

**St. Clair County Board of Commissioners
Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060
April 15, 2021
6:00 PM**

Agenda Item 1-Pledge of Allegiance

Agenda Item 2- Roll Call

McConnell, Baldwin, Beedon, Dunn, Rushing(Remote, Riley Twp), Vandenbossche,
Bohm present

Agenda Item 3 – Additions/Deletions/Changes to the Agenda

Motion by Commissioner Vandenbossche, supported by Commissioner Dunn to add
the following

- Add: Michigan Convention Center Covid-19 Grant Relief Program as item 11T
- Add: Proclamation recognizing National Nurses Week to item 6B

Passed by voice vote.

Agenda Item 4 – Approval of the Agenda

Motion by Commissioner Dunn, supported by Commissioner McConnell to approve
the agenda. Passed by voice vote.

Agenda Item 5– Approval of Minutes of Previous Meeting:

Moved by Commissioner Baldwin, supported by Commissioner McConnell, to approve and file the minutes of the 03/18/21 Commission Meeting and the 04/01/21 Standing Committee meetings. Passed by voice vote.

Agenda Item 6A: Proclamation Matt Paulus

Moved by Commissioner McConnell, supported by Commissioner Beedon, to approve the Proclamation recognizing Matt Paulus’ years of service. Passed by voice vote.

Agenda Item 6B: Proclamation National Nurses Week May 6th

Moved by Commissioner McConnell, supported by Commissioner Beedon to approve the Proclamation recognizing National Nurses Week May 6th-12th, 2021. Passed by voice vote.

Agenda Item 7– Consent Agenda:

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve items 7A through 7J on the Consent Agenda. Passed by voice vote.

Agenda Item 8-Reports of Standing Committees

Baldwin: Thanks to Port Huron Rotary, Thank you to EDA with Vaccine Clinic and reminder of the Mobile Crisis Unit the County has.

Beedon: Free Covid Clinic at the Harvey reinvestment Clinic.

Agenda Item 9-Citizens Wishing to Address the Board

Introduction from the new Parks and Rec Administrator.

Agenda Item 10 Unfinished Business

None

Agenda Item 11C: Approval of County Disbursements - March 2021

Moved by Commissioner Baldwin, Supported by Commissioner Dunn, to approve the March 2021 County Disbursements in the amount of \$20,025,791.43. Passed 7-0

Agenda Item 11D: Resolution 21-05 2021 Equalization Report

Moved by Commissioner Baldwin, supported by Commissioner Dunn to adopt Resolution 21-05 approving the 2021 St. Clair County Equalization Report. Passed by voice vote.

Agenda Item 11E: St. Clair County Library System 2021 Closing Request

Moved by Commissioner Beedon, supported by Commissioner Baldwin, to approve the Library request to close the Main Branch at 4:00 p.m. on July 21, 2021 and to close all branches on October 11, 2021 for staff training and development. Passed by voice vote.

Agenda Item 11F: 2021 Homeland Security Grant Program – Operation Stonegarden Grant Application

Moved by Commissioner McConnell, supported by Commissioner Baldwin, to approve the FY 2021 Operation Stonegarden Grant Application for Emergency Management in the amount of \$285,000. Passed by voice vote.

Agenda Item 11G: Contract Approval Request - Teresa Novosel - Contract Attorney Services

Moved by Commissioner Dunn, supported by Commissioner McConnell, to approve the contract arraignment attorney agreement for the Public Defender's Office with Teresa Novosel for a one-year term in the amount of \$25,000. Passed 7-0.

Agenda Item 11H: 2020 Drain Commissioner's Annual Report

Moved by Commissioner Beedon, supported by Commissioner Dunn, to approve the 2020 Drain Commissioner's Annual Report. Passed by voice vote.

Agenda Item 11I: Goodells Historic Buildings Cedar Shingles Replacement

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve the contract with Reasonable Contracting Services, Inc. for the removal and replacement of roofing of the Historic Village School House and Farm House at Goodells County Park in an amount not to exceed \$46,121.57. Passed 7-0.

