



AGENDA

St. Clair County Board of Commissioners Ways and Means Committee

**Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060**

March 3, 2022 at 6:00 PM

-
- 1. Roll Call/Opening**
 - 2. Additions/Deletions/Changes to the Agenda**
 - 3. Citizens to be Heard**
 - 4. Updates**
 - 5. Conceptual Initiatives**
 - 6. Old Business**
 - 7. New Business**
 - A. Commissioner District American Rescue Plan Projects
 - 8. Other Ways and Means Matters**
 - 9. Information Only**
 - 10. Receive and File Packets**
 - 11. Adjournment**

Committee Chair: David Rushing

Note: The County complies with the "Americans with Disabilities Act" and if auxiliary aids or services are required at the meeting for individuals with disabilities, please contact Administrator/Controller's Office, Suite 203, 200 Grand River Avenue, Port Huron, MI 48060, (810) 989-6900 three days prior to said meeting.

Commissioner District American Rescue Plan Projects

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Commissioner District American Rescue Plan Projects	2/23/2022	Cover Memo
📎	Vandenbossche Algonac ARPA Projects	2/23/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



Karry Hepting, CPA
Administrator/Controller

MEMO

To: Board of Commissioners

From: Karry Hepting, CPA

Date: February 23, 2022

Re: Commissioner District American Rescue Plan Projects

The following ARPA projects have been submitted, reviewed as eligible projects and are ready for approval.

Commissioner Vandebossche has requested to use \$91,415 for two projects in the City of Algonac, with each project having a local cost share. The first project, in the amount of \$65,000, is to replace and update playground equipment and the second project, in the amount of \$26,415, is to replace a 47 year old generator at the DPW. The attached documentation provides the details for each project. The funds will be distributed on a reimbursement basis as the projects are completed.



805 St. Clair River Drive
Algonac, MI 48001
810.794.9361 | FAX 810.794.4804
www.cityofalgonac.org

City Council
Mayor
Mayor Pro Tem
Councilman
Councilman
Councilwoman
Councilman
Councilman

Terry Stoneburner
Michael Bembas
Corey Blair
Rocky Gillis
Cathy Harris
Raymond Martin
Jacob Skarbek

February 1, 2022

Dave Vandenbossche, County Commissioner
District 7
200 Grand River Ave #203
Port Huron, MI 48060

Dear Commissioner Vandenbossche,

Thank you for offering the city of Algonac the opportunity to benefit from the American Rescue Plan Act of 2021 economic stimulus funds recently received by St. Clair County.

As we have discussed, the city of Algonac has two proposed projects. Per your request,

Project One – Scout Park

Algonac is currently working to refurbish the Scout Park playground. The existing playground equipment and facilities at this .31-acre neighborhood park are over 22 years old.

Plans for the refurbished park include equipment and facilities with a nautical theme that work well for everyone, including children with special sensory needs. Attached are renderings of the proposed park and a cost estimate.

The total estimated construction cost for the new park is \$128,000, of which the city proposes to cost share 49% as noted below. The Algonac City Council recently approved Phase I at their meeting of December 21, 2021. The Algonac DPW has already removed the existing equipment. DPW will also be installing some of the equipment and painting. The Core Communication Board, which is a board with symbols or pictures that is used to facilitate communication with children that have limited expressive language ability, is currently under construction. Funds for the Core Board were donated by local non-profit Youth for the Future.

City of Algonac		St. Clair County	
Phase I – Algonac General Fund	\$56,600	Phase II – St. Clair County ARPA Funds	\$65,000
Algonac DPW In-Kind Services	\$5,400		
Core Communication Board for Non-Verbal Park Users	\$1,000		
Total	\$63,000 (49%)		\$65,000 (51%)

Project Two – Department of Public Works Generator

The city proposes to replace the existing 1975 generator at the DPW with a single-phase natural gas generator. There is a 40-week plus delivery time frame once the unit has been ordered. The total cost of this project is \$34,000.

