



AGENDA

St. Clair County Board of Commissioners Ways and Means Committee

**Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060**

May 5, 2022 at 6:00 PM

-
- 1. Roll Call/Opening**
 - 2. Additions/Deletions/Changes to the Agenda**
 - A. Addition: Commissioner Vandebossche District 7 - American Rescue Plan Project - Generator
 - 3. Citizens to be Heard**
 - 4. Updates**
 - 5. Conceptual Initiatives**
 - 6. Old Business**
 - 7. New Business**
 - A. Commissioner Beedon District 2 - American Rescue Plan Project - Generator
 - B. Contract Approval Request - Estate of Mind Builders
 - C. 2022 Budget Adjustments
 - D. Parks Manning Table Reclassification Request
 - 8. Other Ways and Means Matters**
 - 9. Information Only**
 - 10. Receive and File Packets**
 - 11. Closed Session**
 - A. Closed Session: Collective Bargaining Negotiation Strategy

12. Adjournment

Committee Chair: David Rushing

Note: The County complies with the "Americans with Disabilities Act" and if auxiliary aids or services are required at the meeting for individuals with disabilities, please contact Administrator/Controller's Office, Suite 203, 200 Grand River Avenue, Port Huron, MI 48060, (810) 989-6900 three days prior to said meeting.

Addition: Commissioner Vandenbossche District 7 - American Rescue Plan Project - Generator

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Commissioner Vandenbossche District 7 - American Rescue Plan Project - Generator	5/2/2022	Cover Memo
📎	MarineCity Letter	5/2/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



DENA ALDERDYCE
Finance Director

MEMO

To: Board of Commissioner's
From: Dena Alderdyce
Date: May 2, 2022
Re: Commissioner District American Rescue Plan Project

The following ARPA project has been submitted, reviewed as an eligible project and is ready for approval.

Commissioner Vandebossche has requested to use \$39,256 for a new generator at the Marine City - City Hall. This generator will help support the facilities needs for continuing operations in the event that there is an emergency or crisis. The City Hall will also be able to be utilized as a warming or cooling center in the south end of the County as well.

The attached documents provide details of the project. The funds will be distributed on a reimbursement basis as the project once the project is completed.



CITY OF MARINE CITY

DEPARTMENT OF PUBLIC WORKS

514 SOUTH PARKER STREET

MARINE CITY, MI 48039

PHONE: (810) 765-9711 FAX: (810) 765-1796

TO: St Clair County Commissioners

FROM: Michael Itrich

DPW Superintendent

DATE: May 2, 2022

SUBJECT: 260 S. Parker Generator

Dear Commissioners,

I am requesting funds of \$39,256 to install a generator at our City Hall which is located at 260 S. Parker.

By installing a generator at this building we could utilize this site for a warming center and cooling center.

If you have any questions or concerns please contact me.

Respectfully

michael itrich

Michael Itrich

DPW Superintendent

SideLine Electric
7838 Marsh Rd
Cottrellville, MI 48039 US
810-765-4818
sidelineelectric@hotmail.com



ADDRESS
City of Marine City
260 S. Parker Street
Marine City, MI 48039

Estimate 1104

DATE 12/28/2021

DATE	QTY	DESCRIPTION	AMOUNT
12/28/2021		JOB LOCATION: City Hall 260 S. Parker Street, Marine City	
		To provide labor and material for the pouring of a footing and concrete pad for new generator.	
		To provide labor and material for the installation of a new Generac 48 kw, 120/208 volt, three phase natural gas generator. Generator to be located along west /southwest corner of building. Items included with generator are block heater, battery, battery warmer, maintenance kit and five year limited warranty.	
		To provide labor and material for the installation of a 400 amp, three phase disconnect and a 400 amp, three phase automatic transfer switch. To refeed existing electrical panels as needed.	
		To provide a subcontractor to gas pipe generator with new underground gas line from gas meter to generator.	
		To start up and test new generator.	
		**NOTE 1 ** A second gas meter and second electrical meter will be removed. A new larger gas meter will need to be installed at property owner's expense.	
		**NOTE 2 ** There is a forty plus week delivery time frame once unit has been ordered.	
		ITEM NOT INCLUDED: Electrical and gas permit fees, if required.	
		LABOR and MATERIAL:	39,256.00

PAYMENT TERMS: Payment is expected in full within thirty days of completing project. A fee of 1.5% will be applied monthly on any unpaid balance.

