergency Management Act* of 1976, as amended (Public Act 390) at http://www.legislature.mi.gov/doc.aspx?mcl-Act-390-of-1976; the *Robert T. Stafford Disaster Relief and Emergency Assistance Act,* as amended (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.) located at https://www.fema.gov/disaster/stafford-act; and the *FY 2021 EMPG Agreement Articles Applicable to Subrecipients.* The *FY 2021 EMPG Agreement Articles Applicable to Subrecipients* document is included for reference in the grant agreement packet.

The Subrecipient shall also comply with the most recent version of:

A. 2 CFR, Part 200 of the Code of Federal Regulations (CFR), *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* located at http://www.ecfr.gov.

B. FEMA Policy #108-023-1 *Grant Programs Directorate Environmental Planning and Historic Preservation Policy Guidance.*

III. Award Amount and Restrictions

A. The **County of St. Clair** is awarded **$18,321** or 17.13% of the Subrecipients local emergency manager's salary and fringe benefits under the **FY 2021 EMPG**. The Subrecipient may receive less than the allocated amount if the Subrecipient's cost share (match) of wages and fringe benefits paid to the local emergency manager are less than the total allocation. The Subrecipient's EMPG program budget must be documented on the Local Budget for Emergency Management Performance Grant form (EMD-17).

B. The FY 2021 EMPG covers eligible costs from October 1, 2020 to September 30, 2021. The funds awarded in the grant agreement shall only be used to cover allowable costs that are incurred during the agreement period. Grant funds shall not be used for other purposes. For guidance on allowable costs, please refer to the EMPG Appendix in the FEMA Preparedness Grants Manual.

C. This grant agreement designates EMPG funds for the administration and oversight of an approved emergency management program. **The Subrecipient may utilize grant funds for the reimbursement of salary, overtime, compensatory time off, and associated fringe benefits for the local emergency manager, and up to 5% of the total allocation may be utilized for other allowable organization costs.** No other expenditures are allowed. If other organization costs are requested, a narrative must be submitted detailing the expenses that are included in these costs.

D. The FY 2021 EMPG program has a 50% cost share (cash or in-kind) requirement, as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act,* as amended, (Pub. L. No. 93-288) (42 U.S.C. §§ 5121 et seq.), specifically, Title VI, sections 611(j) and 613. Federal funds cannot exceed 50% of eligible costs. Unless otherwise authorized by law, federal funds cannot be matched with other federal funds.

The Federal Emergency Management Agency (FEMA) administers cost sharing requirements in accordance with 2 CFR § 200.306. To meet matching requirements, the Subrecipient contributions must be reasonable, allowable, allocable, and necessary under the grant program and must comply with all federal requirements and regulations.

See the FY 2021 EMPG NOFO and FEMA Preparedness Grants Manual for additional cost share guidance, definitions, basic guidelines, and governing provisions.

E. All EMPG funded personnel must complete either the Independent Study courses identified in the Professional Development Series or the National Emergency Management Basic Academy delivered either by the Emergency Management Institute or a sponsored state, local, tribal, territorial, regional, or other designated location and record proof of completion. All EMPG funded personnel must also participate in exercises consistent with the requirements outlined in the EMPG Guidebook and work agreement.

The EMPG programs are required to complete a quarterly training and exercise report identifying training and exercises completed during the quarter. Guidance for accomplishing these requirements is provided by the Recipient.

F. Upon request, the Subrecipient must provide to the Recipient information necessary to meet any state or federal subaward reporting requirements.

G. In the event that the U.S. Department of Homeland Security (DHS) determines that changes are necessary to the award document after an award has been made, including but not limited to, changes to period of performance or terms and conditions, Subrecipients will be notified of the changes in writing. Once notification has been made, any subsequent request for funds will indicate Subrecipient acceptance of the changes to the award.

IV. Responsibilities of the Subrecipient

A. **Grant funds must supplement, not supplant, state or local funds**. Federal funds must be used to supplement existing funds, not replace (supplant) funds that have been appropriated for the same purpose. Potential supplanting will be carefully reviewed in subsequent monitoring reviews and audits. Subrecipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

B. The Subrecipient agrees to comply with all applicable federal and state regulations; the FY 2021 EMPG NOFO; the FEMA Preparedness Grants Manual Version 2; the *Agreement Articles Applicable to Subrecipients: Fiscal Year 2021 Emergency Management Performance Grants,* included with the grant agreement package for reference; and the EMPG Guidebook (EMD-PUB 208),

C. The subrecipient shall not use FY 2021 EMPG funds to generate program income.

D. In addition to this grant agreement, the Subrecipient shall complete, sign, and submit to the Recipient the following documents, which are incorporated by reference into this grant agreement:
   1. Subrecipient Risk Assessment Certification
   2. Standard Assurances
   3. Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements
   4. Audit Certification (EMD-053)
   5. Request for Taxpayer Identification Number and Certification (W-9)
   6. Other documents that may be required by federal or state officials

E. Complete and submit quarterly work reports, the Quarterly Training and Exercise Worksheet, and the Annual Training and Exercise Plan Worksheet in accordance with the schedule outlined in the FY 2021 EMPG Work Agreement/Quarterly Report (EMHSD-31).

F. Enact enabling legislation establishing the local emergency management program and ensure a copy of the local resolution or ordinance is on file with the Recipient.

G. Appoint an emergency management program manager who is able to assume responsibility for the functions outlined in section 4 of the EMPG Guidebook.

H. Provide the Recipient with a complete job description for the federally funded EMPG local emergency manager, including non-EMPG duties if applicable.

I. Notify the Recipient immediately of any changes in the EMPG funded local emergency manager's position.

J. The Subrecipient will contribute to the development and maintenance of the state's multi-year Training and Exercise Plan (TEP). This will include conducting exercises that comply with local, state, and federal requirements, including the Homeland Security Exercise and Evaluation Program (HSEEP) and the EMPG Guidebook, to accomplish this goal.