City of Algonac		St. Clair County	
Algonac General Fund (gas meter upgrade, permit fees, generator pad)	\$7,585	St. Clair County ARPA Funds	\$26,415
Total	\$7,585 (23%)		\$26,415 (77%)

The total cost of this proposals is \$162,000, with the city of Algonac share \$70,585 (44%) and St. Clair County share \$91,415 (56%). Per your request, the total city match is over 33%. These proposals were presented to the Algonac City Council on February 1, 2022, for approval to proceed. As each project is completed the city will submit an invoice request to St. Clair County for reimbursement.

Thank you for this opportunity to make Algonac a great place to live, work and play!

Sincerely,



Denice A. Gerstenberg
City Manager



GameTime c/o Sinclair Recreation
 PO Box 1409
 Holland, MI 49422-1409
 Ph: 800-444-4954
 Fax: 616-392-8634

01/21/2022
 Quote #102261-01-05

City of Algonac - Scout Drive Tot Lot - Additional Equipment - Five

CITY OF ALGONAC
 Attn: Accounts Payable
 805 SAINT CLAIR RIVER DR
 ALGONAC, MI 48001-1555
 Phone: 810-794-9361

Ship to Zip 480011555

Quantity	Part #	Description	Unit Price	Amount
1	INSTALL	Installation - of GameTime Playground	\$15,200.00	\$15,200.00
1	Bond	Sinclair Recreation - Payment and Performance Bond	\$1,125.00	\$1,125.00
1	6223	GameTime - Merry Musical	\$5,197.00	\$5,197.00
1	5052	GameTime - Discover Cave W/Primary Grips	\$4,545.00	\$4,545.00
1	3205	GameTime - Spinning Sensory Wave Seat	\$1,272.00	\$1,272.00
1	RDU	GameTime - Xscape Structure for 2-5 year olds	\$32,335.00	\$32,335.00
		(1) 4956 - Answer Wheel		
		(1) 4958 - Hypno Wheel		
		(13) 26094 - Triangular Shroud		
		(1) 36000 - Bubble Climbing Wall		
		(1) 36005 - Social Discs Wall		
		(1) 36007 - Ashiko & Djembe		
		(1) 36008 - Rock Climbing Wall		
		(1) 36009 - Gizmo		
		(1) 36014 - Arched Chain Net Link		
		(1) 36017 - X-Pod Step (Semi-Circle; Staggered)		
		(1) 36019 - Worm Hole Attachment		
		(1) 36020 - Single Upright Support W/Step		
		(1) 36023 - 3 Way X-Pod Step		
		(2) 36028 - Single Link Cross Beam		
		(1) 36029 - Double Link Cross Beam		
		(1) 36064 - Bongos		
		(1) 36068 - Grip Rail Link		
		(1) 36070 - Cruise Rails		
		(1) 178749 - Owner's Kit		
1	INSTALL	Installation - Of Tables, Benches, and Trash Receptacle	\$2,500.00	\$2,500.00
			Sub Total	\$62,174.00
			Discount	(\$14,545.30)
			Material Surcharge	\$6,017.73
			Freight	\$2,623.57



GameTime c/o Sinclair Recreation
PO Box 1409
Holland, MI 49422-1409
Ph: 800-444-4954
Fax: 616-392-8634

01/21/2022
Quote #102261-01-05

City of Algonac - Scout Drive Tot Lot - Additional Equipment - Five

Quantity	Part #	Description	Unit Price	Amount
			Total	\$56,270.00

This quotation is subject to policies in the current GameTime Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases to be supported by your written purchase order made out to GAMETIME C/O SINCLAIR RECREATION.

NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE.

Pricing: f.o.b. factory, firm for 30 days from date of quotation unless otherwise noted on quotation. Sales tax will be added at time of invoicing unless a tax exemption certificate is provided at time of order entry.

Installation: Shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs. Payment terms for installation is Net 10 Days.

NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE. THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS, UNLESS SPECIFICALLY LISTED IN ABOVE QUOTE.

Submittals: Our design proposal reflects the spirit and intent of the project plans and specifications. While some variations may exist between our quotation and the project design, the differences do not materially affect the intended use. GameTime designs and specifications are unique and not intended to be identical in all respects to other manufacturers. We shall submit for review and approval by the owner's representative detailed drawings depicting the equipment to be furnished accompanied by specifications describing materials. Once approved, these drawings and specifications shall constitute the final documents for the project and shall take precedence over all other requirements.



GameTime c/o Sinclair Recreation
PO Box 1409
Holland, MI 49422-1409
Ph: 800-444-4954
Fax: 616-392-8634

01/21/2022
Quote #102261-01-05

City of Algonac - Scout Drive Tot Lot - Additional Equipment - Five

Acceptance of quotation:

Proposed By Diane Sinclair: _____

Accepted By (printed): Denice A. Gerstenberg P.O. No: _____

Signature: Denice Gerstenberg Please make P.O.s out to GameTime C/O Sinclair Recreation

Title: City Manager

Date: 02-01-22

Facsimile: N/A

Phone 810-794-9361 x 8

Email: citymanager@cityofalgonac.org Purchase Amount: \$56,270.00

REQUIRED ORDER INFORMATION:

Bill To: City of Algonac

Ship To: Joe Vernier,

Contact: Joe Vernier

Contact: City of Algonac

Address: 805 St. Clair River Dr

Address: 453 State St

Address: N/A

Address: N/A

City, State, Zip: Algonac, MI 48001

City, State, Zip: Algonac, MI 48001

Tel: 810-794-9361 x 220

Tel: 810-533-1652

(For Accounts Payable)

(To call before delivery)

Email: AP@cityofalgonac.org

Email: DPW@cityofalgonac.org

COLOR SELECTIONS: Gum Drop

SALES TAX EXEMPTION CERTIFICATE #: See attached (PLEASE PROVIDE A COPY OF CERTIFICATE)

NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE. IF INSTALLATION IS BEING QUOTED, THERE WILL BE A BACKCHARGE FOR THE INSTALLATION TO BE DONE THROUGH FELT, PEASTONE, SURFACING, OR WOODCHIPS. PRICING VALID FOR 30 DAYS FROM THE DATE OF QUOTATION UNLESS OTHERWISE NOTED. ANY MODIFICATIONS TO AN ACCEPTED QUOTATION MUST BE DOCUMENTED IN WRITING OR WITH A NEW OR SEPARATE QUOTE. VERBAL MODIFICATIONS TO PREVIOUSLY SIGNED QUOTES WILL NOT BE ACCEPTED.

Quote prepared by: Diane Sinclair





SINCLAIR
RECREATION, LLC

PO Box 1409
Holland, MI 49422-1409
Ph: 800-444-4954 Fax: 616-392-8634

01/21/2022
Quote #102409-01-01

Site Amenities

CITY OF ALGONAC
Attn: Accounts Payable
805 SAINT CLAIR RIVER DR
ALGONAC, MI 48001-1555
Phone: 810-794-9361

Ship to Zip 48001

Quantity	Part #	Description	Unit Price	Amount
1	P349SMH-V8	UltraSite - 8' Multi Pedestal ADA Table, Surface Mount, Diamond	\$1,409.00	\$1,409.00
1	P338SM-V	UltraSite - 46" Single Pedestal Square Table, Surface Mount, Diamond	\$1,239.00	\$1,239.00
5	P940S-V6	UltraSite - 6' Bench w/ Back, 2"x12" Planks, Inground, Diamond	\$526.00	\$2,630.00
1	RDU	UltraSite - 32 Gallon Trash Receptacle w/ Liner and Lid	\$479.00	\$479.00
		(1) TEX-32 - 32 Gallon Trash Receptacle, Diamond		
		(1) PL-32 - 32 Gallon Plastic Liner		
		(1) TFTR-32-08 - 32 Gallon Rolled Flat Top w/ 8" Opening		
1		UltraSite - Material Surcharge	\$1,266.00	\$1,266.00
			Sub Total	\$7,023.00
			Freight	\$1,700.00
			Total	\$8,723.00

This quotation is subject to policies in the current GameTime Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases to be supported by your written purchase order made out to GAMETIME C/O SINCLAIR RECREATION.