TOTAL

\$39,256.00

Protector® Series

GENERAC®

PROTECTOR® SERIES Standby Generators Liquid-Cooled Gaseous Engine

Protector® Series

1 of 9

INCLUDES:

- Two-Line LCD Multilingual Digital Evolution™ Controller (English/Spanish/French/Portuguese) With External Viewing Window for Easy Indication of Generator Status and Breaker Position
- Isochronous Electronic Governor
- Sound Attenuated Enclosure
- Closed Coolant Recovery System
- Smart Battery Charger
- UV/Ozone Resistant Hoses
- $\pm 1\%$ Voltage Regulation
- Field Convertible Fuel Type With No Mechanical Adjustment Required.
- 5 Year Limited Warranty
- UL 2200 Listed
- Listed and labeled by the Southwest Research Institute allowing installation as close as 18 in (457 mm) to a structure*

*Must be located away from doors, windows, and fresh air intakes and in accordance with local codes.

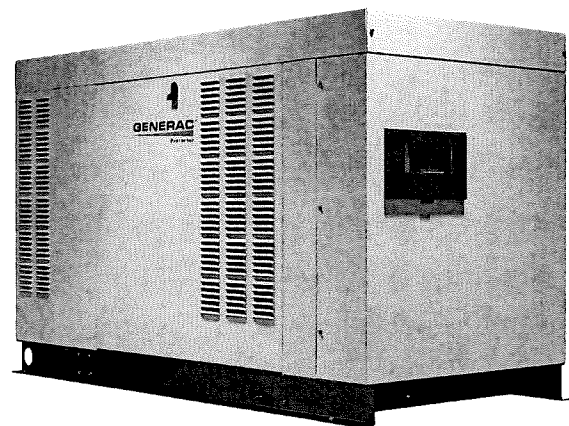
https://assets.swri.org/library/DirectoryOfListedProducts/ConstructionIndustry/973_DoC_204_13204-01-01_Rev9.pdf

Standby Power Rating

Model RG048 (Aluminum - Bisque) - 48 kW 60 Hz

Model RG060 (Aluminum - Bisque) - 60 kW 60 Hz

Model RG080 (Aluminum - Bisque) - 80 kW 60Hz



QUIET-TEST



*Assembled in the USA using domestic and foreign parts

Meets EPA Emission Regulations
CA / MA Emission Compliant

FEATURES

- **INNOVATIVE DESIGN & PROTOTYPE TESTING** are key components of GENERAC'S success in "IMPROVING POWER BY DESIGN." But it doesn't stop there. Total commitment to component testing, reliability testing, environmental testing, destruction and life testing, plus testing to applicable CSA, NEMA, EGSA, and other standards, allows you to choose GENERAC POWER SYSTEMS with the confidence that these systems will provide superior performance.
- **TEST CRITERIA:**
 - ✓ **PROTOTYPE TESTED**
 - ✓ **SYSTEM TORSIONAL TESTED**
 - ✓ **NEMA MG1-22 EVALUATION**
 - ✓ **MOTOR STARTING ABILITY**
- **MOBILE LINK®CONNECTIVITY:** Free with select Protector Series standby generator sets, Mobile Link Wi-Fi allows users to monitor the generator set status from anywhere in the world using a smartphone, tablet, or PC. Easily access information such as the current operating status and maintenance alerts. Users can connect an account to an authorized service dealer for fast, friendly, and proactive service. With Mobile Link, users are taken care of before the next power outage.
- **SOLID-STATE, FREQUENCY COMPENSATED VOLTAGE REGULATION.** This state-of-the-art power maximizing regulation system is standard on all Generac models. It provides optimized FAST RESPONSE to changing load conditions and MAXIMUM MOTOR STARTING CAPABILITY by electronically torque-matching the surge loads to the engine. Digital voltage regulation at $\pm 1\%$.
- **SINGLE SOURCE SERVICE RESPONSE** from Generac's extensive dealer network provides parts and service know-how for the entire unit, from the engine to the smallest electronic component.
- **GENERAC TRANSFER SWITCHES.** Long life and reliability are synonymous with GENERAC POWER SYSTEMS. One reason for this confidence is the GENERAC product line is offered with its own transfer systems and controls for total system compatibility.