K. Ensure the EMPG funded local emergency manager completes training as required by the annual EMPG Work Agreement.

L. Have an approved and current emergency operations plan on file with the MSP/EMHSD District Coordinator.

M. The Subrecipient agrees to prepare the form EMHSD-007 - EMPG Quarterly Billing Cover Sheet. The Subrecipient agrees to submit this form with supporting documentation, including all required authorized signatures and required reimbursement documentation to the appropriate MSP/EMHSD District Coordinator by the due date following the end of **each** quarter, as identified in FY 2021 Emergency Management Report Schedule. The most current EMHSD-007 form must be used and can be obtained from the MSP/EMHSD District Coordinator, or by visiting https://www.michigan.gov/msp/0,4643,7-123-72297_60152_95164_95317---,00.html under Finance Forms.

N. Comply with applicable financial and administrative requirements set forth in the current edition of 2 CFR, Part 200, including, but not limited to, the following provisions:
   1. Account for receipts and expenditures, maintain adequate financial records, and refund expenditures disallowed by federal or state audit.
   2. Retain all financial records, statistical records, supporting documents, and other pertinent materials for at least three years after the grant is closed by the awarding federal agency for purposes of federal and/or state examination and audit.
   3. Non-federal organizations which expend $750,000 or more in all federal funds during their current fiscal year are required to have an audit performed in accordance with the Single Audit Act of 1984, as amended, and 2 CFR, Part 200.

O. Comply with all reporting requirements, including special reporting, data collection, and evaluation requirements, as prescribed by law or program guidance.

P. Maintain a valid Data Universal Numbering System (DUNS) number at all times during the performance period of this grant.

Q. The Subrecipient must acknowledge and agree to comply with applicable provisions governing DHS access to records, accounts, documents, information, facilities, and staff. The Subrecipient also agrees to require any subrecipients, contractors, successors, transferees, and assignees to acknowledge and agree to comply with these same provisions. Detailed information on record access provisions can be found in the *DHS Standard Administrative Terms and Conditions*

located at https://www.dhs.gov/publication/fy15-dhs-standard-terms-and-conditions, specifically in the DHS Specific Acknowledgements and Assurances on page 1.

R. Subrecipients must carry out their programs and activities in a manner that respects and ensures the protection of civil rights for protected populations. These populations include but are not limited to individuals with disabilities and others with access and functional needs, individuals with limited English proficiency, and other diverse racial and ethnic populations, in accordance with Section 504 of the *Rehabilitation Act of 1973*, Title VI of the *Civil Rights Act of 1964*, and Executive Order 13347.

V. Responsibilities of the Recipient

The Recipient, in accordance with the general purposes and objectives of this grant agreement, will:

A. Administer the grant in accordance with all applicable federal and state regulations and guidelines and submit required reports to the awarding federal agency.

B. Provide direction and technical assistance to the Subrecipient.

C. Provide to the Subrecipient any special report forms and reporting formats (templates) required for administration of the program.

D. Reimburse the Subrecipient, in accordance with this grant agreement, based on appropriate documentation submitted by the Subrecipient.

E. At its discretion, independently, or in conjunction with the federal awarding agency, conduct random on-site reviews of the Subrecipient(s).

VI. Reporting Procedures

A. The Subrecipient agrees to prepare quarterly work reports using the FY 2021 EMPG Work Agreement/Quarterly Report (EMHSD-31) and submit them through EMHSD's online reporting tool by the due date following the end of **each** quarter. Reimbursement of expenditures by the Recipient is contingent upon the Subrecipient's completion of scheduled work activities. Reporting periods and due dates are listed in the FY 2021 EMPG Work Agreement/Quarterly Report (EMHSD-31). A copy of the FY 2021 EMPG Work Agreement can be obtained via email at EMD_HSGP@michigan.gov.

B. If the Subrecipient fails to complete the scheduled work activities during a quarter, the Recipient will withhold reimbursement until either the work is completed, or the Deputy State Director of Emergency Management and Homeland Security approves a delay in the completion of the activity. Forfeiture of funds may result if scheduled work activities are not completed according to established deadlines.

C. A Subrecipient that fails to complete the annual exercise requirements, as scheduled within the FY 2021 EMPG Work Agreement/Quarterly Report, may be ineligible for EMPG funding for that quarter and all subsequent quarters.

D. The Subrecipient's failure to fulfill the quarterly reporting requirements, as required by the grant, may result in the suspension or loss of grant funding.

VII. Payment Procedures

A. The Subrecipient agrees to prepare the form EMHSD-007 - EMPG Quarterly Billing Cover Sheet. The Subrecipient agrees to submit this form with supporting documentation, including all required authorized signatures and required reimbursement documentation, to the MSP/EMHSD District Coordinator by the due date following the end of **each** quarter, as identified in FY 2021 Emergency Management Report Schedule. The most current EMHSD-007 form must be used and can be obtained from the MSP/EMHSD District Coordinator, or by visiting www.michigan.gov/emhsd under Grant Programs, EMPG, Grant Forms, Finance Forms.

B. If the Subrecipient submits required quarterly reports that are late or incomplete, the reimbursement may not be processed until the following quarter. Forfeiture of funds may result if quarterly reports are not completed according to established deadlines.

C. The Subrecipient agrees to return to the Recipient any unobligated balance of funds held by the Subrecipient at the end of the agreement period or handle them in accordance with the instructions provided by the Recipient.