Agenda Item 11J: Fleet Repair and Maintenance RFP Results and Agreements

Moved by Commissioner Vandenbossche, supported by Commissioner Beedon, to approve the fleet repair and maintenance agreements with Mobil1 Lube Express in an amount not to exceed \$25,000; Marysville Tire and Auto in an amount not to exceed \$175,000 and First Vehicle Services, Inc. in an amount not to exceed \$500,000, each for a term of 05/21/2021 through 04/30/2024. Passed 7-0.

Agenda Item 11K: Manning Table Position Reclassification Proposal - Register of Deeds

Moved by Commissioner McConnell, supported by Commissioner Baldwin, to approve the request to reclassify a Clerk II position to a Clerk III in the Register of Deeds manning table. Passed by 7-0.

Agenda Item 11L: Community Mental Health Board - Appointment

Moved by Commissioner Baldwin, supported by Commissioner Beedon, to appoint Cynthia Cutright, District 2, to the Community Mental Health Board for a 3-year term expiring 03/31/2024. Passed by voice vote.

Agenda Item 11M: Library System - Digital magazines

Moved by Commissioner Beedon, supported by Commissioner Dunn, to approve the addition of digital magazine content to the OverDrive, Inc. agreement in the amount of \$10,000 annually. Passed 7-0.

Agenda Item 11N: Resolution 21-06 Authorized Signatories - County of St. Clair, Michigan

Moved by Commissioner McConnell, supported by Commissioner Baldwin, to adopt Resolution 21-06 authorizing Karry Hepting, Administrator/Controller and in her absence, David Struck, Deputy Administrator as authorized signatories of the County of St. Clair, Michigan. Passed by voice vote.

Agenda Item 11O: Policy 312 - Hiring Policy

Moved by Commissioner Dunn, supported by Commissioner Vandenbossche, to forward to the May Regular Board meeting the recommendation to approve Policy 312-Recruitment and Hiring Policy. Passed by voice vote.

Agenda Item 11P: Policy 332 - Employment Practices

Moved by Commissioner Baldwin, supported by Commissioner Vandenbossche, to forward to the May Regular Board meeting the recommendation to approve Policy 332-Employment Practices. Passed by voice vote.

Agenda Item 11Q: Policy 341 - Discipline and Discharge

Moved by Commissioner Vandenbossche, supported by Commissioner Dunn, to forward to the May Regular Board meeting the recommendation to approve Policy 341-Discipline and Discharge. Passed by voice vote.

Agenda Item 11R: Policy 342- Salary and Wages Policy

Moved by Commissioner Beedon, supported by Commissioner Baldwin, to forward to the May Regular Board meeting the recommendation to approve Policy 342-Salary and Wages Policy. Passed by voice vote.

Agenda Item 11S: Policy 346 - Timekeeping

Moved by Commissioner Baldwin, supported by Commissioner McConnell, to forward to the May Regular Board meeting the recommendation to approve Policy 346-Timekeeping. Passed by voice vote.

Agenda Item 11T: Michigan Convention Center Covid-19 Relief Grant Program Application

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve the Michigan Convention Center Covid-19 Relief Grant Program application in the amount of \$555,377 for the Blue Water Convention Center. Passed by voice vote.

Agenda Item 12-Administrator's Report

1. The Rotary awarded their Acts of Gratitude to employees of the County that have gone above and beyond
2. MIDC plan is due in 2 weeks. Must be fully separated from judiciary by 10/1/21
3. Talking with the service community about how to get more vaccinated.
4. MIOSHA will continue with recommendation of the same staffing and rotations
5. There auditors are here
6. Next month the Board will see the presented budget adjustments

Motion by Commissioner Dunn, supported by Commissioner Baldwin to accept the Administrator's Report. Passed by voice vote.

Agenda Item 13-Miscellaneous Business

None

Agenda Item 14 – Receive and File Packets:

Moved by Commissioner McConnell, supported by Commissioner Vandenbossche, to receive and file packets that were sent to Commissioners, packets at their places and any other information presented. Passed by voice vote.

Agenda Item 15- Adjournment

Motion by Commissioner Baldwin, supported by Commissioner Vandenbossche to adjourn at 6:56pm. Passed by voice vote.