GENERAC®



Commissioner Beedon District 2 - American Rescue Plan Project - Generator

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Commissioner District American Rescue Plan Project-Memo	4/25/2022	Cover Memo
📎	Mid City Generator	4/25/2022	Cover Memo



COUNTY OF ST. CLAIR

OFFICE OF THE ADMINISTRATOR/CONTROLLER



DENA ALDERDYCE
Finance Director

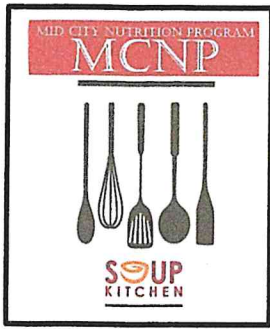
MEMO

To: Board of Commissioner's
From: Dena Alderdyce
Date: April 25, 2022
Re: Commissioner District American Rescue Plan Project

The following ARPA project has been submitted, reviewed as an eligible project and is ready for approval.

Commissioner Beedon has requested to use \$38,200 for a new generator at the new Mid-City Nutrition building that will be opening later this year. This generator will help support the facilities needs for continuing operations at the new location as the current generator at the existing location is not capable of providing the needed energy resources that will be required. With the generator purchase, this will help Mid-City Nutrition continue to provide healthy meals and also a place to protect citizens during a crisis.

The attached documents provide details of the project. The funds will be distributed on a reimbursement basis as the project once the project is completed.



2014 Holland Ave, #701
Port Huron, MI 48060

midcitynutrition@gmail.com
810-982-9535
midcitynutrition.org

BOARD OF DIRECTORS

Judy Redmond
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Brooke Ulmer

Jeff Pemberton

Richard Badley

Lisa Stoneberg

T. J. Hartsuff

Rachelle Bonelli

Executive Director
Alice Rieves

March 23, 2022

Lisa Beeden
County Commissioner District 3
2877 Military Street
Port Huron, MI 48060

Dear Lisa,

Please use this appeal before the board to consider the purchase of a Kohler Generator. Mid City Nutrition is considered a "Safe Place" and has been serving the people of St. Clair County for 34 years. This program began on September 14th, 1987, as a successor to the soup kitchen at First Presbyterian Church and Bethlehem Temple. The clientele of the program is a diverse mixture of racial and ethnicity. We also take pride in serving our veterans and seniors.

Mid City Nutrition has started building and we expect to be in our new facility to be ready to move in by August of this year. This project took four long years of determination. We have successfully achieved our financial goal through fundraising, donations, the dedication of our Board of Directors, and the commitment of our employees and our wonderful volunteers. This facility will not only serve clients through meals we serve but, it will also help the community by expanding our mission to one of education by partnering with other community non-profits.

Our current generator is not capable of providing the amount of electricity needed to run our new facility effectively and efficiently. It is also not cost effective to move it to our new location. Our goal is to give back to the community and provide sustainable, healthy meals, and a facility to protect one's family during a crisis.

Please see the attached proposal from B&T Electric Inc.

Thank you for your consideration,

Alice Rieves

Executive Director
Mid City Nutrition Program
805 Chestnut Street
Port Huron, MI 48060

B & T ELECTRIC, INC

5506 Gratiot Rd.
St. Clair, MI 48079

Telephone 810-364-5310
Fax 810-364-5311

btelectric@comcast.net

www.bandtelectricinc.com

PROPOSAL SUBMITTED TO:
MID CITY NUTRITION
830 GRISWOLD ST.
PORT HURON, MI. 48060

DATE: 9-15-21
REVISED

BUDGETARY PRICING FOR FULLY AUTOMATIC GENERATOR TO INCLUDE THE FOLLOWING:

- 1) ONE KOHLER 60 KW, 120-208 VOLT, THREE PHASE NATURAL GAS GENERATOR. ONE SIX CEMENT PAD FOR GENERATOR.
- 2) ONE 200 AMP, 120-208 VOLT, THREE PHASE AUTOMATIC TRANSFER SWITCH. ATS TO FEED ONE 200 AMP PANEL FOR CIRCUITS NEEDED TO BE BACKED UP.
- 3) INTERCONNECTING WIRING BETWEEN GENERATOR AND ATS SWITCH.
- 4) ALLOWANCE OF \$ 3,000.00 FOR GAS LINE PIPING TO UNIT.
- 5) LABOR AND MATERIAL, ELECTRICAL PERMIT.