VIII. Employment Matters

The Subrecipient shall comply with Title VI of the *Civil Rights Act of 1964*, as amended; Title VIII of the *Civil Rights Act of 1968*; Title IX of the *Education Amendments of 1972 (Equal Opportunity in Education Act)*; the *Age Discrimination Act of 1975*; Titles I, II and III of the *Americans with Disabilities Act of 1990*; the *Elliott-Larsen Civil Rights Act*, 1976 PA 453, as amended, MCL 37.2101 *et seq.*; the *Persons with Disabilities Civil Rights Act*, 1976 PA 220, as amended, MCL 37.1101 *et seq.*, and all other federal, state and local fair employment practices and equal opportunity laws and covenants. The Subrecipient shall not discriminate against any employee or applicant for employment, to be employed in the performance of this grant agreement, with respect to his or her hire, tenure, terms, conditions, or privileges of employment; or any matter directly or indirectly related to employment because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, limited English proficiency, or handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. The Subrecipient agrees to include in every contract or subcontract entered into for the performance of this grant agreement this covenant not to discriminate in employment. A breach of this covenant is a material breach of the grant agreement.

The Subrecipient shall ensure that no subcontractor, manufacturer, or supplier of the Subrecipient for projects related to this grant agreement appears on the Federal Excluded Parties List System located at https://www.sam.gov.

IX. Limitation of Liability

The Recipient and the Subrecipient to this grant agreement agree that each must seek its own legal representative and bear its own costs, including judgments, in any litigation that may arise from performance of this contract. It is specifically understood and agreed that neither party will indemnify the other party in such litigation.

This is not to be construed as a waiver of governmental immunity for either party.

X. Third Parties

This grant agreement is not intended to make any person or entity, not a party to this grant agreement, a third party beneficiary hereof or to confer on a third party any rights or obligations enforceable in their favor.

XI. Grant Agreement Period

This grant agreement is in full force and effect from October 1, 2020 to September 30, 2021. No costs eligible under this grant agreement shall be incurred before the starting date of this grant agreement, except with prior written approval. This grant agreement may be terminated by either party by giving thirty (30) days written notice to the other party stating reasons for termination and the effective date, or upon the failure of either party to carry out the terms of the grant agreement. Upon any such termination, the Subrecipient agrees to return to the Recipient any funds not authorized for use, and the Recipient shall have no further obligation to reimburse the Subrecipient.

XII. Entire Grant Agreement

This grant agreement is governed by the laws of the State of Michigan and supersedes all prior agreements, documents, and representations between the Recipient and the Subrecipient, whether expressed, implied, or oral. This grant agreement constitutes the entire agreement between the parties and may not be amended except by written instrument executed by both parties prior to the grant end date. No party to this grant agreement may assign this grant agreement or any of his/her/its rights, interest, or obligations hereunder without the prior consent of the other party. The Subrecipient agrees to inform the Recipient in writing immediately of any proposed changes of dates, budget, or services indicated in this grant agreement, as well as changes of address or personnel affecting this grant agreement. Changes in dates, budget, or services are subject to prior written approval of the Recipient. If any provision of this grant agreement shall be deemed void or unenforceable, the remainder of the grant agreement shall remain valid.

The Recipient may suspend or terminate grant funding to the Subrecipient, in whole or in part, or other measures may be imposed for any of the following reasons:

A. Failure to expend funds in a timely manner consistent with the grant milestones, guidance, and assurances.
B. Failure to comply with the requirements or statutory objectives of federal or state law.
C. Failure to make satisfactory progress toward the goals or objectives set forth in the annual EMPG Work Agreement.
D. Failure to follow grant agreement requirements or special conditions.
E. Failure to submit required reports.
F. Filing of a false certification in the application or other reports or documents.

Before taking action, the Recipient will provide the Subrecipient reasonable notice of intent to impose corrective measures and will make every effort to resolve the problem informally.

XIII. Business Integrity Clause

The Recipient may immediately cancel the grant without further liability to the Recipient or its employees if the Subrecipient, an officer of the Subrecipient, or an owner of a 25% or greater share of the Subrecipient is convicted of a criminal offense incident to the application for or performance of a state, public, or private grant or subcontract; or convicted of a criminal offense, including, but not limited to any of the following: embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, attempting to influence a public employee to breach the ethical conduct standards for State of Michigan employees; convicted under state or federal antitrust statutes; or convicted of any other criminal offense which, in the sole discretion of the Recipient, reflects on the Subrecipient's business integrity.

XIV. Freedom of Information Act (FOIA)

Much of the information submitted in the course of applying for funding under this program, or provided in the course of grant management activities, may be considered law enforcement-sensitive or otherwise critical to national security interests. This may include threat, risk, and needs assessment information; and discussions of demographics, transportation, public works, and industrial and public health infrastructures. Therefore, each Subrecipient agency Freedom of Information Officer will need to determine what information is to be withheld on a case-by-case basis. The Subrecipient should be familiar with the regulations governing Protected Critical Infrastructure Information (6 CFR, Part 29) and Sensitive Security Information (49 CFR, Part 1520), as these designations may provide additional protection to certain classes of homeland security information.

XV. Official Certification

For the Subrecipient

The individual or officer signing this grant agreement certifies by his or her signature that he or she is authorized to sign this grant agreement on behalf of the organization he or she represents. The Subrecipient agrees to complete all requirements specified in this grant agreement.

St. Clair County
Subrecipient Name

069823615
Subrecipient's DUNS Number

For the Chief Elected Official

Jeffrey L. Bohm
Printed Name

Chairperson
Title

Signature

Date

For the Local Emergency Manager

Justin Westmiller
Printed Name

Emergency Management Director
Title

Signature

Date

For the Recipient (Michigan State Police, Emergency Management and Homeland Security Division)

Capt. Kevin Sweeney
Printed Name

Commander, Emergency Management and Homeland Security Division
Title

November 5, 2021

Signature

Date

FY 2021 EMPG ARPA Supplemental Match Certification

The American Rescue Plan Act of 2021 (ARPA) was signed into law on March 11, 2021, to provide approximately $350 billion in additional federal funding for state and local governments to aid in the recovery from budgetary, economic, and financial impacts of the COVID-19 pandemic. The Emergency Management Performance Grant (EMPG) Program was one of the federal grant programs that received additional, non-recurring funding through the ARPA. The Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) has committed additional funds received through ARPA to the local emergency management programs that support Michigan residents. The supplemental allocations have been calculated based on the fiscal year 2021 EMPG local allocations and the budget details submitted by each program.