NOTE: PRICING DOES NOT INCLUDE ANY DAVIS BACON OR PREVAILING WAGE RATES UNLESS SPECIFICALLY IDENTIFIED ABOVE IN QUOTE.

Pricing: f.o.b. factory, firm for 30 days from date of quotation unless otherwise noted on quotation. Sales tax will be added at time of invoicing unless a tax exemption certificate is provided at time of order entry.

Payment terms: Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Exclusions: Unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.



SINCLAIR
RECREATION, LLC

PO Box 1409
Holland, MI 49422-1409
Ph: 800-444-4954 Fax: 616-392-8634

01/21/2022
Quote #102409-01-01

Site Amenities

Acceptance of quotation:

Accepted By (printed): _____

Signature: Dennis A. Herstenberg

Title: City manager

Facsimile: N/A

Email: citymanager@cityofalgonac.org

P.O. No: _____

Please make P.O.s out to GameTime C/O Sinclair Recreation

Date: 02-01-22

Phone: 810-794-9361 x8

Purchase Amount: \$8,723.00

REQUIRED ORDER INFORMATION:

Bill To: City of Algonac

Contact: Joe Vernier

Address: 805 St Clair River Dr

Address: N/A

City, State, Zip: Algonac MI 48001

Tel: 810-794-9361 x220

(For Accounts Payable)

Email: AP@cityofalgonac.org

Ship To: City of Algonac

Contact: Joe Vernier

Address: 453 State St

Address: N/A

City, State, Zip: Algonac, MI 48001

Tel: 810-533-1652

(To call before delivery)

Email: DPWe@cityofalgonac.org

COLOR SELECTIONS: Gumdrop

SALES TAX EXEMPTION CERTIFICATE #: See attached (PLEASE PROVIDE A COPY OF CERTIFICATE)

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Michigan Sales and Use Tax Certificate of Exemption

INSTRUCTIONS: DO NOT send to the Department of Treasury. Certificate must be retained in the seller's records. This certificate is invalid unless all four sections are completed by the purchaser.

SECTION 1: TYPE OF PURCHASE

☐

A. One-Time Purchase

Order or Invoice Number: _____

☐

C. Blanket Certificate

Expiration Date (maximum of four years): _____

☒

B. Blanket Certificate. Recurring Business Relationship

The purchaser hereby claims exemption on the purchase of tangible personal property and selected services made from the vendor listed below. This certifies that this claim is based upon the purchaser's proposed use of the items or services, OR the status of the purchaser.

Vendor's Name and Address

Sinclair Recreation, PO Box 1409, Holland, MI 48422-1409

SECTION 2: ITEMS COVERED BY THIS CERTIFICATE

Check one of the following:

1. ☒ All items purchased.
2. ☐ Limited to the following items: _____

SECTION 3: BASIS FOR EXEMPTION CLAIM

Check one of the following:

1. ☐ For Lease. Enter Use Tax Registration Number: _____
2. ☐ For Resale at Retail. Enter Sales Tax License Number: _____

The following exemptions DO NOT require the purchaser to provide a number:

3. ☐ Agricultural Production. Enter percentage: _____%
4. ☒ Church, Government Entity, Nonprofit School, or Nonprofit Hospital (Circle type of organization).
5. ☐ Contractor (must provide *Michigan Sales and Use Tax Contractor Eligibility Statement* (Form 3520)).
6. ☐ For Resale at Wholesale.
7. ☐ Industrial Processing. Enter percentage: _____%
8. ☐ Nonprofit Internal Revenue Code Section 501(c)(3) or 501(c)(4) Exempt Organization.
9. ☐ Nonprofit Organization with an authorized letter issued by the Michigan Department of Treasury prior to June 1994.
10. ☐ Rolling Stock purchased by an Interstate Motor Carrier.
11. ☐ Qualified Data Center
12. ☐ Direct Pay - Authorized to pay use tax on qualified transactions directly to the State of Michigan under Account Number _____
13. ☐ Other (explain): _____

SECTION 4: CERTIFICATION

I declare, under penalty of perjury, that the information on this certificate is true, that I have consulted the statutes, administrative rules and other sources of law applicable to my exemption, and that I have exercised reasonable care in assuring that my claim of exemption is valid under Michigan law. In the event this claim is disallowed, I accept full responsibility for the payment of tax, penalty and any accrued interest, including, if necessary, reimbursement to the vendor for tax and accrued interest.

Business Name CITY OF ALGONAC		38-6004530	Type of Business (see codes on page 2) 04
Business Address 805 ST. CLAIR RIVER DRIVE		City, State, ZIP Code ALGONAC, MI 48001	
Business Telephone Number (include area code) (810) 794-9361		Name (Print or Type) DENICE A GERSTENBERG	
Signature and Title <i>Denice Gerstenberg</i> <i>city manager</i>		Date Signed 02/01/22	



DESCRIPTION

The 338 table is an all welded frame with 4" x 4" square center post and heavy duty round extension arms supporting the seats. The surface mount option is a large 4-hole plate welded to the center post.

46" Single Pedestal Table

338-UltraCoat

Select a Length

46"

Select a Mount

Surface Mount

Surface Mount

Select a Finish

Thermoplastic

Select Accessibility Option:

3 Side Design

Select a Shape:

Rectangular

Rectangular

Square

Select a Seat Color: **Blue**



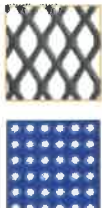
[See more](#)
[Deselect Color](#)

Select a Frame Color: **Blue**



[See more](#)
[Deselect Color](#)

Select a Pattern: **Diamond**



[Deselect Pattern](#)

Contact a Consultant



DESCRIPTION

The multi pedestal and utility tables feature a non-tip design and are great for any park or restaurant. 6' and 8' tables are ADA accessible.

Multi Pedestal Table

349 UltraCoat

Select a Length:

8' ▾

Select a Mount:

TOP MOUNT

SURFACE MOUNT

Select a Finish:

TEXTURED SLIC

Select Accessibility Option:

DOUBLE END ACCESS

Select a Shape:

RECTANGULAR

Select a Seat Color: **ULTRABLUE**

ULTRABLUE

ULTRABLUE

ULTRABLUE

[See more](#)
[Deselect Color](#)

Select a Frame Color: **ULTRABLUE**

ULTRABLUE

ULTRABLUE

ULTRABLUE

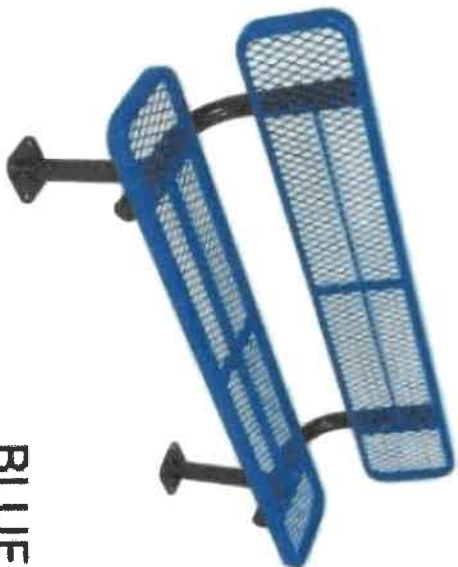
[See more](#)
[Deselect Color](#)

Select a Pattern: **DIAMOND**

DIAMOND

DIAMOND

[Deselect Pattern](#)