PRICE GIVEN: THIRTY-EIGHT THOUSAND TWO HUNDRED DOLLARS.
\$ 38,200.00

TERMS: PAYMENT ON MONTHLY DRAW PER COMPETITION NET 30 DAYS, ANY UNPAID BALANCE AFTER 30 DAYS WILL BE CHARGED AT 1.5 PERCENT INTEREST PER MONTH.

AUTHORIZED AGENT DENNIS BARBE DATE 9-15-21

THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 90 DAYS.

EXISTING GENERATOR AT CHURCH IS NOT COMPATABLE WITH NEW BUILDING VOLTAGE.

EXISTING GENERATOR AND AUTOMATIC TRANSFER SWITCH ESTIMATED VALUE
\$ 7,000.00

COST TO DISCONNECT GENERATOR AND ATS SO UNIT COULD BE SOLD. \$ 3,200.00

Contract Approval Request - Estate of Mind Builders

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Contract Approval Request - Estate of Mind Builders	4/27/2022	Cover Memo
📎	Estate of Mind Builders	4/27/2022	Cover Memo



COUNTY OF ST. CLAIR



Building Operations & Maintenance

MEMO

To: St. Clair County Board of Commissioners

From: Darrin Koester (St. Clair County Maintenance Director)

Date: April 25, 2022

Re: Judge Armstrong Holding cell for inmates before trial.

I have provided you with three quotes for the project that was approved in the American Rescue Plan Act. I have listed below and provided for your review the company's that summited quotes for this project.

Estate of Mind Builders....Furnished install per plans and specs. \$ 15,975

Martin Construction.... Furnish and install per plans and specs\$18,200

LC Builders/Development. Furnish and install per plans & specs. \$18,941

Dyck Security.. Labor and material for door strikes and equipment needed in control room.....\$2999.37

Work to be done per plans on specs. Work includes new hard ceiling / drywall partition and door. Tamper-proof receptacles/lighting/ switches. Also tamper-proof HVAC grills, new door hardware, new benches and also door strikes on existing and new frames for card access. New flooring will be installed at the end of construction.

We would recommend that the board moved to accept the agreement with Estate of Mind Builders for \$15,975 and also with Dyck Security for \$2,999.37 to complete the project of the holding cell.



3959 Bedford Rd Fort Gratiot, MI 48059
Builder's License # 2101218373
PHONE 810-887-1006

Date 4-9-22

Estimate

Scope of work to be completed: Holding cell

Holding cell project	Includes necessary demo and installation according to plans and specs.
	Cleanup of all debris upon completion
Estimate	
Total Estimate	\$ 15,975.00

If you have any question regarding your estimate please don't hesitate to call, text, or email us at your convenience.

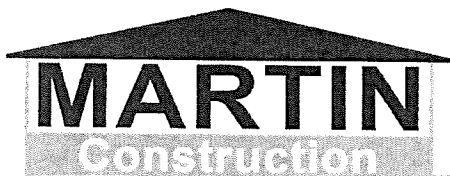
Thank you for your business

ESTATE OF MIND BUILDERS

Jeff Frizzle 810-887-1006

estateofmind78@yahoo.com

X_____



OF PORT HURON, LLC

810.650.5516

buckmartin008@gmail.com

PROPOSAL

**St. Clair County
County Building District Court Room 2400
201 McMorran Blvd.
Port Huron, MI 48060 Attention: Darrin Koester**

April 1, 2022

Project: St. Clair County District Court Room 2400 holding room renovations.