The initial allocation under the standard EMPG 21 grant program was 32.86920% of the total local emergency management coordinator payroll costs submitted to MSP/EMHSD. With this one-time, additional funding, each EMPG funded local emergency management program will receive supplemental funding to bring the 2021 percentage to 50%. This ARPA supplemental award under EMPG 21 has the same requirements as the standard EMPG program with a 50% cost match requirement (cash or in-kind) as authorized by the *Robert T. Stafford Disaster Relief and Emergency Assistance Act* (Public Law 93-288), as amended, 42 USC 5121-5207. Specifically, Title VI, sections 611(j) and 614. Unless otherwise authorized by law, federal funds cannot be matched with other federal funds.

To ensure the local match requirement of 50% is met, the amended percentage of 50% has been applied to the initial EMPG 2021 allocation. The supplemental amount that your local program will receive is the difference between the initial allocation at 32.86920% and 50%. A table detailing this calculation follows. This is one-time funding provided by the ARPA law and all future allocations will be based on funding made available to the state in future awards and will not be based on or in comparison to this percentage.

County of St. Clair

Original Funding Allocation at 32.86920%	$35,151
Supplemental ARPA Awarded Allocation at 17.1308%	$18,321
Total Awarded Funds for FY 21 EMPG at 50%	$53,472

Signature below and acceptance of the grant agreement certifies 50% of local EMPG funded emergency coordinators salary and fringe costs are local general funds, are not from federal funds, and have not been used as a match for any other federal grant program.

Jeffrey Bohm
Printed Name

Chairperson
Title

Signature

Date

If the supplemental funding cannot be matched, please email LounsberryP@michigan.gov and CC RichmondK@michigan.gov proposing a reduced percentage for the ARPA allocation.

OMB APPROVAL NO. 1121-140
EXPIRES 5/31/2019

STANDARD ASSURANCES

The Applicant hereby assures and certifies compliance with all applicable Federal statutes, regulations, policies, guidelines, and requirements, including 2 C.F.R. Part 2800 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards by the Department of Justice), and Ex. Order 12372 (intergovernmental review of federal programs). The applicant also specifically assures and certifies that:

1. It has the legal authority to apply for federal assistance and the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.

2. It will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

3. It will give the awarding agency or the Government Accountability Office, through any authorized representative, access to and the right to examine all paper or electronic records related to the financial assistance.

4. It will comply with all lawful requirements imposed by the awarding agency, specifically including any applicable regulations, such as 28 C.F.R. pts. 18, 22, 23, 30, 35, 38, 42, 61, and 63, and the award term in 2 C.F.R. § 175.15(b).

5. It will assist the awarding agency (if necessary) in assuring compliance with section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. § 470), Ex. Order 11593 (identification and protection of historic properties), the Archeological and Historical Preservation Act of 1974 (16 U.S.C. § 469a-1 et seq.), and the National Environmental Policy Act of 1969 (42 U.S.C. § 4321).

6. It will comply (and will require any subrecipients or contractors to comply) with any applicable nondiscrimination provisions, which may include the Omnibus Crime Control and Safe Streets Act of 1968 (42 U.S.C. § 3789d); the Victims of Crime Act (42 U.S.C. §10604(e)); the Juvenile Justice and Delinquency Prevention Act of 2002 (42 U.S.C. § 5672(b)); the Violence Against Women Act (42 U.S.C. § 13925(b)(13)); the Civil Rights Act of 1964 (42 U.S.C. § 2000d); the Indian Civil Rights Act (25 U.S.C. §§ 1301-1303); the Rehabilitation Act of 1973 (29 U.S.C. § 794); the Americans with Disabilities Act of 1990 (42 U.S.C. §§ 12131-34); the Education Amendments of 1972 (20 U.S.C. §§ 1681, 1683, 1685-86); and the Age Discrimination Act of 1975 (42 U.S.C. §§ 6101-07). It will also comply with Ex. Order 13279, Equal Protection of the Laws for Faith-Based and Community Organizations; Executive Order 13559, Fundamental Principles and Policymaking Criteria for Partnerships With Faith-Based and Other Neighborhood Organizations; and the DOJ implementing regulations at 28 C.F.R. Part 38.

7. If a governmental entity–

a) it will comply with the requirements of the Uniform Relocation Assistance and Real Property

Acquisitions Act of 1970 (42 U.S.C.§ 4601 et seq.), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and

b) it will comply with requirements of 5 U.S.C.§§ 1501-08 and §§7324-28, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

Signature _____ Date _____

U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Nonpro-curement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over $100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

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2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510—

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

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3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620—

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about—

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will—

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such convic-tion. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the iden-tification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted—

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforce-ment, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check ☐ if there are workplaces on file that are not indentified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each ap-plication for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620—

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, posses-sion, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 810 Seventh Street NW., Washington, DC 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:
St. Clair County
200 Grand River Avenue
Port Huron, MI 48060

38-6006420

2. Application Number and/or Project Name

3. Grantee IRS/Vendor Number

FY 21 Emergency Management Performance Grant ARPA

4. Typed Name and Title of Authorized Representative

Jeffrey L. Bohm, Chairperson 11/ /21

5. Signature

6. Date

*U.S. Government Printing Office: 1996 - 405-037/40014

MMRMA (Michigan Municipal Risk Management Authority) Renewal for 2022

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	MMRMA (Michigan Municipal Risk Management Authority) Renewal for 2022	11/12/2021	Cover Memo

COUNTY OF ST.CLAIR

Office of the Administrator/Controller

MEMO

To: Board of Commissioners

From: Lori Parent, Staff Accountant/Risk Management

Date: November 12, 2021

Re: MMRMA Renewal

The County's general liability insurance policy is set to renew for the period 1/1/2022 to 12/31/2022. The premium cost will be $851,502, which is a 2.6% increase from 2021. Upon renewal, we will be receiving a check in the amount of $346,989 for MMRMA's 2021 net asset distributions. This check is a 59% decrease from last year, this year's amount is lower because MMRMA reduced their overall reimbursements by $10 million based on market performance. MMRMA bases their reimbursement on a 5 year average of membership losses and the length of membership.

The refund check will be deposited into the insurance fund to offset the cost of our insurance premium.

MICHIGAN MUNICIPAL
RISK MANAGEMENT
AUTHORITY

Ms. Lori Parent
County of St. Clair
200 Grand River Ave, Suite 203
Port Huron, MI 48060

January 1, 2022

Dear Ms. Parent:

The following is a breakout of annual contribution of your coverage with the Michigan Municipal Risk Management Authority (MMRMA) for the policy period January 1, 2022 to January 1, 2023.

Automobile Liability		$61,896
26 Private Passenger	$10,045	
16 Police "Other"	$7,106	
57 Police	$25,317	
24 Trucks	$8,347	
7 Vans	$3,649	
2 Fire (with agreed amount coverage)	$7,432	
Police Professional Liability		$278,730
Public Officials Liability		$111,685
All Other Liability		$50,066
Health Department Liability		$38,993
Property		$216,439
Public Service Building, 3415 28th Street	$8,482	
Health Department Clinic – 5 locations	$184	
Stop Loss		$43,693
Retention Fund		$50,000
Total Contribution		**$851,502**

If you have any questions or if I can be of further assistance, please call.

Sincerely,

Craig S. Manser
Regional Risk Manager

IBEX
INSURANCE AGENCY
27750 Stansbury, Suite 100
Farmington Hills, Michigan 48334
877-888-IBEX (4239) 248-538-0470 Fax: 248-538-0471 www.ibexagency.com

2022 Coronavirus Emergency Supplemental Funding (CESF) Grant Application

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	2022 CESF grant memo	11/12/2021	Cover Memo
🗋	2022 CESF grant	11/12/2021	Cover Memo

STATE OF MICHIGAN

ST. CLAIR COUNTY COURTS

201 McMORRAN BLVD.
PORT HURON, MICHIGAN 48060
Circuit Court (810) 985-2031
District Court-Port Huron (810) 985-2076
District Court-Marine City (810) 765-4057
Adult Probate (810) 985-2066
Family Division (810) 985-2155

HON. MICHAEL WEST
CHIEF JUDGE
HON. ELWOOD BROWN
PROBATE JUDGE
HON. JOHN TOMLINSON
PROBATE JUDGE
HON. CYNTHIA LANE
CIRCUIT JUDGE

HON. JOHN MONAGHAN
CHIEF JUDGE PRO TEM
HON. MICHAEL HULEWICZ
DISTRICT JUDGE
HON. MONA ARMSTRONG
DISTRICT JUDGE
HON. DANIEL DAMMAN
CIRCUIT JUDGE

November 12, 2021

TO THE ST. CLAIR COUNTY BOARD OF COMMISSIONERS

The 72nd District Court is submitting an application for the 2022 Coronavirus Emergency Supplemental Funding (CESF) grant. The amount of my request is $116,538.56. Equipment will be purchases that will provide for court participants to use their own devices to present items to the court, thereby reducing the handling of such items. This grant will provide all County courtrooms with technological upgrades necessary to continue remote court proceedings.

Thank you for taking time to review my request for grant funding. If you have any questions or need further information, please contact my office.

Sincerely,

Linda Girard

Linda Girard
72nd District Court Administrator
201 McMorran Boulevard
Port Huron, MI 48060

2022 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF)

This application is due to the MSP/GCSD no later than 12 p.m. (noon) EDT on November 19, 2021. Late submissions and/or incomplete applications will not be accepted. Submission must be made electronically to msp-cesf@michigan.gov.

I. Applicant Information

Agency Name ⓘ	Agency Address (Street, City, State, and Zip)
St. Clair County Courts	201 McMorran Boulevard, Port Huron, MI 48060

Date of Application	Project Start Date	Project End Date
11/10/2021	**January 1, 2022**	**December 31, 2022**

Agency's SIGMA Vendor ID ⓘ	Agency's SIGMA Address ID	Federal Tax Identification Number	DUNS Number ⓘ
CV0048270	009	38-6006420	069823615

II. Geographic Data

County(ies) Served	Population of County(ies) Served ⓘ
St. Clair	160,000

III. Funding Disclosure

Is your jurisdiction also applying for other grant or foundation dollars (Federal, State, or Private) that will be used to pay for the budget items in this application? **Yes** ☐ **No** ☒

If **yes**, please explain.

IV. Project Information

Grant Summary

Describe your agency's efforts for responding to the coronavirus (a maximum of 400 characters). Be sure this description accurately represents what has been completed as well as future plans.

The 72nd District Court is abiding by directives from the Michigan Supreme Court and is conducting many court matters by remote technology. The court corresponds with the St. Clair County Health Department regularly and is taking proactive measures to ensure the safety of the court staff and the public while planning for safe, continuous operations.

Program Narrative

Describe the impacts of the coronavirus on your agency and the issues specific to your agency. (A maximum of 2,000 characters is allowed for this section).

The coronavirus has changed the court environment. Many court functions are now conducted remotely. Court staffing and procedures have been modified to enhance remote court participation. For the safety of both employees and the public, social distancing measures are fully enforced and protective barriers have been erected. This grant funding will assist with technological platforms to allow a remote environment for the public in order to continue to conduct hearings safely. The proposed technology would also allow for court participants to use their own computer/phone/ipad to present evidence in court, thereby keeping participants socially distanced and preventing exhibits and equipment from being handled by multiple people. St. Clair County courtrooms are not big enough to accommodate for socially distanced jury selection. The county has used offsite locations for such. Keeping a proper court record during offsite jury selection is both burdensome and unpredictable. The purchase of a portable recording system would allow for proper record keeping when proceedings are held offsite.

V. Designation of Grant Officials ⓘ

Authorized Official

This individual is authorized to enter into binding contracts for the jurisdiction receiving funds (this is normally the mayor, city manager, county administrator, etc.).

Authorized Official Name and Title	Agency	Phone Number
Karry Hepting, County Administrator	St Clair County	810-989-6300

Address	Email Address
200 Grand River Avenue, Port Huron, MI 48060	khepting@stclaircounty.org

Project Director

This individual is designated by the agency to be directly responsible for all grant activities, including reporting, and is the main contact.

Project Director Name and Title	Agency	Phone Number
Linda Girard, Court Administrator	72nd District Court	810-985-2299
Address		Email Address
201 McMorran Boulevard, Port Huron, MI 48060		lgirard@stclaircounty.org

Financial Officer
This individual has detailed knowledge of the grant budgeting and accounting practices of the agency. The financial officer will be responsible for all financials regarding the reimbursement of grant funds.

Financial Officer Name and Title	Agency	Phone Number
Dena Alderdyce, Finance Director	St. Clair County	810-989-6324
Address		Email Address
200 Grand River Avenue, Port Huron, MI 48060		dalderdyce@stclaircounty.org

VI. Budget Information

All budget items must be **directly related** to the court's response to the coronavirus pandemic.

Allocation Amounts:
- Counties served with a population over 200,000: **Maximum of $250,000**
- Counties served with a population between 75,000 and 200,000: **Maximum of $150,000**
- Counties served with a population below 75,000: **Maximum of $75,000**

Overtime Expenses
Provide a description of all Overtime expenses. This must include the position title, justification for overtime, and the grant funds allocated toward each position.

Total Overtime Grant Funds:

Supplies and Materials Expenses
Provide a description of all Supply and Material expenses. Include the budget item and the grant funds allocated toward each item.
See 2 attached quotes

Total Supplies and Materials Grant Funds:
$106,738.56

Equipment Expenses
Provide a description of all Equipment expenses. Include the budget item and the grant funds allocated toward each item. DO NOT use this budget line unless an individual item costs more than $5,000. Items costing under $5,000 should be listed under Supplies and Materials.
See 2 attached quotes

Total Equipment Grant Funds:

Other Expenses
Provide a description of all Other expenses. Include the budget item and the grant funds allocated toward each item.
See 2 attached quotes

Total Other Grant Funds:

Contractual (Subcontracts) Expenses
Total number of Contractor positions anticipated for this project:

Budget Information
Provide details regarding each Contractor in the space provided. You MUST include the following information for EACH Contractor:
- Agency Type (Options: State Agency, County, Local (City, Township, Village), Private, Nonprofit, College/University)
- Name of Contractor
- Brief Description of Services
- If the Contractor includes personnel and number of personnel
- Contractor Address (Street Address, City, State, and Zip Code)
- The grant funds allocated toward each Contractor

Contractor Position(s) Information
BIS Digital
1350 NE 56 Street, Suite 300
Fort Lauderdale, Florida 33334

2 technician personnel to install equipment and train staff how to use. Total Contractual Grant Funds: **$9,800.00**
Grand Total of Requested Funding: $116,538.56
VII. Certification
☒ I certify, to the best of my knowledge, that the above information is true, complete, and accurate.

Date	Thursday, September 16, 2021
Estimate Number	Q-8017466-9.16.2021 St. Clair County Wireless Presentation Annotation Devices
Sales Consultant	Andy Spigner, Account Manager (800) 834-7674 x4044 / andy.spigner@bisdigital.com
Primary Contact	Scott Sienkiewicz, St. Clair County IT Administrator/Controller Department 200 Grand River Ave. Suite 203 Port Huron, MI 48060 (810) 985-2273 / (810) 985-3463 (Fax) scottsienkiewicz@stclaircounty.org (Email)
Billing Address	St. Clair County (MI) / A-1009704 Administrator/Controller Department 200 Grand River Ave. Suite 203 Port Huron, MI 48060
Shipping Address	St. Clair County Courthouse 210 McMoran Blvd Port Huron, MI 48060
Users To Train	Yes
Wiring Required	Yes
Installation Notes	BIS Digital techicians will mount a Wolfvision Cynap wireless presentation and annotation device on a 19" rack shelf in the equipment rack located in the courtroom to allow for wireless connection and presentation for up to 4 mobile devices. BIS will provide HDMI over Cat 6 extender to extend HDMI signal from the Cynap in the rack to a 70" wall mounted display for presention of digital content from devices connect to the Cynap device.

Item	Product Code	Qty	Unit Price	Total Price
Wolfvision Annotation Presentation System w/Wireless Link (Series 2)	BIS-CYNAP	10	$6,540.00	$65,400.00

19" Rack Shelf for BIS-CYNAP	BIS-CYNAP-RS	9	$280.00	$2,520.00
HDMI over CAT6 Extender (Series 2)	BIS-HDMI-EXT6-S2	9	$480.00	$4,320.00
CAT6 Cable BK (Plenum) - 1,000ft Roll	BIS-W-CAT6	1	$599.00	$599.00
HDMI Cable Series 2 (6ft.)	BIS-HDMI-6FT-S2	9	$12.45	$112.05
HDMI Cable Series 2 (3ft.)	BIS-HDMI-3FT-S2	9	$9.45	$85.05
CAT6 Patch Cable (5ft.)	BIS-CAT6-PC5	18	$10.50	$189.00
LAN Kit 12/25	TK-CON-CAT6-Kit1	1	$90.00	$90.00
CAT6 Patch Cable (10ft.)	BIS-CAT6-PC10	9	$17.40	$156.60

Installation Supplies	BIS-INST-SUP	1	$1,102.08	$1,102.08
On-site Setup, Installation and Training (2 techs 6 days)	SIT	1	$8,400.00	$8,400.00
Annual DCR REMOTE SUPPORT on above purchased system (Hardware Replacement not included) **(Optional)**	NMNT-DCR-R	1	$5,321.38	$5,321.38
			Sales Tax Rate	0%
			Total (Excluding Sales Tax)	$88,295.16