BLUE



Extra Heavy-Duty Bench with Back

940-UltraCoal

Select a Length:

6' ▾

Select a Mount:

GROUND MOUNT

INGROUND

STREET MOUNT

Select a Finish:

1111 RMOP1A511C

Select a Seat Color: **ULTRABLUE**

[See more](#)

[Deselect Color](#)

Select a Frame Color: **ULTRABLUE**

[See more](#)

[Deselect Color](#)

Select a Pattern: **DIAMOND**

[Deselect Pattern](#)



BLUE

Metal Trash Receptacle

FX

Select a Finish:

1111 RMOP1 AS11C

Select a Capacity:

32 gallon



Select a Color: **ULTRABLUE**



[See more
Deselect Color](#)

Select a Lid Color: **ULTRABLUE**



[See more
Deselect Color](#)

Select a Pattern: **DIAMOND**



[Deselect Pattern](#)



Rendered in Gum Drop Palette

GameTime
PLAYSPACE CONCEPTS

www.gametime.com

City of Algonac Scout Drive Tot Lot Park - Option Five



Existing Swing Frame - New Seats

SINCLAIR
RECREATION, LLC

www.sinclair-rec.com



Rendered in Gum Drop Palette



PLAYING OUTSIDE

www.gametime.com

City of Algonac Scout Drive Tot Lot Park - Option Five



SINCLAIR
RECREATION, LLC

www.sinclair-rec.com



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www.gametime.com

City of Algonac Scout Drive Tot Lot Park - Option Five



**SINCLAIR
RECREATION, LLC**
www.sinclair-rec.com



www.ganetime.com

City of Algonac Scout Drive Tot Lot Park - Option Five



Total Estimated Play Components	4
Total Estimated Play Components Accessible by Ramp	0
Total Estimated Components Accessible by Transfer	2
Total Accessible Components Shown	3
Total Different Types of Ground Level Components	2

This plan is not recommended for children ages 2-5.
Minimum Area Required: 500 sq ft.
Scale: 1" = 5'-0"
This drawing can be used only when it is 24" x 36" format.

IMPORTANT: Soft rubber surfacing should be placed in the use zones of all equipment, and it should be placed in the critical fall height as specified by the U.S. ASTM standard F 1497 and Canadian Standard CANCSA-214.

Drawn By: DLS
Date: 11-20-2021
Drawing Name: Alabone - Scout Drive - Option Five



SideLine Electric
7838 Marsh Rd
Cottrellville, MI 48039 US
810-765-4818
sidelineelectric@hotmail.com



ADDRESS

City of Algonac
805 St. Clair River Drive
Algonac, MI 48001

Estimate 1105

DATE 12/28/2021

EXPIRATION DATE 01/28/2022

DATE	QTY DESCRIPTION	AMOUNT
12/28/2021	JOB LOCATION: Department of Public Works 453 State Street, Algonac To provide labor for the disconnecting of electrical to existing generator. To provide labor and material for the installation of a new Generac 48 kw, 120/240 volt, single phase natural gas generator. Generator will be set in existing generator location. Items included with generator are block heater, battery, battery warmer, maintenance kit and five year limited warranty. Generator will be connected to existing 200 amp automatic transfer switch. To provide labor for the digging of a new trench for the new underground gas line from gas meter to generator. To provide labor and material for gas piping of generator with new underground gas line from gas meter to generator. To start up and test generator. **NOTE** There is a forty plus week delivery time frame once unit has been ordered. ITEMS NOT INCLUDED: Gas meter upgrade (if upgrade is needed) and generator pad. Electrical and gas permit fees, if fees are required.	
	LABOR AND MATERIAL:	26,415.00

PAYMENT TERMS: Payment is expected in full within thirty days after completion of project. A fee of 1.5% will be applied monthly on any unpaid balance.

TOTAL \$26,415.00

Accepted By

Dennis Gerstenberg
city manager

Accepted Date

2-1-2022