Electrical

- Demolition of the existing electrical
- Relocation of three gang low voltage switch
- Relocation of Thermostat
- F/I room interior key switch
- Duplex receptacle-remove and blank
- F/I tamper resistant 2x2 led surface mounted lighting fixture

Security

- 5 Mullion or single gang mount prox reader
- 3 Electric door strike 12 or 24 vDC w/ Stainless Steel finish strike body & faceplate
- 1 18/6 shielded card reader wire 500' (plenum)
- 1 18/4 door lock wire 500' (plenum)

Structural

- Labor & Materials for installation of new ceiling: steel studs and impact resistant gypsum board
- Install shelves in existing closet
- Labor only for installation of 3 benches
- Labor only for installation of new door hardware
- Installation of new wall and door referenced in new prints

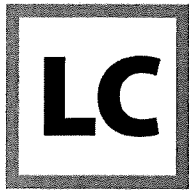
Flooring

- Labor and materials for removal of existing flooring
- Preparation of existing flooring surface
- Installation of new flooring, base molding and door molding chosen by Client.

Estimated Cost: \$18,200.00*

*Quotes valid for 30 days due to material cost variations

3108 Strawberry Lane • Port Huron, Michigan 48060



Building/Development
Site Electrical

**LaBELLE
COMPANIES**

March 21, 2022

Darren Koester
St. Clair County

dkoester@stclaircounty.org

810-363-9966

RE: St. Clair County Court Room Holding Cell
Port Huron, MI

Darren,

Below is our Scope of Work and Budget Proposal for the new interior Holding Cell per Plans by William Vogan Assoc. dated 2-17-22.

Scope of Work:

- remove and dispose of existing door & frame, carpet and base, acoustical ceiling grid and tile, light fixtures and ceiling grills
- relocate existing light switch and thermostat to Court Room side of wall including new tamperproof cover
- rework door #2, change swing
- furnish and install framing and new drywall ceiling with new light, return grill and supply diffuser
- furnish and install new door, frame and hardware
- paint new & existing interior walls for new Holding Cell including doors, frames and new drywall ceiling
- furnish and install new VCT flooring and vinyl base
- furnish and install two new wood benches with steel support post.
- Provide daily clean-up, supervision and project management
- Work to be done during normal working hours and in conjunction with the operations of the Court Room
- Excludes any permits or inspections

Budget Proposal

\$18,941.00

If this Budget Proposal is accepted, please sign below. Once approved and returned, materials will be ordered and a schedule will be completed.

Approved

Date

Thank you for allowing LaBelle Companies to provide you with a bid for this work

Sincerely,
George Sommers
Construction Project Manager

45 South Rose • Mount Clemens MI 48043
Telephone: (586) 468-5252



SECURITY SERVICES, INC.

2425 MINNIE STREET
PORT HURON, MI 48060
T 810.982.5331
F 810.982.6910

Date: 1/6/2022

Proposal prepared for: St Clair County Courts
201 McMorran Blvd.
Port Huron Mi 48060
810 985-2031

We are pleased to submit the following cost estimate:

Job Descript.: Installation of additional card readers

MATERIALS

QUANTITY	DESCRIPTION		
5	Mullion or single gang mount prox reader		
3	Electric door strike 12 or 24 vDC w/ stainless steel finish - strike body & faceplate		
1	18/6 shielded card reader wire 500' (plenum)		
1	18/4 door lock wire 500' (plenum)		
Thanks for choosing Dyck Security Services for your "Security Needs".			
Comments. Any required push button release will be billed under a change order as a time & material base. Proposal pricing includes installation of materials listed. Additional materials and/or changes in materials may be necessary and may cause pricing adjustments. Pricing is valid for 30 days from proposal date.		Total Sale	2,999.37
		Less Deposit	
		Balance Due	\$2,999.37

I ACCEPT THIS PROPOSAL/AGREEMENT AS
OUTLINED ABOVE. FULL PAYMENT (less deposit) TO
BE MADE AT COMPLETION OF INSTALLATION OR
REPAIR ORDER UNLESS NOTED ABOVE.

BY _____

DATE _____

RESPECTFULLY SUBMITTED,

Martin VanConant

DYCK SECURITY SERVICES, INC.

2022 Budget Adjustments

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Budget Adjustment Memo	4/25/2022	Cover Memo
	Budget Adjustment #1 2022.xls	8/19/2022	Cover Memo



COUNTY OF ST. CLAIR



Office of the Administrator/Controller

MEMO

To: Board of Commissioners
From: Dena Alderdyce, Finance Director
Date: April 25, 2022
Re: 2022 Budget Adjustments

Attached are proposed amendments to the 2022 General Fund budget.