Order Summary

Date	Thursday, September 16, 2021
Quote Number	Q-8017466-9.16.2021
Account Name	St. Clair County (MI)
Total (Excluding Sales Tax)	$88,295.16

Terms and Conditions

Effective Period	This proposal is a firm offer for 30 days from quote date Thursday, September 16, 2021.
Tax Status	Sales tax will be added to invoice unless Tax Exempt Form is on file with BIS Digital.
Payment Terms	**Deposit:** All orders above $5,000 require a 50% deposit. Once the order and deposit is confirmed (received) by BIS Digital, scheduling of the installation / and shipment of goods will occur. **Balance:** The remaining balance is to be paid on the completion of the installation. {delivery of goods at customer site}
Install Cancellation	If customer cancels (or postpones) a mutually agreed upon installation date, BIS Digital reserves the right to ship to customer and invoice for hardware, software or other materials procured for the project.

Restocking Fee	20% restocking fee will be charged for all cancelled orders
Site Preparation	Customer is required to supply all conduit and cable pulls not listed on this quote. Customer will be responsible for any additional wiring or installation supplies needed during installation.
Training	BIS Digital will provide full training of all system users per agreed training schedule.
Limited Warranty	All BIS supplied new systems (Hardware & Software) are covered for 90 days following date of installation/delivery. Warranty does not cover On-Site Technical Support, Shipping costs, or Software upgrades (See Software Assurance below).

This signature and Purchase Order number states acceptance to the above price, terms and conditions, authorizing BIS Digital, Inc. to order, install and bill for the above equipment:

*** Accepted by:** _____ _____
Name Title

_____ _____
Signature Date

*** Accounts Payable Information** *** Required for order to be processed***

A/P Contact: _____ _____
Name Phone Number

_____ _____
Email Address Fax #

Is a Purchase Order required for processing? _____ **P.O. #**_____

BISDIGITAL

Date	Friday, September 17, 2021
Quote Number	Q-8018517-9.17.2021 Portable Recording System with mobile PA System with video recording
Sales Consultant	Andy Spigner, Account Manager (800) 834-7674 x4044 / andy.spigner@bisdigital.com
Primary Contact	Scott Sienkiewicz, Network Technician II 201 McMorran Blvd. Port Huron, MI 48060 (810) 985-2273 / (810) 966-2827 (Fax) scottsienkiewicz@stclaircounty.org (Email)
Billing Address	St. Clair County (MI) / A-1009704 Administrator/Controller Department 200 Grand River Ave. Suite 203 Port Huron, MI 48060
Shipping Address	Same
Users To Train	Yes
Wiring Required	Yes
Installation Notes	See Scope of Work document

Item	Product Code	Qty	Unit Price	Total Price
Laptop Spec 2	BIS-COM-LPT-S2	1	$1,950.00	$1,950.00
DCR Key	DCR-CK	1	$250.00	$250.00
Screen Capture License for DCR	BIS-DCR-SCL	1	$700.00	$700.00
Professional Digital PA Mixer DANTE Capable w/8ch USB out	BIS-MX-DAN-USB8	1	$3,900.00	$3,900.00
Wireless System SL | Lavalier Microphone | Series 1	BIS-WSSL-LM-S1	2	$240.00	$480.00

((BISDIGITAL

Wireless System SL | Bodypack Transmitter | Series 1	BIS-WSSL-BPT-S1	2	$480.00	$960.00
Wireless System SL | Boundary Microphone Transmitter | Series 1	BIS-WSSL-BMT-S1	4	$960.00	$3,840.00
Wireless System SL | 2-Bay Tabletop Charging Station | Series 1	BIS-WSSL-2BTCS-S1	1	$240.00	$240.00
Wireless System SL | Single-Channel Rackmount Receiver | Series 1	BIS-WSSL-SCRR-S1	6	$660.00	$3,960.00
10U Rolling Rack	BIS-RRCK-10U	1	$512.00	$512.00
2U Rack Drawer (Series 1)	BIS-RDRW-2S1	1	$160.00	$160.00
Power Distribution System (Series 2)	BIS-PWR-DIST-S2	1	$179.00	$179.00
Microphone Cable (3ft)	BIS-MIC-CBL-3	6	$13.65	$81.90
Speaker Wire 16AWG (Plenum) - 1,000ft Roll	BIS-W-SPKR-16AWG	0.25	$385.00	$96.25
15" Powered Speaker	BIS-PWR-SKR-15	2	$700.00	$1,400.00
Speaker Stands for BIS-PWR-SKR-15 (Sold in Pairs)	BIS-PWR-SKR-STAND	1	$120.00	$120.00
HD HDMI/USB2.0 PTZ Camera (Series 1)	BIS-HD-HDMI-USB-PTZ-S1	4	$1,100.00	$4,400.00
CAT6 Patch Cable (25ft.)	BIS-CAT6-PC25	1	$33.75	$33.75
USB Hub (4-Port)	BIS-USB-HUB-4	1	$40.00	$40.00
Wireless System SL | Wireless Tabletop Charging Station | Series 1	BIS-WSSL-WTCS-S1	2	$420.00	$840.00
Annual DCR REMOTE SUPPORT on above purchased system (Hardware Replacement not included)	NMNT-DCR-R	1	$1,614.07	$1,614.07
On-site Setup, Installation and Training	SIT	1	$1,400.00	$1,400.00
Shipping/Handling	S/H	1	$724.29	$724.29

((BISDIGITAL

Installation Supplies	BIS-INST-SUP	1	$362.14	$362.14
			Sales Tax Rate	0%
			Total (Excluding Sales Tax)	$28,243.40

Equipment Supply

BIS Digital will furnish the equipment as specified herein. Revisions to this contract are made by approved written "Change Order(s.)" BIS Digital reserves the right to bill for equipment as stored materials when delivery or installation is not possible. There are no additional implied or expressed operations of the system other than stated within.

Electrical Installation

The customer provided electrical contractor will install all AC power, relay switches & conduit as required for the proposed systems. If required, the customer provided electrician will be responsible for providing and hanging all rigid electrical junction boxes, conduit and installing same. BIS Digital has recommended and asked for Dedicated Electrical Power to be installed at the head-end, controlled end-user equipment or at the same location of final control(s). Dedicated Power shall be the responsibility of the end-user and any external noise or factors creating noise within the systems not exposed by installed electronic equipment shall not be BIS Digital, Inc. responsibility and shall not be reason for any hold-backs whatsoever by any party.

Equipment Installation and Head End Connections

BIS technicians will install all specified equipment and make all final circuit terminations in the head-end equipment racks. The customer will provide all custom carpentry or custom room preparations as required prior to the installation. The customer will provide scaffold or high reach for all installation work in ceilings over fourteen feet. All network connection(s) are to be provided by the customer. Any changes, alterations or deviations from the Equipment and installation obligations specified herein involving extra cost for labor or material will be executed only on written orders for the same. The cost of any added labor or material will become an extra charge over and above the total specified on the Agreement.

BISDIGITAL

Order Summary

Date	Friday, September 17, 2021
Quote Number	Q-8018517-9.17.2021
Account Name	St. Clair County (MI)
Total (Excluding Sales Tax)	$28,243.40

Terms and Conditions

Effective Period	This proposal is a firm offer for 30 days from quote date Friday, September 17, 2021.
Tax Status	Sales tax will be added to invoice unless Tax Exempt Form is on file with BIS Digital.
Payment Terms	**Deposit:** All orders above $5,000 require a 50% deposit. Once the order and deposit is confirmed (received) by BIS Digital, scheduling of the installation / and shipment of goods will occur. **Balance:** The remaining balance is to be paid on the completion of the installation (delivery of goods at customer site.)
Install Cancellation	If customer cancels (or postpones) a mutually agreed upon installation date, BIS Digital reserves the right to ship to customer and invoice for hardware, software or other materials procured for the project.
Restocking Fee	20% restocking fee will be charged for all cancelled orders.
Site Preparation	Customer is required to supply all conduit and cable pulls not listed on this quote. Customer will be responsible for any additional wiring or installation supplies needed during installation.
Training	BIS Digital will provide full training of all system users per agreed training schedule.
Limited Warranty	All BIS supplied new systems (hardware & software) are covered for 90 days following date of installation/delivery. Warranty does not cover On-Site Technical Support, shipping costs, or software upgrades (See Software Assurance below).
Software Assurance	Annual Software Assurance (SAS) entitles user to unlimited software upgrades throughout the one year term, at the cost of $350 per license/year.

This signature and Purchase Order number states acceptance to the above price, terms and conditions, authorizing BIS Digital, Inc. to order, install and bill for the above equipment:

*** Accepted by:** _____ _____

Name Title

_____ _____

Signature Date

*** Accounts Payable Information** *** Required for order to be processed***

A/P Contact: _____ _____

Name Phone

_____ _____

Email Address Fax

Is a Purchase Order required for processing? _____ **PO #** _____

Scope of Work

Account:	St. Clair County
Quote:	Q-8018517
Project:	Portable Recording System with mobile PA System with video recording
Date:	September 17, 2021
Overview:	Portable recording system on a laptop with 6 wireless microphones (4 wireless boundary with mute switches and two body-pack transmitter/lapel microphones for attorneys). Also needs portable PA system for voice amplification for jury selection for up to 80 potential jurors to hear the deliberations during jury selection. Per client request - add 3 video cameras for video recording.

Audio & Video Recording:

BIS will install DCR onto a Client provided Laptop(s). (Use existing DCR 8-channel license in trial courtroom with DCR Key)

Recordings will be stored on Recording PC and will be accessed using DCR Player.

The recorder WILL be **controlled** using a Recording PC.

The recording software will capture 8 **audio channels** in DCR. Specify channel capture participant/location.

☒Channel 1: judge
☒Channel 2: Witness
☒Channel 3: Attorney
☒Channel 4: Attorney
☒Channel 5: Attorney
☒Channel 6: Attorney

The recording software will capture 4 **video channels** in DCR. Specify new/existing, type, location and distance (from subject) of **camera.**

☒Camera 1: New PTZ USB Camera; judge
☒Camera 2: New PTZ USB Camera; Witness
☒Camera 3: New PTZ USB Camera; Prosecuting Attorney
☒Camera 4: New PTZ USB Camera; Defense Attorney

The recorder WILL include a **screen capture license** which if applicable will record ☒ VTC call. ☐ Video Evidence running on the recording PC itself.

BIS will use 6 wireless **microphones** – 4 wireless boundary microphone transmitters and two body-pack with lapel microphones for the prosecution and defense attorneys to wear.

Audio Reinforcement System: N/A ☐

BIS WILL NOT be required to run microphone wire. (Portable Unit)

BIS WILL be required to run speaker wire. Provide speaker wire From Biamp Tesira to Power Speakers.

Evidence Presentation System: N/A ☒

Video Teleconference (VTC): N/A ☒

Live Streaming: N/A ☒

The streams will reside on Click to enter text. For example: YouTube, Facebook, Client Website, or SuiteOne. Encoding of the livestream will be done by Choose an item..

Video Broadcast: N/A ☒

Room Control: N/A ☒

Network Requirements: N/A ☒

Stand-alone system not on the network. Client to provide a network connection if required.

Rack and Power: N/A ☐

BIS will use a BIS-provided rolling rack with 10u of rack space and 2U rack drawer. BIS WILL provide a power conditioner for the rack and the housed equipment.

Additional Notes:	
Prepared by: Andy Spigner	**Date** 9/17/2021
Accepted by:	
Name	Title
Signature	Date