General Fund

The General Fund amendments represent adjustments to update the budget for:

- Adjustments to grant revenues and expenditures
- Previously approved board actions including:
 - Probate Court manning table change approved in February
 - Family Court manning table change approved in February
 - Decrease in Appropriation to the Child Care fund for PT staff
 - Decrease in Appropriation to the BWCC Debt fund for January refunding
 - Public Guardian increase for on-call pay approved in April
 - Medical Examiner contract increase for death investigations
- Transfer building rent from Federal Surplus to Dive Team budgets
- Increase in Probate and Family Court budgets for increase in Judges salary for 2022

The General Fund remains balanced and includes a contingency of \$227,155.

ST. CLAIR COUNTY
2022 BUDGET ADJUSTMENTS DETAIL
May 19, 2022

Acct. No.	Details	Revenues Increase/(Decrease)	Expenditures Increase/(Decrease)
General Fund			
<u>Proposed to BOC on May 19, 2022</u>			
101103	Reduce Cty Approp for CCF staff expense reduction & BWCC debt refinance		(167,939)
101148	Manning table changes approved in February & Judges salary increase for 2022		43,312
101149	Attorney Referee pay increase & Judges Salary increase for 2022		23,730
101225	2 temporary assistant assessors, usage of budget incentive funds	18,524	18,524
101301	Correct vehicle allocation tranfer to public improvement fund-Sheriff vehicles		(6,667)
101334	Transfer storage building rent from Federal Surplus budget		21,684
101400	50% of GIS Technician wages shared with IT & Increase in SCCOTS Grant	39,536	39,536
101648	Medical Examiner increase contract for death investigations		109,816
101661	Increase for on call pay for Public Guardian staff/increase fiduciary fees collected	24,000	21,748
910029	Tranfer storage building rent to Dive Team's budget		(21,684)
101890	Contingency	-	-
Total General Fund Budget Adjustments		82,060	82,060

ST. CLAIR COUNTY
2022 GENERAL FUND BUDGET

		<u>REVENUES</u>		
DEPT.#	DEPARTMENT	2022 ADOPTED	5/19/2022 Proposed Amendments	2022 AMENDED
<u>100 Legislative</u>				
103	Other Legislative Activities	900,000	-	900,000
<u>130 Judicial</u>				
131	Circuit Court	138,672		138,672
136	District Court	1,719,692		1,719,692
	Drug/Sobriety Court	57,000		57,000
138	Courthouse Security	25,000		25,000
141	Friend of Court	2,312,740		2,312,740
	Incentive Payments	392,242		392,242
148	Probate Court	280,003		280,003
	Mental Health Court	178,691		178,691
149	Family Division-Circuit Court	209,650		209,650
	Raise the Age Grant	242,552		242,552
	Recovery High School Grant	150,000		150,000
153	District Court - Probation	196,902		196,902
		5,903,144	-	5,903,144
<u>170 General Government</u>				
191	Elections	103,575		103,575
215	Clerk	577,200		577,200
225	Equalization	200,787	18,524	219,311
229	Prosecuting Attorney	576,413		576,413
	Child Protective Investigations - Title IV-E	52,000		52,000
231	Victims Rights	172,370		172,370
233	Purchasing	15,000		15,000
236	Register of Deeds	1,502,500		1,502,500
253	County Treasurer	44,006,661		44,006,661
	Dog Licensing	380,000		380,000
257	Cooperative Extension	-		-
	Co-op. Ext. - 4-H Programming	7,500		7,500
259	Information Technology	35,000		35,000
275	Drain Commissioner	65,000		65,000
289	Motor Pool	260,000		260,000
		47,954,006	18,524	47,972,530
<u>300 Public Safety</u>				
301	Sheriff	3,402,662		3,402,662
	Secondary Road Patrol Grant	142,700		142,700
	Motor Carrier Enforcement Grant	250,000		250,000
	Michigan Drive Safely Grant	56,601		56,601
	Edward Byrne Grant	17,093		17,093

ST. CLAIR COUNTY
2022 GENERAL FUND BUDGET

		<u>REVENUES</u>		
DEPT.#	DEPARTMENT	2022 ADOPTED	5/19/2022 Proposed Amendments	2022 AMENDED
	Operation Stone garden	100,000		100,000
320	Criminal Justice Training Grant	15,000		15,000
325	Communications/Radio	1,366,159		1,366,159
	Communications Training Grant	20,000		20,000
331	Marine Law Enforcement	182,366		182,366
351	Corrections/Jail	2,957,700		2,957,700
	Inmate Billing	155,000		155,000
362	Other Correction Activities	-		-
	Substance Abuse Treatment Grant	192,742		192,742
426	Emergency Preparedness	42,000		42,000
	Solution Area Planners	150,000		150,000
	2019 Homeland Security Grant	150,000		150,000
428	Hazardous Materials Handling	20,000		20,000
430	Animal Shelter	51,200		51,200
		<u>9,271,223</u>	<u>-</u>	<u>9,271,223</u>
<u>440 Public Works</u>				
445	Drain - Public Benefit	-	-	-
		<u>-</u>	<u>-</u>	<u>-</u>
<u>600 Health and Welfare</u>				
648	Medical Examiner	25,000		25,000
661	Public Guardian	359,952	24,000	383,952
		<u>384,952</u>	<u>24,000</u>	<u>408,952</u>
<u>690 Community and Economic Development</u>				
400	Planning	175,000	39,536	214,536
		<u>175,000</u>	<u>39,536</u>	<u>214,536</u>
	Totals	<u>64,588,325</u>	<u>82,060</u>	<u>64,670,385</u>

ST. CLAIR COUNTY
2022 GENERAL FUND BUDGET

<u>EXPENDITURES</u>		5/19/2022		
DEPT.#	DEPARTMENT	2022 PROPOSED	Proposed Amendments	2022 AMENDED
<u>100 Legislative</u>				
101	Board of Commissioners	215,560		215,560
103	Other Legislative Activities	1,072,000		1,072,000
	<u>Appropriations to other Funds:</u>			
	Health Department	1,724,688		1,724,688
	Child Care - Probate	2,787,008	(44,546)	2,742,462
	Child Care - Welfare	160,000		160,000
	Department of Human Services	21,001		21,001
	Public Improvement	700,000		700,000
	Road Commission	900,000		900,000
	Convention Center Operations	100,000		100,000
	Convention Center Debt	194,340	(123,393)	70,947
	Communications Tower Debt Service	294,500		294,500
	Mi Indigent Defense Fund	622,832		622,832
		<u>8,791,929</u>	<u>(167,939)</u>	<u>8,623,990</u>
<u>130 Judicial</u>				
131	Circuit Court	1,325,108		1,325,108
136	District Court	2,492,460		2,492,460
	Drug/Sobriety Court	57,000		57,000
138	Courthouse Security	666,742		666,742
141	Friend of Court	3,402,061		3,402,061
148	Probate Court	1,097,685	43,312	1,140,997
	Mental Health Court	178,691		178,691
149	Family Division-Circuit Court	1,645,206	23,730	1,668,936
	Recovery High School grant	122,961		122,961
151	Adult Probation	7,300		7,300
153	District Court Probation	915,924		915,924
		<u>11,911,138</u>	<u>67,042</u>	<u>11,978,180</u>
<u>170 General Government</u>				
172	Administrator/Controller	610,360		610,360
191	Elections	262,518		262,518
201	Accounting	338,978		338,978
215	Clerk	855,661		855,661
225	Equalization	864,983	18,524	883,507
226	Human Resources	469,010		469,010
229	Prosecuting Attorney	3,172,115		3,172,115
	Child Protective Investigations - Title IV-E	10,000		10,000
231	Victims Rights	10,800		10,800
233	Purchasing	100,723		100,723
236	Register of Deeds	131,447		131,447

ST. CLAIR COUNTY
2022 GENERAL FUND BUDGET

EXPENDITURES

DEPT.#	DEPARTMENT	2022 PROPOSED	5/19/2022 Proposed Amendments	2022 AMENDED
253	County Treasurer	580,500		580,500
	Dog Licensing	41,178		41,178
257	Cooperative Extension	193,800		193,800
	Co-op. Ext. - 4-H Programming	7,500		7,500
	Spongy Moth Supression	20,000		20,000
259	Information Technology	2,470,515		2,470,515
265	Buildings and Grounds	1,229,190		1,229,190
	FIA Building Lease Maintenance	785,233		785,233
	Jail/Juvenile Facility Maintenance	443,181		443,181
275	Drain Commissioner	595,769		595,769
289	Motor Pool	158,000		158,000
		13,351,461	18,524	13,369,985

300 Public Safety

301	Sheriff	8,808,405	(6,667)	8,801,738
	Secondary Road Patrol Grant	142,700		142,700
	Motor Carrier Enforcement Grant	250,000		250,000
	Edward Byrne Grant	17,093		17,093
	Safe Communities Grant	56,601		56,601
	Federal Suprlus Asset Program	21,684	(21,684)	-
	Operation Stonegarden	100,000		100,000
320	Criminal Justice Training Grant	15,000		15,000
325	Communications/Radio	1,934,821		1,934,821
	Communications Training Grant	20,000		20,000
331	Marine Law Enforcement	300,401		300,401
334	Dive Team	31,606	21,684	53,290
351	Corrections/Jail	13,423,614		13,423,614
	Inmate Billing	103,017		103,017
362	Other Correctional Activities	90,000		90,000
	Substance Abuse Treatment Grant	192,742		192,742
426	Emergency Preparedness	319,993		319,993
	Solution Area Planners	149,996		149,996
	2019 Homeland Security Grant	150,000		150,000
428	Hazardous Materials Handling	39,800		39,800
430	Animal Shelter	550,073		550,073
		26,717,546	(6,667)	26,710,879

440 Public Works

445	Drains - Public Benefit	714,473	-	714,473
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600 Health and Welfare

648	Medical Examiner	531,912	109,816	641,728
649	Mental Health	955,672		955,672

ST. CLAIR COUNTY
2022 GENERAL FUND BUDGET

<u>EXPENDITURES</u>				
DEPT.#	DEPARTMENT	2022 PROPOSED	5/19/2022 Proposed Amendments	2022 AMENDED
661	Public Guardian	667,514	21,748	689,262
681	Veteran's Burial	15,000		15,000
		2,170,098	131,564	2,301,662
<u>690 Community and Economic Development</u>				
400	Planning	696,175	39,536	735,711
401	Transportation Planning	8,350		8,350
		704,525	39,536	744,061
<u>850 Other Functions</u>				
890	Contingencies	227,155		227,155
	Totals	64,588,325	82,060	64,670,385

Parks Manning Table Reclassification Request

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
📎	Memo from Nancy Winzer	4/27/2022	Cover Memo
📎	Parks and Rec Manning Table change_memo	4/27/2022	Cover Memo



COUNTY OF ST. CLAIR



Parks and Recreation Commission

To: St. Clair County Board of Commissioners
Karry Hepting, Administrator / Controller

From: Nancy Winzer, Director

Re: Manning Table Reclassification Request

Date: May 5, 2022

The St. Clair County Parks and Recreation office is seeking to reclassify the PT Clerk I position listed on our manning table to a PT Clerk II. We are looking to reclassify this position to PT Clerk II due to new responsibilities of website design, social media, general office support and marketing of the parks department. Based on the assigned duties, we believe the position should be a Clerk II. The Clerk II will assist with the day-to-day operations of the office, but their primary focus will be marketing. With the changes to our manning table at the beginning of this year, it is evident that marketing is an area where we are lacking, and we believe this part-time position is a necessary addition to help us maintain our current marketing goals.

The position would be for 28 hours per week. It would be funded through the Parks and Recreation budget. This was reviewed by HR and that they are also in agreement that this should be reclassified to a Clerk II position. The position would be filled immediately upon BOC approval.



COUNTY OF ST. CLAIR



Office of the Administrator/Controller

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Dena Alderdyce, Finance Director

Date: April 27, 2022

Re: Parks and Recreation Manning Table Change

The Parks and Recreation department is requesting to change a vacant part-time Clerk I position to a part-time Clerk II position. This new job description has been reviewed by Human Resources and they agree that it is appropriate to change this part time position to a Clerk II.

The increase in cost from the change in a part time Clerk I to a part time Clerk II is \$2,650 which can be absorbed into the existing Parks and Recreation millage fund budget. This position would be scheduled at 28 hours per week.

I recommend that the Board approve the reclassification of the part time Clerk I to a part time Clerk II position within the Parks and Recreation department.

Closed Session: Collective Bargaining Negotiation Strategy

Summary: