AGENDA
St. Clair County Board of Commissioners

MEETING WILL BE HELD REMOTELY VIA WEBEX

May 20, 2021 at 6:00 PM

The meeting will be held virtually due to the COVID-19 pandemic. Any citizen who wishes to address the Board can send their request to citizens@stclaircounty.org or leave a voicemail at 810-989-6900 prior to 4:00 p.m. the day of the meeting.

Event Address: https://stclaircounty.webex.com/stclaircounty/onstage/g.php?MTID=eb9aeb26e489451252a07154884107db4

Event Password: 0000

Audio Conference: To receive a call back, provide your phone number when you join the event;
OR
Call 1-408-418-9388 and Enter Access code: 132 850 2728

1. **Pledge of Allegiance**
2. **Roll Call**
3. **Additions/Deletions/Changes to the Agenda**
   - A. Addition: Parks and Recreation Commission Alternates
4. **Approval of Agenda**
5. **Minutes of Previous Meeting**
   - A. 02-18-2021 Commission Meeting
   - B. 04-15-2021 Commission Meeting
   - C. 05-06-2021 Standing Committee Meetings
6. **Proclamations**
   - A. Years of Service - Mark Brochu
7. **Consent Agenda**

A. Summary Budget to Actual Report
B. Huron County's Resolution No. 21-44C Opposing SB 203 and HB 4432
C. Contract Approval Request - Interwest Technology Group - Addendum
D. Contract Approval Request - CDW-Government
E. Sanilac County Resolution - Supporting Passage of Legislation to Adopt 4-Year Terms for County Commissioners
F. State Tax Commission Petition for Approval of County Designated Assessor Letter

8. Reports of Standing and Special Committees

9. Citizens Wishing to Address the Board

10. Unfinished Business

11. New Business

A. Approval of County Disbursements - April 2021
B. Policy 312 - Hiring Policy
C. Policy 332 - Employment Practices
D. Policy 341 - Discipline and Discharge
E. Policy 342- Salary and Wages Policy
F. Policy 346 - Timekeeping
G. Commission on Aging - Amended By-laws
H. Fort Gratiot Sewer Lift Station Pumps Replacement
I. Goodells Community Center Restrooms HVAC Replacement
J. Goodells Tri Deck Mower Purchase
K. Mead & Hunt, Inc. Construction Administration for Taxiway B Lighting Reconsrtruction
L. Private Hangar Ground Lease - Bacsikin
M. Private Hangar Ground Lease - Will
N. Private Hangar Ground Lease Amended & Restated - Eagle Services/Spartan Aviation
O. Private Hangar Ground Lease Assignment, Amendment & Consent of Owner - Spartan Aviation
P. 2021 Budget Adjustments
Q. Health Department Manning Table Change
R. Manning Table Reclassification - Equalization Appraiser III to Senior Assessor
S. Community Health Needs Assessment Contract Approval
T. Resolution 12-07 Encouraging Voluntary Compliance with COVID-19 Mitigation Strategies
U. Contract Approval Request - Corizon Health, Inc. Contract Amendment #1
V. Contract Approval Request - St. Clair County Community Mental Health Authority - Inmate Mental Health Services
W. FY2021 Marine Safety Program Grant Agreement
X. Homeland Security Advisory Council Membership
Y. Michigan Indigent Defense Commission FY 2022 Proposed Cost Analysis/Budget
Z. Sheriff Contract for Police Services with Port Huron Area School District
AA. 2021 Coronavirus Emergency Supplemental Funding (CESF) Program Grant Application
AB. FY2021 Marine Slow No Wake Zone Enforcement Program Grant Agreement
AC. Coronavirus State and Local Fiscal Recovery Funds SLFRF/American Rescue Plan
AD. MI Lighthouse Assistance Program Grant Agreement

12. Administrator's Report

13. Miscellaneous Business

14. Receive and File Packets and all Information Present

15. Adjournment

Chairperson: Jeffrey L. Bohm

Note: The County complies with the "Americans with Disabilities Act" and if auxiliary aids or services are required at the meeting for individuals with disabilities, please contact Administrator/Controller's Office, Suite 203, 200 Grand River Avenue, Port Huron, MI 48060, (810) 989-6900 three days prior to said meeting.

Addition: Parks and Recreation Commission Alternates

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Parks Applications	5/20/2021	Cover Memo
🗋	PARCs Roster	5/20/2021	Cover Memo

COUNTY OF ST. CLAIR

Boards and Commissions Application

First Name: CINDY Middle Initial: A Last Name: BABISZ

Home Address: 477 MARE ST Home Phone: 810 794 7634

City: ALGONAC Zip Code: 48001 Bus Phone: 810 794 9320

E-mail Address: cab8260@gmail.com Cell Phone: 810 748 7080

I am at least 18 years of age: ☒ Yes ☐ No

Employer: CLAY TOWNSHIP / PORT TOWNSHIP Title: CLERICAL + PKS+REC

Nature of Employment: BUILDING CLERK, FOIA, PKS & REC

Educational Level: SOME COLLEGE Degree Received: NA

Board and/or Commission interested in serving on: PARC Alternate
TRAILS COMMITTEE

Community activities and/or experience: PKS & REC DIRECTOR
SINCE 2000, ACTIVE IN COMMUNITY
SERVICE ORGS + STEERING COMMITTEES

Previous Held Appointments: PARC Length of Appointment: CURRENT
ACCESS TO RECREATION PREVIOUS
ALGONAC PLANNING COMMISSION PREVIOUS

Other information you wish to provide to qualify you to serve on the Board and/or Commission: I AM A LIFELONG
ADVOCATE OF RECREATION, TRAILS

Available for day time meetings? ☒ Yes ☐ No

Available for evening meetings? ☒ Yes ☐ No

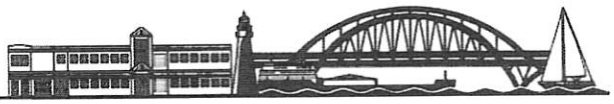
Upon appointment, the applicant must complete a standard background check including, but not limited to drug screening, driving record check, criminal background, and sex offender registry.

Cindy Babisz 3/6/2020

Signature Date

Submit Application

COUNTY OF ST. CLAIR



Boards and Commissions Application

First Name: James Middle Initial: J. Last Name: Bier

Home Address: 1620 N. Delano St. Home Phone: 810-329-0103

City: St. Clair Zip Code: 48079 Bus Phone: NA

E-mail Address: jbier8x5@gmail.com Cell Phone: 810-499-8580

I am at least 18 years of age: ■ Yes ☐ No

Employer: Retired Title: NA

Nature of Employment: Retired

Educational Level: College, two degrees Degree Received: BA and BS

Board and/or Commission interested in serving on: Alternate to Peter Leto, St. Clair County Parks and Recreation

Community activities and/or experience: Past Park Commissioner for St. Clair County Parks and Recreation, Chair - City of St. Clair Zoning Board of Appeals, Regional and St. Clair Trials Advisory Committees

Previous Held Appointments: PARC Commissioner Length of Appointment: 10 years

Other information you wish to provide to qualify you to serve on the Board and/or Commission: I am currently Park Finance Committee Chair. I would like to continue volunteering to assist PARC.

Available for day time meetings? ■ Yes ☐ No

Available for evening meetings? ■ Yes ☐ No

Upon appointment, the applicant must complete a standard background check including, but not limited to drug screening, driving record check, criminal background, and sex offender registry.

James

Signature

3-8-2020

Date

Submit Application

COUNTY OF ST. CLAIR

Boards and Commissions Application

First Name: Beatrice Middle Initial: N Last Name: Castillo

Home Address: 911 Robinson Ct Home Phone: 810-966-9747

City: Port Huron Zip Code: 48060 Bus Phone: na

E-mail Address: beancastillo@yahoo.com Cell Phone: 81-841-2973

I am at least 18 years of age: ■ Yes ☐ No

Employer: na Title:

Nature of Employment:

Educational Level: BS in recreation MA early child Degree Received:

Board and/or Commission interested in serving on: SCC Park & Recreation Commission

Community activities and/or experience: Member of commission 1995-1999 / Alternate on commission to current date. Coordinator for Team Access, disability inclusion advocate. Playground safety and design advocate. GCP commm mem

Previous Held Appointments:	Length of Appointment:
PARC commissioner	1995 - 1999
Alternate Commissioner PARC	1999 - present

Other information you wish to provide to qualify you to serve on the Board and/or Commission: I have regularly attended PARC meetings throughout these years, advised on disability issues, and used our parks regularly.

Available for day time meetings? ■ Yes ☐ No

Available for evening meetings? ■ Yes ☐ No

Upon appointment, the applicant must complete a standard background check including, but not limited to drug screening, driving record check, criminal background, and sex offender registry.

Signature Date

Submit Application

COUNTY OF ST. CLAIR

Boards and Commissions Application

First Name: Sharon Middle Initial: M Last Name: Haggerty

Home Address: 3606 Kilgore Rd Home Phone: 810-384-1743

City: Avoca Zip Code: 48006 Bus Phone: -

E-mail Address: hagg@wildblue.net Cell Phone: 586 850-5153

I am at least 18 years of age: ■ Yes ☐ No

Employer: Retired - USPS Title: Carrier

Nature of Employment: Deliver mail

Educational Level: High School Diploma Degree Received:

Board and/or Commission interested in serving on: SEC Parks and Rec Alternate for Districts 1+2

Community activities and/or experience: Volunteer at church events and Sandfest Facilitator for PO Quality of Worklife team. Chair of Trails and Goodells Park Advisory. Member of Finance, Acquisitions & BS

Previous Held Appointments: Parks Rec Length of Appointment: 1994-2020

Chair Parks + Rec 1997-2004

Vice Chair Parks + Rec 1995-1996 + 2005-2009

Other information you wish to provide to qualify you to serve on the Board and/or Commission: Served on Committee to develope and pass 1994 Parks + Recreation Millage

Available for day time meetings? ■ Yes ☐ No

Available for evening meetings? ■ Yes ☐ No

Upon appointment, the applicant must complete a standard background check including, but not limited to drug screening, driving record check, criminal background, and sex offender registry.

Sharon Haggerty 3-6-20

Signature Date

Submit Application

COUNTY OF ST. CLAIR

Boards and Commissions Application

First Name: Patrick Middle Initial: M Last Name: McPharlin

Home Address: 517 Rawlins St Home Phone: 810-987-5978

City: Port Huron Zip Code: 48060 Bus Phone:

E-mail Address: MGMCP@HotMail.com Cell Phone: 810-841-7547

I am at least 18 years of age: ☒ Yes ☐ No

Employer: Retired Title: AHASD

Nature of Employment:

Educational Level: Degree Received: Master's +

Board and/or Commission interested in serving on: County Parks + Rec

Community activities and/or experience: alternate For 3 yrs

Previous Held Appointments: Alternate Length of Appointment: 3 yrs

Other information you wish to provide to qualify you to serve on the Board and/or Commission:

Available for day time meetings? ☒ Yes ☐ No

Available for evening meetings? ☒ Yes ☐ No

Upon appointment, the applicant must complete a standard background check including, but not limited to drug screening, driving record check, criminal background, and sex offender registry.

Signature

10 Mar 2020
Date

Submit Application

COUNTY OF ST. CLAIR

Boards and Commissions Application

First Name: DONALD Middle Initial: W Last Name: SHELDON

Home Address: 8082 LAKESHORE RD Home Phone: 810-327-2074

City: LAKEPORT Zip Code: 48059 Bus Phone: 810-987-5715

E-mail Address: _____ Cell Phone: 810-987-5715

I am at least 18 years of age: ■ Yes ☐ No

Employer: SELF Title: OWNER

Nature of Employment: LAW PRACTICE

Educational Level: LAW SCHOOL Degree Received: JD

Board and/or Commission interested in serving on: METRO PLANNING AND PARKS

Community activities and/or experience: 37+ YEARS LAW PRACTICE; 8 YEARS

Previous Held Appointments: PRIOR CHAI Length of Appointment: 4 YEARS

Other information you wish to provide to qualify you to serve on the Board and/or Commission: _____

Available for day time meetings? ■ Yes ☐ No

Available for evening meetings? ■ Yes ☐ No

Upon appointment, the applicant must complete a standard background check including, but not limited to drug screening, driving record check, criminal background, and sex offender registry.

_____ 3-12-2020

Signature Date

Submit Application

COUNTY OF ST. CLAIR

Boards and Commissions Application

First Name: Timothy Middle Initial: M Last Name: Ward

Home Address: 4614 Lakeshore Rd Home Phone:

City: Ft. Gratiot Zip Code: 48059 Bus Phone:

E-mail Address: windbanker@Hotmail.com Cell Phone: 810-434-6380

I am at least 18 years of age: ☒ Yes ☐ No

Employer: retired Title:

Nature of Employment:

Educational Level: Masters in Accounting Degree Received:

Board and/or Commission interested in serving on:

St. Clair County Parks Commission - Alternet Board member

Community activities and/or experience:

Previous Held Appointments: Length of Appointment:

St. Clair County Road Commission - 1/18 - present

Solid Waste Planning Commission - 1/13 - present

Other information you wish to provide to qualify you to serve on the Board and/or Commission:

Available for day time meetings? ☒ Yes ☐ No

Available for evening meetings? ☒ Yes ☐ No

Upon appointment, the applicant must complete a standard background check including, but not limited to drug screening, driving record check, criminal background, and sex offender registry.

Signature Date 3/8/2020

Submit Application

COUNTY OF ST. CLAIR

Metropolitan Planning Commission
David Struck – Executive Director

Memo

To: Mark Brochu, PARC Director

From: Penny Guyette, Planning

Date: March 19, 2020

Re: Appointment for 2020 PARC Board

The Metropolitan Planning Commission took action on March 17, 2020 to appoint Geof Kusch as delegate of the PARC Board and Dorothy DeBoyer as the alternate.

RECEIVED
MAR 19 2020
S.C.C.P.R.C.

200 Grand River Avenue, Suite 202, Port Huron, MI 48060
Phone: 810-989-6950 / Fax: 810-987-5931

Boards and Commissions Committee Report

Parks and Recreation Commission

Created 6-28-89 Resolution 89-23; Name change to Parks and Recreation Commission 3-8-95 by B

	Position	*Term*	*Expiration*
Mr. John P. Cooper 4187 River Rd. Fort Gratiot Twp MI 48059 *Home Phone* *Work Phone* (810) 985-5000 *Mobile Phone* *Email* John@CooperRealEstate.net / jpc	District 1 and 2 Alternate: Sharon Haggerty	3 Years	12/31/2023
Vacancy *Home Phone* *Work Phone* *Mobile Phone* *Email*	District 3 Alternate: Patrick McPharlin	3 Years	12/31/2023
Mr. Peter Leto 515 Connecticut Ave. Marysville MI 48040 *Home Phone* (810) 334-8647 *Work Phone* *Mobile Phone* (810) 334-8647 *Email* peteleto@hotmail.com	District 4 and 5 Alternate: James Bier	3 Years	12/31/2022
Mr. Terrel B. Wallis 9884 N. River Rd. Algonac MI 48001 *Home Phone* (810) 794-5076 *Work Phone* *Mobile Phone* *Email* wallis.b7211@sbcglobal.net	District 6 and 7 Alternate: Cindy Babisz	3 Years	12/31/2021
Mr. Robert E. Wiley 21 Airport Dr. St. Clair MI 48079 *Home Phone* *Work Phone* (810) 364-5369 *Mobile Phone* *Email*	Drain Commissioner (by virtue of office) Alternate: James Hartson		

Parks and Recreation Commission

Created 6-28-89 Resolution 89-23; Name change to Parks and Recreation Commission 3-8-95 by B

	Position	Term	Expiration
Mr. William M. Foster 6176 Urban Drive East China MI 48054 *Home Phone* (810) 765-8923 *Work Phone* *Mobile Phone* (810) 334-0777 *Email* w_foster_mi@comcast.net	Member at Large Alternate: Don Sheldon	3 Years	12/31/2021
Ms. Melissa Hanners 1075 Virginia Ave Marysville MI 48040 *Home Phone* *Work Phone* (810) 794-8880 *Mobile Phone* (810) 650-9654 *Email* mhanners@acsk12.us	Member at Large Alternate: Bea Castillo	3 Years	12/31/2022
Dr. Geoffry Kusch, M.D. 4470 Gratiot Ave. Port Huron MI 48060 *Home Phone* (810) 937-5107 *Work Phone* *Mobile Phone* (810) 334-3706 *Email* goefk@comcast.net	Metro Planning Commission Alternate: Dorothy DeBoyer		
Mr. Duke Dunn 755 Victorian Woods Ct. Marysville MI 48040 *Home Phone* (810) 355-5226 *Work Phone* *Mobile Phone* *Email* ddunn@stclaircounty.org	Represents BOC's Alternate: Greg McConnell		
Mr. Timothy J. LaLonde 1919 Kennedy Road St. Clair MI 48079 *Home Phone* (810) 329-9822 *Work Phone* *Mobile Phone* *Email*	Road Commission Alternate: Tim Ward		

02-18-2021 Commission Meeting

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	02-18-2021 BOC	5/14/2021	Cover Memo

St. Clair County Board of Commissioners
Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060
February 18, 2021
6:00 PM
HELD REMOTELY VIA WEBEX

Agenda Item 1- Pledge of Allegiance

Agenda Item 2- Roll Call

McConnell, Baldwin, Beedon, Dunn, Rushing, Vandenboosche, Bohm Present

Agenda Item 3 – Additions/Deletions/Changes to the Agenda

Motion by Commissioner Dunn, supported by Commissioner Baldwin to Delete – Item 11N – Public Defender Contract Attorney Service Agreements. Passed by voice vote.

Agenda Item 4 – Approval of Agenda

Motion by Commissioner Dunn, supported by Commissioner McConnell to approve the agenda. Passed by voice vote.

Agenda Item 5– Approval of Minutes of Previous Meeting:

Moved by Commissioner Beedon, supported by Commissioner McConnell, to approve and file the minutes of the 01/21/21 Commission meeting and the 02/04/21 Standing Committee meetings. Passed by voice vote.

Agenda Item 6 - Proclamations: Proclamation - Recognizing Jim Wilson - Blue Water Area Transit

Moved by Commissioner McConnell, supported by Commissioner Dunn, to approve the Proclamation recognizing Jim Wilson – Blue Water Area Transit. Passed by voice vote.

Agenda Item 7– Consent Agenda:

Moved by Commissioner Baldwin, supported by Commissioner Rushing, to approve items 7A through FG on the Consent Agenda. Passed by voice vote.

Agenda Item 8- Reports of Standing and Special Committees

McConnell: Attended Emergency Management Meeting

Baldwin: The Retirement Board Meeting was positive.
Metro Planning Master Plan is being updated.

Beedon: Health Dept is scheduling vaccines as they become available.

Rushing: Good job to St Clair County Road Commission with last snow fall.

Bohm: The County is in the process of trying to find large track of land they may be used for future development.

Agenda Item 9 - Citizens Wishing to Address the Board

Steve Williams inquired as to the hope for charging of an individual that is to believed to have committed a crime. Concerned about the failure to prosecute.

Agenda Item 10 - Unfinished Business

None

Agenda Item 11A: Approval of County Disbursements - January 2021

Moved by Commissioner Rushing, supported by Commissioner Dunn, to approve the January 2021 County Disbursements in the amount of $15,848,395.47. Passed 7-0.

Motion by Commissioner Dunn, supported by Commissioner Baldwin to approve agenda Items 11B through 11H. Passed by voice vote.

Agenda Item 11B: Policy 324 - Nepotism

Moved by Commissioner _____, supported by Commissioner _____, to approve Policy 324 – Nepostism.

Agenda Item 11C: Policy 325 - Standards of Conduct

Moved by Commissioner _____, supported by Commissioner _____, to approve Policy 325 – Standards of Conduct.

Agenda Item 11D: Policy 348 - Grievance Procedure

Moved by Commissioner _____, supported by Commissioner _____, to approve Policy 348 – Grievance Procedure.

Agenda Item 11E: Policy 373 - Drugs Alcohol and Controlled Substances

Moved by Commissioner _____, supported by Commissioner _____, to approve Policy 373 – Drugs, Alcohol and Controlled Substances.

Agenda Item 11F: Policy 381 - Americans with Disabilities Act

Moved by Commissioner _____, supported by Commissioner _____, to approve Policy 381 – Americans with Disabilities Act.

Agenda Item 11G: Policy 383 - Fair Labor Standards Act

Moved by Commissioner _____, supported by Commissioner _____, to approve Policy 383 – Fair Labor Standards Act.

Agenda Item 11H: Policy 386 - Whistle Blower's Act

Moved by Commissioner _____, supported by Commissioner _____, to approve Policy 386 – Whistle Blower's Act.

Agenda Item 11I: Health Advisory Board - Reappointment

Moved by Commissioner Dunn, supported by Commissioner McConnell, to reappoint Arnold Koontz, District 1, to the Health Advisory Board for a 2-year term expiring 12/31/2022. Passed by voice vote.

Agenda Item 11J: AAA 1-B Board Appointment

Moved by Commissioner Vandenbooosche, supported by Commissioner Rushing, to appoint Martha Burich, Older Adult Representative, to the Area Agency on Aging 1-B for the remainder of a 2-year term expiring 12/31/2021. Passed by voice vote.

Agenda Item 11K: HUB Memorandum of Understanding with InterWest

Moved by Commissioner Beedon, supported by Commissioner Baldwin, to approve the Memorandum of Understanding with InterWest for the Early Childhood Education HUB in the amount of $995 per month. Passed 7-0.

Agenda Item 11L: Contract Approval Request - Easter Law PLLC - Contract Attorney Services

Moved by Commissioner McConnell, supported by Commissioner Baldwin, to approve the Contract Attorney Service Agreement with Easter Law PLLC for the 31st Circuit Court Family Division for a term of 01/01/21 through 12/31/21 In the amount of $29,437.20. Passed 7-0.

Agenda Item 11M: Contract Approval Request - Frank Mitchell - Contract Attorney Services

Moved by Commissioner Rushing, supported by Commissioner McConnell, to approve Contract Attorney Service Agreement with Frank Mitchell for the 31st Circuit Court Family Division for a term of 01/01/21 through 12/31/21 in the amount of $29,437.20. Passed 7-0.

Agenda Item 11O: Contract Approval Request - Robert W. Carson PC - Contract Attorney Services

Moved by Commissioner Baldwin, supported by Commissioner Rushing, to approve the Contract Attorney Service Agreement with Robert W. Carson PC for the 31st Circuit Court Family Division for a term of 01/01/21 through 12/31/21 in the amount of $29,437.20. Passed 7-0.

Agenda Item 11P: Contract Approval Request - Sharon Parrish - Contract Attorney Services

Moved by Commissioner Dunn, supported by Commissioner McConnell, to approve the Contract Attorney Service Agreement with Sharon Parrish for the 31st Circuit Court Family Division for a term of 01/01/21 through 12/31/21 in the amount of $29,437.20. Passed 7-0.

Agenda Item 11Q: FY21 Marine Safety Grant Application

Moved by Commissioner McConnell, supported by Commissioner Dunn, to approve the FY 21 Marine Safety Program grant application. Passed by voice vote.

Agenda Item 11R: FY21 Michigan Mental Health Court Grant Program Sub-contract with Blue Water DRP

Moved by Commissioner Vanboosche, supported by Commissioner Rushing, to approve the FY21 Michigan Mental Health Court Grant Program Subcontract with Blue Water DRP LLC for a term of 10/01/20 through 09/30/21 in an amount not to exceed $21,000. Passed 7-0.

Agenda Item 11S: Air Industrial Park Lot 25 Lease Option Agreement

Moved by Commissioner Beedon, supported by Commissioner Rushing, to approve the Lease Option Agreement renewal for Lot 25 in the Air Industrial Park with CK Investments, Charles Kott for a term of 01/01/21 through 12/31/51 in the total amount of $15,000. Passed 7-0.

Agenda Item 11T: Air Industrial Park Lot 26 Ground Lease Renewal

Moved by Commissioner Baldwin, supported by Commissioner Beedon, to approve the Non-Aeronautical Lease Agreement for Lot 26 of the Air Industrial Park with CK Investments for a term of 01/01/21 through 12/31/51 in the total amount of $184,800. Passed 7-0.

Agenda Item 11U: Air Industrial Park Lot 55 Lease Renewal

Moved by Commissioner Rushing, supported by Commissioner Dunn, to approve the Non-Aeronautical Lease with James McCandless for Lot 55 of the Air Industrial Park for a term of 01/01/21 through 12/31/51 in the total amount of $180,513. Passed 7-0.

Agenda Item 11V: Landfill Asphalt Paving Project

Moved by Commissioner Dunn, supported by Commissioner McConnell, to approve the agreement for the asphalt paving project at the Landfill with Allied Construction in an amount not to exceed $285,924.60. Passed 7-0.

Agenda Item 12-Administrator's Report

1. The County sold the last wetland credit it held.
2. Parks and Rec Director will be retiring and the County will be entering into a share service with the City of Port Huron Park Director with a transition to become the County Director.

Motion by Commissioner Rushing, supported by Commissioner Baldwin to accept Administrator's Report. Passed by voice vote.

Agenda Item 13- Miscellaneous Business

None

Agenda Item 14 – Receive and File Packets:

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to receive and file packets that were sent to Commissioners, packets at their places and any other information presented. Passed by voice vote.

Agenda Item 15 – Adjournment

Motion by Commissioner Vandenboosche, supported by Commissioner McConnell to adjourn at 6:45pm. Passed by voice vote.

04-15-2021 Commission Meeting

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	04-15-2021 Commission Meeting	5/13/2021	Cover Memo

St. Clair County Board of Commissioners
Board of Commissioners' Room
County Administrative Office Building, 2nd Floor
200 Grand River Avenue
Port Huron, MI 48060
April 15, 2021
6:00 PM

Agenda Item 1-Pledge of Allegiance

Agenda Item 2- Roll Call

McConnell, Baldwin, Beedon, Dunn, Rushing(Remote, Riley Twp), Vandenbossche, Bohm present

Agenda Item 3 – Additions/Deletions/Changes to the Agenda

Motion by Commissioner Vandenbossche, supported by Commissioner Dunn to add the following

- Add: Michigan Convention Center Covid-19 Grant Relief Program as item 11T
- Add: Proclamation recognizing National Nurses Week to item 6B

Passed by voice vote.

Agenda Item 4 – Approval of the Agenda

Motion by Commissioner Dunn, supported by Commissioner McConnell to approve the agenda. Passed by voice vote.

Agenda Item 5– Approval of Minutes of Previous Meeting:

Moved by Commissioner Baldwin, supported by Commissioner McConnell, to approve and file the minutes of the 03/18/21 Commission Meeting and the 04/01/21 Standing Committee meetings. Passed by voice vote.

Agenda Item 6A: Proclamation Matt Paulus

Moved by Commissioner McConnell, supported by Commissioner Beedon, to approve the Proclamation recognizing Matt Paulus' years of service. Passed by voice vote.

Agenda Item 6B: Proclamation National Nurses Week May 6th

Moved by Commissioner McConnell, supported by Commissioner Beedon to approve the Proclamation recognizing National Nurses Week May 6th-12th, 2021. Passed by voice vote.

Agenda Item 7– Consent Agenda:

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve items 7A through 7J on the Consent Agenda. Passed by voice vote.

Agenda Item 8-Reports of Standing Committees

Baldwin: Thanks to Port Huron Rotary, Thank you to EDA with Vaccine Clinic and reminder of the Mobile Crisis Unit the County has.

Beedon: Free Covid Clinic at the Harvey reinvestment Clinic.

Agenda Item 9-Citizens Wishing to Address the Board

Introduction from the new Parks and Rec Administrator.

Agenda Item 10 Unfinished Business

None

Agenda Item 11C: Approval of County Disbursements - March 2021

Moved by Commissioner Baldwin, Supported by Commissioner Dunn, to approve the March 2021 County Disbursements in the amount of $20,025,791.43. Passed 7-0

Agenda Item 11D: Resolution 21-05 2021 Equalization Report

Moved by Commissioner Baldwin, supported by Commissioner Dunn to adopt Resolution 21-05 approving the 2021 St. Clair County Equalization Report. Passed by voice vote.

Agenda Item 11E: St. Clair County Library System 2021 Closing Request

Moved by Commissioner Beedon, supported by Commissioner Baldwin, to approve the Library request to close the Main Branch at 4:00 p.m. on July 21, 2021 and to close all branches on October 11, 2021 for staff training and development. Passed by voice vote.

Agenda Item 11F: 2021 Homeland Security Grant Program – Operation Stonegarden Grant Application

Moved by Commissioner McConnell, supported by Commissioner Baldwin, to approve the FY 2021 Operation Stonegarden Grant Application for Emergency Management in the amount of $285,000. Passed by voice vote.

Agenda Item 11G: Contract Approval Request - Teresa Novosel - Contract Attorney Services

Moved by Commissioner Dunn, supported by Commissioner McConnell, to approve the contract arraignment attorney agreement for the Public Defender's Office with Teresa Novosel for a one-year term in the amount of $25,000. Passed 7-0.

Agenda Item 11H: 2020 Drain Commissioner's Annual Report

Moved by Commissioner Beedon, supported by Commissioner Dunn, to approve the 2020 Drain Commissioner’s Annual Report. Passed by voice vote.

Agenda Item 11I: Goodells Historic Buildings Cedar Shingles Replacement

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve the contract with Reasonable Contracting Services, Inc. for the removal and replacement of roofing of the Historic Village School House and Farm House at Goodells County Park in an amount not to exceed $46,121.57. Passed 7-0.

Agenda Item 11J: Fleet Repair and Maintenance RFP Results and Agreements

Moved by Commissioner Vandenbossche, supported by Commissioner Beedon, to approve the fleet repair and maintenance agreements with Mobil1 Lube Express in an amount not to exceed $25,000; Marysville Tire and Auto in an amount not to exceed $175,000 and First Vehicle Services, Inc. in an amount not to exceed $500,000, each for a term of 05/21/2021 through 04/30/2024. Passed 7-0.

Agenda Item 11K: Manning Table Position Reclassification Proposal - Register of Deeds

Moved by Commissioner McConnell, supported by Commissioner Baldwin, to approve the request to reclassify a Clerk II position to a Clerk III in the Register of Deeds manning table. Passed by 7-0.

Agenda Item 11L: Community Mental Health Board - Appointment

Moved by Commissioner Baldwin, supported by Commissioner Beedon, to appoint Cynthia Cutright, District 2, to the Community Mental Health Board for a 3-year term expiring 03/31/2024. Passed by voice vote.

Agenda Item 11M: Library System - Digital magazines

Moved by Commissioner Beedon, supported by Commissioner Dunn, to approve the addition of digital magazine content to the OverDrive, Inc. agreement in the amount of $10,000 annually. Passed 7-0.

Agenda Item 11N: Resolution 21-06 Authorized Signatories - County of St. Clair, Michigan

Moved by Commissioner McConnell, supported by Commissioner Baldwin, to adopt Resolution 21-06 authorizing Karry Hepting, Administrator/Controller and in her absence, David Struck, Deputy Administrator as authorized signatories of the County of St. Clair, Michigan. Passed by voice vote.

Agenda Item 11O: Policy 312 - Hiring Policy

Moved by Commissioner Dunn, supported by Commissioner Vandenbossche, to forward to the May Regular Board meeting the recommendation to approve Policy 312-Recruitment and Hiring Policy. Passed by voice vote.

Agenda Item 11P: Policy 332 - Employment Practices

Moved by Commissioner Baldwin, supported by Commissioner Vandenbossche, to forward to the May Regular Board meeting the recommendation to approve Policy 332-Employment Practices. Passed by voice vote.

Agenda Item 11Q: Policy 341 - Discipline and Discharge

Moved by Commissioner Vandenbossche, supported by Commissioner Dunn, to forward to the May Regular Board meeting the recommendation to approve Policy 341-Discipline and Discharge. Passed by voice vote.

Agenda Item 11R: Policy 342- Salary and Wages Policy

Moved by Commissioner Beedon, supported by Commissioner Baldwin, to forward to the May Regular Board meeting the recommendation to approve Policy 342-Salary and Wages Policy. Passed by voice vote.

Agenda Item 11S: Policy 346 - Timekeeping

Moved by Commissioner Baldwin, supported by Commissioner McConnell, to forward to the May Regular Board meeting the recommendation to approve Policy 346-Timekeeping. Passed by voice vote.

Agenda Item 11T: Michigan Convention Center Covid-19 Relief Grant Program Application

Moved by Commissioner Dunn, supported by Commissioner Baldwin, to approve the Michigan Convention Center Covid-19 Relief Grant Program application in the amount of $555,377 for the Blue Water Convention Center. Passed by voice vote.

Agenda Item 12-Administrator's Report

1. The Rotary awarded their Acts of Gratitude to employees of the County that have gone above and beyond
2. MIDC plan is due in 2 weeks. Must be fully separated from judiciary by 10/1/21
3. Talking with the service community about how to get more vaccinated.
4. MIOSHA will continue with recommendation of the same staffing and rotations
5. There auditors are here
6. Next month the Board will see the presented budget adjustments

Motion by Commissioner Dunn, supported by Commissioner Baldwin to accept the Administrator's Report. Passed by voice vote.

Agenda Item 13-Miscellaneous Business

None

Agenda Item 14 – Receive and File Packets:

Moved by Commissioner McConnell, supported by Commissioner Vandenbossche, to receive and file packets that were sent to Commissioners, packets at their places and any other information presented. Passed by voice vote.

Agenda Item 15- Adjournment

Motion by Commissioner Baldwin, supported by Commissioner Vandenbossche to adjourn at 6:56pm. Passed by voice vote.

05-06-2021 Standing Committee Meetings

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	05-06-21 HS	5/13/2021	Cover Memo
🗋	05-06-21 Jud_Pub Safety	5/13/2021	Cover Memo
🗋	05-06-21 Env_Pub Works	5/13/2021	Cover Memo
🗋	05-06-21 Ways	5/13/2021	Cover Memo

MINUTES

St. Clair County Board of Commissioners
Human Services Committee

MEETING HELD REMOTELY VIA WEBEX

May 6, 2021 at 6:00 PM

1. Roll Call/Opening/Pledge of Allegiance

Commissioner Beedon called the meeting to order at 6:00 p.m.

Commissioners Present: Greg McConnell, Jorja Baldwin, Jeff Bohm, Duke Dunn, Dave Rushing, Dave Vandenbossche and Lisa Beedon

Commissioners Remote: None

Commissioners Absent: None

The Pledge of Allegiance was recited.

2. Additions/Deletions/Changes to the Agenda

Moved by Duke Dunn, supported by Jorja Baldwin, to approve the agenda as presented. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

3. Citizens to be Heard

None

4. Updates

A. Community Mental Health Update

Deb Johnson, Community Mental Health Executive Director, discussed a proposal recently introduced at the State regarding moving forward with behavioral health integration. At present, there has not been a specific bill introduced to accomplish this. She discussed previous attempts by the Legislature that were unsuccessful. It appears there is intent to fast track this legislation, with a proposed time of the proposal introduction in March and adoption date by June. She discussed the negative consequences of the proposal on service delivery to citizens. She requested the Board of

Commissioners complete a call to action to oppose the proposal and to encourage other community leaders to do the same.

Some discussion occurred.

B. COVID-19 Update - Medical Health Officer

Dr. Annette Mercatante, Health Department Medical Health Officer, discussed the current status of COVID-19 in the County. She stated the County is no longer considered a hot spot. She discussed the decrease in vaccination and indicated the level of immunity required to avoid another surge has not yet been achieved. She requested that the Board of Commissioners and all community leaders to publicly encourage citizens to voluntary comply with recommended COVID mitigation strategies.

Some discussion occurred.

5. Conceptual Initiatives

None

6. Old Business

None

7. New Business

A. Resolution 12-07 Encouraging Voluntary Compliance with COVID-19 Mitigation Strategies

Moved by Jeff Bohm, supported by Duke Dunn, to forward to the Regular meeting the recommendation to adopt Resolution 21-07 encouraging voluntary compliance with COVID-19 mitigation strategies. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

B. Community Health Needs Assessment Contract Approval

Moved by Duke Dunn, supported by David Rushing, to forward to the Regular Board meeting the recommendation to approve a contract with VIP Research and Evaluation for a Community Health Needs Assessment in an amount not to exceed $95,000. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

8. Other Human Services Matters

None

9. Information Only

None

10. Receive and File Packets

Moved by David Rushing, supported by Dave Vandenbossche, to receive and file packets and all information received. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

11. Adjournment

Moved by Duke Dunn, supported by Jorja Baldwin, to adjourn at 6:29 p.m. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

Committee Chair: Lisa Beedon

Note: The County complies with the "Americans with Disabilities Act" and if auxiliary aids or services are required at the meeting for individuals with disabilities, please contact Administrator/Controller's Office, Suite 203, 200 Grand River Avenue, Port Huron, MI 48060, (810) 989-6900 three days prior to said meeting.

MINUTES

St. Clair County Board of Commissioners
Judiciary/Public Safety Committee

MEETING HELD REMOTELY VIA WEBEX

May 6, 2021 at 6:00 PM

1. Roll Call/Opening

Commissioner McConnell called the meeting to order at 6:29 p.m.

Commissioners Present: Jorja Baldwin, Lisa Beedon, Jeff Bohm, Duke Dunn, Dave Rushing, Dave Vandenbossche and Greg McConnell

Commissioners Remote: None

Commissioners Absent: None

2. Additions/Deletions/Changes to the Agenda

Moved by Jorja Baldwin, supported by Lisa Beedon, to approve the agenda as presented. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

3. Citizens to be Heard

None

4. Updates

None

5. Conceptual Initiatives

None

6. Old Business

None

7. New Business

A. FY2021 Marine Safety Program Grant Agreement

Moved by David Rushing, supported by Dave Vandenbossche, to forward to the Regular Board meeting the recommendation to approve the FY 21 Marine Safety Program Grant Agreement in the amount of $182,366. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

B. 2021 Port Security Grant Program Application - FINAL ACTION

Wayne Brusate, Dive Team, and Justin Westmiller, Emergency Management Director, discussed details of the grant.

Moved by Duke Dunn, supported by Jeff Bohm, to move as a Committee of the Whole (for final action) to approve the 2021 Port Security Grant Program Application in the amount of $1,350,109.00. Carried - Roll Call Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

C. Contract Approval Request - St. Clair County Community Mental Health Authority - Inmate Mental Health Services

Moved by Jeff Bohm, supported by Jorja Baldwin, to forward to the Regular Board meeting the recommendation to approve the agreement with the St. Clair County Community Mental Health Authority for inmate mental health services for a term of 03/15/21 through 09/15/2022 in the amount of $167,094.37. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

D. Contract Approval Request - Corizon Health, Inc. Contract Amendment #1

Moved by Jorja Baldwin, supported by Lisa Beedon, to forward to the Regular Board meeting the recommendation to approve the amendment to the agreement with Corizon Health, Inc. eliminating mental health services and reducing annual compensation by $140,000. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

E. Sheriff Contract for Police Services with Port Huron Area School District

Moved by Jorja Baldwin, supported by Duke Dunn, to forward to the Regular Board meeting the recommendation to approve the extension of the Sheriff Contract for police services with Port Huron Area School District for a term of 07/01/2021 through 06/30/2022 in an additional amount of $65,665. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

F. Michigan Indigent Defense Commission FY 2022 Proposed Cost Analysis/Budget

Moved by Duke Dunn, supported by Lisa Beedon, to forward to the Regular Board meeting the recommendation to approve the FY 2022 Michigan Indigent Defense Commission Application in the amount of $3,093,471.65. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

G. Homeland Security Advisory Council Membership

Moved by David Rushing, supported by Duke Dunn, to forward to the Regular Board meeting the recommendation to appoint members to the Homeland Security Advisory Council Membership as requested. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

8. Other Judiciary/Public Safety Matters

None

9. Information Only

None

10. Receive and File Packets

Moved by Lisa Beedon, supported by Dave Vandenbossche, to receive and file packets and all information presented. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

11. Adjournment

Moved by Duke Dunn, supported by Jorja Baldwin, to adjourn at 6:38 p.m. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

Committee Chair: Greg McConnell

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MINUTES

St. Clair County Board of Commissioners
Environmental/Public Works Committee

MEETING HELD REMOTELY VIA WEBEX

May 6, 2021 at 6:00 PM

1. Roll Call/Opening

Commissioner Dunn called the meeting to order at 6:38 p.m.

Commissioners Present: Greg McConnell, Jorja Baldwin, Lisa Beedon, Jeff Bohm, Dave Rushing, Dave Vandenbossche and Duke Dunn

Commissioners Remote: None

Commissioners Absent: None

2. Additions/Deletions/Changes to the Agenda

Moved by David Rushing, supported by Greg McConnell, to approve the agenda as presented. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

3. Citizens to be Heard

None

4. Updates

Commissioner Bohm discussed a recent visit to the Landfill with Commissioners Dunn and Vandenbossche.

5. Conceptual Initiatives

None

6. Old Business

None

7. New Business

A. Mead & Hunt, Inc. Construction Administration for Taxiway B Lighting Reconsrtruction

Moved by Greg McConnell, supported by Jorja Baldwin, to forward to the Regular Board meeting the recommendation to approve the construction administration contract with Mead & Hunt, Inc. for the reconstruction of Taxiway Bravo Lighting in the amount of $83,130. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

B. Contract Award for Reconstruct of Taxiway B Lighting - FINAL ACTION

Kathy Reaume, Airport Director, discussed the need for final action on this agreement in advance of the Sponsor Contract.

Moved by Greg McConnell, supported by Dave Vandenbossche, to move as a Committee of the Whole (for final action) to approve the award of the reconstruct of Taxiway Bravo lighting to J. Ranck Electric Inc. in the amount of $552,872.50. Carried - Roll Call Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

C. Private Hangar Ground Lease Assignment, Amendment & Consent of Owner - Spartan Aviation

Moved by Jeff Bohm, supported by Jorja Baldwin, to forward to the Regular Board meeting the recommendation to approve the lease assignment, amendment and consent of owner between Eagle Services and Spartan Aviation for Private Hangar Parcel T-19. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

D. Private Hangar Ground Lease Amended & Restated - Eagle Services/Spartan Aviation

Moved by Greg McConnell, supported by Lisa Beedon, to forward to the Regular Board meeting the recommendation to approve the amended and restated private hangar ground lease with Spartan Aviation, Edward Amyot; superseding and replaces the private hangar lease with Eagle Services for a term of 07/15/2005 through 07/15/2035 in the amount of $13,811.84. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

E. Private Hangar Ground Lease - Bacsikin

Moved by David Rushing, supported by Dave Vandenbossche, to forward to the Regular Board meeting the recommendation to approve the private hangar ground lease with Steven & Claire Basikin for parcel T-5 for a term of 05/01/2021 through 05/01/2051 in the amount of $21,600. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

F. Private Hangar Ground Lease - Will

Moved by Greg McConnell, supported by Jorja Baldwin, to forward to the Regular Board meeting the recommendation to approve the private hangar ground lease with D L Will Investments for parcel T-4 for a term of 05/01/2021 through 05/01/2051 in the amount of $21,600. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

G. Landfill Septage Clarifier Pilot Proposal

Matt Williams, Landfill Director, discussed the details of the septage pilot proposal.

Moved by David Rushing, supported by Jeff Bohm, to move as a Committee of the Whole (for final action) for the septage clarifier pilot test proposal from United Rentals for a two month term in an amount not to exceed $20,546.90. Carried - Roll Call Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

H. Goodells Tri Deck Mower Purchase

Moved by Lisa Beedon, supported by Dave Vandenbossche, to forward to the Regular Board meeting the recommendation to approve the purchase of a 15FT Brush Hog Tri Deck Mower in the amount of $20,000. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

I. Goodells Community Center Restrooms HVAC Replacement

Moved by Greg McConnell, supported by Dave Vandenbossche, to forward to the Regular Board meeting the recommendation to approve a contract with Dependable Heating and Cooling for the installation of a HVAC system in the Goodells Community Building in the amount of $12,735. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

J. Fort Gratiot Sewer Lift Station Pumps Replacement

Moved by Dave Vandenbossche, supported by Lisa Beedon, to forward to the Regular Board meeting the recommendation to award a contract for the installation of a sewage lift station at Fort Gratiot County Park to Kennedy Industries in the amount of $11,410. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

8. Smiths Creek Landfill Activities Reports

A. Smiths Creek Landfill Activities Reports

Moved by David Rushing, supported by Dave Vandenbossche, to receive and file the Smiths Creek Landfill Activities Reports. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

9. Other Environmental/Public Works Matters

Some discussion regarding Parks and Recreation Commission alternates was discussed.

10. Information Only

A. Monthly PARC Financial Documents

Moved by Jorja Baldwin, supported by Dave Vandenbossche, to receive and file item 10A as information only. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

11. Receive and File Packets

Moved by Jorja Baldwin, supported by Dave Vandenbossche, to receive and file packets and all information received. Carried - Voice Vote 0-0.

12. Adjournment

Moved by David Rushing, supported by Jorja Baldwin, to adjourn at 6:53 p.m. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

Committee Chair: Duke Dunn

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MINUTES

St. Clair County Board of Commissioners
Ways and Means Committee

MEETING HELD REMOTELY VIA WEBEX

May 6, 2021 at 6:00 PM

1. Roll Call/Opening

Commissioner Rushing called the meeting to order at 6:54 p.m.

Commissioners Present: Greg McConnell, Jorja Baldwin, Lisa Beedon, Jeff Bohm, Duke Dunn, Dave Vandenbossche and Dave Rushing

Commissioners Remote: None

Commissioners Absent: None

2. Additions/Deletions/Changes to the Agenda

Moved by Duke Dunn, supported by Jeff Bohm, to add the Information Technology manning table change request to the agenda as item 7E under New Business for final action. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

Moved by Duke Dunn, supported by Jorja Baldwin, to approve the agenda as revised. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

3. Citizens to be Heard

None

4. Updates

Commissioner Bohm discussed recent meetings attended regarding the Magna Plant in St. Clair, the 26 Mile Road development, outstanding HUD funds and the Marina Grant

5. Conceptual Initiatives

None

6. Old Business

None

7. New Business

A. Health Department Manning Table Change

Moved by Dave Vandenbossche, supported by Jorja Baldwin, to forward to the Regular Board meeting the recommendation to approve the Health Department manning table change request eliminating a part-time Clerk II position and add a full-time Clerk II position. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

B. 2021 Budget Adjustments

Moved by Lisa Beedon, supported by Jorja Baldwin, to forward to the Regular Board meeting the recommendation to approve the 2021 budget adjustments as presented. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

C. St. Clair County Policies

Moved by Lisa Beedon, supported by Greg McConnell, to forward to the June Regular Board meeting the recommendation to approve the Management Rights and Responsibilities; Healthcare, Dental Care and LIfe Insurance; Verification of Employment; Work Hours, Seniority, Overtime, Lunch Periods and Breaks; County Property, Personal Property and Personal Business; Layoff and Recall; At-Will Employment and Social Media Policies. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

D. Manning Table Reclassification - Equalization Appraiser III to Senior Assessor

Moved by Jorja Baldwin, supported by Duke Dunn, to forward to the Regular Board meeting the recommendation to approve the Equalization manning table change request reclassifying an Appraiser III/Assessor position to a Senior Assessor position. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

E. Addition: Information Technology Manning Table Change

Tiffany Fournier, Information Technology Director, discussed the reorganization of the department.

Moved by Jorja Baldwin, supported by Duke Dunn, to move as a Committee of the Whole (for final action) to approve the Information Technology manning table change request removing an Assistant Director and one Network Analyst position and adding two Network Coordinator positions. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

8. Other Ways and Means Matters

None

9. Information Only

None

10. Receive and File Packets

Moved by Jorja Baldwin, supported by Dave Vandenbossche, to receive and file packets and all information received. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

11. Adjournment

Moved by Duke Dunn, supported by Jorja Baldwin, to adjourn at 7:05 p.m. Carried - Voice Vote 7-0. Ayes: Baldwin, Beedon, Bohm, Dunn, McConnell, Rushing, Vandenbossche.

Committee Chair: Dave Rushing

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Years of Service - Mark Brochu

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Years of Service - Mark Brochu	5/20/2021	Cover Memo

PROCLAMATION RECOGNIZING
MARK BROCHU – YEARS OF SERVICE

WHEREAS, Mark Brochu, Director of St. Clair County Parks and Recreation, is retiring as of June 1, 2021. Mark began his career with St. Clair County on May 22, 1995 as Parks Director and during his 26 plus years of service he was influential in organizing, developing and expanding the County Parks system from one park with two full time employees to six beautiful destination parks with eleven full time and many part time employees; and

WHEREAS, Mark earned his Bachelor of Arts & Master of Arts degrees in Municipal Recreation & Recreation Administration from Central Michigan University. Prior to becoming Parks Director for SCC, Mark worked as Oxford Township Parks and Recreation Director and Grand Blanc Parks and Recreation Assistant Director. He is a Certified Parks and Recreation Professional through the National Recreation & Park Association; and

WHEREAS, as SCC Parks Director, Mark has been instrumental in acquiring over 500 acres of properties including the purchase and development of the 12.5 mile Wadhams to Avoca Rail Trail. He has written several successful grant applications through MDNR, MDEQ and MDOT and has worked with local municipalities to develop over 20 miles of trails. Mark has coordinated two successful renewals of the .5 mil County Parks Millage and administered $13 million in capital improvements to the St. Clair County Parks. He was also influential in starting the St. Clair County Parks Newsletter; and

WHEREAS, Mark has been professionally active with mParks-Michigan Recreation and Park Association, National Recreation and Park Association (NRPA), Great Lakes Regional Council, Northeast Recreation & Parks Association. He has also been deeply involved within the community with the Eastern Michigan Officials Association, Michigan High School Athletic Association, Camp Silver Trails Development Committee, Blue Water Council of Boy Scouts of America, Competitive Sailing with Port Huron Yacht Club and the Community Foundation Access to Recreation Steering Committee. Mark has stated "I have enjoyed working with the St. Clair County Parks and Recreation Commission and the County Board of Commissioners to develop a County Parks system that residents and visitors will enjoy for many years to come."

NOW, THEREFORE, BE IT PROCLAIMED that the St. Clair County Board of Commissioners, on behalf of its citizens, does hereby adopt this proclamation extending our deep appreciation to Mark Brochu for his years of dedicated service to St. Clair County, the County Parks system and to the community. Please join us in congratulating Mark on his retirement.

PROCLAIMED THIS 20th DAY OF MAY, 2021

Jeffrey L. Bohm, Chairperson	Jorja Baldwin, Vice-Chairperson
Greg McConnell, Commissioner	Lisa M. Beedon, Commissioner
Duke Dunn, Commissioner	Dave Rushing, Commissioner

Dave Vandenbossche, Commissioner

Summary Budget to Actual Report

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Summary Budget vs Actual April 2021	5/13/2021	Cover Memo
🗋	BWCC Financials	5/13/2021	Cover Memo

Summary Budget to Actual

04/30/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
101101	Board of Commissioners	0.00	0.00	0.00	0.00	230,493.00	57,042.78	173,450.22	24.74
101103	Other Legislative Activities	900,000.00	900,000.00	0.00	100.00	8,232,636.00	3,422,490.64	4,810,145.36	41.57
101649	Mental Health	0.00	0.00	0.00	0.00	955,672.00	477,836.00	477,836.00	50.00
101131	31st Circuit Court	139,672.00	34,293.00	-105,379.00	24.55	1,303,750.00	361,735.83	942,014.17	27.74
101362	Other Corrections Activities	0.00	0.00	0.00	0.00	100,000.00	3,800.00	96,200.00	3.80
101136	72nd District Court	1,716,192.00	443,986.64	-1,272,205.36	25.87	2,426,575.00	663,402.47	1,763,172.53	27.33
101153	District Court - Probation	186,000.00	0.00	-186,000.00	0.00	871,161.00	248,611.02	622,549.98	28.53
910136	Hybrid DWI/Drug Court	52,000.00	500.00	-51,500.00	0.96	52,000.00	12,261.45	39,738.55	23.57
101138	Courthouse Security	25,000.00	7,255.00	-17,745.00	29.02	637,842.00	160,076.53	477,765.47	25.09
101141	Friend of the Court	2,237,397.00	203,494.35	-2,033,902.65	9.09	3,318,694.00	914,116.10	2,404,577.90	27.54
910006	FOC 101 Incentive Payments	413,821.00	52,842.93	-360,978.07	12.76	0.00	0.00	0.00	0.00
101148	Probate Court	270,026.00	70,352.62	-199,673.38	26.05	1,092,410.00	300,196.70	792,213.30	27.48
101149	Family Division - Circuit Ct	293,171.00	46,312.54	-246,858.46	15.79	1,641,409.00	505,885.91	1,135,523.09	30.82
910148	Mental Health Court	155,000.00	0.00	-155,000.00	0.00	154,998.00	42,513.19	112,484.81	27.42
101151	Probation	0.00	0.00	0.00	0.00	7,300.00	835.38	6,464.62	11.44
101172	Administrator/Controller	0.00	0.00	0.00	0.00	596,298.00	145,957.14	450,340.86	24.47
101201	Accounting	0.00	0.00	0.00	0.00	323,977.00	87,881.65	236,095.35	27.12
101233	Purchasing	15,000.00	14,420.28	-579.72	96.13	99,357.00	26,857.57	72,499.43	27.03
101445	Drains - Public Benefit	16,455.00	0.00	-16,455.00	0.00	751,915.00	0.00	751,915.00	0.00
101890	Contingencies	0.00	0.00	0.00	0.00	190,082.00	0.00	190,082.00	0.00
101191	Elections	50,000.00	35,016.06	-14,983.94	70.03	96,801.00	1,500.00	95,301.00	1.54
101215	Clerk	574,500.00	163,957.19	-410,542.81	28.53	843,893.00	209,413.41	634,479.59	24.81
101225	Equalization	199,304.00	47,970.41	-151,333.59	24.06	827,965.00	249,635.15	578,329.85	30.15
101226	Human Resources	0.00	0.00	0.00	0.00	422,479.00	121,984.97	300,494.03	28.87

Summary Budget to Actual

04/30/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
101229	Prosecuting Attorney	570,336.00	180,173.47	-390,162.53	31.59	3,193,323.00	915,903.18	2,277,419.82	28.68
101231	Victims Rights	175,010.00	3,000.00	-172,010.00	1.71	10,800.00	509.29	10,290.71	4.71
920007	Child Protct Invstg-Title IV-E	42,000.00	13,127.12	-28,872.88	31.25	10,000.00	0.00	10,000.00	0.00
101236	Register of Deeds	1,502,500.00	605,760.60	-896,739.40	40.31	128,195.00	33,926.70	94,268.30	26.46
101253	Treasurer	43,348,029.00	2,379,165.06	-40,968,863.94	5.48	584,971.00	160,684.74	424,286.26	27.46
101257	Cooperative Extension	0.00	0.00	0.00	0.00	188,933.00	61,107.75	127,825.25	32.34
101289	Motor Pool	260,000.00	61,947.76	-198,052.24	23.82	169,500.00	41,759.71	127,740.29	24.63
910087	4-H Programming	7,500.00	0.00	-7,500.00	0.00	7,500.00	280.70	7,219.30	3.74
101259	Information Technology	35,000.00	9,041.25	-25,958.75	25.83	2,468,115.00	714,136.76	1,753,978.24	28.93
101265	Buildings and Grounds	0.00	0.00	0.00	0.00	1,221,900.00	331,406.54	890,493.46	27.12
960001	FIA Building Lease	0.00	0.00	0.00	0.00	779,591.00	205,875.57	573,715.43	26.40
960004	Jail Building Maintenance	0.00	0.00	0.00	0.00	424,986.00	122,159.50	302,826.50	28.74
101275	Drain Commissioner	138,500.00	7,843.15	-130,656.85	5.66	572,659.00	165,054.28	407,604.72	28.82
101301	Sheriff	3,211,111.00	229,797.70	-2,981,313.30	7.15	8,836,228.00	2,593,644.39	6,242,583.61	29.35
101331	Marine Law Enforcement	174,050.00	0.00	-174,050.00	0.00	289,209.00	12,526.09	276,682.91	4.33
101334	Dive Team	0.00	0.00	0.00	0.00	31,606.00	4,905.72	26,700.28	15.52
101351	Corrections/Jail	2,887,700.00	454,229.41	-2,433,470.59	15.72	13,253,256.00	3,527,557.72	9,725,698.28	26.61
910003	Secondary Road Patrol	120,000.00	0.00	-120,000.00	0.00	120,000.00	34,913.99	85,086.01	29.09
910008	Criminal Justice Training Grnt	15,000.00	4,831.98	-10,168.02	32.21	15,000.00	6,349.00	8,651.00	42.32
910011	Inmate Billing	155,000.00	19,521.48	-135,478.52	12.59	80,965.00	22,730.73	58,234.27	28.07
910019	Mi Drive Safely Task Force	0.00	1,160.00	1,160.00	0.00	0.00	1,160.54	-1,160.54	0.00
910022	Edward Byrne Memorial JAG	15,582.00	0.00	-15,582.00	0.00	15,582.00	0.00	15,582.00	0.00
910023	Safe Communities	35,000.00	0.00	-35,000.00	0.00	35,000.00	0.00	35,000.00	0.00
910024	Operation Stonegarden	100,000.00	5,500.47	-94,499.53	5.50	100,000.00	5,500.47	94,499.53	5.50

Summary Budget to Actual

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		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
910029	Federal Surplus Property Prgm	0.00	0.00	0.00	0.00	25,000.00	86,184.15	-61,184.15	344.73
910030	Coronavirus Emergency Supp	0.00	1,075.20	1,075.20	0.00	0.00	1,075.20	-1,075.20	0.00
910032	Motor Carrier Enforcement	250,000.00	112,474.23	-137,525.77	44.98	250,000.00	75,099.04	174,900.96	30.03
910071	Port Security Grant-Dive Team	0.00	0.00	0.00	0.00	0.00	213.92	-213.92	0.00
910117	Substance Abuse Trmt Grant	161,000.00	11,322.00	-149,678.00	7.03	161,000.00	8,633.09	152,366.91	5.36
101325	Communications	1,265,300.00	116,502.83	-1,148,797.17	9.20	1,954,012.00	530,201.49	1,423,810.51	27.13
910033	Communications Training	20,000.00	0.00	-20,000.00	0.00	20,000.00	11,502.89	8,497.11	57.51
101400	Planning Commission	175,000.00	31,026.46	-143,973.54	17.72	689,446.00	171,953.07	517,492.93	24.94
101401	Transportation Planning	0.00	0.00	0.00	0.00	8,350.00	46.22	8,303.78	0.55
920039	Planning Donation Projects	0.00	0.00	0.00	0.00	0.00	1,377.50	-1,377.50	0.00
920128	SEMCOG Trail Grant	0.00	2,500.00	2,500.00	0.00	0.00	0.00	0.00	0.00
101426	Emergency Prep (Civil	42,000.00	0.00	-42,000.00	0.00	304,205.00	81,478.07	222,726.93	26.78
101428	Hazardous Materials Handling	20,000.00	0.00	-20,000.00	0.00	39,800.00	7,947.00	31,853.00	19.96
910056	Annual Breakfast	14,850.00	0.00	-14,850.00	0.00	14,850.00	0.00	14,850.00	0.00
910058	EOC Incident-COVID19	0.00	0.00	0.00	0.00	0.00	22,659.28	-22,659.28	0.00
910062	Solution Area Planners	150,000.00	8,670.23	-141,329.77	5.78	150,000.00	26,886.85	123,113.15	17.92
910097	2017 Homeland Security Grant	50,000.00	0.00	-50,000.00	0.00	50,000.00	0.00	50,000.00	0.00
910098	2018 Homeland Security Grant	100,000.00	0.00	-100,000.00	0.00	100,000.00	25,061.56	74,938.44	25.06
101430	Animal Shelter/Dog Warden	484,500.00	103,333.50	-381,166.50	21.32	490,022.00	140,622.17	349,399.83	28.69
101648	Medical Examiner	25,000.00	6,800.00	-18,200.00	27.20	541,731.00	215,596.51	326,134.49	39.79
101661	Public Guardian	241,952.00	58,547.21	-183,404.79	24.19	507,016.00	154,627.77	352,388.23	30.49
101681	Veterans' Burial	0.00	0.00	0.00	0.00	15,000.00	4,200.00	10,800.00	28.00
Total	**101 General Fund**	**63,035,458.00**	**6,447,752.13**	**-56,587,705.87**	**10.22**	**63,035,458.00**	**18,541,493.04**	**44,493,964.96**	**29.41**
208751	Recreation/Parks	4,653,200.00	2,981,695.44	-1,671,504.56	64.07	5,454,600.00	86,893.20	5,367,706.80	1.59

Summary Budget to Actual

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		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
940020	Wadhams to Avoca Trail	0.00	0.00	0.00	0.00	0.00	8,517.17	-8,517.17	0.00
940021	Fort Gratiot County Park	0.00	4,350.00	4,350.00	0.00	0.00	17,114.77	-17,114.77	0.00
940026	Columbus County Park	0.00	14,885.00	14,885.00	0.00	0.00	95,768.09	-95,768.09	0.00
940032	Woodsong County Park	0.00	163.28	163.28	0.00	0.00	3,528.73	-3,528.73	0.00
940033	Goodells County Park	0.00	30,208.29	30,208.29	0.00	0.00	132,173.36	-132,173.36	0.00
940034	Ft Gratiot Lighthouse	0.00	65.14	65.14	0.00	0.00	46,709.44	-46,709.44	0.00
940035	Mobile Recreation	0.00	9,675.00	9,675.00	0.00	0.00	12,547.84	-12,547.84	0.00
940036	Blue Water River Walk	0.00	8,075.00	8,075.00	0.00	0.00	23,018.89	-23,018.89	0.00
940040	North Channel Waterfront Park	0.00	0.00	0.00	0.00	0.00	2,433.22	-2,433.22	0.00
Total	**208 Park Recreation Fund**	**4,653,200.00**	**3,049,117.15**	**-1,604,082.85**	**65.52**	**5,454,600.00**	**428,704.71**	**5,025,895.29**	**7.85**
215143	FOC-Duties per PA 294 of	265,000.00	27,369.18	-237,630.82	10.32	239,932.00	65,795.09	174,136.91	27.42
910026	FOC 215 Incentive Payments	0.00	22,717.25	22,717.25	0.00	0.00	0.00	0.00	0.00
920022	Supervised Parenting	0.00	2,475.00	2,475.00	0.00	0.00	0.00	0.00	0.00
Total	**215 Friend of the Court Fund**	**265,000.00**	**52,561.43**	**-212,438.57**	**19.83**	**239,932.00**	**65,795.09**	**174,136.91**	**27.42**
950101	Agency Support	1,327.00	24,877.74	23,550.74	1,874.73	0.00	-20,528.66	20,528.66	0.00
950102	Health Education	0.00	0.00	0.00	0.00	0.00	-29,905.63	29,905.63	0.00
950103	PIHP T/Rx Coalition	28,864.00	20,955.12	-7,908.88	72.59	28,864.00	14,792.29	14,071.71	51.24
950104	PIHP Naloxone	71,920.00	10,959.53	-60,960.47	15.23	71,920.00	5,086.58	66,833.42	7.07
950105	PIHP Safe Dates	221,697.00	0.00	-221,697.00	0.00	126,304.00	4,405.52	121,898.48	3.48
950107	Medical Marihuana Oversight	28,445.00	9,481.72	-18,963.28	33.33	28,445.00	0.00	28,445.00	0.00
950108	Local Health Opioid Response	74,885.00	24,961.52	-49,923.48	33.33	74,885.00	0.00	74,885.00	0.00
950200	Environmental Health	862,434.00	226,369.05	-636,064.95	26.24	862,434.00	250,709.95	611,724.05	29.07
950201	Food	752,000.00	114,658.25	-637,341.75	15.24	586,770.00	133,568.50	453,201.50	22.76

Summary Budget to Actual

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		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
950202	Elaine Kempf Memorial Fund	0.00	100.00	100.00	0.00	0.00	0.00	0.00	0.00
950213	Beach Monitoring	30,702.00	10,233.88	-20,468.12	33.33	30,702.00	994.47	29,707.53	3.23
950216	Water Monitoring	0.00	0.00	0.00	0.00	0.00	23.97	-23.97	0.00
950218	Vector Borne Surveillance	13,661.00	5,993.64	-7,667.36	43.87	13,661.00	698.59	12,962.41	5.11
950219	COVID 19	836,140.00	740,303.25	-95,836.75	88.53	2,376,514.00	1,100,845.83	1,275,668.17	46.32
950500	Family Planning	756,839.00	73,204.77	-683,634.23	9.67	365,982.00	94,735.99	271,246.01	25.88
950513	Maternal Infant Health	345,968.00	202,892.16	-143,075.84	58.64	345,968.00	61,724.33	284,243.67	17.84
950517	Local HV Leadership Group	0.00	0.00	0.00	0.00	0.00	0.01	-0.01	0.00
950518	HIV Prevention	39,886.00	9,768.20	-30,117.80	24.49	39,886.00	3,353.23	36,532.77	8.40
950519	Emerging Threats - Hep C	58,119.00	16,572.00	-41,547.00	28.51	32,516.00	1,116.30	31,399.70	3.43
950520	WIC Program	959,987.00	230,899.00	-729,088.00	24.05	737,935.00	178,498.27	559,436.73	24.18
950521	WIC BF Peer Counseling	99,207.00	22,184.00	-77,023.00	22.36	65,794.00	11,601.61	54,192.39	17.63
950522	Harm Reduction	133,400.00	40,476.00	-92,924.00	30.34	38,658.00	1,805.63	36,852.37	4.67
950525	Public Health Projects	295,402.00	73,851.00	-221,551.00	25.00	24,002.00	0.00	24,002.00	0.00
950526	Outreach & Advocacy	257,792.00	0.00	-257,792.00	0.00	182,883.00	39,618.11	143,264.89	21.66
950530	Hearing	118,111.00	26,114.02	-91,996.98	22.10	61,515.00	4,904.92	56,610.08	7.97
950531	Vision	120,693.00	26,114.02	-94,578.98	21.63	58,464.00	4,511.10	53,952.90	7.71
950536	Childrens Special Hlth Servcs	243,118.00	27,547.00	-215,571.00	11.33	219,284.00	43,568.49	175,715.51	19.86
950538	Local Maternal Child Health	103,779.00	30,258.00	-73,521.00	29.15	80,990.00	15,062.69	65,927.31	18.59
950541	Adolescent Health	331,981.00	197,868.49	-134,112.51	59.60	331,981.00	104,063.90	227,917.10	31.34
950542	Mental Health Services	202,282.00	45,486.22	-156,795.78	22.48	202,282.00	35,050.64	167,231.36	17.32
950543	SC4 Clinic	64,593.00	44,255.15	-20,337.85	68.51	64,593.00	15,729.24	48,863.76	24.35
950544	Yale Schools Clinic	18,189.00	6,063.00	-12,126.00	33.33	18,189.00	12,893.50	5,295.50	70.88
950545	Marysville CMH	0.00	0.00	0.00	0.00	0.00	5,659.19	-5,659.19	0.00

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		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
950546	Capac CMH	0.00	0.00	0.00	0.00	0.00	590.86	-590.86	0.00
950547	Capac E3	0.00	44,000.00	44,000.00	0.00	0.00	2,957.50	-2,957.50	0.00
950560	Immunization Field Represntve	176,925.00	58,975.80	-117,949.20	33.33	176,925.00	47,617.80	129,307.20	26.91
950577	Emergency Prep Coord	154,856.00	55,761.92	-99,094.08	36.00	154,856.00	50,128.03	104,727.97	32.37
950580	TB & Contagion	390.00	128.76	-261.24	33.01	390.00	75.03	314.97	19.23
950585	Immunization Action Plan	138,386.00	46,129.76	-92,256.24	33.33	138,386.00	7,985.42	130,400.58	5.77
950586	Vaccine Quality Assurance	21,238.00	7,078.20	-14,159.80	33.32	21,238.00	689.68	20,548.32	3.24
950593	Cities of Readiness	61,657.00	23,381.36	-38,275.64	37.92	61,657.00	15,457.08	46,199.92	25.06
950601	General Nursing	439,173.00	154,309.50	-284,863.50	35.13	439,173.00	86,282.67	352,890.33	19.64
950602	Immunizations	714,136.00	174,098.32	-540,037.68	24.37	714,136.00	69,693.96	644,442.04	9.75
950605	Restricted Donations	0.00	0.00	0.00	0.00	0.00	172.50	-172.50	0.00
950607	Childhood Lead Poisoning	42,984.00	10,535.32	-32,448.68	24.50	42,984.00	5,873.06	37,110.94	13.66
950608	Hep A Outbreak and Outreach	65,881.00	21,960.36	-43,920.64	33.33	65,881.00	2,795.32	63,085.68	4.24
950610	Nursing Supervision	0.00	0.00	0.00	0.00	0.00	-30,581.29	30,581.29	0.00
Total	**221 Health Department**	**8,887,047.00**	**2,858,806.03**	**-6,028,240.97**	**32.16**	**8,887,047.00**	**2,354,326.18**	**6,532,720.82**	**26.49**
230131	MIDC - Circuit Court	70,000.00	27,234.91	-42,765.09	38.90	0.00	27,879.50	-27,879.50	0.00
230136	MIDC - District Court	100,000.00	5,564.80	-94,435.20	5.56	0.00	14,495.00	-14,495.00	0.00
230172	MIDC - Admin	2,618,550.00	193,146.32	-2,425,403.68	7.37	2,788,550.00	565,290.82	2,223,259.18	20.27
Total	**230 MI Indigent Defense Fund**	**2,788,550.00**	**225,946.03**	**-2,562,603.97**	**8.10**	**2,788,550.00**	**607,665.32**	**2,180,884.68**	**21.79**
233166	Family Counseling Fund	15,000.00	2,355.00	-12,645.00	15.70	5,000.00	663.00	4,337.00	13.26
Total	**233 Family Counseling**	**15,000.00**	**2,355.00**	**-12,645.00**	**15.70**	**5,000.00**	**663.00**	**4,337.00**	**13.26**
243282	Brownfield Redevelopment	10,000.00	3,000.00	-7,000.00	30.00	0.00	0.00	0.00	0.00

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		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
920043	Brownfield Redevelopment	65,000.00	3,877.50	-61,122.50	5.96	65,000.00	3,877.50	61,122.50	5.96
920044	Brownfield DTE EGLE Grant	150,000.00	0.00	-150,000.00	0.00	150,000.00	25,335.04	124,664.96	16.89
920045	Brownfield TIF Capture	50,000.00	3,053.17	-46,946.83	6.10	29,000.00	0.00	29,000.00	0.00
Total 243	**Brownfield Redevelopment**	**275,000.00**	**9,930.67**	**-265,069.33**	**3.61**	**244,000.00**	**29,212.54**	**214,787.46**	**11.97**
245104	Public Improvement	0.00	66,666.52	66,666.52	0.00	0.00	93,198.63	-93,198.63	0.00
245105	Public Improvement-	0.00	97,994.04	97,994.04	0.00	0.00	123,699.80	-123,699.80	0.00
245106	Public Improvement-Restricted	0.00	315,000.48	315,000.48	0.00	0.00	281,377.31	-281,377.31	0.00
976793	ME Morgue Renovation	0.00	0.00	0.00	0.00	0.00	20,302.12	-20,302.12	0.00
Total 245	**Public Improvement Fund**	**0.00**	**479,661.04**	**479,661.04**	**0.00**	**0.00**	**518,577.86**	**-518,577.86**	**0.00**
252805	Convention Center	875,252.00	43,428.86	-831,823.14	4.96	875,252.00	199,299.17	675,952.83	22.77
Total 252	**Convention Center Fund**	**875,252.00**	**43,428.86**	**-831,823.14**	**4.96**	**875,252.00**	**199,299.17**	**675,952.83**	**22.77**
255131	Circuit Court - Incentives	0.00	0.00	0.00	0.00	0.00	445.00	-445.00	0.00
255172	Administration Incentives	0.00	0.00	0.00	0.00	83,555.00	27,226.66	56,328.34	32.58
255215	Clerk - Incentives	0.00	0.00	0.00	0.00	50,000.00	0.00	50,000.00	0.00
255275	Drain Commissioner Incentives	0.00	0.00	0.00	0.00	16,445.00	0.00	16,445.00	0.00
Total 255	**Budget Incentive**	**0.00**	**0.00**	**0.00**	**0.00**	**150,000.00**	**27,671.66**	**122,328.34**	**18.44**
260236	Deeds Automation	154,000.00	62,351.71	-91,648.29	40.48	206,368.00	61,215.43	145,152.57	29.66
Total 260	**Deeds Automation Fund**	**154,000.00**	**62,351.71**	**-91,648.29**	**40.48**	**206,368.00**	**61,215.43**	**145,152.57**	**29.66**
261346	Regular E-911 Service	1,308,000.00	14,373.83	-1,293,626.17	1.09	1,308,000.00	14,373.83	1,293,626.17	1.09
261347	Enhanced E-911 Service	0.00	99,175.64	99,175.64	0.00	0.00	99,175.64	-99,175.64	0.00
Total 261	**E-911 Service**	**1,308,000.00**	**113,549.47**	**-1,194,450.53**	**8.68**	**1,308,000.00**	**113,549.47**	**1,194,450.53**	**8.68**

Summary Budget to Actual

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		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
263215	Concealed Pistol Licensing	100,000.00	40,051.90	-59,948.10	40.05	65,651.00	6,247.76	59,403.24	9.51
Total 263	**Concealed Pistol Licensing**	**100,000.00**	**40,051.90**	**-59,948.10**	**40.05**	**65,651.00**	**6,247.76**	**59,403.24**	**9.51**
264362	Local Correct Train Fund	25,000.00	0.00	-25,000.00	0.00	20,000.00	9,516.00	10,484.00	47.58
Total 264	**Local Correction Officer Train**	**25,000.00**	**0.00**	**-25,000.00**	**0.00**	**20,000.00**	**9,516.00**	**10,484.00**	**47.58**
265311	Drug Law Enforcement Fund	75,000.00	5,786.35	-69,213.65	7.71	65,000.00	4,623.86	60,376.14	7.11
Total 265	**Drug Law Enforcement**	**75,000.00**	**5,786.35**	**-69,213.65**	**7.71**	**65,000.00**	**4,623.86**	**60,376.14**	**7.11**
920235	Vehicle Forfeiture PA	15,000.00	6,000.00	-9,000.00	40.00	5,000.00	0.00	5,000.00	0.00
953201	Prosecutor's Drug Forfeiture	5,000.00	994.65	-4,005.35	19.89	5,000.00	6,526.08	-1,526.08	130.52
Total 266	**Drug Forfeitures - Pros Atty**	**20,000.00**	**6,994.65**	**-13,005.35**	**34.97**	**10,000.00**	**6,526.08**	**3,473.92**	**65.26**
268792	Othr Library Activties-Millage	4,991,400.00	4,402,322.74	-589,077.26	88.19	5,689,471.00	1,130,797.00	4,558,674.00	19.87
951002	Algonac/Clay Branch Library	0.00	295.85	295.85	0.00	0.00	0.00	0.00	0.00
951003	Villge of Capac Branch Library	0.00	245.86	245.86	0.00	0.00	0.00	0.00	0.00
951004	G. Lynn Campbell Branch	0.00	173.80	173.80	0.00	0.00	0.00	0.00	0.00
951005	Ira Twp Branch Library	0.00	129.90	129.90	0.00	0.00	0.00	0.00	0.00
951006	Marine City Branch Library	0.00	98.40	98.40	0.00	0.00	0.00	0.00	0.00
951007	City of Marysville Branch Libr	0.00	250.48	250.48	0.00	0.00	0.00	0.00	0.00
951008	Cityof Memphis Branch Librar	0.00	290.47	290.47	0.00	0.00	0.00	0.00	0.00
951009	City of St Clair Branch Librar	0.00	493.03	493.03	0.00	0.00	0.00	0.00	0.00
951010	City of Yale Branch Library	0.00	98.99	98.99	0.00	0.00	0.00	0.00	0.00
951011	Burtchville Twp Library	0.00	197.51	197.51	0.00	0.00	0.00	0.00	0.00
951046	Children's room	0.00	49.97	49.97	0.00	0.00	0.00	0.00	0.00

Summary Budget to Actual

04/30/2021

	Revenue				Expenditures			
	Budget	Actual	Balance	%	Budget	Actual	Balance	%
Total 268 Library System	**4,991,400.00**	**4,404,647.00**	**-586,753.00**	**88.24**	**5,689,471.00**	**1,130,797.00**	**4,558,674.00**	**19.87**
273690 Redevelopment and Housing	20,000.00	153.13	-19,846.87	0.76	10,000.00	3,500.00	6,500.00	35.00
Total 273 Housing	**20,000.00**	**153.13**	**-19,846.87**	**0.76**	**10,000.00**	**3,500.00**	**6,500.00**	**35.00**
276311 Drugs Elimination	3,669,520.00	3,378,259.95	-291,260.05	92.06	3,754,135.00	912,353.01	2,841,781.99	24.30
Total 276 Drug Task Force Millage	**3,669,520.00**	**3,378,259.95**	**-291,260.05**	**92.06**	**3,754,135.00**	**912,353.01**	**2,841,781.99**	**24.30**
278672 Agency on Aging	5,203,880.00	4,817,139.47	-386,740.53	92.56	5,587,520.00	773,943.51	4,813,576.49	13.85
Total 278 Senior Citizens Millage	**5,203,880.00**	**4,817,139.47**	**-386,740.53**	**92.56**	**5,587,520.00**	**773,943.51**	**4,813,576.49**	**13.85**
290670 Social Services	29,001.00	9,667.00	-19,334.00	33.33	29,001.00	8,976.76	20,024.24	30.95
Total 290 Social Welfare	**29,001.00**	**9,667.00**	**-19,334.00**	**33.33**	**29,001.00**	**8,976.76**	**20,024.24**	**30.95**
292662 Child Care - Probate	6,196,330.00	1,145,023.35	-5,051,306.65	18.47	2,273,961.00	163,169.20	2,110,791.80	7.17
292664 In-Home Care - Child Care	0.00	0.00	0.00	0.00	748,193.00	230,363.14	517,829.86	30.78
292667 Child Care-	0.00	0.00	0.00	0.00	0.00	1,413.26	-1,413.26	0.00
292668 Day Treatment/Night Watch	0.00	0.00	0.00	0.00	3,174,176.00	837,831.45	2,336,344.55	26.39
920100 Juvenile Ctr Donations-Intense	0.00	0.00	0.00	0.00	0.00	341.85	-341.85	0.00
292663 Child Care - DHHS	660,000.00	110,000.00	-550,000.00	16.66	660,000.00	24,039.39	635,960.61	3.64
Total 292 Child Care Fund	**6,856,330.00**	**1,255,023.35**	**-5,601,306.65**	**18.30**	**6,856,330.00**	**1,257,158.29**	**5,599,171.71**	**18.33**
295682 Veterans Millage	712,736.00	601,088.01	-111,647.99	84.33	686,934.00	131,485.26	555,448.74	19.14
920225 County Veterans Srv Fnd Grant	0.00	50,000.00	50,000.00	0.00	0.00	9,143.07	-9,143.07	0.00
Total 295 Veterans Millage	**712,736.00**	**651,088.01**	**-61,647.99**	**91.35**	**686,934.00**	**140,628.33**	**546,305.67**	**20.47**
296430 Animal Control Donations	25,000.00	3,831.69	-21,168.31	15.32	25,000.00	0.00	25,000.00	0.00

Summary Budget to Actual

04/30/2021

		Revenue				Expenditures			
		Budget	Actual	Balance	%	Budget	Actual	Balance	%
Total 296	**ANIMAL CONTROL**	**25,000.00**	**3,831.69**	**-21,168.31**	**15.32**	**25,000.00**	**0.00**	**25,000.00**	**0.00**
368912	Jail Construction Debt	0.00	1,970,693.06	1,970,693.06	0.00	0.00	1,970,693.06	-1,970,693.06	0.00
Total 368	**Jail Construction Debt**	**0.00**	**1,970,693.06**	**1,970,693.06**	**0.00**	**0.00**	**1,970,693.06**	**-1,970,693.06**	**0.00**
369912	New Administration Bldng-	0.00	0.00	0.00	0.00	0.00	754,126.25	-754,126.25	0.00
Total 369	**Building Authority**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**754,126.25**	**-754,126.25**	**0.00**
375325	Communications Debt Fund	0.00	3,013.74	3,013.74	0.00	0.00	423,300.00	-423,300.00	0.00
Total 375	**Communications Debt Fund**	**0.00**	**3,013.74**	**3,013.74**	**0.00**	**0.00**	**423,300.00**	**-423,300.00**	**0.00**
376649	Mental Health Building	0.00	908,950.00	908,950.00	0.00	0.00	908,950.00	-908,950.00	0.00
Total 376	**Mental Health Building**	**0.00**	**908,950.00**	**908,950.00**	**0.00**	**0.00**	**908,950.00**	**-908,950.00**	**0.00**
377325	Communications Debt - 2009	0.00	0.00	0.00	0.00	0.00	268,050.00	-268,050.00	0.00
Total 377	**Communications Debt Fund-**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**268,050.00**	**-268,050.00**	**0.00**
380805	Convention Center Debt	0.00	11,101.18	11,101.18	0.00	0.00	370,446.88	-370,446.88	0.00
Total 380	**Convention Center Debt**	**0.00**	**11,101.18**	**11,101.18**	**0.00**	**0.00**	**370,446.88**	**-370,446.88**	**0.00**
940001	MC District Ct Building	0.00	7,255.00	7,255.00	0.00	0.00	0.00	0.00	0.00
Total 470	**Municipal Building - Dist. Ct.**	**0.00**	**7,255.00**	**7,255.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
517246	Remonumentation	0.00	32,306.23	32,306.23	0.00	0.00	2,727.66	-2,727.66	0.00
517285	Resource Recovery	0.00	52,154.18	52,154.18	0.00	0.00	20,269.53	-20,269.53	0.00
517526	Sanitary Landfill	0.00	1,834,392.77	1,834,392.77	0.00	0.00	1,979,766.40	-1,979,766.40	0.00
954003	Gas Collection and Control Sys	0.00	0.00	0.00	0.00	0.00	10,455.98	-10,455.98	0.00

Summary Budget to Actual

04/30/2021

	Revenue				Expenditures			
	Budget	Actual	Balance	%	Budget	Actual	Balance	%
954009 Leachate Collection Main	0.00	0.00	0.00	0.00	0.00	26,876.69	-26,876.69	0.00
954017 Storm Water Mgt System	0.00	0.00	0.00	0.00	0.00	2,669.20	-2,669.20	0.00
954018 Landfill Gas to Energy	0.00	140,475.32	140,475.32	0.00	0.00	0.00	0.00	0.00
954022 Bioreactor Project	0.00	0.00	0.00	0.00	0.00	17,609.95	-17,609.95	0.00
954024 Leachate Pretreatment System	0.00	0.00	0.00	0.00	0.00	71,234.75	-71,234.75	0.00
954026 Bioreactor Phase II	0.00	0.00	0.00	0.00	0.00	122,730.09	-122,730.09	0.00
Total 517 Sanitary Landfill	**0.00**	**2,059,328.50**	**2,059,328.50**	**0.00**	**0.00**	**2,254,340.25**	**-2,254,340.25**	**0.00**
581537 Airport	0.00	188,724.25	188,724.25	0.00	0.00	214,583.21	-214,583.21	0.00
Total 581 Airport	**0.00**	**188,724.25**	**188,724.25**	**0.00**	**0.00**	**214,583.21**	**-214,583.21**	**0.00**
595364 Jail Commissary	0.00	269,140.00	269,140.00	0.00	0.00	246,310.05	-246,310.05	0.00
Total 595 Concessions	**0.00**	**269,140.00**	**269,140.00**	**0.00**	**0.00**	**246,310.05**	**-246,310.05**	**0.00**
713526 Landfill Perpetual Care	0.00	93.18	93.18	0.00	0.00	0.00	0.00	0.00
Total 713 Landfill Perpetual Care	**0.00**	**93.18**	**93.18**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
731237 Retirement Board	0.00	5,202,522.24	5,202,522.24	0.00	0.00	5,849,273.45	-5,849,273.45	0.00
Total 731 Retirement System	**0.00**	**5,202,522.24**	**5,202,522.24**	**0.00**	**0.00**	**5,849,273.45**	**-5,849,273.45**	**0.00**
736238 Retiree Health Care	0.00	921,327.33	921,327.33	0.00	0.00	1,225,211.35	-1,225,211.35	0.00
Total 736 Retiree Health Care	**0.00**	**921,327.33**	**921,327.33**	**0.00**	**0.00**	**1,225,211.35**	**-1,225,211.35**	**0.00**

Blue Water Convention Center
Balance Sheet
April 30, 2021

ASSETS			
Current Assets			
County Claim on Cash	$	440,644	
Cash - Operating		30,002	
Cash Drawer/Bar Change		8,300	
ATM - Cash		10,000	
Accounts Receivable		0	
TEI Condo Deposits		13,816	
AR - ATM Surcharges		175	
Prepaid Expenses		0	
Inventory		0	
Total Current Assets			502,937
Other Assets			
Total Other Assets		0	
Total Assets			0
LIABILITIES AND EQUITY			**$ 502,937**
Current Liabilities			
Accounts Payable	$	4,712	
A/P State Sales Tax		68	
A/P-FICA Accrued ER SS		9,389	
A/P Work Comp/401(k)		2,117	
A/P Event Liability		0	
Accrued Expenses		74,950	
Advance Ticket Sales/Deposits		69,883	
Other Current Liabilities		0	
Total Current Liabilities			161,119
Total Long-Term Liabilities			0
Total Liabilities			161,119
Equity			
Net Funds Received		0	
Retained Earnings		524,366	
Net Income (Loss)		(182,548)	
Total Equity			341,818
Total Liabilities & Equity			**$ 502,937**

Huron County's Resolution No. 21-44C Opposing SB 203 and HB 4432

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Huron County's Resolution No. 21-44C opposing SB 203 and HB 4432	4/15/2021	Cover Memo

No. 21- 44C

RESOLUTION

To: The Honorable Board of Commissioners
Huron County
Michigan

WE, the LEGISLATIVE COMMITTEE, respectfully beg leave to submit the following resolution for your consideration:

WHEREAS, Senate Bill 203 and House Bill 4432 create the opportunity for competition by an out-of-state for-profit agency that is now publicly-owned; this entity recently issued an IPO raising $350 million; and

WHEREAS, given the resources and availability of trusted PACE providers with strong track records, it is unconscionable to invite non-Michigan providers to jump to the front of the line and take resources away from successful, Michigan small businesses that want to keep expanding to serve the need; and

WHEREAS, current PACE organizations are currently unable to expand at a rate that is commensurate with public demand due to an array of state enrollment caps, and Senate Bill 203 and House Bill 4432 do not state that the new out-of-state organization will have the same state enrollment hurdles; and

WHEREAS, existing PACE organizations in Michigan have made large investments in our state's communities and have made a commitment to provide high-quality, cost efficient care to the older adults across the state, PACE has already proven its success in reducing costs and maintaining effective care while improving the overall quality of life for participants; now

THEREFORE, BE IT RESOLVED, that the Huron County Board of Commissioners hereby opposes Senate Bill 203 and House Bill 4432 which grant an entity to establish a PACE organization in a geographical area already designated to and served by an existing PACE organization.

Respectfully submitted,

LEGISLATIVE COMMITTEE

Joe Murphy, Chairman

Michael H. Meissner, Vice Chairman

Steve Vaughan, Member

Dated: April 13, 2021

~~VOICE~~ / ROLL CALL VOTE:

COMMISSIONER	YES	NO	ABSENT	COMMISSIONER	YES	NO	ABSENT
SAMI KHOURY	☑	☐	☐	JOHN L. BODIS	☐	☐	☑
MICHAEL H. MEISSNER	☑	☐	☐	JOE MURPHY	☑	☐	☐
TODD TALASKI	☑	☐	☐	MARY E. BABCOCK	☐	☐	☐
STEVE VAUGHAN	☑	☐	☐				

RESOLUTION: ☑ ADOPTED ☐ DEFEATED ☐ TABLED

Contract Approval Request - Interwest Technology Group - Addendum

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Contract Approval Request - Interwest Technology Group	4/23/2021	Cover Memo
	InterWest Contract Addendum D	4/23/2021	Cover Memo

COUNTY OF ST.CLAIR

Purchasing Division



CONTRACT APPROVAL REQUEST

☐ NEW CONTRACT ☐ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS

☐ BIDS REQUIRED ☐ NO BIDS REQUIRED
☐ BIDS RECEIVED ☐ SINGLE SOURCE
☒ CONTRACT EXTENSION
☒ BOC POLICY COMPLIANCE ☐ INCREASE WITHIN CPI-U
☐ REVIEWED BY CORP COUNSEL ☐ VALUE LESS THAN THRESHOLD

VENDOR: Interwest Technology Group

VALUE: Not to exceed $536,000

TERM: 6/1/21 – 5/31/24

CONTRACT TYPE: Service

SERVICE DESCRIPTION: Website Development Services

DEPARTMENT(S): Information Technology, Health Department.

COMMENTS: This addendum extends the website development contract for an additional 3 years. The pricing remains tied to the GSA Schedule 70, as originally quoted

COUNTY OF ST.CLAIR



ADDENDUM D

Between County of St. Clair, MI (the County) and Interwest Technology Group (the Provider)

Date: April 22, 2021 **Document**: Agreement Addendum, Website Development

The County and the Provider have agreed to extend the Website Development contract for an additional 3-year term. All terms and conditions of the agreement will remain unchanged with the exception of, and the addition of the following:

- New expiration date of 5/31/24
- Additional not-to-exceed amount of $536,000

FOR THE PROVIDER:

BY: _____ DATE: _____
Gerald Giggs, Director

FOR THE COUNTY:

BY: _____ DATE: _____
Karry Hepting, Administrator/Controller

BY: _____ DATE: _____
Tiffany Fournier, IT Director

Contract Approval Request - CDW-Government

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Contract Approval Request - CDW-Government	4/28/2021	Cover Memo
🗋	VMWare 3 year license renewal	4/28/2021	Cover Memo

COUNTY OF ST.CLAIR
Purchasing Division

CONTRACT APPROVAL REQUEST

☐ NEW CONTRACT ☒ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS

☐ BIDS REQUIRED
☐ BIDS RECEIVED

☐ NO BIDS REQUIRED
☒ SINGLE SOURCE
☐ CONTRACT EXTENSION

☒ BOC POLICY COMPLIANCE
☐ REVIEWED BY CORP COUNSEL

☐ INCREASE WITHIN CPI-U
☐ VALUE LESS THAN THRESHOLD

VENDOR: CDW-Government

VALUE: $31,254.96

TERM: 36 months, 5/4/21 – 5/3/24

CONTRACT TYPE: Software Support and Subscription

SERVICE DESCRIPTION: Virtual Visualization Software

DEPARTMENT(S): Information Technology

COMMENTS: This is a 3 year contract renewal for Virtual Visualization Software Support and Subscription. The pricing is subject to the State of Michigan MIDeal Master Computing Contract.

QUOTE CONFIRMATION

DEAR BOBBI WILEY,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. Click here to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
LZPJ547	3/17/2021	CONTRACT NO. 321091361	2046507	$31,254.96

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
VMware Support and Subscription Production - technical support (renewal) - Mfg. Part#: VS7-DT100VM-P-SSS-C-R Service Start - 5/4/2021 Service End - 5/3/2024 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	6038966	$5,435.76	$5,435.76
VMware Support and Subscription Production - technical support (renewal) - Mfg. Part#: VS7-DT100VM-P-SSS-C-R Service Start - 5/4/2021 Service End - 5/3/2024 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	6038966	$5,435.76	$5,435.76
VMware Support and Subscription Production - technical support (renewal) - Mfg. Part#: VS7-DT100VM-P-SSS-C-R Service Start - 5/4/2021 Service End - 5/3/2024 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	6038966	$5,435.76	$5,435.76
VMware Support and Subscription Production - technical support (renewal) - Mfg. Part#: VS7-DT100VM-P-SSS-C-R Service Start - 5/4/2021 Service End - 5/3/2024 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	6038966	$5,435.76	$5,435.76
VMware Support and Subscription Production - technical support (renewal) - Mfg. Part#: VS7-DT100VM-P-SSS-C-R Service Start - 5/4/2021 Service End - 5/3/2024 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	6038966	$5,435.76	$5,435.76
VMware Support and Subscription Production - technical support (renewal) - Mfg. Part#: VCS7-STD-P-SSS-C-R Service Start - 5/4/2021 Service End - 5/3/2024 Electronic distribution - NO MEDIA Contract: Michigan Master Computing-MiDEAL (071B6600110)	1	6036933	$4,076.16	$4,076.16

PURCHASER BILLING INFO		
Billing Address: COUNTY OF ST CLAIR ACCOUNTS PAYABLE 200 GRAND RIVER AVE STE 203 PORT HURON, MI 48060-4017 **Phone:** (810) 985-2262 **Payment Terms:** Net 30 Days-Govt State/Local	**SUBTOTAL**	$31,254.96
	SHIPPING	$0.00
	SALES TAX	$0.00
	GRAND TOTAL	**$31,254.96**
DELIVER TO	**Please remit payments to:**	
Shipping Address: COUNTY OF ST CLAIR BOBBI WILEY 200 GRAND RIVER AVE STE 203 PORT HURON, MI 48060-4017 **Phone:** (810) 985-2262 **Shipping Method:** ELECTRONIC DISTRIBUTION	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	

Need Assistance? CDW•G SALES CONTACT INFORMATION				
	Stephen Rooney	|	(877) 863-3197	| steproo@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at
http://www.cdwg.com/content/terms-conditions/product-sales.aspx
For more information, contact a CDW account manager

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Sanilac County Resolution - Supporting Passage of Legislation to Adopt 4-Year Terms for County Commissioners

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Sanilac County Resolution	5/10/2021	Cover Memo

RESOLUTION IN SUPPORTING PASSAGE OF LEGISLATION TO ADOPT 4-YEAR TERMS FOR COUNTY COMMISSIONERS

WHEREAS, the 1963 Michigan Constitution provides four-year terms for the county Board of Supervisors, the preceding body to today's Board of Commissioners; and

WHEREAS, the Legislature voted in 1966 to abolish Boards of Supervisors and formally replace them with Board of Commissioners after the 1968 election; and

WHEREAS, Public Act 261 of 1966 promulgated that the length of terms for the new county commissioners shall be concurrent with that of state representatives, as specified in Article IV, section 3 of the Michigan Constitution; and

WHEREAS, the scope of duties of a county commissioner has greatly increased in the last century – road patrols, indigent defense, mental health treatment and substance abuse prevention programming, solid waste pick-up and disposal, food and water supply, park operation, economic development efforts, emergency management and response; and

WHEREAS, Michigan is one of only five states in the United States that provides for exclusively two-year terms for county commissioners; and

WHEREAS, all other county and township elected officials in Michigan are elected to terms of at least four years; and

WHEREAS, the position of county commissioner is a highly complex oversight role that requires years to master; and

WHEREAS, legislation to amend state law to enact four-year terms has been filed in the form of Senate Bills 242 and 245; and

WHEREAS, the Michigan Association of Counties support the legislation as introduced;

THEREFORE, BE IT RESOLVED, the Sanilac County supports Senate Bills 242 and 245 to enact four-year terms for County Commissioners.

BE IT FURTHER RESOLVED, that this resolution be spread upon the proceedings of the Sanilac County Board of Commissioners this 4th day of May, 2021.

Gary Heberling, Chairman

State Tax Commission Petition for Approval of County Designated Assessor Letter

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	State Tax Commission Petition for Approval of County Designated Assessor Letter	5/11/2021	Cover Memo

GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

5102 (Rev. 01-19)

May 4, 2021

St. Clair County Board of Commissioners
200 Grand River Ave.
Port Huron, MI 48060

Dear St. Clair County Board of Commissioners,

Thank you for submitting an interlocal agreement and *Form 5697 State Tax Commission Petition for Approval of County Designated Assessor* for the St. Clair County Designated Assessor. All proposed Designated Assessors must be approved by the State Tax Commission.

A recommendation of approval of your proposed Designated Assessor, Kelly Timm, will be made to the State Tax Commission at their meeting on May 24, 2021. The County is not required to attend or address the Commission at this meeting. You will receive written notification of the action taken by the Commission.

If there are any questions or concerns regarding this process, please email AssessingReformQuestions@michigan.gov.

Thank you for your cooperation throughout this process.

Sincerely,

David A. Buick, Executive Director
State Tax Commission

Cc: St. Clair County Clerk
St. Clair County Equalization
Kelly Timm, Proposed Designated Assessor

Approval of County Disbursements - April 2021

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Disbursements Cover Sheet April 2021	5/13/2021	Cover Memo
🗋	Wires April 2021	5/13/2021	Cover Memo
🗋	P-CARDS April 2021	5/13/2021	Cover Memo
🗋	Accounts Payable Register April 2021	5/13/2021	Cover Memo
🗋	Claims Approved by Administrator April 2021	5/13/2021	Cover Memo
🗋	Payroll Expense Detail By Department Report 04-08-21	5/13/2021	Cover Memo
🗋	Payroll Expense Detail By Department Report 04-22-21	5/13/2021	Cover Memo
🗋	BWCC April 2021	5/13/2021	Cover Memo

Approval of County Disbursements
April 2021

Imprest Checking/Wire Transfer Transaction	$	10,482,157.51
P Card Transaction Detail	$	102,423.01
Accounts Payable Transaction Register	$	4,060,723.66
Employee Expense Reimbursement – 04/08/2021	$	2,459.13
Employee Expense Reimbursement – 04/22/2021	$	5,584.71
Blue Water Convention Center	$	60,404.84
	$	14,713,752.86

Imprest Checking/Wire Transfer Transaction — Item 11A

GL Account	Vendor Name	Description	CKID/CK #	CK Date	Dist. Amount
101215	**Clerk**				
101215 - 7723	US POSTAL SERVICE	JURY SUMMONS POSTAGE ACCT REI	00078256	04/05/2021	330.20
			Org Key Total	**101215**	**330.20**
101253	**Treasurer**				
101253 - 4882	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078235	04/07/2021	-5.62
101253 - 4882	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078236	04/07/2021	-5.82
101253 - 4882	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078233	04/07/2021	-3.02
101253 - 4882	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078234	04/07/2021	-4.41
101253 - 4882	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078257	04/14/2021	-7.05
101253 - 4882	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078258	04/14/2021	-6.48
			Org Key Total	**101253**	**-32.40**
101430	**Animal Shelter/Dog Warden**				
101430 - 7700	US POSTAL SERVICE	LOCKBOX FEE	00078232	04/06/2021	22.75
101430 - 7700	EASTERN MICHIGAN BANK	LOCK BOX FEES	00078237	04/07/2021	1,162.76
101430 - 7700	US POSTAL SERVICE	LOCKBOX FEE APR 13, 20 & 27	00078270	04/27/2021	68.25
			Org Key Total	**101430**	**1,253.76**
252000	**Convention Center**				
252000 - 1215	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	31,380.88
252000 - 1215	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	-31,380.88
252000 - 1215	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078231	04/02/2021	28,774.95
252000 - 1215	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078231	04/02/2021	-28,774.95
252000 - 1525	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078231	04/02/2021	3,700.00
			Org Key Total	**252000**	**3,700.00**
252805	**Convention Center**				
252805 - 4882	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078231	04/02/2021	-2.19
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078231	04/02/2021	6,222.82
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078231	04/02/2021	2,275.41
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078231	04/02/2021	9,730.23
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	623.17
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	796.00
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	5,894.86
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	2,118.16
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	10.51
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	637.59
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	111.46
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	5,894.89
252805 - 5420	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	2,118.13
252805 - 5528	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	142.45
252805 - 5528	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	9.73
252805 - 5528	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	37.10
252805 - 6749	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	1,069.23
252805 - 6749	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	16.48
252805 - 6749	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078231	04/02/2021	6,848.68
252805 - 7508	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	291.85
252805 - 7700	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	380.00
252805 - 7700	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	6,082.50

GL Account	Vendor Name	Description	CKID/CK #	CK Date	Dist. Amount
252805 - 8036	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	50.00
252805 - 8300	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	2,462.50
252805 - 8647	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	1,163.24
252805 - 8663	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	801.03
252805 - 8795	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	54.00
252805 - 9142	BLUE WATER CONVENTION CENTER I	REPLENISH IMPREST CHECKING	00078276	04/30/2021	616.00
			Org Key Total	**252805**	**56,455.83**
276000	**Drug Task Force Millage**				
276000 - 1002	NORTHSTAR BANK	RECORD TRANSFER	00078247	04/08/2021	500,000.00
			Org Key Total	**276000**	**500,000.00**
278000	**Senior Millage**				
278000 - 1002	NORTHSTAR BANK	RECORD TRANSFER	00078248	04/08/2021	588,000.00
			Org Key Total	**278000**	**588,000.00**
677852	**Employees Hospital Insurance**				
677852 - 6749	MEDTIPSTER	MAR 21 INS ADMIN FEE	00078260	04/14/2021	1,332.50
677852 - 6749	MEDTIPSTER	ID CARD CHANGES	00078260	04/14/2021	12.55
677852 - 9142	MEDTIPSTER	MAR 21 INS PRSCR CLAIMS	00078260	04/14/2021	2,543.33
677852 - 9142	BLUE CROSS BLUE SHIELD OF MICH	04/03-04/09/21 HEALTH INS PREM	00078259	04/15/2021	204,640.32
677852 - 9142	BLUE CROSS BLUE SHIELD OF MICH	03/27-04/02/21 HEALTH INS PREM	00078239	04/08/2021	67,053.64
677852 - 9142	BLUE CROSS BLUE SHIELD OF MICH	03/20-03/26/21 HEALTH INS PREM	00078228	04/01/2021	252,737.51
677852 - 9142	BLUE CROSS BLUE SHIELD OF MICH	04/17-04/23/21 HEALTH INS PREM	00078275	04/29/2021	170,550.47
			Org Key Total	**677852**	**698,870.32**
701000	**Fund 701 Admin**				
701000 - 1206	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078234	04/07/2021	36,672.78
701000 - 1206	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078233	04/07/2021	32,171.01
701000 - 1207	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078236	04/07/2021	6,487.00
701000 - 1207	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078235	04/07/2021	9,820.50
			Org Key Total	**701000**	**85,151.29**
701253	**Treasurer**				
701253 - 2837	ST CLAIR COUNTY ROAD COMMISSIO	UNDISTRIBUTED TAX COLLECTIONS	00078238	04/07/2021	3,358.38
701253 - 2837	ST CLAIR COUNTY COMMUNITY COLL	REMIT PROP TAX COLLECTED	00078250	04/08/2021	10,413.26
701253 - 2837	ST CLAIR COUNTY RESA	REMIT PROP TAX COLLECTED	00078251	04/08/2021	26,037.07
701253 - 2837	ST CLAIR COUNTY ROAD COMMISSIO	REMIT PROP TAX COLLECTED	00078252	04/08/2021	308,992.66
701253 - 2837	ST CLAIR COUNTY COMMUNITY COLL	REMIT PROP TAX COLLECTED	00078254	04/09/2021	1,677,205.03
701253 - 2837	ST CLAIR COUNTY RESA	REMIT PROP TAX COLLECTED	00078255	04/09/2021	1,003,999.43
			Org Key Total	**701253**	**3,030,005.83**
702000	**Fund 702 Admin**				
702000 - 1201	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078257	04/14/2021	5,769.96
702000 - 1201	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078257	04/14/2021	-5,769.96
702000 - 1201	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078258	04/14/2021	56,535.52
702000 - 1201	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078258	04/14/2021	-56,535.52
			Org Key Total	**702000**	**0.00**
702131	**Circuit Court**				
702131 - 2625	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078258	04/14/2021	18,181.00
702131 - 2625	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078257	04/14/2021	6,122.00

GL Account	Vendor Name	Description	CKID/CK #	CK Date	Dist. Amount
702131 - 2710	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078257	04/14/2021	-344.99
702131 - 2710	COUNTY OF ST CLAIR MICHIGAN	REPLENISH IMPREST CHECKING	00078258	04/14/2021	38,361.00
			Org Key Total	**702131**	**62,319.01**
750000	**Payroll**				
750000 - 2290	UNITED STATES TREASURY	04/08/21 REMIT 941	00078253	04/08/2021	387,548.23
750000 - 2290	UNITED STATES TREASURY	04/22/21 REMIT 941	00078268	04/22/2021	388,784.44
750000 - 2290	UNITED STATES TREASURY	04/01/21 945 W/H	00078230	04/01/2021	117,941.83
750000 - 2308	COUNTY OF ST CLAIR MICHIGAN	04/08/21 RET W/H & CONT	00078242	04/08/2021	249,298.89
750000 - 2308	COUNTY OF ST CLAIR MICHIGAN	04/22/21 RET W/H & CONT	00078263	04/22/2021	252,148.51
750000 - 2310	CHEMICAL BANK	04/22/21 RTRMNT HC TRUST	00078261	04/22/2021	51,382.90
750000 - 2310	CHEMICAL BANK	04/08/21 RTRMNT HC TRUST	00078240	04/08/2021	50,348.33
750000 - 2318	NATIONWIDE RETIREMENT SOLUTION	04/08/21 PEBSCO W/H	00078246	04/08/2021	39,477.96
750000 - 2318	NATIONWIDE RETIREMENT SOLUTION	04/22/21 PEBSCO W/H	00078266	04/22/2021	40,337.96
750000 - 2322	CHEMICAL BANK	04/22/21 457	00078262	04/22/2021	96,404.04
750000 - 2322	CHEMICAL BANK	04/08/21 457	00078241	04/08/2021	96,264.97
750000 - 2330	MAESTRO	04/08/21 HLTH CARE REIMB	00078244	04/08/2021	6,589.76
750000 - 2330	MAESTRO	04/22/21 HLTH CARE REIMB	00078269	04/23/2021	6,573.96
750000 - 2333	MAESTRO	04/22/21 DEP CARE REIMB	00078269	04/23/2021	1,361.66
750000 - 2333	MAESTRO	04/08/21 DEP CARE REIMB	00078244	04/08/2021	1,361.66
750000 - 2375	MICHIGAN STATE DISBURSEMENT UN	04/08/21 FOC W/H	00078245	04/08/2021	3,825.29
750000 - 2375	MICHIGAN STATE DISBURSEMENT UN	04/22/21 FOC W/H	00078265	04/22/2021	3,825.29
750000 - 2384	OHIO FOC	04/08/21 FOC W/H	00078249	04/08/2021	220.59
750000 - 2384	OHIO FOC	04/22/21 FOC W/H	00078267	04/22/2021	220.59
750000 - 2445	EASTERN MICHIGAN BANK	04/22/21 DIRECT DEPOSIT	00078264	04/22/2021	1,050,663.36
750000 - 2445	EASTERN MICHIGAN BANK	04/08/21 DIRECT DEPOSIT	00078243	04/08/2021	1,047,586.81
750000 - 2445	EASTERN MICHIGAN BANK	04/01/21 PENS DIRECT DEP	00078229	04/01/2021	1,235,225.40
			Org Key Total	**750000**	**5,127,392.43**
851275	**DRAIN DISTRICT DEBT**				
851275 - 9802	BANK OF NEW YORK MELLON, THE	PRINCIPAL COX DOTY & STEIN	00078271	04/28/2021	75,000.00
851275 - 9802	BANK OF NEW YORK MELLON, THE	PRINCIPAL RAILROAD CTY DRN	00078272	04/28/2021	45,000.00
851275 - 9802	CAPITAL ONE BANK	PRINCIPAL GOSSMAN & BR	00078273	04/28/2021	130,000.00
851275 - 9802	HIGHPOINT COMMUNITY BANK	PRINCIPAL STATE RD DRN	00078274	04/28/2021	24,000.00
851275 - 9868	HIGHPOINT COMMUNITY BANK	INTEREST STATE RD DRN	00078274	04/28/2021	6,375.74
851275 - 9868	CAPITAL ONE BANK	INTEREST GOSSMAN & BR	00078273	04/28/2021	13,781.25
851275 - 9868	BANK OF NEW YORK MELLON, THE	INTEREST RAILROAD CTY DRN	00078272	04/28/2021	11,271.25
851275 - 9868	BANK OF NEW YORK MELLON, THE	INTEREST COX DOTY & STEIN	00078271	04/28/2021	19,995.00
			Org Key Total	**851275**	**325,423.24**
990649	**Trailer Tax Fees**				
990649 - 2225	STATE OF MICHIGAN	MOBILE HOME 11001	00078277	04/30/2021	3,288.00
			Org Key Total	**990649**	**3,288.00**
				Grand Total	**10,482,157.51**

Procurement Card Transaction Detail

Item 11A

GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
101131 - 9480	BESTBUYCOM806447	SAMSUNG LED TV	WILEY B	05/11/2021	329.99
101136 - 5446	AMAZON.COM 394SF	OTTERBOX IPAD CASE	GIRARD	05/11/2021	51.08
101136 - 6749	APPLE.COM/BILL	SIGN FILL DOCS 3/26/21-3/25/22	GIRARD	05/11/2021	127.19
101136 - 8531	LANSING COMMUNIT	CEO EXAM PREP WEBINAR HUSTEK	GILLIES	05/11/2021	140.00
101136 - 9480	BESTBUYCOM806447	SAMSUNG LED TV	WILEY B	05/11/2021	329.99
101138 - 5446	AMZN MKTP US AMZ	CR RETURN HEAVYWEIGHT DISH	TALLMADGE	05/11/2021	-14.28
101138 - 5446	AMZN MKTP US AMZ	CR RETURN HEAVYWEIGHT DISH	TALLMADGE	05/11/2021	-14.28
101138 - 5446	AMZN MKTP US 666	3 HEAVYWEIGHT DISHES	TALLMADGE	05/11/2021	42.84
101138 - 5446	WALMART.COM AY	8 JUMBO CROCKS	TALLMADGE	05/11/2021	65.86
101141 - 5446	DLX FOR BUSINESS	600 DEPOSIT TICKETS	SHEVNOCK	05/11/2021	171.32
101141 - 6749	PTHURON TIMESHER	APR 21 TIMES HERALD SUBSCR	SHEVNOCK	05/11/2021	9.99
101141 - 9480	CDW GOVT #B36646	HP LASERJET PRINTER	SHEVNOCK	05/11/2021	255.55
101141 - 9480	B&H PHOTO MOTO	1 AXIS M1137 5MP CAMERA	WILEY B	05/11/2021	466.66
101141 - 9480	B&H PHOTO MOTO	2 AXIS M1137 5MP CAMERAS	WILEY B	05/11/2021	933.32
101141 - 9480	SCANTASTIK INC	CANON DRG2110 SCANNER	FOURNIER	05/11/2021	4,196.00
101149 - 5446	ULINE SHIP SUP	CR RCPT W SALES TAX CHGD MAR21	HUFFMAN	05/11/2021	-519.18
101149 - 5446	ULINE SHIP SUP	102 DISINFECTANT WIPES	HUFFMAN	05/11/2021	489.79
101153 - 5398	ON DUTY GEAR LLC	WALLET BADGE ROSENAU	JONES	05/11/2021	163.94
101153 - 6749	ZOOM.US 888-799-	CREDIT SALES TAX CHGD	JONES	05/11/2021	-8.99
101153 - 6749	ZOOM.US 888-799-	ZOOM VIDEO 4/12/21-4/11/22	JONES	05/11/2021	158.89
101215 - 5446	AMZN MKTP US NM5	SECURITY DEPOSIT BAGS	WATERS	05/11/2021	24.98
101215 - 5446	AMZN MKTP US QV2	THERMAL LABELS	WATERS	05/11/2021	125.98
101215 - 9208	AMZN MKTP US QV2	MISTAKE REIMB CK1218 4/26/21	WATERS	05/11/2021	29.79
101225 - 5446	AMZN MKTP US KI6	ETHERNET ADPTR HUB, CABLE	BRIGHT	05/11/2021	42.68
101229 - 5398	ON DUTY GEAR - P	NEW EMPLOYEE UNIFORMS	MCINTYRE	05/11/2021	323.94
101229 - 5446	AMZN MKTP US C63	6 FLASH DRIVES	MCINTYRE	05/11/2021	79.44
101229 - 5446	AMZN MKTP US IV7	WEBCAMS,TRIPODS,MICROPHONES	MCINTYRE	05/11/2021	114.01
101229 - 5446	B&H PHOTO 800-60	PA SYSTEM CASES, CABLES	MCINTYRE	05/11/2021	232.04
101229 - 6749	NATL DATA CENTER	CLIMATOLOGICAL DATA 11/11/20	MCINTYRE	05/11/2021	135.00
101229 - 7700	TRUEFILING COURT	CREDIT DOUBLE CHARGE	LAMAY	05/11/2021	-77.25
101229 - 7700	TRUEFILING COURT	PROCESSING FEE	LAMAY	05/11/2021	2.25
101229 - 7700	TRUEFILING COURT	PROCESSING FEE	LAMAY	05/11/2021	3.00
101229 - 7700	TRUEFILING COURT	COURT FILING GAFKEN	LAMAY	05/11/2021	75.00

Procurement Card Transaction Detail

Item 11A

GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
101229 - 7700	TRUEFILING COURT	DOUBLE CHARGE	LAMAY	05/11/2021	77.25
101229 - 7700	TRUEFILING COURT	COURT FILING MCDONALD	LAMAY	05/11/2021	100.00
101229 - 8795	MIRROR IMAGE AUT	CAR WASH, DETAIL CLEAN	WENDLING	05/11/2021	25.00
101231 - 7228	LAKE HURON VETER	BRUIN ANNUAL EXAM,VACCINES	HOLLIS	05/11/2021	137.00
101231 - 7228	LAKE HURON VETER	BRUIN MEDICATION	HOLLIS	05/11/2021	184.49
101259 - 5446	AMZN MKTP US RB3	2 LOGITECH WL MICE	WILEY B	05/11/2021	25.76
101259 - 5446	AMZN MKTP US 5P6	2 PROCASE LAPTOP SLEEVES	WILEY B	05/11/2021	43.98
101259 - 5446	GRAYBAR ELECTRIC	100 CAT 6 CABLES	REYNOLDS	05/11/2021	57.35
101259 - 5446	AMAZON.COM AL749	MULTI PURPOSE NYLON LABELS	WILEY B	05/11/2021	57.90
101259 - 5446	CDW GOVT #B96276	DUAL MONITOR STAND	FOURNIER	05/11/2021	75.80
101259 - 9480	AMZN MKTP US	CR RETURN 4 HP CHROMEBOOKS	WILEY B	05/11/2021	-1,882.00
101259 - 9480	AMZN MKTP US SI2	HP CHROMEBOOK	WILEY B	05/11/2021	399.00
101259 - 9480	AMZN MKTP US CD9	4 HP CHROMEBOOKS	WILEY B	05/11/2021	1,882.00
101265 - 5446	GILLROYS HARDWAR	S HOOKS	THOMAS	05/11/2021	2.79
101265 - 5446	GILLROYS HARDWAR	CEILING HOOKS	THOMAS	05/11/2021	4.29
101265 - 5446	MARSHALL E CAMPB	BEAM CLAMPS	HOULE	05/11/2021	5.20
101265 - 5446	MENARDS PORT HUR	FUNNELS, CADDY	MARSH	05/11/2021	7.14
101265 - 5446	GILLROYS HARDWAR	TRASH CAN CADDY	MARSH	05/11/2021	8.99
101265 - 5446	GILLROYS HARDWAR	DOOR STOP,DOOR PULL,BOLTS	HOULE	05/11/2021	16.07
101265 - 5446	JONES EQUIPMENT	WEEDWACKER OIL MIX	IGNASH	05/11/2021	20.04
101265 - 5446	MARSHALL E CAMPB	COPPER WIRE,KNOCKOUT PLUGS	HOULE	05/11/2021	26.36
101265 - 5446	NICHOLS	CLOROX WIPES	RUTLEDGE	05/11/2021	41.77
101265 - 5446	MENARDS PORT HUR	LUBE,GLUE,SQUEEGEE,OIL,SOCKETS	CORNWELL	05/11/2021	50.33
101265 - 5446	MEDLER ELECTRIC	FLUORESCENT LIGHTS	HOULE	05/11/2021	50.64
101265 - 5446	DARLING'S BELTLI	MOWER FUEL TREATMENT, SPRAY	RUTLEDGE	05/11/2021	51.96
101265 - 5446	APPLIED IND TECH	BEARINGS, SEALS	CORNWELL	05/11/2021	53.58
101265 - 5446	NICHOLS	CLOROX WIPES	RUTLEDGE	05/11/2021	59.07
101265 - 5446	MENARDS PORT HUR	TOGGLE BOLTS,LIQ NAILS,WRENCH	CORNWELL	05/11/2021	77.01
101265 - 5446	MEDLER ELECTRIC	FLUORESCENT LIGHTS	HOULE	05/11/2021	111.66
101265 - 5446	GREENIA'S OUTDOO	FILTER,SPARK PLUGS,HOUSING	IGNASH	05/11/2021	112.87
101265 - 5446	NICHOLS	CLOROX WIPES	RUTLEDGE	05/11/2021	118.14
101265 - 5446	GILLROYS HARDWAR	MOWER BATTERY,HOSE REEL,HOSE	IGNASH	05/11/2021	155.96
101265 - 5446	FERGUSON ENT, IN	PWRHD ASSY,NIPPLES,ELBOWS	TAYLOR	05/11/2021	265.67

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
101265 - 5446	GREENIA'S OUTDOO	FAN,SHEEVE ASSY,IDLER,ARM	IGNASH	05/11/2021	314.71
101265 - 5446	NICHOLS	TRASH BAGS,VINYL GLOVES	RUTLEDGE	05/11/2021	627.86
101265 - 5446	PITNEY BOWES PI	MAIL MACHINE RED INK,EZ SEAL	RUTLEDGE	05/11/2021	841.46
101265 - 5446	NICHOLS	HANDWASH,CLNERS,GLOVES,TOWELS	RUTLEDGE	05/11/2021	1,061.91
101265 - 5446	NICHOLS	VACUUM FILTERS,BRUSH,HAND	RUTLEDGE	05/11/2021	1,099.82
101265 - 8795	NICHOLS	RPR VACUUM MOTOR	RUTLEDGE	05/11/2021	973.55
101265 - 9480	FERGUSON ENT, IN	CHILLER PRESS RELEASE VALVE	TAYLOR	05/11/2021	313.76
101265 - 9480	MARSHALL E CAMPB	2 MONITOR LINE MOTORS	HOULE	05/11/2021	531.04
101265 - 9480	ACCESS, INC.	COURT COOLING COMPRESSOR	MARSH	05/11/2021	1,563.00
101275 - 5446	TRACTOR SUPPLY C	CHAINSAW OIL	RHEIN	05/11/2021	13.12
101275 - 5446	JONES EQUIPMENT	CHAINSAW CLIPS,SHORT BAR	RHEIN	05/11/2021	38.97
101275 - 5446	TRACTOR-SUPPLY-C	OIL, GARDEN RAKES	WILEY R	05/11/2021	76.97
101275 - 8531	EGLE OP TRAIN AN	CSWO TRAIN CERT BUECHE	YOUTSOS	05/11/2021	95.00
101301 - 5396	RADISSON	CR SALES TAX CHGD	SPADAFORE	05/11/2021	-20.40
101301 - 5396	RADISSON	LODGING SPADAFORE 3/21-25/21	SPADAFORE	05/11/2021	384.20
101301 - 5398	ON DUTY GEAR LLC	UNIFORM	MASCHKE	05/11/2021	146.97
101301 - 5404	NATIONAL ASSOCIA	NASRO DUES FAJARDO 5/8/21-5/8/	STRINGER	05/11/2021	40.00
101301 - 5446	MAGNUM ELECTRONI	CR SALES TAX CHGD	STRINGER	05/11/2021	-4.48
101301 - 5446	AMZN MKTP US SP1	3 MOTOROLA PHONE CASES	STRINGER	05/11/2021	22.50
101301 - 5446	AMZN MKTP US Q50	PRO 2 CHARGER	BALDWIN	05/11/2021	24.99
101301 - 5446	AMAZON.COM 3B2KD	IPHONE CASE	BLAIR	05/11/2021	28.31
101301 - 5446	AUTOZONE #2179	AC RECHARGE KIT #266	STRINGER	05/11/2021	39.99
101301 - 5446	MENARDS PORT HUR	6 STORAGE TOTES	SURMAN	05/11/2021	71.88
101301 - 5446	MAGNUM ELECTRONI	MOTOROLA PALM MICROPHONE	STRINGER	05/11/2021	79.19
101301 - 5446	AMZN MKTP US PR0	CABLES,CHARGERS,EXTERNAL DVD	BALDWIN	05/11/2021	84.95
101301 - 5446	AUTOZONE #2260	CAR BATTERY #242	SURMAN	05/11/2021	152.99
101301 - 5446	AMZN MKTP US 363	VIDEO TRANSMIT KIT,PROJ MOUNT	BLAIR	05/11/2021	198.01
101301 - 5446	AMZN MKTP US NX7	2 HAVIS DOCKING STATIONS	STRINGER	05/11/2021	478.16
101301 - 5446	AXON	12 TAZER BATTERIES	JONES	05/11/2021	780.00
101301 - 6749	IDI	ONLINE INVESTIGATIVE DATA	BLAIR	05/11/2021	75.00
101301 - 6749	SECURAMAX	DATA MGMT VIDEO STORAGE	BLAIR	05/11/2021	140.00
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	PAULUS	05/11/2021	1.30
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	PAULUS	05/11/2021	6.46

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	STRINGER	05/11/2021	7.42
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	STRINGER	05/11/2021	95.00
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	STRINGER	05/11/2021	105.00
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	SPADAFORE	05/11/2021	115.00
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	PAULUS	05/11/2021	120.00
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	PAULUS	05/11/2021	125.00
101301 - 7591	REPUBLIC WIRELES	PHONE CURRENT CHGS	PAULUS	05/11/2021	130.00
101301 - 7723	UPS 00000F6E7321	POSTAGE	POHL	05/11/2021	5.33
101301 - 7723	UPS 00000F6E7321	POSTAGE	POHL	05/11/2021	5.37
101301 - 8795	PRIMERA TECHNOLO	RPR BRAVO 4200 DVD BURNER	BALDWIN	05/11/2021	350.00
101301 - 9480	REPUBLIC WIRELES	3 MOTOROLA PHONES	STRINGER	05/11/2021	461.27
101301 - 9480	AMZN MKTP US MD6	WXGA 3LCD PROJECTOR	BLAIR	05/11/2021	2,156.73
101301 - 9480	DMI DELL HLTHCR	DELL LATITUDE LAPTOP #260	STRINGER	05/11/2021	2,284.00
101331 - 5446	MERCURY MARINE C	OIL FILTER	STOYAN	05/11/2021	7.51
101331 - 5446	BRACKETT AUTO	NYLON, RUBBER CLAMPS	STOYAN	05/11/2021	7.98
101331 - 5446	AMZN MKTP US Z02	TRANSDUCER CABLE	STOYAN	05/11/2021	38.24
101331 - 5446	WEST MARINE #123	CAULK,CONDUIT,NAV LIGHT	STOYAN	05/11/2021	42.22
101331 - 5446	AMZN MKTP US 2T3	CAMERA BAG,OSCILLATING FAN PB5	STOYAN	05/11/2021	54.95
101331 - 5446	MERCURY MARINE C	FILTERS,WATER PUMP KITS,SEALS	STOYAN	05/11/2021	1,614.61
101331 - 9480	MERCURY MARINE C	LH PROPELLER	STOYAN	05/11/2021	556.49
101334 - 5446	MERSKE	CR RET BATTERY CHARGER FEB 21	BRUSATE	05/11/2021	-75.38
101334 - 5446	AMAZON.COM KF6P6	4 DRAIN PLUGS	BRUSATE	05/11/2021	11.84
101334 - 5446	MEIJER # 163	DISTILLED WATER SIMPSON BOAT	BRUSATE	05/11/2021	48.92
101334 - 5446	AMAZON.COM WE9VE	2 WTRPRF BATTERY CHARGERS	BRUSATE	05/11/2021	78.98
101334 - 5446	SP PSS STORE	ELECTRONIC KEY PAD ENTRY	BRUSATE	05/11/2021	213.07
101334 - 8795	DIVE RIGHT IN SC	RPR 3 DRYSUITS	BRUSATE	05/11/2021	602.73
101351 - 5396	RADISSON	CR SALES TAX CHGD	DECAUSSIN	05/11/2021	-20.40
101351 - 5396	RADISSON	LODGING DECAUSSIN 3/21-25/21	DECAUSSIN	05/11/2021	384.20
101351 - 5396	SONESTA HOTELS	LODG STEVENS/WATSON 2/14-19/21	STEVENS	05/11/2021	583.80
101351 - 5398	ON DUTY GEAR LLC	UNIFORMS	OLEJNIK	05/11/2021	228.97
101351 - 5398	ON DUTY GEAR LLC	UNIFORMS & ACCESSORIES	ADAMS	05/11/2021	324.96
101351 - 5398	ON DUTY GEAR LLC	3 BULLETPROOF VESTS	ADAMS	05/11/2021	1,575.00
101351 - 5446	WAL-MART #1611	CAR WASH SUPPLIES	EARABINO	05/11/2021	63.87

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
101351 - 5446	DASH MEDICAL GLO	EXAM GLOVES	OLEJNIK	05/11/2021	245.40
101351 - 5446	CLEARWATER PACKA	SIGNATURE BAGS,VACUUM BAGS	OLEJNIK	05/11/2021	679.15
101351 - 9480	AMZN MKTP US VF2	HP CHROMEBOOK	WILEY B	05/11/2021	195.00
101351 - 9480	IN ELECTRIC MOT	KITCHEN DISPOSAL PUMP MOTOR	TAYLOR	05/11/2021	1,184.69
101400 - 6749	ZOOM.US 888-799-	ZOOM VIDEO 03/22-04/21/21	STRUCK	05/11/2021	15.89
101426 - 5446	LUMBERJACK - 700	INSECT KILLERS, WALLPLATE	WHITE	05/11/2021	35.92
101426 - 5446	AMZN MKTP US 6W1	CEILING PROJECTOR MOUNT	MAYES	05/11/2021	52.19
101426 - 5446	ALPHA CARD SYSTE	YMCKOK RIBBONS	MAYES	05/11/2021	195.00
101430 - 5446	SAVE A LOT # 245	FRESH VEGETABLES FOR IGUANA	MILLER	05/11/2021	9.35
101430 - 5446	NICHOLS	3 WET MOP HEADS	MILLER	05/11/2021	64.71
101430 - 5446	NICHOLS	3 WET MOP HEADS,3 MOP HANDLES	MILLER	05/11/2021	145.77
101430 - 5446	SAMSCLUB #6660	DOG FOOD	MILLER	05/11/2021	175.84
101430 - 5446	TRACTOR SUPPLY C	DOG FOOD	FOERSTER	05/11/2021	183.92
101430 - 5446	TRACTOR SUPPLY C	CAT FOOD	FOERSTER	05/11/2021	199.92
101430 - 5446	CHEWY.COM	DOG AND CAT SUPPLEMENTS	MILLER	05/11/2021	238.87
101430 - 9480	STAPLES DIRECT	SECURITY SAFE ANIMAL CONTROL	KROLCZYK	05/11/2021	274.99
208751 - 5446	AMZN MKTP US 4G3	PHONE CHARGERS	BRENSKE	05/11/2021	47.97
230172 - 5446	AMZN MKTP US RB3	2 LOGITECH WL MICE	WILEY B	05/11/2021	25.76
230172 - 5446	AMZN MKTP US 5P6	2 PROCASE LAPTOP SLEEVES	WILEY B	05/11/2021	43.98
230172 - 5446	NICHOLS	CLNES,BATHTISSUE,TRASHBAGS,MOP	RUTLEDGE	05/11/2021	324.10
230172 - 9480	AMZN MKTP US SS8	HP CHROMEBOOK	WILEY B	05/11/2021	400.84
230172 - 9480	AMZN MKTP US 2Q8	HP CHROMEBOOK	WILEY B	05/11/2021	404.89
252805 - 6749	EIG CONSTANTCONT	04/12-05/11/21 EVENT MARKETING	DEVRIENDT	05/11/2021	95.00
252805 - 7541	ATT BUS PHONE PM	ATT PHONE CURRENT CHGS	DEVRIENDT	05/11/2021	81.49
252805 - 7541	ATT BUS PHONE PM	ATT PHONE CURRENT CHGS	DEVRIENDT	05/11/2021	125.42
252805 - 7541	AT&T BILL PAYMEN	ATT PHONE CURRENT CHGS	DEVRIENDT	05/11/2021	274.86
252805 - 7723	STAMPS.COM	POSTAGE	DEVRIENDT	05/11/2021	9.99
252805 - 7723	USPS STAMPS ENDI	POSTAGE	DEVRIENDT	05/11/2021	20.00
252805 - 8300	WIX.COM 91096373	VIDEO HOSTING 03/26-04/26/21	DEVRIENDT	05/11/2021	9.99
252805 - 8300	WIX.COM 92404555	WEBISTE LINK 04/11/21-04/11/22	DEVRIENDT	05/11/2021	47.88
252805 - 8300	GOOGLE GSUITE SM	MAR 21 GOOGLE EVENT MARKETING	DEVRIENDT	05/11/2021	72.00
252805 - 8300	GOOGLE LLC ADS4	MAR 21 GOOGLE EVENT MARKETING	DEVRIENDT	05/11/2021	150.23
265311 - 5446	AMAZON.COM YS3BP	FAUST FOOD	BLAIR	05/11/2021	48.31

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
268792 - 5446	AMAZON.COM 6E3IP	PROGRAM SUPPLIES	VALDEZ	05/11/2021	34.88
268792 - 5446	AMAZON.COM GT27H	PROGRAM SUPPLIES	VALDEZ	05/11/2021	77.76
268792 - 5446	AMZN MKTP US TE4	PROGRAM SUPPLIES	VALDEZ	05/11/2021	102.04
268792 - 6749	STK SHUTTERSTOCK	APR 21 SHUTTERSTOCK SUBSCR	DAY	05/11/2021	249.00
268792 - 6749	GAN USATODAYCIRC	NO BACKUP	DAY	05/11/2021	264.03
268792 - 7013	DIGICERT INC	RAPIDSSL WILDCARD LIB 5/8/23	FOURNIER	05/11/2021	473.10
268792 - 8531	EVENT COSUGI 20	COSUGI VIRT CONF KLOCEK 4/27/2	DAY	05/11/2021	100.00
268792 - 9655	AMAZON.COM ER014	ANXIETY DISORDERS SOURCEBOOK	DAY	05/11/2021	55.84
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	05/11/2021	304.36
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	05/11/2021	1,202.10
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	05/11/2021	1,229.62
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	05/11/2021	1,340.26
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	05/11/2021	1,483.60
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	05/11/2021	2,203.21
268792 - 9658	MIDWEST TAPE- LL	AV MATERIAL	ARNOLD	05/11/2021	2,217.74
268792 - 9667	LM INFORMATION D	PERIODICALS	ARNOLD	05/11/2021	14.91
268792 - 9667	GAN USATODAYCIRC	NO BACKUP	DAY	05/11/2021	40.02
268792 - 9667	LM INFORMATION D	PERIODICALS	ARNOLD	05/11/2021	1,554.03
276311 - 5396	DOUBLETREE	RESORT & PARKING FEES WATSON	SINGLETON	05/11/2021	117.00
276311 - 5396	DOUBLETREE	RESORT & PARK FEES SINGLETON	SINGLETON	05/11/2021	117.00
276311 - 5396	DOUBLETREE	RESORT & PARK FEES KAUFMAN	SINGLETON	05/11/2021	117.00
276311 - 5396	COURTYARD BY MAR	LODGING TUNICH/ZUZGA 3/23-25/2	IGNASH S	05/11/2021	178.50
276311 - 5398	ZERO9 SOLUTIONS	FLSHLGHT,HANDCUFF,MAG HOLDERS	SINGLETON	05/11/2021	129.85
276311 - 5446	AMZN MKTP US	CR RETURN TONER CARTRIDGE	IGNASH S	05/11/2021	-34.88
276311 - 5446	AMAZON.COM 6C87D	STICKY NOTES, WRITING PADS	IGNASH S	05/11/2021	16.82
276311 - 5446	AMAZON.COM BQ58W	STORAGE BOXES	IGNASH S	05/11/2021	35.16
276311 - 5446	THS SPORTING CEN	2 HD BINOCULARS	RICKERT	05/11/2021	499.98
276311 - 8531	PAYPAL NTOA	NTOA WEBTRAIN FLEMING 4/16/21	TUNICH	05/11/2021	25.00
276311 - 8531	FBI LEEDA INC	FBI TRAINING TUNICH 05/3-7/21	IGNASH S	05/11/2021	695.00
292668 - 5446	AMZN MKTP US FN6	ANKLE SOCKS	SKOTCHER	05/11/2021	16.99
292668 - 5446	AMZN MKTP US CG8	CREW SOCKS	SKOTCHER	05/11/2021	19.90
292668 - 5446	NICHOLS	PAPER TOWEL ROLLS	RUTLEDGE	05/11/2021	24.49
292668 - 5446	THE WEBSTAURANT	DISPOSABLE GLOVES	SKOTCHER	05/11/2021	58.06

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
292668 - 5446	NICHOLS	DISINFECTANT CLEANER	RUTLEDGE	05/11/2021	170.66
292668 - 5446	GFS STORE #0925	COOKIES,CRACKERS,CANDY,JUICE	SKOTCHER	05/11/2021	391.50
292668 - 8531	AMAZON.COM X852E	TEACH PROSOCIAL SKILLS BOOK	WEAVER	05/11/2021	49.99
292668 - 9480	LOWES #00695	CRAFTMAN 7X7 SHED	HULL	05/11/2021	749.00
295682 - 5446	HOBBY LOBBY #361	VET OF THE YEAR FRAME	DEISING	05/11/2021	32.85
517526 - 5446	NEUTRON INDU NEU	WASP SPRAY	WILLIAMS	05/11/2021	247.69
517526 - 5446	NICHOLS	TRASH BAGS, CLEANERS	BARNES	05/11/2021	267.21
517526 - 5545	MARATHON PETRO15	GAS	BARNES	05/11/2021	25.00
517526 - 6749	WHITEPAGES	NO BACKUP	WILLIAMS	05/11/2021	4.99
517526 - 6749	GAN TIMES HERALD	TIMES HERALD SUBSCR	WILLIAMS	05/11/2021	36.00
517526 - 7700	MIWATERS WATER R	PROCESSING FEE	WILLIAMS	05/11/2021	8.00
517526 - 7700	MIWATERS WATER R	NPDES STORM WATER DISCHG PERMI	WILLIAMS	05/11/2021	400.00
517526 - 7723	NSC NORTHERN SAF	FREE SHIPPING 03/29/21-03/28/2	BARNES	05/11/2021	149.00
517526 - 8795	SUNRISE CAR WASH	TRUCK WASH	HESLOP	05/11/2021	8.00
517526 - 8795	QED ENVIRONMENTA	RPR INSPEC/CALIBR GAS ANALYZER	WILLIAMS	05/11/2021	840.27
517526 - 9480	RC WORST AND CO	4 ZOELLER SUMP PUMPS	WILLIAMS	05/11/2021	1,626.00
581537 - 5446	LUMBERJACK - 700	IMPACT BITS,MAGNETIC BIT HOLDE	REAUME	05/11/2021	15.93
581537 - 5446	LUMBERJACK - 700	U BOLTS	REAUME	05/11/2021	17.08
581537 - 5446	LUMBERJACK - 700	SAWZALL BLADES	REAUME	05/11/2021	18.97
581537 - 5446	LUMBERJACK - 700	WEED KILL CONCENTRATE	REAUME	05/11/2021	117.76
581537 - 5446	MENARDS PORT HUR	PAINT,COVERS,GLOVES,RAGS	REAUME	05/11/2021	211.72
639275 - 8795	JEREMYS AUTOMOTI	TRUCK 2 TOW	24874	05/11/2021	75.00
677865 - 5446	J & B MEDICAL SU	LIFEPAK ELECTRODE KITS	RUTLEDGE	05/11/2021	121.87
677865 - 5446	J & B MEDICAL SU	LIFEPAK ELECTRODE KITS	RUTLEDGE	05/11/2021	243.74
910008 - 8531	FBI LEEDA INC	IA INVESTIGATION POHL 5/3-7/21	POHL	05/11/2021	695.00
910008 - 8531	FBI LEEDA INC	IA INVESTIGATION STOYAN 5/3-7/	STOYAN	05/11/2021	695.00
910008 - 8531	FBI LEEDA INC	IA INVESTIGATION BALDWIN 5/3-7	BALDWIN	05/11/2021	695.00
910087 - 5446	SP CUTLER SUPP	PROGRAM SUPPLIES	WARCHUCK	05/11/2021	420.57
910117 - 5446	AMZN MKTP US RB3	2 LOGITECH WL MICE	WILEY B	05/11/2021	25.76
910117 - 5446	AMZN MKTP US 5P6	2 PROCASE LAPTOP SLEEVES	WILEY B	05/11/2021	43.98
910117 - 9480	AMZN MKTP US VF2	HP CHROMEBOOK	WILEY B	05/11/2021	584.98
940001 - 9480	DOWNRIVER REFRIG	2 TRANE ROOFTOP HEAT ADAPTERS	MARSH	05/11/2021	1,747.20
940001 - 9480	DOWNRIVER REFRIG	ALLIED ROOF HEAT COOLING UNIT	MARSH	05/11/2021	4,147.10

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
940001 - 9480	DOWNRIVER REFRIG	ALLIED ROOF HEAT COOLING UNIT	MARSH	05/11/2021	4,147.10
940020 - 5446	MENARDS PORT HUR	10 4X6 BOARDS,DRILL BITS,SCREW	WILLIAMSON	05/11/2021	401.41
940021 - 5446	LOWES #00695	RAZOR KNIVES, EXTENSION CORD	JOHNSON	05/11/2021	26.74
940021 - 5446	JONES EQUIPMENT	SPARK PLUG, AIR FILTER, FUEL F	KENNER	05/11/2021	53.18
940021 - 5446	LOWES #00695	FLUSH VALVE,SEALS,BUG STOP	JOHNSON	05/11/2021	54.16
940026 - 5446	STONES ACE OF RI	4 KEYS	STEIN	05/11/2021	9.96
940026 - 5446	STONES ACE OF RI	BRUSHES, TAPE, NUTS/BOLTS	PIPER	05/11/2021	24.21
940026 - 5446	STONES ACE OF RI	ROTO PLANTER 24"	KENNER	05/11/2021	26.99
940026 - 5446	STONES ACE OF RI	FUNNEL,FLEXSEAL,TOWELS,FSTNR	KENNER	05/11/2021	27.37
940026 - 5446	MENARDS PORT HUR	WASP KILLER,BUG SPRAY,SPY PAIN	STEIN	05/11/2021	69.37
940026 - 5446	ZIMMER S SALES &	STIHL BLADE, ANTI SCALP WHEELS	KENNER	05/11/2021	139.87
940026 - 5446	AMZN MKTP US 2G5	2 BATTERY ADPT & CHARGERS	KENNER	05/11/2021	274.66
940026 - 9480	SQ THE YANKEE C	INFORMATIONAL KIOSK DISC GOLF	BROCHU	05/11/2021	1,050.00
940033 - 5446	AUTOZONE #2179	THREAD LOCKER, TUBING	WILLIAMSON	05/11/2021	39.76
940033 - 5446	MENARDS PORT HUR	ADHESIVE, BITS	WILLIAMSON	05/11/2021	59.55
940033 - 5446	THE HOME DEPOT #	CNCRT CLNR,UTL KNIFE,DRILLBITS	WILLIAMSON	05/11/2021	70.74
940033 - 5446	MENARDS PORT HUR	PNT BRUSHES,ROLLERS,CLR PNLS	WILLIAMSON	05/11/2021	103.34
940033 - 5446	LOWES #00695	WATER SOFTENER SALT	WILLIAMSON	05/11/2021	107.70
940033 - 5446	AMZN MKTP US 4G3	DRILL BATTERIES	BRENSKE	05/11/2021	164.00
940033 - 5446	PORT HURON PAINT	2 GALLONS PAINT	WILLIAMSON	05/11/2021	177.05
940033 - 5446	FERGUSON ENT, IN	TOILET KITS,HANDLES,UNIONS	WILLIAMSON	05/11/2021	244.74
940033 - 5446	MENARDS PORT HUR	SPRAY PAINT,PRIMER,5 6X6 BOARD	WILLIAMSON	05/11/2021	260.93
940033 - 5446	THE HOME DEPOT #	4X6 LUMBER,MARKERS,CEDAR TONER	WILLIAMSON	05/11/2021	368.37
940033 - 9480	THE HOME DEPOT #	RETURN CORDED AMMER	WILLIAMSON	05/11/2021	-699.00
940033 - 9480	HOMEDEPOT.COM	CORDED HAMMER DRILL KIT	WILLIAMSON	05/11/2021	479.00
940033 - 9480	ZIMMER S SALES &	STIHL POLE SAW	WILLIAMSON	05/11/2021	519.96
940033 - 9480	THE HOME DEPOT #	CORDED HAMMER	WILLIAMSON	05/11/2021	699.00
940034 - 5446	TRACTOR-SUPPLY-C	HARDWARE CLOTH	KENNER	05/11/2021	17.99
940034 - 5446	JONES EQUIPMENT	CHAIN, BAR OIL	KENNER	05/11/2021	54.39
940034 - 5446	ZIMMER S SALES &	MOWER BLADES	KENNER	05/11/2021	57.00
940034 - 5446	MENARDS PORT HUR	CHIMNEYCVR,CARWASH,5GALBUCKE	KENNER	05/11/2021	58.75
940034 - 5446	SHERWIN WILLIAMS	2 GAL WTRPRF MASONRY COATING	DELOR	05/11/2021	117.73
940034 - 5446	ROCK -N- WOOD SU	50 LBS GRASS SEED	STEIN	05/11/2021	139.50

Procurement Card Transaction Detail

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
940034 - 5446	MENARDS PORT HUR	HAND SNTZRS,WIPES,NOZZLE,BRUSH	STEIN	05/11/2021	277.93
940035 - 5446	MENARDS PORT HUR	CLEANING/WAXING SUPPLIES	WILLIAMSON	05/11/2021	75.77
940036 - 5446	AMZN MKTP US TY9	PORTABLE HANDWASH STATION	BRENSKE	05/11/2021	41.49
940036 - 9480	TREETOP PRODUCTS	2 TRASH RECEPTACLES (P10934)	BRENSKE	05/11/2021	1,382.27
950101 - 5446	AMAZON.COM 3F1ON	5 EXPANDING FILES	LAND	05/11/2021	40.30
950101 - 5446	AMZN MKTP US HT9	FOAM HAND WASH	LAND	05/11/2021	44.08
950101 - 5446	AMZN MKTP US I09	15 HDMI TO DVI CABLES	WILEY B	05/11/2021	147.12
950101 - 5446	AMAZON.COM XE4O2	3 HDMI VIDEO TRANSMITTER KITS	WILEY B	05/11/2021	536.77
950101 - 6749	ZOOM.US 888-799-	ZOOM VIDEO MEMB 04/02-05/01/21	LAND	05/11/2021	14.99
950101 - 6749	SMK SURVEYMONKEY	SURVEY ANALYSIS 4/19/21-4/18/2	LAND	05/11/2021	600.00
950102 - 5446	AMZN MKTP US I09	15 DISPLAY PORT CABLES	WILEY B	05/11/2021	128.73
950102 - 6749	SMK SURVEYMONKEY	SURVEY ANALYSIS 4/19/21-4/18/2	LAND	05/11/2021	600.00
950103 - 6749	CADCA ALEXANDRIA	CADCA MEMB SPEAK 6/1/21-5/31/2	LAND	05/11/2021	300.00
950103 - 8036	FACEBK YHPNV37UG	SPEAK YOUTH TRIVIA BOOST ADS	LAND	05/11/2021	50.00
950104 - 5446	AMZN MKTP US 2O8	CPR KEY CHAINS	LAND	05/11/2021	169.50
950105 - 6749	SMK SURVEYMONKEY	SURVEY ANALYSIS 4/19/21-4/18/2	LAND	05/11/2021	300.00
950200 - 5446	AMZN MKTP US VU4	3 MONITOR STANDS,3 DOC HOLDERS	LAND	05/11/2021	231.12
950219 - 5446	AMZN MKTP US	CREDIT DID NOT RECV ALL LABELS	LAND	05/11/2021	-57.38
950219 - 5446	AMZN MKTP US AMZ	CR RETURN LAPTOP CARRY CASE	LAND	05/11/2021	-15.89
950219 - 5446	AMZN MKTP US 3N2	LAPTOP CARRY CASE	LAND	05/11/2021	14.98
950219 - 5446	ZOOM.US 888-799-	ZOOM VIDEO MEMB 04/02-05/01/21	LAND	05/11/2021	14.99
950219 - 5446	AMZN MKTP US SP4	LAPTOP CARRY BAG	LAND	05/11/2021	15.89
950219 - 5446	AMZN MKTP US 8X3	SURGICAL TAPES,CLEAR TAPES	LAND	05/11/2021	19.92
950219 - 5446	AMAZON.COM DZ9CT	PRESENTATION BOARDS	LAND	05/11/2021	29.41
950219 - 5446	AMZN MKTP US CC3	ETHERNET ADAPTERS	LAND	05/11/2021	32.83
950219 - 5446	AMZN MKTP US 0Y4	12 STAPLERS	LAND	05/11/2021	37.90
950219 - 5446	AMZN MKTP US 1P1	15,000 ADDRESS LABELS	LAND	05/11/2021	39.99
950219 - 5446	AMZN MKTP US N51	BAMBOO DESKTOP BOOKSHELF	LAND	05/11/2021	43.99
950219 - 5446	AMZN MKTP US K60	3 LAPTOP RING LIGHTS,TRIPOD	LAND	05/11/2021	49.97
950219 - 5446	AMZN MKTP US 3P9	AVERY MAILING LABELS	LAND	05/11/2021	57.38
950219 - 5446	AMZN MKTP US Y81	RED HAZARDOUS MATL BAGS	LAND	05/11/2021	97.00
950219 - 5446	AMZN MKTP US 6A8	THERMAL LABELS	LAND	05/11/2021	106.96
950219 - 5446	AMZN MKTP US SW1	CARDSTOCK PAPERS ,BINDER	LAND	05/11/2021	119.55

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
950219 - 5446	AMZN MKTP US KM9	FILE BOXES,FILE FOLDERS,TABS	LAND	05/11/2021	126.21
950219 - 5446	AMZN MKTP US P69	20,000 SHIPPING LABELS	LAND	05/11/2021	169.99
950219 - 5446	AMZN MKTP US U39	6 ELCTN HOOK SWITCH ADAPTERS	WILEY B	05/11/2021	198.84
950219 - 5446	AMZN MKTP US 9P6	STTHSCP,SPHYGMOMANOMETER SET	LAND	05/11/2021	219.03
950219 - 5446	AMAZON.COM XS2O0	3 ELECTRIC STAPLERS	LAND	05/11/2021	228.66
950219 - 5446	AMAZON.COM Z18R9	40,000 ADDRESS LABELS	LAND	05/11/2021	260.28
950219 - 5446	AMZN MKTP US V22	13 CHAIR SUPP,15 OXYGEN MASKS	LAND	05/11/2021	346.08
950219 - 5446	BLUEDOGINK	2 ROLLS WEATHERPROOF PAPER	LAND	05/11/2021	419.98
950219 - 5446	PLANET HEADSET I	12 WIRE RADIO EARPIECES	LAND	05/11/2021	750.35
950219 - 5446	AMZN MKTP US SA8	6 CISCO WL HEADSET SYSTEMS	WILEY B	05/11/2021	972.00
950219 - 6749	ZOOM.US 888-799-	ZOOM VIDEO MEMB 04/02-05/01/21	LAND	05/11/2021	14.99
950219 - 6749	ACUITYSCHEDULING	ACUITY SCHEDULING SUBSCR	LAND	05/11/2021	50.00
950219 - 9480	AMZN MKTP US Q82	2 PORTABLE MONITORS	WILEY B	05/11/2021	559.98
950500 - 8795	C&R MEDICAL, INC	RPR VITAL SIGN MONITOR	LAND	05/11/2021	190.00
950541 - 6749	DOXY.ME TELEMEDI	TELEMED LIC BRACEY TO 4/7/22	LAND	05/11/2021	348.00
950541 - 6749	DOXY.ME TELEMEDI	TELEMED LIC MANGAN 4/7/21-4/7/	LAND	05/11/2021	348.00
950541 - 6749	DOXY.ME TELEMEDI	TELEMED LIC WHITTAKER TO 4/7/2	LAND	05/11/2021	348.00
950577 - 6749	SMK SURVEYMONKEY	SURVEY ANALYSIS 4/19/21-4/18/2	LAND	05/11/2021	300.00
960001 - 5446	NICHOLS	CLOROX WIPES	RUTLEDGE	05/11/2021	32.03
960001 - 5446	NICHOLS	DEODERIZERS	RUTLEDGE	05/11/2021	40.45
960001 - 5446	NICHOLS	CLOROX WIPES	RUTLEDGE	05/11/2021	59.07
960001 - 5446	MARSHALL E CAMPB	FLUORESCENT LIGHTS,CABLE TIES	HOULE	05/11/2021	62.26
960001 - 5446	MEDLER ELECTRIC	FLUORESCENT LIGHTS	HOULE	05/11/2021	100.26
960001 - 5446	PORT HURON PAINT	4 GAL PAINT	THOMAS	05/11/2021	100.40
960001 - 5446	NICHOLS	FOAM HAND WASH	RUTLEDGE	05/11/2021	217.50
960001 - 5446	NICHOLS	DISINFECTANT DRUM 55 GAL	RUTLEDGE	05/11/2021	397.77
960004 - 5446	AUTOZONE #2179	CR GENERATOR CORE CHG	SWEENEY	05/11/2021	-18.00
960004 - 5446	MARSHALL E CAMPB	BOX COVERS	HOULE	05/11/2021	8.05
960004 - 5446	MENARDS PORT HUR	OIL,SANDING DISC,THREADLOCK	ZIMMER	05/11/2021	13.00
960004 - 5446	MENARDS PORT HUR	ALUM DRYER VENTS	ZIMMER	05/11/2021	21.98
960004 - 5446	HARBOR FREIGHT T	BAR CLAMPS, PLIERS	SWEENEY	05/11/2021	28.96
960004 - 5446	MENARDS PORT HUR	CLR CLEANERS	SWEENEY	05/11/2021	38.76
960004 - 5446	MENARDS PORT HUR	DIGITAL CLOCK,FOIL TAPE	ZIMMER	05/11/2021	45.46

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GL Account	Vendor Name	Description	Carlholder Name	Post Date	Dist. Amount
960004 - 5446	FERGUSON ENT, IN	FAUCET HANDLES	ZIMMER	05/11/2021	73.47
960004 - 5446	PORT HURON AUTO	ENTRY DOOR PART	ZIMMER	05/11/2021	78.00
960004 - 5446	MENARDS PORT HUR	GARDEN HOSE,2CY OIL,CLR	SWEENEY	05/11/2021	96.57
960004 - 5446	MARSHALL E CAMPB	COPPER WIRE,BOX COVERS,CONDUIT	HOULE	05/11/2021	108.58
960004 - 5446	AUTOZONE #2179	GENERATOR BATTERY	SWEENEY	05/11/2021	114.68
960004 - 5446	MARSHALL E CAMPB	FLUORESCENT LIGHTS	SWEENEY	05/11/2021	136.20
960004 - 5446	KULLY SUPPLY	FOOD GRADE HOSES	RUTLEDGE	05/11/2021	166.78
960004 - 5446	DOWNRIVER REFRIG	2 AIRFLOW SWITCHES	TAYLOR	05/11/2021	302.06
960004 - 5446	NICHOLS	DISINFECTANT CLEANERS	RUTLEDGE	05/11/2021	947.28
960004 - 5446	NICHOLS	VINYL GLOVES	RUTLEDGE	05/11/2021	1,416.90
960004 - 5446	NICHOLS	BATH TISSUE,LNDRY SOAP,SPONGES	RUTLEDGE	05/11/2021	1,825.30
960004 - 5446	NICHOLS	BARSOAP,MAXIPDS,BATHTISSUE,CLN	RUTLEDGE	05/11/2021	4,477.97
960004 - 8795	IN ELECTRIC MOT	RPR BALDOR AIR HANDLER MOTOR	ZIMMER	05/11/2021	318.21
960004 - 8795	MILLER MAYTAG HO	RPR SERV CALL WASHER JAIL	RUTLEDGE	05/11/2021	397.95
960004 - 9480	THE WEBSTAURANT	CR SALES TAX CHGD MAR 21	MARSH	05/11/2021	-28.35
960004 - 9480	SARMENTO MECHANI	COOLING TOWER PUMP SEAL KIT	MARSH	05/11/2021	682.00
				Grand	**102,423.01**

Accounts Payable Transaction Register

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GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
101103	**Other Legislative Activities**				
101103 -6683	FLETCHER FEALKO SHOUDY AND FRA	FEB 21 TAX FORECLOSURE	00281426	04/29/2021	520.00
		Total Legal Services		**6683**	**520.00**
101103 -6749	STRATEGIC COMMUNICATION SOLUTI	APR 21 CONSULTING SERVICES	00280935	04/01/2021	6,500.00
101103 -6749	STRATEGIC COMMUNICATION SOLUTI	APR 21 GRANT WRITING SRVCS	00280935	04/01/2021	1,000.00
101103 -6749	STRATEGIC COMMUNICATION SOLUTI	MAY 21 CONSULTING SERVICES	00281488	04/29/2021	6,500.00
101103 -6749	STRATEGIC COMMUNICATION SOLUTI	MAY 21 GRANT WRITING SERVICES	00281488	04/29/2021	1,000.00
		Total Professional Services		**6749**	**15,000.00**
101103 -8036	COMMUNITY FOUNDATION OF ST CLA	THE KEEL SUPPORT	00280865	04/01/2021	10,000.00
		Total Program Promotion		**8036**	**10,000.00**
101103 -8581	BLUE WATER AREA CHAMBER OF COM	MEMBERSHIP 05/01/21-04/30/22	00281245	04/22/2021	999.00
101103 -8581	ECONOMIC DEVELOPMENT ALLIANCE	2021 2ND QTR DUES	00280827	04/01/2021	75,270.00
		Total County Membership		**8581**	**76,269.00**
101103 -9934	ST CLAIR COUNTY ROAD COMMISSIO	2021 ANNL CTY RD APPROPRIATION	00281204	04/15/2021	900,000.00
		Total Appropriation Transfer Out		**9934**	**900,000.00**
			Org Key Total	**101103**	**1,001,789.00**
101131	**31st Circuit Court**				
101131 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES	00280896	04/01/2021	270.05
101131 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES	00281434	04/29/2021	811.36
		Total Supplies		**5446**	**1,081.41**
101131 -6780	JUENGEL, TIMOTHY R	B1900000NA BALLARD	00281031	04/08/2021	587.50
101131 -6780	LAMB LEGAL AND CONSULTING SVS	L19002368FH JOHNSON	00281037	04/08/2021	771.00
101131 -6780	LAW OFFICE OF JOSH JONES PLLC	L19002079FH ALI	00281038	04/08/2021	745.00
101131 -6780	LAW OFFICE OF TRACIE GITTLEMAN	L18001421FH BENTLEY	00281177	04/15/2021	869.88
101131 -6780	LIVESAY, JOHN L	B19000333NA JONES	00281045	04/08/2021	1,112.50
101131 -6780	LYDA, MADELAINE	L20000567FC HARRISON	00281302	04/22/2021	1,125.00
101131 -6780	MCNAMEE PLC, BRANDON R	B19000009NA STRUTHERS	00281050	04/08/2021	1,425.00
		Total Court Appointed Attrny-Appeals		**6780**	**6,635.88**
101131 -6799	LESLEY J CLARK LAW OFFICES PLL	D20001001PP PFEIL	00281040	04/08/2021	240.00
101131 -6799	LESLEY J CLARK LAW OFFICES PLL	T21000007PP PROVOST	00281040	04/08/2021	195.00
101131 -6799	LESLEY J CLARK LAW OFFICES PLL	T20000518DO LAFRANCE	00281040	04/08/2021	135.00
		Total Court Appointed Attrny-Other		**6799**	**570.00**
101131 -6832	SANDERSON, AMY KATHLEEN	M. SCANDALITO	00281471	04/29/2021	49.35
101131 -6832	SCHWEIKART, KATHIE	J. AGUIRRE	00280927	04/01/2021	61.10
101131 -6832	SCHWEIKART, KATHIE	T. LEACOCK	00281083	04/08/2021	51.70
101131 -6832	SCHWEIKART, KATHIE	S. SITERLET	00281198	04/15/2021	94.00
101131 -6832	SCHWEIKART, KATHIE	H. JONES	00281198	04/15/2021	30.55
101131 -6832	SCHWEIKART, KATHIE	S. HOLBROOK	00281337	04/22/2021	220.90
101131 -6832	SCHWEIKART, KATHIE	R. POTTS	00281474	04/29/2021	98.70
101131 -6832	SCHWEIKART, KATHIE	W. STEWART	00281474	04/29/2021	28.20
		Total Contracted Stenographers		**6832**	**634.50**
101131 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/02-04/01/21	00281182	04/15/2021	23.23
101131 -7541	SBC TELECOM INC	CHARGES 03/19/21	00281081	04/08/2021	5.50
101131 -7541	SBC TELECOM INC	CHARGES 04/19/21	00281473	04/29/2021	5.80
		Total Telephone		**7541**	**34.53**
101131 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21	00280831	04/01/2021	72.02
		Total Cellular Phone		**7591**	**72.02**
101131 -8548	WEST GROUP	MI OFFCL APPLS RPTS V325	00281108	04/08/2021	41.69
101131 -8548	WEST GROUP	MAR 21 WESTLAW PROFLEX SRVCS	00281222	04/15/2021	110.74
		Total Regulatory Updates/Reference		**8548**	**152.43**

Accounts Payable Transaction Register

Exhibit 11A

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101131 -9480	KERR ALBERT OFFICE SUPPLY	CREDENZA BOOKCASE JDG DAMMAN		00280895	04/01/2021	901.60
		Total	**Uncapitalized Assets < $5,000**		**9480**	**901.60**
				Org Key Total	**101131**	**10,082.37**
101136	**72nd District Court**					
101136 -5404	MICHIGAN ASSN OF DISTRICT COUR	2021 DUES BOROVICH		00281180	04/15/2021	75.00
		Total	**Employee Dues & Subscriptions**		**5404**	**75.00**
101136 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	1,779.19
101136 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	798.97
101136 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES		00280914	04/01/2021	70.02
		Total	**Supplies**		**5446**	**2,648.18**
101136 -6749	FEDERAL ARMORED TRUCK INC	MAR 21 ARMORED COURIER SRVC		00281157	04/15/2021	367.50
101136 -6749	FEDERAL ARMORED TRUCK INC	MAR 21 ARMORED COURIER MCDC		00281157	04/15/2021	391.70
		Total	**Professional Services**		**6749**	**759.20**
101136 -6782	CROUCHMAN, WILLIAM A	VIS JUDGE MAR 30-31		00281114	04/15/2021	916.48
101136 -6782	CROUCHMAN, WILLIAM A	VIS JUDGE APR 13 & 14		00281266	04/22/2021	916.48
		Total	**Visiting Judge Services**		**6782**	**1,832.96**
101136 -6815	WORLDWIDE INTERPRETERS	INTRPRTR 03/23/21		00281125	04/15/2021	180.00
101136 -6815	WORLDWIDE INTERPRETERS	INTRPRTR 04/05/21		00281375	04/22/2021	180.00
101136 -6815	WORLDWIDE INTERPRETERS	INTRPRTR 04/14/21		00281375	04/22/2021	240.00
		Total	**Contracted Interpreters**		**6815**	**600.00**
101136 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/08-04/07/21		00281314	04/22/2021	52.40
101136 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281081	04/08/2021	1.21
101136 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281473	04/29/2021	1.08
		Total	**Telephone**		**7541**	**54.69**
101136 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	180.05
		Total	**Cellular Phone**		**7591**	**180.05**
101136 -8300	METROPOLITAN FORMS AND SYSTEMS	CASH RECEIPTS PH		00281051	04/08/2021	579.39
101136 -8300	METROPOLITAN FORMS AND SYSTEMS	CASH RECEIPTS MC		00281051	04/08/2021	309.85
101136 -8300	METROPOLITAN FORMS AND SYSTEMS	MISD ROA PH		00281124	04/15/2021	186.96
		Total	**Printing and Publishing**		**8300**	**1,076.20**
101136 -8548	LEXISNEXIS RISK DATA MANAGEMEN	MAR 21 DATA SEARCH SUBSCR		00281437	04/29/2021	120.00
101136 -8548	MATTHEW BENDER AND CO INC	MCLS ANNL RNWL JUL 21-JUN 22		00281305	04/22/2021	54.00
101136 -8548	WEST GROUP	MAR 21 WESTLAW PROFLEX SRVCS		00281222	04/15/2021	170.37
		Total	**Regulatory Updates/Reference**		**8548**	**344.37**
101136 -8647	DTE ENERGY	CHARGES 02/20-03/23/21		00280875	04/01/2021	852.77
		Total	**Electric Utility**		**8647**	**852.77**
101136 -8663	SEMCO ENERGY	CHARGES 02/23-03/26/21		00281200	04/15/2021	368.20
		Total	**Gas Utility**		**8663**	**368.20**
101136 -8795	WASTE MANAGEMENT OF MICHIGAN	APR 21 WASTE RMVL HAUL MCDC		00281106	04/08/2021	31.90
101136 -8795	XTREME SHREDS LLC	SHREDDING 03/09 & 03/23/21		00281223	04/15/2021	14.00
101136 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21 MCDC		00281223	04/15/2021	40.00
		Total	**Repairs and Maintenance**		**8795**	**85.90**
101136 -9480	DYCK SECURITY SERVICES INC	DIST CT BACK DOOR CARD READER		00281155	04/15/2021	1,653.55
101136 -9480	OFFICE DEPOT INC	LASER PRINTER JDG HULEWICZ		00280914	04/01/2021	196.99
		Total	**Uncapitalized Assets < $5,000**		**9480**	**1,850.54**
				Org Key Total	**101136**	**10,728.06**
101138	**Courthouse Security**					
101138 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	167.77
		Total	**Supplies**		**5446**	**167.77**
				Org Key Total	**101138**	**167.77**

Accounts Payable Transaction Register

Exhibit 11A

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
101141	**Friend of the Court**				
101141 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES	00280896	04/01/2021	337.20
101141 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES	00281434	04/29/2021	306.51
101141 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES	00280914	04/01/2021	1,652.15
101141 -5446	OFFICE DEPOT INC	MAR 21 OFFICE SUPPLIES	00281458	04/29/2021	65.57
		Total Supplies		**5446**	**2,361.43**
101141 -6749	FEDERAL ARMORED TRUCK INC	MAR 21 ARMORED COURIER SRVC	00281157	04/15/2021	367.50
101141 -6749	MACDONALD BROADCASTING CO	JAN-APR 21 ONHOLD MUSIC/VOICE	00281303	04/22/2021	188.00
101141 -6749	MGT OF AMERICA LLC	JAN-MAR 21 DHS 286 BILLINGS	00280906	04/01/2021	2,350.00
101141 -6749	MGT OF AMERICA LLC	JAN-MAR 21 TIME LOGS	00280906	04/01/2021	627.20
		Total Professional Services		**6749**	**3,532.70**
101141 -6815	WORLDWIDE INTERPRETERS	INTRPRTR 02/22/21	00280961	04/01/2021	185.00
101141 -6815	WORLDWIDE INTERPRETERS	INTRPRTR 03/17/21	00281109	04/08/2021	185.00
		Total Contracted Interpreters		**6815**	**370.00**
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC WENSLER	00281361	04/22/2021	36.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC WILLIAMS	00281361	04/22/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC HUDSON	00281361	04/22/2021	32.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC HORTON	00281361	04/22/2021	15.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC JOHNSON	00280949	04/01/2021	30.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC DEBUF	00280949	04/01/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC JOKOTY	00280949	04/01/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC DONALDSON	00280949	04/01/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC GUTIERREZ	00280949	04/01/2021	40.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC JOHNSON	00280949	04/01/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC BRYCE	00280949	04/01/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC CLARKE	00280949	04/01/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC HOOVER	00280949	04/01/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC RUTHERFORD	00281361	04/22/2021	42.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC BLANKENSHIP	00281361	04/22/2021	53.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC MASON	00281361	04/22/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC SMITH	00281361	04/22/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC MARUSA	00281361	04/22/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC TOCCO	00281361	04/22/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC VERSCHEUREN	00281361	04/22/2021	53.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC GOODMAN	00281361	04/22/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC CLARK	00281387	04/29/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC BACA	00281387	04/29/2021	32.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC TURNBULL	00281387	04/29/2021	25.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC HORAN	00281387	04/29/2021	26.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC MEAD	00281387	04/29/2021	47.00
101141 -6848	TRUSCOTT, CHARLES W	PROC SRVC SCOTT	00281387	04/29/2021	40.00
		Total Contracted Investigators		**6848**	**821.00**
101141 -8795	XTREME SHREDS LLC	SHREDDING 03/09 & 03/23/21	00281223	04/15/2021	56.00
		Total Repairs and Maintenance		**8795**	**56.00**
		Org Key Total		**101141**	**7,141.13**
101148	**Probate Court**				
101148 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES	00281434	04/29/2021	868.22
		Total Supplies		**5446**	**868.22**
101148 -6749	ASSOCIATES IN HUMANISTIC PSYCH	IND PSYCH EVAL S. PRATT	00280837	04/01/2021	300.00
101148 -6749	BLUE WATER DRP LLC	DRUG SCRNS PROB CT	00281113	04/15/2021	180.00

Accounts Payable Transaction Register

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**Professional Services**		**6749**	**480.00**
101148 -6799	BENEDICT, D MICHAEL	D. BROCKITT		00280846	04/01/2021	90.00
101148 -6799	BENEDICT, D MICHAEL	S. SPENCER		00280846	04/01/2021	75.00
101148 -6799	BENEDICT, D MICHAEL	M. WOODMAN		00280846	04/01/2021	120.00
101148 -6799	BENEDICT, D MICHAEL	M. HUDSON		00280846	04/01/2021	135.00
101148 -6799	BENEDICT, D MICHAEL	R. KASCHAFSKY		00280846	04/01/2021	525.00
101148 -6799	BENEDICT, D MICHAEL	D. BOHM		00281112	04/15/2021	180.00
101148 -6799	BENEDICT, D MICHAEL	C. ANDERSON		00281112	04/15/2021	225.00
101148 -6799	BENEDICT, D MICHAEL	A. ANDRADE		00281112	04/15/2021	315.00
101148 -6799	BENEDICT, D MICHAEL	J. COLLINS		00281112	04/15/2021	225.00
101148 -6799	BENEDICT, D MICHAEL	R. BARRACO		00281112	04/15/2021	225.00
101148 -6799	BENEDICT, D MICHAEL	K. KENISTON		00281112	04/15/2021	105.00
101148 -6799	BENEDICT, D MICHAEL	J. KERMATH		00281112	04/15/2021	240.00
101148 -6799	BENEDICT, D MICHAEL	T. MARTIN		00281112	04/15/2021	90.00
101148 -6799	BENEDICT, D MICHAEL	T. PELKA		00281112	04/15/2021	120.00
101148 -6799	BENEDICT, D MICHAEL	P. TAYLOR		00281112	04/15/2021	135.00
101148 -6799	BENEDICT, D MICHAEL	M. WOODMAN		00281112	04/15/2021	45.00
101148 -6799	BENEDICT, D MICHAEL	J. MONDAY		00281242	04/22/2021	105.00
101148 -6799	BENEDICT, D MICHAEL	G. TAYLOR		00281242	04/22/2021	60.00
101148 -6799	BENEDICT, D MICHAEL	M. LEAMER		00281242	04/22/2021	60.00
101148 -6799	BENEDICT, D MICHAEL	K. RUIZ		00281242	04/22/2021	60.00
101148 -6799	BENEDICT, D MICHAEL	P. PICHE		00281242	04/22/2021	60.00
101148 -6799	EASTER LAW PLLC	L. FANTE		00280879	04/01/2021	120.00
101148 -6799	EASTER LAW PLLC	D. FLOWERS		00280879	04/01/2021	75.00
101148 -6799	EASTER LAW PLLC	J. LACEK		00280879	04/01/2021	105.00
101148 -6799	EASTER LAW PLLC	G. DUPUIE		00281117	04/15/2021	240.00
101148 -6799	EASTER LAW PLLC	N. ALEXANDER		00281275	04/22/2021	405.00
101148 -6799	EASTER LAW PLLC	K. PANETTA		00281275	04/22/2021	150.00
101148 -6799	KELLY WHIPPLE ZICK AND KEYES P	N. KELCH-BAKER		00281121	04/15/2021	330.00
101148 -6799	KELLY WHIPPLE ZICK AND KEYES P	W. KOMESHAK		00281121	04/15/2021	150.00
101148 -6799	KELLY WHIPPLE ZICK AND KEYES P	S. PRATT		00281121	04/15/2021	228.00
101148 -6799	KELLY WHIPPLE ZICK AND KEYES P	E. BENEDICT		00281121	04/15/2021	150.00
101148 -6799	KELLY WHIPPLE ZICK AND KEYES P	B. FANION		00281121	04/15/2021	108.00
101148 -6799	KELLY WHIPPLE ZICK AND KEYES P	F. CASTLE		00281121	04/15/2021	30.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	L. HREHA		00280900	04/01/2021	780.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	E. ROE		00280900	04/01/2021	240.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	T. HUNT		00280900	04/01/2021	120.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	H. CLARK		00281299	04/22/2021	420.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	S. THUOT		00281122	04/15/2021	165.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	A. CLOUSE		00281299	04/22/2021	180.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	D. PASVANTIS		00281299	04/22/2021	240.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	D. KENT		00281299	04/22/2021	315.00
101148 -6799	LESLEY J CLARK LAW OFFICES PLL	M. HUDSON		00281299	04/22/2021	690.00
		Total	**Court Appointed Attrny-Other**		**6799**	**8,436.00**
101148 -6848	ZENITH INVESTIGATIONS	PROC SRVC J. AYERS		00281224	04/15/2021	65.00
		Total	**Contracted Investigators**		**6848**	**65.00**
101148 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	36.01
101148 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	80.92
		Total	**Cellular Phone**		**7591**	**116.93**
101148 -8300	FEDERATED PUBLICATIONS	MAR 21 LEGAL PUBLICATIONS		00281118	04/15/2021	53.50
		Total	**Printing and Publishing**		**8300**	**53.50**

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101148 -8548	INSTITUTE OF CONTINUING LEGAL	ESTATES & PROT INDIV CODE		00281120	04/15/2021	491.00
		Total	**Regulatory Updates/Reference**		**8548**	**491.00**
			Org Key Total		**101148**	**10,510.65**
101149	**Family Division - Circuit Ct**					
101149 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	305.97
101149 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	582.68
		Total	**Supplies**		**5446**	**888.65**
101149 -6749	BLUE WATER DRP LLC	DRUG SCRNS JUV CT		00281247	04/22/2021	36.00
		Total	**Professional Services**		**6749**	**36.00**
101149 -6799	BENEDICT, D MICHAEL	K. JUSTICE		00281242	04/22/2021	90.00
101149 -6799	BENEDICT, D MICHAEL	L. STARKS		00281242	04/22/2021	315.00
101149 -6799	BUECHLER, ROBERT	GAL COVERAGE 1/2-3/13/21		00280989	04/08/2021	390.00
101149 -6799	CARSON PC, ROBERT W	MAY 21 CT APPT ATTY PMT		00281400	04/29/2021	2,453.10
101149 -6799	EASTER LAW PLLC	MAY 21 CT APPT ATTY PMT		00281421	04/29/2021	2,453.10
101149 -6799	KELLY, MARY R	MAY 21 GAL CONTRACT PMT		00281433	04/29/2021	8,467.36
101149 -6799	LAW OFFICE OF AMBEREEN RASUL A	MAY 21 LEGAL SERVICES PMT		00281436	04/29/2021	2,453.10
101149 -6799	MITCHELL JR, FRANK	MAY 21 CT APPT ATTY PMT		00281456	04/29/2021	2,453.10
101149 -6799	PARRISH, SHARON	MAY 21 CT APPT ATTY PMT		00281461	04/29/2021	2,453.10
		Total	**Court Appointed Attrny-Other**		**6799**	**21,527.86**
101149 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	144.04
101149 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	29.33
101149 -7591	AMERICAN MESSAGING SERVICES LL	CHARGES 04/01/21		00281128	04/15/2021	8.07
		Total	**Cellular Phone**		**7591**	**181.44**
101149 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281365	04/22/2021	6.18
		Total	**Postage/Freight**		**7723**	**6.18**
101149 -8300	ADVANCE LOCAL HOLDINGS CORP	MAR 21 PUBLICATIONS		00281236	04/22/2021	52.20
101149 -8300	DETROIT MEDIA PARTNERSHIP LP	MAR 21 PUBLICATIONS		00281270	04/22/2021	97.00
101149 -8300	FEDERATED PUBLICATIONS	MAR 21 PUBLICATIONS		00281158	04/15/2021	321.00
101149 -8300	TARGET INFORMATION MANAGEMENT	PPP/ORDERS CC376		00281492	04/29/2021	302.21
101149 -8300	TARGET INFORMATION MANAGEMENT	PPP/ORDERS CC375		00281492	04/29/2021	145.47
		Total	**Printing and Publishing**		**8300**	**917.88**
101149 -8548	WEST GROUP	MAR 21 WESTLAW PRO	FLEX SRVCS	00281222	04/15/2021	230.00
		Total	**Regulatory Updates/Reference**		**8548**	**230.00**
101149 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	7.00
		Total	**Repairs and Maintenance**		**8795**	**7.00**
			Org Key Total		**101149**	**23,795.01**
101151	**Probation**					
101151 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	16.38
101151 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	243.13
		Total	**Supplies**		**5446**	**259.51**
101151 -8795	XTREME SHREDS LLC	SHREDDING 03/09 & 03/23/21		00281223	04/15/2021	14.00
		Total	**Repairs and Maintenance**		**8795**	**14.00**
			Org Key Total		**101151**	**273.51**
101153	**District Court - Probation**					
101153 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	20.47
101153 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	89.70
		Total	**Supplies**		**5446**	**110.17**
101153 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	7.00
		Total	**Repairs and Maintenance**		**8795**	**7.00**
			Org Key Total		**101153**	**117.17**

Accounts Payable Transaction Register

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101172	**Administrator/Controller**					
101172 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	143.45
		Total	**Supplies**		**5446**	**143.45**
				Org Key Total	**101172**	**143.45**
101201	**Accounting**					
101201 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	30.90
		Total	**Supplies**		**5446**	**30.90**
				Org Key Total	**101201**	**30.90**
101215	**Clerk**					
101215 -4876	MCLEAN, CHARLES	RFND FILING FEE		00281308	04/22/2021	255.00
		Total	**Bond Forfeitures**		**4876**	**255.00**
101215 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	1,960.71
101215 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	518.19
101215 -5446	SCHWEMS RUBBER STAMP AND ENGRA	MAILED OFS DATE STAMPER		00281199	04/15/2021	20.28
		Total	**Supplies**		**5446**	**2,499.18**
101215 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00280951	04/01/2021	7.33
101215 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281101	04/08/2021	10.40
101215 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281217	04/15/2021	5.95
		Total	**Postage/Freight**		**7723**	**23.68**
101215 -9480	KERR ALBERT OFFICE SUPPLY	PAPER SHREDDER		00280896	04/01/2021	592.52
101215 -9480	KERR ALBERT OFFICE SUPPLY	14 VINYL TASK CHAIRS		00281033	04/08/2021	4,032.00
101215 -9480	OFFICE DEPOT INC	STANDING DESK		00280914	04/01/2021	261.52
		Total	**Uncapitalized Assets < $5,000**		**9480**	**4,886.04**
				Org Key Total	**101215**	**7,663.90**
101225	**Equalization**					
101225 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	194.93
101225 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	446.70
		Total	**Supplies**		**5446**	**641.63**
101225 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	122.14
		Total	**Cellular Phone**		**7591**	**122.14**
101225 -8531	LIVINGSTON COUNTY ASSESSORS AS	06/17/21 COURSE THUEME		00281439	04/29/2021	60.00
101225 -8531	LIVINGSTON COUNTY ASSESSORS AS	06/17/21 COURSE RUSSELL		00281439	04/29/2021	60.00
101225 -8531	LIVINGSTON COUNTY ASSESSORS AS	06/17/21 COURSE DOVE		00281439	04/29/2021	60.00
101225 -8531	LIVINGSTON COUNTY ASSESSORS AS	LCAA APEX WEB THUEME 05/12/21		00281301	04/22/2021	60.00
101225 -8531	LIVINGSTON COUNTY ASSESSORS AS	LCAA APEX WEB RUSSELL 05/12/21		00281301	04/22/2021	60.00
101225 -8531	LIVINGSTON COUNTY ASSESSORS AS	LCAA APEX WEB DOVE 05/12/21		00281301	04/22/2021	60.00
		Total	**Training**		**8531**	**360.00**
101225 -9480	DELL MARKETING LP	DELL LTTD 3510 LAPTOP 5YR SUPP		00281268	04/22/2021	1,009.21
101225 -9480	INACOMP TECHNICAL SERVICES GRO	LIC FLEX PLAN MTGS CENTER		00280829	04/01/2021	210.00
		Total	**Uncapitalized Assets < $5,000**		**9480**	**1,219.21**
				Org Key Total	**101225**	**2,342.98**
101226	**Human Resources**					
101226 -5410	PORT HURON HOSPITAL	MAR 21 PRE EMPL SCRN/PHYS		00281307	04/22/2021	613.00
		Total	**Employee Health and Welfare**		**5410**	**613.00**
101226 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	240.88
		Total	**Supplies**		**5446**	**240.88**
101226 -6683	FLETCHER FEALKO SHOUDY AND FRA	FEB 21 LABOR		00280885	04/01/2021	1,280.00
		Total	**Legal Services**		**6683**	**1,280.00**
101226 -6749	ST CLAIR COUNTY RESA	MAY 21 PAYROLL SERVICES		00281480	04/29/2021	2,550.00

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
		Total Professional Services		**6749**	**2,550.00**
101226 -9480	INACOMP TECHNICAL SERVICES GRO	LIC FLEX PLAN MTGS CENTER	00280829	04/01/2021	210.00
		Total Uncapitalized Assets < $5,000		**9480**	**210.00**
			Org Key Total	**101226**	**4,893.88**
101229	**Prosecuting Attorney**				
101229 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES	00280896	04/01/2021	299.00
101229 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES	00281434	04/29/2021	205.88
101229 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES	00280914	04/01/2021	251.53
101229 -5446	OFFICE DEPOT INC	MAR 21 OFFICE SUPPLIES	00281458	04/29/2021	1,480.48
101229 -5446	SCHWEMS RUBBER STAMP AND ENGRA	NOTARY STAMPS & SEALS	00281084	04/08/2021	160.74
		Total Supplies		**5446**	**2,397.63**
101229 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL	00281161	04/15/2021	127.28
		Total Fuel		**5545**	**127.28**
101229 -6749	HOPE SURGICAL PLLC	CASE REV/SRVCS RE J. BAUMAN	00281290	04/22/2021	2,437.50
101229 -6749	MGT OF AMERICA LLC	JAN-MAR 21 IV-E BILLING SRVC	00280905	04/01/2021	750.00
		Total Professional Services		**6749**	**3,187.50**
101229 -6832	SANDERSON, AMY KATHLEEN	BRIGMAN (2)	00281079	04/08/2021	36.90
101229 -6832	SANDERSON, AMY KATHLEEN	TOWNSEND	00281079	04/08/2021	14.35
101229 -6832	SANDERSON, AMY KATHLEEN	TOWNSEND	00281079	04/08/2021	32.80
101229 -6832	SANDERSON, AMY KATHLEEN	GRASTY	00281079	04/08/2021	265.55
101229 -6832	SANDERSON, AMY KATHLEEN	FIELDS	00281079	04/08/2021	195.05
101229 -6832	TERHUNE, ABBY LYNN	J. SADOWSKI	00280942	04/01/2021	9.90
		Total Contracted Stenographers		**6832**	**554.55**
101229 -6881	BURKHART, RENEE	WITNESS PAY ONE DAY	00280962	04/08/2021	12.00
101229 -6881	BURKHART, RENEE	MILEAGE	00280962	04/08/2021	1.40
101229 -6881	CLARK, BRIAN	WITNESS PAY 1/2 DAY	00280963	04/08/2021	6.00
101229 -6881	CLARK, BRIAN	MILEAGE	00280963	04/08/2021	0.40
101229 -6881	FUESTER, TIMOTHY JAE	WITNESS PAY ONE DAY	00280964	04/08/2021	12.00
101229 -6881	FUESTER, TIMOTHY JAE	MILEAGE	00280964	04/08/2021	1.40
101229 -6881	GRILLO, SALVATOR	WITNESS PAY 1/2 DAY	00280965	04/08/2021	6.00
101229 -6881	GRILLO, SALVATOR	MILEAGE	00280965	04/08/2021	7.00
101229 -6881	GUTCH, NISHIA	WITNESS PAY ONE AND 1/2 DAYS	00280966	04/08/2021	18.00
101229 -6881	GUTCH, NISHIA	MILEAGE	00280966	04/08/2021	14.80
101229 -6881	HALL, LIZA	WITNESS PAY 1/2 DAY	00280967	04/08/2021	6.00
101229 -6881	HALL, LIZA	MILEAGE	00280967	04/08/2021	2.00
101229 -6881	HALL, LIZA	WITNESS PAY 1/2 DAY	00280967	04/08/2021	6.00
101229 -6881	HALL, LIZA	MILEAGE	00280967	04/08/2021	2.00
101229 -6881	HILL, BRANDON	WITNESS PAY 1/2 DAY	00280968	04/08/2021	6.00
101229 -6881	HILL, BRANDON	MILEAGE	00280968	04/08/2021	0.60
101229 -6881	HORN, KELLI E	WITNESS PAY 1/2 DAY	00280969	04/08/2021	6.00
101229 -6881	HORN, KELLI E	MILEAGE	00280969	04/08/2021	16.00
101229 -6881	JACKSON, RAY DUANE	WITNESS PAY 1/2 DAY	00280970	04/08/2021	6.00
101229 -6881	JACKSON, RAY DUANE	MILEAGE	00280970	04/08/2021	7.00
101229 -6881	JACKSON, RAY DUANE	WITNESS PAY 1/2 DAY	00280970	04/08/2021	6.00
101229 -6881	JACKSON, RAY DUANE	MILEAGE	00280970	04/08/2021	7.00
101229 -6881	KELLY, COLLEEN	WITNESS PAY ONE AND 1/2 DAYS	00280971	04/08/2021	18.00
101229 -6881	LAEDER, CRYSTAL	WITNESS PAY 1/2 DAY	00280972	04/08/2021	6.00
101229 -6881	LAEDER, CRYSTAL	MILEAGE	00280972	04/08/2021	0.60
101229 -6881	MARKEL, MARGARET	WITNESS PAY ONE DAY	00280973	04/08/2021	12.00
101229 -6881	MARKEL, MARGARET	MILEAGE	00280973	04/08/2021	1.80

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101229 -6881	MARR, TIFFANY	WITNESS PAY 1/2 DAY		00280974	04/08/2021	6.00
101229 -6881	MARR, TIFFANY	MILEAGE		00280974	04/08/2021	1.60
101229 -6881	MINER, AMI	WITNESS PAY ONE DAY		00280975	04/08/2021	12.00
101229 -6881	MINER, AMI	MILEAGE		00280975	04/08/2021	1.60
101229 -6881	NITSCHKE, ANGELA	WITNESS PAY 1/2 DAY		00280976	04/08/2021	6.00
101229 -6881	NITSCHKE, ANGELA	MILEAGE		00280976	04/08/2021	1.20
101229 -6881	ROSE, CALEB JOSEPH	WITNESS PAY 1/2 DAY		00280977	04/08/2021	6.00
101229 -6881	ROSE, CALEB JOSEPH	MILEAGE		00280977	04/08/2021	1.00
101229 -6881	ROSE, CALEB JOSEPH	WITNESS PAY 1/2 DAY		00280977	04/08/2021	6.00
101229 -6881	ROSE, CALEB JOSEPH	MILEAGE		00280977	04/08/2021	1.00
101229 -6881	SLADE, BROOKE	WITNESS PAY 1/2 DAY		00280978	04/08/2021	6.00
101229 -6881	SLADE, BROOKE	MILEAGE		00280978	04/08/2021	1.00
101229 -6881	SLADE, MADISYN	WITNESS PAY 1/2 DAY		00280979	04/08/2021	6.00
101229 -6881	SLADE, MADISYN	MILEAGE		00280979	04/08/2021	1.00
101229 -6881	SLADE, MADISYN	WITNESS PAY 1/2 DAY		00280979	04/08/2021	6.00
101229 -6881	SLADE, MADISYN	MILEAGE		00280979	04/08/2021	1.00
101229 -6881	SLADE, MADISYN	WITNESS PAY 1/2 DAY		00280979	04/08/2021	6.00
101229 -6881	SLADE, MADISYN	MILEAGE		00280979	04/08/2021	1.00
101229 -6881	SWINSON, JEFFERY	WITNESS PAY ONE DAY		00280980	04/08/2021	12.00
101229 -6881	SWINSON, JEFFERY	MILEAGE		00280980	04/08/2021	0.80
101229 -6881	TREPIAK, JOANN	WITNESS PAY ONE DAY		00280981	04/08/2021	12.00
101229 -6881	TREPIAK, JOANN	MILEAGE		00280981	04/08/2021	1.80
101229 -6881	UNDERWOOD, DENISE	WITNESS PAY 1/2 DAY		00280982	04/08/2021	6.00
101229 -6881	UNDERWOOD, DENISE	MILEAGE		00280982	04/08/2021	0.40
		Total	**Witness Pay**		**6881**	**291.40**
101229 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	144.04
101229 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	108.16
101229 -7591	AT AND T MOBILITY II LLC	CHARGES 03/17/21		00280843	04/01/2021	55.78
101229 -7591	AT AND T MOBILITY II LLC	CHARGES 04/06/21		00281394	04/29/2021	47.42
101229 -7591	AT AND T MOBILITY II LLC	CHARGES 04/17/21		00281395	04/29/2021	56.51
		Total	**Cellular Phone**		**7591**	**411.91**
101229 -8300	CW ENTERPRISES INC	WINDOW ENVELOPES		00280867	04/01/2021	393.68
		Total	**Printing and Publishing**		**8300**	**393.68**
101229 -8548	WEST GROUP	MAR 21 CLEAR INVESTIGATOR SRVC		00281221	04/15/2021	169.79
101229 -8548	WEST GROUP	MAR 21 WESTLAW PROFLEX SRVCS		00281222	04/15/2021	340.74
		Total	**Regulatory Updates/Reference**		**8548**	**510.53**
101229 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	14.00
		Total	**Repairs and Maintenance**		**8795**	**14.00**
			Org Key Total		**101229**	**7,888.48**
101233	**Purchasing**					
101233 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281081	04/08/2021	10.48
101233 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281081	04/08/2021	2.44
101233 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281473	04/29/2021	14.55
101233 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281473	04/29/2021	3.73
		Total	**Telephone**		**7541**	**31.20**
			Org Key Total		**101233**	**31.20**
101236	**Register of Deeds**					
101236 -5446	ADAZON INC	WAX RESIN RIBBONS		00280830	04/01/2021	152.19
101236 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES		00280914	04/01/2021	106.87
101236 -5446	OFFICE DEPOT INC	MAR 21 OFFICE SUPPLIES		00281458	04/29/2021	17.99

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**Supplies**		**5446**	**277.05**
			Org Key Total		**101236**	**277.05**
101253	**Treasurer**					
101253 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	29.90
101253 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES		00280914	04/01/2021	17.54
101253 -5446	OFFICE DEPOT INC	MAR 21 OFFICE SUPPLIES		00281458	04/29/2021	158.60
		Total	**Supplies**		**5446**	**206.04**
101253 -6749	FEDERAL ARMORED TRUCK INC	MAR 21 ARMORED COURIER SRVC		00281157	04/15/2021	424.88
		Total	**Professional Services**		**6749**	**424.88**
			Org Key Total		**101253**	**630.92**
101257	**Cooperative Extension**					
101257 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	115.77
101257 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	185.97
		Total	**Supplies**		**5446**	**301.74**
101257 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281217	04/15/2021	18.59
101257 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281365	04/22/2021	4.36
		Total	**Postage/Freight**		**7723**	**22.95**
			Org Key Total		**101257**	**324.69**
101259	**Information Technology**					
101259 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	155.09
101259 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	11.37
		Total	**Supplies**		**5446**	**166.46**
101259 -6749	INTERWEST TECHNOLOGY GROUP INC	WEBSITE DEVELOPMENT SERVICES		00281293	04/22/2021	14,307.20
101259 -6749	SOFTCHOICE CORPORATION	SECURITY AWARENESS TRAIN LIC		00281201	04/15/2021	13,708.50
		Total	**Professional Services**		**6749**	**28,015.70**
101259 -7013	CDW GOVERNMENT INC	EMC UNITY SAN SOLUTION MNT		00281253	04/22/2021	15,995.00
101259 -7013	CDW GOVERNMENT INC	CISCO SMARTNET MNT SUPPORT		00280859	04/01/2021	432.90
101259 -7013	CDW GOVERNMENT INC	VERITAS BACKUP APPS&DBS LIC		00280990	04/08/2021	166.89
101259 -7013	CDW GOVERNMENT INC	VERITAS BACKUP AGENT APPS&DBS		00280990	04/08/2021	540.14
101259 -7013	CDW GOVERNMENT INC	AIRWATCH VMW GMS DEV MNT		00280990	04/08/2021	2,037.00
101259 -7013	DMC CONSULTING INC	WEB QUERY I POWER SYS MNT IBM		00280874	04/01/2021	1,972.59
101259 -7013	DMC CONSULTING INC	HARD DRIVE RETENTION MNT IBM		00280874	04/01/2021	167.45
		Total	**Maintenance Contracts**		**7013**	**21,311.97**
101259 -7508	AT AND T	CHARGES 03/19/21		00280839	04/01/2021	4,952.74
101259 -7508	COMCAST CABLE COMMUNICATIONS I	CHARGES 04/02/21		00281147	04/15/2021	143.85
101259 -7508	COMCAST CABLE COMMUNICATIONS I	CHARGES 04/03/21		00281146	04/15/2021	318.35
		Total	**Internet Access**		**7508**	**5,414.94**
101259 -7541	AT AND T	CHARGES 03/19/21		00280838	04/01/2021	2,240.79
101259 -7541	AT AND T	CHARGES 03/21/21		00280840	04/01/2021	44.64
101259 -7541	AT AND T	CHARGES 04/06/21		00281240	04/22/2021	241.24
101259 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 04/01/21		00281163	04/15/2021	546.21
101259 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 04/01/21		00281164	04/15/2021	330.19
101259 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/01/21		00281184	04/15/2021	1,674.39
101259 -7541	MICHIGAN BELL TELEPHONE CO	CR BAL CONTR ADJ		00281184	04/15/2021	-2,667.62
101259 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 04/01/21		00281184	04/15/2021	1,664.89
101259 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/02-04/01/21		00281183	04/15/2021	5,230.85
101259 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/14-04/13/21		00281316	04/22/2021	913.45
101259 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/17-04/16/21		00281447	04/29/2021	205.03
101259 -7541	SBC TELECOM INC	CHARGES 03/19/21		00280926	04/01/2021	54.23
101259 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281081	04/08/2021	0.05

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101259 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281081	04/08/2021	0.07
101259 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281081	04/08/2021	0.46
101259 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281081	04/08/2021	0.12
101259 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281081	04/08/2021	0.28
101259 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281472	04/29/2021	54.65
101259 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281473	04/29/2021	0.02
101259 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281473	04/29/2021	1.80
101259 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281473	04/29/2021	0.07
101259 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281473	04/29/2021	0.19
		Total	**Telephone**		**7541**	**10,536.00**
101259 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	144.04
101259 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	289.82
101259 -7591	AMERICAN MESSAGING SERVICES LL	CHARGES 04/01/21		00281128	04/15/2021	16.16
101259 -7591	AT AND T MOBILITY II LLC	CHARGES 04/06/21		00281394	04/29/2021	49.66
		Total	**Cellular Phone**		**7591**	**499.68**
101259 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00280951	04/01/2021	7.38
		Total	**Postage/Freight**		**7723**	**7.38**
101259 -9480	INACOMP TECHNICAL SERVICES GRO	LIC FLEX PLAN MTGS CENTER (3)		00280829	04/01/2021	630.00
		Total	**Uncapitalized Assets < $5,000**		**9480**	**630.00**
			Org Key Total		**101259**	**66,582.13**
101265	**Buildings and Grounds**					
101265 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	39.24
101265 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES		00280914	04/01/2021	94.64
101265 -5446	OFFICE DEPOT INC	MAR 21 OFFICE SUPPLIES		00281458	04/29/2021	284.40
101265 -5446	PORT HURON AUTO GLASS INC	PLEXIGLASS		00281070	04/08/2021	452.00
		Total	**Supplies**		**5446**	**870.28**
101265 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL		00281161	04/15/2021	210.70
		Total	**Fuel**		**5545**	**210.70**
101265 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	310.96
101265 -7591	AMERICAN MESSAGING SERVICES LL	CHARGES 04/01/21		00281128	04/15/2021	24.22
		Total	**Cellular Phone**		**7591**	**335.18**
101265 -8647	DTE ENERGY	CHARGES 02/19-03/22/21		00280876	04/01/2021	10,296.64
101265 -8647	DTE ENERGY	CHARGES 03/18-04/16/21		00281419	04/29/2021	3,827.32
		Total	**Electric Utility**		**8647**	**14,123.96**
101265 -8663	SEMCO ENERGY	CHARGES 02/25-03/30/21		00281200	04/15/2021	2,537.62
101265 -8663	SEMCO ENERGY	CHARGES 02/25-03/30/21		00281200	04/15/2021	329.97
101265 -8663	SEMCO ENERGY	CHARGES 03/01-03/31/21		00281341	04/22/2021	2,355.96
		Total	**Gas Utility**		**8663**	**5,223.55**
101265 -8680	CITY OF PORT HURON MICHIGAN	CHARGES 02/20-03/20/21		00280862	04/01/2021	1,906.60
101265 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 01/01-03/31/21		00281359	04/22/2021	1,783.50
101265 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 01/01-03/31/21		00281359	04/22/2021	64.25
101265 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 01/01-03/31/21		00281359	04/22/2021	600.50
		Total	**Water/Sewer Utility**		**8680**	**4,354.85**
101265 -8795	TOLEDO ELEVATOR AND MACHINE CO	MAR 21 ELEVATOR MAINT		00280943	04/01/2021	569.80
101265 -8795	TOLEDO ELEVATOR AND MACHINE CO	APR 21 ELEVATOR MAINT		00281495	04/29/2021	569.80
101265 -8795	WASTE MANAGEMENT OF MICHIGAN	APR 21 WASTE RMVL HAUL HEALTH		00281106	04/08/2021	86.03
101265 -8795	WASTE MANAGEMENT OF MICHIGAN	APR 21 WASTE RMVL HAUL COURT		00281106	04/08/2021	229.42
101265 -8795	WASTE MANAGEMENT OF MICHIGAN	APR 21 WASTE RMVL HAUL ADMIN		00281106	04/08/2021	114.71
101265 -8795	WATSON BROS SERVICE COMPANY IN	CD1 TESTING BOILERS		00281218	04/15/2021	1,157.14
		Total	**Repairs and Maintenance**		**8795**	**2,726.90**

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
101265 -9480	DYCK SECURITY SERVICES INC	DIST CT LOBBY DOOR CARD READER	00281155	04/15/2021	885.13
		Total **Uncapitalized Assets < $5,000**		**9480**	**885.13**
			Org Key Total	**101265**	**28,730.55**
101275	**Drain Commissioner**				
101275 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES	00280896	04/01/2021	49.88
		Total **Supplies**		**5446**	**49.88**
101275 -6749	FEDERAL ARMORED TRUCK INC	MAR 21 ARMORED COURIER SRVC	00281157	04/15/2021	57.13
		Total **Professional Services**		**6749**	**57.13**
101275 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 02/17-03/16/21	00280907	04/01/2021	50.94
		Total **Telephone**		**7541**	**50.94**
101275 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21	00281237	04/22/2021	73.32
		Total **Cellular Phone**		**7591**	**73.32**
101275 -8647	DTE ENERGY	CHARGES 03/09-04/07/21	00281419	04/29/2021	13.44
		Total **Electric Utility**		**8647**	**13.44**
			Org Key Total	**101275**	**244.71**
101289	**Motor Pool**				
101289 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL	00281161	04/15/2021	34.80
101289 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL	00281161	04/15/2021	3,606.91
		Total **Fuel**		**5545**	**3,641.71**
101289 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 01/24-02/20/21 DTNW	00280883	04/01/2021	304.66
101289 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 02/21-03/27/21 DTNW	00281424	04/29/2021	617.29
101289 -8795	QUALITY LUBE	OIL CHANGE '17 FD EXPEDITION	00281066	04/08/2021	62.95
101289 -8795	QUALITY LUBE	OIL CHANGE '18 DG CARAVAN	00281066	04/08/2021	64.35
101289 -8795	QUALITY LUBE	OILCHG/AIRFLT '17 CHEV EXPRESS	00281066	04/08/2021	77.90
		Total **Repairs and Maintenance**		**8795**	**1,127.15**
			Org Key Total	**101289**	**4,768.86**
101301	**Sheriff**				
101301 -5398	MICHIGAN SHERIFFS ASSN EDUCATI	PATCHES	00281318	04/22/2021	410.00
101301 -5398	ON DUTY GEAR LLC	BULLET PROOF VEST	00281322	04/22/2021	800.00
101301 -5398	ON DUTY GEAR LLC	BPV OUTER CARRIER	00281322	04/22/2021	275.00
101301 -5398	ON DUTY GEAR LLC	BADGES	00281322	04/22/2021	330.00
101301 -5398	ON DUTY GEAR LLC	BADGE	00281322	04/22/2021	110.00
101301 -5398	ON DUTY GEAR LLC	UNIFORM ACCESSORIES	00281322	04/22/2021	1,125.00
		Total **Employer Provided Uniforms**		**5398**	**3,050.00**
101301 -5400	WESTSIDE CLEANERS	FEB 21 CLEANING	00280959	04/01/2021	6.25
101301 -5400	WESTSIDE CLEANERS	MAR 21 CLEANING	00281505	04/29/2021	12.50
		Total **Uniform Cleaning**		**5400**	**18.75**
101301 -5404	INTERNATIONAL ASSN OF CHIEFS O	2021 DUES KING	00281430	04/29/2021	190.00
		Total **Employee Dues & Subscriptions**		**5404**	**190.00**
101301 -5410	BLUE WATER MENTAL HEALTH CLINI	PRE EMPL SCRN/PHYS	00281398	04/29/2021	750.00
		Total **Employee Health and Welfare**		**5410**	**750.00**
101301 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES	00280896	04/01/2021	111.97
101301 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES	00281434	04/29/2021	251.50
101301 -5446	KIESLERS POLICE SUPPLY INC	50 GLOCK MAGAZINES	00281435	04/29/2021	950.00
101301 -5446	LEATHAM FAMILY LLC	SHERIFF EMBLEMS	00280899	04/01/2021	135.00
101301 -5446	MARSHALL E CAMPBELL CO INC	FLARES WITH WIRE STAND	00280902	04/01/2021	391.68
101301 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES	00280914	04/01/2021	141.65
101301 -5446	OFFICE DEPOT INC	MAR 21 OFFICE SUPPLIES	00281458	04/29/2021	158.03
101301 -5446	ST CLAIR CHRYSLER JEEP DODGE L	NEW KEY FOB	00280933	04/01/2021	272.50
101301 -5446	STOP STICK LTD	STOP STICKS	00280934	04/01/2021	111.00

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**Supplies**		**5446**	**2,523.33**
101301 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL		00281161	04/15/2021	15,831.61
		Total	**Fuel**		**5545**	**15,831.61**
101301 -6749	PRAETORIAN GROUP INC	ONE TIME ACCT SETUP SRVC FEE		00281329	04/22/2021	247.52
		Total	**Professional Services**		**6749**	**247.52**
101301 -7013	DATAWORKS PLUS LLC	MOBILE ID FINGERPRINT MNT		00281153	04/15/2021	533.00
		Total	**Maintenance Contracts**		**7013**	**533.00**
101301 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	1,154.36
101301 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	831.74
101301 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	48.72
101301 -7591	AT AND T MOBILITY II LLC	CHARGES 03/17/21		00280843	04/01/2021	153.23
101301 -7591	AT AND T MOBILITY II LLC	CHARGES 04/06/21		00281394	04/29/2021	396.29
101301 -7591	AT AND T MOBILITY II LLC	CHARGES 04/17/21		00281395	04/29/2021	114.23
		Total	**Cellular Phone**		**7591**	**2,698.57**
101301 -7700	UNIVERSITY OF NORTH TEXAS HEAL	PROCESSING FEE FOR DNA EXTRACT		00281367	04/22/2021	250.00
		Total	**Licenses, Permits, & Fees**		**7700**	**250.00**
101301 -8300	THORPE PRINTING SERVICES INC	LETTERHEAD/ENVELOPES		00281494	04/29/2021	1,108.30
		Total	**Printing and Publishing**		**8300**	**1,108.30**
101301 -8685	COMCAST CABLE COMMUNICATIONS I	CHARGES 04/13/21		00281257	04/22/2021	97.25
		Total	**Cable Television**		**8685**	**97.25**
101301 -8795	CYNERGY WIRELESS PRODUCTS INC	STRIP 256		00280868	04/01/2021	474.85
101301 -8795	CYNERGY WIRELESS PRODUCTS INC	STRIP 255		00281001	04/08/2021	474.85
101301 -8795	CYNERGY WIRELESS PRODUCTS INC	STRIP 261		00281001	04/08/2021	236.64
101301 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 01/24-02/20/21		00280883	04/01/2021	3,190.04
101301 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 02/21-03/27/21		00281424	04/29/2021	5,061.54
101301 -8795	MARTYS AUTO DETAILING	FULL DETAIL CHARGER		00281304	04/22/2021	175.00
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #251 '17 FORD EXPLORER		00281442	04/29/2021	929.42
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #245 '17 DG CHARGER		00281443	04/29/2021	967.93
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #133 '14 FORD TAURUS		00281443	04/29/2021	147.91
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #245 '17 DG CHARGER		00281443	04/29/2021	529.68
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #239 '20 FORD EXPLORER		00281443	04/29/2021	41.70
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #257 '18 FORD EXPLORER		00281443	04/29/2021	1,259.98
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #248 '17 DG CHARGER		00281443	04/29/2021	2,135.16
101301 -8795	MARYSVILLE TIRE AND AUTO	REPAIR/MAINT '12 FORD FUSION		00281443	04/29/2021	19.00
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #247 '18 DG CHARGER		00281443	04/29/2021	1,365.08
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #246 '20 FORD EXPLORER		00281443	04/29/2021	21.70
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #239 '20 FORD EXPLORER		00281443	04/29/2021	41.70
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #254 '20 FORD EXPLORER		00281443	04/29/2021	21.70
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #253 '17 DG CHARGER		00281443	04/29/2021	51.81
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #262 '17 FORD EXPLORER		00281443	04/29/2021	319.37
101301 -8795	MARYSVILLE TIRE AND AUTO	RPR/MNT #257 '18 FORD EXPLORER		00281443	04/29/2021	944.11
101301 -8795	QUALITY LUBE	OIL CHANGE '18 FORD EXPLORER		00281066	04/08/2021	30.20
101301 -8795	QUALITY LUBE	OIL CHANGE '17 FORD EXPLORER		00281066	04/08/2021	62.95
101301 -8795	QUALITY LUBE	OIL CHANGE '17 FORD EXPLORER		00281066	04/08/2021	30.20
101301 -8795	QUALITY LUBE	OIL CHANGE '18 DG CHARGER		00281066	04/08/2021	34.45
101301 -8795	QUALITY LUBE	OIL CHANGE '18 DG CHARGER		00281066	04/08/2021	68.95
101301 -8795	QUALITY LUBE	OIL CHANGE '19 DG CHARGER		00281066	04/08/2021	68.95
101301 -8795	QUALITY LUBE	OIL CHANGE '19 CHEV IMPALA		00281066	04/08/2021	62.35
101301 -8795	QUALITY LUBE	OIL CHANGE '19 CHEV IMPALA		00281066	04/08/2021	62.95
101301 -8795	QUALITY LUBE	OIL CHANGE '20 FORD EXPLORER		00281066	04/08/2021	30.20
101301 -8795	QUALITY LUBE	OIL CHANGE '20 FORD EXPLORER		00281066	04/08/2021	62.95

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
101301 -8795	QUALITY LUBE	OIL CHANGE '18 DG CHARGER	00281066	04/08/2021	34.45
101301 -8795	QUALITY LUBE	OIL CHANGE '18 FORD EXPLORER	00281066	04/08/2021	30.20
101301 -8795	QUALITY LUBE	OIL CHANGE '18 DG CHARGER	00281066	04/08/2021	68.95
101301 -8795	SCOTTS AUTO GLASS PLUS	WINDOW TINT TRAVERSE	00280928	04/01/2021	120.00
101301 -8795	SCOTTS AUTO GLASS PLUS	WINDOW TINT CHARGER	00281338	04/22/2021	240.00
101301 -8795	XTREME SHREDS LLC	SHREDDING 03/09 & 03/23/21	00281223	04/15/2021	40.00
		Total **Repairs and Maintenance**		**8795**	**19,456.92**
101301 -9480	KIESLERS POLICE SUPPLY INC	7 GLOCK 9MM GUNS	00281435	04/29/2021	2,243.50
101301 -9480	KIESLERS POLICE SUPPLY INC	10 GLOCK 9MM GUNS	00281435	04/29/2021	4,090.00
		Total **Uncapitalized Assets < $5,000**		**9480**	**6,333.50**
		Org Key Total		**101301**	**53,088.75**
101325	**Communications**				
101325 -5410	PSYBUS PC	PRE EMPL PSYCH EVAL	00281466	04/29/2021	585.00
		Total **Employee Health and Welfare**		**5410**	**585.00**
101325 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES	00280914	04/01/2021	224.31
101325 -5446	OFFICE DEPOT INC	MAR 21 OFFICE SUPPLIES	00281458	04/29/2021	377.10
		Total **Supplies**		**5446**	**601.41**
101325 -6749	COUNTY OF OAKLAND MICHIGAN	JAN-MAR 21 CLEMIS GIS DATA DEV	00281262	04/22/2021	36.50
101325 -6749	ERGOMETRICS AND APPLIED PERSON	ECOMM TESTING/SCORING	00281423	04/29/2021	182.60
		Total **Professional Services**		**6749**	**219.10**
101325 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/02-04/01/21	00281185	04/15/2021	107.01
101325 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/14-04/13/21	00281451	04/29/2021	101.44
101325 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/14-04/13/21	00281452	04/29/2021	813.28
101325 -7541	SBC TELECOM INC	CHARGES 03/19/21	00280926	04/01/2021	1.23
101325 -7541	SBC TELECOM INC	CHARGES 04/19/21	00281472	04/29/2021	1.18
		Total **Telephone**		**7541**	**1,024.14**
101325 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21	00281237	04/22/2021	117.44
		Total **Cellular Phone**		**7591**	**117.44**
101325 -8647	DTE ENERGY	CHARGES 02/26-03/26/21	00281011	04/08/2021	336.98
101325 -8647	DTE ENERGY	CHARGES 02/27-03/29/21	00281016	04/08/2021	617.40
101325 -8647	DTE ENERGY	CHARGES 03/04-04/01/21	00281274	04/22/2021	331.96
101325 -8647	DTE ENERGY	CHARGES 03/18-04/16/21	00281418	04/29/2021	357.37
		Total **Electric Utility**		**8647**	**1,643.71**
		Org Key Total		**101325**	**4,190.80**
101331	**Marine Law Enforcement**				
101331 -5446	MAGNUM TOOL INC	BRACKET COVER	00281441	04/29/2021	125.00
		Total **Supplies**		**5446**	**125.00**
101331 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/17-04/16/21	00281454	04/29/2021	51.26
		Total **Telephone**		**7541**	**51.26**
101331 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21	00280831	04/01/2021	146.61
101331 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21	00281237	04/22/2021	48.72
101331 -7591	AT AND T MOBILITY II LLC	CHARGES 03/17/21	00280843	04/01/2021	36.24
101331 -7591	AT AND T MOBILITY II LLC	CHARGES 04/17/21	00281395	04/29/2021	36.24
		Total **Cellular Phone**		**7591**	**267.81**
101331 -8795	QUALITY LUBE	OIL CHANGE '14 FORD F250	00281066	04/08/2021	34.45
		Total **Repairs and Maintenance**		**8795**	**34.45**
101331 -8993	COLONY MARINE SALES AND SERVIC	APR 21 BUILDING RENT	00281145	04/15/2021	2,000.00
		Total **Building Rental**		**8993**	**2,000.00**
		Org Key Total		**101331**	**2,478.52**
101334	**Dive Team**				

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101334 -5446	WEST MARINE PRODUCTS INC	DUAL PURP BATTERY (3)		00281504	04/29/2021	779.94
101334 -5446	WEST MARINE PRODUCTS INC	DUAL PURP BATTERY (1) + S&H		00281504	04/29/2021	559.88
101334 -5446	WEST MARINE PRODUCTS INC	DUAL PURP BATTERY (1)		00281504	04/29/2021	259.98
		Total	**Supplies**		**5446**	**1,599.80**
101334 -7591	AMERICAN MESSAGING SERVICES LL	CHARGES 04/01/21		00281128	04/15/2021	24.23
		Total	**Cellular Phone**		**7591**	**24.23**
101334 -8795	SOUTH PARK WELDING SUPPLIES IN	CYL HDRYOSTATIC TESTING		00281477	04/29/2021	410.85
		Total	**Repairs and Maintenance**		**8795**	**410.85**
101334 -8993	DESMOND MARINE LLC	2020 SLIP RENTAL		00280871	04/01/2021	1,200.00
101334 -8993	DESMOND MARINE LLC	WINTER STORAGE		00280871	04/01/2021	1,122.00
		Total	**Building Rental**		**8993**	**2,322.00**
			Org Key Total		**101334**	**4,356.88**
101351	**Corrections/Jail**					
101351 -5398	MICHIGAN SHERIFFS ASSN EDUCATI	PATCHES		00281318	04/22/2021	410.00
		Total	**Employer Provided Uniforms**		**5398**	**410.00**
101351 -5400	WESTSIDE CLEANERS	FEB 21 CLEANING		00280959	04/01/2021	6.25
101351 -5400	WESTSIDE CLEANERS	MAR 21 CLEANING		00281505	04/29/2021	27.50
		Total	**Uniform Cleaning**		**5400**	**33.75**
101351 -5410	PORT HURON HOSPITAL	MAR 21 PRE EMPL SCRN/PHYS		00281307	04/22/2021	215.00
101351 -5410	XRAY ASSOCIATES OF PORT HURON	PRE EMPL SCRN/PHYS		00281376	04/22/2021	43.00
		Total	**Employee Health and Welfare**		**5410**	**258.00**
101351 -5446	COOKS CORRECTIONAL KITCHEN EQU	BAKERS MEASURE 4 QT CAP		00281149	04/15/2021	22.78
101351 -5446	COOKS CORRECTIONAL KITCHEN EQU	SCOOP ALUMINUM 24OZ CAP		00281149	04/15/2021	7.59
101351 -5446	COOKS CORRECTIONAL KITCHEN EQU	SAUCE POT 10 QT W LID		00281149	04/15/2021	59.84
101351 -5446	COOKS CORRECTIONAL KITCHEN EQU	SAUCE POT 6 QT W LID		00281149	04/15/2021	40.84
101351 -5446	COOKS CORRECTIONAL KITCHEN EQU	SAUCE POT 4.5 QT W LID		00281149	04/15/2021	36.09
101351 -5446	COOKS CORRECTIONAL KITCHEN EQU	SAUCE POT 2 QT W LID		00281149	04/15/2021	24.69
101351 -5446	COOKS CORRECTIONAL KITCHEN EQU	SHIPPING		00281149	04/15/2021	27.00
101351 -5446	DIAMOND DRUGS INC	MEDICAL SUPPLIES		00280872	04/01/2021	27.88
101351 -5446	DIAMOND DRUGS INC	MAR 21 SOIC PHARMACEUTICALS		00281271	04/22/2021	18,128.04
101351 -5446	DIAMOND DRUGS INC	MAR 21 CREDIT FOR RETURNS		00281271	04/22/2021	-1,044.49
101351 -5446	ECOLAB INC	CLEANING SUPPLIES		00280880	04/01/2021	3,249.75
101351 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	274.00
101351 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	426.80
101351 -5446	LEATHAM FAMILY LLC	SHERIFF EMBLEMS		00280899	04/01/2021	135.00
101351 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES		00280914	04/01/2021	376.67
101351 -5446	OFFICE DEPOT INC	MAR 21 OFFICE SUPPLIES		00281458	04/29/2021	211.98
		Total	**Supplies**		**5446**	**22,004.46**
101351 -5545	CITIBANK NA	FUEL		00281402	04/29/2021	17.97
		Total	**Fuel**		**5545**	**17.97**
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00280835	04/01/2021	10,514.04
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00280835	04/01/2021	541.94
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00280835	04/01/2021	138.14
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00281238	04/22/2021	10,182.39
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00281238	04/22/2021	481.69
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00281238	04/22/2021	107.09
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00281238	04/22/2021	10,140.81
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00281238	04/22/2021	464.52
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00281238	04/22/2021	114.86
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS		00281238	04/22/2021	10,067.51

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS	00281238	04/22/2021	393.21
101351 -6749	ARAMARK SERVICES INC	INMATE MEALS	00281238	04/22/2021	75.00
101351 -6749	DYNAMIC IMAGING SYSTEMS INC	JMS INMATE DATA INTERFACE	00280878	04/01/2021	3,600.00
101351 -6749	PRAETORIAN GROUP INC	ONE TIME ACCT SETUP SRVC FEE	00281329	04/22/2021	247.52
		Total Professional Services		**6749**	**47,068.72**
101351 -7228	ST CLAIR COUNTY COMMUNITY MENT	03/16-03/26/21 SERVICES	00281348	04/22/2021	5,000.00
101351 -7228	ST CLAIR COUNTY COMMUNITY MENT	03/29-04/09/21 SERVICES	00281349	04/22/2021	5,000.00
		Total Health Services		**7228**	**10,000.00**
101351 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/17-04/16/21	00281447	04/29/2021	51.26
		Total Telephone		**7541**	**51.26**
101351 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21	00281237	04/22/2021	390.53
		Total Cellular Phone		**7591**	**390.53**
101351 -8300	THORPE PRINTING SERVICES INC	LETTERHEAD/ENVELOPES	00281494	04/29/2021	1,108.29
		Total Printing and Publishing		**8300**	**1,108.29**
101351 -8647	DTE ENERGY	CHARGES 02/24-03/25/21	00281013	04/08/2021	17,198.63
		Total Electric Utility		**8647**	**17,198.63**
101351 -8663	SEMCO ENERGY	CHARGES 02/25-03/30/21	00281200	04/15/2021	303.75
101351 -8663	SEMCO ENERGY	CHARGES 02/25-03/30/21	00281200	04/15/2021	8,947.99
		Total Gas Utility		**8663**	**9,251.74**
101351 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 01/01-03/31/21	00281359	04/22/2021	19,757.02
101351 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 01/01-03/31/21	00281359	04/22/2021	5,004.38
		Total Water/Sewer Utility		**8680**	**24,761.40**
101351 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 01/24-02/20/21	00280883	04/01/2021	199.29
101351 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 02/21-03/27/21	00281424	04/29/2021	236.25
101351 -8795	JC EHRLICH COMPANY INC	MAR 21 PEST CONTROL	00281075	04/08/2021	158.00
101351 -8795	QUALITY LUBE	OIL CHANGE '14 FORD FUSION	00281066	04/08/2021	28.93
101351 -8795	STERICYCLE INC	MAY 21 MEDICAL WASTE RMVL	00281353	04/22/2021	99.75
101351 -8795	XTREME SHREDS LLC	SHREDDING 03/09 & 03/23/21	00281223	04/15/2021	40.00
101351 -8795	XTREME SHREDS LLC	PURGE SHREDDING 03/23/21	00281223	04/15/2021	84.00
		Total Repairs and Maintenance		**8795**	**846.22**
101351 -9480	KIESLERS POLICE SUPPLY INC	3 GLOCK 9MM GUNS	00281435	04/29/2021	961.50
		Total Uncapitalized Assets < $5,000		**9480**	**961.50**
		Org Key Total		**101351**	**134,362.47**
101400	**Planning Commission**				
101400 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 10/29-11/28/20	00281053	04/08/2021	40.69
101400 -7541	MICHIGAN BELL TELEPHONE CO	CR CONTRACT ADJ	00281053	04/08/2021	-231.98
101400 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 11/29-12/28/20	00281053	04/08/2021	40.69
101400 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 12/29-01/28/21	00281053	04/08/2021	41.26
101400 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 01/29-02/28/21	00281053	04/08/2021	61.71
101400 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/01-03/28/21	00281053	04/08/2021	51.95
		Total Telephone		**7541**	**4.32**
		Org Key Total		**101400**	**4.32**
101426	**Emergency Prep (Civil Defense)**				
101426 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES	00280896	04/01/2021	59.80
101426 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES	00281434	04/29/2021	99.89
101426 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES	00280914	04/01/2021	104.70
101426 -5446	OFFICE DEPOT INC	MAR 21 OFFICE SUPPLIES	00281458	04/29/2021	125.35
		Total Supplies		**5446**	**389.74**
101426 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL	00281161	04/15/2021	60.17
		Total Fuel		**5545**	**60.17**

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101426 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	108.03
101426 -7591	AT AND T MOBILITY II LLC	CHARGES 04/06/21		00281394	04/29/2021	171.47
		Total	**Cellular Phone**		**7591**	**279.50**
101426 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281011	04/08/2021	712.55
		Total	**Electric Utility**		**8647**	**712.55**
101426 -8663	SEMCO ENERGY	CHARGES 02/23-03/26/21		00281200	04/15/2021	330.96
		Total	**Gas Utility**		**8663**	**330.96**
101426 -8680	TOWNSHIP OF KIMBALL MICHIGAN	CHARGES 01/15-04/15/21		00281497	04/29/2021	107.01
		Total	**Water/Sewer Utility**		**8680**	**107.01**
101426 -8685	DISH DBS CORP	CHARGES 03/28/21		00280873	04/01/2021	99.30
		Total	**Cable Television**		**8685**	**99.30**
			Org Key Total		**101426**	**1,979.23**
101428	**Hazardous Materials Handling**					
101428 -8795	SOUTH PARK WELDING SUPPLIES IN	CYL HDRYOSTATIC TESTING		00281344	04/22/2021	81.00
		Total	**Repairs and Maintenance**		**8795**	**81.00**
101428 -8993	WAYDON ENTERPRISES LLC	APR 21 BUILDING RENT		00280956	04/01/2021	1,807.00
		Total	**Building Rental**		**8993**	**1,807.00**
			Org Key Total		**101428**	**1,888.00**
101430	**Animal Shelter/Dog Warden**					
101430 -5446	ANIMAL CARE EQUIPMENT AND SERV	ALUM POOP SCOOPERS		00281390	04/29/2021	126.00
101430 -5446	ANIMAL CARE EQUIPMENT AND SERV	FLOOR SQUEEGEE		00281390	04/29/2021	63.00
101430 -5446	ANIMAL CARE EQUIPMENT AND SERV	SHIPPING		00281390	04/29/2021	68.83
101430 -5446	ARMADA GRAIN CO	DOG AND CAT FOOD		00281239	04/22/2021	233.40
101430 -5446	ARMADA GRAIN CO	CAT LITTER		00281239	04/22/2021	85.00
101430 -5446	ARMADA GRAIN CO	CAT LITTER		00281239	04/22/2021	170.00
101430 -5446	ARMADA GRAIN CO	CAT LITTER		00281392	04/29/2021	190.00
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	KENALOG 10 INJ		00280857	04/01/2021	15.21
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	ABSORBABLE SUTURES 30		00281250	04/22/2021	57.86
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	ABSORBABLE SUTURES 20		00281250	04/22/2021	69.06
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	FAMCICLOVIR TABLETS		00281250	04/22/2021	33.09
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	CENTRIFUGE TUBE		00281250	04/22/2021	15.40
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	AMOXICILLIN CLAVULANET TABLETS		00281250	04/22/2021	22.04
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	55 GAL AHP RESCUE LIQUID CONC		00281399	04/29/2021	1,474.34
101430 -5446	BUTLER ANIMAL HEALTH HOLDING C	FREIGHT		00281399	04/29/2021	185.86
101430 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	325.56
101430 -5446	PRAXAIR DISTRIBUTION INC	CYLINDERS		00281071	04/08/2021	7.65
101430 -5446	PRAXAIR DISTRIBUTION INC	CYLINDERS		00281071	04/08/2021	4.20
101430 -5446	ULINE INC	WATER RESISTANT SHOE COVERS		00281500	04/29/2021	141.00
101430 -5446	ULINE INC	ISOLATION GOWNS		00281500	04/29/2021	350.00
101430 -5446	ULINE INC	FREIGHT		00281500	04/29/2021	54.54
101430 -5446	WEBSTER VETERNIARY SUPPLY INC	DOXYCYCLINE HYCLATE CAPSULES		00281462	04/29/2021	116.85
		Total	**Supplies**		**5446**	**3,808.89**
101430 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL		00281161	04/15/2021	28.09
		Total	**Fuel**		**5545**	**28.09**
101430 -6749	FEDERAL ARMORED TRUCK INC	MAR 21 ARMORED COURIER SRVC		00281157	04/15/2021	207.55
101430 -6749	PARTRIDGE ENTERPRISES INC	MAR 21 CREMATION SERVICES		00281065	04/08/2021	340.00
101430 -6749	TREASURED PAWS LLC DBA BLUE WA	03/26-04/16/21 DOG BOARDING		00281386	04/29/2021	1,225.50
		Total	**Professional Services**		**6749**	**1,773.05**
101430 -7013	DYCK SECURITY SERVICES INC	ALARM MONITORING 3378 GRISWOLD		00281420	04/29/2021	180.00
		Total	**Maintenance Contracts**		**7013**	**180.00**

Accounts Payable Transaction Register

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	03/04-03/08/21 EBONY		00280834	04/01/2021	504.91
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	03/09-03/21/21 SYDNEY		00280834	04/01/2021	396.30
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	03/19/21 MILES		00280834	04/01/2021	31.48
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	03/25/20 EBONY		00280983	04/08/2021	38.19
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	03/29/21 DECLAN		00280983	04/08/2021	161.13
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	03/10-12/21 TANGO		00281391	04/29/2021	539.28
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	03/25/21 JACK		00281391	04/29/2021	52.76
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	03/25-26/21 CLEOPATRA		00281391	04/29/2021	98.82
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	04/02/21 EBONY		00281391	04/29/2021	10.72
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	04/05/21 SMOKEY		00281391	04/29/2021	326.28
101430 -7228	ANIMAL HOSPITAL OF LAKEPORT PL	04/05-06/21 E2		00281391	04/29/2021	191.15
101430 -7228	HANNA, EDYIE	VET SRVCS W/E 03/19/21		00280891	04/01/2021	230.00
101430 -7228	HANNA, EDYIE	VET SRVCS W/E 04/17/21		00281383	04/29/2021	210.00
101430 -7228	SCHREINER, MARY MARGARET	01/06/21 VET SRVCS		00281336	04/22/2021	160.00
101430 -7228	SCHREINER, MARY MARGARET	02/03/21 VET SRVCS		00281336	04/22/2021	45.00
101430 -7228	SCHREINER, MARY MARGARET	03/03/21 VET SRVCS		00281336	04/22/2021	60.00
101430 -7228	SCHREINER, MARY MARGARET	03/10/21 VET SRVCS		00281336	04/22/2021	400.00
101430 -7228	SCHREINER, MARY MARGARET	03/31/21 VET SRVCS		00281336	04/22/2021	140.00
		Total	**Health Services**		**7228**	**3,596.02**
101430 -7508	COMCAST CABLE COMMUNICATIONS I	CHARGES 03/18/21		00280864	04/01/2021	138.35
101430 -7508	COMCAST CABLE COMMUNICATIONS I	CHARGES 04/18/21		00281405	04/29/2021	138.35
		Total	**Internet Access**		**7508**	**276.70**
101430 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 02/26-03/25/21		00281052	04/08/2021	144.23
		Total	**Telephone**		**7541**	**144.23**
101430 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	146.16
		Total	**Cellular Phone**		**7591**	**146.16**
101430 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281101	04/08/2021	28.04
101430 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281217	04/15/2021	9.34
101430 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281365	04/22/2021	27.79
		Total	**Postage/Freight**		**7723**	**65.17**
101430 -8647	DTE ENERGY	CHARGES 03/09-04/07/21		00281154	04/15/2021	825.97
		Total	**Electric Utility**		**8647**	**825.97**
101430 -8663	SEMCO ENERGY	CHARGES 03/02-04/05/21		00281341	04/22/2021	263.24
		Total	**Gas Utility**		**8663**	**263.24**
101430 -8795	WASTE MANAGEMENT OF MICHIGAN	APR 21 WASTE RMVL HAUL ANIMAL		00281106	04/08/2021	86.03
		Total	**Repairs and Maintenance**		**8795**	**86.03**
101430 -9356	TURNER, JANICE EILEEN	ADOPTION RETURN		00280950	04/01/2021	120.00
		Total	**Refunds Paid**		**9356**	**120.00**
			Org Key Total		**101430**	**11,313.55**
101648	**Medical Examiner**					
101648 -6749	MICHIGAN FORENSICS PLLC	MAY 21 MED EXAM OPERATION SRVC		00281455	04/29/2021	36,248.00
		Total	**Professional Services**		**6749**	**36,248.00**
101648 -7228	POKORSKI, PHILIP L	DEC 20 & JAN 21 FRNS HST SRVCS		00281190	04/15/2021	460.00
		Total	**Health Services**		**7228**	**460.00**
101648 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/08-04/07/21		00281315	04/22/2021	234.01
101648 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281081	04/08/2021	1.47
101648 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281473	04/29/2021	2.70
		Total	**Telephone**		**7541**	**238.18**
101648 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	58.72
		Total	**Cellular Phone**		**7591**	**58.72**

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
			Org Key Total	**101648**	**37,004.90**
101649	**Mental Health**				
101649 -7228	ST CLAIR COUNTY COMMUNITY MENT	APR-JUN 21 COUNTY ALLOCATION	00281087	04/08/2021	238,918.00
		Total **Health Services**		**7228**	**238,918.00**
			Org Key Total	**101649**	**238,918.00**
101661	**Public Guardian**				
101661 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES	00280896	04/01/2021	191.69
101661 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES	00281434	04/29/2021	45.56
		Total **Supplies**		**5446**	**237.25**
101661 -6749	BFA SOFTWARE LLC	BILLABLE SUPPT SRVCS	00281133	04/15/2021	50.00
		Total **Professional Services**		**6749**	**50.00**
101661 -7013	BFA SOFTWARE LLC	AIM SYSTEM BASE LIC RWL	00281243	04/22/2021	3,300.00
101661 -7013	BFA SOFTWARE LLC	11 IBM LOTUS DOMINO LIC RWL	00281243	04/22/2021	528.00
		Total **Maintenance Contracts**		**7013**	**3,828.00**
101661 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21	00280831	04/01/2021	36.01
101661 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21	00281237	04/22/2021	273.70
		Total **Cellular Phone**		**7591**	**309.71**
101661 -8795	XTREME SHREDS LLC	SHREDDING 03/09 & 03/23/21	00281223	04/15/2021	14.00
		Total **Repairs and Maintenance**		**8795**	**14.00**
			Org Key Total	**101661**	**4,438.96**
101681	**Veterans' Burial**				
101681 -7195	FURCHAK, ROSEMARY	COUNTY BURIAL ALLOWANCE	00280889	04/01/2021	300.00
101681 -7195	SMITH, LYNETTE	COUNTY BURIAL ALLOWANCE	00280932	04/01/2021	300.00
		Total **Veterans Burial**		**7195**	**600.00**
			Org Key Total	**101681**	**600.00**
201449	**Road Commission**				
201449 -6749	FEDERAL ARMORED TRUCK INC	MAR 21 ARMORED COURIER SRVC	00281157	04/15/2021	57.13
		Total **Professional Services**		**6749**	**57.13**
			Org Key Total	**201449**	**57.13**
208000	**Parks & Recreation**				
208000 -2530	BEDNARCHIK KELLY, JOETTE	SECURITY DEP RETURN	00280984	04/08/2021	100.00
208000 -2530	DEEGER, JENNIFER	SECURITY DEP RETURN	00281115	04/15/2021	100.00
208000 -2530	DENCKLAU, DENISE	SECURITY DEP RETURN	00281116	04/15/2021	100.00
208000 -2530	HASKE, ELIZABETH	SECURITY DEP RETURN	00281427	04/29/2021	100.00
208000 -2530	WILTON, PATTI	SECURITY DEP RETURN	00280960	04/01/2021	100.00
		Total **Customers Depst&Interest Pyble**		**2530**	**500.00**
			Org Key Total	**208000**	**500.00**
208751	**Recreation/Parks**				
208751 -5398	MARKETING PROMOTIONS AND EVENTS	STAFF CLOTHING	00281179	04/15/2021	752.50
208751 -5398	MARKETING PROMOTIONS AND EVENTS	STAFF CLOTHING	00281048	04/08/2021	150.00
208751 -5398	MARKETING PROMOTIONS AND EVENTS	STAFF CLOTHING	00281048	04/08/2021	24.00
		Total **Employer Provided Uniforms**		**5398**	**926.50**
208751 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES	00280896	04/01/2021	19.90
		Total **Supplies**		**5446**	**19.90**
208751 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL	00281161	04/15/2021	31.85
		Total **Fuel**		**5545**	**31.85**
208751 -7591	AT AND T MOBILITY II LLC	CHARGES 03/17/21	00280842	04/01/2021	272.02
		Total **Cellular Phone**		**7591**	**272.02**
208751 -9480	KERR ALBERT OFFICE SUPPLY	3 STAFF OFFICE CHAIRS	00281033	04/08/2021	1,049.40

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**Uncapitalized Assets < $5,000**		**9480**	**1,049.40**
			Org Key Total		**208751**	**2,299.67**
230131	**MIDC - Circuit Court**					
230131 -6799	LAW OFFICE OF JOSHUA P RUBIN	21P00658FT VANDERWALL		00281039	04/08/2021	315.00
230131 -6799	LAW OFFICE OF JOSHUA P RUBIN	2100082FH SMITH		00281039	04/08/2021	990.00
230131 -6799	LAW OFFICE OF JOSHUA P RUBIN	2100425FH GRAHAM		00281176	04/15/2021	857.50
230131 -6799	LESLEY J CLARK LAW OFFICES PLL	21P00359FY BEDY		00281040	04/08/2021	717.50
230131 -6799	LESLEY J CLARK LAW OFFICES PLL	21P00033FY GILFORD		00281299	04/22/2021	840.00
230131 -6799	LIVESAY, JOHN L	20P06222FY LINDKE		00280901	04/01/2021	262.50
230131 -6799	LIVESAY, JOHN L	21M00496FY LINDKE		00280901	04/01/2021	297.50
230131 -6799	LIVESAY, JOHN L	21P00871FY CLARKE		00281045	04/08/2021	455.00
230131 -6799	LIVESAY, JOHN L	20P04890FY PARKER		00281123	04/15/2021	507.50
230131 -6799	LIVESAY, JOHN L	21P00367FY VANRIPER		00281438	04/29/2021	770.00
230131 -6799	LIVESAY, JOHN L	21P00004FY MCCONNELL		00281438	04/29/2021	577.50
230131 -6799	ROBINSON, DONNELL L	D21000184FH HORN		00280923	04/01/2021	665.00
230131 -6799	ROBINSON, DONNELL L	D216128FY QUANT NEITZKE		00281469	04/29/2021	787.50
		Total	**Court Appointed Attrny-Other**		**6799**	**8,042.50**
			Org Key Total		**230131**	**8,042.50**
230136	**MIDC - District Court**					
230136 -6799	HEYBOER LAW PLC	20TS00786D LOXTON		00281119	04/15/2021	225.00
230136 -6799	HEYBOER LAW PLC	20PH01175 LOXTON		00281119	04/15/2021	105.00
230136 -6799	LAW OFFICE OF JOSHUA P RUBIN	20P00552OD PRATER		00281039	04/08/2021	1,290.00
230136 -6799	LAW OFFICE OF JOSHUA P RUBIN	20P004427OM SMITH		00281039	04/08/2021	435.00
230136 -6799	LAW OFFICE OF JOSHUA P RUBIN	20P05490OM GONZALES		00281039	04/08/2021	490.00
230136 -6799	LAW OFFICE OF JOSHUA P RUBIN	20P05713ST VANDERWALL		00281039	04/08/2021	262.50
230136 -6799	LESLEY J CLARK LAW OFFICES PLL	20P05568OM DHEEL		00281040	04/08/2021	750.00
230136 -6799	LIVESAY, JOHN L	21P01130OM MOORE		00281438	04/29/2021	332.50
230136 -6799	MITCHELL JR, FRANK	20PH01000 HULLUM		00281187	04/15/2021	195.00
230136 -6799	ROBINSON, DONNELL L	20P06087SM QUANT-NEITZKE		00281333	04/22/2021	630.00
		Total	**Court Appointed Attrny-Other**		**6799**	**4,715.00**
			Org Key Total		**230136**	**4,715.00**
230172	**MIDC - Admin**					
230172 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	981.57
		Total	**Supplies**		**5446**	**981.57**
230172 -6749	JUSTICE WORKS LLC	MAR 21 PUBLIC DEF CASE MGMT		00281032	04/08/2021	475.00
230172 -6749	MOTOR CITY POLYGRAPH LLC	POLYGRAPH S. MITCHELL		00281060	04/08/2021	500.00
230172 -6749	TIMOTHY D BROWN AND ASSOCIATIE	CASE REVIEW A. GLADWISH		00281212	04/15/2021	250.00
		Total	**Professional Services**		**6749**	**1,225.00**
230172 -6848	TRUSCOTT, CHARLES W	PROC SRVC ANDERSON		00281362	04/22/2021	32.00
230172 -6848	TRUSCOTT, CHARLES W	PROC SRVC DEBELL		00281498	04/29/2021	40.00
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS GREENE		00280957	04/01/2021	169.50
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS T. SMITH		00281219	04/15/2021	194.00
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS TOMLIN		00281372	04/22/2021	57.00
230172 -6848	WELSER INVESTIGATIONS LLC	INV SRVCS VILLARREAL		00281372	04/22/2021	556.00
		Total	**Contracted Investigators**		**6848**	**1,048.50**
230172 -8531	CRIMINAL DEFENSE ATTORNEYS OF	MAR 21 TRAINING		00281265	04/22/2021	120.00
230172 -8531	LIVESAY, JOHN L	CDAM EVIDENCE BOOTCAMP		00281438	04/29/2021	240.00
		Total	**Training**		**8531**	**360.00**
230172 -8548	WEST GROUP	MAR 21 WEST PROFLEX SRVCS		00281220	04/15/2021	613.27
		Total	**Regulatory Updates/Reference**		**8548**	**613.27**

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
230172 -8647	DTE ENERGY	CHARGES 03/13-04/12/21	00281273	04/22/2021	772.63
		Total Electric Utility		**8647**	**772.63**
230172 -8663	SEMCO ENERGY	CHARGES 03/01-03/31/21	00281341	04/22/2021	281.87
		Total Gas Utility		**8663**	**281.87**
230172 -8680	COMMUNITY RENAISSANCE FUND	PUBLIC DEF HALF WATER BILL	00280866	04/01/2021	36.53
230172 -8680	COMMUNITY RENAISSANCE FUND	PUBLIC DEF HALF WATER BILL	00281408	04/29/2021	55.61
		Total Water/Sewer Utility		**8680**	**92.14**
230172 -8795	SCHINDLER ELEVATOR CORP	APR 21 ELEVATOR MNT PUBLIC DEF	00281082	04/08/2021	178.95
230172 -8795	SCHINDLER ELEVATOR CORP	MAY 21 ELEVATOR MNT PUBLIC DEF	00281335	04/22/2021	178.95
230172 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21	00281223	04/15/2021	7.00
		Total Repairs and Maintenance		**8795**	**364.90**
230172 -8993	COMMUNITY RENAISSANCE FUND	APR 21 PBLC DEF BUILDING RENT	00280866	04/01/2021	7,000.00
230172 -8993	COMMUNITY RENAISSANCE FUND	MAY 21 PBLC DEF BUILDING RENT	00281408	04/29/2021	7,000.00
		Total Building Rental		**8993**	**14,000.00**
		Org Key Total		**230172**	**19,739.88**
233166	**Family Counseling Fund**				
233166 -6749	PHOENIX HOME FOR FAMILIES	04/07/21 BRANDIMORE-YAX	00281325	04/22/2021	78.00
233166 -6749	PHOENIX HOME FOR FAMILIES	02/12/21 GOODIN-WADE	00281325	04/22/2021	78.00
233166 -6749	RENEWAL CHRISTIAN COUNSELING I	11/25-01/20/21 DEMETROFF	00281332	04/22/2021	195.00
		Total Professional Services		**6749**	**351.00**
		Org Key Total		**233166**	**351.00**
245104	**Public Improvement**				
245104 -8795	KEVINS LAWN CARE AND SNOW REMO	RPR 3 STEPS ADMIN NORTH SIDE	00281174	04/15/2021	700.00
245104 -8795	TUTTLES CONTRACTING INC	CONCRETE STEPS/WELD ADMIN	00281499	04/29/2021	3,125.00
		Total Repairs and Maintenance		**8795**	**3,825.00**
245104 -9480	DYCK SECURITY SERVICES INC	INSTL CARD READERS COURTS	00281155	04/15/2021	4,819.59
		Total Uncapitalized Assets < $5,000		**9480**	**4,819.59**
		Org Key Total		**245104**	**8,644.59**
245105	**Public Improvement-Technology**				
245105 -6749	STATE OF MICHIGAN	2020 ORTHOIMAGERY IT PBLC IMPR	00281487	04/29/2021	7,000.00
		Total Professional Services		**6749**	**7,000.00**
		Org Key Total		**245105**	**7,000.00**
245106	**Public Improvement-Restricted**				
245106 -8795	DYCK SECURITY SERVICES INC	RPR CAMERAS ANIMAL CONTROL	00281155	04/15/2021	75.00
		Total Repairs and Maintenance		**8795**	**75.00**
245106 -9620	BERGER CHEVROLET INC	2021 CHEVY TRAVERSE 190745	00280847	04/01/2021	25,462.00
		Total Vehicles		**9620**	**25,462.00**
		Org Key Total		**245106**	**25,537.00**
255131	**Circuit Court - Incentives**				
255131 -9480	TASER INTERNATIONAL	10 X26P TASERS BAILIFF	00281396	04/29/2021	445.00
		Total Uncapitalized Assets < $5,000		**9480**	**445.00**
		Org Key Total		**255131**	**445.00**
264362	**Local Correct Train Fund**				
264362 -8531	LANSING COMMUNITY COLLEGE	CORR ACADEMY (4)	00280898	04/01/2021	5,100.00
264362 -8531	PRAETORIAN GROUP INC	TRAINING/RECORDS MANAGEMENT	00281329	04/22/2021	4,416.00
		Total Training		**8531**	**9,516.00**
		Org Key Total		**264362**	**9,516.00**
268792	**Othr Library Activties-Millage**				
268792 -5446	BRODART CO	CLASSIFICATION LABELS	00280988	04/08/2021	92.55

Accounts Payable Transaction Register

Exhibit 11A

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
268792 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES	00280896	04/01/2021	305.43
268792 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES	00281434	04/29/2021	102.42
		Total Supplies		**5446**	**500.40**
268792 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL	00281161	04/15/2021	0.00
		Total Fuel		**5545**	**0.00**
268792 -6749	ALMA COLLEGE	LOST/DMG BC33190004634481	00280832	04/01/2021	29.99
268792 -6749	CASS DISTRICT LIBRARY	LOST/DMG THE EMPTY HOUSE	00281252	04/22/2021	17.50
268792 -6749	CITY OF TAYLOR	LOST/DMG BC39082123080072	00280998	04/08/2021	22.00
268792 -6749	CONVERGENT TECHNOLOGY PARTNERS	USF QTRLY SRVC CONSULTANT	00281259	04/22/2021	375.00
268792 -6749	FEDERAL ARMORED TRUCK INC	MAR 21 ARMORED COURIER SRVC	00281157	04/15/2021	300.30
268792 -6749	TOWNSHIP OF DELTA	LOST/DMG BC50801011274933	00281003	04/08/2021	25.99
268792 -6749	UNIQUE MANAGEMENT SERVICES INC	MAR 21 PLACEMENTS	00281364	04/22/2021	125.30
268792 -6749	UNIQUE MANAGEMENT SERVICES INC	OVERDUE MAILERS ENVELOPE CHG	00281364	04/22/2021	135.57
268792 -6749	VILLAGE OF LAWTON	LOST/DMG BC 144628158X	00280955	04/01/2021	7.00
		Total Professional Services		**6749**	**1,038.65**
268792 -7013	GA CAYMAN HOLDCO LLC	JAN-MAR 21 ALARM MONITORING	00281023	04/08/2021	45.00
268792 -7013	GA CAYMAN HOLDCO LLC	JAN-MAR 21 ALARM MONITORING	00281023	04/08/2021	63.00
		Total Maintenance Contracts		**7013**	**108.00**
268792 -7508	COMMUNITY EDUCATIONAL NETWORK	4TH QTR 20/21 INTERNET FEE	00281148	04/15/2021	2,025.00
		Total Internet Access		**7508**	**2,025.00**
268792 -7541	AUNALYTICS INC	CISCO WEBEX VOIP PHONE SRVCS	00281131	04/15/2021	967.75
268792 -7541	CITY OF ALGONAC MICHIGAN	FEB 21 TELEPHONE	00280994	04/08/2021	113.66
268792 -7541	CITY OF MARINE CITY MICHIGAN	FEB 21 TELEPHONE	00280995	04/08/2021	112.11
268792 -7541	CITY OF MARINE CITY MICHIGAN	MAR 21 TELEPHONE	00281381	04/29/2021	112.11
268792 -7541	CITY OF MARYSVILLE MICHIGAN	FEB 21 TELEPHONE	00281143	04/15/2021	162.55
268792 -7541	CITY OF MARYSVILLE MICHIGAN	MAR 21 TELEPHONE	00281382	04/29/2021	162.25
268792 -7541	CITY OF MEMPHIS MICHIGAN	MAR 21 TELEPHONE	00281144	04/15/2021	85.41
268792 -7541	INTELEPEER HOLDINGS INC	CISCO VOICE PHONE SERVICES	00281029	04/08/2021	364.00
268792 -7541	INTELEPEER HOLDINGS INC	CISCO VOICE PHONE SERVICES	00281029	04/08/2021	7.00
268792 -7541	TOWNSHIP OF BURTCHVILLE MICHIG	JAN 21 TELEPHONE	00281213	04/15/2021	318.89
268792 -7541	TOWNSHIP OF IRA MICHIGAN	MAR 21 TELEPHONE	00281215	04/15/2021	78.97
268792 -7541	VILLAGE OF CAPAC MICHIGAN	JAN-MAR 21 TELEPHONE	00281368	04/22/2021	688.29
		Total Telephone		**7541**	**3,172.99**
268792 -8647	DTE ENERGY	CHARGES 03/01-03/31/21	00281009	04/08/2021	62.51
268792 -8647	DTE ENERGY	CHARGES 03/13-04/12/21	00281274	04/22/2021	3,426.71
		Total Electric Utility		**8647**	**3,489.22**
268792 -8663	SEMCO ENERGY	CHARGES 03/01-03/31/21	00281341	04/22/2021	1,430.27
		Total Gas Utility		**8663**	**1,430.27**
268792 -8680	CITY OF PORT HURON MICHIGAN	CHARGES 02/20-03/20/21	00280862	04/01/2021	605.51
		Total Water/Sewer Utility		**8680**	**605.51**
268792 -8795	STANDARD OFFICE SUPPLY	RPR CASH REGISTER GLYNN	00281483	04/29/2021	53.60
268792 -8795	TOLEDO ELEVATOR AND MACHINE CO	MAR 21 ELEVATOR MAINT	00280943	04/01/2021	211.65
268792 -8795	TOLEDO ELEVATOR AND MACHINE CO	APR 21 ELEVATOR MAINT	00281495	04/29/2021	211.65
268792 -8795	US BANCORP EQUIPMENT FINANCE I	RICOH COPIER MAINT PMT	00281104	04/08/2021	772.16
268792 -8795	US BANCORP EQUIPMENT FINANCE I	RICOH COPIER MAINT PMT	00281501	04/29/2021	1,149.88
268792 -8795	WASTE MANAGEMENT OF MICHIGAN	APR 21 WASTE RMVL HAUL LIBRARY	00281106	04/08/2021	86.03
		Total Repairs and Maintenance		**8795**	**2,484.97**
268792 -9092	CITY OF ALGONAC MICHIGAN	FEB 21 LOCAL UNIT FEE	00280994	04/08/2021	2,517.72
268792 -9092	CITY OF MARINE CITY MICHIGAN	FEB 21 LOCAL UNIT FEE	00280995	04/08/2021	950.88
268792 -9092	CITY OF MARINE CITY MICHIGAN	MAR 21 LOCAL UNIT FEE	00281381	04/29/2021	1,032.32

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
268792 -9092	CITY OF MARYSVILLE MICHIGAN	FEB 21 LOCAL UNIT FEES	00281143	04/15/2021	2,862.35
268792 -9092	CITY OF MARYSVILLE MICHIGAN	MAR 21 LOCAL UNIT FEE	00281382	04/29/2021	2,119.12
268792 -9092	CITY OF MEMPHIS MICHIGAN	MAR 21 LOCAL UNIT FEES	00281144	04/15/2021	1,340.31
268792 -9092	TOWNSHIP OF BURTCHVILLE MICHIG	JAN 21 LOCAL UNIT FEE	00281213	04/15/2021	577.51
268792 -9092	TOWNSHIP OF IRA MICHIGAN	MAR 21 LOCAL UNIT FEES	00281215	04/15/2021	598.32
268792 -9092	VILLAGE OF CAPAC MICHIGAN	JAN-MAR 21 LOCAL UNIT FEES	00281368	04/22/2021	3,411.62
		Total Local Unit Fee		**9092**	**15,410.15**
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00281137	04/15/2021	301.14
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280854	04/01/2021	30.57
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280854	04/01/2021	11.49
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280854	04/01/2021	15.28
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280854	04/01/2021	15.18
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280854	04/01/2021	17.66
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280854	04/01/2021	21.26
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280854	04/01/2021	11.49
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280855	04/01/2021	173.69
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280855	04/01/2021	33.99
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280855	04/01/2021	12.15
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280854	04/01/2021	29.85
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	31.31
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	24.47
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	79.89
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	57.76
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	200.12
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	90.39
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	197.63
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	96.86
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280854	04/01/2021	14.73
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280855	04/01/2021	34.47
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280855	04/01/2021	179.63
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280854	04/01/2021	55.38
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280854	04/01/2021	710.92
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	141.40
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	284.12
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	81.14
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	34.47
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	88.67
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	79.16
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280855	04/01/2021	45.96
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280853	04/01/2021	209.12
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280855	04/01/2021	532.73
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00281137	04/15/2021	37.99
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00280855	04/01/2021	62.42
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00281137	04/15/2021	36.86
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00281137	04/15/2021	347.38
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00281137	04/15/2021	578.67
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00281137	04/15/2021	92.01
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00281137	04/15/2021	262.77
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00281137	04/15/2021	85.58
268792 -9655	BTAC ACQUISITION CORP	LIBRARY MATERIAL	00281137	04/15/2021	71.99
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL	00280991	04/08/2021	42.23

Accounts Payable Transaction Register

Exhibit 11A

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
268792 -9655	CENGAGE LEARNING INC	LIBR MTRL		00281140	04/15/2021	32.29
		Total	**Books Hardcover**		**9655**	**5,594.27**
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280854	04/01/2021	13.41
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00281137	04/15/2021	10.31
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280854	04/01/2021	10.29
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280854	04/01/2021	10.92
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280854	04/01/2021	10.16
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280854	04/01/2021	6.56
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	45.93
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280854	04/01/2021	10.16
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	31.06
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	13.12
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280854	04/01/2021	10.16
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	10.97
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	38.21
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	140.83
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	15.56
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	18.53
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	19.52
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	10.14
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280854	04/01/2021	13.72
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280854	04/01/2021	494.73
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	10.74
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	16.10
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00280853	04/01/2021	41.28
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00281137	04/15/2021	18.60
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00281137	04/15/2021	211.64
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00281137	04/15/2021	10.76
268792 -9656	BTAC ACQUISITION CORP	LIBRARY MATERIAL		00281137	04/15/2021	29.32
268792 -9656	CENGAGE LEARNING INC	LIBR MTRL		00280991	04/08/2021	18.85
268792 -9656	CENGAGE LEARNING INC	LIBR MTRL		00281140	04/15/2021	19.49
268792 -9656	CENGAGE LEARNING INC	LIBR MTRL		00281140	04/15/2021	19.49
268792 -9656	INGRAM LIBRARY SERVICES INC	LIBR MTRL		00280893	04/01/2021	15.40
		Total	**Books Paperback**		**9656**	**1,345.96**
268792 -9657	MIDWEST TAPE LLC	LIBRARY MATERIAL		00280913	04/01/2021	5,582.81
268792 -9657	MIDWEST TAPE LLC	LIBRARY MATERIAL		00281059	04/08/2021	6,716.52
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL		00281188	04/15/2021	119.99
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL		00281188	04/15/2021	22.99
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL		00281188	04/15/2021	496.95
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL		00281064	04/08/2021	130.00
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL		00281064	04/08/2021	1,340.41
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL		00281064	04/08/2021	902.91
268792 -9657	OVERDRIVE INC	LIBRARY MATERIAL		00281188	04/15/2021	15.99
		Total	**Electronic Subscription**		**9657**	**15,328.57**
268792 -9658	MIDWEST TAPE LLC	LIBR MTRL		00280913	04/01/2021	12.59
268792 -9658	MIDWEST TAPE LLC	LIBR MTRL		00280913	04/01/2021	34.99
		Total	**Audio Visual Material**		**9658**	**47.58**
268792 -9667	DETROIT MEDIA PARTNERSHIP LP	LIBR MTRL MAIN TO 04/30/22		00281415	04/29/2021	395.41
268792 -9667	FEDERATED PUBLICATIONS	LIBR MTRL ST CLAIR		00281281	04/22/2021	432.03
268792 -9667	HISTORICAL SOCIETY OF MICHIGAN	LIBR MTRL YALE		00281289	04/22/2021	24.95
268792 -9667	JOHNS HOPKINS UNIVERSITY	LIBR MTRL 1 YR MAIN		00281432	04/29/2021	145.00

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
268792 -9667	MOORSHEAD MAGAZINES LTD	LIBR MTRL MAIN TO SEP/OCT 22	00281457	04/29/2021	22.00
268792 -9667	NATIONAL SOCIETY OF THE DAR	LIBR MTRL TO AUG 2022	00281063	04/08/2021	18.00
		Total Newspaper and Periodicals		**9667**	**1,037.39**
268792 -9670	US BANCORP EQUIPMENT FINANCE I	RICOH COPIER LEASE PMT	00281104	04/08/2021	2,036.95
268792 -9670	US BANCORP EQUIPMENT FINANCE I	RICOH COPIER LEASE PMT	00281501	04/29/2021	2,036.95
		Total Leased Assets		**9670**	**4,073.90**
		Org Key Total		**268792**	**57,692.83**
273690	**Redevelopment and Housing**				
273690 -6749	MICHIGAN STATE UNIVERSITY	2021 SPRING PRACTICUM	00280909	04/01/2021	3,500.00
		Total Professional Services		**6749**	**3,500.00**
		Org Key Total		**273690**	**3,500.00**
276311	**Drugs Elimination**				
276311 -5398	KIESLERS POLICE SUPPLY INC	TACTICAL HOLSTER	00280897	04/01/2021	151.38
276311 -5398	KIESLERS POLICE SUPPLY INC	HOLSTERS	00281295	04/22/2021	786.60
		Total Employer Provided Uniforms		**5398**	**937.98**
276311 -5420	CITY OF PORT HURON MICHIGAN	SAL & FRINGES TO 02/12/21	00280863	04/01/2021	22,511.34
276311 -5420	CITY OF PORT HURON MICHIGAN	SAL & FRINGES TO 03/12/21	00281403	04/29/2021	23,149.63
276311 -5420	TOWNSHIP OF CLAY MICHIGAN	1ST QTR 2021 SAL/FRINGES	00281496	04/29/2021	26,887.04
		Total Contracted Labor		**5420**	**72,548.01**
276311 -5446	ON DUTY GEAR LLC	DRUG TEST KITS	00281459	04/29/2021	1,239.60
		Total Supplies		**5446**	**1,239.60**
276311 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL	00281161	04/15/2021	5,521.58
		Total Fuel		**5545**	**5,521.58**
276311 -7013	DATAWORKS PLUS LLC	MOBILE ID FINGERPRINT MNT	00281153	04/15/2021	533.00
		Total Maintenance Contracts		**7013**	**533.00**
276311 -7541	AT AND T	CHARGES 03/20/21	00280841	04/01/2021	55.87
276311 -7541	AT AND T	CHARGES 04/20/21	00281393	04/29/2021	56.55
		Total Telephone		**7541**	**112.42**
276311 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21	00280831	04/01/2021	144.04
276311 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21	00281237	04/22/2021	1,024.86
		Total Cellular Phone		**7591**	**1,168.90**
276311 -7700	STATE OF MICHIGAN	TITLES (4)	00281485	04/29/2021	60.00
276311 -7700	STATE OF MICHIGAN	TITLES (5)	00281486	04/29/2021	75.00
276311 -7700	STATE OF MICHIGAN	RNWL SUPPR LIC PLATE (13)	00281484	04/29/2021	143.00
		Total Licenses, Permits, & Fees		**7700**	**278.00**
276311 -7723	US POSTAL SERVICE	DTF MAILER	00280953	04/01/2021	11,755.74
		Total Postage/Freight		**7723**	**11,755.74**
276311 -8300	THORPE PRINTING SERVICES INC	DTF MAILERS	00281494	04/29/2021	6,813.05
		Total Printing and Publishing		**8300**	**6,813.05**
276311 -8531	MICHIGAN TACTICAL OFFICERS ASS	BASIC SWAT APR 19-23	00280910	04/01/2021	250.00
276311 -8531	MICHIGAN TACTICAL OFFICERS ASS	TRAINING 06/14-06/18/21	00281319	04/22/2021	250.00
276311 -8531	PRAETORIAN GROUP INC	TRAINING/RECORDS MANAGEMENT	00281329	04/22/2021	624.00
		Total Training		**8531**	**1,124.00**
276311 -8647	DTE ENERGY	CHARGES 02/25-03/25/21	00281016	04/08/2021	512.25
		Total Electric Utility		**8647**	**512.25**
276311 -8663	SEMCO ENERGY	CHARGES 02/23-03/26/21	00281200	04/15/2021	429.68
		Total Gas Utility		**8663**	**429.68**
276311 -8680	TOWNSHIP OF KIMBALL MICHIGAN	CHARGES 01/15-04/15/21	00281497	04/29/2021	88.91
		Total Water/Sewer Utility		**8680**	**88.91**
276311 -8795	DONS TOWING AND HEAVY HAUL INC	TOWING	00281416	04/29/2021	75.00

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
276311 -8795	DONS TOWING AND HEAVY HAUL INC	TOWING	00281416	04/29/2021	75.00
276311 -8795	DONS TOWING AND HEAVY HAUL INC	TOWING	00281416	04/29/2021	75.00
276311 -8795	DONS TOWING AND HEAVY HAUL INC	TOWING	00281416	04/29/2021	75.00
276311 -8795	DONS TOWING AND HEAVY HAUL INC	TOWING	00281416	04/29/2021	75.00
276311 -8795	DONS TOWING AND HEAVY HAUL INC	TOWING	00281416	04/29/2021	75.00
276311 -8795	DONS TOWING AND HEAVY HAUL INC	TOWING	00281416	04/29/2021	75.00
276311 -8795	DONS TOWING AND HEAVY HAUL INC	TOWING	00281416	04/29/2021	75.00
276311 -8795	DONS TOWING AND HEAVY HAUL INC	TOWING	00281416	04/29/2021	75.00
276311 -8795	DONS TOWING AND HEAVY HAUL INC	TOWING	00281416	04/29/2021	75.00
276311 -8795	DONS TOWING AND HEAVY HAUL INC	TOWING	00281416	04/29/2021	75.00
276311 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 02/21-03/27/21	00281424	04/29/2021	40.25
276311 -8795	PERSONAL TOUCH LAWN CARE	FEB 21 SNOW REMOVAL	00280917	04/01/2021	420.00
		Total **Repairs and Maintenance**		**8795**	**1,360.25**
276311 -8993	BLUE STEEL RANGES LLC	JAN 21 RANGE RENTAL	00281397	04/29/2021	900.00
276311 -8993	DONS AMERICAN TOWING INC	APR 21 BUILDING RENT	00281005	04/08/2021	1,500.00
		Total **Building Rental**		**8993**	**2,400.00**
276311 -9670	BILL MACDONALD FORD INC	MAR 21 VEHICLE RENTAL	00281134	04/15/2021	550.00
276311 -9670	ENTERPRISE LEASING COMPANY OF	02/03-03/04/21 VEHICLE RENTAL	00280882	04/01/2021	1,114.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	02/04-03/06/21 VEHICLE RENTAL	00280882	04/01/2021	1,074.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	02/05-03/07/21 VEHICLE RENTAL	00280882	04/01/2021	1,322.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	02/06-03/08/21 VEHICLE RENTAL	00280882	04/01/2021	1,114.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	02/07-03/08/21 VEHICLE RENTAL	00280882	04/01/2021	1,074.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	02/12-03/14/21 VEHICLE RENTAL	00280882	04/01/2021	1,074.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	02/12-03/14/21 VEHICLE RENTAL	00280882	04/01/2021	1,074.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	02/22-03/24/21 VEHICLE RENTAL	00280882	04/01/2021	1,074.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	02/22-03/24/21 VEHICLE RENTAL	00280882	04/01/2021	1,074.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	02/21-03/23/21 VEHICLE RENTAL	00280882	04/01/2021	1,074.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	03/08-03/17/21 VEHICLE RENTAL	00280882	04/01/2021	374.35
276311 -9670	ENTERPRISE LEASING COMPANY OF	02/25-03/26/21 VEHICLE RENTAL	00281278	04/22/2021	1,074.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	02/25-03/26/21 VEHICLE RENTAL	00281278	04/22/2021	1,074.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	03/02-04/01/21 VEHICLE RENTAL	00281278	04/22/2021	1,074.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	03/04-04/03/21 VEHICLE RENTAL	00281278	04/22/2021	1,114.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	03/06-04/03/21 VEHICLE RENTAL	00281278	04/22/2021	1,073.35
276311 -9670	ENTERPRISE LEASING COMPANY OF	03/08-04/07/21 VEHICLE RENTAL	00281278	04/22/2021	1,114.50
276311 -9670	ENTERPRISE LEASING COMPANY OF	03/07-04/06/21 VEHICLE RENTAL	00281278	04/22/2021	1,114.50
		Total **Leased Assets**		**9670**	**19,637.70**
			Org Key Total	**276311**	**126,461.07**
278672	**Agency on Aging**				
278672 -6749	AREA AGENCY ON AGING ONE B	JAN-MAR 21 COUNTY MATCH	00281129	04/15/2021	3,778.25
278672 -6749	CATHOLIC CHARITIES OF SOUTHEAS	MAR 21 SENIOR COUNSELING SRVCS	00281138	04/15/2021	13,904.80
278672 -6749	LAKESHORE LEGAL AID	MAR 21 SENIOR LEGAL SERVICES	00281298	04/22/2021	34,862.00
278672 -6749	SANBORN GRATIOT MEMORIAL HOME	JAN-MAR 21 REIMB EMERG PLACEMT	00281197	04/15/2021	10,679.40
278672 -6749	VISITING NURSE ASSN HEALTH SER	MAR 21 ROOM AND BOARD SRVCS	00281369	04/22/2021	13,500.24
278672 -6749	VISITING NURSE ASSN HEALTH SER	MAR 21 RESPITE SPECIAL SRVCS	00281369	04/22/2021	21,710.82
278672 -6749	VISITING NURSE ASSN HEALTH SER	MAR 21 BEREAVEMENT SERVICES	00281369	04/22/2021	2,159.08
		Total **Professional Services**		**6749**	**100,594.59**
			Org Key Total	**278672**	**100,594.59**
290670	**Social Services**				
290670 -8581	ST CLAIR COUNTY COMMUNITY MENT	2020 CSCB MEMBERSHIP	00281479	04/29/2021	750.00

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
290670 -8581	ST CLAIR COUNTY COMMUNITY MENT	2021 CSCB MEMBERSHIP	00281479	04/29/2021	750.00
		Total County Membership		**8581**	**1,500.00**
			Org Key Total	**290670**	**1,500.00**
292662	**Child Care - Probate**				
292662 -7185	COUNTY OF MACOMB MICHIGAN	MAR 21 JUV DETAINEES	00281261	04/22/2021	13,530.00
292662 -7185	COUNTY OF OAKLAND MICHIGAN	FEB 210 BOARD/CARE	00281151	04/15/2021	4,732.00
292662 -7185	COUNTY OF OTTAWA	MAR 21 JUV DET SRVCS	00281263	04/22/2021	11,225.00
		Total Other Institutional Services		**7185**	**29,487.00**
			Org Key Total	**292662**	**29,487.00**
292664	**In-Home Care - Child Care**				
292664 -6749	BLUE WATER DRP LLC	DRUG SCRNS JUV CT	00281247	04/22/2021	162.00
292664 -6749	CLASS A TRAINING CENTER LLC	MAR 21 DRUG/ALC TESTING JUV	00281254	04/22/2021	120.00
292664 -6749	HURON HOUSE INC	MAR 21 DRUG/ALC SCRNS JUV	00281027	04/08/2021	120.00
		Total Professional Services		**6749**	**402.00**
292664 -7228	IMPACT CONSULTING SERVICES PC	FEB 21 ASSMNT & GRP SRVCS	00281028	04/08/2021	1,100.00
292664 -7228	IMPACT CONSULTING SERVICES PC	MAR 21 ASSMNT & GRP SRVCS	00281028	04/08/2021	800.00
		Total Health Services		**7228**	**1,900.00**
292664 -7360	ZIMMERMAN, JESSE AND SARAH	03/16-04/15/21 C. SCHAEFER	00281377	04/22/2021	620.00
292664 -7360	ZINZO, PENNY M	03/02-04/15/21 S. MELDRUM	00281379	04/22/2021	900.00
		Total Foster Care Services		**7360**	**1,520.00**
292664 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21	00280831	04/01/2021	216.06
		Total Cellular Phone		**7591**	**216.06**
			Org Key Total	**292664**	**4,038.06**
292668	**Day Treatment/Night Watch**				
292668 -5446	COUNTY OF ST CLAIR MICHIGAN	MAR 21 REPL PETTY CASH	00281409	04/29/2021	58.99
292668 -5446	COUNTY OF ST CLAIR MICHIGAN	JAN-MAR 21 REPL PETTY CASH	00281411	04/29/2021	295.69
292668 -5446	KERR ALBERT OFFICE SUPPLY	4 TASK CHAIRS	00280896	04/01/2021	447.12
292668 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES	00281434	04/29/2021	107.59
		Total Supplies		**5446**	**909.39**
292668 -6749	CLASS A TRAINING CENTER LLC	03/01-03/15/21 ONSITE DRG TST	00281404	04/29/2021	4,000.00
292668 -6749	CLASS A TRAINING CENTER LLC	03/16-03/31/21 ONSITE DRG TST	00281404	04/29/2021	4,000.00
292668 -6749	SMART TRACKING SERVICES LLC	03/18-04/15/21 TETHER	00281343	04/22/2021	290.00
		Total Professional Services		**6749**	**8,290.00**
292668 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/17-04/16/21	00281447	04/29/2021	51.26
		Total Telephone		**7541**	**51.26**
292668 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21	00280831	04/01/2021	72.02
292668 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21	00281237	04/22/2021	369.23
		Total Cellular Phone		**7591**	**441.25**
292668 -8548	KERR ALBERT OFFICE SUPPLY	LABOR LAW POSTER KIT 1 YR	00280896	04/01/2021	87.99
292668 -8548	KERR ALBERT OFFICE SUPPLY	LABOR LAW POSTERS KIT	00281434	04/29/2021	87.99
		Total Regulatory Updates/Reference		**8548**	**175.98**
292668 -8647	DTE ENERGY	CHARGES 02/24-03/25/21	00281013	04/08/2021	4,964.55
292668 -8647	DTE ENERGY	CHARGES 03/09-04/07/21	00281154	04/15/2021	1,109.69
		Total Electric Utility		**8647**	**6,074.24**
292668 -8663	SEMCO ENERGY	CHARGES 02/25-03/30/21	00281200	04/15/2021	87.68
292668 -8663	SEMCO ENERGY	CHARGES 02/25-03/30/21	00281200	04/15/2021	2,582.93
		Total Gas Utility		**8663**	**2,670.61**
292668 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 01/01-03/31/21	00281359	04/22/2021	3,486.53
292668 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 01/01-03/31/21	00281359	04/22/2021	883.12
292668 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 01/01-03/31/21	00281359	04/22/2021	590.30

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
292668 -8680	TOWNSHIP OF PORT HURON MICHIGA	CHARGES 01/01-03/31/21		00281359	04/22/2021	38.50
		Total	**Water/Sewer Utility**		**8680**	**4,998.45**
292668 -8685	COMCAST CABLE COMMUNICATIONS I	CHARGES 04/13/21		00281257	04/22/2021	113.47
		Total	**Cable Television**		**8685**	**113.47**
292668 -8795	WASTE MANAGEMENT OF MICHIGAN	APR 21 WASTE RMVL HAUL DTNW		00281106	04/08/2021	57.36
292668 -8795	XTREME SHREDS LLC	SHREDDING 3/09/21 DTNW		00281223	04/15/2021	7.00
292668 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21 INT DTNW		00281223	04/15/2021	7.00
		Total	**Repairs and Maintenance**		**8795**	**71.36**
292668 -9208	COUNTY OF ST CLAIR MICHIGAN	JAN-MAR 21 REPL PETTY CASH		00281411	04/29/2021	60.50
		Total	**Miscellaneous**		**9208**	**60.50**
			Org Key Total		**292668**	**23,856.51**
295682	**Veterans Millage**					
295682 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	424.40
295682 -5446	OFFICE DEPOT INC	MAR 21 OFFICE SUPPLIES		00281458	04/29/2021	15.59
295682 -5446	ST CLAIR COUNTY COMMUNITY MENT	BOXED LUNCHES		00281347	04/22/2021	112.00
		Total	**Supplies**		**5446**	**551.99**
295682 -6749	EIGHTH DAY MEDIA LLC	SHOOT/EDIT PHOTOS		00281276	04/22/2021	65.00
		Total	**Professional Services**		**6749**	**65.00**
295682 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/08-04/07/21		00281312	04/22/2021	50.08
		Total	**Telephone**		**7541**	**50.08**
295682 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	72.02
295682 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	146.16
		Total	**Cellular Phone**		**7591**	**218.18**
295682 -8036	LIGGETT COMMUNICATIONS LLC	ADVERTISING		00281178	04/15/2021	1,205.00
295682 -8036	LIGGETT COMMUNICATIONS LLC	ADVERTISING		00281178	04/15/2021	1,595.00
295682 -8036	LIGGETT COMMUNICATIONS LLC	ADVERTISING		00281178	04/15/2021	1,495.00
295682 -8036	LIGGETT COMMUNICATIONS LLC	ADVERTISING		00281300	04/22/2021	36.00
295682 -8036	PORT HURON FAMILY RADIO INC	ADVERTISING		00281192	04/15/2021	368.00
		Total	**Program Promotion**		**8036**	**4,699.00**
295682 -8300	BOWMAN PRINTING	ENVELOPES		00280987	04/08/2021	254.37
		Total	**Printing and Publishing**		**8300**	**254.37**
			Org Key Total		**295682**	**5,838.62**
376649	**Mental Health Building**					
376649 -7700	BANK OF NEW YORK MELLON, THE	PY AGT FEE 04/15/21-04/14/22		00280844	04/01/2021	750.00
		Total	**Licenses, Permits, & Fees**		**7700**	**750.00**
			Org Key Total		**376649**	**750.00**
377325	**Communications Debt - 2009**					
377325 -7700	BANK OF NEW YORK MELLON, THE	PY AGT FEE 04/15/21-04/14/22		00280844	04/01/2021	750.00
		Total	**Licenses, Permits, & Fees**		**7700**	**750.00**
			Org Key Total		**377325**	**750.00**
380805	**Convention Center Debt**					
380805 -7700	BANK OF NEW YORK MELLON, THE	PY AGT FEE 04/01/21-03/31/22		00280844	04/01/2021	250.00
380805 -7700	BANK OF NEW YORK MELLON, THE	PY AGT FEE 03/18/21-03/17/22		00280844	04/01/2021	750.00
		Total	**Licenses, Permits, & Fees**		**7700**	**1,000.00**
			Org Key Total		**380805**	**1,000.00**
517000	**Landfill**					
517000 -2283	TOWNSHIP OF KIMBALL MICHIGAN	JAN-MAR 21 TIPPING FEE		00281358	04/22/2021	20,444.48
		Total	**Due to Other Unit of Governmnt**		**2283**	**20,444.48**
			Org Key Total		**517000**	**20,444.48**

Accounts Payable Transaction Register

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
517285	**Resource Recovery**					
517285 -5420	PEOPLEREADY INC	TEMPORARY HELP		00280916	04/01/2021	795.37
517285 -5420	PEOPLEREADY INC	TEMPORARY HELP		00281189	04/15/2021	809.16
517285 -5420	PEOPLEREADY INC	TEMPORARY HELP		00281324	04/22/2021	813.76
517285 -5420	PEOPLEREADY INC	TEMPORARY HELP		00281463	04/29/2021	781.58
517285 -5420	PEOPLEREADY INC	TEMPORARY HELP		00281463	04/29/2021	804.56
		Total	**Contracted Labor**		**5420**	**4,004.43**
517285 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL		00281161	04/15/2021	109.35
		Total	**Fuel**		**5545**	**109.35**
517285 -7541	AT AND T	CHARGES 04/03/21		00281130	04/15/2021	45.17
		Total	**Telephone**		**7541**	**45.17**
517285 -8647	DTE ENERGY	CHARGES 03/18-04/16/21		00281418	04/29/2021	14.95
		Total	**Electric Utility**		**8647**	**14.95**
517285 -8795	HAMTRAMCK RECYCLING LLC	TIPPING FEE 03/23/21		00281286	04/22/2021	248.00
517285 -8795	MGM CONTAINER SERVICES CO	HAULING FEE 03/10/21		00280904	04/01/2021	194.00
517285 -8795	MGM CONTAINER SERVICES CO	HAULING FEE 03/22/21		00281310	04/22/2021	499.00
517285 -8795	MGM CONTAINER SERVICES CO	HAULING FEE 04/02/21		00281446	04/29/2021	194.00
517285 -8795	MGM CONTAINER SERVICES CO	HAULING FEE 04/12/21		00281446	04/29/2021	499.00
517285 -8795	MGM CONTAINER SERVICES CO	HAULING FEE 04/13/21		00281446	04/29/2021	389.00
517285 -8795	MGM CONTAINER SERVICES CO	HAULING FEE 04/13/21		00281446	04/29/2021	499.00
		Total	**Repairs and Maintenance**		**8795**	**2,522.00**
			Org Key Total		**517285**	**6,695.90**
517526	**Sanitary Landfill**					
517526 -5420	PEOPLEREADY INC	TEMPORARY HELP		00280916	04/01/2021	1,085.04
517526 -5420	PEOPLEREADY INC	TEMPORARY HELP		00281189	04/15/2021	901.12
517526 -5420	PEOPLEREADY INC	TEMPORARY HELP		00281324	04/22/2021	275.86
517526 -5420	PEOPLEREADY INC	TEMPORARY HELP		00281463	04/29/2021	625.28
517526 -5420	PEOPLEREADY INC	TEMPORARY HELP		00281463	04/29/2021	496.54
		Total	**Contracted Labor**		**5420**	**3,383.84**
517526 -5446	AUTOZONE	OIL, WIPER BLADES		00281241	04/22/2021	87.08
517526 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	89.02
517526 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	72.65
517526 -5446	PIERCE AND PITT TRUCKING INC	RIVER ROCK MAT & DEL		00281326	04/22/2021	1,440.66
517526 -5446	SA TORELLO INC	CRUSHED CONCRETE MAT & DEL		00280925	04/01/2021	5,747.58
517526 -5446	SA TORELLO INC	CRUSHED CONCRETE MAT & DEL		00281077	04/08/2021	2,544.66
517526 -5446	SA TORELLO INC	CRUSHED CONCRETE MAT & DEL		00281077	04/08/2021	3,659.22
517526 -5446	SA TORELLO INC	CRUSHED CONCRETE MAT & DEL		00281334	04/22/2021	4,183.92
517526 -5446	WATER LADY INC	WATER		00281370	04/22/2021	34.50
		Total	**Supplies**		**5446**	**17,859.29**
517526 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL		00281161	04/15/2021	27.34
		Total	**Fuel**		**5545**	**27.34**
517526 -6683	FLETCHER FEALKO SHOUDY AND FRA	FEB 21 LEGAL LANDFILL		00281021	04/08/2021	80.00
		Total	**Legal Services**		**6683**	**80.00**
517526 -6749	CTI AND ASSOCIATES INC	REGULATORY COMPLIANCE		00281413	04/29/2021	9,525.87
517526 -6749	CTI AND ASSOCIATES INC	1% DISCOUNT		00281413	04/29/2021	-95.26
517526 -6749	CTI AND ASSOCIATES INC	CELL 8C CONSTRUCTION		00281413	04/29/2021	13,153.35
517526 -6749	CTI AND ASSOCIATES INC	1% DISCOUNT		00281413	04/29/2021	-131.53
517526 -6749	DRONEVIEW TECHNOLOGIES LLC	Q1 2021 AER IMG/TOPO MAPPING		00281417	04/29/2021	3,200.00
517526 -6749	SPECIALTY FACILITY SERVICES LL	MAR 21 ASST MGT CARTEGRAPH		00281345	04/22/2021	2,325.00
		Total	**Professional Services**		**6749**	**27,977.43**

Accounts Payable Transaction Register

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
517526 -7013	GOLDER ASSOCIATES INC	1ST QTR 2021 FIELD LAB REPORT	00281024	04/08/2021	3,475.00
517526 -7013	PAMLICO CARTEGRAPH SYSTEMS HOL	SAW GRANT CARTEGRAPH OMS	00281323	04/22/2021	7,721.56
517526 -7013	PAMLICO CARTEGRAPH SYSTEMS HOL	SAW GRANT CARTEGRAPH OMS	00281323	04/22/2021	7,953.21
		Total Maintenance Contracts		**7013**	**19,149.77**
517526 -7508	COMCAST CABLE COMMUNICATIONS I	CHARGES 04/08/21	00281258	04/22/2021	124.90
		Total Internet Access		**7508**	**124.90**
517526 -7541	COMCAST CABLE COMMUNICATIONS I	CHARGES 04/08/21	00281258	04/22/2021	55.89
517526 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 04/04/21	00281165	04/15/2021	108.48
517526 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 04/10/21	00281285	04/22/2021	40.88
		Total Telephone		**7541**	**205.25**
517526 -7591	AT AND T MOBILITY II LLC	CHARGES 03/17/21	00280843	04/01/2021	36.24
517526 -7591	AT AND T MOBILITY II LLC	CHARGES 04/17/21	00281395	04/29/2021	36.24
		Total Cellular Phone		**7591**	**72.48**
517526 -7700	STATE OF MICHIGAN	JAN-MAR WASTE RECEIPT	00281351	04/22/2021	24,533.38
		Total Licenses, Permits, & Fees		**7700**	**24,533.38**
517526 -8647	DTE ENERGY	CHARGES 03/02-03/30/21	00281016	04/08/2021	484.70
517526 -8647	DTE ENERGY	CHARGES 03/02-03/30/21	00281016	04/08/2021	19.33
517526 -8647	DTE ENERGY	CHARGES 03/02-03/30/21	00281011	04/08/2021	127.58
517526 -8647	DTE ENERGY	CHARGES 03/02-03/30/21	00281011	04/08/2021	1,246.86
517526 -8647	DTE ENERGY	CHARGES 03/02-03/30/21	00281015	04/08/2021	471.43
517526 -8647	DTE ENERGY	CHARGES 03/02-03/30/21	00281015	04/08/2021	10.52
517526 -8647	DTE ENERGY	CHARGES 03/02-03/30/21	00281015	04/08/2021	1,246.49
517526 -8647	DTE ENERGY	CHARGES 03/02-03/30/21	00281015	04/08/2021	856.52
517526 -8647	DTE ENERGY	CHARGES 03/02-03/30/21	00281015	04/08/2021	484.58
		Total Electric Utility		**8647**	**4,948.01**
517526 -8663	SEMCO ENERGY	CHARGES 02/24-03/29/21	00281200	04/15/2021	113.66
517526 -8663	SEMCO ENERGY	CHARGES 02/24-03/29/21	00281200	04/15/2021	16.41
		Total Gas Utility		**8663**	**130.07**
517526 -8795	ABC SERVICES AND FOXFIRE FARM	MAR 21 PEST MANAGEMENT	00281235	04/22/2021	95.00
517526 -8795	MICHIGAN POWER WASH	SCALE/BLDG WASHING	00281317	04/22/2021	200.00
517526 -8795	SHIRKEY ELECTRIC CO INC	RPLC WTR PNL HUMIDIFIER	00281476	04/29/2021	139.00
517526 -8795	SPECIALTY FACILITY SERVICES LL	ANNL MAINT SH GENERATOR	00281345	04/22/2021	385.79
517526 -8795	SPECIALTY FACILITY SERVICES LL	ANNL MAINT MM GENERATOR	00281345	04/22/2021	322.66
517526 -8795	SPECIALTY FACILITY SERVICES LL	MAR 21 SITE SUPPORT	00281345	04/22/2021	1,609.46
517526 -8795	ST CLAIR LAWN CARE INC	CLEAN & MULCH BEDS	00281482	04/29/2021	670.00
517526 -8795	TALASKI EXCAVATING CO	SEPTAGE BIOREACTOR COMPONENT	00280939	04/01/2021	52,417.42
517526 -8795	TALASKI EXCAVATING CO	2021 ADDITIONAL WORK	00280940	04/01/2021	1,993.00
517526 -8795	TALASKI EXCAVATING CO	2021 ADDITIONAL WORK	00280940	04/01/2021	342.00
517526 -8795	TALASKI EXCAVATING CO	2021 ADDITIONAL WORK	00280940	04/01/2021	604.00
517526 -8795	TALASKI EXCAVATING CO	2021 ADDITIONAL WORK	00280940	04/01/2021	1,019.25
517526 -8795	TALASKI EXCAVATING CO	FEB 21 VOLUME CONTROL	00280937	04/01/2021	15,531.80
517526 -8795	TALASKI EXCAVATING CO	APR 21 OPERATIONS MAINT	00280938	04/01/2021	70,000.00
517526 -8795	TALASKI EXCAVATING CO	APR 21 SOLID WASTE MGMT	00280938	04/01/2021	1,500.00
517526 -8795	TALASKI EXCAVATING CO	MAY 21 OPERATIONS MAINT	00281491	04/29/2021	70,000.00
517526 -8795	TALASKI EXCAVATING CO	MAY 21 SOLID WASTE MGMT	00281491	04/29/2021	1,500.00
		Total Repairs and Maintenance		**8795**	**218,329.38**
517526 -8977	SCOTTYS POTTYS	MAR 21 POTTY RENTAL	00281339	04/22/2021	95.00
		Total Equipment Rental		**8977**	**95.00**
517526 -9480	SHIRKEY ELECTRIC CO INC	UPGRADED SYSTEM HARDWARE	00281342	04/22/2021	2,645.00
517526 -9480	SHIRKEY ELECTRIC CO INC	GATE OPERATOR	00281342	04/22/2021	3,247.12

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**Uncapitalized Assets < $5,000**		**9480**	**5,892.12**
			Org Key Total		**517526**	**322,808.26**
581537	**Airport**					
581537 -4806	STATE OF MICHIGAN	MAR 21 SALES TAX		00281094	04/08/2021	1,217.52
		Total	**Charges For Services - Sales**		**4806**	**1,217.52**
581537 -5446	PORT HURON FENCE LLC	GALVANIZED PIPE		00281069	04/08/2021	24.25
		Total	**Supplies**		**5446**	**24.25**
581537 -5545	MICHIGAN PETROLEUM TECHNOLOGIE	LEADED FUEL		00281057	04/08/2021	1,080.00
581537 -5545	ST CLAIR COUNTY ROAD COMMISSIO	MAR 21 FUEL		00281481	04/29/2021	95.97
		Total	**Fuel**		**5545**	**1,175.97**
581537 -6749	FEDERAL ARMORED TRUCK INC	MAR 21 ARMORED COURIER SRVC		00281157	04/15/2021	114.27
		Total	**Professional Services**		**6749**	**114.27**
581537 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/05-04/01/21		00281181	04/15/2021	173.35
581537 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/17-04/16/21		00281449	04/29/2021	195.66
581537 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281472	04/29/2021	0.01
581537 -7541	SBC TELECOM INC	CK DT 01/14/21 NOT APPLD		00281472	04/29/2021	0.01
581537 -7541	SBC TELECOM INC	CK DT 01/14/21 MISAPPLD		00281472	04/29/2021	-0.01
		Total	**Telephone**		**7541**	**369.02**
581537 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	25.02
581537 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	48.72
		Total	**Cellular Phone**		**7591**	**73.74**
581537 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281016	04/08/2021	97.20
581537 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281011	04/08/2021	36.62
581537 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281011	04/08/2021	16.71
581537 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281011	04/08/2021	782.66
581537 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281011	04/08/2021	95.08
581537 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281012	04/08/2021	412.59
581537 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281012	04/08/2021	42.23
581537 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281012	04/08/2021	107.58
581537 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281012	04/08/2021	55.01
581537 -8647	DTE ENERGY	CHARGES 03/01-03/31/21		00281008	04/08/2021	968.13
581537 -8647	DTE ENERGY	CHARGES 03/04-04/01/21		00281154	04/15/2021	542.29
		Total	**Electric Utility**		**8647**	**3,156.10**
581537 -8663	SEMCO ENERGY	CHARGES 02/23-03/26/21		00281200	04/15/2021	30.51
581537 -8663	SEMCO ENERGY	CHARGES 02/23-03/26/21		00281200	04/15/2021	96.21
581537 -8663	SEMCO ENERGY	CHARGES 02/23-03/26/21		00281200	04/15/2021	255.18
581537 -8663	SEMCO ENERGY	CHARGES 02/23-03/26/21		00281200	04/15/2021	528.42
581537 -8663	SEMCO ENERGY	CHARGES 02/23-03/26/21		00281200	04/15/2021	887.55
		Total	**Gas Utility**		**8663**	**1,797.87**
581537 -8680	TOWNSHIP OF KIMBALL MICHIGAN	CHARGES 01/15-04/15/21		00281497	04/29/2021	92.25
581537 -8680	TOWNSHIP OF KIMBALL MICHIGAN	CHARGES 01/15-04/15/21		00281497	04/29/2021	25.83
581537 -8680	TOWNSHIP OF KIMBALL MICHIGAN	CHARGES 01/15-04/15/21		00281497	04/29/2021	25.83
581537 -8680	TOWNSHIP OF KIMBALL MICHIGAN	CHARGES 01/15-04/15/21		00281497	04/29/2021	255.98
		Total	**Water/Sewer Utility**		**8680**	**399.89**
581537 -8685	DISH DBS CORP	CHARGES 04/19/21		00281272	04/22/2021	69.56
		Total	**Cable Television**		**8685**	**69.56**
581537 -8795	SPARLING CORP	METER CALIBRATIONS FUEL TRUCKS		00281478	04/29/2021	1,070.00
581537 -8795	WASTE MANAGEMENT OF MICHIGAN	APR 21 WASTE RMVL HAULAIRPORT		00281106	04/08/2021	114.70
		Total	**Repairs and Maintenance**		**8795**	**1,184.70**
			Org Key Total		**581537**	**9,582.89**

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
595364	**Jail Commissary**				
595364 -6749	ARAMARK SERVICES INC	COMMISSARY SERVICES	00281238	04/22/2021	6,352.43
595364 -6749	ARAMARK SERVICES INC	COMMISSARY SERVICES	00281238	04/22/2021	6,798.31
595364 -6749	ARAMARK SERVICES INC	INMATE JAIL KITS	00280835	04/01/2021	15.00
595364 -6749	ARAMARK SERVICES INC	COMMISSARY SERVICES	00280835	04/01/2021	7,197.76
595364 -6749	ARAMARK SERVICES INC	FRESH FAVORITES	00280835	04/01/2021	696.36
595364 -6749	ARAMARK SERVICES INC	INMATE JAIL KITS	00281238	04/22/2021	85.19
595364 -6749	PROFESSIONAL COUNSELING CENTER	MAR 21 PARENTING GROUP	00281465	04/29/2021	512.00
595364 -6749	SECURUS TECHNOLOGIES INC	INMATE PHONE SERVICES	00280929	04/01/2021	6,430.78
595364 -6749	SECURUS TECHNOLOGIES INC	INMATE PHONE SERVICES	00280929	04/01/2021	6,137.60
595364 -6749	SECURUS TECHNOLOGIES INC	INMATE PHONE SERVICES	00281340	04/22/2021	6,152.60
595364 -6749	SECURUS TECHNOLOGIES INC	INMATE PHONE SERVICES	00281340	04/22/2021	6,038.02
595364 -6749	SECURUS TECHNOLOGIES INC	INMATE PHONE SERVICES	00281340	04/22/2021	6,955.56
595364 -6749	TELMATE LLC	JAN 21 INMATE TABLET SRVCS	00280941	04/01/2021	5,190.63
595364 -6749	TELMATE LLC	MAR 21 INMATE TABLET SRVCS	00281354	04/22/2021	6,921.02
		Total **Professional Services**		**6749**	**65,483.26**
595364 -7228	IMPACT	MAR 21 DOM VIOLENCE GRPS	00281292	04/22/2021	375.00
		Total **Health Services**		**7228**	**375.00**
595364 -8685	COMCAST CABLE COMMUNICATIONS I	CHARGES 04/13/21	00281257	04/22/2021	567.33
		Total **Cable Television**		**8685**	**567.33**
		Org Key Total		**595364**	**66,425.59**
616000	**DTR**				
616000 -2838	ARNOLD, PHYLLIS	OVERPAYMENT	00280836	04/01/2021	20.45
616000 -2838	BELL TITLE AGENCY	OVERPAYMENT	00280845	04/01/2021	62.84
616000 -2838	BELL TITLE AGENCY	OVERPAYMENT	00280985	04/08/2021	740.29
616000 -2838	BOWERS, GILBERT AND CHRISTINA	OVERPAYMENT	00280986	04/08/2021	106.50
616000 -2838	BUGAISKI, GREG AND JANET	OVERPAYMENT	00281249	04/22/2021	1,464.58
616000 -2838	CHAMBERLAIN GLASS AND METAL	OVERPAYMENT	00280860	04/01/2021	143.78
616000 -2838	CRAMER, HENRY AND PATTI	OVERPAYMENT	00281264	04/22/2021	1,019.51
616000 -2838	DRINKHORN, DEBBIE	OVERPAYMENT	00281006	04/08/2021	105.00
616000 -2838	ENRIGHT, ROBERT	OVERPAYMENT	00281019	04/08/2021	600.11
616000 -2838	ENRIGHT, ROBERT	OVERPAYMENT	00281019	04/08/2021	362.35
616000 -2838	HARLAND, SUNDEE	OVERPAYMENT	00281287	04/22/2021	71.96
616000 -2838	HENNINGER, ROBERT AND LINDA	OVERPAYMENT	00281026	04/08/2021	10.16
616000 -2838	KIBBE, DEAN	OVERPAYMENT	00281034	04/08/2021	27.32
616000 -2838	LIBERTY TITLE AGENCY	OVERPAYMENT	00281041	04/08/2021	133.53
616000 -2838	LIBERTY TITLE AGENCY	OVERPAYMENT	00281041	04/08/2021	56.19
616000 -2838	LIBERTY TITLE AGENCY	OVERPAYMENT	00281041	04/08/2021	72.10
616000 -2838	LIBERTY TITLE AGENCY	OVERPAYMENT	00281041	04/08/2021	35.47
616000 -2838	PALMATEER, HAROLD AND LINDA	OVERPAYMENT	00280915	04/01/2021	128.80
616000 -2838	PLATINUM FIRST TITLE	OVERPAYMENT	00281068	04/08/2021	119.19
616000 -2838	PREMIER TITLE AGENCY LLC	OVERPAYMENT	00281072	04/08/2021	54.30
616000 -2838	ROSSCOTT MANAGEMENT LLC	OVERPAYMENT	00280924	04/01/2021	53.04
616000 -2838	SWOFFER, ROBERT AND KELLY	OVERPAYMENT	00281098	04/08/2021	169.43
616000 -2838	TOWNSHIP OF KENOCKEE MICHIGAN	REFUND FOR STOP PMT	00281357	04/22/2021	1,439.24
616000 -2838	TRANSNATION	OVERPAYMENT	00280948	04/01/2021	2,033.06
616000 -2838	TRANSNATION	OVERPAYMENT	00281100	04/08/2021	1,438.16
616000 -2838	WERTH, DANIEL	OVERPAYMENT	00280958	04/01/2021	18.91
616000 -2838	WILLIAMS, TERRY	OVERPAYMENT	00281373	04/22/2021	368.77
		Total **Tax Overpay/Duplicate-Taxpayer**		**2838**	**10,855.04**

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
			Org Key Total		**616000**	**10,855.04**
639275	**Drain Equipment Rental**					
639275 -5446	AIS CONSTRUCTION EQUIPMENT COR	FITTING		00281127	04/15/2021	127.58
639275 -5446	AIS CONSTRUCTION EQUIPMENT COR	HARDWARE		00281127	04/15/2021	111.89
639275 -5446	AIS CONSTRUCTION EQUIPMENT COR	HARDWARE, GLOVES, LATEX		00281127	04/15/2021	314.08
639275 -5446	GL FLUID POWER	PARTS/HARDWARE		00280890	04/01/2021	391.61
639275 -5446	GL FLUID POWER	PARTS/HARDWARE		00280890	04/01/2021	167.59
639275 -5446	MICHIGAN PETROLEUM TECHNOLOGIE	DIESEL EXHAUST FLUID		00281057	04/08/2021	33.92
		Total	**Supplies**		**5446**	**1,146.67**
639275 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL		00281161	04/15/2021	389.20
639275 -5545	MICHIGAN PETROLEUM TECHNOLOGIE	FUEL		00281057	04/08/2021	1,279.86
		Total	**Fuel**		**5545**	**1,669.06**
639275 -8795	RIGHT OF WAY SOLUTIONS LLC	RPR SKIDSTEER		00280922	04/01/2021	975.00
		Total	**Repairs and Maintenance**		**8795**	**975.00**
639275 -9554	DEERE CREDIT INC	BUCK EXCAVATOR BUCKET 2578941		00281414	04/29/2021	8,295.41
		Total	**Equipment**		**9554**	**8,295.41**
			Org Key Total		**639275**	**12,086.14**
677852	**Employees Hospital Insurance**					
677852 -6749	DELTA DENTAL PLAN OF MICHIGAN	APR 21 ADM FEE ACT/COB		00280870	04/01/2021	12.21
677852 -6749	DELTA DENTAL PLAN OF MICHIGAN	APR 21 ADM FEE ACTIVE		00280870	04/01/2021	2,389.09
677852 -6749	DELTA DENTAL PLAN OF MICHIGAN	APR 21 ADM FEE RET/GEN		00280870	04/01/2021	1,611.72
677852 -6749	DELTA DENTAL PLAN OF MICHIGAN	APR 21 ADM FEE RET/RD COMM		00280870	04/01/2021	496.54
677852 -6749	DELTA DENTAL PLAN OF MICHIGAN	APR 21 ADM FEE RET/CMH		00280870	04/01/2021	341.88
677852 -6749	DELTA DENTAL PLAN OF MICHIGAN	APR 21 ADM FEE ACT/UNION		00280870	04/01/2021	8.14
677852 -6749	FLEX ADMINISTRATORS INC	MAR 21 HRA ADMIN FEE		00281160	04/15/2021	110.50
		Total	**Professional Services**		**6749**	**4,970.08**
677852 -9142	BLUE CROSS BLUE SHIELD OF MICH	APR 21 GEN RET PREM NH		00280848	04/01/2021	45,141.09
677852 -9142	BLUE CROSS BLUE SHIELD OF MICH	APR 21 RC RET PREM NH		00280849	04/01/2021	12,855.42
677852 -9142	BLUE CROSS BLUE SHIELD OF MICH	APR 21 CMH RET PREM NH		00280850	04/01/2021	8,556.71
677852 -9142	BLUE CROSS BLUE SHIELD OF MICH	APR 21 RC RET PREM H		00280851	04/01/2021	160.33
677852 -9142	BLUE CROSS BLUE SHIELD OF MICH	APR 21 CMH RET PREM H		00280852	04/01/2021	160.33
677852 -9142	DELTA DENTAL PLAN OF MICHIGAN	MAR 21 CLAIMS ACTIVE		00281269	04/22/2021	40,824.45
677852 -9142	DELTA DENTAL PLAN OF MICHIGAN	MAR 21 CLAIMS RET/GEN		00281269	04/22/2021	12,009.90
677852 -9142	DELTA DENTAL PLAN OF MICHIGAN	MAR 21 CLAIMS RET/RD COMM		00281269	04/22/2021	4,418.20
677852 -9142	DELTA DENTAL PLAN OF MICHIGAN	MAR 21 CLAIMS RET/CMH		00281269	04/22/2021	1,238.00
		Total	**Insurance Premium**		**9142**	**125,364.43**
			Org Key Total		**677852**	**130,334.51**
677853	**Employees Life Insurance**					
677853 -9142	HARTFORD LIFE AND ACCIDENT INS	APR 21 LIFE PREMIUMS		00281168	04/15/2021	6,825.74
		Total	**Insurance Premium**		**9142**	**6,825.74**
			Org Key Total		**677853**	**6,825.74**
677857	**Employees LT Disability Insur**					
677857 -9142	HARTFORD LIFE AND ACCIDENT INS	APR 21 LTD PREMIUMS		00281168	04/15/2021	11,757.13
		Total	**Insurance Premium**		**9142**	**11,757.13**
			Org Key Total		**677857**	**11,757.13**
677865	**Insurance**					
677865 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 01/24-02/20/21		00280884	04/01/2021	6,530.65
677865 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 02/21-03/27/21		00281425	04/29/2021	4,188.09
		Total	**Repairs and Maintenance**		**8795**	**10,718.74**
677865 -9175	ENTERPRISE HOLDINGS INC	CLAIM 16812186 UNIT 75CXL2		00280828	04/01/2021	1,086.70

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
677865 -9175	ENTERPRISE HOLDINGS INC	CLAIM 16822950		00281277	04/22/2021	377.50
		Total	**Casualty Loss**		**9175**	**1,464.20**
				Org Key Total	**677865**	**12,182.94**
677871	**Workers Compensation Insur**					
677871 -9175	MEADOWBROOK INSURANCE GROUP IN	FEB 21 DISBURSEMENTS		00281309	04/22/2021	11,350.15
677871 -9175	MEADOWBROOK INSURANCE GROUP IN	MAR 21 DISBURSEMENTS		00281309	04/22/2021	15,595.77
677871 -9175	MEADOWBROOK INSURANCE GROUP IN	HIGH COST VOUCHER EMP 007475		00281309	04/22/2021	8,456.23
		Total	**Casualty Loss**		**9175**	**35,402.15**
				Org Key Total	**677871**	**35,402.15**
701253	**Treasurer**					
701253 -2837	TOWNSHIP OF CASCO MICHIGAN	OVERPMT CK 3874		00280945	04/01/2021	27.40
701253 -2837	TOWNSHIP OF GRANT MICHIGAN	COT OVERPAYMENT		00280946	04/01/2021	649.20
701253 -2837	TOWNSHIP OF RILEY MICHIGAN	COT OVERPAYMENT		00281216	04/15/2021	1,562.18
701253 -2837	TOWNSHIP OF ST CLAIR MICHIGAN	COT OVERPAYMENT		00280947	04/01/2021	265.57
		Total	**Undistributed Tax Collections**		**2837**	**2,504.35**
				Org Key Total	**701253**	**2,504.35**
701301	**Sheriff Trust and Agency**					
701301 -2225	STATE OF MICHIGAN	SEX OFFENDER REG FEE		00281210	04/15/2021	570.00
		Total	**Due to State of Michigan**		**2225**	**570.00**
				Org Key Total	**701301**	**570.00**
701325	**Sheriffs Communications/Radio**					
701325 -2830	TOWNSHIP OF CLAY MICHIGAN	JAN-MAR 21 E911 LL SURCH		00281214	04/15/2021	10,222.87
		Total	**Undistributed Receipts**		**2830**	**10,222.87**
				Org Key Total	**701325**	**10,222.87**
701351	**Jail Trust and Agency**					
701351 -2830	STATE OF MICHIGAN	JAN-MAR 21 BOOKING FEES		00281206	04/15/2021	1,137.81
		Total	**Undistributed Receipts**		**2830**	**1,137.81**
				Org Key Total	**701351**	**1,137.81**
702149	**Probate Court Juvenile**					
702149 -2710	COX, DAVID	J. JACOBS		00281412	04/29/2021	30.00
702149 -2710	CROREY, CODY	SPAUNBURG		00281000	04/08/2021	40.00
702149 -2710	FRIEDMAN REAL ESTATE	TAYLOR		00281022	04/08/2021	150.00
702149 -2710	FRIEDMAN REAL ESTATE	ROBBINS		00281022	04/08/2021	100.00
702149 -2710	HASTINGS MUTUAL INSURANCE COMP	N. LOZNAK		00281288	04/22/2021	220.00
702149 -2710	INDUSTRIAL PARTY STORE	J. TRAVER		00281429	04/29/2021	68.00
702149 -2710	KRETSCHMER, EMILY	J. GOODWIN		00281297	04/22/2021	50.00
702149 -2710	MARINE CITY FIRE AUTHORITY	CRAWFORD		00281047	04/08/2021	50.00
702149 -2710	PORT HURON AREA SCHOOL DISTRIC	D. HARJU		00281191	04/15/2021	45.00
702149 -2710	REEVES, KENNETH	BEHN		00281074	04/08/2021	100.00
702149 -2710	REEVES, KENNETH	B. WILDER		00281468	04/29/2021	150.00
702149 -2710	STATE FARM INSURANCE COMPANY	HILLIKER		00281088	04/08/2021	40.00
702149 -2710	THOMPSON, DAVID	BEHN		00281099	04/08/2021	100.00
702149 -2710	THOMPSON, DAVID	B. WILDER		00281493	04/29/2021	150.00
702149 -2710	WASTE MANAGEMENT	CRAWFORD		00281105	04/08/2021	50.00
702149 -2710	WEEKS, JUSTIN	M. WILSON		00281371	04/22/2021	153.00
702149 -2710	WU, TE HUI	BAUNOCK		00281110	04/08/2021	100.00
702149 -2710	YIELDING, ALEXIS	ANDERSON		00281111	04/08/2021	45.00
		Total	**Restitutions Payable**		**2710**	**1,641.00**
				Org Key Total	**702149**	**1,641.00**

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
731237	**Retirement Board**					
731237 -6683	VANOVERBEKE MICHAUD AND TIMMONY	JAN-MAR 21 LEGAL SERVICES		00281502	04/29/2021	2,823.70
		Total	**Legal Services**		**6683**	**2,823.70**
731237 -6749	MED SOURCE SERVICES INC	04/06/21 REEXAM		00281444	04/29/2021	700.00
		Total	**Professional Services**		**6749**	**700.00**
				Org Key Total	**731237**	**3,523.70**
750000	**Payroll**					
750000 -2300	STATE OF MICHIGAN	MAR 21 INC TAX W/H EMPL		00281093	04/08/2021	119,366.45
750000 -2300	STATE OF MICHIGAN	MAR 21 INC TAX W/H RET		00281093	04/08/2021	25,737.36
		Total	**State-SITW**		**2300**	**145,103.81**
750000 -2303	CITY OF PORT HURON MICHIGAN	MAR 21 INC TAX W/H		00280997	04/08/2021	9,852.70
		Total	**City-CITW**		**2303**	**9,852.70**
750000 -2312	STATE STREET GLOBAL ADVISORS	04/08/21 JUDGE BROWN		00281096	04/08/2021	484.78
750000 -2312	STATE STREET GLOBAL ADVISORS	04/08/21 JUDGE TOMLINSON		00281096	04/08/2021	787.77
750000 -2312	STATE STREET GLOBAL ADVISORS	04/08/21 JUDGE TOMLINSON		00281096	04/08/2021	361.07
750000 -2312	STATE STREET GLOBAL ADVISORS	04/22/21 JUDGE BROWN		00281233	04/22/2021	478.83
750000 -2312	STATE STREET GLOBAL ADVISORS	04/22/21 JUDGE TOMLINSON		00281233	04/22/2021	778.10
750000 -2312	STATE STREET GLOBAL ADVISORS	04/22/21 JUDGE TOMLINSON		00281233	04/22/2021	361.07
		Total	**State-Judges Retirement**		**2312**	**3,251.62**
750000 -2337	AMERICAN FAMILY LIFE ASSURANCE	MAR 11 & 25 CRITICAL ILLNESS		00280833	04/01/2021	3,790.32
		Total	**Sect 125-Cancer Insur-AFLAC**		**2337**	**3,790.32**
750000 -2338	AMERICAN FAMILY LIFE ASSURANCE	MAR 11 & 25 ACCIDENT		00280833	04/01/2021	4,371.62
750000 -2338	AMERICAN FAMILY LIFE ASSURANCE	MAR 11 & 25 HOSPITAL INDEMNITY		00280833	04/01/2021	1,609.34
		Total	**AFLAC Accident Insurance**		**2338**	**5,980.96**
750000 -2340	AMERICAN FAMILY LIFE ASSURANCE	MAR 11 & 25 WHOLE LIFE		00280833	04/01/2021	43.82
		Total	**Sect125-LifeInsur-AFLAC**		**2340**	**43.82**
750000 -2345	AFSCME	APR 21 1089 DUES		00281228	04/22/2021	4,605.95
750000 -2345	AFSCME	APR 21 1518 DUES		00281228	04/22/2021	370.19
		Total	**Union Dues-AFSCME Council 25**		**2345**	**4,976.14**
750000 -2355	MICHIGAN NURSES ASSN	APR 21 DUES		00281229	04/22/2021	941.60
		Total	**Union Dues-MNA**		**2355**	**941.60**
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	APR 21 COAM DUES		00281230	04/22/2021	832.00
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	APR 21 POAM 312 DUES		00281231	04/22/2021	3,744.00
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	APR 21 SHER SUPV DUES		00281231	04/22/2021	736.40
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	APR 21 TPOAM FOC DUES		00281231	04/22/2021	820.00
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	APR 21 TPOAM PCCL DUES		00281231	04/22/2021	403.00
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	APR 21 POAM DISPATCH DUES		00281231	04/22/2021	743.66
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	APR 21 POAM BAILIFF DUES		00281231	04/22/2021	409.74
750000 -2358	POLICE OFFICERS ASSN OF MICHIG	APR 21 HR DUES		00281231	04/22/2021	191.00
750000 -2358	TEAMSTERS LOCAL #214	APR 21 DUES		00281227	04/22/2021	322.00
		Total	**Union Dues-POAM**		**2358**	**8,201.80**
750000 -2360	POLICE OFFICERS ASSN OF MICHIG	APR 21 JUV COUNS DUES		00281231	04/22/2021	391.40
		Total	**Union Dues-ProbtCourtCounselor**		**2360**	**391.40**
750000 -2365	UNITED WAY OF ST CLAIR COUNTY	04/08/21 WITHHOLDING		00281103	04/08/2021	726.89
750000 -2365	UNITED WAY OF ST CLAIR COUNTY	04/22/21 WITHHOLDING		00281234	04/22/2021	726.89
		Total	**United Way Withheld**		**2365**	**1,453.78**
750000 -2369	DVM INSURANCE AGENCY	MAR 21 PET INSURANCE		00281017	04/08/2021	320.04
		Total	**Employee paid pet insurance**		**2369**	**320.04**
750000 -2420	CHAPTER 13 TRUSTEE	04/08/21 WITHHOLDING		00280992	04/08/2021	1,700.00
750000 -2420	CHAPTER 13 TRUSTEE	04/08/21 WITHHOLDING		00280993	04/08/2021	226.23

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
750000 -2420	CHAPTER 13 TRUSTEE	04/22/21 WITHHOLDING	00281225	04/22/2021	1,700.00
750000 -2420	CHAPTER 13 TRUSTEE	04/22/21 WITHHOLDING	00281226	04/22/2021	226.23
750000 -2420	MICHIGAN GUARANTY AGENCY	04/08/21 WITHHOLDING	00281054	04/08/2021	212.76
750000 -2420	MICHIGAN GUARANTY AGENCY	04/08/21 WITHHOLDING	00281055	04/08/2021	220.41
750000 -2420	RUSKIN, DAVID WM	04/08/21 WITHHOLDING	00281076	04/08/2021	865.00
750000 -2420	RUSKIN, DAVID WM	04/22/21 WITHHOLDING	00281232	04/22/2021	865.00
		Total **Garnishment**		**2420**	**6,015.63**
			Org Key Total	**750000**	**190,323.62**
801275	**Drain Commissioner**				
801275 -6749	TETRA TECH INC	ENG NO 211 AVOCA WWTP	00281355	04/22/2021	666.00
		Total **Professional Services**		**6749**	**666.00**
801275 -7700	BANK OF NEW YORK MELLON, THE	PY AGT FEE 4/1/21-3/31/22	00281132	04/15/2021	750.00
		Total **Licenses, Permits, & Fees**		**7700**	**750.00**
801275 -8647	DTE ENERGY	CHARGES 03/05-04/05/21	00281418	04/29/2021	66.65
801275 -8647	DTE ENERGY	CHARGES 03/05-04/05/21	00281418	04/29/2021	30.97
801275 -8647	DTE ENERGY	CHARGES 03/06-04/06/21	00281419	04/29/2021	146.75
		Total **Electric Utility**		**8647**	**244.37**
801275 -8795	BUCKLEY, JAMES EDWARD	RESTORATION ESCHENBURG DRN	00280856	04/01/2021	1,150.00
801275 -8795	BUCKLEY, JAMES EDWARD	RESTORATION NO 203 DRN	00280856	04/01/2021	2,800.00
801275 -8795	HARD RAIN ECOLOGICAL	CLEANOUT SPROTBERRY DRN	00281167	04/15/2021	3,450.00
801275 -8795	HARD RAIN ECOLOGICAL	CLEANOUT KAUFMAN DRN	00281167	04/15/2021	3,350.00
801275 -8795	HARD RAIN ECOLOGICAL	CLEANOUT WIXON DRN	00281167	04/15/2021	5,750.00
801275 -8795	RIGHT OF WAY SOLUTIONS LLC	RESTORATION WIXON DRN	00281195	04/15/2021	3,969.00
801275 -8795	RIGHT OF WAY SOLUTIONS LLC	RESTORATION GALBRAITH DRN	00281195	04/15/2021	2,479.00
801275 -8795	TOM WARD AND SONS INC	TRANSPORT EXCAVATOR	00280944	04/01/2021	385.00
801275 -8795	TUZINOWSKI LANDSCAPE CO	DAM REMOVAL CASCO DRN	00281363	04/22/2021	450.00
801275 -8795	TUZINOWSKI LANDSCAPE CO	RESTORATION WOLVIN DRN	00281363	04/22/2021	1,840.00
801275 -8795	VILLAGE OF EMMETT MICHIGAN	DEC 20 PLOWING	00280954	04/01/2021	40.00
801275 -8795	VILLAGE OF EMMETT MICHIGAN	JAN & FEB 21 PLOWING	00280954	04/01/2021	200.00
		Total **Repairs and Maintenance**		**8795**	**25,863.00**
801275 -9521	COUNTY OF MACOMB MICHIGAN	INSTLL 10 & FINAL RICH/COL IC	00281150	04/15/2021	44,380.52
801275 -9521	JENSEN BRIDGE AND SUPPLY CO	CULVERT	00281030	04/08/2021	1,948.45
		Total **Land Improvements**		**9521**	**46,328.97**
			Org Key Total	**801275**	**73,852.34**
910008	**Criminal Justice Training Grnt**				
910008 -8531	MICHIGAN MUNICIPAL RISK MANAGE	TACTICAL ENCOUNTERS SESS 1	00280908	04/01/2021	600.00
910008 -8531	MICHIGAN MUNICIPAL RISK MANAGE	TACTICAL ENCOUNTERS SESS 2	00280908	04/01/2021	600.00
910008 -8531	PRAETORIAN GROUP INC	TRAINING/RECORDS MANAGEMENT	00281329	04/22/2021	3,264.00
		Total **Training**		**8531**	**4,464.00**
			Org Key Total	**910008**	**4,464.00**
910024	**Operation Stonegarden**				
910024 -9092	CITY OF MARYSVILLE MICHIGAN	NOV/DEC 20 OT & BENEFITS	00280996	04/08/2021	1,616.43
910024 -9092	COUNTY OF HURON MICHIGAN	SEP 20 OT & BENEFITS	00280999	04/08/2021	3,884.04
		Total **Local Unit Fee**		**9092**	**5,500.47**
			Org Key Total	**910024**	**5,500.47**
910029	**Federal Surplus Property Prgm**				
910029 -8993	WAYDON ENTERPRISES LLC	APR 21 BUILDING RENT	00280956	04/01/2021	1,807.00
		Total **Building Rental**		**8993**	**1,807.00**
910029 -9620	JORGENSEN FORD SALES INC	2020 FORD F550 08682	00281171	04/15/2021	40,460.00
		Total **Vehicles**		**9620**	**40,460.00**

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			Org Key Total		**910029**	**42,267.00**
910032	**Motor Carrier Enforcement**					
910032 -8531	PRAETORIAN GROUP INC	TRAINING/RECORDS MANAGEMENT		00281329	04/22/2021	96.00
		Total	**Training**		**8531**	**96.00**
910032 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 01/24-02/20/21		00280883	04/01/2021	698.76
910032 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 02/21-03/27/21		00281424	04/29/2021	89.47
		Total	**Repairs and Maintenance**		**8795**	**788.23**
			Org Key Total		**910032**	**884.23**
910033	**Communications Training Grant**					
910033 -5404	NATIONAL ACADEMY OF EMERGENCY	RECERT 945634 KUHLMAN		00281061	04/08/2021	50.00
910033 -5404	NATIONAL ACADEMY OF EMERGENCY	RECERT 1072065 GERROW		00281062	04/08/2021	55.00
910033 -5404	NATIONAL ACADEMY OF EMERGENCY	RECERT 1012096 REEVES		00281062	04/08/2021	55.00
910033 -5404	NATIONAL ACADEMY OF EMERGENCY	RECERT 1055166 KAYS		00281062	04/08/2021	55.00
910033 -5404	NATIONAL ACADEMY OF EMERGENCY	RECERT 33369 PONKE		00281062	04/08/2021	55.00
910033 -5404	NATIONAL ACADEMY OF EMERGENCY	RECERT 944289 PRONE		00281062	04/08/2021	55.00
910033 -5404	NATIONAL ACADEMY OF EMERGENCY	RECERT 2088298 RUSSELL		00281062	04/08/2021	55.00
910033 -5404	NATIONAL ACADEMY OF EMERGENCY	RECERT 2088299 SCHADE		00281062	04/08/2021	55.00
		Total	**Employee Dues & Subscriptions**		**5404**	**435.00**
910033 -8531	SUCCESS COMMUNICATIONS	TRN KAYS, GERROW		00281211	04/15/2021	594.00
910033 -8531	SUCCESS COMMUNICATIONS	TRN KELCH, SNAY, KINDLE		00281211	04/15/2021	1,191.00
910033 -8531	SUCCESS COMMUNICATIONS	CONFLICT MGT PEACOCK		00281489	04/29/2021	297.00
		Total	**Training**		**8531**	**2,082.00**
			Org Key Total		**910033**	**2,517.00**
910058	**EOC Incident-COVID19**					
910058 -8977	MARYSVILLE TRUCK EQUIPMENT INC	MAR 21 CUBE CONTAINER RENTAL		00281049	04/08/2021	195.00
		Total	**Equipment Rental**		**8977**	**195.00**
			Org Key Total		**910058**	**195.00**
910062	**Solution Area Planners**					
910062 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	36.01
910062 -7591	AT AND T MOBILITY II LLC	CHARGES 04/06/21		00281394	04/29/2021	49.33
		Total	**Cellular Phone**		**7591**	**85.34**
			Org Key Total		**910062**	**85.34**
910071	**Port Security Grant-Dive Team**					
910071 -7591	AT AND T MOBILITY II LLC	CHARGES 04/06/21		00281394	04/29/2021	78.48
		Total	**Cellular Phone**		**7591**	**78.48**
			Org Key Total		**910071**	**78.48**
910098	**2018 Homeland Security Grant**					
910098 -9480	SPECTRUM WIRELESS INC	NINE 700/800 MHZ RADIOS		00281346	04/22/2021	15,400.00
910098 -9480	SPECTRUM WIRELESS INC	700/800 MHZ RADIOS ACCESSORIES		00281346	04/22/2021	661.56
		Total	**Uncapitalized Assets < $5,000**		**9480**	**16,061.56**
910098 -9620	JORGENSEN FORD SALES INC	2020 FORD F550 08682		00281171	04/15/2021	9,000.00
		Total	**Vehicles**		**9620**	**9,000.00**
			Org Key Total		**910098**	**25,061.56**
910136	**Hybrid DWI/Drug Court**					
910136 -6749	BLUE WATER DRP LLC	MAR 21 DRUG SCRNS REC CT		00281135	04/15/2021	1,290.00
910136 -6749	CLASS A TRAINING CENTER LLC	MAR 21 DRUG/ALC SCRNS REC CT		00281255	04/22/2021	175.00
910136 -6749	ST CLAIR COUNTY COMMUNITY MENT	JAN-MAR 21 TREATMENT SRVCS		00281202	04/15/2021	7,601.45
		Total	**Professional Services**		**6749**	**9,066.45**
			Org Key Total		**910136**	**9,066.45**

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910148	**Mental Health Court**					
910148 -5446	COUNTY OF ST CLAIR MICHIGAN	REPL PETTY CASH		00281152	04/15/2021	30.00
910148 -5446	COUNTY OF ST CLAIR MICHIGAN	REPL PETTY CASH		00281410	04/29/2021	40.00
		Total	**Supplies**		**5446**	**70.00**
910148 -6749	BLUE WATER DRP LLC	MAR 21 DRUG/ALC SCRNS MHC		00281136	04/15/2021	2,484.00
910148 -6749	CLASS A TRAINING CENTER LLC	MAR 21 DRUG/ALC TESTING MHC		00281256	04/22/2021	275.00
910148 -6749	HURON HOUSE INC	MAR 21 DRUG/ALC SCRNS MHC		00281169	04/15/2021	1,610.00
910148 -6749	ST CLAIR COUNTY COMMUNITY MENT	JAN-MAR 21 MENTAL HEALTH CRT		00281203	04/15/2021	11,243.19
		Total	**Professional Services**		**6749**	**15,612.19**
			Org Key Total		**910148**	**15,682.19**
920043	**Brownfield Redevelopment Grant**					
920043 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 210023 TO 02/28/21		00281279	04/22/2021	930.00
920043 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 180008 TO 02/28/21		00281279	04/22/2021	468.75
		Total	**Professional Services**		**6749**	**1,398.75**
920043 -8300	FEDERATED PUBLICATIONS	MAR 21 ADV HRG BRWNFLD PLN		00281020	04/08/2021	130.00
		Total	**Printing and Publishing**		**8300**	**130.00**
			Org Key Total		**920043**	**1,528.75**
920044	**Brownfield DTE EGLE Grant**					
920044 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 200125 TO 02/28/21		00281279	04/22/2021	3,005.00
920044 -6749	ENVIROLOGIC TECHNOLOGIES INC	PROJ 200125 TO 04/04/21		00281279	04/22/2021	21,447.54
		Total	**Professional Services**		**6749**	**24,452.54**
			Org Key Total		**920044**	**24,452.54**
920045	**Brownfield TIF Capture**					
920045 -9092	CITY OF MARINE CITY MICHIGAN	FY2018 TIR DISB INN ON WTR ST		00280861	04/01/2021	4,286.29
920045 -9092	CITY OF MARINE CITY MICHIGAN	FY2019 TIR DISB INN ON WTR ST		00280861	04/01/2021	40,658.69
		Total	**Local Unit Fee**		**9092**	**44,944.98**
			Org Key Total		**920045**	**44,944.98**
920100	**Juvenile Ctr Donations-Intense**					
920100 -5446	COUNTY OF ST CLAIR MICHIGAN	JAN-MAR 21 REPL PETTY CASH		00281411	04/29/2021	238.16
		Total	**Supplies**		**5446**	**238.16**
			Org Key Total		**920100**	**238.16**
920225	**County Veterans Srv Fnd Grant**					
920225 -7194	ALLY BANK	DOUGLAS KRANTZ		00281389	04/29/2021	698.96
		Total	**Veterans Relief - Hardship**		**7194**	**698.96**
920225 -8036	FEDERATED PUBLICATIONS	MAR 21 DIGITAL MARKETING		00281159	04/15/2021	1,948.98
		Total	**Program Promotion**		**8036**	**1,948.98**
			Org Key Total		**920225**	**2,647.94**
940020	**Wadhams to Avoca Trail**					
940020 -5446	ADAIR SALVAGE INC	6X8X8 POSTS (10)		00281126	04/15/2021	300.00
		Total	**Supplies**		**5446**	**300.00**
940020 -8647	DTE ENERGY	CHARGES 03/01-03/31/21		00281014	04/08/2021	135.91
		Total	**Electric Utility**		**8647**	**135.91**
			Org Key Total		**940020**	**435.91**
940021	**Fort Gratiot County Park**					
940021 -4689	MACCULLUM, MAUREEN	CANCELLATION REFUND		00281440	04/29/2021	82.50
		Total	**Charges for Services - Fees**		**4689**	**82.50**
940021 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL		00281161	04/15/2021	40.85
		Total	**Fuel**		**5545**	**40.85**
940021 -6749	FRIENDS OF THE ST CLAIR RIVER	STEWARDSHIP SRVC PHASE 1 FGCP		00281284	04/22/2021	2,980.00

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**Professional Services**		**6749**	**2,980.00**
940021 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/05-04/04/21		00281311	04/22/2021	118.62
		Total	**Telephone**		**7541**	**118.62**
940021 -8647	DTE ENERGY	CHARGES 03/06-04/06/21		00281273	04/22/2021	24.54
940021 -8647	DTE ENERGY	CHARGES 03/12-04/09/21		00281273	04/22/2021	75.05
		Total	**Electric Utility**		**8647**	**99.59**
940021 -9356	DEEGER, JENNIFER	CANCEL-RFND LESS 25%		00281115	04/15/2021	82.50
940021 -9356	DENCKLAU, DENISE	CANCEL-RFND LESS 25%		00281116	04/15/2021	220.00
940021 -9356	STEIN, HENRY	CANCELLATION REFUND		00281352	04/22/2021	110.00
		Total	**Refunds Paid**		**9356**	**412.50**
				Org Key Total	**940021**	**3,734.06**
940026	**Columbus County Park**					
940026 -5446	ZIMMERS SALES AND SERVICE	BAR NUTS		00281378	04/22/2021	5.00
		Total	**Supplies**		**5446**	**5.00**
940026 -5545	FOSTER BLUE WATER OIL LLC	GASOLINE		00281162	04/15/2021	333.66
		Total	**Fuel**		**5545**	**333.66**
940026 -6749	FRIENDS OF THE ST CLAIR RIVER	STEWARDSHIP SRVC PHASE 1 CCP		00281284	04/22/2021	2,980.00
		Total	**Professional Services**		**6749**	**2,980.00**
940026 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 03/20/21		00280888	04/01/2021	103.86
940026 -7541	FRONTIER COMMUNICATIONS OF MIC	CHARGES 04/01/21		00281166	04/15/2021	185.28
		Total	**Telephone**		**7541**	**289.14**
940026 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281016	04/08/2021	59.12
940026 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281012	04/08/2021	29.97
940026 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281015	04/08/2021	220.33
940026 -8647	DTE ENERGY	CHARGES 02/25-03/25/21		00281015	04/08/2021	189.07
		Total	**Electric Utility**		**8647**	**498.49**
940026 -8663	SEMCO ENERGY	CHARGES 03/02-04/05/21		00281341	04/22/2021	128.99
		Total	**Gas Utility**		**8663**	**128.99**
940026 -8795	QUALITY LUBE	OIL CHANGE '20 GMC SIERRA CCP		00281066	04/08/2021	74.95
940026 -8795	WASTE MANAGEMENT OF MICHIGAN	APR 21 WASTE RMVL HAUL CCP		00281106	04/08/2021	57.36
		Total	**Repairs and Maintenance**		**8795**	**132.31**
940026 -8977	SCOTTYS POTTYS	MAR 21 POTTY RENTAL CCP		00281085	04/08/2021	95.00
		Total	**Equipment Rental**		**8977**	**95.00**
940026 -9480	CAROLINA FLYING DISCS INC	19 DISC GOLF TARGETS CCP		00281251	04/22/2021	6,983.91
940026 -9480	RICHMOND NEW HOLLAND	RPLCMNT SEAT/SUSPENSION		00281282	04/22/2021	1,876.30
940026 -9480	ZIMMERS SALES AND SERVICE	STIHL MS261 CHAINSAW		00281378	04/22/2021	440.00
		Total	**Uncapitalized Assets < $5,000**		**9480**	**9,300.21**
				Org Key Total	**940026**	**13,762.80**
940032	**Woodsong County Park**					
940032 -8647	DTE ENERGY	CHARGES 03/11-04/08/21		00281274	04/22/2021	19.45
		Total	**Electric Utility**		**8647**	**19.45**
940032 -8977	SCOTTYS POTTYS	MAR 21 POTTY RENTAL WCP		00281085	04/08/2021	95.00
		Total	**Equipment Rental**		**8977**	**95.00**
				Org Key Total	**940032**	**114.45**
940033	**Goodells County Park**					
940033 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	126.13
940033 -5446	MICHIGAN UNDERGROUND SPECIALIS	COUPLING KIT		00281320	04/22/2021	-108.28
940033 -5446	MICHIGAN UNDERGROUND SPECIALIS	HYDROLIC FILTER KIT		00281058	04/08/2021	140.66
940033 -5446	RICHMOND NEW HOLLAND	FUEL FILTER/HYDR OIL		00280886	04/01/2021	119.95
		Total	**Supplies**		**5446**	**278.46**

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940033 -5545	FOSTER BLUE WATER OIL LLC	GASOLINE		00280887	04/01/2021	410.21
940033 -5545	FOSTER BLUE WATER OIL LLC	GASOLINE		00281283	04/22/2021	543.02
940033 -5545	FOSTER BLUE WATER OIL LLC	DIESEL		00281283	04/22/2021	251.02
		Total	**Fuel**		**5545**	**1,204.25**
940033 -6749	BOLDT MCLEOD AND JOHNSON INC	TOPOGRAPHIC SURVEY PLAY AREA		00281248	04/22/2021	2,000.00
940033 -6749	PM BLOUGH INC	RESEARCH INVENTORY CAP ASSESSM		00281327	04/22/2021	1,750.00
		Total	**Professional Services**		**6749**	**3,750.00**
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281016	04/08/2021	105.09
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281016	04/08/2021	452.14
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281016	04/08/2021	306.93
940033 -8647	DTE ENERGY	CHARGES 02/25-03/29/21		00281154	04/15/2021	10.85
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281015	04/08/2021	34.98
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281015	04/08/2021	116.10
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281015	04/08/2021	82.93
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281012	04/08/2021	44.99
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281012	04/08/2021	22.71
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281012	04/08/2021	24.97
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281012	04/08/2021	14.95
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281012	04/08/2021	482.19
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281011	04/08/2021	14.95
940033 -8647	DTE ENERGY	CHARGES 02/27-03/29/21		00281011	04/08/2021	14.95
940033 -8647	DTE ENERGY	CHARGES 03/01-03/31/21		00281014	04/08/2021	99.30
		Total	**Electric Utility**		**8647**	**1,828.03**
940033 -8663	SEMCO ENERGY	CHARGES 03/08-04/09/21		00281475	04/29/2021	104.89
940033 -8663	SEMCO ENERGY	CHARGES 03/08-04/09/21		00281475	04/29/2021	12.44
940033 -8663	SEMCO ENERGY	CHARGES 03/08-04/09/21		00281475	04/29/2021	171.31
940033 -8663	SEMCO ENERGY	CHARGES 03/08-04/09/21		00281475	04/29/2021	246.48
940033 -8663	SEMCO ENERGY	CHARGES 03/08-04/09/21		00281475	04/29/2021	15.47
		Total	**Gas Utility**		**8663**	**550.59**
940033 -8795	FIRST VEHICLE SERVICES INC	REPAIRS 02/21-03/27/21 GCP		00281424	04/29/2021	535.98
940033 -8795	JEFFS RUBBISH DISPOSAL INC	APR 21 DUMPSTER SERVICES GCP		00280894	04/01/2021	115.00
940033 -8795	JEFFS RUBBISH DISPOSAL INC	MAY 21 DUMPSTER SERVICES GCP		00281431	04/29/2021	345.00
940033 -8795	JEFFS RUBBISH DISPOSAL INC	PRORATED APR 21 DUMPSTER SRVC		00281431	04/29/2021	106.16
		Total	**Repairs and Maintenance**		**8795**	**1,102.14**
940033 -9356	SWINSON, NANCY A	CANCELLATION REFUND		00281490	04/29/2021	165.00
		Total	**Refunds Paid**		**9356**	**165.00**
940033 -9480	MICHIGAN UNDERGROUND SPECIALIS	IDLE ROLLERS (2)		00281320	04/22/2021	936.49
		Total	**Uncapitalized Assets < $5,000**		**9480**	**936.49**
			Org Key Total		**940033**	**9,814.96**
940034	**Ft Gratiot Lighthouse**					
940034 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	32.56
		Total	**Supplies**		**5446**	**32.56**
940034 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL		00281161	04/15/2021	61.27
		Total	**Fuel**		**5545**	**61.27**
940034 -7508	COMCAST CABLE COMMUNICATIONS I	CHARGES 04/13/21		00281407	04/29/2021	109.90
		Total	**Internet Access**		**7508**	**109.90**
940034 -8647	DTE ENERGY	CHARGES 03/16-04/14/21		00281419	04/29/2021	38.20
		Total	**Electric Utility**		**8647**	**38.20**
940034 -8663	SEMCO ENERGY	CHARGES 03/03-04/06/21		00281341	04/22/2021	71.41
		Total	**Gas Utility**		**8663**	**71.41**

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
940034 -8795	DYCK SECURITY SERVICES INC	SRVC CALL KEYPAD		00280877	04/01/2021	75.00
		Total	**Repairs and Maintenance**		**8795**	**75.00**
				Org Key Total	**940034**	**388.34**
940035	**Mobile Recreation**					
940035 -5446	CENTURY INDUSTRIES LLC	STAGE SKIRTING		00281141	04/15/2021	2,179.00
		Total	**Supplies**		**5446**	**2,179.00**
940035 -9356	CAPAC AREA CHAMBER OF COMMERCE	CANCELLATION REFUND		00280858	04/01/2021	575.00
		Total	**Refunds Paid**		**9356**	**575.00**
				Org Key Total	**940035**	**2,754.00**
940036	**Blue Water River Walk**					
940036 -6749	FRIENDS OF THE ST CLAIR RIVER	STEWARDSHIP SRVC PHASE 1 BWRW		00281284	04/22/2021	6,380.00
		Total	**Professional Services**		**6749**	**6,380.00**
940036 -8647	DTE ENERGY	CHARGES 03/12-04/09/21		00281274	04/22/2021	14.95
		Total	**Electric Utility**		**8647**	**14.95**
940036 -8795	WASTE MANAGEMENT OF MICHIGAN	PRORATED WASTE RMVL HAUL BWRW		00281106	04/08/2021	83.97
940036 -8795	WASTE MANAGEMENT OF MICHIGAN	APR 21 WASTE RMVL HAUL BWRW		00281106	04/08/2021	113.18
		Total	**Repairs and Maintenance**		**8795**	**197.15**
940036 -9554	ENERGY PRODUCTS INC	2021 GAS UTILITY CART		00281018	04/08/2021	7,404.00
		Total	**Equipment**		**9554**	**7,404.00**
				Org Key Total	**940036**	**13,996.10**
940040	**North Channel Waterfront Park**					
940040 -5446	LIGHTBOX PARENT LP	EDR RADIUS MAP W/LIGHTBOX		00281044	04/08/2021	145.00
		Total	**Supplies**		**5446**	**145.00**
940040 -5545	FOSTER BLUE WATER OIL LLC	MAR 21 FUEL		00281161	04/15/2021	35.22
		Total	**Fuel**		**5545**	**35.22**
940040 -6749	PM BLOUGH INC	MAR 21 PROF SRVCS		00281327	04/22/2021	1,088.75
		Total	**Professional Services**		**6749**	**1,088.75**
940040 -8300	FEDERATED PUBLICATIONS	MAR 21 ADV HRG PROP ACQ		00281020	04/08/2021	82.00
		Total	**Printing and Publishing**		**8300**	**82.00**
				Org Key Total	**940040**	**1,350.97**
950101	**Agency Support**					
950101 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	3.60
950101 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES		00281434	04/29/2021	18.23
950101 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES		00280914	04/01/2021	129.59
950101 -5446	OFFICE DEPOT INC	MAR 21 OFFICE SUPPLIES		00281458	04/29/2021	345.11
950101 -5446	PITNEY BOWES INC	RED INK CARTRIDGE		00280919	04/01/2021	118.99
950101 -5446	PITNEY BOWES INC	DISCOUNT		00280919	04/01/2021	-5.95
950101 -5446	R JANUS SUPPLY CO	SINGLEFOLD TOWELS		00281193	04/15/2021	108.76
950101 -5446	R JANUS SUPPLY CO	FACIAL TISSUE		00281193	04/15/2021	128.25
		Total	**Supplies**		**5446**	**846.58**
950101 -6749	FEDERAL ARMORED TRUCK INC	MAR 21 ARMORED COURIER SRVC		00281157	04/15/2021	130.04
950101 -6749	INTERWEST TECHNOLOGY GROUP INC	MAR 21 HUB SYS CHILD EDUCATION		00281170	04/15/2021	995.00
950101 -6749	STAT COURIER SERVICE INC	COURIER SRVC PUBLIC HEALTH LAB		00281205	04/15/2021	324.96
950101 -6749	STAT COURIER SERVICE INC	COURIER SRVC PUBLIC HEALTH LAB		00281205	04/15/2021	142.17
		Total	**Professional Services**		**6749**	**1,592.17**
950101 -7013	CDW GOVERNMENT INC	VERITAS BACKUP EXEC AGENT WIN		00280990	04/08/2021	214.64
950101 -7013	CDW GOVERNMENT INC	VERITAS BACKUP EXEC AGENT SVR		00280990	04/08/2021	360.04
950101 -7013	CDW GOVERNMENT INC	VERITAS BACKUP EXEC APPS&DBS		00280990	04/08/2021	360.04
		Total	**Maintenance Contracts**		**7013**	**934.72**
950101 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/14-04/13/21		00281448	04/29/2021	47.44

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
950101 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281472	04/29/2021	0.05
		Total	**Telephone**		**7541**	**47.49**
950101 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	108.03
950101 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	100.06
		Total	**Cellular Phone**		**7591**	**208.09**
950101 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281102	04/08/2021	13.00
950101 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281366	04/22/2021	12.55
950101 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281388	04/29/2021	10.18
		Total	**Postage/Freight**		**7723**	**35.73**
950101 -8581	UPPER PENINSULA HEALTH CARE SO	2021 ANNL DUES		00280952	04/01/2021	150.00
		Total	**County Membership**		**8581**	**150.00**
950101 -8795	WASTE MANAGEMENT OF MICHIGAN	APR 21 RECYCLING TOTES HEALTH		00281106	04/08/2021	40.74
950101 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	17.50
950101 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	7.00
950101 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	3.50
950101 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	3.50
950101 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	3.50
950101 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	21.00
950101 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	14.00
950101 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	7.00
950101 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	7.00
950101 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	7.00
950101 -8795	XTREME SHREDS LLC	SHREDDING 03/09/21		00281223	04/15/2021	7.00
		Total	**Repairs and Maintenance**		**8795**	**138.74**
				Org Key Total	**950101**	**3,953.52**
950103	**PIHP T/Rx Coalition**					
950103 -6749	KWB STRATEGIES	MAR 21 SPEAK SRVCS		00281035	04/08/2021	60.00
		Total	**Professional Services**		**6749**	**60.00**
				Org Key Total	**950103**	**60.00**
950104	**PIHP Naloxone**					
950104 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	36.01
		Total	**Cellular Phone**		**7591**	**36.01**
				Org Key Total	**950104**	**36.01**
950200	**Environmental Health**					
950200 -4711	GOUIN, ERIK	RFND WTR SMPL FEE		00281025	04/08/2021	25.00
		Total	**Sampling Fees**		**4711**	**25.00**
950200 -5446	ENVIRONMENTAL EXPRESS INC	CLR STERILE SCREWCAP VIAL		00281280	04/22/2021	796.95
950200 -5446	ENVIRONMENTAL EXPRESS INC	SHIPPING		00281280	04/22/2021	122.67
		Total	**Supplies**		**5446**	**919.62**
950200 -6749	CITY OF MARYSVILLE MICHIGAN	MAR 21 BACT WATER TESTING		00281142	04/15/2021	780.00
		Total	**Professional Services**		**6749**	**780.00**
950200 -7013	HEALTHSPACE USA INC	13 USERS LICENSES RNWL		00280892	04/01/2021	5,850.00
		Total	**Maintenance Contracts**		**7013**	**5,850.00**
950200 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/14-04/13/21		00281453	04/29/2021	51.35
950200 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281080	04/08/2021	0.37
950200 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281080	04/08/2021	27.07
950200 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281472	04/29/2021	0.77
950200 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281472	04/29/2021	27.28
		Total	**Telephone**		**7541**	**106.84**
				Org Key Total	**950200**	**7,681.46**

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
950201	**Food**				
950201 -7013	HEALTHSPACE USA INC	13 USERS LICENSES RNWL	00280892	04/01/2021	5,850.00
		Total Maintenance Contracts		**7013**	**5,850.00**
			Org Key Total	**950201**	**5,850.00**
950219	**COVID 19**				
950219 -5446	KERR ALBERT OFFICE SUPPLY	MAR 21 OFFICE SUPPLIES	00281434	04/29/2021	76.02
950219 -5446	MEDLINE INDUSTRIES INC	CM CASE OF SHARPS CNTRNRS	00281445	04/29/2021	-201.94
950219 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES	00280914	04/01/2021	703.22
950219 -5446	OFFICE DEPOT INC	MAR 21 OFFICE SUPPLIES	00281458	04/29/2021	739.70
950219 -5446	R JANUS SUPPLY CO	#20075-FLEX WIPES-6 TUBS/75	00281073	04/08/2021	73.78
950219 -5446	R JANUS SUPPLY CO	MONK DISINFECTING WIPES	00281073	04/08/2021	147.56
950219 -5446	SAMS CLUB DIRECT	40 PACKS-16.9 OZ MEMBERS MARK	00280936	04/01/2021	5.96
950219 -5446	SAMS CLUB DIRECT	MEMBERS MARK 116.9 OZ BOTTLED	00280936	04/01/2021	8.94
950219 -5446	SAMS CLUB DIRECT	LANCE SANDWICH CRACKERS,	00280936	04/01/2021	27.78
950219 -5446	SAMS CLUB DIRECT	CHEEZ-IT WHITE CHEDDAR-45 CT.	00280936	04/01/2021	11.98
950219 -5446	SAMS CLUB DIRECT	CHEEZ-IT ORIGINAL SNACK	00280936	04/01/2021	11.98
950219 -5446	SAMS CLUB DIRECT	VARIETY PACK CANDY BARS-240	00280936	04/01/2021	16.42
950219 -5446	SAMS CLUB DIRECT	KELLOGG'S NUTRI-GRAIN BARS,	00280936	04/01/2021	8.98
950219 -5446	SAMS CLUB DIRECT	#1435-ENERGIZER AAA BATTERIES	00280936	04/01/2021	75.92
950219 -5446	SAMS CLUB DIRECT	#61 BIC BLACK INK PENS-96/CT.	00280936	04/01/2021	74.80
		Total Supplies		**5446**	**1,781.10**
950219 -5479	HENRY SCHEIN INC	NEEDLE/SYRINGE-1 ML	00281428	04/29/2021	968.80
950219 -5479	HENRY SCHEIN INC	SHIPPING	00281428	04/29/2021	2.74
950219 -5479	MEDLINE INDUSTRIES INC	CR 1 SHARPS CONTAINER P10738	00281445	04/29/2021	-202.93
950219 -5479	MEDLINE INDUSTRIES INC	SHARPS CONTAINERS	00281445	04/29/2021	129.42
950219 -5479	MEDLINE INDUSTRIES INC	SHIPPING	00281445	04/29/2021	10.94
950219 -5479	MEDLINE INDUSTRIES INC	SHARPS CONTAINERS	00281445	04/29/2021	205.77
950219 -5479	POINT DEFIANCE AIDS PROJECTS	MCKESSON 5.4 QT CONTAINER	00280869	04/01/2021	137.76
950219 -5479	POINT DEFIANCE AIDS PROJECTS	MCKESSON SYRINGE 25 GAUGE	00281002	04/08/2021	215.82
950219 -5479	POINT DEFIANCE AIDS PROJECTS	MCKESSON SYRINGE	00281267	04/22/2021	143.88
950219 -5479	POINT DEFIANCE AIDS PROJECTS	MCKESSON 1.3 GAL SHARPS CNTNR	00281267	04/22/2021	206.64
950219 -5479	SAGINAW MEDICAL SERVICE INC	BANDAGE	00281078	04/08/2021	75.24
950219 -5479	SAGINAW MEDICAL SERVICE INC	ALCOHOL PREP	00281078	04/08/2021	144.80
950219 -5479	SAGINAW MEDICAL SERVICE INC	BD SAFETY GLIDE NEEDLE	00281196	04/15/2021	485.70
950219 -5479	SAGINAW MEDICAL SERVICE INC	FLEX BANDAGE	00281470	04/29/2021	150.48
		Total Medical Supplies		**5479**	**2,675.06**
950219 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21	00281237	04/22/2021	194.93
		Total Cellular Phone		**7591**	**194.93**
950219 -8036	CEDAR HILL GRAPHICS LLC	GATORFOAM SIGNS-2'X3'	00281401	04/29/2021	180.00
		Total Program Promotion		**8036**	**180.00**
950219 -8300	CEDAR HILL GRAPHICS LLC	COVID VACCINE STICKERS	00281139	04/15/2021	2,290.00
950219 -8300	PHANTOM PEN MEDIA LLC	COVID 19 FLYERS	00280918	04/01/2021	75.00
950219 -8300	PORT HURON AREA SCHOOL DISTRIC	PFIZER 2ND DOSE PACKETS	00281464	04/29/2021	485.00
950219 -8300	PORT HURON AREA SCHOOL DISTRIC	MODERNA 2ND DOSE PACKETS	00281464	04/29/2021	240.00
950219 -8300	PORT HURON AREA SCHOOL DISTRIC	MODERNA FACT SHEET	00281464	04/29/2021	102.00
950219 -8300	PORT HURON AREA SCHOOL DISTRIC	MODERNA FACT SHEET	00281464	04/29/2021	102.00
950219 -8300	PORT HURON AREA SCHOOL DISTRIC	J&J PACKETS	00281464	04/29/2021	1,715.00
950219 -8300	PORT HURON AREA SCHOOL DISTRIC	PFIZER 1ST DOSE PACKETS	00281464	04/29/2021	1,385.00
		Total Printing and Publishing		**8300**	**6,394.00**
950219 -8647	COTA CAPITAL LLC	DTE CURRENT CHGS	00281260	04/22/2021	67.96

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
		Total	**Electric Utility**		**8647**	**67.96**
950219 -8663	COTA CAPITAL LLC	SEMCO CURRENT CHGS		00281260	04/22/2021	102.69
		Total	**Gas Utility**		**8663**	**102.69**
950219 -8993	COTA CAPITAL LLC	APR 21 RENT 1168 GRATIOT		00281260	04/22/2021	700.00
950219 -8993	KNIGHT CLUB LLC, THE	RENTAL COVID 19 CLINIC		00281296	04/22/2021	1,200.00
		Total	**Building Rental**		**8993**	**1,900.00**
				Org Key Total	**950219**	**13,295.74**
950500	**Family Planning**					
950500 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES		00280914	04/01/2021	11.83
		Total	**Supplies**		**5446**	**11.83**
950500 -5479	MCKESSON MEDICAL SURGICAL INC	COFLEX BANDAGE		00280903	04/01/2021	52.52
950500 -5479	MCKESSON MEDICAL SURGICAL INC	DISPOSABLE SCALPEL		00280903	04/01/2021	29.22
950500 -5479	MCKESSON MEDICAL SURGICAL INC	S&H		00280903	04/01/2021	0.47
950500 -5479	MCKESSON MEDICAL SURGICAL INC	PRECISION GLIDE 23G NEEDLE		00281306	04/22/2021	28.97
950500 -5479	MCKESSON MEDICAL SURGICAL INC	#1440-01-URINE DIPPER		00281385	04/29/2021	189.75
950500 -5479	R AND S NORTHEAST LLC	POVIDINE-IODINE PREP PADS		00281004	04/08/2021	14.96
		Total	**Medical Supplies**		**5479**	**315.89**
950500 -7228	LABORATORY CORPORATION OF AMER	HEALTH SERVICES		00281036	04/08/2021	12.00
		Total	**Health Services**		**7228**	**12.00**
950500 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281080	04/08/2021	0.77
950500 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281472	04/29/2021	1.16
		Total	**Telephone**		**7541**	**1.93**
950500 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281102	04/08/2021	7.25
		Total	**Postage/Freight**		**7723**	**7.25**
				Org Key Total	**950500**	**348.90**
950513	**Maternal Infant Health**					
950513 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	401.09
950513 -7591	AT AND T MOBILITY II LLC	CHARGES 03/17/21		00280843	04/01/2021	36.24
950513 -7591	AT AND T MOBILITY II LLC	CHARGES 04/17/21		00281395	04/29/2021	36.24
		Total	**Cellular Phone**		**7591**	**473.57**
				Org Key Total	**950513**	**473.57**
950520	**WIC Program**					
950520 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/14-04/13/21		00281448	04/29/2021	94.86
		Total	**Telephone**		**7541**	**94.86**
950520 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	48.72
950520 -7591	AT AND T MOBILITY II LLC	CHARGES 03/17/21		00280843	04/01/2021	37.09
950520 -7591	AT AND T MOBILITY II LLC	CHARGES 04/17/21		00281395	04/29/2021	37.09
		Total	**Cellular Phone**		**7591**	**122.90**
				Org Key Total	**950520**	**217.76**
950521	**WIC BF Peer Counseling**					
950521 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	98.21
		Total	**Cellular Phone**		**7591**	**98.21**
950521 -8036	LIGGETT COMMUNICATIONS LLC	110 AD CAMPAIGN ON WSAQ		00281042	04/08/2021	215.00
950521 -8036	LIGGETT COMMUNICATIONS LLC	13 WEEK AD CAMPAIGN ON ROCK		00281042	04/08/2021	300.00
950521 -8036	LIGGETT COMMUNICATIONS LLC	WSAQ 10 WEEK BF AD PLAN		00281043	04/08/2021	225.00
950521 -8036	LIGGETT COMMUNICATIONS LLC	WBTI 13 WEEK BF AD PLAN		00281043	04/08/2021	250.00
950521 -8036	LIGGETT COMMUNICATIONS LLC	WBTI 13 WEEK BF AD PLAN		00281384	04/29/2021	240.00
		Total	**Program Promotion**		**8036**	**1,230.00**
				Org Key Total	**950521**	**1,328.21**

GL Account	Vendor Name	Description		Check #	CK Date	Dist. Amount
950530	**Hearing**					
950530 -5446	SMILEMAKERS	PAW PATROL VISION STICKER		00280931	04/01/2021	20.97
950530 -5446	SMILEMAKERS	MICKEY MOUSE STICKERS		00280931	04/01/2021	13.98
950530 -5446	SMILEMAKERS	SHIPPING		00280931	04/01/2021	6.50
		Total	**Supplies**		**5446**	**41.45**
			Org Key Total		**950530**	**41.45**
950531	**Vision**					
950531 -5446	SMILEMAKERS	PAW PATROL VISION STICKER		00280931	04/01/2021	20.97
950531 -5446	SMILEMAKERS	MICKEY MOUSE STICKERS		00280931	04/01/2021	13.98
950531 -5446	SMILEMAKERS	SHIPPING		00280931	04/01/2021	6.49
		Total	**Supplies**		**5446**	**41.44**
			Org Key Total		**950531**	**41.44**
950536	**Childrens Special Hlth Servcs**					
950536 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	58.72
		Total	**Cellular Phone**		**7591**	**58.72**
			Org Key Total		**950536**	**58.72**
950541	**Adolescent Health**					
950541 -5479	MCKESSON MEDICAL SURGICAL INC	#1440-01 URINE DIPPER		00281385	04/29/2021	189.75
950541 -5479	MCKESSON MEDICAL SURGICAL INC	S&H		00281385	04/29/2021	0.95
		Total	**Medical Supplies**		**5479**	**190.70**
950541 -7013	POSSIBILITIES FOR CHANGE LLC	ACT SH LIC RNWL		00281328	04/22/2021	1,000.00
950541 -7013	POSSIBILITIES FOR CHANGE LLC	RAPPS RNWL		00281328	04/22/2021	600.00
950541 -7013	POSSIBILITIES FOR CHANGE LLC	RAPPS RNWL ALG		00281328	04/22/2021	600.00
		Total	**Maintenance Contracts**		**7013**	**2,200.00**
950541 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281080	04/08/2021	0.04
950541 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281472	04/29/2021	0.04
		Total	**Telephone**		**7541**	**0.08**
950541 -8795	BIO MED LLC	MEDICAL WASTE RMVL 03/03/21		00281244	04/22/2021	77.00
		Total	**Repairs and Maintenance**		**8795**	**77.00**
			Org Key Total		**950541**	**2,467.78**
950542	**Mental Health Services**					
950542 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES		00280914	04/01/2021	-62.81
		Total	**Supplies**		**5446**	**-62.81**
950542 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	48.72
		Total	**Cellular Phone**		**7591**	**48.72**
			Org Key Total		**950542**	**-14.09**
950543	**SC4 Clinic**					
950543 -5480	SAMS CLUB DIRECT	IBUPROFEN, MEMBERS MARK,		00280936	04/01/2021	21.76
		Total	**Pharmaceuticals**		**5480**	**21.76**
950543 -6749	STAT COURIER SERVICE INC	COURIER SRVC PUBLIC HEALTH LAB		00281205	04/15/2021	208.00
950543 -6749	STAT COURIER SERVICE INC	COURIER SRVC PUBLIC HEALTH LAB		00281205	04/15/2021	91.00
		Total	**Professional Services**		**6749**	**299.00**
			Org Key Total		**950543**	**320.76**
950544	**Yale Schools Clinic**					
950544 -5480	SAMS CLUB DIRECT	ANTACID, MEMBERS MARK,		00280936	04/01/2021	17.72
		Total	**Pharmaceuticals**		**5480**	**17.72**
			Org Key Total		**950544**	**17.72**
950545	**Marysville CMH**					
950545 -5480	SAMS CLUB DIRECT	ACETAMINOPHEN 500 MG, MEMBERS		00280936	04/01/2021	21.76

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		Total	**Pharmaceuticals**		**5480**	**21.76**
				Org Key Total	**950545**	**21.76**
950546	**Capac CMH**					
950546 -5480	SAMS CLUB DIRECT	BENADRYL LIQUID-8 OX./2/PACK		00280936	04/01/2021	23.36
		Total	**Pharmaceuticals**		**5480**	**23.36**
				Org Key Total	**950546**	**23.36**
950547	**Capac E3**					
950547 -9480	KERR ALBERT OFFICE SUPPLY	DESK & COMPONENTS DEL & INSTLL		00281173	04/15/2021	1,000.63
		Total	**Uncapitalized Assets < $5,000**		**9480**	**1,000.63**
				Org Key Total	**950547**	**1,000.63**
950560	**Immunization Field Represntve**					
950560 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	50.69
		Total	**Cellular Phone**		**7591**	**50.69**
				Org Key Total	**950560**	**50.69**
950577	**Emergency Prep Coord**					
950577 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/14-04/13/21		00281448	04/29/2021	94.86
		Total	**Telephone**		**7541**	**94.86**
950577 -7591	AIRTOUCH CELLULAR	CHARGES 04/07/21		00281237	04/22/2021	61.50
		Total	**Cellular Phone**		**7591**	**61.50**
950577 -8685	COMCAST CABLE COMMUNICATIONS I	CHARGES 04/18/21		00281406	04/29/2021	63.31
		Total	**Cable Television**		**8685**	**63.31**
				Org Key Total	**950577**	**219.67**
950585	**Immunization Action Plan**					
950585 -7591	AT AND T MOBILITY II LLC	CHARGES 03/17/21		00280843	04/01/2021	74.28
950585 -7591	AT AND T MOBILITY II LLC	CHARGES 04/17/21		00281395	04/29/2021	74.08
		Total	**Cellular Phone**		**7591**	**148.36**
				Org Key Total	**950585**	**148.36**
950601	**General Nursing**					
950601 -5400	TROY DRY CLEANERS INC	MAR 21 CLEANING		00281360	04/22/2021	51.00
		Total	**Uniform Cleaning**		**5400**	**51.00**
950601 -5446	KERR ALBERT OFFICE SUPPLY	FEB 21 OFFICE SUPPLIES		00280896	04/01/2021	319.45
950601 -5446	OFFICE DEPOT INC	FEB 21 OFFICE SUPPLIES		00280914	04/01/2021	12.72
		Total	**Supplies**		**5446**	**332.17**
950601 -5479	MEDLINE INDUSTRIES INC	SHARPS CONTAINERS		00281445	04/29/2021	129.42
950601 -5479	MEDLINE INDUSTRIES INC	SHIPPING		00281445	04/29/2021	10.94
950601 -5479	MEDLINE INDUSTRIES INC	SHARPS CONTAINERS		00281445	04/29/2021	205.77
950601 -5479	MEDLINE INDUSTRIES INC	S&H		00281445	04/29/2021	0.99
950601 -5479	RADIOMETER AMERICA INC	R&D HGB CONTROLS #GHOOLX LOTS		00281194	04/15/2021	55.00
950601 -5479	RADIOMETER AMERICA INC	R&D HGB CONTROLS #GHOOHX LOTS		00281194	04/15/2021	55.00
950601 -5479	RADIOMETER AMERICA INC	SHIPPING		00281194	04/15/2021	40.00
		Total	**Medical Supplies**		**5479**	**497.12**
950601 -7228	LABORATORY CORPORATION OF AMER	HEALTH SERVICES		00281036	04/08/2021	20.00
950601 -7228	LABORATORY CORPORATION OF AMER	HEALTH SRVCS		00281175	04/15/2021	10.00
		Total	**Health Services**		**7228**	**30.00**
950601 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/08-04/07/21		00281313	04/22/2021	50.08
950601 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/14-04/13/21		00281448	04/29/2021	142.29
950601 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/14-04/13/21		00281450	04/29/2021	81.65
950601 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281080	04/08/2021	0.23
950601 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281472	04/29/2021	0.47

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		Total	**Telephone**		**7541**	**274.72**
950601 -7591	AT AND T MOBILITY II LLC	CHARGES 03/17/21		00280843	04/01/2021	54.64
950601 -7591	AT AND T MOBILITY II LLC	CHARGES 04/17/21		00281395	04/29/2021	54.71
		Total	**Cellular Phone**		**7591**	**109.35**
950601 -8795	BIO MED LLC	MEDICAL WASTE RMVL		00281244	04/22/2021	848.00
		Total	**Repairs and Maintenance**		**8795**	**848.00**
				Org Key Total	**950601**	**2,142.36**
950602	**Immunizations**					
950602 -7541	MICHIGAN BELL TELEPHONE CO	CHARGES 03/14-04/13/21		00281448	04/29/2021	94.86
950602 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281080	04/08/2021	0.12
950602 -7541	SBC TELECOM INC	CHARGES 03/19/21		00281080	04/08/2021	1.65
950602 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281472	04/29/2021	0.36
950602 -7541	SBC TELECOM INC	CHARGES 04/19/21		00281472	04/29/2021	1.65
		Total	**Telephone**		**7541**	**98.64**
950602 -7591	AIRTOUCH CELLULAR	CHARGES 03/23/21		00280831	04/01/2021	36.01
		Total	**Cellular Phone**		**7591**	**36.01**
				Org Key Total	**950602**	**134.65**
950605	**Restricted Donations**					
950605 -7185	BLUE WATER CITY CAB	MAR 21 CLIENT TRAVEL		00281246	04/22/2021	69.00
		Total	**Other Institutional Services**		**7185**	**69.00**
				Org Key Total	**950605**	**69.00**
953201	**Prosecutor's Drug Forfeiture**					
953201 -5446	K LOG	1 VINYL SWIVEL CHAIR		00281172	04/15/2021	228.95
953201 -5446	K LOG	SHIPPING		00281172	04/15/2021	60.66
		Total	**Supplies**		**5446**	**289.61**
953201 -9480	K LOG	2 VINYL SIDE ARM CHAIRS		00281172	04/15/2021	644.10
953201 -9480	K LOG	SHIPPING		00281172	04/15/2021	164.01
		Total	**Uncapitalized Assets < $5,000**		**9480**	**808.11**
				Org Key Total	**953201**	**1,097.72**
954003	**Gas Collection and Control Sys**					
954003 -5446	QED ENVIRONMENTAL SYSTEMS INC	WELLHEAD PLATE KITS		00281331	04/22/2021	60.52
		Total	**Supplies**		**5446**	**60.52**
954003 -6749	CTI AND ASSOCIATES INC	GAS SYSTEM EXPANSION		00281413	04/29/2021	258.30
954003 -6749	CTI AND ASSOCIATES INC	1% DISCOUNT		00281413	04/29/2021	-2.58
		Total	**Professional Services**		**6749**	**255.72**
954003 -7723	UNITED PARCEL SERVICE	POSTAGE/FREIGHT		00281101	04/08/2021	96.57
		Total	**Postage/Freight**		**7723**	**96.57**
954003 -8795	SHIRKEY ELECTRIC CO INC	SOLAR FLARE MAINT		00281476	04/29/2021	688.75
954003 -8795	SHIRKEY ELECTRIC CO INC	RPR WINDMILL 4		00281086	04/08/2021	615.15
954003 -8795	SHIRKEY ELECTRIC CO INC	INSTLL ACTUATOR		00281342	04/22/2021	362.50
954003 -8795	SHIRKEY ELECTRIC CO INC	RMV SOLAR FLARE		00281342	04/22/2021	580.00
		Total	**Repairs and Maintenance**		**8795**	**2,246.40**
954003 -9480	QED ENVIRONMENTAL SYSTEMS INC	WELLHEAD PLATES W CONTROL VALV		00281331	04/22/2021	909.86
954003 -9480	QED ENVIRONMENTAL SYSTEMS INC	SHIPPING		00281331	04/22/2021	33.14
		Total	**Uncapitalized Assets < $5,000**		**9480**	**943.00**
				Org Key Total	**954003**	**3,602.21**
954009	**Leachate Collection Main Syste**					
954009 -5446	ISCO INDUSTRIES LLC	1 IN NEOPRENE GASKETS		00281294	04/22/2021	5.12
954009 -5446	ISCO INDUSTRIES LLC	1 1/2 IN NEOPRENE GASKETS		00281294	04/22/2021	6.40

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954009 -5446	ISCO INDUSTRIES LLC	FREIGHT	00281294	04/22/2021	39.08
		Total Supplies 5446			**50.60**
954009 -8795	HP ELECTRIC MOTOR INC	INSTLL PACKING/SLEEVE IN PUMP	00281291	04/22/2021	675.00
954009 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL C3 SECONDARY	00281476	04/29/2021	1,305.00
954009 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL WESTIPLEX	00281086	04/08/2021	750.00
954009 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL W TERMINUS	00281086	04/08/2021	841.88
954009 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL WESTIPLEX	00281086	04/08/2021	482.50
954009 -8795	SHIRKEY ELECTRIC CO INC	SRVC CELL 4	00281342	04/22/2021	1,315.21
954009 -8795	SHIRKEY ELECTRIC CO INC	INSTLL FLOW METER	00281342	04/22/2021	1,332.50
954009 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL C3 PRG	00281476	04/29/2021	540.00
		Total Repairs and Maintenance 8795			**7,242.09**
954009 -9480	PUMPS OF OKLAHOMA INC	TEFLON FITTED PUMP	00280921	04/01/2021	1,422.25
954009 -9480	PUMPS OF OKLAHOMA INC	2 FRANKLIN 3HP MOTORS	00280921	04/01/2021	1,860.86
954009 -9480	PUMPS OF OKLAHOMA INC	100FT W GROUND CPE WIRE	00280921	04/01/2021	382.83
954009 -9480	PUMPS OF OKLAHOMA INC	200FT W GROUND CPE WIRE	00280921	04/01/2021	651.44
954009 -9480	PUMPS OF OKLAHOMA INC	FREIGHT	00280921	04/01/2021	207.10
		Total Uncapitalized Assets < $5,000 9480			**4,524.48**
		Org Key Total 954009			**11,817.17**
954017	**Storm Water Mgt System**				
954017 -8795	SHIRKEY ELECTRIC CO INC	START UP DW PUMP	00281342	04/22/2021	445.00
954017 -8795	SHIRKEY ELECTRIC CO INC	RPR PUMP & CONTAINMENT AREA	00281342	04/22/2021	632.50
		Total Repairs and Maintenance 8795			**1,077.50**
		Org Key Total 954017			**1,077.50**
954022	**Bioreactor Project**				
954022 -8647	DTE ENERGY	CHARGES 03/02-03/30/21	00281011	04/08/2021	191.37
		Total Electric Utility 8647			**191.37**
954022 -8663	SEMCO ENERGY	CHARGES 02/24-03/29/21	00281200	04/15/2021	382.17
954022 -8663	SEMCO ENERGY	CHARGES 02/24-03/29/21	00281200	04/15/2021	141.01
		Total Gas Utility 8663			**523.18**
954022 -8795	SHIRKEY ELECTRIC CO INC	SRVC MUFFIN MONSTER	00281342	04/22/2021	472.50
954022 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL MFFN MNSTR	00281476	04/29/2021	2,335.04
		Total Repairs and Maintenance 8795			**2,807.54**
		Org Key Total 954022			**3,522.09**
954024	**Leachate Pretreatment System**				
954024 -5446	LONGS PROPANE GAS LLC	PROPANE CYLINDERS	00281046	04/08/2021	380.00
954024 -5446	POLYDYNE INC	FLO FOAM	00280920	04/01/2021	2,116.00
954024 -5446	PVS NOLWOOD CHEMICALS INC	SULFURIC ACID	00281330	04/22/2021	4,243.98
954024 -5446	PVS NOLWOOD CHEMICALS INC	FERRIC CHLORIDE SOLUTION	00281467	04/29/2021	2,043.00
		Total Supplies 5446			**8,782.98**
954024 -6749	PARAGON LABORATORIES INC	LAB SRVCS	00281460	04/29/2021	198.00
		Total Professional Services 6749			**198.00**
954024 -8647	DTE ENERGY	CHARGES 02/25-03/25/21	00281016	04/08/2021	4,618.53
954024 -8647	DTE ENERGY	CHARGES 03/02-03/30/21	00281015	04/08/2021	2,284.96
		Total Electric Utility 8647			**6,903.49**
954024 -8795	MICHIGAN WASTEWATER LLC	ROUTINE LEACHATE CHGS	00280912	04/01/2021	3,232.50
954024 -8795	MICHIGAN WASTEWATER LLC	NONROUTINE LEACHATE CHGS	00280912	04/01/2021	220.00
954024 -8795	MICHIGAN WASTEWATER LLC	ROUTINE LEACHATE CHGS	00280912	04/01/2021	2,062.50
954024 -8795	MICHIGAN WASTEWATER LLC	ROUTINE LEACHATE CHARGES	00281321	04/22/2021	4,892.50
954024 -8795	MICHIGAN WASTEWATER LLC	NONROUTINE LEACHATE CHARGES	00281321	04/22/2021	1,853.63
954024 -8795	SHIRKEY ELECTRIC CO INC	HEATING INSP PRE TRT FAC	00280930	04/01/2021	988.00

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954024 -8795	SHIRKEY ELECTRIC CO INC	SRVC CELL 7 PANEL HEATER		00281342	04/22/2021	202.50
954024 -8795	SHIRKEY ELECTRIC CO INC	SRVC CALL WSTPLX PRG		00281476	04/29/2021	202.50
		Total	**Repairs and Maintenance**		**8795**	**13,654.13**
			Org Key Total		**954024**	**29,538.60**
954026	**Bioreactor Phase II**					
954026 -6749	CTI AND ASSOCIATES INC	BIOREACTOR PH II		00281413	04/29/2021	60,547.33
954026 -6749	CTI AND ASSOCIATES INC	1% DISCOUNT		00281413	04/29/2021	-605.47
		Total	**Professional Services**		**6749**	**59,941.86**
			Org Key Total		**954026**	**59,941.86**
955218	**Delinquent Tax Sales 2018**					
955218 -6749	TITLE CHECK LLC	APR 21 ADMIN FEE 2018 TAX CY		00281356	04/22/2021	5,758.76
		Total	**Professional Services**		**6749**	**5,758.76**
			Org Key Total		**955218**	**5,758.76**
960001	**FIA Building Lease Maintenance**					
960001 -8647	DTE ENERGY	CHARGES 02/24-03/25/21		00281010	04/08/2021	22,075.31
960001 -8647	DTE ENERGY	CHARGES 03/01-03/31/21		00281007	04/08/2021	759.24
960001 -8647	DTE ENERGY	CHARGES 03/13-04/12/21		00281273	04/22/2021	59.02
		Total	**Electric Utility**		**8647**	**22,893.57**
960001 -8663	SEMCO ENERGY	CHARGES 03/01-03/31/21		00281341	04/22/2021	6,783.77
		Total	**Gas Utility**		**8663**	**6,783.77**
960001 -8680	CITY OF PORT HURON MICHIGAN	CHARGES 02/20-03/20/21		00280862	04/01/2021	1,973.00
		Total	**Water/Sewer Utility**		**8680**	**1,973.00**
960001 -8795	ENERCO CORP	MAR 21 WATER TREATMENT SRVC		00280881	04/01/2021	257.50
960001 -8795	ENERCO CORP	APR 21 WATER TREATMENT SRVC		00281422	04/29/2021	257.50
960001 -8795	TOLEDO ELEVATOR AND MACHINE CO	MAR 21 ELEVATOR MAINT		00280943	04/01/2021	569.80
960001 -8795	TOLEDO ELEVATOR AND MACHINE CO	APR 21 ELEVATOR MAINT		00281495	04/29/2021	569.80
960001 -8795	TUTTLES CONTRACTING INC	TUCK POINT STEPS DHHS		00281499	04/29/2021	650.00
960001 -8795	WATSON BROS SERVICE COMPANY IN	CD1 TESTING BOILERS		00281218	04/15/2021	771.43
		Total	**Repairs and Maintenance**		**8795**	**3,076.03**
			Org Key Total		**960001**	**34,726.37**
960004	**Jail Building Maintenance**					
960004 -6749	STATE OF MICHIGAN	INSP/CERT BLR MIR407485		00281095	04/08/2021	130.00
960004 -6749	STATE OF MICHIGAN	INSP/CERT BLR MIR407486		00281095	04/08/2021	120.00
960004 -6749	STATE OF MICHIGAN	INSP/CERT BLR MIR407487		00281095	04/08/2021	120.00
960004 -6749	STATE OF MICHIGAN	INSP/CERT BLR MIR407488		00281095	04/08/2021	120.00
		Total	**Professional Services**		**6749**	**490.00**
960004 -8795	BLASTIT POWERWASHING INC	VENTILATION/EXHAUST CLEANING		00280826	04/01/2021	800.00
960004 -8795	ENERCO CORP	MAR 21 WATER TREATMENT SRVC		00280881	04/01/2021	257.50
960004 -8795	ENERCO CORP	APR 21 WATER TREATMENT SRVC		00281422	04/29/2021	257.50
960004 -8795	MICHIGAN LAUNDRY MACHINERY SER	RPR DRYER 3		00281056	04/08/2021	304.10
960004 -8795	TOLEDO ELEVATOR AND MACHINE CO	MAR 21 ELEVATOR MAINT		00280943	04/01/2021	276.75
960004 -8795	TOLEDO ELEVATOR AND MACHINE CO	APR 21 ELEVATOR MAINT		00281495	04/29/2021	276.75
960004 -8795	WASTE MANAGEMENT OF MICHIGAN	APR 21 CARDBOARD BOX RECY SOIC		00281106	04/08/2021	120.26
960004 -8795	WASTE MANAGEMENT OF MICHIGAN	WASTE RMVL HAUL SOIC 3/18/21		00281107	04/08/2021	268.33
960004 -8795	WASTE MANAGEMENT OF MICHIGAN	WASTE RMVL HAUL SOIC 4/01 4/15		00281503	04/29/2021	536.66
960004 -8795	WATSON BROS SERVICE COMPANY IN	CD1 TESTING BOILERS		00281218	04/15/2021	771.43
		Total	**Repairs and Maintenance**		**8795**	**3,869.28**
960004 -8977	GREENLEAF COMPACTION INC	MAY 21 COMPACTOR LEASE PMT		00281374	04/22/2021	225.00
		Total	**Equipment Rental**		**8977**	**225.00**
			Org Key Total		**960004**	**4,584.28**

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976793	**ME Morgue Renovation**				
976793 -9538	STEPHENSON ELECTRIC CO INC	LIGHTING UPDATES MORGUE RENOV	00281097	04/08/2021	3,650.00
976793 -9538	STEPHENSON ELECTRIC CO INC	ADDL OUTLETS MORGUE RENOVATION	00281097	04/08/2021	1,750.00
976793 -9538	STEPHENSON ELECTRIC CO INC	ADDL RECEPTACLES MORGUE RENOV	00281097	04/08/2021	245.00
		Total Buildings		**9538**	**5,645.00**
976793 -9554	DYCK SECURITY SERVICES INC	INSTL TEMP SENSOR MNTR COOLER	00281156	04/15/2021	1,996.76
976793 -9554	DYCK SECURITY SERVICES INC	INSTL CARD ACCESS SYSTEM	00281156	04/15/2021	6,403.15
976793 -9554	DYCK SECURITY SERVICES INC	WIRE COOLER HOSPITAL SEC CTR	00281156	04/15/2021	645.57
976793 -9554	DYCK SECURITY SERVICES INC	CO 1 HID PROX READER W KEYPAD	00281156	04/15/2021	1,072.33
976793 -9554	DYCK SECURITY SERVICES INC	CO 2 ADD WAVE SENSOR MOVE WIRE	00281156	04/15/2021	431.80
		Total Equipment		**9554**	**10,549.61**
			Org Key Total	**976793**	**16,194.61**
990017	**Dist Ct Crime Victims Fund**				
990017 -2225	STATE OF MICHIGAN	MAR 21 CRIME VCT RTS FUND	00281207	04/15/2021	13,190.40
		Total Due to State of Michigan		**2225**	**13,190.40**
			Org Key Total	**990017**	**13,190.40**
990020	**State Consrvtn Cst,fee,liqudtn**				
990020 -2225	STATE OF MICHIGAN	MAR 21 JUDGMENT FEE	00281207	04/15/2021	5,395.00
		Total Due to State of Michigan		**2225**	**5,395.00**
			Org Key Total	**990020**	**5,395.00**
990030	**Drivr License Reinstatmnt Fees**				
990030 -2225	STATE OF MICHIGAN	MAR 21 DEPT OF ST FAC/FCJ	00281207	04/15/2021	2,856.60
		Total Due to State of Michigan		**2225**	**2,856.60**
			Org Key Total	**990030**	**2,856.60**
990042	**State Court Fund**				
990042 -2225	STATE OF MICHIGAN	MAR 21 STATE CT FUND	00281207	04/15/2021	2,100.00
		Total Due to State of Michigan		**2225**	**2,100.00**
			Org Key Total	**990042**	**2,100.00**
990060	**Civil Filing Fee - District Ct**				
990060 -2225	STATE OF MICHIGAN	MAR 21 CIV FIL FEE FUND	00281207	04/15/2021	20,415.00
990060 -2225	STATE OF MICHIGAN	MAR 21 JUD ELEC FIL FUND	00281207	04/15/2021	4,985.00
		Total Due to State of Michigan		**2225**	**25,400.00**
			Org Key Total	**990060**	**25,400.00**
990061	**Justice System - Disrict Court**				
990061 -2225	STATE OF MICHIGAN	MAR 21 JUSTICE SYSTEM FUND	00281207	04/15/2021	40,538.50
		Total Due to State of Michigan		**2225**	**40,538.50**
			Org Key Total	**990061**	**40,538.50**
990063	**MIDC-Partial Indigent Fees**				
990063 -2225	STATE OF MICHIGAN	MAR 21 LIDC	00281091	04/08/2021	702.80
		Total Due to State of Michigan		**2225**	**702.80**
			Org Key Total	**990063**	**702.80**
990142	**State Court Fnd-prtn of cvlfee**				
990142 -2225	STATE OF MICHIGAN	MAR 21 STATE COURT FUND	00281089	04/08/2021	20.00
		Total Due to State of Michigan		**2225**	**20.00**
			Org Key Total	**990142**	**20.00**
990144	**District Ct Juror Comp Reimb**				
990144 -2225	STATE OF MICHIGAN	MAR 21 DRIV LIC CLEARANCE FEE	00281207	04/15/2021	2,865.75
		Total Due to State of Michigan		**2225**	**2,865.75**
			Org Key Total	**990144**	**2,865.75**

Accounts Payable Transaction Register

Exhibit 11A

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
990390	**Livescan Fingerprint Fees**				
990390 -2225	STATE OF MICHIGAN	LIVESCAN FP FEE	00281208	04/15/2021	43.25
		Total **Due to State of Michigan**		**2225**	**43.25**
			Org Key Total	**990390**	**43.25**
990437	**Crime Victims Rights Fund**				
990437 -2225	STATE OF MICHIGAN	MAR 21 CRIME VCT RTS FUND	00281089	04/08/2021	130.50
		Total **Due to State of Michigan**		**2225**	**130.50**
			Org Key Total	**990437**	**130.50**
990460	**Civil Filing Fee Probate Ct**				
990460 -2225	STATE OF MICHIGAN	MAR 21 CIV FIL FEE FUND	00281089	04/08/2021	476.00
		Total **Due to State of Michigan**		**2225**	**476.00**
			Org Key Total	**990460**	**476.00**
990461	**Justice System Fund Probate**				
990461 -2225	STATE OF MICHIGAN	MAR 21 JUSTICE SYSTEM FUND	00281089	04/08/2021	940.00
		Total **Due to State of Michigan**		**2225**	**940.00**
			Org Key Total	**990461**	**940.00**
990463	**Judicial Electronic Filing Fee**				
990463 -2225	STATE OF MICHIGAN	MAR 21 JUD ELEC FIL FUND	00281089	04/08/2021	100.00
		Total **Due to State of Michigan**		**2225**	**100.00**
			Org Key Total	**990463**	**100.00**
990464	**MIDC-Partial Indigent Fees**				
990464 -2225	STATE OF MICHIGAN	MAR 21 LIDC	00281090	04/08/2021	2,685.52
		Total **Due to State of Michigan**		**2225**	**2,685.52**
			Org Key Total	**990464**	**2,685.52**
990515	**Concealed Weapon New**				
990515 -2225	STATE OF MICHIGAN	CONC PISTOL APP FEES NEW	00281209	04/15/2021	12,654.00
990515 -2225	STATE OF MICHIGAN	CONC PISTOL APP RNWLS	00281209	04/15/2021	1,422.00
		Total **Due to State of Michigan**		**2225**	**14,076.00**
			Org Key Total	**990515**	**14,076.00**
990740	**Remonumentation Fees**				
990740 -2225	STATE OF MICHIGAN	1ST QTR 21 REMONUMENTATION	00281350	04/22/2021	35,203.90
		Total **Due to State of Michigan**		**2225**	**35,203.90**
			Org Key Total	**990740**	**35,203.90**
990748	**Transfer tax collected**				
990748 -2225	STATE OF MICHIGAN	MAR 21 STATE TRANSFER TAX	00281092	04/08/2021	420,907.50
		Total **Due to State of Michigan**		**2225**	**420,907.50**
			Org Key Total	**990748**	**420,907.50**
				Grand Total	**4,060,723.66**

Claims Initiated and Approved by the Administrator/Controller Item 11A

GL Account	Vendor Name	Description	Check #	CK Date	Dist. Amount
101103 - 8581	BLUE WATER AREA CHAMBER OF COM	MEMBERSHIP 05/01/21-04/30/22	00281245	04/22/2021	999.00
101103 - 8036	COMMUNITY FOUNDATION OF ST CLA	THE KEEL SUPPORT	00280865	04/01/2021	10,000.00
				Grand	**10,999.00**

Employee Expense Reimbursement Detail

For Payroll: Thursday, April 8, 2021

GL Acct /Description	PayDate	Employee Name	Amount Reimbursed
101136 72nd District Court			
	4/3/2021	BANKSON, S. KEITH	24.64
	4/3/2021	BOROVICH, SUSAN M	23.52
	4/3/2021	WATSON, ALLIE E	24.64
	Total	**5394 Employee Mileage Reimbursement**	**72.80**
	TOTAL	**72ND DISTRICT COURT**	**72.80**
101141 Friend of the Court			
	4/3/2021	ERICKSON, SANDRA J.	98.00
	Total	**8531 Training**	**98.00**
	TOTAL	**FRIEND OF THE COURT**	**98.00**
101149 Family Divison-Circuit Court			
	4/3/2021	CRERAR, MICHELLE M.	150.08
	Total	**8531 Training**	**150.08**
	TOTAL	**FAMILY DIVISON-CIRCUIT COURT**	**150.08**
101153 District Court - Probation			
	4/3/2021	BEAUPARLAND, DONALD R	9.52
	4/3/2021	CARMONA, CARLOS	38.08
	4/3/2021	MCCLELLAN, ASHLEY R	38.08
	4/3/2021	ROSENAU, ADAM N	67.76
	Total	**5394 Employee Mileage Reimbursement**	**153.44**
	TOTAL	**DISTRICT COURT - PROBATION**	**153.44**
101225 Equalization			
	4/3/2021	RUSSELL JR., CHARLES LEE	26.88
	4/3/2021	THUEME, KELLY	126.56
	Total	**5394 Employee Mileage Reimbursement**	**153.44**
	TOTAL	**EQUALIZATION**	**153.44**
101229 Prosecuting Attorney			
	4/3/2021	MCINTYRE, DONALD F	62.72
	4/3/2021	WILSON, CAILIN C	128.80

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

GL Acct /Description	PayDate	Employee Name	Amount Reimbursed	
Total	**5394 Employee Mileage Reimbursement**		**191.52**	
TOTAL	**PROSECUTING ATTORNEY**			**191.52**
101257 Cooperative Extension				
	4/3/2021	FUSEE, VALERIE J	35.84	
Total	**5394 Employee Mileage Reimbursement**		**35.84**	
TOTAL	**COOPERATIVE EXTENSION**			**35.84**
101259 Information Technology				
	4/3/2021	MCKINNEY, RONALD	86.38	
Total	**5446 Office Supplies**		**86.38**	
TOTAL	**INFORMATION TECHNOLOGY**			**86.38**
101265 Buildings and Grounds				
	4/3/2021	CORNWELL, GERALD D.	15.06	
Total	**5394 Employee Mileage Reimbursement**		**15.06**	
TOTAL	**BUILDINGS AND GROUNDS**			**15.06**
101275 Drain Commissioner				
	4/3/2021	WILEY, ROBERT E	60.00	
Total	**5050 Salaries/Wages Appointed Official**		**60.00**	
TOTAL	**DRAIN COMMISSIONER**			**60.00**
101301 Sheriff				
	4/3/2021	STEVENS, ERIC J	227.00	
Total	**5397 Employee Meals**		**227.00**	
TOTAL	**SHERIFF**			**227.00**
101400 Planning Commission				
	4/3/2021	KUSCH, GEOFFRY D	60.00	
Total	**5050 Salaries/Wages Appointed Official**		**60.00**	
TOTAL	**PLANNING COMMISSION**			**60.00**
101661 Public Guardian				
	4/3/2021	STROZESKI, KELLY D	103.71	

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GL Acct /Description	PayDate	Employee Name	Amount Reimbursed	
Total	**5394 Employee Mileage Reimbursement**		**103.71**	
TOTAL	**PUBLIC GUARDIAN**			**103.71**
208751 Recreation/Parks				
	4/3/2021	COOPER, JOHN PHILIP	60.00	
	4/3/2021	FOSTER, WILLIAM M.	60.00	
	4/3/2021	HANNERS, MELISSA M	60.00	
	4/3/2021	LALONDE, TIMOTHY	30.00	
	4/3/2021	LETO, PETE G	60.00	
	4/3/2021	WALLIS, TERREL B.	60.00	
Total	**5050 Salaries/Wages Appointed Official**		**330.00**	
TOTAL	**RECREATION/PARKS**			**330.00**
215143 FOC-Duties per PA 294 of 1982				
	4/3/2021	COGLEY, KATHLEEN	473.00	
Total	**8531 Training**		**473.00**	
TOTAL	**FOC-DUTIES PER PA 294 OF 1982**			**473.00**
268792 Other Library Activities-Millage				
	4/3/2021	TICE, ANNA M.	5.26	
Total	**5394 Employee Mileage Reimbursement**		**5.26**	
TOTAL	**OTHER LIBRARY ACTIVITIES-MILLAGE**			**5.26**
950200 Environmental Health				
	4/3/2021	DEY, MICHAEL G.	20.72	
Total	**5394 Employee Mileage Reimbursement**		**20.72**	
TOTAL	**ENVIRONMENTAL HEALTH**			**20.72**
950201 Food				
	4/3/2021	DEY, MICHAEL G.	206.08	
Total	**5394 Employee Mileage Reimbursement**		**206.08**	
TOTAL	**FOOD**			**206.08**
950219 Health Department COVID				
	4/3/2021	DEY, MICHAEL G.	16.80	
Total	**5394 Employee Mileage Reimbursement**		**16.80**	

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

GL Acct /Description	PayDate	Employee Name	Amount Reimbursed
TOTAL		HEALTH DEPARTMENT COVID	16.80

Total Employee Expense Reimbursements	**2,459.13**

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

Employee Expense Reimbursement Detail

For Payroll: Thursday, April 22, 2021

GL Acct /Description	*PayDate*	*Employee Name*	*Amount Reimbursed*
101136 72nd District Court			
	4/17/2021	BANKSON, S. KEITH	24.64
	4/17/2021	BOROVICH, SUSAN M	23.52
	Total	**5394 Employee Mileage Reimbursement**	**48.16**
	TOTAL	**72ND DISTRICT COURT**	**48.16**
101138 Courthouse Security			
	4/17/2021	STIERS, LONNEE H	283.36
	Total	**5394 Employee Mileage Reimbursement**	**283.36**
	TOTAL	**COURTHOUSE SECURITY**	**283.36**
101149 Family Divison-Circuit Court			
	4/17/2021	PHILLIPS-SCHROLL, LAURA J	76.48
	Total	**5394 Employee Mileage Reimbursement**	**76.48**
	TOTAL	**FAMILY DIVISON-CIRCUIT COURT**	**76.48**
101153 District Court - Probation			
	4/17/2021	FISCHER, PAIGE A.	56.00
	4/17/2021	ROSENAU, ADAM N	17.92
	Total	**5394 Employee Mileage Reimbursement**	**73.92**
	TOTAL	**DISTRICT COURT - PROBATION**	**73.92**
101229 Prosecuting Attorney			
	4/17/2021	SPARLING, JOSHUA	97.44
	Total	**5394 Employee Mileage Reimbursement**	**97.44**
	4/17/2021	RICKERT, DENNIS	35.00
	4/17/2021	SPARLING, JOSHUA	64.00
	Total	**5396 Employee Travel**	**99.00**
	4/17/2021	RICKERT, DENNIS	110.00
	4/17/2021	SPARLING, JOSHUA	110.00
	Total	**5397 Employee Meals**	**220.00**
	TOTAL	**PROSECUTING ATTORNEY**	**416.44**

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GL Acct /Description	PayDate	Employee Name	Amount Reimbursed	
101265 Buildings and Grounds				
	4/17/2021	BONCZAR, WALTER A	109.76	
	Total	**5394 Employee Mileage Reimbursement**	**109.76**	
	TOTAL	**BUILDINGS AND GROUNDS**		**109.76**
101275 Drain Commissioner				
	4/17/2021	GOODRICH, DENISE L	57.12	
	Total	**5394 Employee Mileage Reimbursement**	**57.12**	
	TOTAL	**DRAIN COMMISSIONER**		**57.12**
101301 Sheriff				
	4/17/2021	ZUZGA, NATHAN A	59.00	
	Total	**5397 Employee Meals**	**59.00**	
	TOTAL	**SHERIFF**		**59.00**
101351 Corrections/Jail				
	4/17/2021	WATSON, DAVID	181.00	
	Total	**5397 Employee Meals**	**181.00**	
	TOTAL	**CORRECTIONS/JAIL**		**181.00**
101661 Public Guardian				
	4/17/2021	HARRISON, LINDSEY L.	155.12	
	4/17/2021	MALONE, JOCELYN R	138.88	
	4/17/2021	QUIRK, TIMOTHY J	143.92	
	Total	**5394 Employee Mileage Reimbursement**	**437.92**	
	TOTAL	**PUBLIC GUARDIAN**		**437.92**
268792 Other Library Activities-Millage				
	4/17/2021	HOFFMAN, MICHELLE L	180.32	
	4/17/2021	MIHALICH, THOMAS A	109.48	
	4/17/2021	TURBOK, SAMANTHA P	113.40	
	Total	**5394 Employee Mileage Reimbursement**	**403.20**	
	TOTAL	**OTHER LIBRARY ACTIVITIES-MILLAGE**		**403.20**
276311 Drugs Elimination				
	4/17/2021	FLEMING, KEVIN M	59.00	

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GL Acct /Description	PayDate	Employee Name	Amount Reimbursed	
Total	**5397 Employee Meals**		**59.00**	
TOTAL	**DRUGS ELIMINATION**			**59.00**
292664 In-Home Care - Child Care				
	4/17/2021	BIXLER, STACY P	154.56	
Total	**5394 Employee Mileage Reimbursement**		**154.56**	
TOTAL	**IN-HOME CARE - CHILD CARE**			**154.56**
292668 Day Treatment/Night Watch				
	4/17/2021	CARMICHAEL, MISTY L	58.24	
Total	**5394 Employee Mileage Reimbursement**		**58.24**	
TOTAL	**DAY TREATMENT/NIGHT WATCH**			**58.24**
517526 Sanitary Landfill				
	4/17/2021	CUMMINGS, REBECCA L	8.40	
Total	**5394 Employee Mileage Reimbursement**		**8.40**	
TOTAL	**SANITARY LANDFILL**			**8.40**
950101 Agency Support				
	4/17/2021	JONES, JOHN F.	30.00	
	4/17/2021	KOONTZ, ARNOLD E	30.00	
	4/17/2021	MULLER, MARIE J	30.00	
	4/17/2021	SMITH, CHERYL	30.00	
	4/17/2021	STANDEL, MONICA	30.00	
Total	**5050 Salaries/Wages Appointed Official**		**150.00**	
	4/17/2021	LAND, LINDA M.	45.19	
Total	**5394 Employee Mileage Reimbursement**		**45.19**	
TOTAL	**AGENCY SUPPORT**			**195.19**
950200 Environmental Health				
	4/17/2021	BARKER, SCOTT M	380.24	
	4/17/2021	CAMERON, LOWELL S	345.52	
	4/17/2021	DEMICK, STEVEN	39.20	
	4/17/2021	FAUST, SHERI J.	40.32	
	4/17/2021	FRENDT, KATIE L	106.96	
	4/17/2021	MALCOLM, MICHAEL J.	470.96	
	4/17/2021	MCNEILL, KEVIN J	53.76	

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

GL Acct /Description	PayDate	Employee Name	Amount Reimbursed	
Total	**5394 Employee Mileage Reimbursement**		**1,436.96**	
TOTAL	**ENVIRONMENTAL HEALTH**			**1,436.96**

950201 Food

	4/17/2021	CASTELLO, ASHLEY N.	141.12	
	4/17/2021	SHINN, KERI A.	188.16	
Total	**5394 Employee Mileage Reimbursement**		**329.28**	
TOTAL	**FOOD**			**329.28**

950219 Health Department COVID

	4/17/2021	BERGER, TAMMIE L	56.84	
	4/17/2021	CAMERON, LOWELL S	5.60	
	4/17/2021	CARROLL, BRENDAN J	28.22	
	4/17/2021	COLLINS, ASHLEY J	19.82	
	4/17/2021	COPENHAGEN, BAILEE	69.44	
	4/17/2021	DEMICK, STEVEN	7.28	
	4/17/2021	FAUST, SHERI J.	5.60	
	4/17/2021	FRENDT, KATIE L	16.80	
	4/17/2021	HAGEDON, SHEILA M	11.76	
	4/17/2021	LAND, LINDA M.	50.74	
	4/17/2021	MADAJ, KATHLEEN A.	24.08	
	4/17/2021	MCNEILL, KEVIN J	14.00	
	4/17/2021	SCHOBEN, THERESA I	78.68	
	4/17/2021	SIMMONS, CECILA U	59.70	
	4/17/2021	SINELLI, KELLY J.	66.47	
Total	**5394 Employee Mileage Reimbursement**		**515.03**	
TOTAL	**HEALTH DEPARTMENT COVID**			**515.03**

950547 Capac Schools/E3

	4/17/2021	GUERRERO, ASHLEY	67.25	
Total	**7700 Licenses, Permits & Fees**		**67.25**	
TOTAL	**CAPAC SCHOOLS/E3**			**67.25**

950560 Immunization Field Represntve

	4/17/2021	CZUBACHOWSKI, KEVIN M	576.80	
Total	**5394 Employee Mileage Reimbursement**		**576.80**	
	4/17/2021	CZUBACHOWSKI, KEVIN M	8.00	
Total	**5396 Employee Travel**		**8.00**	
	4/17/2021	CZUBACHOWSKI, KEVIN M	29.64	

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

GL Acct /Description	PayDate	Employee Name	Amount Reimbursed
Total	**5446**	**Office Supplies**	**29.64**
TOTAL		**IMMUNIZATION FIELD REPRESNTVE**	**614.44**

Total Employee Expense Reimbursements	**5,584.71**

** - Denotes a correction from a previous pay period to correct either the GL Acct or Object Code*

Blue Water Convention Center
Check Ledger
For Four Months Ending April 30, 2021

Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
10001-000	Cash - Operating	4/1/21			Beginning Balance			30,002.19
10001-000	Cash - Operating	4/1/21	3741	CDJ	SMG		6,848.68	
10001-000	Cash - Operating	4/1/21	3742	CDJ	TEI Condominium Association		3,700.00	
10001-000	Cash - Operating	4/1/21	PR 13 03/26/21	CDJ	ADP		6,222.82	
10001-000	Cash - Operating	4/1/21	PR 13 03/26/21 tax	CDJ	ADP		2,275.41	
10001-000	Cash - Operating	4/2/21	04/02/21 benefits	CDJ	Benefit Trust		9,730.23	
10001-000	Cash - Operating	4/2/21	20210402Replenisl	GENJ	4/2/21 Replenishment	28,774.95		
10001-000	Cash - Operating	4/7/21	PR 13 3/26/21 401l	CDJ	Spectacor 401K		623.17	
10001-000	Cash - Operating	4/8/21	4/8/21 marsh	CDJ	Marsh USA Inc		1,412.00	
10001-000	Cash - Operating	4/12/21	4/12/21 comcast	CDJ	Comcast		291.85	
10001-000	Cash - Operating	4/13/21	3743	CDJ	ADP LLC		1,069.23	
10001-000	Cash - Operating	4/13/21	3744	CDJ	PH Rotary Club Inc		50.00	
10001-000	Cash - Operating	4/13/21	3745	CDJ	St Clair County Health Dept		380.00	
10001-000	Cash - Operating	4/15/21	PR 15 04/09/21	CDJ	ADP		5,894.86	
10001-000	Cash - Operating	4/15/21	PR 15 04/09/21 tax	CDJ	ADP		2,118.16	
10001-000	Cash - Operating	4/16/21	04/16/21 adp	CDJ	ADP LLC		10.51	
10001-000	Cash - Operating	4/19/21	3746	CDJ	Mortimer Lumber		246.82	
10001-000	Cash - Operating	4/20/21	PR 15 04/09/21 40	CDJ	Spectacor 401K		637.59	
10001-000	Cash - Operating	4/20/21	3746V	CDJ	Mortimer Lumber	246.82		
10001-000	Cash - Operating	4/21/21	4/21/21 adp	CDJ	ADP LLC		111.46	
10001-000	Cash - Operating	4/22/21	4/22/21 semco	CDJ	Semco Energy		801.03	
10001-000	Cash - Operating	4/23/21	3747	CDJ	ADP LLC		16.48	
10001-000	Cash - Operating	4/23/21	3748	CDJ	Bio Serv Corporation		54.00	
10001-000	Cash - Operating	4/23/21	3749	CDJ	Sopranos Food Corp		142.45	
10001-000	Cash - Operating	4/23/21	3750	CDJ	State of Michigan		6,082.50	
10001-000	Cash - Operating	4/23/21	3751	CDJ	Chelsey Winkle		9.73	
10001-000	Cash - Operating	4/23/21	4/23/21 DTE	CDJ	DTE Energy		1,163.24	
10001-000	Cash - Operating	4/29/21	PR 17 04/23/21	CDJ	ADP		5,894.89	
10001-000	Cash - Operating	4/29/21	PR 17 04/23/21 tax	CDJ	ADP		2,118.13	
10001-000	Cash - Operating	4/30/21	3752	CDJ	Tiger Oak Media		2,462.50	
10001-000	Cash - Operating	4/30/21	3753	CDJ	Chelsey Winkle		37.10	
10001-000	Cash - Operating	4/30/21	20210430Replenisl	GENJ	4/30/21 Replenishment	31,380.88		
10001-000	Cash - Operating	4/30/21	202104Interest	GENJ	4/2021 Interest	2.32		
10001-000	Cash - Operating				Change	60,404.97	60,404.84	0.13
		4/30/21			**Ending Balance**			**30,002.32**

Category: 300 - Personnel

Number: 312

Subject: Recruitment and Hiring Policy

Purpose: Establish consistency when hiring full-time, part-time, and temporary employees. The policy will incorporate guidelines to determine the process each type of position will go through to be filled.

Authority: St. Clair County Board of Commissioners.

Application: This policy applies to all departments, and employees of St. Clair County. This policy does not apply to co-employer elected officials.

Responsibility: Human Resources shall be responsible for the implementation and administration of this policy under the guidance of the Administrator/Controller or designee.

Definitions: **Hiring Hold Period**: Period of time established by the Board of Commissioners that applicable positions must wait to be filled.

Regular Positions: Any full-time, part-time, elected or appointed position in the department's manning table not identified as a temporary classification.

New Positions: Proposed positions that are not currently in the department's manning table.

Exempt and Nonexempt Positions:

Exempt: A category of employees who, based on duties performed and manner of compensation, are exempt from the Fair Labor Standards Act (FLSA) minimum wage and overtime provisions.

Nonexempt: A category of employees entitled to overtime pay and minimum wage as described in the Fair Labor Standards Act (FLSA).

Temporary Positions: The following classifications are considered temporary:

Temporary – Hired as a substitute worker for a regular employee on a leave of absence. The temporary employee may be scheduled to work either full-time or part-time for the period of time that coincides with the regular employee's leave of absence. A temporary employee shall not be eligible for fringe benefits.

Casual - Hired for a predetermined period of time to assist a department with a temporary work load increase or back log. The employment of a casual employee should not exceed one thousand (1,000) hours in a calendar year. A casual employee may be scheduled to work full-time or part-time. The casual employee shall not be eligible for fringe benefits.

Seasonal - Hired to perform work at a time when a department has an influx of work activity, more favorable circumstances to perform the work activity or more of a demand for its services. A seasonal employee may be scheduled to work full-time or part-time for a period of time that should not to exceed one thousand (1,000) hours in a calendar year. A seasonal employee shall not be eligible for fringe benefits.

Student Intern - Employed to fulfill a stipulated number of hours as a course requirement. A student intern is typically employed in a department and/or in a work activity related to his or her field of study. A student internship is intended to be a learning experience. The work activity of the student intern is ancillary to a regular employee(s) in the department. The student intern may be scheduled to work up to a maximum of twenty-two-point-five (22.5) hours or twenty-four (24) hours a calendar week contingent upon the operation of the department. The student intern will be employed only for the duration of the period necessary to satisfy the course requirements.

Student Worker - Employed part-time while a student at a high school, community college, vocational institution, college or university. The work activity of the student worker is ancillary to regular employees in the department. During the school year a student worker may only work part-time. During breaks in the school year a student worker may work full-time. When a student worker ceases to be a student he or she shall no longer qualify as a student worker for purposes of continued employment.

Page - A part-time employee of the St. Clair County Library performing ancillary tasks to regular employees. A Page may work up to twenty-two and a half (22.5) hours in calendar week.

Vacant Positions: A position is a classification approved in a department's budget. When a classification or position does not have an employee assigned to it, it is a vacancy. A vacancy may be filled by either an appointment or through a job posting and recruitment. An appointment is the designation of a person to a position without a job posting or recruitment. Examples of an appointment include, but are not limited to, an elected official's statutory right to select a chief deputy or chief assistant or other employees in their department, the promotion of a supervisory employee to department head or division head position or changing the status of a part-time employee to full-time.

Restricted Competitive Posting: A vacant position may be recruited within the affected department and/or a bargaining unit as stipulated in the collective bargaining agreement. To determine the policy for recruiting a position that is subject to representation by a union organization, an employee must refer to that bargaining unit's collective bargaining agreement which is available for inspection on the Human Resources Department website. The terms and conditions of a collective bargaining agreement may restrict competition to a union's members and/or it may award its members extra points to provide them with a competitive advantage.

Open Competitive Posting: The recruitment of a vacant non-union classification is open in the sense that the applicant need not be a bargaining unit member or a County employee.

Policy:

St. Clair County's recruitment policy deals with the following three scenarios: regular positions, temporary positions, and new positions.

HIRING HOLD

In an effort to promote fiscal responsibility and explore efficient methods of providing services, the County may require a hiring hold period on various vacated positions as determined by the Board of Commissioners.

NEW POSITIONS

All new positions must be approved by the Board of Commissioners prior to recruitment. The department shall notify County Administration and Human Resources of proposed positions. Human Resources and Finance shall perform analysis and provide memorandums with recommendations to the Administrator/Controller for review and final approval by the Board of Commissioners. The Administrator/Controller shall have the authority to authorize new temporary positions within the confines of the budget.

REGULAR POSITIONS

Regular positions shall be subject to the hiring hold period and require Administrator/Controller approval to fill. If a department would like to waive the hiring hold period and the position is not exempt, the Administrator/Controller shall make a determination on the vacancy after reviewing analysis by Human Resources and Finance.

TEMPORARY POSITIONS

Temporary positions shall not be subject to the hiring hold period due to the immediate need typically associated with these positions. The Administrator/Controller shall make a determination on the request to fill a vacancy after reviewing analysis by Human Resources and Finance.

RECRUITMENT PROCEDURE

Departments will fill out the Vacancy Notification Form to begin the recruitment process. This completed form will be provided to the Human Resources department for review. Human Resources will determine if the vacancy requires further approval or is exempt.

Periodic Review: The Administrator/Controller or designee shall review this policy annually and, if necessary, make recommendations on amendments to the Board of Commissioners.

Adopted: March 21, 2013

Category: **300**

Number: **332**

Policy: **EMPLOYMENT PRACTICES**

Purpose: The purpose of this policy is to define and serve as primary document for the employment practices of St. Clair County, including employment records, employee information changes, and supplemental employment and leaving County employment.

Authority: St. Clair County Board of Commissioners. Administrative policies shall be subject to revision or termination by the Board of Commissioners at its discretion. This policy replaces and supersedes any prior policy on this subject matter.

Application: This policy applies to all County employees. Employees who are members of Unions should consult the applicable collective bargaining agreement. Where a collective bargaining agreement is silent, this policy will apply.

Responsibility: The Human Resources Director or designee shall be responsible for the administration and enforcement of this policy.

EMPLOYEE PERSONNEL RECORD KEEPING AND ACCESS:

The Human Resources department shall maintain a personnel folder on every County employee, which shall include items such as, but not limited to, a record of the employee's pay changes, fringe benefit records and work history. The Human Resources department shall also maintain workers compensation, disciplinary, medical and grievance records in separate files that shall be made available to the employee upon request. The employee's department head and/or supervisor may also maintain records of a historical nature related to employment and issues affecting employment. An employee has a right to view the contents of all these folders, files and records up to twice a year.

To review his or her folder, files or records, an employee should contact the Human Resources department to schedule an appointment. The employee should specify the nature of all folders, files and records of his or her interest. The Human Resources department will accommodate every request within a reasonable period of time. It is the responsibility of the Human Resources department to have all employee employment related folders, files and records at one location for the employee's inspection.

An employee is entitled to a copy of any record pertaining to his or her employment. The County may charge the employee for the cost of copying material at .10 per page and the hourly rate of the County employee making the copies based on the time taken to make the copies. Copies will be provided when the employee pays for the cost of duplication.

The employee is entitled to prepare a document to offer an explanation, clarification or rebuttal to any document contained in a folder, file or record. The County shall attach the employee's prepared explanation, clarification or rebuttal document to the document at issue.

The employee has no right to alter, deface, modify, adjust, change, substitute, amend or remove any document from his or her employee personnel folder, file or record. An employee guilty of any such behavior is subject to discipline up to and including employment termination. A Human Resources department employee will be present when the employee reviews the content of the file.

Request for information from employee files received from other departments and inquiries from outside the County, including requests for references of former employees, must be directed to the Human Resources department. Only supervisory and management employees who have an employment related need-to-know for information about another employee may inspect the files of that employee. The inspection must be approved by the Human Resources Director or provided in accordance with statute Requests for employee personnel records made pursuant to the Michigan Freedom of Information Act shall be processed based on the Freedom of Information Act.

EMPLOYEE INFORMATION CHANGES:

It is vital to the administration of payroll and fringe benefits for the Human Resources department to have the latest employee information on file. It is the employee's responsibility to register the following changes with the Human Resources department.

- Name
- Address
- Telephone Number
- Marital Status
- Birth or adoption of a Child
- Name and birth dates of dependents
- Beneficiary Designation
- Emergency Contact Person

SUPPLEMENTAL EMPLOYMENT

All supplemental employment must be compliant with Policy 321 and 321.5 Conflict of Interest.

A full-time regular employee is encouraged to notify his or her department head and/or supervisor of any employment, including self-employment that is in addition to employment with St. Clair County. Supplemental employment shall not interfere, conflict with or compromise County business nor adversely affect job performance and the ability to fulfill all responsibilities.

Employees are prohibited from performing services for customers of St .Clair County that are normally performed by St. Clair County. Employees shall not provide services for vendors, customers or clients in exchange for services or goods in return. This prohibition extends to the unauthorized use of any County tools or equipment and the unauthorized use or application of any County confidential information. Employees may not solicit or conduct any outside business during work time for St. Clair County.

A part-time regular employee is encouraged to notify his or her department head and/or supervisor of any supplemental employment, including self-employment, in addition to employment with St. Clair County. The department head and/or supervisor and employee shall endeavor to coordinate the hours of work to mutually benefit from the employee's multiple employment. However, the County employment shall be considered primary and the supplemental employment secondary.

The supplemental employment of a County employee, whether employed full-time regular or part-time regular with the County, is an interference to the business of the County when:;

- It causes an employee to miss any part of a workday or work week except when it is an approved holiday or pre-approved vacation day or compensatory time.
- The employee is performing tasks related to the supplemental employment during his or her scheduled working hours.

- The employee is using any resource of the County to perform tasks on behalf of his or her supplemental employer such as but not limited to a telephone, PC, internet/intranet, e-mail, technical equipment or office supplies.
- The employee relies on any technical resource of the County, such as but not limited to a record, report, ledger or occupational reference or resource to perform tasks of the supplemental employer.
- The supplemental employment involves disclosure of confidential County information or conflicts with the governmental functions of the County.

An employee whose supplemental employment interferes with his or her employment with the County shall be subject to discipline up to and including employment termination. Interference includes but is not limited to an employee's attendance, efficiency in successfully completing his or her assigned tasks and interruptions in his or her job performance attributable to his or her supplemental employment or involves a conflict of interest between the employee's County employment and their supplemental employment.

LEAVING COUNTY EMPLOYMENT

Employment with the County is voluntary and subject to separation by the employee or the County for lawful reasons at any time, with or without cause and with or without notice. Department heads, elected officials and Judges shall have complete authority to terminate employees within their respective areas of responsibility.

An employee may be separated from employment for any one or more of the following reasons, recognizing the following list is not all inclusive:

- Quit or voluntary resignation
- Retirement
- Discharge or involuntary termination
- Death
- The employee makes a false statement on an application of employment, provides false information on any County document, or gives a false reason to obtain a leave of absence.
- The employee is absent for two (2) consecutive work days without notifying the department head and/or supervisor.
- The employee fails to report for work upon termination of leave of absence.
- The employee fails to report for work as directed in a notice of recall from layoff.
- The employee is laid off for a period of twelve (12) consecutive months.
- The employee engages in gainful employment while on an authorized leave of absence.
- The employee is on a medical leave of absence for a period of twelve (12) months.

An employee leaving County employment for any reason is responsible to return all County property to his or her department head, supervisor or the Human Resources department.

SEVERANCE PAY

A Confidential and Non-Union Employee (CANUE) is employed-at-will which means his or her employment maybe terminated at any time for no reason or without cause. An employee separated from employment "without cause" is entitled to severance pay as reflected on the table below. If the employee participates in the County health care plan, he or she is entitled to the continuation of health care coverage during the period salary is continued. For more information, refer to Policy 382: COBRA.

----------Weeks of Compensation----------

Years of Service	Department Head	Supervisor	Professional/ Technical	Clerical
5 to 9	6	4	2	1
10 to 14	8	6	4	2
15 to 19	10	8	6	3
20+	12	10	8	4

- An employee separated from employment for misconduct is discharged for "just cause" and is not entitled to severance pay or health care continuation upon separation of employment.
- A former employee shall accrue no benefits during the severance period such as by way of example the accrual of sick time, vacation time, holiday pay and/or retirement credit. Nor shall the employee be entitled to any benefit from a fully insured or self-insured plan such as by way of example, life insurance or disability insurance.
- The employee may be required to sign a severance agreement in order to receive severance pay and health care coverage continuation.

VOLUNTARY EMPLOYMENT RESIGNATION

In order to maintain optimal efficiency, the County requests an employee voluntarily terminating employment provide his or her department head and/or supervisor with at least two (2) calendar weeks' notice of his or her resignation. Failure to provide two (2) calendar weeks' notice may result in the loss of one (1) day of retrievable sick time for each day short of two (2) calendar weeks' notice.

An employee's resignation should be in writing and submitted to the department head and/or supervisor. It is desirable, but not required, that the employee give a reason for employment termination.

Prior to voluntary employment resignation, the department head, supervisor or a designated Human Resources department employee may request the departing employee to participate in an exit interview at which time the candid and frank observations of the employee will be appreciated.

For further information, an employee may contact the Human Resources department by telephone at (810) 989-6910 or by email at humanresources@stclaircounty.org.

Review: The Administrator/Controller has reviewed and approved this policy as to substance and Corporation Counsel has reviewed and approved as to legal content. The Human Resources Director shall periodically review this policy and make recommendations for changes as needed.

Adopted:

Category: **300**

Number: **341**

Policy: **DISCIPLINE AND DISCHARGE**

Purpose: The purpose of this policy is to define and serve as primary document for discipline and discharge.

Authority: St. Clair County Board of Commissioners. Administrative policies shall be subject to revision or termination by the Board of Commissioners at its discretion. This policy replaces and supersedes any prior policy on this subject matter.

Application: This policy applies primarily to all County employees except to employees who are employed by a co-employer elected official. Employees who are members of Unions should consult the applicable collective bargaining agreement. Where a collective bargaining agreement is silent, this policy will apply.

Responsibility: The Human Resources Director or designee shall be responsible for the administration and enforcement of this policy.

The County may terminate the employment of a non-affiliated employee at any time, with or without cause . Continued employment with the County is at the will of the County. The County reserves the right to discipline or discharge a non-affiliated employee as the County determines is appropriate.

FORMS OF DISCIPLINE

The County may apply progressive discipline, however, retains and reserves the discretion to apply any level of disciplinary action as needed. This policy does not change or limit the at-will employment relationship.

Infractions, which warrant discipline but not employment termination, may be dealt with in one of the following methods:

- Verbal counseling with a written notice retained on file with a copy to the employee.
- Verbal reprimand with a written notice retained on file with a copy to the employee.
- Written discipline outlining the infraction and the discipline available to the department head and/or supervisor for further violation with a copy retained on file.
- Suspension without pay for a minimum of the remaining part of a shift to a maximum of five (5) full consecutive working days. A suspension notice must be provided to the Human Resources Director immediately, but no later than the next working day of the County. Suspensions may be progressive, but may not exceed five (5) consecutive working days at any one time.
- Discipline may be initiated at any level appropriate to the severity of the misconduct.
- Discipline may be progressive and is not required to be performed in the order outlined but shall be appropriate to the severity of the misconduct.

Discipline shall be administered singularly with each occurrence provided previous discipline may be considered when deciding the level of discipline to be imposed for a current infraction. An employee shall not be disciplined twice for the same incident unless new and extenuating circumstances come to light after discipline is administered. A department head and/or supervisor shall make every effort to discipline an employee privately and confidentially.

UNREPORTED ABSENCES

Employees absent for two (2) consecutive working days without reporting their absence are subject to discharge unless the department head and/or supervisor determines there were extenuating circumstances

beyond the employee's control.

SLOWDOWNS AND STRIKES
Employees who participate in work slowdowns or illegal strikes are subject to discipline up to an including employment termination.

For further information, an employee may contact the Human Resources department by telephone at (810) 989-6910 or by email at humanresources@stclaircounty.org.

Review: The Administrator/Controller has reviewed and approved this policy as to substance and Corporation Counsel has reviewed and approved as to legal content. The Human Resources Director shall periodically review this policy and make recommendations for changes as needed.

Adopted:

Category: 300

Number: 342

Subject: **SALARY AND WAGES POLICY**

Purpose: The purpose of this policy is to:

- § Articulate the management philosophy that serves as the foundation for development and administration of the St. Clair County Salary and Wages Policy.
- § Ensure the periodic review and necessary adjustment of the Salary and Wages Policy.
- § Ensure that classifications and the classification structure appropriately reflect the tasks and duties performed.
- § Ensure that the Salary and Wages Policy provides for newly created positions.
- § Provide guidance and boundaries to the department head in selecting starting wage rates for the newly hired.
- § Define the discretionary wage limits impose upon a department head in granting wage adjustments for promoted employees.
- § Ensure equitable compensation to employees transferring from one classification to another when it's not a promotion.
- § Ensure that individuals who assume or are assigned positions of lesser responsibility are paid equitably relative to other employees.
- § Allow employee the opportunity to appeal their placement of job group, placement of wage range, job title and other compensation issues.

Authority: The St. Clair County Board of Commissioners. Administrative policies shall be subject to revision or termination by the Board of Commissioners at its discretion.

Application: This policy applies primarily to exempt (non-union/CANUE) employees. Employees who are members of unions should consult the applicable collective bargaining agreement for the prevailing policy and procedure. Where a collective bargaining agreement is silent, this policy will apply. This policy does not apply to co-employer elected officials.

Responsibility: The Human Resources Director or designee is responsible for the enforcement of this policy.

Policy: **<u>PAY PLAN ADMINISTRATION</u>**

Each collective bargaining agreement includes pay schedules for all classifications within the bargaining unit. The St. Clair County Board of Commissioners establishes the pay plans for non-union or non-affiliated employees (CANUE). Copies of the various pay plans are maintained on the Human Resources Department website. In the event a particular pay plan is not reflected on the website, a copy is attainable by contacting the Human Resources Department.

The Human Resources Department is responsible for the administration of these various pay plans. Administration means Human Resources Department enforces the terms and conditions governing the pay plan. As the pay plan administrator, the Human Resources Department has the authority and responsibility to withhold any hourly or annual rate of pay adjustment that does not conform to the pay plan policy. The Human Resources Department does not have the authority or responsibility to unilaterally adjust an employee's pay on its own initiative, except for those employees of the Human Resources Department. In other words, each County department has the authority and responsibility to initiate pay changes for the employees of that department. The Human Resources Department has authority and responsibility to review a department initiated pay change to determine that it conforms to the applicable established terms and conditions.

In the event a pay change initiated by a department does not conform to the applicable established terms and conditions, the department head and/or supervisor will be notified of the specific reasons the pay change cannot be implemented.

PAY PERIODS

The pay period is bi-weekly, which means every two weeks and begins on a Sunday and ends on the second following Saturday.

Employees are paid the Thursday following the end of the pay period except when that day is a holiday. In the event the payday is a holiday, the County determines the payday, which is generally but not always the day before.

CLASSIFICATION SYSTEM

A classification is the title given a position that best describes its general tasks. An attempt is made to use titles that are common among many employers for easier comparison within the workplace both inside and outside the organization. Titles are associated with job groups of similar function but which may vary in complexity and/or responsibility. Due to the great variety of services and functions provided by the County there are a wide range of job groups.

A classification system is the compilation of all job titles. Job titles in a job group address similar tasks and functions differing in complexity and responsibility. The structure of job titles in a job group represents a career path. Job titles in a job group typically receive a proportionate difference in base pay.

The classification system of the County is a best effort to;

a. adopt titles indicative of the work activity,
b. group titles by similarity of work activity but of differing complexity and responsibility,
c. reflect a career path, and
d. determine compensation based on comparable worth.

Many factors are considered when determining comparable worth, such as but not

limited to the requirements of education, training, skill, experience, level of responsibility, level of complexity, initiative, supervision received and/or exercised, physical demands, working conditions and market value. Due to the number of factors involved, the classification system is fluid and is always a work in progress. The allocation of employees to classifications will be authorized and approved only through established budgeting and personnel procedures as authorized by the Board of Commissioners.

The classification system for non-union employees is available for inspection on the Human Resources Department website. The classification system for employees who are members of bargaining units is available for inspection by referring to the union's collective bargaining agreement on the Human Resources Department website.

Encroachment exists when a subordinate's maximum range is less than an 8% differential (e.g. Merit step 7 or greater of the CANUE schedule) of the supervisor's maximum range. In order to resolve encroachment issues, the supervisor will be moved to the nearest wage range where the subordinate's maximum (Merit Step 6 or less of the CANUE schedule) is equal to or greater than an 8% differential of the supervisor's maximum.

PAY SCHEDULES

Each classification is assigned a pay schedule. The assigned pay schedule may be a single figure or a progressive scale of either hourly or annual pay rates.

Pay schedules are established through collective bargaining or unilaterally by the St. Clair County Board of Commissioners and not subject to manipulation or modification by a department head, supervisor or employee. A pay amount provided an employee must strictly coincide with the amount reflected on the pay schedule. An employee cannot be paid an amount less than the minimum or more than the maximum amount on the pay schedule. An employee cannot be paid an amount between any step amounts reflected on the pay schedule. The wage structure, adopted by the Board of Commissioners, must be followed and may not vary.

PAY PLAN POLICY & PROCEDURE

It is the policy of St. Clair County to (1) assure internally equitable and externally competitive rates of pay to employees; (2) to provide a means for planning and controlling direct payroll costs; (3) to maintain efficient administrative procedures; and, (4) to assure compliance with applicable laws and regulations.

a. Adding New Positions

The addition of new tasks and duties and/or significant changes in function or service may require new classifications.

1. When a department head determines the need for a new classification he or she must submit a draft job description to the Human Resource Director or designee for review and recommendations. Related supportive documentation should accompany all requests for new classification.

2. The Human Resources Department designee shall assist the department head in the development of job descriptions.
3. The Human Resources Department designee will conduct an internal wage equity evaluation and labor market review to determine the appropriate level of compensation.
4. The Human Resources Department designee shall recommend to the Administrator/Controller and/or the Board of Commissioners a job group and wage range, which shall be communicated to the department head. The Administrator/Controller shall approve or deny the classification designation and pay grade recommendation.
5. The Board of Commissioners shall have final authority to approve or deny any new position.
6. The Human Resources designee shall update all classification and compensation pay plan documents with the approved changes.
7. Recruitment shall be conducted in accordance with the St. Clair County Recruitment Policy.

b. Newly hired

1. The department head shall submit an employee activity notice to the Human Resources Department stipulating the merit step of the wage range. A department head is entitled to compensate an employee within the first four steps of the wage range, unless the current collective bargaining agreement indicates otherwise. In order to utilize a wage step greater than the fourth step of the wage range, the department head must acquire the written approval of the Administrator/Controller.
2. In the event the merit step is no greater than the fourth step the activity notice shall be implemented.
3. In the event the merit step is greater than the fourth merit step the payroll activity notice will be submitted to the Administrator/Controller for approval or denial.
4. The Administrator/Controller shall determine the method and means for responding to a request to hire a new employee at a merit step greater than the fourth step.

c. Position Promotion

Promotion is defined as a change in classification, which represents an increase in duties, responsibilities and task complexity, which may include an increase in compensation. When an employee is promoted to a higher paying classification, unless the current collective bargaining agreement indicates otherwise, the department head is entitled to compensate the promoted employee in one of the following ways:

1. Within the first four steps of the wage range.
2. An employee whose salary is currently at or above the first four steps of the wage range shall be compensated at the nearest higher salary step to their current compensation.

3. In order to utilize a wage step greater than 1 or 2 above, the department head must acquire the written approval of the Administrator/Controller.

d. Temporary Assignments

A temporary assignment means performing a major portion of the tasks or duties of another employee or another classification for an indefinite but limited period of time. An employee may be temporarily assigned to perform the tasks or duties of another employee when circumstances warrant.

1. A temporary assignment should be authorized in writing by the department head and/or supervisor.
2. A temporarily assigned employee shall be paid the rate consistent with the assigned position when performing the work for more than five (5) consecutive workdays. Upon working the sixth (6th) day, the employee shall be entitled to pay back to the first day of temporary assignment. A temporarily assigned employee shall not be made to suffer a reduced rate of pay for a temporary assignment.
3. When an employee is temporarily assigned to a higher paying classification, unless the current collective bargaining agreement indicates otherwise, the department head is entitled to compensate the employee in one of the following ways:
    a. Within the first four steps of the wage range.
    b. An employee whose salary is currently at or above the first four steps of the wage range, shall be compensated at the nearest higher salary step to their current compensation.
    c. In order to utilize a wage step greater than a or b above, the department head must acquire the written approval of the Administrator/Controller.

e. Position Demotions

A demotion shall mean a change in classification resulting in a decrease in normal wages and/or duties and authority. The rate of pay for an employee who (either voluntarily or by action of St. Clair County) is assigned to a job classification in a lower wage range will be reduced to a point within that range. The amount of the pay rate reduction will be determined on a case-by-case basis. The department head shall forward a recommendation to the Administrator/Controller who shall have the final determination.

1. The following factors will be considered in determining the employee's new pay rate:
    a. Equity among current incumbents within the lower job classifications.
    b. The probability of satisfactory performance in the new job.
2. The department head is responsible for communicating the demotion and pay rate reduction to the affected employee and the Human Resources Department.
3. The reduction in the employee's pay rate will be effective and coincide with the date the new job responsibilities are assumed.

4. In the event the employee is demoted for job performance reasons, the employee shall be placed at an appropriate step in the range of the new classification.
5. In the event the employee is demoted for reasons unrelated to job performance, the affected employee may or may not be required to suffer a reduction in annual wage as determined by the Board of Commissioners and/or the Administrator/Controller.

f. Position Reclassification

When the duties and responsibilities of a classification change, either at a given point in time or over a gradual period of time, the job will be evaluated by the Human Resources designee to ensure its proper classification and pay grade assignment and forward the recommendation to the Administrator/Controller for action.

1. A department head may submit a request for reclassification of an employee to the Administrator/Controller or the Board of Commissioners. The Human Resources designee shall conduct a classification review. Employees may request a review through their immediate supervisor.
2. The Human Resource Director shall determine the method and means of evaluating a reclassification request and notify the department head.
3. The Human Resource Director or designee will make one of the following determinations:
    a. The duties and responsibilities of the job have not changed to the extent that skill and responsibility requirements have changed correspondingly.
    b. The duties and responsibilities of the job have changed appreciably to warrant a change in classification.
4. The Human Resource Director shall determine the appropriate wage range for the reclassified position, which may or may not reflect a change in compensation.
5. The Human Resource Director's recommendation shall be forwarded to the Administrator/Controller for final determination or submittal to the Board of Commissioners, as needed.

g. Transfer

A department head may transfer an employee from one classification to another in the best interests of operating efficiency and objectives provided it is not a promotion or demotion.

1. A lateral transfer occurs when an employee:
    a. Moves to a new department in the same classification which has the same wage range.
    b. Moves to a new department in a new classification which has the same wage range.
    c. Moves within the same department to a new classification, which has the same wage range.
2. A transfer may take place within a department or between departments

when an administrator(s), with authority for the control and responsibility for the department(s), makes the decision.

3. An employee may request of the department head a transfer or a department head may require the employee to transfer.
4. The department head has the authority to approve or deny a request without appeal.
5. No transfer shall be approved that represents a violation of a collective bargaining agreement of an affected classification.
6. A transfer between departments shall require the written approval of the Administrator/Controller except when the transfer is within the court system.

h. Appeals Process

Employees have the opportunity to appeal their placement of job group, placement of wage range, job title and other related compensation issues.

1. The appeal should be communicated to the Human Resources Director or designee.
2. If an employee files an appeal, the Human Resources Director or designee will notify the department head, who shall have the opportunity for input. The Administrator/Controller or designee shall determine the course of action.
3. If a department head files an appeal on behalf of an employee, the Administrator/Controller or designee shall determine the course of action.
4. All final decisions will be communicated to the affected employee in writing along with a rationale as to why the decision was made. The Administrator/Controller shall determine whether to submit the appeal to the Board of Commissioners for approval or denial.

PERFORMANCE REVIEWS

Employee performance is regularly assessed by means of employee work plans and job descriptions as the basis for measurement. The purpose of the performance review is to clearly articulate a department head and/or supervisor's expectation for an employee's work activity as well as to comment on his or her competency in the job.

Employee performance reviews are an important component in awarding merit pay for those employees not subject to a calendar driven pay plan. Employees in calendar driven pay plans shall nevertheless receive performance reviews by their department head and/or supervisor.

Employee performance may be reviewed at any time but must be reviewed not less than once a year.

STEP & MERIT INCREASES

Employees who are members of bargaining units typically receive step increases based on time in the classification. Employees who are not affiliated with a bargaining unit are eligible for annual step increases based on merit on each anniversary of employment in the classification and successful employee performance review.

1. An employee who shows exceptional skill and ability may be rewarded in one of two ways.
   a. A merit step increase may be provided in advance of the scheduled date it is due.
   b. The step level due may be skipped over to the next higher step on the scheduled due date.
2. An employee may only receive an early step increase or a skipped step once while in the classification. Employees are not eligible for both.
3. Employees, who receive an early step increase, shall have successive steps based upon their original anniversary of employment in the classification.

   For example:
   Employee John Doe was hired 2/1/12
   His original one year performance review and merit increase is due 2/1/13
   Due to exceptional ability, he receives his one year merit increase early on 8/1/12
   His two year merit step increase is based upon his original date of hire, not his early step increase, and therefore is due 2/1/14

4. Employees who are promoted into another classification shall receive their step increases based upon the date of the permanent assignment in that classification.
5. An employee may only receive an early step increase after a minimum of a six (6) month evaluation period from the date of the permanent assignment in the classification.

PAYCHECK DISTRIBUTION

Employee paychecks are distributed to departments for distribution to the employees of that department. An employee may request his or her paycheck be withheld from distribution to the department under the following circumstances.

1. The employee is on a leave of absence, in which case the paycheck will be mailed to the employee's residence.
2. The employee left employment prior to issuance of the paycheck, in which case the paycheck will be mailed to the employee's last known residence or the employee may pick up his or her paycheck from the Human Resources Department.
3. The employee is in the process of transferring to a new department, in which case the employee may pick up his or her paycheck from their new department head/supervisor.

A paycheck will only be released to someone other than the employee when that individual has written authorization from the employee who identifies the

individual by name and relationship. An individual with written authorization shall be required to provide picture identification before the paycheck will be released to them.

In no case will an employee be entitled to receive a pay advance.

EMPLOYEE PAYROLL CHECK DIRECT DEPOSIT

Direct deposit is an electronic transfer of an employee's net paycheck through the County's bank to the employee's banking institution.

Employees may elect to direct deposit their net payroll checks to the U.S. banking institution (Bank, Credit Union, etc.) of their choice, as long as their banking institution accepts direct deposit. Canadian banks are not currently able to accept direct deposit.

In order to implement direct deposit the employee must complete a form available at the Human Resources Department. The Employee should first determine from his or her banking institution that it accepts direct deposit before completing a direct deposit form.

Participating employees can access their pay check stub via Employee On-line.

REVIEW AND EVALUATION OF THE SALARY AND WAGES PAY PLAN

The Salary and Wages pay plan will be reviewed as directed by the Board of Commissioners. Elected Officials' pay plan will be reviewed every two years. The review will utilize comparative labor market data from the internal organizational comparables, inflation and external communities comparable to St. Clair County. The wage ranges may be increased or decreased to ensure wage equity and parity at the discretion of the Board of Commissioners.

Comparative labor market wage rates, inflation and internal organizational comparison affect the wage range placement of a classification. Labor market wage comparison and inflation do not change at the same rate or pace. Therefore, the County will exercise discretion in relying upon one or the other in selecting a classification wage range assignment. The County will determine the annual adjustment to classification wage ranges using labor market comparison, inflation or any other relevant factor it deems appropriate.

1. Contingent upon budget, the Human Resources Department will facilitate a survey of the relevant labor markets using a sampling of job classifications every three (3) years in June. Relevant labor markets are determined by utilizing generally accepted standards for comparability. These are typically the same counties used in the majority of labor agreements. These counties are

periodically reviewed to ensure they meet the generally accepted standards, such as population, taxable value, SEV and per capita income.

2. The Human Resources designee shall compile the labor market survey information into a report with a recommendation for placement of the surveyed positions in the Classification and Compensation Plan.

3. In the event a classification wage range is reduced by reason of the labor market comparison, the affected employee will be "red circled", which means the employee will not be required to suffer a reduction in pay.

4. Unless otherwise determined by the Board of Commissioners, a red circled employee shall not be entitled to an increase in annual compensation until such a time as the maximum wage step in his/her wage range exceeds the affected employees' actual wage. However, a red-circled position shall be surveyed annually until such a time as the maximum wage step in his/her wage range exceeds the affected employees' actual wages.

5. It is the County's policy to provide employees with equitable and competitive wages. When compiling the labor market comparisons for inclusion in the pay plan, the County shall strive to place our maximum wage range at the average of the comparable counties. The County shall not provide the highest, or the lowest wages of our comparable counties.

6. The Board of Commissioners shall annually approve the County pay plan.

Administrative Procedures: Any exceptions or unusual circumstances that are not provided for in this policy must have specific prior approval from the Administrator/Controller.

Periodic Review: The Human Resources Director and/or designee shall review this policy and make recommendations for changes as needed.

Original Adopted: **May 17, 2006 (policy #341)**

Revised: **September 19, 2013 (replaces policy #341)**
December 14, 2017

Category: **300**

Number: **346**

Policy: **Timekeeping**

Purpose: The purpose of this policy is to define and serve as primary document for timekeeping.

Authority: St. Clair County Board of Commissioners. Administrative policies shall be subject to revision or termination by the Board of Commissioners at its discretion. This policy replaces and supersedes any prior policy on this subject matter.

Application: This policy applies to all County employees.

Responsibility: The Human Resources Director or designee shall be responsible for the administration and enforcement of this policy.

The purpose of this policy is to outline the timekeeping policy of St. Clair County. Accurately and honestly reporting time worked, vacation, sick and compensatory time is the responsibility of every employee. The County must keep an accurate record of time worked, used or accrued to calculate employee pay and benefits.

Time Worked
Time worked includes all time that an employee is required to be performing duties for the County in accordance with the Fair Labor Standards Act (FSLA). Time worked is used to determine overtime pay required for nonexempt employees. The following provisions are included, but not limited to, time worked per the FSLA:

- **Work away from premises or at home.** If approved, work performed off the premises or job site or at home by a nonexempt employee will be counted as time worked. A nonexempt employee will not be permitted to perform work away from the premises, job site or at home unless approved in advance in writing by the department head or supervisor.
- **Break time.** Authorized breaks or rest periods of 15 minutes or less, as outlined in Policy: 338 Work Hours, Seniority, Overtime, Lunch Periods and Breaks are counted as time worked.

Time Not Worked
Per the Fair Labor Standards Act (FLSA), the County does not count the following provisions as time worked:

- **Paid leave.** Approved paid absences, including sick leave, vacation leave, holiday leave, Family and Medical Leave Act (FMLA) leave, military leave, jury and witness duty, funeral/bereavement leave, and compensatory time off are not counted as time worked.

- **Lunch or dinner periods.** Uninterrupted time off for lunch or dinner is not counted as time worked.

Timekeeping
All employees must accurately and honestly record the time they begin and end their work, as well as the beginning and ending time of each meal period. They must also record the beginning and ending time of any split shift or departure from work for personal reasons.

It is the employee's responsibility to confirm his or her time record to certify the accuracy of all time recorded. The timekeeper and/or payroll delegate for the department will review and then process for payroll. In the event of an error in reporting time, an employee must immediately report the problem to the department's payroll delegate. When an error or overpayment or underpayment has occurred, the employee must notify the Human Resources department immediately.

Timesheets and timecards must be retained until the end of the fiscal year and three additional years then destroyed, unless otherwise required by law, grants or other mandates.

Paid Time Off
All employees must accurately and honestly record all vacation, sick or compensatory time used. Time used can be recorded in no less than fifteen (15) minute increments. If an employee does not have sufficient accrued time in their bank, they will be required to be Absent Without Pay (AWOP). Bank time may not be used in advance of earning. For additional information, refer to Policy 336: Paid Time Off.

Enforcement
Altering, falsifying, tampering with time records or recording time on an employee's time record may result in disciplinary action, up to and including termination of employment.

For further information, an employee may contact the Human Resources department by telephone at (810) 989-6910 or by email at humanresources@stclaircounty.org.

Review: The Administrator/Controller has reviewed and approved this policy as to substance and Corporation Counsel has reviewed and approved as to legal content. The Human Resources Director shall periodically review this policy and make recommendations for changes as needed.

Adopted:

Commission on Aging - Amended By-laws

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Commission on Aging - Amended By-laws	5/5/2021	Cover Memo

BY-LAWS
ST. CLAIR COUNTY
COMMISSION ON AGING

ARTICLE I – ORGANIZATION

Section 1.1 Name:
The name of this commission shall be the St. Clair County Commission on Aging.

Section 1.2 Authority:
The Commission is established in accordance with the powers of the Board of Commissioners for St. Clair County and shall be administered by the Office of the ~~County~~ Administrator/Controller for St. Clair County.

ARTICLE II – PURPOSE

Section 2.1 Purpose:
The Commission's purpose is to recommend prudent spending of public funds and to coordinate programs and services that meet the changing needs of St. Clair County seniors 60 years of age and older that promote their well-being and quality of life.

ARTICLE III – MEMBERSHIP

Section 3.1 Members:
The Commission shall consist of nine (9) members. Each member of the St. Clair County Board of Commissioners shall appoint one (1) member to the Commission who resides within their designated Board of Commission district. The remaining two members of the Commission shall be at-large residents of St. Clair County appointed by the Board of Commissioners.

Section 3.2 Removal for Failing to Attend Meetings:
Any member to the Commission with two (2) unexcused absences shall be notified in writing that his/her name ~~shall~~ may be dropped from the Commission's membership. Unexcused absence shall mean the Senior Citizens Millage Administrator was not notified of the absence in advance of the scheduled meeting.

An individual subject to removal under this section may appeal to be reinstated to Commission membership by filing a written notice with the Chairperson of the Commission within fifteen (15) days after notification of removal. The Commission will

place the reinstatement request on the next available agenda for action. Any removal and/or reinstatement is subject to the approval of the St. Clair County Board of Commissioners.

Section 3.3 Vacancies:
A declared vacancy shall be filled in accordance with Article III, Section 3.1 of these By-Laws. Appointments to a vacant position shall serve for the original term of office assigned to the vacant position.

Section 3.4 Compensation:
Compensation of the Commission members shall be determined by the St. Clair County Board of Commissioners.

ARTICLE IV – TERM OF OFFICE

Section 4.1 Term:
Initial membership terms shall be staggered with three (3) members being appointed for one year, three (3) members for two years, and three (3) members for three years. After the implementation stage, membership terms shall be for a period of three (3) years.

Section 4.2 Duration of Term:
Appointment shall begin January 1st and end December 31st for the terms of office indicated in Sections 4.1.

ARTICLE V – PROCEDURE

Section 5.1 Quorum:
At any meetings of the Commission, a majority of the members appointed shall constitute a quorum.

Section 5.2 Voting:
Each appointed member of the Commission shall have one vote to be exercised by him/her. There shall be no proxy vote. In case of a challenge, the authority of any person to vote at any meeting shall be determined by the presiding officer.

In cases of official recommendations by the Commission, it shall be required that a majority of duly appointed members shall be in agreement with the recommendation as presented, evidenced by a roll call vote documented in the meeting minutes of any regularly scheduled or special meetings.

Section 5.3 Regular Meetings:
Meetings of the Commission shall be held at least four (4) times per year at a time and place selected by the presiding officer or Secretary.

Section 5.4 Special Meetings:
Special Meetings of the Commission may be called by the Chairperson, the Chairperson to the Board of Commissioners, the ~~County~~ Administrator/Controller, the Senior Citizens Millage Administrator or a written request by a majority of duly appointed members of the Commission.

Section 5.5 Regular Meeting Notice:
Notices of regular meetings of the Commission shall be given to each member at least ten (10) days prior to the meeting date.

Section 5.6 Open Meetings:
All meetings of the Commission shall be subject to the Open Meetings Act.

ARTICLE VI – POWERS AND DUTIES OF THE COMMISSION

Section 6.1 Powers/Duties:
The Commission shall:

a) Elect the officers of the Commission
b) Provide opportunity for citizens within St. Clair County to comment on services to senior citizens
c) Provide recommendations to the St. Clair County Board of Commissioners on allocation of senior citizens millage funds regarding services to senior citizens. The budget shall be submitted each year to the ~~County Administration~~Administrator/Controller during the budget review process and adopted by the Board of Commissioners with the special revenue funds budget .
d) Provide an annual comment on progress and effectiveness of service delivered to senior citizens.

ARTICLE VII – OFFICERS

Section 7.1 Officers and Terms:
The officers of the Commission shall be a Chairperson and a Vice-Chairperson. All officers of the Commission must be duly appointed members of the Commission. An

Officer's term shall be ~~one (1) year~~two (2) years. Officers shall be limited to no more than 2 consecutive terms. The Senior Citizens Millage Administrator shall serve as the non-voting Secretary to the Commission.

Section 7.2 Removal:
Officers may be removed from office by: (i) a 2/3 vote of the duly appointed members of the Commission, providing ten (10) days written notice of the intent to remove such officer is given to all appointed members of the Commission or (ii) by a majority vote of the Board of Commissioners.

Section 7.3 Duties of Officers:

a. Duties of Chairperson -~~–~~ preside over all meetings, regular and special, assign committees, and generally perform the duties of a presiding officer.
b. Duties of the Vice-Chair – In the absence of the Chairperson, the Vice-Chair shall assume the duties of Chairperson.
c. Duties of the Secretary – shall publish all required meeting notices, record and maintain accurate minutes of the meetings.

ARTICLE VII – MISCELLANEOUS

Section 8.1 Committees:
The Chairperson of the Commission may appoint such committees, both standing and special, as he/she deems necessary with the approval of the Commission. The membership of committees need not be restricted to members of the Commission, at the discretion of the Commission.

ARTICLE IX – BY-LAWS

Section 9.1 By-Laws:
These By-Laws may be adopted, amended or repealed by a 2/3 vote of the appointed Commission members, subject to the approval of the Board of County Commissioners.

ADOPTED: 12/12/79
AMENDED: 03/09/83
AMENDED: 12/14/17
COA AMENDED: 03/22/21

COUNTY OF ST. CLAIR

Parks and Recreation Commission

MEMO

To: St. Clair County Board of Commissioners
From: Mark Brochu, County Parks Director
Date: April 29, 2021

Re: Fort Gratiot County Park Sewage Lift Station

This past year we had a couple of problems with the lift station at the Fort Gratiot County Park. The grinder pumps and controls needed servicing on a couple of different occasions. The lift station was installed in 2007 and the grinder pumps in a commercial capacity have approx. 6 years of life, which could go up to 20 years if properly maintained and serviced annually. These pumps are 14 years old, have not had annual servicing and are starting to show the wear.

We recommend that we replace the pumps from single phase to three phases units, a common standard type. The contractor will use the newly installed VFD drives for phase conversion for the new standard heavy duty pumps. Separately from this work, we will also schedule with the contractor (Kennedy) for annual maintenance visits to do startups in the spring and to also check the lift station at Goodells. The annual maintenance will ensure we have fewer to no issues, which always seem to happen during events or peak hours. Kennedy Industries was the provider and installer for our lift stations and are the sole source for FLYGT Pumps. We recommend we continue to use this global company.

We recommend that Kennedy Industries be awarded the contract for providing and installing (2) new HD FLYGT Pumps, removing single phase control equipment, wire in (2) VFD Drives for phase conversion, and test run the system with staff present in the amount of $11,410.00

KENNEDY INDUSTRIES

INNOVATE
SOLVE
MONITOR
REPAIR

QUOTATION		
DATE	NUMBER	PAGE
2/25/2021	0035718	1 of 1

BILL TO
STC250
ST. CLAIR COUNTY
PARKS AND RECREATION
200 GRAND RIVER AVE
PORT HURON, MI 48060

Accepted By:_____
Company:_____
Date:_____
PO#:_____

ATTENTION:
BRAD BRENSKE 810-334-1473 BBRENSKE@STCLAIRCOUNTY.ORG

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
REV.1	FORT GRATIOT COUNTY PARK, FLYGT, 3069.890, WASTE WATER	JMJ/IDL	FIELD SERVICE

QTY	DESCRIPTION

(2) FLYGT EXPLOSION PROOF, SUBMERSIBLE GRINDER PUMPS, MODEL MP3069.890-258 IMPELLER. RATED FOR 2.7 HP, 3 PHASE, 230 VOLT WITH 2" DISCHARGE AND 50 FT. MOTOR AND SENSOR CABLES. PUMPS EQUIPPED WITH SEAL FAIL/HIGH TEMP CABLE.

(2) VFD DRIVE FOR PHASE CONVERSION MODEL JU-BA0010BAA, 3HP, 9.6A (TO BE INSTALLED IN EXISITING PANEL).

DELIVERY: (2) PUMPS CURRENTLY IN STOCK AT KENNEDY INDUSTRIES (IF STOCK EQUIPMENT IS SOLD BEFORE RECEIPT OF ORDER, STANDARD DELIVERY IS 8-10 WEEKS).

NET PRICE INCLUDING FREIGHT, BUT NO TAXES: ---$9,035.00 TOTAL

THE FOLLOWING QUOTE IS FOR FIELD SERVICE REQUIRED ON YOUR ABOVE REFERENCED PUMP STATION:

FIELD SERVICE LABOR REQUIRED:
****
KENNEDY INDUSTRIES WILL PROVIDE (1) FIELD SERVICE TECHNICIAN(S) ONSITE TO INSTALL (2) NEW FLYGT PUMPS, REMOVE SINGLE PHASE EQUIPMENT, WIRE IN (2) VFD'S FOR PHASE CONVERSTION AND TEST RUN TO VERIFY PROPER OPERATION.

TOTAL FIELD SERVICE COST: $2,375.00
****

WE APPRECIATE THIS OPPORTUNITY TO QUOTE AND LOOK FORWARD TO BEING OF FUTURE SERVICE.

SINCERELY,
IRENE LITNER

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE
NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL

TOTAL: $11,410.00

P.O. Box 930079 Wixom, MI 48393 - 4925 Holtz Drive Wixom, MI 48393 - Phone: 248-684-1200 - Fax: 248-684-6011

www.KennedyInd.com

Xylem Water Solutions, USA
Mark Shaw
1012 Riviera Rd, Roanoke, TX 76262
Tel +1.262.227.3763

xylem
Let's Solve Water

February 23, 2021

To whom it may concern;

Kennedy Industries, Inc. is Flygt's authorized sales, maintenance repair and service distributor for Michigan for all Flygt products.

Contact information;

Kennedy Industries, Inc.
4925 Holtz Drive
Wixom, MI 48393

Email; info@kennedyind.com
Website; www.kennedyind.com

Thank you for your interest in Flygt Products and do not hesitate to contact me if you have any questions or require additional information

. Sincerely,

Mark A Shaw
Xylem Water Solutions USA, Inc.

Goodells Community Center Restrooms HVAC Replacement

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Contract Approval Request - Dependable GCP Restroom HVAC	5/12/2021	Cover Memo
🗋	Goodells Community Center Restrooms HVAC Replacement	4/29/2021	Cover Memo
🗋	Dependable GCP Restroom HVAC	5/12/2021	Cover Memo
🗋	Goodells Community Center Restrooms HVAC Bids	4/29/2021	Exhibit

COUNTY OF ST.CLAIR
Purchasing Division

CONTRACT APPROVAL REQUEST

☒ NEW CONTRACT ☐ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS

☒ BIDS REQUIRED ☐ NO BIDS REQUIRED
☒ BIDS RECEIVED ☐ SINGLE SOURCE
☐ CONTRACT EXTENSION
☒ BOC POLICY COMPLIANCE ☐ INCREASE WITHIN CPI-U
☐ REVIEWED BY CORP COUNSEL ☐ VALUE LESS THAN THRESHOLD

VENDOR: Dependable Heating and Cooling, Inc.

VALUE: Not to exceed $12,735

TERM: One time installation

CONTRACT TYPE: Professional Services

SERVICE DESCRIPTION: HVAC upgrade

DEPARTMENT(S): Parks and Recreation, Goodells County Park

COMMENTS: Quotes for HVAC upgrades to the Goodells County Park Community Center restroom were solicited and Dependable Heating and Cooling was low bidder. Dependable Heating and Cooling will provide and install (2) new heat pumps and (2) new electric heaters.

COUNTY OF ST. CLAIR

Parks and Recreation Commission

MEMO

To: County Board of Commissioners
From: Mark Brochu, County Parks Director
Date: April 29, 2021

Re: GOODELLS COMMUNITY BUILDING RESTROOOM HVAC SYSTEM

The heating and cooling system in the Goodells Community Center restrooms need to be updated. They are not tied into the current building ventilation system and have very outdated electric heaters mounted on the ceilings. With utilities bills rising, we have need to replace the current system with a dedicated system, separate from the main room that can have its own thermostat control. In talking with a couple of contractor, we determined that the best system for this location and our usage is a mini split heating and cooling system.

We have collected bids from area contractors to provide and install an outdoor unit suppling two mini split units, one in each restroom, with cables/lines running up through the attic and two smaller electric back up heaters for extreme cold.

The bidders are as follows:

Vincent's Heating and Plumbing	Does **not** include Electrical Or Electric heaters	$7, 982.00
It's Your Heating and Cooling Guy	Does **not** include Electrical Or Electric heaters	$9,968.00
Dependable Heating and Cooling Carrier	**Includes Electrical**	**$12,735.00**
Superior Heating and Cooling Daikin Heat Pump	Includes Electrical	$13,420.00

We recommend that you award a contract to low bidder, Dependable Heating and Cooling to provide and install a Carrier Mini Split HVAC system for the Goodells' Community Building Restrooms in the amount of $12,735.00

DEPENDABLE
HEATING AND COOLING, INC.

2302 Wadhams Rd. Kimball Mi. 48074
810-987-9549 FAX 810-987-4721

PROPOSAL SUBMITTED TO	PHONE	DATE
County of St. Clair	989-6928	5-4-21
STREET	JOB NAME	ATTENTION
8345 County Park Drive		Brad
CITY, STATE, ZIP CODE	JOB LOCATION	FAX
Goodells, MI 48027		

WE HEREBY SUBMIT SPECIFICATIONS FOR: Installation of 2 new heat pumps and 2 new electric heaters in the bathrooms. Included is a new Carrier 38MGR 2 ton Puron multi port condensing unit, 2 new 40MAH indoor air handlers, 2 new 2x4 infared electric heaters, linesets, pad, hide kits, drains, high and low voltage wiring, remote thermostats and labor to install.

$12,735.00

10 year parts and compressor warranty on the Carrier equipment.
1 year warranty on all the electric work.
1 year labor warranty.

WE PROPOSE -hereby to furnish material and labor—complete in accordance with above specifications, for the sum of:

_____ $_____

Payment to be made as follows: ~~Half down and balance~~ upon completion of our work.
A late fee of 1. 5% per month will be charged to the unpaid balance, 30 days after the date of invoice.
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature:_____ proposal good for 30 days.

Acceptance of Proposal: the above prices, specifications and conditions are satisfactory and are herby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date: _____

Carrier
One hundred years of innovation.

Vincent's Heating & Plumbing, Inc.
2650 Oak Street
Port Huron, MI 48060
810-985-7103

Invoice 549131
Invoice Date 02/17/2021
Technician 89ANDY

Remaining Balance
$0.00

Invoice To

8264 COUNTY PARK DR
GOODELLS, MI 48027
810-841-6960 ext.Darel

Work Completed Notes

Quote is for install of 2 new mini split heating and cooling systems for bathrooms. Customer wants new system hung on wall near doors and they have requested that if job it a go that outdoor unit needs to be hung on the wall under awning. Quote would not include high voltage electrical wiring for outdoor unit electrician is needed and customer would be responsible for scheduling electrical work. We would tie into disconnect run new line sets hang thermostat in tamper proof box???s. And install outdoor equipment and install 2 new mini split heating and cooling systems. Quote for all of our work $7,982.00 including tax and permit.

Item Description	Qty		Total
HVAC Quote	1x	$0.00	$0.00

Subtotal:	$0.00
Discount:	$0.00
Tax:	$0.00
Invoice Total:	$0.00
Payment Amount:	$0.00
Remaining Balance:	$0.00

Licenses

WE ARE LICENSED TO LEGALLY PERFORM PLUMBING, HEATING, & COOLING WORK IN THE STATE OF MICHIGAN. MI Mechanical License: 7116710 (1,2,5,7) - MI Master Plumber License 8112411 - MI Plumbing Contractor License 8003720

Service Repair Guarantee

WE WANT YOU TO BE 100% SATISFIED! If at any time during your repair warranty period you are unhappy for any reason please let us know. If its not right we'll redo the repair for free! We're not satisfied until you are!

Comments & Feedback Welcome

Do you have comments about our service or your technician? Call our Client Feedback Hotline at (810) 479-5888 and leave us a recorded message.

Not a VHP Club Member Yet?

Enroll In Our Discount & Maintenance Club Today and Save 10% Off Future Repair Charges.

Forms of Payment Accepted

Cash, check, Chase Quickpay with ZELLE, all major credit cards (Discover, American Express, VISA, Master Card), Easy 3rd Party Financing is available upon request - a credit check is required. VHP CLUB MONTHLY MEMBERSHIP FEES may be paid by credit card or by ACH payment from a checking

or savings account. A voided check is required. For Payment using Chase Quickpay with ZELLE: use the email Quickpay@vhpinc.com & include the Invoice number & service address in the memo field.

Finance charge notice

PAYMENT IS EXPECTED AT TIME OF SERVICE UNLESS PRIOR ARRANGEMENTS ARE MADE. Otherwise, after 10 days a 2% per month service fee ($1 min.) will be added to any unpaid balance. $25 fee for returned check.

A Note from Company President

Thank you for giving us this opportunity to serve you! Vincent's Heating & Plumbing has been serving the Blue Water area since 1959. There have been a lot of big changes in the plumbing, heating and air conditioning industry in the last half century. But the most important thing for us is still the same: to take care of your needs the way we would want to be taken care of if our roles were reversed. As a result, we have been blessed with our loyal clientele and the referrals made to family members, friends and co-workers. We have come to appreciate these referrals even more as they helped us weather the economic slowdown that had a grip on Michigan and St. Clair County for such a long time. Thank you again — and please continue to give us a good word! We depend on it. If you are customer using our service for the first time, you may note that we don't do the same things that you have seen other companies do. All of our service technicians are Certified Carbon Monoxide and Combustion Analysts which enables us to get more performance out of heating systems. We look at it as our responsibility to bring the best techniques and practices to you to justify and earn your confidence in us. Plus, as we see the need, we are committed to bring areas to your attention where you can benefit by improvements to your system to save you money and increase your comfort and safety. If you have any questions about anything above or about any aspect of our service, please give us a call. Thanks. - Daniel Squires (President)

Reviews

We appreciate your 5-Star reviews. If you cannot give us a 5-Star review, then please call us because we want to do what it takes to make certain you are 100% satisfied! Daniel Squires (President - you can even ask for me).

What We Do

Vincent's Heating & Plumbing is not like companies that try to be all things to everyone. We specialize in prevention, repair, & replacement for residential / light commercial clients. This means that on every job we have to keep our focus on making certain we are doing everything possible to satisfy you — and not just for the immediate concern but for the long term.

Why We Do What We Do

We believe people need to have reliable heating, cooling and plumbing in their home and that when they need service they can obtain technical excellence that is timely, professional, and backed by a 100% satisfaction guarantee.

Our Goal

Our goal is for you to be 100% satisfied with the service that we provide.

Our Mission

Our mission is for you to have the same confidence in us for your plumbing, heating and cooling needs as you have in your family doctor for your health needs.

All Things Considered

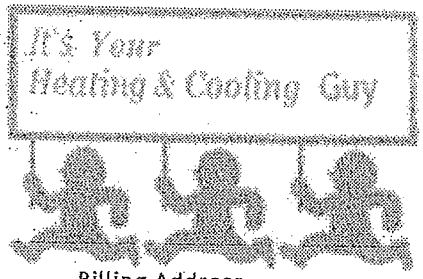
VINCENT'S HEATING & PLUMBING HAS "THE MOST REASONS TO BE YOUR BEST CHOICE!"

Free Services

FILTER REMINDER SERVICE - Get free email reminders of when to change your filter. VALET SERVICE - Busy or out-of-town clients can provide an Advance Directive and a house key to have services performed in your home in your absence. There is also a device that calls up to 3 phone numbers if your furnace goes out or if you lose power. There is no monitoring fee after the initial purchase of device. Call for details.

Authorization Signature





It's Your Heating & Cooling Guy, LLC
DBAs Fresh Air Heating & Air Conditioning
It's Your Duct Cleaning Guy
2528 Beach Rd, Port Huron, Michigan
48060
(810) 294-0554

Estimate 7434201
Job 7403865
Estimate Date 2/25/2021
Customer PO

Billing Address
Goodells County Park
8264 County Park Drive
Goodells, MI 48027 USA

Job Address
Goodells County Park
8264 County Park Drive
Goodells, MI 48027 USA

Estimate Details

Brad : Our work to include the following

- Install 1 Mini Split Head in Men restroom
- Install 1 Mini Split Head in Women restroom
- Install Multi Head Condenser on back patio
- Install new line sets
- 2 Wireless Program Thermostat
- Install condensate drain to outdoor unit. Client to run drain line to gutter down spout.
- Install low voltage wiring for controls.
- All work to be performed in a workman-like manner according to standard practices.
- Clean up work area upon completion.
- Startup of system
- Ten-year parts warranty
- 10-year warranty on Compressor.
- 1-year Labor warranty on all options below.

** Electrical Work Performed by Donahue Electrical would paid directly to Donahue Electric above this Quote price

Total Investment ----------$11036.00.
Package discount ----------$-1068.00
Total investment----------$9968.00

Note: This proposal may be withdrawn by us if not accepted within 30 Days

Sub-Total	$0.00
Tax	$0.00
Total	$0.00

Thank you for choosing It's Your Heating & Cooling Guy, LLC
DBAs Fresh Air Heating & Air Conditioning
It's Your Duct Cleaning Guy

THIS IS AN ESTIMATE, NOT A CONTRACT FOR SERVICES. The summary above is furnished by It's Your Heating & Cooling Guy, LLC DBAs Fresh Air Heating & Air Conditioning and It's Your Duct Cleaning Guy as a good faith estimate of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. I understand that the final cost of the work may differ from the estimate, perhaps materially. THIS IS NOT A GUARANTEE OF THE FINAL PRICE OF WORK TO BE PERFORMED. I agree and authorize the work as summarized on these estimated terms, and I agree to pay the full amount for all work performed.

DEPENDABLE
HEATING AND COOLING, INC.

2302 Wadhams Rd. Kimball Mi. 48074
810-987-9549 FAX 810-987-4721

PROPOSAL SUBMITTED TO	PHONE	DATE
County of St. Clair	989-6928	3-17-21
STREET	JOB NAME	ATTENTION
8345 County Park Drive		Brad
CITY, STATE, ZIP CODE	JOB LOCATION	FAX
Goodells, MI 48027		

WE HEREBY SUBMIT SPECIFICATIONS FOR: Installation of 2 new heat pumps and 2 new electric heaters in the bathrooms. Included is a new Carrier 38MGR 2 ton Puron multi port condensing unit, 2 new 40MAH indoor air handlers, 2 new 2x4 infared electric heaters, linesets, pad, hide kits, drains, high and low voltage wiring, remote thermostats and labor to install.

$12,735.00

WE PROPOSE -hereby to furnish material and labor—complete in accordance with above specifications, for the sum of:

_____ $_____

Payment to be made as follows: Half down and balance upon completion of our work.
A late fee of 1. 5% per month will be charged to the unpaid balance, 30 days after the date of invoice.
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature:_____ proposal good for 30 days.
Acceptance of Proposal: the above prices, specifications and conditions are satisfactory and are herby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____ Date: _____

Carrier
One hundred years of innovation.

March 5 2021

Superior
Since 1993
HEATING &
COOLING, INC.
"If Its Not Exceptional, Its not Acceptable"
1-800-770-9903 fax 586-727-7420
www.superiorheatcoolgeo.com
customerservice@superiorheatcoolgeo.com
8015 Gratiot Columbus Twp. MI 48063
920 Pine Grove Port Huron Mi. 48060

Estimator: Jerry Maxwell
Phone 810-217-0268
jerry.maxwell@superiorheatcoolgeo.com

Goodells County Park
8275 County Park Drive
Goodells Mi. 48027
810-989-6959
Community Center Building
Brad Brenske: 810-334-1473
bbrenske@stclaircounty.org
Darel Williamson: 810-841-6960
dewilliamson@stclaircounty.org

Daikin Ductless Heat Pump Proposal

Daikin Aurora 3MXL24RMVJU outdoor unit set on stand south end of building.
Two total wall heads including (2) **Daikin FTXS12LVJU** 12,000 btu heads.
Heating to -13 degrees with full heating capacity to +5 degrees.
Dual insulated copper line sets, condensate pumps, drain piping and communication cable ran up into attic and out soffit to outdoor unit.
Electrical power wiring with outdoor disconnect included.
Start-up, test and check operation/pressures.

Warranty: 12 year parts, 2 years labor.
The total price includes labor, material and tax..... **$9,650.00**

Superior
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HEATING &
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www.superiorheatcoolgeo.com
customerservice@superiorheatcoolgeo.com
8015 Gratiot Columbus Twp. MI 48063
920 Pine Grove Port Huron Mi. 48060

Supplemental Heat Options

As a secondary option for extreme cold days to supplement proposed heat pumps.
Surface mount one in each bathroom. 3320 Commercial Fan Forced Wall Heater.
Install (2) **TPI J3326TD-RP** 4000 Watt 208/3PH-60hz Commercial Wall Heaters.
Built-in tamper proof thermostats. TPI mounting frame for each heater.
We will use electrical from previous electric heater in ceiling and/or use panel available in room adjacent to ladies room.

1 year parts and labor warranty.
The total price includes labor, material and tax..... **$4,265.00**

As a secondary option for extreme cold days to supplement proposed heat pumps.
Install (2) **DGS-Z1-C30** 3000 Watt 208/1PH-60hz Infra-Red Heaters.
Control wiring and heat only digital thermostat for each heater/bathroom.
We will use electrical from previous electric heater in ceiling and/or use panel available in room adjacent to ladies room.

1 year all components and 1 year labor warranty.
The total price includes labor, material and tax..... **$3,770.00**

As a secondary option for extreme cold days to supplement proposed heat pumps.
Install (4) **DGS-Z1-C20** 2000 Watt 208/1PH-60hz Infra-Red Heaters.
Control wiring and heat only digital thermostat for heaters/bathrooms.
We will use electrical from previous electric heater in ceiling and/or use panel available in room adjacent to ladies room.

1 year all components and 1 year labor warranty.
The total price includes labor, material and tax..... **$5,980.00**

COUNTY OF ST. CLAIR

Parks and Recreation Commission

MEMO

To: St. Clair County Board of Commissioners
From: Mark Brochu, County Parks Director
Date: April 29, 2021

Re: Recommendation for Tri Deck Mower

As we are adding a new Disc Golf Course to Columbus. The addition increases areas that need mowing. We would like to add a second Tri Deck Mower to our Park System to save on out limited staff time. We currently have a Bush Hog Tri Deck Mower at Goodells for the large fields and we would like to have the same brand for Columbus. This will make it easier for getting replacement parts to keep them both in good operation. We have collected bids from local venders listed as follows:

Richmond New Holland	15ft TDC Series Tri Deck Mower	$20,000.00
Rosy Brothers	15ft TDC Series Tri Deck Mower	$21,400.00
John Deere	15ft Frontier FM1015R Flex-Wing	$18,809.28

Richmond New Holland has given us a $4,761.00 discount for Parks, compared to the JD state contract discount of $3,582.72

I would like to recommend that we order a new 15FT Brush Hog Tri Deck Mower from Richmond New Holland to match what we currently are using in our parks for the amount of $20,000.00

JOHN DEERE

YOUR CONTRACT.
YOUR QUOTE.
YOUR HELP REQUESTED.

Ensure your equipment arrives with no delay. Issue your Purchase Order or Letter of Intent.

To expedite the ordering process, please include the following information in Purchase Order or Letter of Intent:

- ☐ Shipping address
- ☐ Billing address
- ☐ Vendor: John Deere Company 2000 John Deere Run Cary, NC 27513
- ☐ Contract name and/or number
- ☐ Signature
- ☐ Tax exempt certificate, if applicable

For any questions, please contact:

Gwen Pytlowany

Distributing Corp of America
65809 Gratiot Avenue
Lenox, MI 48050

Tel: 586-727-7502
Fax: 586-727-7311
Email: gpytlowany@aisequip.com

The John Deere Government Sales Team

JOHN DEERE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
Distributing Corp of America
65809 Gratiot Avenue
Lenox, MI 48050
586-727-7502
lmeyers@aisequip.com

Quote Summary

Prepared For:
ST. CLAIR COUNTY PARKS & RECREATION
200 GRAND RIVER AVE STE 107
PORT HURON, MI 48060

Delivering Dealer:
Distributing Corp of America
Gwen Pytlowany
65809 Gratiot Avenue
Lenox, MI 48050
Phone: 586-727-7502
gpytlowany@aisequip.com

Quote ID:	24108322
Created On:	08 April 2021
Last Modified On:	09 April 2021
Expiration Date:	10 May 2021

Equipment Summary	Selling Price		Qty		Extended
Frontier FM1015R Rear Discharge Flex-Wing Grooming Mower with Light Bar	$ 18,809.28	X	1	=	$ 18,809.28
Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG 3W CG 22)					
Price Effective Date: November 2, 2020					
Equipment Total					**$ 18,809.28**

* Includes Fees and Non-contract items

Quote Summary	
Equipment Total	$ 18,809.28
Trade In	
SubTotal	**$ 18,809.28**
Est. Service Agreement Tax	$ 0.00
Total	$ 18,809.28
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	**$ 18,809.28**

Salesperson : X _____ **Accepted By : X** _____

JOHN DEERE

Selling Equipment

Quote Id: 24108322 **Customer Name:** ST. CLAIR COUNTY PARKS & RECREATION

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):
Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:
Distributing Corp of America
65809 Gratiot Avenue
Lenox, MI 48050
586-727-7502
lmeyers@aisequip.com

Frontier FM1015R Rear Discharge Flex-Wing Grooming Mower with Light

Hours:

Stock Number:

Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG 3W CG 22)

Selling Price *
$ 18,809.28

Price Effective Date: November 2, 2020

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
0422XF	FM1015R Rear Discharge Flex-Wing Grooming Mower with Light Bar	1	$ 22,392.00	16.00	$ 3,582.72	$ 18,809.28	$ 18,809.28
Total Selling Price			**$ 22,392.00**		**$ 3,582.72**	**$ 18,809.28**	**$ 18,809.28**

NEW HOLLAND

RICHMOND NEW HOLLAND
68295 Oak Street • Richmond, MI 48062
Phone: (586) 727-3515
Fax: (586) 727-4056

QUOTATION

QUOTATION DATE	SALESPERSON	INQUIRY DATE
4-8-21	Bob Jr.	4 – 8 -21

INQUIRY NO	
	000100

Please indicate No. above when ordering.

TO:

St Clair County Parks
Darrell 810-841-6960

SHIP TO:

ESTIMATED SHIPPING DATE	SHIPPED VIA	F.O.B.	TERMS

QUANTITY	DESCRIPTION	PRICE	AMOUNT
	List price with freight & set up		24.761.00
	Discounted county parks price		20.000.00
1	New Bush Hog TDC Series Finish Mower Tri-Deck Type 15' Cutting Width		
	This unit is available in 30- 35 days Today but can change day by day because of the times.		
	The price good for 30 days		

WE ARE PLEASED TO SUBMIT THE ABOVE QUOTATION FOR YOUR CONSIDERATION. SHOULD YOU PLACE AN ORDER, BE ASSURED IT WILL RECEIVE OUR PROMPT ATTENTION.

THIS QUOTATION IS VALID FOR _____ DAYS. THEREAFTER IT IS SUBJECT TO CHANGE WITHOUT NOTICE

BY Robert Bishop Jr ACCEPTED _____ DATE _____

SIGN AND RETURN YELLOW ACCEPTANCE COPY WHEN ORDERING

White Copy: **SALES** • Canary Copy: **CUSTOMER**

St. Clair County Parks

Bushhog TDC1500
15' mower 21,400.-

4 week order time
Not guaranteed

Daryl 810-841-6960
DEWilliamson@stclaircounty.org

Roger
4-9-21

ROSY BROTHERS
5727 DRYDEN ROAD
DRYDEN, MICHIGAN 48428
(810) 796-3770
(810) 796-3764

MEMO

St. Clair County International Airport

TO: Karry Hepting, Administrator Controller

St. Clair County Board of Commissioners

FROM: Kathy Reaume, Airport Director

DATE: April 26, 2021

SUBJECT: Mead & Hunt, Inc. Construction Administration for Taxiway B Lighting Reconstruction

Project No: 1937800-200166.02

Please find enclosed a Construction Administration contract with Mead & Hunt, Inc. for the reconstruction of Taxiway Bravo Lighting. Taxiway Bravo is parallel to the ILS runway 4/22.

Total construction administration fee is in the amount is $83,130.00 which is included in the actual Sponsor Contract Grant. There is no funding needed for the construction administration.

This project is slated for a total of 35 calendar days. With your approval, the construction will begin August of 2021.

Amendment #1

Between

MEAD & HUNT, INC.

and

St. Clair County

Construction Administration for

Taxiway B Lighting Reconstruction

At the St. Clair County International Airport Port Huron, MI

Mead & Hunt Project No.: 1937800-200166.02

Original Agreement Dated: August 5, 2020
Original Description: Design Taxiway B Lighting Reconstruction

Construction Administration Work Scope
April 2, 2021

Project Description: Taxiway B Lighting Reconstruction
Project Anticipated Construction Amount: $704,233

The purpose of this amendment is to establish a scope of services and fee for the construction administration associated with the Taxiway B Lighting Reconstruction project at St. Clair County International Airport. This project includes installing a new medium intensity taxiway lighting circuit for the parallel taxiway to Runway 4-22. Other new features will include guidance signs, duct installation, handholes, and electrical vault equipment. The construction is slated for a total of 35 calendar days

The scope of services for this project will be consistent with the plans titled Reconstruct Taxiway B Lighting issued for bid by the CONSULTANT on March 26, 2021.

Section I Pre-Construction

1.0 Pre-Construction Conference

CONSULTANT shall arrange for and conduct the pre-construction conference. The project manager will establish this meeting to review FAA and project specific requirements prior to commencing construction. The meeting will be conducted at the Airport and will include the SPONSOR, MDOT, FAA, contractor, subcontractors, airport tenants affected by construction, and utility companies. This task will include the following:

- Schedule meeting, send invitations, provide meeting materials, and prepare pre-meeting exhibits and materials.
- Obtain and review the project construction schedules from the contractor or contractors prior to presentation at the pre-construction conference.
- Provide the contractor with a list of required submittals that they must provide and discuss at the pre-construction conference.
- Preside at the pre-construction conference, prepare a detailed record of the conference, submit record to the attendees for review and comment, and distribute the final record.

~~2.0 Initial Construction Layout~~

~~The CONSULTANT will perform initial survey work to establish construction limits, locations of barricades or construction signs, and survey controls.~~

~~3.0 Prepare Construction Management Plan (CMP)~~

~~The project engineer will prepare the Construction Management Plan (CMP). The CMP summarizes project responsibilities of the CONSULTANT and includes the names of the resident project representatives and qualifications. The CMP also outlines the materials testing requirements, as set forth in the construction documents and contained in Federal Advisory Circular 150/5370-10H. The CMP will summarize the types and frequency of testing required for quality acceptance, in addition to the credentials of those performing the testing. A preliminary copy of the CMP will be submitted to the SPONSOR and MDOT/FAA for approval. After review, the CMP may be revised or issued to the contractor for use.~~

4.0 Prepare Project Files

The CONSULTANT will verify that the construction contracts are in order, the contractor has met or made a good-faith effort toward Disadvantaged Business Enterprise (DBE) goals, the contractor has provided proof of insurance and the bonds have been completed, and the contractor has been provided with adequate copies of the construction plans.

The construction plans will be updated to include all addenda items issued during bidding. The quantity sheets, testing sheets, and construction report format will be prepared.

SECTION II Construction Management

5.0 Construction Management

The engineer agrees to provide the management engineering services required for the execution of the contracted work. A project manager (PM) will be assigned to the project and will be responsible for the overall administration and review of construction progress, as well as pay requests. The PM will review and provide comment on project compliance issues for quality control testing performed by the Contractor.

The PM will review the project on an ongoing basis and will make site visits weekly to monitor construction activities. These services shall include, but are not limited to, the following:

- Check construction activities to obtain compliance with plans and specifications.
- Provide interpretation of plans and specifications.
- Supervise and coordinate sub-consultant contracts for field inspection and testing.
- Review shop drawings and contractor submitted certificates for compliance with design concepts.
- Review all final pay estimates and explanation of variation between the contract and final quantities.
- Review weekly progress reports.
- Prepare and recommend approval of change orders.
- Meet with the SPONSOR for consultation and advice during construction.
- ~~Assist SPONSOR with the preparation of reimbursement requests from grant projects.~~
- Verify that all testing required by the specifications is performed and review all materials reports
- Update record drawings during the course of construction from redline or working drawings.
- Review payroll reports and monitor contractor's compliance with paying employees, per the Davis-Bacon Act requirements.
- Monitor contractor's compliance with Disadvantaged Business Enterprise program.

SECTION III RESIDENT ENGINEERING

6.0 Resident Engineering

This task will include resident engineering, construction survey as needed, inspection, and construction administration for the duration of the project. A dedicated resident project representative (RPR) will be assigned to this project, as will inspectors and surveyors. The RPR will be on-site to coordinate and schedule staff, answer questions, observe quality control activities, process progress reports and pay requests, and record as-built changes. Additionally, the RPR will monitor compliance with plans and specifications, acquire field measurements, provide entries in the construction diary, assist in pay request processing, report non-compliance issues to SPONSOR, and record as-built changes.

The RPR shall maintain a construction diary to record the construction history of the project. The diary will be made available to the SPONSOR upon request for review during inspections or visits. The project diary should include, but not be limited to, the following information - weather conditions, job site conditions, work in progress, general location of work, equipment in use, contractors work force and hours worked, delivered materials, tests performed, failed tests (if any) and action taken, instructions to contractors, record of visitors to project and verbal or written instructions given, record of telephone conversations and any verbal instructions received or authorizations granted, engineering field force activity and hours worked, and any delays to construction and the reason for delays. The diary should be in a bound book of good quality that is easy to handle and carry.

Resident Engineering services shall include, but are not limited to, the following:

- Layout of the following work elements:
    - Horizontal and vertical control.
    - Airfield lighting installations & electrical structures including handholes, taxiway edge lights, and guidance signs.
- Check construction activities for compliance with plans and specifications.
- Make necessary acceptance tests in accordance with the cited requirements and standard methods of FAA, ASTM, and AASHTO; record all test results on the appropriate forms; prepare a summary and disposition of all testing and materials inspection; and record all deviating tests. CONSULTANT shall conduct materials inspections and acceptance tests required by the FAA. CONSULTANT shall furnish copies of all test reports to the SPONSOR. The RPR shall immediately bring any non-compliance issues to the attention of the contractor and SPONSOR.
- Monitor contractor's performance of the required quality control tests. Observe and evaluate all such tests made by the contractor in the field and laboratory as necessary in accordance with plans and specifications. The RPR shall immediately bring any non-compliance issues to the attention of the contractor and SPONSOR.
- The RPR shall notify the contractor of any failure of the work or materials to conform to the requirements of the contract, plans, or specifications. The RPR may reject nonconforming materials and will notify the contractor to suspend any work in question, until such issues can be referred to the SPONSOR for a final decision.
- Maintain daily records of the contractor's progress and activities during the course of construction and include progress of all work. These records will document work in progress, quality and quantity of materials delivered, test locations and results, instructions provided the contractor, weather conditions, equipment use, labor requirements, safety problems, and required changes.
- Prepare change orders which include a cost estimate, cost/price analysis and record of negotiations. CONSULTANT shall prepare and negotiate all necessary interpretations and clarifications, additions and deletions to change orders, and supplemental agreements as required. CONSULTANT shall submit copies to SPONSOR and MDOT/FAA for approval and signature before proceeding with the work. Any additional design would not be considered in the scope of this task order.
- Evaluate and determine the acceptability of substitute materials and equipment proposed by the contractor. CONSULTANT shall evaluate the contractor's suggestions on drawing or specification modification and report those suggestions to the SPONSOR.
- Furnish the SPONSOR and MDOT/FAA with periodic construction progress and inspection reports.

- Review contractor's weekly submitted payrolls for compliance with Federal and State law on classification and wage rates; check and submit reports on shop drawings and construction submittals; and prepare and maintain necessary records of construction progress.
- Receive from contractor and review the required maintenance and operating instructions, schedules, guarantees, bonds, inspection certificates, tests, approvals, etc.
- Prepare and submit periodic estimates, including the final estimate, during the construction project. The CONSULTANT will determine the amount owed to the contractor and shall recommend those payment amounts in writing to the contractor. The CONSULTANT will submit periodic payment recommendations to the SPONSOR for concurrence and MDOT for payment. The payment recommendations will demonstrate that work has progressed to the point indicated for payment and that, to the CONSULTANT's best knowledge, information, and belief, the quality of such work is in accordance with the contract documents. The CONSULTANT, as an experienced and qualified professional, will make payment recommendations from information that is gathered during on-site visits, provided by the contractor, reviewed from payment applications and accompanying data and schedules, and/or measured in the field.
- Inspect the project in order to monitor the contractor's compliance to the project plans and specifications.
- Monitor the contractor's compliance with the Construction Safety and Phasing Plan and immediately bring any non-compliance issues to the attention of the contractor.
- Establish and conduct weekly construction progress meetings with the contractor to discuss pertinent construction issues such as schedules, runway and taxiway closures, materials submittals, mix design approvals, secured area access, and the need for traffic control or gate guards.

SECTION IV POST CONSTRUCTION SERVICES

7.0 Final Inspection and Documentation

7.1 Final Inspection

Schedule and conduct a final inspection with SPONSOR, MDOT, FAA, and contractor representatives to determine whether the project has reached substantial completion and verify that the work is in accordance with the plans and specifications. The CONSULTANT will document items found to be deficient and will provide the contractor a listing of those items.

7.2 Final Punch List

Prepare a punch list correspondence to include the deficient items and will forward the correspondence to the contractor. It will state the items in need of correction and will request a schedule for completion. The CONSULTANT will send a copy to the SPONSOR and include a copy in the final report.

7.3 Final Construction Certifications

Once all of the punch list items have been completed to the satisfaction of the SPONSOR, MDOT, and FAA, prepare a Certification of Construction Acceptance for the project. This certification will be included in the final report.

8.0 As-Built Plans, Equipment Manuals, Materials Book

8.1 As-Built Plans

The project team will collaboratively assemble the project as-built plans. The as-built plans will specify field constructed conditions included as part of this project, such as any field surveying required to compute final quantities. Any drawings will become record information.

8.2 Equipment Manuals

The project team will collaboratively assemble the equipment operation manuals for the project. The project equipment manuals will be collected and bound into one document for use by the Airport.

8.3 Final Report

The project team will collaboratively assemble the final report for the project. The final report will include an accounting for all quality acceptance testing performed as part of this project. This will include a summary of passing tests, as well as failing tests and corrective measures taken to in order to achieve satisfactory results. Other components of the report will include a summarization of the project description, periodic draws on the grant, change orders and amendments, project certifications, documentation of final project acceptance

~~9.0 Update Airfield Signage Plan~~

~~The CONSULTANT will update the airfield sign and marking plan to reflect changes made during construction. Copies will be distributed to the SPONSOR and the Airport Certification and Safety Inspector.~~

10.0 Update Airport Layout Plan (ALP)

The CONSULTANT will update the airport layout plan (ALP) to reflect changes made during construction. Electronic draft copies of the as-built ALP will be distributed to MDOT/FAA and the SPONSOR for review. Hard copies will be provided upon review and approval of the draft updates.

~~11.0 Update Airport Data and Information Portal (ADIP)~~

~~The CONSULTANT shall conduct an as-built survey and submit to the Airport Data and Information Portal (ADIP). The statement of work for AGIS data collection and submittal will be consistent with the requirements for safety critical projects, not including design data. The CONSULTANT shall coordinate data collection and submittal to the FAA ADIP database with the SPONSOR.~~

Compensation

The CONSULTANT shall be compensated a lump sum amount for the services identified in the scope of services. The amount of compensation for the construction administration shall be Eight Three Thousand One Hundred Thirty and 00/100 Dollars ($83,130.00). A detailed breakdown of these costs is included in **Attachment "A"**. The CONSULTANT shall bill the SPONSOR in accordance with the terms and condition of the original agreement.

All other terms and conditions of the original base agreement shall remain in full force and effect.

This amendment and its conditions along with the conditions and requirements of the original agreement are hereby accepted by both parties as witnessed by these signatures:

WITNESS:

Ann M. Hulbert

ST. CLAIR COUNTY

By: _____

Title: _____

Date: _____

WITNESS:

_____

MEAD & HUNT, INC.

By: _____

Title: Vice President

Date: April 13, 2021

Construction Administration Fee

Attachment "A"

AIRPORT: St. Clair County International Airport
LOCATION: Port Huron, MI
AIP PROJECT NO. H-26-0080-3321
PROJECT DESCRIPTION: Taxiway B Lighting Reconstruction

M&H PROJECT NO: 1937800-200166.02
DATE: 4/12/21
REV. NO: 1

	MEAD & HUNT PROJECT COST BY PHASE	DIRECT LABOR	OVERHEAD 1.7934	FIXED FEE 11%	TOTAL LABOR FEE	EXPENSES	TOTAL
	PHASE I PRE-CONSTRUCTION						
1.0	Pre-Construction Conference	$1,164.00	$2,087.52	$352.92	$3,604.44		
~~2.0~~	~~Initial Construction Layout~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~		
~~3.0~~	~~Prepare Construction Management Plan (CMP)~~	$0.00	$0.00	$0.00	$0.00		
4.0	Prepare Project Files	$494.00	$885.94	$151.79	$1,531.73		
	Total Phase I Expenses					$109.00	
	TOTAL PHASE I PRE-CONSTRUCTION	**$1,658.00**	**$2,973.46**	**$504.71**	**$5,136.17**	**$109.00**	**$5,245.17**
	PHASE II CONSTRUCTION MANAGEMENT						
5.0	Construction Management	$4,944.00	$8,866.57	$1,519.16	$15,329.73		
	Total Phase II Expenses					$460.00	
	TOTAL PHASE II CONSTRUCTION MANAGEMENT	**$4,944.00**	**$8,866.57**	**$1,519.16**	**$15,329.73**	**$460.00**	**$15,789.73**
	PHASE III RESIDENT ENGINEERING						
6.0	Resident Engineering	$13,258.00	$23,776.90	$4,073.84	$41,108.74		
	Total Phase III Expenses					$3,794.00	
	TOTAL PHASE III RESIDENT ENGINEERING	**$13,258.00**	**$23,776.90**	**$4,073.84**	**$41,108.74**	**$3,794.00**	**$44,902.74**
	PHASE IV POST CONSTRUCTION SERVICES						
7.0	Final Inspection and Documentation	$1,282.00	$2,299.14	$393.93	$3,975.07		
8.0	As-Built Plans, Equipment Manuals, and Materials Book	$1,672.00	$2,998.56	$513.76	$5,184.32		
~~9.0~~	~~Update Airfield Signage Plan~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~		
10.0	Update Airport Layout Plan (ALP)	$334.00	$599.00	$102.63	$1,035.63		
~~11.0~~	~~Update Airport Data and Information Portal (ADIP)~~	$0.00	$0.00	$0.00	$0.00		
	Total Phase IV Expenses					$109.00	
	TOTAL PHASE IV POST CONSTRUCTION SERVICES	**$3,288.00**	**$5,896.70**	**$1,010.32**	**$10,195.02**	**$109.00**	**$10,304.02**
	TOTAL MEAD & HUNT FEES	**$23,148.00**	**$41,513.63**	**$7,108.03**	**$71,769.66**	**$4,472.00**	**$76,241.66**

DIRECT SUB CONSULTANTS	Fee
Somat Engineering	$6,888.34
TOTAL DIRECT SUB CONSULTANTS	**$6,888.34**

TOTAL CONSTRUCTION ADMINISTRATION FEE	**$83,130.00**

Attachment "A"

Item No.		Sr Project Engineer $68.00	Project Engineer $54.00	Senior Engineer $47.00	Engineer 3 $43.00	Engineer Tech 4 $40.00	Engineer Tech 2 $31.00	Engineer Tech I $24.00	Clerical $24.00	Project Planner $54.00	Total Hours		Cost Summary
	PHASE I PRE-CONSTRUCTION												
1.0	**Pre-Construction Conference**												
•	Schedule and coordinate meeting and materials	0	2	0	0	0	0	0	1	0	3		$132.00
•	Obtain and review construction schedules	0	1	0	0	0	0	0	0	0	1		$54.00
•	Provide contractor with required submittals	0	2	0	0	0	0	0	2	0	4		$156.00
•	Attend and document pre-construction conference	0	10	0	6	0	0	0	1	0	17		$822.00
	Estimated Total Man-hours	**0**	**15**	**0**	**6**	**0**	**0**	**0**	**4**	**0**	**25**		
	Summary Costs	$0.00	$810.00	$0.00	$258.00	$0.00	$0.00	$0.00	$96.00	$0.00			**$1,164.00**
2.0	**Initial Construction Layout**												
	Estimated Total Man-hours	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		$0.00
	Summary Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00			**$0.00**
3.0	**Prepare Construction Management Plan (CMP)**												
	Estimated Total Man-hours	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**		$0.00
	Summary Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00			**$0.00**
4.0	**Prepare Project Files**												
	Estimated Total Man-hours	**0**	**4**	**0**	**2**	**0**	**0**	**0**	**8**	**0**	**14**		$494.00
	Summary Costs	$0.00	$216.00	$0.00	$86.00	$0.00	$0.00	$0.00	$192.00	$0.00			**$494.00**
	Expenses											**Rate**	
	Auto Rental	0	1	0	0	0	0	0	0	0	1 Days	$75.00	$75.00
	Mileage	0	0	0	0	0	0	0	0	0	0 Miles	$0.560	$0.00
	Lodging	0	0	0	0	0	0	0	0	0	0 Days	$85.00	$0.00
	Meals/Day	0	0	0	0	0	0	0	0	0	0 Days	$36.00	$0.00
	Meals/Trip	0	1	0	1	0	0	0	0	0	2 Trips	$17.00	$34.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
												Total Expenses	**$109.00**
											PHASE I PRE-CONSTRUCTION TOTAL		**$1,767.00**

Attachment "A"

Item No.		Sr Project Engineer $68.00	Project Engineer $54.00	Senior Engineer $47.00	Engineer 3 $43.00	Engineer Tech 4 $40.00	Engineer Tech 2 $31.00	Engineer Tech I $24.00	Clerical $24.00	Project Planner $54.00	Total Hours		Cost Summary
	PHASE II CONSTRUCTION MANAGEMENT												
5.0	**Construction Management**												
-	Check construction activity for compliance	0	24	0	0	0	0	0	0	0	0		$1,296.00
-	Provide interpretation of plans and specifications	2	4	0	0	0	0	0	0	0	0		$352.00
-	Supervise and coordinate field inspection/testing	0	2	0	0	0	0	0	0	0	0		$108.00
-	Review shop drawings/certificates for compliance	2	12	0	0	0	0	0	2	0	0		$832.00
-	Review all final pay estimates	0	4	0	0	0	0	0	2	0	0		$264.00
-	Review weekly progress reports	0	4	0	0	0	0	0	2	0	0		$264.00
-	Prepare/recommend approval of change orders	0	6	0	0	0	0	0	2	0	0		$372.00
-	Sponsor consultation and construction advice	2	6	0	0	0	0	0	0	0	0		$460.00
-	~~Assist Owner with reimbursement requests~~	~~0~~	~~0~~	~~0~~	~~0~~	~~0~~	~~0~~	~~0~~	~~0~~	~~0~~	~~0~~		~~$0.00~~
-	Verify testing requirements and materials reports	0	6	0	0	0	0	0	0	0	0		$324.00
-	Update record drawings during construction	0	2	0	0	0	0	0	0	0	0		$108.00
-	Review payroll reports and contractor compliance	0	4	0	0	0	0	0	8	0	0		$408.00
-	Monitor contractor compliance with DBE program	0	2	0	0	0	0	0	2	0	0		$156.00
	Estimated Total Man-hours	**6**	**76**	**0**	**0**	**0**	**0**	**0**	**18**	**0**	**0**		
	Summary Costs	$408.00	$4,104.00	$0.00	$0.00	$0.00	$0.00	$0.00	$432.00	$0.00			**$4,944.00**
	Expenses											**Rate**	
	Auto Rental	0	5	0	0	0	0	0	0	0	5 Days	$75.00	$375.00
	Mileage	0	0	0	0	0	0	0	0	0	0 Miles	$0.560	$0.00
	Lodging	0	0	0	0	0	0	0	0	0	0 Days	$85.00	$0.00
	Meals/Day	0	0	0	0	0	0	0	0	0	0 Days	$36.00	$0.00
	Meals/Trip	0	5	0	0	0	0	0	0	0	5 Trips	$17.00	$85.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
												Total Expenses	**$460.00**
											PHASE II CONSTRUCTION MANAGEMENT TOTAL		**$5,404.00**

Attachment "A"

Item No.		Sr Project Engineer $68.00	Project Engineer $54.00	Senior Engineer $47.00	Engineer 3 $43.00	Engineer Tech 4 $40.00	Engineer Tech 2 $31.00	Engineer Tech I $24.00	Clerical $24.00	Project Planner $54.00	Total Hours		Cost Summary
	PHASE III RESIDENT ENGINEERING												
6.0	**Resident Engineering**												
•	Field Inspection — Number of Days	0	0	0	25	0	0	0	0	0			
	Hours per Day	0	0	0	8	0	0	0	0	0			
	Total Hours	0	0	0	200	0	0	0	0	0	200		$8,600.00
•	Provide survey control and layout	0	0	0	0	24	0	0	0	0	24		$960.00
•	Check construction activities for compliance	0	0	0	8	0	0	0	0	0	8		$344.00
•	Conduct material inspection and acceptance tests	0	0	0	8	0	0	0	0	0	8		$344.00
•	Monitor contractor's quality control tests	0	0	0	4	0	0	0	0	0	0		$172.00
•	Notify contractor of nonconforming work/materials	0	0	0	2	0	0	0	0	0	2		$86.00
•	Maintain daily construction progress records	0	0	0	16	0	0	0	0	0	16		$688.00
•	Prepare and submit change orders	0	0	0	8	0	0	0	0	0	8		$344.00
•	Evaluate substitute materials and equipment	0	0	0	2	0	0	0	0	0	2		$86.00
•	Furnish construction progress/insepction reports	0	0	0	4	0	0	0	0	0	4		$172.00
•	Review contractor payrolls, drawings, and reports	0	0	0	2	0	0	0	0	0	2		$86.00
•	Acquire and review required contractor submittals	0	0	0	4	0	0	0	0	0	4		$172.00
•	Prepare and submit periodical and final estimates	0	0	0	8	0	0	0	0	0	8		$344.00
•	Inspect project for compliance to plans/specs	0	0	0	8	0	0	0	0	0	8		$344.00
•	Monitor Construction Safety and Phasing Plan	0	0	0	4	0	0	0	0	0	4		$172.00
•	Conduct weekly construction progress meetings	0	0	0	8	0	0	0	0	0	8		$344.00
	Estimated Total Man-hours	**0**	**0**	**0**	**286**	**24**	**0**	**0**	**0**	**0**	**306**		
	Summary Costs	$0.00	$0.00	$0.00	$12,298.00	$960.00	$0.00	$0.00	$0.00	$0.00			**$13,258.00**
	Expenses											**Rate**	
	Auto Rental	0	0	0	25	0	0	0	0	0	25 Days	$75.00	$1,875.00
	Mileage	0	0	0	0	720	0	0	0	0	720 Miles	$0.560	$403.00
	Lodging	0	0	0	10	0	0	0	0	0	10 Days	$85.00	$850.00
	Meals/Day	0	0	0	10	0	0	0	0	0	10 Days	$36.00	$360.00
	Meals/Trip	0	0	0	15	3	0	0	0	0	18 Trips	$17.00	$306.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
												Total Expenses	**$3,794.00**
												PHASE III RESIDENT ENGINEERING TOTAL	**$17,052.00**

Attachment "A"

Item No.		Sr Project Engineer $68.00	Project Engineer $54.00	Senior Engineer $47.00	Engineer 3 $43.00	Engineer Tech 4 $40.00	Engineer Tech 2 $31.00	Engineer Tech I $24.00	Clerical $24.00	Project Planner $54.00	Total Hours		Cost Summary
	PHASE IV POST CONSTRUCTION SERVICES												
7.0	**Final Inspection and Documentation**												
7.1	Final inspection	0	10	0	6	0	0	0	1	0	17		$822.00
7.2	Final punch list	0	2	0	4	0	0	0	1	0	7		$304.00
7.3	Final construction certifications	0	2	0	0	0	0	0	2	0	4		$156.00
	Estimated Total Man-hours	**0**	**14**	**0**	**10**	**0**	**0**	**0**	**4**	**0**	**28**		
	Summary Costs	$0.00	$756.00	$0.00	$430.00	$0.00	$0.00	$0.00	$96.00	$0.00			**$1,282.00**
8.0	**As-Built Plans, Equipment Manuals, Materials Book**												
8.1	As-built plans	0	12	0	2	0	0	0	0	0	14		$734.00
8.2	Equipment manuals	0	2	0	0	0	0	0	0	0	2		$108.00
8.3	Final Report	0	12	0	2	0	0	0	4	0	18		$830.00
	Estimated Total Man-hours	**0**	**26**	**0**	**4**	**0**	**0**	**0**	**4**	**0**	**34**		
	Summary Costs	$0.00	$1,404.00	$0.00	$172.00	$0.00	$0.00	$0.00	$96.00	$0.00			**$1,672.00**
~~9.0~~	~~**Update Airfield Signage Plan**~~												
	~~**Estimated Total Man-hours**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~		~~$0.00~~
	~~Summary Costs~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~			~~**$0.00**~~
10.0	**Update Airport Layout Plan (ALP)**												
	Estimated Total Man-hours	**0**	**0**	**0**	**0**	**7**	**0**	**0**	**0**	**1**	**8**		$334.00
	Summary Costs	$0.00	$0.00	$0.00	$0.00	$280.00	$0.00	$0.00	$0.00	$54.00			**$334.00**
~~11.0~~	~~**Update Airport Data and Information Portal (ADIP)**~~												
	~~**Estimated Total Man-hours**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~	~~**0**~~		~~$0.00~~
	~~Summary Costs~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~	~~$0.00~~			~~**$0.00**~~
	Expenses											**Rate**	
	Auto Rental	1	0	0	0	0	0	0	0	0	1 Days	$75.00	$75.00
	Mileage	0	0	0	0	0	0	0	0	0	0 Miles	$0.560	$0.00
	Lodging	0	0	0	0	0	0	0	0	0	0 Days	$85.00	$0.00
	Meals/Day	0	0	0	0	0	0	0	0	0	0 Days	$36.00	$0.00
	Meals/Trip	1	0	0	1	0	0	0	0	0	2 Trips	$17.00	$34.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
	Other	0	0	0	0	0	0	0	0	0	0	$0.00	$0.00
												Total Expenses	**$109.00**
												PHASE IV POST CONSTRUCTION SERVICES TOTAL	**$3,397.00**

MEMO

St. Clair County International Airport

TO:	Karry Hepting, Administrator Controller
	St. Clair County Board of Commissioners
FROM:	Kathy Reaume, Airport Director
DATE:	April 22, 2021
SUBJECT:	Private Hangar Ground Lease-Bacsikin

This 30 year ground lease is NEW, Steven & Claire Bacsikin plan to build a private hangar on this vacant lot.

The Bacsikin's have completed the building Requirements of the Rules & Regulations of the airport.

This new lease has been drafted and approved by Corporation Counsel

With your approval they would like to begin to build a 50 X 50 hangar.

PRIVATE HANGAR GROUND LEASE

THIS AGREEMENT made and entered into this 1st, of May 2021. by and between:

ST. CLAIR COUNTY/ST. CLAIR COUNTY INTERNATIONAL AIRPORT,
A Michigan Municipal Corporation,

Lessor,

And

Steven & Claire Bacsikin
1937 South Parker Street
Marine City, Michigan 48039

Lessee,

W I T N E S S E T H:

1. Lessor in consideration of the rents and covenants herein specified hereby leases to Lessee land in the Township of Kimball, St. Clair County, Michigan being more fully described as follows:

PARK PLAT.

*Legal Description of Parcel **T-5** of St. Clair County International Airport*

Commencing at the SE corner of Sec. 35 T.6N.,R.16E Kimball Twp. St. Clair Co., Mich,: Thence N 89°49'22" W 944.36 FT ALONG S. Line of said Sec.35 to the C/L of Airport Drive as shown on the Air Industrial Park Plat as Recorded in L.89,P.3 of the St. Clair County Recorded Plats,: Thence N 00°10'38" E 805.60FT ALONG Said C/L of Airport Drive: Thence N 89°49'22" W 553.54 FT Thence N 51°27'10" W 240.00 FT; Thence S 38°32'50" W 432.00 FT; Thence N 51°27'10" W 265.00 FT; to the point of beginning, Thence S 38°32'50" W 60.00FT; Thence N 51°27'10" E 60.00 FT Thence N 38°32'50" E 60.00 FT; Thence S 51°27'10" E 60.00 FT `To the point of beginning containing 0.083 Acres more or less.

Note: Bearing Related to Air Industrial Park as Recorded in L89,P.3 St. Clair County Records.

For the term commencing **May 01, 2021 and ending May 01, 2051**, (30 Years) to be used and occupied as hangar space for storing aircraft owned by the Lessee and for no other purpose without the written consent of Lessor. The premises shall not be used for any purpose which is deemed ultra-hazardous and shall abuse consistent with the rules and regulations of the St. Clair County International Airport.

2. Lessor reserves any and all rights it has as the owner of the St. Clair County International Airport including but not limited to:

a) The right to alter, repair, maintain or improve the landing area and all buildings and facilities of the Airport;

b) To protect by any lawful means the aerial approaches to the Airport and to prevent Lessee from erecting any structure or from carrying on or permitting any activity which, in the opinion of the Lessor, would limit the usefulness of the Airport or constitute a hazard or interference with the landing, taking off or maneuvering of aircraft; and

c) During the time of war or national emergency to suspend this Lease and to lease the Airport or any facility or part thereof to the United States for military or naval use.

3. Lessee hereby leases the premises for the above mentioned term and covenants to pay to Lessor for rent of the premises for the term for the rental of **$ 720.00** per year. The first rental payment shall be due on May 01, 2021. The rent is based on a rental rate of $.20 per square foot of property. Rental payments shall be paid in advance on the first day of each year.

4. The Lessor reserves the right to make annual adjustments to the rental payments provided under this Lease commencing January 1, 2023. Any increase in rental payments shall not exceed the greater of the increase in Consumer Price Index for All Urban Consumers since the inception of the Lease or the date of the last rental adjustment. An amendment to the Lease providing for such increased rental payments shall be executed by the parties. If Lessee refuses to execute such amendment, then the Lease may be terminated by the Lessor by written notice to Lessee by Certified United States mail or the Lessor may implement the rental increase without an amendment.

5. All rentals shall be payable to Lessor at the office of the St. Clair County International Airport, Kimball, Michigan or as otherwise directed by Lessor in writing to Lessee.

6. Should any rent be due and unpaid, or if default be made in any of the covenants herein contained, and if said payment is not made or such default shall continue for thirty (30) days after written notice to Lessee, it shall be lawful for Lessor, or its representatives and assigns, to re-enter into and repossess the premises and cause the Lessee and each and every other occupant to be removed and put out or to implement legal process for such removal.

7. In the event of the insolvency of or the institution of bankruptcy proceedings by or against Lessee or the appointment of a receiver or a trustee of its property, this agreement thereupon shall, at the option of the Lessor, be at an end and void and Lessor may re-enter and repossess said premises.

8. Lessee shall keep and obey all police and sanitary regulations imposed by any State or Municipal authority and observe all regulations imposed by any underwriter as a basis of the insurance rate upon the building and shall not permit any inflammable or combustible matter to accumulate upon the premises.

9. Lessee shall keep and obey all rules and regulations of the Michigan Aeronautics Commission, and all applicable Airport Regulations of the Federal Aviation Administration, and all local rules of the St. Clair County International Airport including the "Rules & Regulations" (Exhibit B attached) currently in effect and as may be amended from time to time.

10. For new leases, not renewals the Lessee hereby agrees at its own expense to commence construction on the premises within one (1) year of the date of this Lease, of a hangar or other building as approved in advance in writing by the Lessor and conforming to any rules and regulations of the Lessor concerning construction. Such construction shall be completed within two (2) years from the commencement of construction. In the event the construction is not commenced or completed within the time requirements set forth in this paragraph, the Lessor shall have the right to either terminate this Lease or in its sole discretion grant a reasonable extension. No improvements, including renovations, to the leased premises shall be made without the prior written consent of Lessor, which shall be granted at Lessor's sole discretion.

11. Lessee shall not be permitted to assign or transfer its rights, duties or obligations under this Lease without the prior express written consent of Lessor, which shall be granted at Lessor's sole discretion. . Any such assignment shall be subject to all of the terms and conditions of this Lease and Lessee's liability hereunder shall not be released or affected in any way such assignment, unless expressly agreed otherwise by Lessor in writing. .

12. Lessee, upon termination or cancellation of this Lease, shall have the right to remove any equipment, building and property, on the premises, provided:

a) All sums due Lessor from Lessee are paid in full;
b) Said removal is completed within thirty (30) days after the termination or cancellation of this Lease or any extensions thereof; and
c) Lessee clears and grades the premises from which buildings are removed.
d) Lessee shall remain liable for any failure to restore the premises upon vacating the premises or any property which is abandoned on the premises or any environmental contamination on the premises.
e) Any property or improvements not removed shall be deemed abandoned. The Lessee shall be responsible to the Lessee for the cost of removing any abandoned property or improvements.

13. The Lessee expressly grants to the Lessor a lien on the building which the Lessee may erect on the premises covered by this Lease, for the security of the payment by the Lessee to Lessor of any rental or other fees due said Lessor from Lessee.

14. This Lease shall be non-exclusive and subordinate to the provisions of any existing or future agreement between the Lessor and the United States, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal funds for the development of the Airport.

15. The Lessor reserves the right to further develop or improve the landing area of the Airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance.

16. The Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the Airport against obstruction, together with the right to prevent the Lessee from erecting or permitting to be erected, any building or other structure on the Airport which, in the opinion of the Lessor, would limit the usefulness of the Airport or constitute a hazard to aircraft.

17. Lessee shall not prevent or interference with any person, firm or corporation operating aircraft on the Airport from providing any services on its own aircraft with its own employees, including, but not limited to, maintenance and repair that it may choose to perform.

18. The Lessee shall pay all taxes or special assessments hereinafter legally levied by any governmental agency against the lands covered by this Lease, including buildings or personal property of the Lessee, and Lessee agrees, if requested by Lessor, to execute any petition or other document required to include said premises in any special assessment district for sewer, water or other governmental improvements to the premises. The non-payment of any

such taxes or special assessments by the Lessee for ninety (90) days after any amortized payment shall become due and payable shall be grounds for cancellation of this Lease by Lessor.

19. The Lessor hereby agrees that the Lessee may place a lien upon the buildings to be located on the leased premises for the purpose of securing a loan or loans; provided the Lessee shall notify the Lessor, in writing, of the name and address of the mortgagee and of the term of the mortgage, prior to the place thereof and, provided further that any such mortgage is subordinate to and subject to all the terms and conditions of this Lease. Any notice of default in the terms of the Lease served on the Lessee by the Lessor shall also be served upon the mortgagee, and said mortgagee shall have a like opportunity to cure such default as the Lessee may have. Lessor agrees it will subordinate any lien granted under this Lease to the lien granted to Lessee's lender provided Lessor approves the Lessee's financing documents approval of which shall not be unreasonably withheld.

20. In the carrying on of all commercial activity on the premises, the Lessee shall follow and comply with all applicable ordinances, statutes and the rules and regulations of the St. Clair County International Airport.

The Lessor shall have the right to take such action as any governmental agency may direct to enforce the provisions of this Paragraph 20. Lessor shall give Lessee immediate notice of any claim made or action proposed by any governmental agency against Lessor alleging a violation by Lessee of the provisions of this Paragraph 20 and which, if implemented, could reasonably be expected to materially affect Lessee's rights or obligations under this Lease. Lessee shall have the right to participate in any proceedings arising out of such claim or proposed action.

21. In the event it shall be necessary for the Lessor to give notice of any kind to Lessee, the same shall be given and shall be complete by sending such notice to Lessee by registered mail, or by serving the same on any officer of Lessee, or by posting a copy thereof at the entrance to the premises.

22. Should Lessee remain in possession of the premises after the expiration of the term of this Lease, then this Lease and all of its terms, provisions and covenants shall be continued in full force and effect as a tenancy from month to month, terminable by either party upon giving thirty (30) days written notice prior to the end of any month.

23. In the event the premises are damaged or destroyed by fire or other casualty, the Lessee shall repair the premises within a reasonable period of time and the rent shall abate in proportion to the extent that the premises are damaged or destroyed. In the event the premises are totally destroyed and in the opinion of the Lessee, damage to such an extent as to render it

impracticable to rebuild or restore the same; or because of any rule or regulations of any governmental authority, the same cannot be rebuilt or restored in six months; then either party hereto shall be privileged to cancel this Lease and in the event of such cancellation, the accrued rent up to the time of such damage is to be paid by the Lessee.

24. Lessee shall carry adequate casualty and liability insurance sufficient to protect Lessor from liability for all suits and damages or injuries sustained upon any part of the premises under Lessee's control or caused or sustained upon any part of the premises by defective products or services sold or performed by Lessee. Such casualty and liability insurance shall be in such amounts, on the terms and in such companies as shall be agreeable to Lessor and as shall be delivered to and retained in the possession of the Lessor during the term hereof, and for failure of the Lessee to obtain such insurance in the manner herein provided, the Lessor, at its option, may procure the same and the premium paid therefor shall forthwith become payable by Lessee to Lessor, as additional rent payable on the next rental date. The insurance requirements for the premises may be set by the rules and regulations of the St. Clair County International Airport.

25. Lessor may enter upon the premises at any reasonable time for the purpose of making any inspection that it deems expedient to the proper enforcement of any of the covenants and conditions of this agreement or of the "Rules & Regulations" of the St. Clair County International Airport (Exhibit B attached).

26. If Lessee is not then in default of any of the provisions of this Lease to be performed by Lessee, Lessor grants unto Lessee the option to extend this Lease for the additional term of a thirty (30) year period following the expiration of the term originally granted on the following conditions:

a) If exercised at all, this option must be exercised by Lessee giving to Lessor written notice of Lessee's desire to exercise the option at least nine (9) months prior to the expiration of the original term granted;

b) In the event Lessee exercised its option to extend this Lease for an additional thirty (30) year period, all terms, provisions, covenants and conditions of said Lease shall be continued in full force and effect during said extended term, including the rental adjustment provisions of Paragraph 3 of said Lease.

27. Lessee shall remove all refuse, garbage and papers from the premises and shall keep the premises, hangar and grounds in a clean, safe and sanitary condition at all times.

28. Lessor shall install and maintain on all buildings now or hereafter erected on the premises such proper obstacle lights as may be required by the Lessor or other appropriate authority.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed.

SIGNED, SEALED AND DELIVERED
In the Presence of:

ST. CLAIR COUNTY/ST. CLAIR COUNTY INTERNATIONAL AIRPORT ,

_____ By:_____

Its:_____

"Lessor"

Witness

Steven Bacsikin

"Lessee"

Witness

Claire Bacsikin

MEMO

St. Clair County International Airport

TO:	Karry Hepting, Administrator Controller
	St. Clair County Board of Commissioners
FROM:	Kathy Reaume, Airport Director
DATE:	April 29, 2021
SUBJECT:	Private Hangar Ground Lease-Will

This 30 year ground lease is NEW, D L Will Investments plans to build a private hangar on this vacant lot.

Mr. Will has completed the building Requirements of the Rules & Regulations of the airport.

This new lease has been drafted and approved by Corporation Counsel

With your approval he would like to begin to build a 50 X 50 hangar.

PRIVATE HANGAR GROUND LEASE

THIS AGREEMENT made and entered into this 1st, of May 2021. by and between:

ST. CLAIR COUNTY/ST. CLAIR COUNTY INTERNATIONAL AIRPORT,
A Michigan Municipal Corporation,

Lessor,

And

D L Will Investments
2828 Ravenswood Road
Marysville, Michigan 48040

Lessee,

W I T N E S S E T H:

1. Lessor in consideration of the rents and covenants herein specified hereby leases to Lessee land in the Township of Kimball, St. Clair County, Michigan being more fully described as follows:

PARK PLAT.

*Legal Description of Parcel **T-4** of St. Clair County International Airport*

Commencing at the SE corner of Sec. 35 T.6N.,R.16E Kimball Twp. St. Clair Co., Mich,: Thence N 89^{0}49'22"W 944.36 FT ALONG S. Line of said Sec.35 to the C/L of Airport Drive as shown on the Air Industrial Park Plat as Recorded in L.89,P.3 of the St. Clair County Recorded Plats,: Thence N 00^{0}10'38"E 805.60FT ALONG Said C/L of Airport Drive: Thence N 89^{0}49'22"W 553.54 FT Thence N 51^{0}27'10"W 300.00 FT; Thence S 38^{0}32'50" W 432.00 FT; Thence N 51^{0}27'10" W 315.00 FT; to the point of beginning, Thence S 38^{0}32'50" W 60.00FT; Thence N 51^{0}27'10" E 60.00 FT Thence N 38^{0}32'50" E 60.00 FT; Thence S 51^{0}27'10" E 60.00 FT `To the point of beginning containing 0.083 Acres more or less.
Note: Bearing Related to Air Industrial Park as Recorded in L89,P.3 St. Clair County Records.

For the term commencing **May 01, 2021 and ending May 01, 2051**, (30 Years) to be used and occupied as hangar space for storing aircraft owned by the Lessee and for no other purpose without the written consent of Lessor. The premises shall not be used for any purpose which is deemed ultra-hazardous and shall abuse consistent with the rules and regulations of the St. Clair County International Airport.

2. Lessor reserves any and all rights it has as the owner of the St. Clair County International Airport including but not limited to:

a) The right to alter, repair, maintain or improve the landing area and all buildings and facilities of the Airport;

b) To protect by any lawful means the aerial approaches to the Airport and to prevent Lessee from erecting any structure or from carrying on or permitting any activity which, in the opinion of the Lessor, would limit the usefulness of the Airport or constitute a hazard or interference with the landing, taking off or maneuvering of aircraft; and

c) During the time of war or national emergency to suspend this Lease and to lease the Airport or any facility or part thereof to the United States for military or naval use.

3. Lessee hereby leases the premises for the above mentioned term and covenants to pay to Lessor for rent of the premises for the term for the rental of **$ 720.00** per year. The first rental payment shall be due on May 01, 2021. The rent is based on a rental rate of $.20 per square foot of property. Rental payments shall be paid in advance on the first day of each year.

4. The Lessor reserves the right to make annual adjustments to the rental payments provided under this Lease commencing January 1, 2022. Any increase in rental payments shall not exceed the greater of the increase in Consumer Price Index for All Urban Consumers since the inception of the Lease or the date of the last rental adjustment. An amendment to the Lease providing for such increased rental payments shall be executed by the parties. If Lessee refuses to execute such amendment, then the Lease may be terminated by the Lessor by written notice to Lessee by Certified United States mail or the Lessor may implement the rental increase without an amendment.

5. All rentals shall be payable to Lessor at the office of the St. Clair County International Airport, Kimball, Michigan or as otherwise directed by Lessor in writing to Lessee.

6. Should any rent be due and unpaid, or if default be made in any of the covenants herein contained, and if said payment is not made or such default shall continue for thirty (30) days after written notice to Lessee, it shall be lawful for Lessor, or its representatives and

assigns, to re-enter into and repossess the premises and cause the Lessee and each and every other occupant to be removed and put out or to implement legal process for such removal.

7. In the event of the insolvency of or the institution of bankruptcy proceedings by or against Lessee or the appointment of a receiver or a trustee of its property, this agreement thereupon shall, at the option of the Lessor, be at an end and void and Lessor may re-enter and repossess said premises.

8. Lessee shall keep and obey all police and sanitary regulations imposed by any State or Municipal authority and observe all regulations imposed by any underwriter as a basis of the insurance rate upon the building and shall not permit any inflammable or combustible matter to accumulate upon the premises.

9. Lessee shall keep and obey all rules and regulations of the Michigan Aeronautics Commission, and all applicable Airport Regulations of the Federal Aviation Administration, and all local rules of the St. Clair County International Airport including the "Rules & Regulations" (Exhibit B attached) currently in effect and as may be amended from time to time.

10. For new leases, not renewals the Lessee hereby agrees at its own expense to commence construction on the premises within one (1) year of the date of this Lease, of a hangar or other building as approved in advance in writing by the Lessor and conforming to any rules and regulations of the Lessor concerning construction. Such construction shall be completed within two (2) years from the commencement of construction. In the event the construction is not commenced or completed within the time requirements set forth in this paragraph, the Lessor shall have the right to either terminate this Lease or in its sole discretion grant a reasonable extension. No improvements, including renovations, to the leased premises shall be made without the prior written consent of Lessor, which shall be granted at Lessor's sole discretion.

11. Lessee shall not be permitted to assign or transfer its rights, duties or obligations under this Lease without the prior express written consent of Lessor, which shall be granted at Lessor's sole discretion. . Any such assignment shall be subject to all of the terms and conditions of this Lease and Lessee's liability hereunder shall not be released or affected in any way such assignment, unless expressly agreed otherwise by Lessor in writing. .

12. Lessee, upon termination or cancellation of this Lease, shall have the right to remove any equipment, building and property, on the premises, provided:

a) All sums due Lessor from Lessee are paid in full;
b) Said removal is completed within thirty (30) days after the termination or cancellation of this Lease or any extensions thereof; and

c) Lessee clears and grades the premises from which buildings are removed.

d) Lessee shall remain liable for any failure to restore the premises upon vacating the premises or any property which is abandoned on the premises or any environmental contamination on the premises.

e) Any property or improvements not removed shall be deemed abandoned. The Lessee shall be responsible to the Lessee for the cost of removing any abandoned property or improvements.

13. The Lessee expressly grants to the Lessor a lien on the building which the Lessee may erect on the premises covered by this Lease, for the security of the payment by the Lessee to Lessor of any rental or other fees due said Lessor from Lessee.

14. This Lease shall be non-exclusive and subordinate to the provisions of any existing or future agreement between the Lessor and the United States, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal funds for the development of the Airport.

15. The Lessor reserves the right to further develop or improve the landing area of the Airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance.

16. The Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the Airport against obstruction, together with the right to prevent the Lessee from erecting or permitting to be erected, any building or other structure on the Airport which, in the opinion of the Lessor, would limit the usefulness of the Airport or constitute a hazard to aircraft.

17. Lessee shall not prevent or interference with any person, firm or corporation operating aircraft on the Airport from providing any services on its own aircraft with its own employees, including, but not limited to, maintenance and repair that it may choose to perform.

18. The Lessee shall pay all taxes or special assessments hereinafter legally levied by any governmental agency against the lands covered by this Lease, including buildings or personal property of the Lessee, and Lessee agrees, if requested by Lessor, to execute any petition or other document required to include said premises in any special assessment district for sewer, water or other governmental improvements to the premises. The non-payment of any such taxes or special assessments by the Lessee for ninety (90) days after any amortized payment shall become due and payable shall be grounds for cancellation of this Lease by Lessor.

19. The Lessor hereby agrees that the Lessee may place a lien upon the buildings to be located on the leased premises for the purpose of securing a loan or loans; provided the Lessee shall notify the Lessor, in writing, of the name and address of the mortgagee and of the term of the mortgage, prior to the place thereof and, provided further that any such mortgage is subordinate to and subject to all the terms and conditions of this Lease. Any notice of default in the terms of the Lease served on the Lessee by the Lessor shall also be served upon the mortgagee, and said mortgagee shall have a like opportunity to cure such default as the Lessee may have. Lessor agrees it will subordinate any lien granted under this Lease to the lien granted to Lessee's lender provided Lessor approves the Lessee's financing documents approval of which shall not be unreasonably withheld.

20. In the carrying on of all commercial activity on the premises, the Lessee shall follow and comply with all applicable ordinances, statutes and the rules and regulations of the St. Clair County International Airport.

The Lessor shall have the right to take such action as any governmental agency may direct to enforce the provisions of this Paragraph 20. Lessor shall give Lessee immediate notice of any claim made or action proposed by any governmental agency against Lessor alleging a violation by Lessee of the provisions of this Paragraph 20 and which, if implemented, could reasonably be expected to materially affect Lessee's rights or obligations under this Lease. Lessee shall have the right to participate in any proceedings arising out of such claim or proposed action.

21. In the event it shall be necessary for the Lessor to give notice of any kind to Lessee, the same shall be given and shall be complete by sending such notice to Lessee by registered mail, or by serving the same on any officer of Lessee, or by posting a copy thereof at the entrance to the premises.

22. Should Lessee remain in possession of the premises after the expiration of the term of this Lease, then this Lease and all of its terms, provisions and covenants shall be continued in full force and effect as a tenancy from month to month, terminable by either party upon giving thirty (30) days written notice prior to the end of any month.

23. In the event the premises are damaged or destroyed by fire or other casualty, the Lessee shall repair the premises within a reasonable period of time and the rent shall abate in proportion to the extent that the premises are damaged or destroyed. In the event the premises are totally destroyed and in the opinion of the Lessee, damage to such an extent as to render it impracticable to rebuild or restore the same; or because of any rule or regulations of any governmental authority, the same cannot be rebuilt or restored in six months; then either party

hereto shall be privileged to cancel this Lease and in the event of such cancellation, the accrued rent up to the time of such damage is to be paid by the Lessee.

24. Lessee shall carry adequate casualty and liability insurance sufficient to protect Lessor from liability for all suits and damages or injuries sustained upon any part of the premises under Lessee's control or caused or sustained upon any part of the premises by defective products or services sold or performed by Lessee. Such casualty and liability insurance shall be in such amounts, on the terms and in such companies as shall be agreeable to Lessor and as shall be delivered to and retained in the possession of the Lessor during the term hereof, and for failure of the Lessee to obtain such insurance in the manner herein provided, the Lessor, at its option, may procure the same and the premium paid therefor shall forthwith become payable by Lessee to Lessor, as additional rent payable on the next rental date. The insurance requirements for the premises may be set by the rules and regulations of the St. Clair County International Airport.

25. Lessor may enter upon the premises at any reasonable time for the purpose of making any inspection that it deems expedient to the proper enforcement of any of the covenants and conditions of this agreement or of the "Rules & Regulations" of the St. Clair County International Airport (Exhibit B attached).

26. If Lessee is not then in default of any of the provisions of this Lease to be performed by Lessee, Lessor grants unto Lessee the option to extend this Lease for the additional term of a thirty (30) year period following the expiration of the term originally granted on the following conditions:

a) If exercised at all, this option must be exercised by Lessee giving to Lessor written notice of Lessee's desire to exercise the option at least nine (9) months prior to the expiration of the original term granted;

b) In the event Lessee exercised its option to extend this Lease for an additional thirty (30) year period, all terms, provisions, covenants and conditions of said Lease shall be continued in full force and effect during said extended term, including the rental adjustment provisions of Paragraph 3 of said Lease.

27. Lessee shall remove all refuse, garbage and papers from the premises and shall keep the premises, hangar and grounds in a clean, safe and sanitary condition at all times.

28. Lessor shall install and maintain on all buildings now or hereafter erected on the premises such proper obstacle lights as may be required by the Lessor or other appropriate authority.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed.

SIGNED, SEALED AND DELIVERED
In the Presence of:

ST. CLAIR COUNTY/ST. CLAIR
COUNTY INTERNATIONAL AIRPORT ,

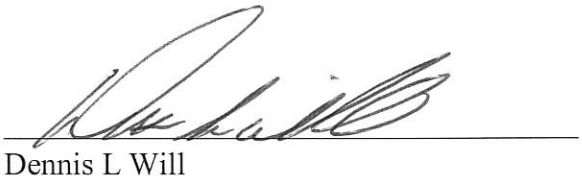
_____ By:_____

Its:_____

"Lessor"



Witness



Dennis L Will

"Lessee"

_____ _____

Witness

MEMO

St. Clair County International Airport

TO:	Karry Hepting, Administrator Controller
	St. Clair County Board of Commissioners
FROM:	Kathy Reaume, Airport Director
DATE:	April 22, 2021
SUBJECT:	Private Hangar Ground Lease Amended & Restated

Spartan Aviation, Mr. Edward Amyot has purchased Eagle Services, William Zichichi's Private Hangar.

The original private hangar ground lease with Eagles Services has been Amended & Restated and approved by Corporation Counsel.

AMENDED AND RESTATED PRIVATE HANGAR GROUND LEASE

THIS AMENDED AND RESTATED PRIVATE HANGAR GROUND LEASE (this "AGREEMENT") made and entered into this 15th day of April, 2021, by and between:

ST. CLAIR COUNTY/ST. CLAIR COUNTY INTERNATIONAL AIRPORT,
A Michigan Municipal Corporation,

Lessor,

and

Lessee,

SPARTAN AVIATION, EDWARD AMYOT, 6935 Firth Road, St. Clair, Michigan 48079, as assignee of EAGLE SERVICES, INC. This Agreement supersedes and replaces a Private Hangar Lease dated July 5, 2005, executed by EAGLE SERVICES, INC.

W I T N E S S E T H:

1. Lessor in consideration of the rents and covenants herein specified hereby leases to Lessee land in the Township of Kimball, St. Clair County, Michigan being more fully described as follows:

DESCRIPTION OF PARCEL T-19 OF ST. CLAIR CO. INTERNATIONAL AIRPORT Part of the Southeast ¼ of Section 35, t. 6 N; R.16 E., Kimball Township, St. Clair County, Michigan, Described as beginning at a point of being N89°49'22"W 2101.56feet along the South line of said Section 35 and N00°10'38"E 566.72feet and N51°27'10"W180.00feet and proceeding thence N51°27'10"W 60.00feet; Thence N 38°32'50"E 60.00feet; thence S 51°27'10"E 60.00feet; thence S38°32'50"W 60.00feet to the point of beginning, having an area of 0.08acres.

For the term commencing July 15th, 2005 and ending July 15th, 2035 (30 Years) to be used and occupied as hangar space for storing aircraft owned by the Lessee and for no other purpose without the written consent of Lessor. The premises shall not be used for any purpose which is deemed ultra-hazardous and shall abuse consistent with the rules and regulations of the St. Clair County International Airport.

2. Lessor reserves any and all rights it has as the owner of the St. Clair County International Airport including but not limited to:

a) The right to alter, repair, maintain or improve the landing area and all buildings and facilities of the Airport;

b) To protect by any lawful means the aerial approaches to the Airport and to prevent Lessee from erecting any structure or from carrying on or permitting any activity which, in the opinion of the Lessor, would limit the usefulness of the Airport or constitute a hazard or interference with the landing, taking off or maneuvering of aircraft; and

c) During the time of war or national emergency to suspend this Lease and to lease the Airport or any facility or part thereof to the United States for military or naval use.

3. Lessee hereby leases the premises for the above mentioned term and covenants to pay to Lessor for rent of the premises for the term for the rental. The first rental payment shall be due on July 15th, 2021. The rent is based on a rental rate of $0.274108 per square foot of property. Rental payments shall be paid in advance on the 15th day of July each year.

4. The Lessor reserves the right to make annual adjustments to the rental payments provided under this Lease commencing July 15th, 2021. Any increase in rental payments shall not exceed the increase in Consumer Price Index for All Urban Consumers since the inception of the Lease or the date of the last rental adjustment. An amendment to the Lease providing for such increased rental payments shall be executed by the parties. If Lessee refuses to execute such amendment, then the Lease may be terminated by the Lessor by written notice to Lessee by Certified United States mail or the Lessor may implement the rental increase without an amendment.

5. All rentals shall be payable to Lessor at the office of the St. Clair County International Airport, Kimball, Michigan or as otherwise directed by Lessor in writing to Lessee.

6. Should any rent be due and unpaid, or if default be made in any of the covenants herein contained, and if said payment is not made or such default shall continue for thirty (30) days after written notice to Lessee, it shall be lawful for Lessor, or its representatives and assigns, to re-enter into and repossess the premises and cause the Lessee and each and every other occupant to be removed and put out or to implement legal process for such removal.

7. In the event of the insolvency of or the institution of bankruptcy proceedings by or against Lessee or the appointment of a receiver or a trustee of its property, this agreement thereupon shall, at the option of the Lessor, be at an end and void and Lessor may re-enter and repossess said premises.

8. Lessee shall keep and obey all police and sanitary regulations imposed by any State or Municipal authority and observe all regulations imposed by any underwriter as a basis of

the insurance rate upon the building and shall not permit any inflammable or combustible matter to accumulate upon the premises.

9. Lessee shall keep and obey all rules and regulations of the Michigan Aeronautics Commission, and all applicable Airport Regulations of the Federal Aviation Administration, and all local rules of the St. Clair County International Airport including the "Rules & Regulations" (Exhibit B attached) currently in effect and as may be amended from time to time.

10. For new leases, not renewals the Lessee hereby agrees at its own expense to commence construction on the premises within one (1) year of the date of this Lease, of a hangar or other building as approved in advance in writing by the Lessor and conforming to any rules and regulations of the Lessor concerning construction. Such construction shall be completed within two (2) years from the commencement of construction. In the event the construction is not commenced or completed within the time requirements set forth in this paragraph, the Lessor shall have the right to either terminate this Lease or in its sole discretion grant a reasonable extension.

11. No assignment by Lessee shall create any liability whatsoever against the Lessor until a duplicate thereof, together with the mailing address of such Assignee, shall be delivered to the Lessor. Any such assignment shall be subject to all of the terms and conditions of this Lease and Lessee's liability hereunder shall not be released or affected in any way by delivery of such assignment. In the event of an assignment, the notice to the Lessor or payment made to Lessor by Assignee shall enable the Lessor to maintain any suit or action for payment, specific performance, deficiency or summary proceedings for possession against the Assignee.

12. Lessee, upon termination or cancellation of this Lease, shall have the right to remove any equipment, building and property, on the premises, provided:

a) All sums due Lessor from Lessee are paid in full;
b) Said removal is completed within thirty (30) days after the termination or cancellation of this Lease or any extensions thereof; and
c) Lessee clears and grades the premises from which buildings are removed.
d) Lessee shall remain liable for any failure to restore the premises upon vacating the premises or any property which is abandoned on the premises or any environmental contamination on the premises.
e) Any property or improvements not removed shall be deemed abandoned. The Lessee shall be responsible to the Lessee for the cost of removing any abandoned property or improvements.

13. The Lessee expressly grants to the Lessor a lien on the building which the Lessee may erect on the premises covered by this Lease, for the security of the payment by the Lessee to Lessor of any rental or other fees due said Lessor from Lessee.

14. This Lease shall be non-exclusive and subordinate to the provisions of any existing or future agreement between the Lessor and the United States, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal funds for the development of the Airport.

15. The Lessor reserves the right to further develop or improve the landing area of the Airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance.

16. The Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the Airport against obstruction, together with the right to prevent the Lessee from erecting or permitting to be erected, any building or other structure on the Airport which, in the opinion of the Lessor, would limit the usefulness of the Airport or constitute a hazard to aircraft.

17. Lessee shall not prevent or interference with any person, firm or corporation operating aircraft on the Airport from providing any services on its own aircraft with its own employees, including, but not limited to, maintenance and repair that it may choose to perform.

18. The Lessee shall pay all taxes or special assessments hereinafter legally levied by any governmental agency against the lands covered by this Lease, including buildings or personal property of the Lessee, and Lessee agrees, if requested by Lessor, to execute any petition or other document required to include said premises in any special assessment district for sewer, water or other governmental improvements to the premises. The non-payment of any such taxes or special assessments by the Lessee for ninety (90) days after any amortized payment shall become due and payable shall be grounds for cancellation of this Lease by Lessor.

19. The Lessor hereby agrees that the Lessee may place a lien upon the buildings to be located on the leased premises for the purpose of securing a loan or loans; provided the Lessee shall notify the Lessor, in writing, of the name and address of the mortgagee and of the term of the mortgage, prior to the place thereof and, provided further that any such mortgage is subordinate to and subject to all the terms and conditions of this Lease. Any notice of default in the terms of the Lease served on the Lessee by the Lessor shall also be served upon the mortgagee, and said mortgagee shall have a like opportunity to cure such default as the Lessee may have. Lessor agrees it will subordinate any lien granted under this Lease to the lien granted

to Lessee's lender provided Lessor approves the Lessee's financing documents approval of which shall not be unreasonably withheld.

20. In the carrying on of all commercial activity on the premises, the Lessee shall follow and comply with all applicable ordinances, statutes and the rules and regulations of the St. Clair County International Airport.

The Lessor shall have the right to take such action as any governmental agency may direct to enforce the provisions of this Paragraph 20. Lessor shall give Lessee immediate notice of any claim made or action proposed by any governmental agency against Lessor alleging a violation by Lessee of the provisions of this Paragraph 20 and which, if implemented, could reasonably be expected to materially affect Lessee's rights or obligations under this Lease. Lessee shall have the right to participate in any proceedings arising out of such claim or proposed action.

21. In the event it shall be necessary for the Lessor to give notice of any kind to Lessee, the same shall be given and shall be complete by sending such notice to Lessee by registered mail, or by serving the same on any officer of Lessee, or by posting a copy thereof at the entrance to the premises.

22. Should Lessee remain in possession of the premises after the expiration of the term of this Lease, then this Lease and all of its terms, provisions and covenants shall be continued in full force and effect as a tenancy from month to month, terminable by either party upon giving thirty (30) days written notice prior to the end of any month.

23. In the event the premises are damaged or destroyed by fire or other casualty, the Lessee shall repair the premises within a reasonable period of time and the rent shall abate in proportion to the extent that the premises are damaged or destroyed. In the event the premises are totally destroyed and in the opinion of the Lessee, damage to such an extent as to render it impracticable to rebuild or restore the same; or because of any rule or regulations of any governmental authority, the same cannot be rebuilt or restored in six months; then either party hereto shall be privileged to cancel this Lease and in the event of such cancellation, the accrued rent up to the time of such damage is to be paid by the Lessee.

24. Lessee shall carry adequate casualty and liability insurance sufficient to protect Lessor from liability for all suits and damages or injuries sustained upon any part of the premises under Lessee's control or caused or sustained upon any part of the premises by defective products or services sold or performed by Lessee. Such casualty and liability insurance shall be in such amounts, on the terms and in such companies as shall be agreeable to Lessor and as shall be delivered to and retained in the possession of the Lessor during the term hereof, and for

failure of the Lessee to obtain such insurance in the manner herein provided, the Lessor, at its option, may procure the same and the premium paid therefor shall forthwith become payable by Lessee to Lessor, as additional rent payable on the next rental date. The insurance requirements for the premises may be set by the rules and regulations of the St. Clair County International Airport.

25. Lessor may enter upon the premises at any reasonable time for the purpose of making any inspection that it deems expedient to the proper enforcement of any of the covenants and conditions of this agreement or of the "Rules & Regulations" of the St. Clair County International Airport (Exhibit B attached).

26. If Lessee is not then in default of any of the provisions of this Lease to be performed by Lessee, Lessor grants unto Lessee the option to extend this Lease for the additional term of a thirty (30) year period following the expiration of the term originally granted on the following conditions:

a) If exercised at all, this option must be exercised by Lessee giving to Lessor written notice of Lessee's desire to exercise the option at least nine (9) months prior to the expiration of the original term granted;

b) In the event Lessee exercised its option to extend this Lease for an additional thirty (30) year period, all terms, provisions, covenants and conditions of said Lease shall be continued in full force and effect during said extended term, including the rental adjustment provisions of Paragraph 3 of said Lease.

27. Lessee shall remove all refuse, garbage and papers from the premises and shall keep the premises, hangar and grounds in a clean, safe and sanitary condition at all times.

28. Lessor shall install and maintain on all buildings now or hereafter erected on the premises such proper obstacle lights as may be required by the Lessor or other appropriate authority.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed.

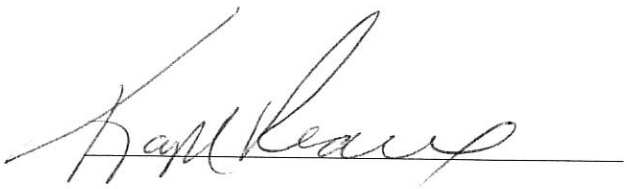
SIGNED, SEALED AND DELIVERED
In the Presence of:

ST. CLAIR COUNTY/ST. CLAIR
COUNTY INTERNATIONAL AIRPORT ,

_____ By:_____

Its:_____

"Lessor"





Spartan Aviation
Edward Amyot

"Lessee"

MEMO

St. Clair County International Airport

TO:	Karry Hepting, Administrator Controller
	St. Clair County Board of Commissioners
FROM:	Kathy Reaume, Airport Director
DATE:	April 22, 2021
SUBJECT:	Private Hangar Ground Lease Amended & Restated

Spartan Aviation, Mr. Edward Amyot has purchased Eagle Services, William Zichichi's Private Hangar.

The original private hangar ground lease with Eagles Services has been Amended & Restated and approved by Corporation Counsel.

AMENDED AND RESTATED PRIVATE HANGAR GROUND LEASE

THIS AMENDED AND RESTATED PRIVATE HANGAR GROUND LEASE (this "AGREEMENT") made and entered into this 15th day of April, 2021, by and between:

ST. CLAIR COUNTY/ST. CLAIR COUNTY INTERNATIONAL AIRPORT,
A Michigan Municipal Corporation,

Lessor,

and

Lessee,

SPARTAN AVIATION, EDWARD AMYOT, 6935 Firth Road, St. Clair, Michigan 48079, as assignee of EAGLE SERVICES, INC. This Agreement supersedes and replaces a Private Hangar Lease dated July 5, 2005, executed by EAGLE SERVICES, INC.

W I T N E S S E T H:

1. Lessor in consideration of the rents and covenants herein specified hereby leases to Lessee land in the Township of Kimball, St. Clair County, Michigan being more fully described as follows:

DESCRIPTION OF PARCEL T-19 OF ST. CLAIR CO. INTERNATIONAL AIRPORT Part of the Southeast ¼ of Section 35, t. 6 N; R.16 E., Kimball Township, St. Clair County, Michigan, Described as beginning at a point of being N89°49'22"W 2101.56feet along the South line of said Section 35 and N00°10'38"E 566.72feet and N51°27'10"W180.00feet and proceeding thence N51°27'10"W 60.00feet; Thence N 38°32'50"E 60.00feet; thence S 51°27'10"E 60.00feet; thence S38°32'50"W 60.00feet to the point of beginning, having an area of 0.08acres.

For the term commencing July 15th, 2005 and ending July 15th, 2035 (30 Years) to be used and occupied as hangar space for storing aircraft owned by the Lessee and for no other purpose without the written consent of Lessor. The premises shall not be used for any purpose which is deemed ultra-hazardous and shall abuse consistent with the rules and regulations of the St. Clair County International Airport.

2. Lessor reserves any and all rights it has as the owner of the St. Clair County International Airport including but not limited to:

a) The right to alter, repair, maintain or improve the landing area and all buildings and facilities of the Airport;

b) To protect by any lawful means the aerial approaches to the Airport and to prevent Lessee from erecting any structure or from carrying on or permitting any activity which, in the opinion of the Lessor, would limit the usefulness of the Airport or constitute a hazard or interference with the landing, taking off or maneuvering of aircraft; and

c) During the time of war or national emergency to suspend this Lease and to lease the Airport or any facility or part thereof to the United States for military or naval use.

3. Lessee hereby leases the premises for the above mentioned term and covenants to pay to Lessor for rent of the premises for the term for the rental. The first rental payment shall be due on July 15th, 2021. The rent is based on a rental rate of $0.274108 per square foot of property. Rental payments shall be paid in advance on the 15th day of July each year.

4. The Lessor reserves the right to make annual adjustments to the rental payments provided under this Lease commencing July 15th, 2021. Any increase in rental payments shall not exceed the increase in Consumer Price Index for All Urban Consumers since the inception of the Lease or the date of the last rental adjustment. An amendment to the Lease providing for such increased rental payments shall be executed by the parties. If Lessee refuses to execute such amendment, then the Lease may be terminated by the Lessor by written notice to Lessee by Certified United States mail or the Lessor may implement the rental increase without an amendment.

5. All rentals shall be payable to Lessor at the office of the St. Clair County International Airport, Kimball, Michigan or as otherwise directed by Lessor in writing to Lessee.

6. Should any rent be due and unpaid, or if default be made in any of the covenants herein contained, and if said payment is not made or such default shall continue for thirty (30) days after written notice to Lessee, it shall be lawful for Lessor, or its representatives and assigns, to re-enter into and repossess the premises and cause the Lessee and each and every other occupant to be removed and put out or to implement legal process for such removal.

7. In the event of the insolvency of or the institution of bankruptcy proceedings by or against Lessee or the appointment of a receiver or a trustee of its property, this agreement thereupon shall, at the option of the Lessor, be at an end and void and Lessor may re-enter and repossess said premises.

8. Lessee shall keep and obey all police and sanitary regulations imposed by any State or Municipal authority and observe all regulations imposed by any underwriter as a basis of

the insurance rate upon the building and shall not permit any inflammable or combustible matter to accumulate upon the premises.

9. Lessee shall keep and obey all rules and regulations of the Michigan Aeronautics Commission, and all applicable Airport Regulations of the Federal Aviation Administration, and all local rules of the St. Clair County International Airport including the "Rules & Regulations" (Exhibit B attached) currently in effect and as may be amended from time to time.

10. For new leases, not renewals the Lessee hereby agrees at its own expense to commence construction on the premises within one (1) year of the date of this Lease, of a hangar or other building as approved in advance in writing by the Lessor and conforming to any rules and regulations of the Lessor concerning construction. Such construction shall be completed within two (2) years from the commencement of construction. In the event the construction is not commenced or completed within the time requirements set forth in this paragraph, the Lessor shall have the right to either terminate this Lease or in its sole discretion grant a reasonable extension.

11. No assignment by Lessee shall create any liability whatsoever against the Lessor until a duplicate thereof, together with the mailing address of such Assignee, shall be delivered to the Lessor. Any such assignment shall be subject to all of the terms and conditions of this Lease and Lessee's liability hereunder shall not be released or affected in any way by delivery of such assignment. In the event of an assignment, the notice to the Lessor or payment made to Lessor by Assignee shall enable the Lessor to maintain any suit or action for payment, specific performance, deficiency or summary proceedings for possession against the Assignee.

12. Lessee, upon termination or cancellation of this Lease, shall have the right to remove any equipment, building and property, on the premises, provided:

a) All sums due Lessor from Lessee are paid in full;
b) Said removal is completed within thirty (30) days after the termination or cancellation of this Lease or any extensions thereof; and
c) Lessee clears and grades the premises from which buildings are removed.
d) Lessee shall remain liable for any failure to restore the premises upon vacating the premises or any property which is abandoned on the premises or any environmental contamination on the premises.
e) Any property or improvements not removed shall be deemed abandoned. The Lessee shall be responsible to the Lessee for the cost of removing any abandoned property or improvements.

13. The Lessee expressly grants to the Lessor a lien on the building which the Lessee may erect on the premises covered by this Lease, for the security of the payment by the Lessee to Lessor of any rental or other fees due said Lessor from Lessee.

14. This Lease shall be non-exclusive and subordinate to the provisions of any existing or future agreement between the Lessor and the United States, relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of Federal funds for the development of the Airport.

15. The Lessor reserves the right to further develop or improve the landing area of the Airport as it sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance.

16. The Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the Airport against obstruction, together with the right to prevent the Lessee from erecting or permitting to be erected, any building or other structure on the Airport which, in the opinion of the Lessor, would limit the usefulness of the Airport or constitute a hazard to aircraft.

17. Lessee shall not prevent or interference with any person, firm or corporation operating aircraft on the Airport from providing any services on its own aircraft with its own employees, including, but not limited to, maintenance and repair that it may choose to perform.

18. The Lessee shall pay all taxes or special assessments hereinafter legally levied by any governmental agency against the lands covered by this Lease, including buildings or personal property of the Lessee, and Lessee agrees, if requested by Lessor, to execute any petition or other document required to include said premises in any special assessment district for sewer, water or other governmental improvements to the premises. The non-payment of any such taxes or special assessments by the Lessee for ninety (90) days after any amortized payment shall become due and payable shall be grounds for cancellation of this Lease by Lessor.

19. The Lessor hereby agrees that the Lessee may place a lien upon the buildings to be located on the leased premises for the purpose of securing a loan or loans; provided the Lessee shall notify the Lessor, in writing, of the name and address of the mortgagee and of the term of the mortgage, prior to the place thereof and, provided further that any such mortgage is subordinate to and subject to all the terms and conditions of this Lease. Any notice of default in the terms of the Lease served on the Lessee by the Lessor shall also be served upon the mortgagee, and said mortgagee shall have a like opportunity to cure such default as the Lessee may have. Lessor agrees it will subordinate any lien granted under this Lease to the lien granted

to Lessee's lender provided Lessor approves the Lessee's financing documents approval of which shall not be unreasonably withheld.

20. In the carrying on of all commercial activity on the premises, the Lessee shall follow and comply with all applicable ordinances, statutes and the rules and regulations of the St. Clair County International Airport.

The Lessor shall have the right to take such action as any governmental agency may direct to enforce the provisions of this Paragraph 20. Lessor shall give Lessee immediate notice of any claim made or action proposed by any governmental agency against Lessor alleging a violation by Lessee of the provisions of this Paragraph 20 and which, if implemented, could reasonably be expected to materially affect Lessee's rights or obligations under this Lease. Lessee shall have the right to participate in any proceedings arising out of such claim or proposed action.

21. In the event it shall be necessary for the Lessor to give notice of any kind to Lessee, the same shall be given and shall be complete by sending such notice to Lessee by registered mail, or by serving the same on any officer of Lessee, or by posting a copy thereof at the entrance to the premises.

22. Should Lessee remain in possession of the premises after the expiration of the term of this Lease, then this Lease and all of its terms, provisions and covenants shall be continued in full force and effect as a tenancy from month to month, terminable by either party upon giving thirty (30) days written notice prior to the end of any month.

23. In the event the premises are damaged or destroyed by fire or other casualty, the Lessee shall repair the premises within a reasonable period of time and the rent shall abate in proportion to the extent that the premises are damaged or destroyed. In the event the premises are totally destroyed and in the opinion of the Lessee, damage to such an extent as to render it impracticable to rebuild or restore the same; or because of any rule or regulations of any governmental authority, the same cannot be rebuilt or restored in six months; then either party hereto shall be privileged to cancel this Lease and in the event of such cancellation, the accrued rent up to the time of such damage is to be paid by the Lessee.

24. Lessee shall carry adequate casualty and liability insurance sufficient to protect Lessor from liability for all suits and damages or injuries sustained upon any part of the premises under Lessee's control or caused or sustained upon any part of the premises by defective products or services sold or performed by Lessee. Such casualty and liability insurance shall be in such amounts, on the terms and in such companies as shall be agreeable to Lessor and as shall be delivered to and retained in the possession of the Lessor during the term hereof, and for

failure of the Lessee to obtain such insurance in the manner herein provided, the Lessor, at its option, may procure the same and the premium paid therefor shall forthwith become payable by Lessee to Lessor, as additional rent payable on the next rental date. The insurance requirements for the premises may be set by the rules and regulations of the St. Clair County International Airport.

25. Lessor may enter upon the premises at any reasonable time for the purpose of making any inspection that it deems expedient to the proper enforcement of any of the covenants and conditions of this agreement or of the "Rules & Regulations" of the St. Clair County International Airport (Exhibit B attached).

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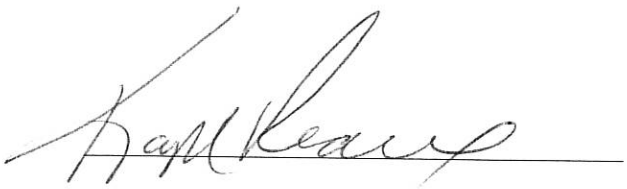
SIGNED, SEALED AND DELIVERED
In the Presence of:

ST. CLAIR COUNTY/ST. CLAIR
COUNTY INTERNATIONAL AIRPORT ,

_____ By:_____

Its:_____

"Lessor"





Spartan Aviation
Edward Amyot

"Lessee"

MEMO

To: Board of Commissioners

From: Dena Alderdyce, Finance Director

Date: April 28, 2021

Re: 2021 Budget Adjustments

Attached are proposed amendments to the 2021 General Fund budget.

General Fund

The General Fund amendments represent adjustments to update the budget for:

- Adjustments to grant revenues and expenditures
- Previously approved board actions including:
  - Circuit court manning table changes proposed in November 2020
  - Elections/Clerk manning table changes proposed in November 2020
  - Medical Examiner contract approved in 2021
- Reduce federal inmate revenues for reductions to date
- An increase in property tax revenue based on current 2021 taxable values
- Dive Team truck on order from 2020 not received until 2021 paid from Federal Surplus Asset sales

The full financial impact of COVID-19 is not reflected in the above budget adjustments as it is quite early yet to know what impact it may have on the 2021 General Fund budget.

The General Fund remains balanced and includes a contingency of $105,758.

ST. CLAIR COUNTY
2021 BUDGET ADJUSTMENTS DETAIL
May 20, 2021

Acct. No.	Details	Revenues Increase/(Decrease)	Expenditures Increase/(Decrease)
	General Fund		
	Proposed to BOC on May 20, 2021		
101131	Circuit Court - Salaries, Wages and fringes - due to Nov. 2020 Proposal		(5,092)
101138	Court Security- fringes		778
101149	Circuit Court Family Div - State and Federal Grants	(28,261)	(23,477)
101191	Elections - Salaries, Wages and fringes- due to Dec. 2020 proposal		12,316
101215	Clerk - Salaries, Wages and fringes - due to Dec. 2020 proposal		(12,316)
101253	Treasurer - increase in property tax revenue	187,000	
101331	Marine Division - Increase in Federal/State grant funds	10,816	
101351	Corrections/Jail - Reduction in federal inmate counts	(200,000)	
101648	Medical Examiner - internet expense and operating expense for County oper		6,535
910019	MI Drive Safely Task Force grant	39,028	39,028
910023	Safe Communities grant	(35,000)	(35,000)
910029	Federal Surplus Property- truck purchase from 2020 not received & refund donation		75,640
910030	Coronavirus Emergency Supplemental Fund Grant	28,469	28,469
910071	2018 Port Security Grant-Dive Team	1,200	1,200
910097	2017 Homeland Security Grant	(50,000)	(50,000)
910098	2018 Homeland Security Grant - Deferred Revenue and Expenditures	9,884	9,379
910099	2019 Homeland Security Grant	75,000	75,000
910149	Recovery High School Grant	150,000	150,000
101890	Contingency		(84,324)
	Total General Fund Budget Adjustments	188,136	188,136

ST. CLAIR COUNTY
2021 GENERAL FUND BUDGET

REVENUES

DEPT.#	DEPARTMENT	2021 ADOPTED	5/20/2021 Proposed Amendments	2021 AMENDED
100 Legislative				
103	Other Legislative Activities	900,000	-	900,000
130 Judicial				
131	Circuit Court	139,672		139,672
136	District Court	1,716,192		1,716,192
	Drug/Sobriety Court	52,000		52,000
138	Courthouse Security	25,000		25,000
141	Friend of Court	2,237,397		2,237,397
	Incentive Payments	413,821		413,821
148	Probate Court	270,026		270,026
	Mental Health Court	155,000		155,000
149	Family Division-Circuit Court	293,171	(28,261)	264,910
	Recovery High School Grant	-	150,000	150,000
153	District Court - Probation	186,000		186,000
		5,488,279	121,739	5,610,018
170 General Government				
191	Elections	50,000		50,000
215	Clerk	574,500		574,500
225	Equalization	199,304		199,304
229	Prosecuting Attorney	570,336		570,336
	Child Protective Investigations - Title IV-E	42,000		42,000
231	Victims Rights	175,010		175,010
233	Purchasing	15,000		15,000
236	Register of Deeds	1,502,500		1,502,500
253	County Treasurer	43,348,029	187,000	43,535,029
257	Cooperative Extension	-		-
	Co-op. Ext. - 21st Century Grant	-		-
	Co-op. Ext. - 4-H Programming	7,500		7,500
259	Information Technology	35,000		35,000
275	Drain Commissioner	138,500		138,500
289	Motor Pool	260,000		260,000
		46,917,679	187,000	47,104,679
300 Public Safety				
301	Sheriff	3,211,111		3,211,111
	Secondary Road Patrol Grant	120,000		120,000
	Motor Carrier Enforcement Grant	250,000		250,000
	Michigan Drive Safely Grant	35,000	4,028	39,028
	Edward Byrne Grant	15,582		15,582
	Federal Surplus Program	-		-

ST. CLAIR COUNTY
2021 GENERAL FUND BUDGET

REVENUES

DEPT.#	DEPARTMENT	2021 ADOPTED	5/20/2021 Proposed Amendments	2021 AMENDED
	Coronavirus Emergency Supplemental Grant	-	28,469	28,469
	Operation Stone garden	100,000		100,000
320	Criminal Justice Training Grant	15,000		15,000
325	Communications/Radio	1,265,300		1,265,300
	Communications Training Grant	20,000		20,000
331	Marine Law Enforcement	174,050	10,816	184,866
	Port Security Grant	-	1,200	1,200
351	Corrections/Jail	2,887,700	(200,000)	2,687,700
	Inmate Billing	155,000		155,000
362	Other Correction Activities	-		-
	Substance Abuse Treatment Grant	161,000		161,000
426	Emergency Preparedness	42,000		42,000
	Annual Breakfast	14,850		14,850
	Solution Area Planners	150,000		150,000
	2017 Homeland Security Grant	50,000	(50,000)	-
	2018 Homeland Security Grant	100,000	9,884	109,884
	2019 Homeland Security Grant	-	75,000	75,000
	Port Security Grant	-		-
	COVID 19- Resonse	-		-
428	Hazardous Materials Handling	20,000		20,000
430	Animal Shelter	484,500		484,500
		9,271,093	(120,603)	9,150,490
440 Public Works				
445	Drain - Public Benefit	16,455	-	16,455
		16,455	-	16,455
600 Health and Welfare				
648	Medical Examiner	25,000		25,000
661	Public Guardian	241,952		241,952
		266,952	-	266,952
690 Community and Economic Development				
400	Planning	175,000		175,000
		175,000	-	175,000
	Totals	63,035,458	188,136	63,223,594

ST. CLAIR COUNTY
2021 GENERAL FUND BUDGET

DEPT.#	DEPARTMENT	EXPENDITURES 2021 PROPOSED	5/20/2021 Proposed Amendments	2021 AMENDED
100 Legislative				
101	Board of Commissioners	230,493		230,493
103	Other Legislative Activities	1,082,500		1,082,500
	Appropriations to other Funds:			
	Health Department	1,724,688		1,724,688
	Child Care - Probate	2,787,008		2,787,008
	Child Care - Welfare	330,000		330,000
	Department of Human Services	29,001		29,001
	Public Improvement	700,000		700,000
	Road Commission	900,000		900,000
	Convention Center Operations	100,000		100,000
	Administrative Building Debt Fund	-		-
	Communications Tower Debt Service	-		-
	Mi Indigent Defense Fund	579,439		579,439
		8,463,129	-	8,463,129
130 Judicial				
131	Circuit Court	1,303,750	(5,092)	1,298,658
136	District Court	2,426,575		2,426,575
	Drug/Sobriety Court	52,000		52,000
138	Courthouse Security	637,842	778	638,620
141	Friend of Court	3,318,694		3,318,694
148	Probate Court	1,092,410		1,092,410
	Mental Health Court	154,998		154,998
149	Family Division-Circuit Court	1,641,409	(23,477)	1,617,932
	Recovery High School grant	-	150,000	150,000
151	Adult Probation	7,300		7,300
153	District Court Probation	871,161		871,161
		11,506,139	122,209	11,628,348
170 General Government				
172	Administrator/Controller	596,298		596,298
	Census Grant	-		-
191	Elections	96,801	12,316	109,117
201	Accounting	323,977		323,977
215	Clerk	843,893	(12,316)	831,577
225	Equalization	827,965		827,965
226	Human Resources	422,479		422,479
229	Prosecuting Attorney	3,193,323		3,193,323
	Child Protective Investigations - Title IV-E	10,000		10,000
231	Victims Rights	10,800		10,800
233	Purchasing	99,357		99,357

ST. CLAIR COUNTY
2021 GENERAL FUND BUDGET

DEPT.#	DEPARTMENT	EXPENDITURES 2021 PROPOSED	5/20/2021 Proposed Amendments	2021 AMENDED
236	Register of Deeds	128,195		128,195
253	County Treasurer	584,971		584,971
257	Cooperative Extension	188,933		188,933
	Co-op. Ext. - 4-H Programming	7,500		7,500
259	Information Technology	2,468,115		2,468,115
265	Buildings and Grounds	1,221,900		1,221,900
	FIA Building Lease Maintenance	779,591		779,591
	Jail/Juvenile Facility Maintenance	424,986		424,986
275	Drain Commissioner	572,659		572,659
289	Motor Pool	169,500		169,500
		12,971,243	-	12,971,243
300 Public Safety				
301	Sheriff	8,836,228		8,836,228
	Secondary Road Patrol Grant	120,000		120,000
	Motor Carrier Enforcement Grant	250,000		250,000
	Edward Byrne Grant	15,582		15,582
	Michigan Drive Safely Grant	35,000	4,028	39,028
	Federal Surplus Asset Program	25,000	75,640	100,640
	Coronavirus Emergency Supplemental Grant	-	28,469	28,469
	Operation Stonegarden	100,000		100,000
320	Criminal Justice Training Grant	15,000		15,000
325	Communications/Radio	1,954,012		1,954,012
	Communications Training Grant	20,000		20,000
331	Marine Law Enforcement	289,209		289,209
	Port Security Grant	-	1,200	1,200
334	Dive Team	31,606		31,606
351	Corrections/Jail	13,253,256		13,253,256
	Inmate Billing	80,965		80,965
362	Other Correctional Activities	100,000		100,000
	Substance Abuse Treatment Grant	161,000		161,000
426	Emergency Preparedness	304,205		304,205
	Annual Breakfast	14,850		14,850
	Port Security Grant	-		-
	Solution Area Planners	150,000		150,000
	2017 Homeland Security Grant	50,000	(50,000)	-
	2018 Homeland Security Grant	100,000	9,379	109,379
	2019 Homeland Security Grant	-	75,000	75,000
	COVID-19 Response	-		-
428	Hazardous Materials Handling	39,800		39,800
430	Animal Shelter	490,022		490,022
		26,435,735	143,716	26,579,451

ST. CLAIR COUNTY
2021 GENERAL FUND BUDGET

DEPT.#	DEPARTMENT	EXPENDITURES 2021 PROPOSED	5/20/2021 Proposed Amendments	2021 AMENDED
440 Public Works				
445	Drains - Public Benefit	751,915	-	751,915
600 Health and Welfare				
648	Medical Examiner	541,731	6,535	548,266
649	Mental Health	955,672		955,672
661	Public Guardian	507,016		507,016
681	Veteran's Burial	15,000		15,000
		2,019,419	6,535	2,025,954
690 Community and Economic Development				
400	Planning	689,446		689,446
401	Transportation Planning	8,350		8,350
		697,796	-	697,796
850 Other Functions				
890	Contingencies	190,082	(84,324)	105,758
	Totals	63,035,458	188,136	63,223,594

ST. CLAIR COUNTY
HEALTH DEPARTMENT

Our Community. Our Environment.

3415 28th Street Port Huron MI 48060

ANNETTE MERCATANTE MD MPH
MEDICAL HEALTH OFFICER

GREG BROWN
ADMINISTRATOR

ADVISORY BOARD OF HEALTH

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MONICA STANDEL

LISA BEEDON
COUNTY COMMISSIONER

Divisions

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MEMORANDUM

TO: St. Clair County Board of Commissioners

FROM: Greg Brown, Health Department Administrator

SUBJECT: Health Department Manning Table Change

DATED: April 15, 2021

In 2016 we implemented a service model where we manned our front reception area with Outreach Clerks to greet clients and complete MI Bridges, Medicaid applications, and community referrals.

We recently applied and were granted MI Bridges Referral Status in March 2021. This will support improved collaboration with not only other agencies serving those in need, but also allow us to provide more comprehensive, streamlined services for our clients. We anticipate that referrals will be more appropriate, smoother in transition and result in increased client compliance; thus increased health and wellbeing. We also estimate a 25% increase in the number of Outreach clients, MI Bridges applicants, referrals and requests from community members and partner agencies. This increase will make it difficult to service Outreach clients and simultaneously serve other clients at our front reception. This leaves the need for a full time Clerk II for front reception coverage.

I am respectfully requesting to eliminate a part-time Clerk II position, and replace it with a full-time Clerk II position in order to adequately serve our clients at the reception area. The Health Department budget is able to absorb the annual cost of $30,904.

COUNTY OF ST. CLAIR

MEMO

To: Board of Commissioners

From: Dena S. Alderdyce, Finance Director

Date: April 22, 2021

Subject: Health Department Manning Table Change

☒ COMPLIANCE WITH HUMAN RESOURCE POLICIES

☒ FINANCIAL REVIEW

Background:
The Health Department is asking the Board to approve a manning table change that would reclassify a part time Clerk II position to a full time Clerk II. They were granted MI Bridges Referral Status in March 2021 and with that change, they are anticipating an increase in the number of Outreach clients coming into their facility and will have a need for the Clerk II to be at the reception area on a full time basis.

Financial Consideration:
The above request is expected to cost the Health Department Fund an additional $30,904 annually and can be absorbed in their current budget. No funds will be needed from the General Fund. Administration recommends the approval of this request.

COUNTY OF ST. CLAIR

Equalization Department
JUSTIN SEARS, Director

Memorandum

Date: April 30, 2021

To: Board of Commissioners

From: Justin Sears, Director of Equalization

Subject: Equalization Job Reclassification Request

Board of Commissioners,

I am requesting a job reclassification for a position in my department. It is currently classified as an Appraiser III/Assessor and I would like to reclassify it to a Senior Assessor. For over a year now, this position has been responsible for task that fall under the Senior Assessor position. Some of these task are, supervising and leading staff, overseeing and coordinating work activities associated with the assessing contracts, training employees, preparing and defending Michigan Tax Tribunals and assisting and providing oversight of preparations and obligations for all assessment roll contracts.

If this reclassification were approved, it would cost an additional $3,412 per year. The additional expense will be covered by Equalization's budget incentive funds for this year and reducing operating costs will absorb the expense in future years.

COUNTY OF ST. CLAIR

MEMO

To: Board of Commissioners

From: Dena S. Alderdyce, Finance Director

Date: April 30, 2021

Subject: Equalization Manning Table Change

☒ COMPLIANCE WITH HUMAN RESOURCE POLICIES

☒ FINANCIAL REVIEW

Background:
The Equalization Department is asking the Board to approve a manning table change that would reclassify an Appraiser III position to a Senior Appraiser. The reclass has been reviewed by the Human Resources department as well.

Financial Consideration:
The above request is expected to cost an additional $3,412 annually and will be paid for with the department's budget incentive funds and a reduction in operating expenditures. No additional funds will be needed from the General Fund. Administration recommends the approval of this request.

COUNTY OF ST. CLAIR

MEMO

To: Board of Commissioners

From: Diane Barbour, Director of Human Resources

Date: April 19, 2021

Subject: Equalization Reclassification Request

☒ COMPLIANCE WITH HUMAN RESOURCE POLICIES

☒ COMPLIANCE WITH COLLECTIVE BARGAINING AGREEMENT(S)

Background:

The Equalization Director, Justin Sears, is requesting a reclassification for one of the Appraiser III-Assessor in the Equalization department to a Senior Assessor. Positions often evolve and responsibilities increase and change which warrant the consideration for reclassification. I believe this is the case with this position. The Appraiser III-Assessor position has incorporated additional duties that are more closely in line with a Senior Assessor role. These advanced responsibilities include assist in management, mentoring and leading of staff; oversee and coordinate the work activities associated with assessing contracts; training employees in work procedures; assist in the oversight of assessment roll preparation and obligations; day-to-day supervision of field staff; preparing appraisals for Michigan Tax Tribunal; and providing support and back up to all operation functions within the department.

I compared the Appraiser III-Assessor and Senior Assessor role and determined that the additional job responsibilities warranted a reclassification of this role.

Both classifications are AFSCME 1089 positions. Article 18.3 of the AFSCME 1089 contract states that if a reclassified position is currently occupied by an employee it shall not be posted. Therefore, the request is in compliance with the contract.

HR recommendation:
Therefore, I fully support the reclassification of the position from an Appraiser III-Assessor to Senior Assessor as requested.

Community Health Needs Assessment Contract Approval

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	Contract Approval Request - VIP Research and Evaluation2021	5/14/2021	Cover Memo
🗋	Memo	4/14/2021	Cover Memo
🗋	CHNA 2021 - VIP Research and Evaluation Agmt	5/14/2021	Cover Memo
🗋	VIP Proposal	4/14/2021	Backup Material
🗋	Pricing	4/14/2021	Backup Material

COUNTY OF ST.CLAIR
Purchasing Division

CONTRACT APPROVAL REQUEST

☒ NEW CONTRACT ☐ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS

☒ BIDS REQUIRED
☒ BIDS RECEIVED
☐ NO BIDS REQUIRED
☐ SINGLE SOURCE
☐ CONTRACT EXTENSION
☐ INCREASE WITHIN CPI-U
☐ VALUE LESS THAN THRESHOLD

☒ BOC POLICY COMPLIANCE
☐ REVIEWED BY CORP COUNSEL

VENDOR: VIP Research and Evaluation

VALUE: Not to Exceed $95,000

TERM: One time project

CONTRACT TYPE: Professional Services

SERVICE DESCRIPTION: Community Health Needs Assessment with Behavioral Risk Factors Survey

DEPARTMENT(S): Health

COMMENTS: The Community Health Needs Assessment is driven by requirements of the Affordable Care Act. RFP-HD-0321-407 was posted to MITN and 293 companies received notice; 27 downloaded the documents. VIP Research and Evaluation was the low bidder. VIP Research and Evaluation conducted this Survey and Assessment for St. Clair County in 2016.

ST. CLAIR COUNTY
HEALTH DEPARTMENT

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3415 28th Street Port Huron MI 48060

MEMORANDUM

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MEDICAL HEALTH OFFICER

GREG BROWN
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DATE: April 13, 2021

TO: St. Clair County Board of Commissioners

FROM: Greg Brown, Administrator

RE: Community Health Needs Assessment Contract Approval

The Health Department completed a request for proposal (RFP-HD-0321-407) through the Purchasing Department to receive bids to complete a Community Health Needs Assessment, including Behavior Risk Factor Survey. We received six bids (see attached). We have decided to accept the bid from VIP Research and Evaluation who did our last CHNA in 2016. Funding is available for this project through the Child & Maternal Health Title V block grant, from this fiscal year, and next fiscal year. The Health Department is respectfully requesting approval of a Professional Service Contract with VIP Research and Evaluation not to exceed $95,000.

COUNTY OF ST.CLAIR

COUNTY OF ST. CLAIR, MICHIGAN

Health Department

PROFESSIONAL SERVICE CONTRACT

Contract Expiration Date: December 31, 2021

Contract – NOT TO EXCEED $95,000

*Not to exceed specified amount without written authorization from a St. Clair County authorized representative.

This "Contract" is made between the COUNTY OF ST. CLAIR, a Michigan Constitutional Corporation, hereinafter called "County", and the "Contractor" as further described in the following Table. In this Contract, either Contractor or the County may also be referred to individually as a "Party" or jointly as the "Parties".

COUNTY OF ST. CLAIR, MICHIGAN 200 Grand River Port Huron, MI 48060 (herein, the "County")	VIP Research and Evaluation 2211 Lake Ave. Wilmette, IL 60091 (herein, the "Contractor")

This Contract is organized and divided into the following "Section" or "Sections" for the convenience of the Parties.

SECTION 1. CONTRACT DOCUMENTS AND DEFINITIONS

SECTION 2. CONTRACT EFFECTIVE DATE AND TERMINATION

SECTION 3. SCOPE OF CONTRACTOR'S SERVICES

SECTION 4. COUNTY PAYMENT OBLIGATION FOR CONTRACTOR'S SERVICES

SECTION 5. CONTRACTOR ASSURANCES AND WARRANTIES

SECTION 6. CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION

SECTION 7. GENERAL TERMS AND CONDITIONS

In consideration of the mutual promises, obligations, representations, and assurances in this Contract, the Parties agree to the following:

§ 1. CONTRACT DOCUMENTS AND DEFINITIONS

The following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or plural, possessive or non-possessive, and/or either within or without quotation marks, shall be defined and interpreted as follows:

1.1. **"**Contractor Employee" means without limitation, any employees, officers, directors, members, managers, trustees, volunteers, attorneys, and representatives of Contractor, and also includes any Contractor licenses, concessionaires, contractors, subcontractors, independent contractors, contractor's supplies, subsidiaries, joint ventures or partners, and/or any such persons, successors or predecessors, employees, (whether such persons act or acted in their personal, representative or official capacities), and/or any and all persons acting by, through, under, or in concert with any person who was a Contractor Employee at anytime during the term of this contract but, for any reason, is no longer employed, appointed, or elected in that capacity.

1.2. "Claims" means any alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, courts costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or amounts or liabilities of any kind which are imposed on, incurred by, or asserted against the county, or for which the county may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any all alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.

1.3. "County" means the County of St. Clair, a Municipal and Constitutional Corporation, its departments, divisions, authorities, boards, committees, and "County Agent" as defined below.

1.4. "County Agent" means all elected and appointed officials, directors, board members, council members, commissioners, employees, volunteers, representatives, and/or any such persons' successors (whether such person act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them. "County Agent" shall also include any person who was a "County Agent" anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as an Agent.

1.5. "Day" means any calendar day, which shall begin at 12:00:01 a.m. and end at 11:59:59 p.m.

1.6. "Contract Documents" This contract includes and fully incorporates herein all of the following documents:

1.6.1. Attachment I: Scope of Contractor's Services

1.6.2. Attachment II: Contractor's Fee Schedule

1.6.3. Attachment III: Contractor Insurance Requirements

§ 2. CONTRACT EFFECTIVE DATE AND TERMINATION

2.1. The effective date of this Contract shall be May 20, 2021, and unless otherwise terminated or canceled as provided below, it shall end at 11:59:59 p.m. on the "Contract Expiration Date" shown on the first page of this Contract, at which time this Contract expires without any further act or notice of either Party being required. The Parties under no obligation are to renew or extend this Contract after Contract Expiration Date. Notwithstanding the above, under no circumstances shall this Contract be effective and binding and no payments to the Contractor shall be due or owing for any Contractor services until and unless:

2.1.1. This Contract is signed by Contractor Employee, legally authorized to bind the Contractor.

2.1.2. Any and all Contractor Certificates of Insurance, and any other conditions Precedent to the Contract have been submitted and accepted by the County.

2.1.3. An authorized agent of the County of St. Clair, Michigan as provided for on the signature page of this Contract, shall be the final signatory to this Contract.

2.2. Upon the expiration of this Contract the County has the option, at the County's sole discretion, of extending this Contract for an additional term determined by the extensions on the same terms and conditions contained herein. The County shall not be obligated to pay Contractor any contract extension fee if the County elects to extend.

2.3. As a government entity, County of St. Clair tax ID#38-6006420, the County is exempt from Federal Excise, State Sales Tax, Personal Property Tax, and Use Tax.

2.4. The County may cancel the contract for its convenience, in whole or in part, by giving the contractor written notice 30 days prior to the date of cancellation. If the County chooses to cancel this contract in part, the charges payable under this contract shall be equitably adjusted to reflect those services that are cancelled.

§ 3. SCOPE OF CONTRACTOR'S SERVICES

3.1. The Contractor shall perform all services identified and itemized in Attachment I: "Scope of Contractor's Services" which is attached hereto and incorporated and made part of this Contract.

§ 4. COUNTY PAYMENT OBLIGATIONS FOR CONTRACTOR'S SERVICES

4.1. Except as otherwise expressly provided for in this Contract, the County's sole financial obligation to the Contractor for any Contractor services under this Contract shall be as defined in Attachment II: "Contractor's Fee Schedule" which is attached hereto and incorporated and made a part of this Contract.

4.1.1. In no event, shall the County's amount due and owing the Contractor for any and all services rendered exceed the amount identified as the "NOT TO EXCEED AMOUNT" on the first page of this Contract. In the event the Contractor can reasonably foresee the total billings for its services will exceed this "NOT TO EXCEED AMOUNT," the Contractor shall provide the County with notice of this contingency at least 30 days before this event.

4.1.2. The Contractor will invoice the County per event for services rendered. The Contractor will provide a work sheet detailing the work that was completed per the Contractor proposal. The County shall have no obligation to make payment until a proper invoice of service is submitted.

4.1.3. The Contract has no security deposit requirements and no money down. The County will not be responsible for any documentation fees, filing fees, title fees, and insurance fees.

4.1.4. The invoices shall be submitted in the form requested by the County. All invoices pertaining to this Contract will reference County purchase order number **P___ .**

4.2. Under no circumstances shall the County be responsible for any cost, fee, fine, penalty, or direct, indirect, special, incidental or consequential damages incurred or suffered by Contractor in connection with or resulting from the Contractor's providing any services under this Contract arising out of this Contract or any claimed breach of this Contract.

4.3. The County has the right to offset any amounts due and owing to the Contractor should the County incur any cost associated with this Contract that are the obligations of the Contractor under this Contract.

§ 5. CONTRACTOR'S ASSURANCES AND WARRANTIES

5.1. Service Warranty. Contractor warrants that all services performed hereunder will be performed in a manner that complies with all applicable laws, statutes, regulations, ordinances, and professional standards.

5.2. Business and Professional Licenses. The Contractor will obtain and maintain at all times during the term of this Contract all applicable business and professional licenses necessary to provide the contracted services.

5.3. Services and Supplies. The Contractor is responsible for providing services and supplies not expressly required to be provided by the County herein.

5.4. Taxes. The Contractor shall pay, its own local, state and federal taxes, including without limitation, social security taxes, and unemployment compensation taxes. The County shall not be liable to or required to reimburse the Contractor for any federal, state and local taxes or fees of any kind. The Contractor shall be responsible for any and all personal property taxes on any and all equipment provided under this Contract. The County shall not be liable to or required to reimburse the Contractor for personal property taxes paid.

5.5. Contractor's Incidental Expenses. Except as otherwise expressly provided in this Contract, the Contractor shall be solely responsible and liable for all costs and expenses incident to the performance of all services for the County including, but not limited to, any professional dues, association fees, license fees, fines, taxes, and penalties.

5.6. Right to Inspect. The County may, at reasonable times, inspect the plant, place of business, or work site of the Contractor or Subcontractor, which is pertinent to the performance of this contract.

5.7. Contractor Employees.

5.7.1. Contractor shall employ and assign qualified Contractor Employees as necessary and appropriate to provide the services under this Contract. Contractor shall ensure all Contractor Employees have all the necessary knowledge, skill, and qualifications necessary to perform the required services and possess any necessary licenses, permits, certificates, and governmental authorizations as may required by law.

5.7.2. Contractor shall solely control, direct, and supervise all Contractor Employees with respect to all Contractor obligations under this Contract. Contractor will be solely responsible for and fully liable for the conduct and supervision of any Contractor Employee.

5.7.3. All Contractor Employees assigned to work under this Contract may, at the County's discretion, be subject to a security check and clearance by the County. Such Contractor Employees will be required to sign a Confidentiality Agreement provided by the Contractor if requested by the County. This documentation may, upon the County's request, be made available for review and verification.

5.8. Contractor Employee-Related Expenses. All Contractor Employees shall be employed at the Contractor's sole expense (including employment-related taxes and insurance) and the Contractor warrants that all Contractor Employees shall fully comply with and adhere to all of the terms of this Contract. Contractor shall be solely and completely liable for any and all applicable Contractor Employee's federal, state, or local payment withholdings or contributions and/or any and all Contractor Employees related pension or welfare benefits plan contribution under federal or state law. Contractor shall indemnify and hold the



County harmless for all Claims against the County by any Contractor Employee, arising out of any contract for hire or employer-employee relationship between the Contractor and any Contractor Employee, including, but not limited to, Worker's Compensation, disability pay or other insurance of any kind.

5.9. Full Knowledge of Service Expectations and Attendant Circumstances. Contractor warrants that before submitting its Proposal and/or entering into this Contract, it had a full opportunity to review the proposed services, and review all County requirements and/or expectations under this Contract. The Contractor is responsible for being adequately and properly prepared to execute this Contract. Contractor has satisfied all material in respects that it will be able to perform all obligations under the Contract as specified herein.

5.10. The Contractor's Relationship To The County Is That Of An Independent Contractor. Nothing in this Contract is intended to establish an employer-employee relationship between the County and either the Contractor or any Contractor Employee. All Contractor Employees assigned to provide services under this Contract by the Contractor shall, in all cases, be deemed employees of the Contractor and not employees, agents, or sub-contractors of the County.

§ 6. CONTRACTOR INDEMNIFICATION and INSURANCE REQUIREMENTS

6.1. Indemnification.

6.1.1. Contractor shall indemnify and hold the County harmless from any and all Claims which are incurred by or asserted against the County by any person or entity, alleged to have been caused or found to arise, from the acts, performances, errors, or omissions of Contractor or Contractor's Employees, including, without limitation, all Claims relating to injury or death of any person or damage to any property.

6.1.2. The indemnification rights contained in this Contract are in excess and over and above any valid and collectible insurance rights/policies. During the term of this Contract, if the validity or collectability of the Contractor's insurance is disputed by the insurance company, the Contractor shall indemnify the County for all claims asserted against the County and if the insurance company prevails, the Contractor shall indemnify the County of non-collectible accounts.

6.1.3. Contractor shall have no rights against the County for any indemnification (e.g., contractual, equitable, or by implication), contribution, subrogation, and/or any other right to be reimbursed by the County except as expressly provided herein.

6.1.4. Contractor waives and releases all actions, liabilities, loss and damage including any subrogation rights it may have against the County based upon any Claim brought against the County suffered by a Contractor Employee.

6.2. Insurance Requirements.



6.2.1 At all times during this Contract, the Contractor shall obtain and maintain insurance according to the specifications indicated in Attachment III.

§ 7. GENERAL TERMS AND CONDITIONS

7.1 Cumulative Remedies. A Party's exercise of any remedy shall not preclude the exercise of any other remedies, all of which shall be cumulative. A Party shall have the right, in its sole discretion, to determine which remedies are to be exercised and in which order.

7.2. Survival of Terms and Conditions. The following terms and conditions shall survive and continue in full force beyond the termination and/or cancellation of this Contract (or any part thereof) until the terms and conditions are fully satisfied or expire by their very nature:

"CONTRACTOR'S ASSURANCES AND WARRANTIES";
"CONTRACTOR PROVIDED INSURANCE AND INDEMNIFICATION";
"DAMAGE CLEAN UP TO COUNTY PROPERTY AND/OR PREMISES";
"AUDIT";
"SEVERABILITY";
"GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE"; AND
"SURVIVAL OF TERMS AND CONDITIONS".

7.3. County Right to Suspend Services. Upon written notice, the County may suspend performance of this Contract if Contractor has failed to comply with Federal, State, or Local laws, or any requirements contained in this Contract. The right to suspend services is in addition to the County's right to terminate and/or cancel this Contract. The County shall incur no penalty, expense, or liability to Contractor if the County suspends services under this Section.

7.4. No Third Party Beneficiaries. Except as provided for the benefit of the Parties, this contract does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to be indemnified, right to be subrogated to the Parties' rights in this Contract, and/or any other right, in favor of any other person or entity.

7.5. Compliance with Laws. Contractor shall comply with all federal, state, and local laws, statutes, ordinances, regulations, insurance policy requirements, and requirements applicable to its activities under this Contract.

7.6. Permits and Licenses. Contractor shall be responsible for obtaining and maintaining throughout the term of this Contract all licenses, permits, certificates, and governmental authorizations necessary to perform all of its obligations under this Contract and to conduct business under this Contract. Upon request by the County, Contractor shall furnish copies of any permit, license, certificate or governmental authorizations necessary to provide services under this Contract.

7.7. Discrimination. Contractor shall not discriminate against any employee or applicant for employment because of sex, race, religion, color, national origin, or handicap, or other protected category in violation of State and Federal law.

7.7.1 Contractor shall promptly notify the County of any complaint or charge filed and/or determination by any Court or administrative agency of illegal discrimination by Contractor.

7.7.2 The County, in its discretion, may consider any illegal discrimination described above as breach of this Contract and may terminate or cancel this Contract immediately with notice.

7.8. Reservation of Rights. This Contract does not, and is not intended to impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the County.

7.9. Conflict of Interest. Pursuant to Public Act 317 and 318 of 1968, as amended (MCL 15.321, et seq.), no contracts shall be entered into between the County, including all agencies and departments thereof, and any County Agent. To avoid any real or perceived conflict of interest, Contractor shall identify any Contractor Employee or relative of Contractor's Employees who are presently employed by the County. Contractor shall give the County notice if there are any County Agents or relatives of County Agents who are presently employed by Contractor.

7.10. Damage Clean Up to County Property and/or Premises. Contractor shall be responsible for any unexpected and/or unnecessary damage to any County property, its premises, or a County Agent that is caused by Contractor or Contractor's Employees. If damage occurs, Contractor shall make necessary repairs and/or replacements to the damaged property to the satisfaction of the County. If the damage cannot be completed to the County's satisfaction, Contractor shall reimburse the County the actual cost for repairing or replacing the damaged property. The Contractor shall be responsible for assuring that all County and municipal sites are restored to their original condition.

7.11. Contractor Use of Confidential Information. The Contractor and/or Contractor Employees shall not reproduce, provide, disclose, or give access to Confidential Information to any third party, or to any Contractor Employee. The Contractor and the Contractor Employee shall not use the Confidential Information for any purpose other than performing its services under this Contract.

7.11.1 This Contract imposed no obligation upon Contractor with respect to any Confidential Information which Contractor can establish by legally sufficient evidence: (i) was in the possession of, or was known by Contractor, prior to its receipt from the County, without an obligation to maintain its confidentiality; or (ii) is obtained by Contractor from a third party having the right to disclose it, without an obligation to keep such information confidential.

7.11.2 As used in this Contract, Confidential Information means all information that the County is required or permitted by law to keep confidential.

7.12. Grant Compliance. If any part of this Contract is supported or paid with any state or federal funds granted to the County, the Contractor shall comply with all applicable grant requirements.

7.13. Delegation/Subcontract/Assignment. Contractor shall not delegate, assign, or subcontract any obligations or rights under this Contract without the prior written consent of the County.

7.13.1 The rights and obligations under this Contract shall not be diminished in any manner by assignment, delegation or subcontract.

7.13.2 Any assignment, delegation, or subcontract by Contractor and approved by the County, must include a requirement that the assignee, delegate, or subcontractor will comply with the rights and obligations contained in this Contract.

7.13.3 The Contractor shall remain primarily liable for all work performed by any subcontractors. Contractor shall remain liable to the County for any obligations under the Contract not completely performed by any Contractor delegate or subcontractor.

7.13.4 Should a subcontractor fail to provide the established level of service and response, the Contractor shall contract with another agency for these services in a timely manner. Any additional costs associated with securing a competent subcontractor shall be the sole responsibility of the Contractor.

7.13.5 This Contract cannot be sold.

7.13.6 In the event that a Petition in Bankruptcy is filed and there is an assignment of this Contract by a Court, the County may declare this Contract null and void.

7.14. Non Exclusive Contract. No provision in this Contract limits, or is intended to limit, in any way the Contractor's right to offer and provide its services to the general public, other business entities, municipalities, or governmental agencies during or after the term of this Contract. Similarly, this Contract is a non-exclusive agreement and the County may freely engage other persons to perform the same work that the Contractor performs. Except as provided in this Contract, this Contract shall not be construed to guarantee the Contractor or any Contractor Employee any number of fixed or certain number or quantity of hours or services to be rendered to the County.

7.15. No Implied Waiver. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any right or remedy under this Contract shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Contract. No waiver of any term,

condition, or provision of this Contract, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Contract. No waiver by either Party shall subsequently affect its right to require strict performance of this Contract.

7.16. Severability. If a court of competent jurisdiction finds a term, condition, or provision of this Contract to be illegal or invalid, then the term, condition, or provision shall be deemed severed from this Contract. All other terms, conditions, and provisions of this Contract shall remain in full force and effect. Notwithstanding the above, if Contractor's promise to indemnify or hold the County harmless is found illegal or invalid, Contractor shall contribute the maximum it is permitted to pay by law toward the payment and satisfaction of any Claims against the County.

7.17. Captions. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Contract are intended for the convenience of the reader and are not intended to have a substantive meaning and shall not be interpreted to limit or modify any substantive provisions of this Contract. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or non-possessive use in this Contract shall be deemed the appropriate plurality, gender or possession as the context requires.

7.18. Notices. Notices given under this Contract shall be in writing addressed to the person listed below and shall be delivered by certified mail with signature required. Notice will be deemed given when the person listed below has signed the certified receipt of mailed letter.

7.18.1. If notice is sent to the Contractor, it shall be addressed to:

VIP Research and Evaluation
2211 Lake Ave.
Wilmette, IL 60091

7.18.2. If notice is sent to the County, it shall be addressed to:

County of St Clair, MI
Attn: Accounts Payable
200 Grand River, Ste 203
Port Huron, MI 48060

7.18.3 Either Party may change the address or individual to which notice is sent by notifying the other party in writing of the change.

7.19. Contract Modifications of Amendments. Any modifications, amendments, recessions, waivers, or releases to this Contract must be in writing agreed to by both Parties. Unless otherwise agreed, the modification, amendment, recession, waiver, or release shall be signed by an expressly authorized Contractor Employee and by the same person who signed the Contract for the County or other County Agent as authorized by the County Administrator/Controller.



7.20. Precedence of Documents. In the event of a conflict between the terms and conditions in any of the documents comprising this Contract, the conflict shall be resolved as follows:

7.20.1 The terms and conditions contained in this main Contract document shall prevail and take precedence over any allegedly conflicting provisions in all other attachments or documents.

7.21. Governing Laws/Consent to Jurisdiction and Venue. This Contract shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Contract shall be brought in the 31st Circuit Court of the State of Michigan or the 72nd District Court of the State of Michigan, as dictated by applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above. The choice of forum set forth above shall not be deemed to preclude the enforcement of any judgment obtained in such forum or taking action under this Contract to enforce such judgment in any appropriate jurisdiction.

7.22. Entire Contract. This Contract represents the entire Contract and understanding between the Parties. This Contract supersedes all other prior oral or written understandings, communications, agreements or Contracts between the Parties. The language of this Contract shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

The undersigned executes this Contract on behalf of Contractor and the County, and by do so legally obligates and binds Contractor and the County to the terms and conditions of this Contract.

FOR THE CONTRACTOR:

BY: _____ DATE: _____
Martin Hill, PhD, President

FOR THE COUNTY:

BY: _____ DATE: _____
Karry Hepting, Administrator/Controller

ATTACHMENT I
SCOPE OF CONTRACTOR'S SERVICES

REF: RFP-HD-0321-407

ATTACHMENT II
CONTRACTOR'S FEE SCHEDULE

RESEARCH AND EVALUATION
VISION·INSIGHT·PRAXIS

Costs for St. Clair County CHNA 2021

The total costs for the 2021 St. Clair County CHNA, which includes all of the deliverables mentioned above, will be **$95,000***.

*NOTE: costs are calculated based on the assumptions listed above (e.g., VIP will get assistance with agency/organization buy-in of Underserved Resident survey, CHNA team will provide contact information for Key Stakeholders and Key Informants). If the parameters of the project change, impacting the project assumptions, we will have to address this early on as it will also impact the project budget.

***NOTE: costs are also based on an estimate of the BRFS to be as lengthy as it was in 2016, however, we assume if will be shorten in duration this iteration and therefore costs should be less than what is indicated here.**

*NOTE: all costs are salary and wage costs. We anticipate only minor costs for supplies or direct costs (e.g., telephone costs). Further, if the SCCHD staff assists with some of the tasks (e.g., health data tool), costs will be reduced and the savings passed on to the CHNA team.

ATTACHMENT III
CONTRACTOR'S INSURANCE REQUIREMENTS

The contractor, and any and all of their subcontractors, shall not commence work in the County of St. Clair until they have obtained the insurance required under this paragraph. All coverage shall be with insurance companies licensed and admitted to do business in the State of Michigan. All coverage(s) shall be with insurance carriers acceptable to the County of St. Clair.

☒ **Workers' Compensation Insurance**: The contractor shall procure and maintain during the life of the contract, Workers' Compensation Insurance, including Employers' Liability Coverage, in accordance with all applicable statutes of the State of Michigan.

☒ **Commercial General Liability Insurance**: The contractor shall procure and maintain during the life of the proposed contract, Commercial General Liability Insurance on an "Occurrence Basis" with limits of liability not less than $1,000,000.00 per occurrence and aggregate for Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (A) Contractual Liability; (B) Products and Completed Operations; (C) Independent Contractors Coverage; (D) Broad Form General Liability Extensions or equivalent, if not already included; (E) Deletion of all Explosion, Collapse and Underground Exclusions, if applicable.

☒ **Motor Vehicle Liability**: The contractor shall procure and maintain during the life of this contract Motor Vehicle Liability Insurance, including Michigan No-Fault Coverages, with limits of liability not less than $1,000,000.00 per occurrence combined single limit for Personal Injury, Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles and all hired vehicles.

☒ **Additional Insured**: Commercial General Liability and Motor Vehicle Liability, as described above, shall include an endorsement stating that the following shall be *Additional Insureds*: The County of St. Clair, all elected and appointed officials, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof. It is understood and agreed by naming the County of St. Clair as additional insured, coverage afforded is considered to be primary and any other insurance the County of St. Clair may have in effect shall be considered secondary and/or excess.

Cancellation Notice

Workers' Compensation Insurance, Commercial General Liability Insurance, and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating that it is understood and agreed that Thirty (30) days Advance Written Notice of Cancellation, Ten (10) days for non-payment of premium, Non-Renewal, Reduction, and/or Material Change shall be sent to: County of St. Clair, Attn: Lori Parent, Risk Management Coordinator, 200 Grand River Ave., Ste. 203, Port Huron, MI 48060.



If any of the above coverages expire during the term of the contract, the contractor shall deliver renewal certificates and/or policies to the County of St. Clair at least Ten (10) days prior to the expiration date.

Proof of Insurance Coverage

The contractor shall provide the County of St. Clair at the time of execution of the contracts, a copy of Certificates of Insurance **as well as required endorsements** for all coverage listed above.

Please direct all questions or inquiries
relative to contractor insurance requirements to:
Lori Parent, Risk Management Coordinator
County of St. Clair
200 Grand River Ave., Ste. 203
Port Huron, MI 48060
Phone: (810) 989-6313
Fax: (810) 985-3463
Email: lparent@stclaircounty.org

TO: Annette Mercatante, MD, MPH, Medical Health Officer, St. Clair County Health Department
FROM: Martin Hill, Ph.D., President, VIP Research and Evaluation
DATE: April 6, 2021
RE: Proposed Research Services for a Community Health Needs Assessment (CHNA) and Behavioral Risk Factor Survey (BRFS) for St. Clair County, Michigan, 2021

Introduction

Thank you very much for the opportunity to provide a research plan and proposed costs that will assist the St. Clair County Health Department (SCCHD) in conducting a Community Health Needs Assessment (CHNA) with a Behavioral Risk Factor Survey (BRFS) in 2021. VIP Research and Evaluation is committed to providing high quality research and will adhere to this principal while planning and overseeing this research project.

The importance of this research requires a comprehensive understanding of the needs of the St. Clair County Health Department and their goals and objectives with respect to the CHNA. The research results will identify health needs and gaps in services, and will inform SCCHD staff of the health and health care needs of all St. Clair County residents. We believe that our research and professional experience, and our history of partnering with SCCHD, is evidence that we are well qualified for this critically important assignment.

Overview of Research Team

The VIP Research and Evaluation team has extensive experience with research projects across industries and topics, but especially with research involving health and healthcare, such as Community Health Needs Assessments. Additionally, we employ rigorous quantitative and qualitative research methodologies to arrive at conclusions that help our clients succeed. Spearheading this research project will be Dr. Martin Hill, who has a Ph.D. in sociology, specializing in applied research in evaluation and medical sociology, and has more than 30+ years of social science research experience.

VIP Research and Evaluation has a proven track record and has conducted the following relevant research projects within the state of Michigan:

- Greater Ottawa County United Way Community Needs Assessment; 2012, 2015, 2018, 2021
- Ottawa County Community Health Needs Assessment; 2011, 2014, 2017, 2020
- Ottawa County Behavioral Risk Factor Survey; 2011, 2014, 2017, 2020

- Mason County Community Health Needs Assessment; 2011, 2014, 2017, 2019
- Newaygo County Community Health Needs Assessment; 2011, 2014, 2017, 2019
- Osceola County Community Health Needs Assessment; 2011, 2014, 2017, 2019
- Barry County Community Health Needs Assessment; 2014, 2017, 2019
- Mecosta County Community Health Needs Assessment; 2014, 2017, 2019
- Montcalm County Community Health Needs Assessment; 2014, 2017, 2019
- Mason County Behavioral Risk Factor Survey; 2011, 2014, 2017
- Barry County Behavioral Risk Factor Survey; 2014, 2017
- Mecosta County Behavioral Risk Factor Survey; 2014, 2017
- Montcalm County Behavioral Risk Factor Survey; 2014, 2017
- Newaygo County Behavioral Risk Factor Survey; 2014, 2017
- Osceola County Behavioral Risk Factor Survey; 2014, 2017
- St. Clair County Community Health Needs Assessment; 2016
- St. Clair County Behavioral Risk Factor Survey; 2016
- District Health Department #10 Behavioral Risk Factor Survey; 2016

The VIP Research and Evaluation team works closely with all of our clients as research partners. This means we collaborate with clients and engage them in all aspects of the research process. Since the research process is iterative, this type of relationship ensures both parties gain insight along the way, and increases the overall usability of research results.

What follows is our understanding of the goals and objectives of the St. Clair County Health Department, the scope of work, analysis and reporting, assumptions about the proposed research plan, project deliverables, timing, and associated costs.

Background and Objectives

The mission of the St. Clair County Health Department is to be the trusted local expert in population and preventive health practices by promoting and protecting public health through assessment, planning, and response so that the public can achieve optimal well-being.

Moreover, St. Clair County Health Department's mission is consistent with Michigan's Public Health Code to continually and diligently endeavor to prevent disease, prolong life, and promote the public health through organized programs, including:

- Prevention and control of environmental health hazards
- Prevention and control of diseases
- Prevention and control of health problems of particularly vulnerable population groups
- Development of health care facilities and health services delivery systems to the extent provided by law

- Regulation of health care facilities and health services delivery systems to the extent provided by law

The overall objective of this research is to assess county-level and regional level population health needs, as well as risk and protective factors, with the result of having a consistent set of comprehensive health data that can be tracked over time.

The CHNA will provide the St. Clair County Health Department with the information they need to properly assess the health needs of its community. Ultimately, the SCCHD will be able to use the research results for their strategic planning and program implementation.

Scope of Work/Research Plan

The Community Health Needs Assessment will combine research findings from both primary and secondary data. Additionally, both quantitative and qualitative research methodologies will be used to collect the primary data. By triangulating various methodologies, we will strengthen our conclusions as to the state of the health and health care landscape in St. Clair County. Moreover, it will assist researchers in identifying the pressing and prevalent health-related issues.

Population Health Data Tool

In cooperation with the CHNA team, VIP Research and Evaluation staff will develop a database that houses data gathered from a wide variety of existing secondary data sources. The importance of using secondary data in a comprehensive health needs assessment cannot be understated. Secondary data analysis will be used to portray the health of residents, and the health care landscape, of St. Clair County. Data can be utilized from a variety of sources and can be used to show trends/changes over time within St. Clair County. Further, it allows for a comparison of St. Clair County with neighboring counties, the state of Michigan, or the nation as a whole.

Examples of specific indicators include **social determinants of health** (e.g., poverty rates, unemployment rates, level of education, crime rates, percent of single-parent households, students eligible for free/reduced lunch), **health status indicators** (e.g., life expectancy, mortality rates, birth rates, leading causes of death, cancer diagnoses and death rates, immunization rates, prenatal care), **youth behavioral risk factors** (e.g., teenage sexual activity and pregnancy rates, mental health, suicide, substance use/abuse, obesity, physical activity, diet), **health care access** (PCPs per capita, proportion of Medicaid patients), and **hospital and clinical data** (e.g., admissions by insurance type, ER admissions by race/ethnicity). This list is certainly not exhaustive and VIP staff will work closely with the CHNA team to determine the indicators necessary to most accurately depict the health and health care landscape of St. Clair County.

Additional examples of indicators could include:

- Barriers/obstacles to health care access
- Domestic violence
- Mental health (adults)
- Other demographic data (e.g., % uninsured, underinsured, uninsurable and the population groups that over represent these categories)
- Oral health
- Physical environment
- Resources available
- Social environment
- Substance abuse

Examples of secondary data sources include:

- Bureau of Labor Statistics
- Center for Educational Performance Information
- CDC Healthy People Data
- County Health Rankings
- Health Indicators Warehouse (National Center for Health Statistics)
- HRSA Designation Standards
- Kids Count Data Book
- Michigan Care Improvement Registry (MCIR)
- Michigan Department of Community Health/Vital Records/Statistics
- Michigan Department of Human Services
- Michigan Inter-Tribal Council BRFS
- Michigan Office of Highway and Safety Planning
- Michigan Primary Care Association
- Michigan State Police Crime Facts
- National Center for Health Statistics
- National Health Interview Survey Data (NHIS)
- National Library of Medicine
- State Health Facts (Kaiser Foundation)
- U.S. Census/American Community Survey (ACS)
- Youth Risk Behavior Surveillance System (YRBSS)

The above are simply examples of data we consider important and useful. We expect the data tool to be extensive and comprehensive; however, we are cognizant of keeping the data collection process efficient and effective by avoiding the tendency to compile large quantities of unnecessary data. Only data that specifically address the goals and objectives of the CHNA team will be considered.

We will build the database and populate it with important and necessary information from the above sources. We will ensure that the tool is user-friendly, so that whoever chooses to use the tool can do so in an effective and efficient manner.

Adult Behavioral Risk Factor Survey (BRFS)

Methodology and Sampling Plan

The BRFS will be a telephone survey of St. Clair County adult residents (age 18 and older). Where landline phone numbers are used, we will screen to see if there is more than one adult in the household, and if so, we will **randomly target one adult**, not necessarily asking the person who answers the phone to participate. This process will limit sampling error.

We will use the Behavioral Risk Factor Surveillance Survey instrument designed by the Center for Disease Control (CDC), used nationally, by the state of Michigan, and used previously in St. Clair County (2016). This will not only provide consistency but will also enable us to trend to a previous point in time and compare to other regions such as neighboring counties, the state of Michigan, and to the nation as a whole.

For this BRFS survey we will use a Disproportionate Stratified Sampling (DSS) design which has been used within the state of Michigan and nationally for all BRFS surveys since 2003. This strategy combines the use of random digit dial (RDD) sample with listed sample and will ultimately yield a probability sample that is more efficient than simply pulling numbers from RDD sample. For example, we will call listed numbers at a higher rate than unlisted numbers (e.g., 1.5:1.0 ratio), and this process, or protocol, will be followed for each of the three regions and their corresponding zip codes. This will allow us to achieve a high hit rate, compared to simple random sampling, and still achieve a statistically representative sample.

Each phone number will be called up to eight times or until a respondent completes the survey or chooses not to participate. In the event that the target person is not available, voicemail messages will be left only on the first and the final attempts. The message left will contain the reason for the call and the importance of their participation.

Trained interviewers will make daytime and evening calls on Monday through Saturday, and even on Sunday, if the CHNA team deems that appropriate. Although daytime calls will be made during the week, most calls will be made in the evening hours.

A total of 1,200 completed surveys will be collected in order for the results to be statistically valid, offer low margins of error, and allow for analysis of sub-populations that will be large enough to confidently extrapolate to the corresponding sub-populations of St. Clair County. We will attempt to collect a number of completed interviews in each of the three regions (northcentral, western, and southern) that is consistent with the proportion of the population. Comparisons among sub-populations that will be important to inspect include age, race, gender, level of education, annual household income, employment status, marital status, and children living at home (vs. none).

If the BRFS survey needs to be translated into Spanish, VIP Research and Evaluation will translate the survey into Spanish and the phone center has bilingual (Spanish-speaking) interviewers ready to conduct interviews with residents whose preference is to participate in this research using Spanish as their primary language.

Current state and national BRFS studies are comprised of up to 60% cell phone participants (40% landline), thus it is important that we increase the proportion of local cell phone participants for this iteration of the St. Clair County BRFS. Historically, the BRFS was comprised of 25%-30% cell phone participants, however, this year we are recommending that we achieve a **50%:50% ratio of landline to cell phone**. Since we do not know the actual proportion of cell-phone only adults in St. Clair County, and more importantly the limited budget prevents us from collecting a sample with 60% cell-phone participants, we believe the option above is robust enough to achieve our goals. Further, it is consistent with our approach in other Michigan counties. Finally, we will ask every cell phone respondent if they also have a landline telephone, this way we can determine the number of cell phone-only participants we will have in our final sample.

Data Weighting

We will employ the same BRFS data weighting process that the CDC and the state of Michigan employs in order to remove as much bias as possible and to be able to generalize results to the population of St. Clair County. This process includes two steps: **design weighting** and **iterative proportional fitting**, also known as raking. Because raking does not require demographic information for small geographic areas, it allows for the introduction of many demographic variables. For example, variables such as telephone source, detailed race/ethnicity, education level, marital status, age by gender, gender by race/ethnicity, age by race/ethnicity, renter/owner status, and county region will used to weight the sample to ensure the data is more representative of the population of St. Clair County adults.

The design weighting formula is the same as in 2016. It takes into account the number of landline phones and the number of adults in each household. It also takes into account the number of available records (NRECSTR) and the number of records selected (NRECSEL) within each geographic strata (_GEOSTR) and density strata (_DENSTR).

The first step is to calculate the stratum weight (_STRWT) from the number of records in the strata and the number of records selected. The design weight is calculated in the following way within each _GEOSTR*_DENSTR combination:

_STRWT=NRECSTR/NRECSEL

Once the stratum weight is calculated, the number of adults within the household and the number of phones are used to calculate the design weight:

Design Weight = STRWT X (1/Number of Phones) X Number of Adults in Household

Questions about the number of adults and the number of telephone lines in each household are asked during the screening process of each landline telephone interview. For cellular telephone respondents, the number of adults and the number of telephones in the household are set to 1, and cellular telephone respondents are treated as one adult/one phone households in the design weighting process.

The final weight is based on the following formula:

Design Weight X Raking Adjustment

Raking weighting incorporates the known characteristics of the population into the sample. This is done in an iterative process, with each demographic factor introduced in a sequence. The sequence of factors may be multiple times before the sample is found to accurately represent the population on all factors under consideration. BRFS raking variables include those mentioned above (telephone source, detailed race/ethnicity, education level, marital status, age by gender, gender by race/ethnicity, age by race/ethnicity, renter/owner status, and county region).

Key Stakeholder Interviews

We will complete 10 interviews with Key Stakeholders at the executive level who are community leaders typically involved in policy decision-making. With regard to health care, examples of Key Stakeholders are hospital administrators or clinic directors.

It is essential to gather in-depth feedback from this group because they provide a perspective that is based on their tremendous knowledge of the health and health care landscape in St. Clair County. Their expertise in health, health care, and human services will provide information and feedback critical to the success of the CHNA.

The participants will be selected from a database/list of community stakeholders provided by the St. Clair County CHNA team. We assume the list will contain contact information such as telephone numbers. Interviews will be conducted via telephone by our senior staff members who have vast experience conducting executive-level interviews. Interview duration will be approximately 30 minutes. At minimum, we will reach out to executive-level individuals at the following organizations:

- Algonac Medical Facility
- Beacon Home Care
- Blue Water Pregnancy Care Center
- Blue Water YMCA
- Community Foundation of St. Clair County

- Council on Aging
- Department of Health and Human Services
- Downriver Community Services
- Lake Huron Medical Center
- McLaren Port Huron Hospital
- Peoples' Free Clinic for Better Health
- St. Clair County Community Mental Health
- St. Clair County Great Start Collaborative
- St. Clair County Health Department
- St. John River District Hospital
- Tri-Hospital EMS
- Visiting Nursing Association
- United Way of St. Clair County

Consistent with qualitative methodologies, interviews will be recorded, transcribed, coded, and major themes will be pulled from the vast amount of rich information we expect to receive.

Since the Principal Investigator submitting this proposal also conducted the St. Clair County CHNA in 2016, the research team will explore opportunities to track certain questions and compare findings from 2016 with the current year. More importantly, we will take this opportunity to gather feedback from Key Stakeholders regarding action taken by the community based on the information collected from their responses in 2016. This is important because we will be able to determine if Key Stakeholders believe they are contributing usefully to this process and that their valuable time is being put to good use.

Key Informant Surveys

We will complete 50-75 online surveys with Key Informants. This group will be comprised of community leaders who also have expertise in health and public health issues but are typically not involved in policy decision making. They are either: (1) intimately involved with recipients of health care services, and have a clinical perspective, or (2) are keenly aware of the community, its residents, and the issues and problems related to health care. Examples of Key Informants are physicians, nurses, physician assistants, dentists, ER staff, case managers, social workers, community benefit staff, financial staff dealing with charity care, board members, directors of nursing homes, directors of assisted-living organizations, and executive leadership not mentioned above in the section on Key Stakeholder Interviews.

Like Key Stakeholders, it is vital to obtain feedback from this group because they provide a perspective that is based on their extensive knowledge and experience in the areas of health, health care, and human services in St. Clair County.

Participants will also be selected from a database/list of community Key Informants provided by the St. Clair County CHNA team. We assume the list will contain contact information such as email addresses and telephone numbers. The survey will be hosted online and will take approximately 20 minutes to complete.

We will also be able to track certain questions and compare findings from 2016 with this iteration (2021). We will take this opportunity to gather feedback from Key Informants regarding any steps taken to address issues uncovered from the 2016 CHNA over the past five years. Like Key Stakeholders, this is an opportunity to get feedback from Key Informants as to whether they have seen any changes or steps taken to improve health and health care for St. Clair County residents since the last time they participated.

(Optional) Self-Administered/Online Survey with Underserved Residents

In lieu of focus groups, which can be difficult to recruit for and coordinate, and often result in a small number of participants, we recommend conducting a survey with the underserved, or vulnerable, subpopulation of area residents if resources warrant it. Underserved residents include the uninsured/underinsured/uninsurable, low income, single mothers with children, minority groups such as Hispanics, and elderly adults.

A short survey (2-3 pages) would be constructed and distributed at various agencies and organizations that serve these subpopulations (free health clinics, WIC, emergency rooms, health departments, senior centers). We would need to get buy-in from these agencies/organizations to assist us in distributing the survey and we have had success in the past when the local Health Department is sponsoring the research. Additionally, we will program the survey to be online for those who would rather participate in this way. We will take precautions to have survey links with specific extensions to ensure the appropriate people are participating.

Because this subpopulation can be difficult to recruit for participation, we recommend constructing this survey early on in the project and leaving it in the field for as long as possible (e.g., several weeks/months). Moreover, the CHNA team may need to offer incentives for participation (e.g., $10 Meijer or Walmart cards) if we find we are struggling to secure enough participants. If we are able to offer incentives and leave the survey in the field for a lengthy time period, we are confident we can obtain 300-400 completed surveys.

Analysis and Reporting

VIP Research and Evaluation staff will complete a comprehensive analysis of all data collected. Comparisons will be made between data collected in 2016 and 2021. Secondary data will be analyzed and reported comparing St. Clair County with Michigan and the United States, where these data are available. Additionally, analyzing this data will allow us to:

- Uncover pressing and prevalent health or health care issues
- Identify disparities between certain subgroups or subpopulations
- Understand and identify factors that impact health and health care
- Determine major community health needs, specifically among certain population groups and/or geographic areas
- Ascertain the major health problems/issues in St. Clair County and ways these have been addressed (or not) over the past five years
- Compare key findings from 2016 with 2021 to: (1) identity trajectories of perceived health needs over time, and (2) demonstrate continued gaps or areas of improvement
- Obtain participant feedback as to whether or not they believe they, and other health care professionals or groups, are making a positive impact on health and healthcare issues for area residents

This analysis will result in a final CHNA report that is both comprehensive and cohesive, utilizing all the sources and methodologies discussed above, providing a clear and accurate picture of the health and health care landscape of St. Clair County. The report will include:

- Background and objectives of the research project
- Methodologies utilized for analysis and interpretation
- Narrative sections highlighting qualitative themes emerging from the study (IDIs)
- Tables/charts/graphs depicting key findings for the Key Informant online survey, the BRFS survey, the underserved resident survey, and secondary data sections
- BRFS tables will compare the differences among the following subgroups/variables and denote any statistically significant differences: region, gender, race, age, level of education, annual household income, and poverty level*
- Confidence intervals for the BRFS data
- Complete, in-depth analysis and interpretation of all the data collected
- Summary of findings highlighting key, pressing, and/or prevalent issues
- Implications/recommendations focusing community health priorities and next steps
- Executive summary: a three-to-four-page synopsis of the most pressing issues/findings

*Note: this is a preliminary list based on what has been used in past CHNA reports, as well as in Michigan BRFS reports. We will work closely with the CHNA team and adjust the list as needed.

Assumptions

- In-depth interviews to be conducted with Key Stakeholders will have a duration of approximately 30 minutes
- Online survey with Key Informants will have an average duration of 20 minutes
- BRFS – target audience is adults, 18 and older, residing in St. Clair County
- BRFS – respondents will be screened to determine if more than one adult lives in the household and if so, one adult will be randomly selected to participate
- BRFS – survey will consist of core BRFS questions and up to 15 additional optional module questions
- BRFS – survey duration will average no more than 25 minutes (**NOTE: the current price quote is based on a 35+ minute interview because we used 2016's BRFS template**)
- CHNA team will provide VIP Research and Evaluation with the contact information (phone and email addresses) of both Key Stakeholders and Key Informants
- CHNA team will also assist VIP team in getting buy-in/assistance from area organizations/agencies that offer programs and services to the underserved subpopulation
- CHNA team will see that a communication campaign is utilized to inform the public (e.g., newspaper, radio, website, etc.) that the CHNA/BRFS is being conducted and that they may be contacted by VIP Research and Evaluation or the Wilkins Research (the phone center). These campaigns will help boost participation rates among health care practitioners and residents for the focus groups
- St. Clair County Health Department will be listed as the study sponsors to ensure better cooperation rates

Deliverables

VIP Research and evaluation is responsible for the following services and deliverables:

- Complete project management to ensure the project runs smoothly and efficiently
- BRFS – construction, programming, and testing of the survey
- BRFS – procurement of sample list, including listed and unlisted sample for landline telephones and RDD cell phone sample in St. Clair County
- BRFS – training/briefing interviewers on the proper protocol and procedures when conducting the survey
- BRFS – quality control by monitoring the interviewers in the field

- BRFS – data collection via telephone interviews
- BRFS – coding of any open-ended questions
- BRFS – weighting and raking of data
- Construction of the in-depth interview discussion guide, online surveys, and self-administered survey in collaboration with the CHNA team
- Programming and testing of online surveys
- Data collection via the in-depth telephone interviews
- Coding of all open-ends for major themes
- Transcription of in-depth interviews
- Data management, cleaning, and tabulation
- Data codebook providing full name of all variables and response options
- Complete data analyses, including subgroup comparisons
- A spreadsheet of raw data containing information collected
- A population health data tool with sources and statistics
- Complete datasets in Excel and/or SPSS of the online survey, if desired
- A comprehensive report incorporating all of the primary and secondary data as described above
- Presentation of findings

Timeline

We will work closely with the CHNA team from St. Clair County Health Department to ensure this project is carried out in a timely manner. Communication between VIP Research and Evaluation staff and representatives of teams will be ongoing since it will be crucial to developing well-crafted protocols. Throughout the research process, VIP Research and Evaluation will be proactive with weekly communication (or more if necessary) and updates. When the project timeframe becomes more solidified, we will attempt to develop a more detailed timeline for each project component and for the project overall, but with COVID that might not be realistic. For now, the following dates will be used as guidelines, providing the research project begins in a timely manner:

- April 23, 2021 – St. Clair County Health Department selects the CHNA/BRFS research vendor
- June-August, 2021 – collect community feedback via in-depth interviews and online survey
- June-August, 2021 – pull data for, and build, the population health data tool
- May-October, 2021 – if underserved resident survey is an option, take this longer timeframe to collect this data
- June-August, 2021 – collect BRFS data
- September, 2021 – deliver BRFS data to CHNA team
- December, 2021 – deliver final CHNA report to SCCHD CHNA team

Costs for St. Clair County CHNA 2021

The total costs for the 2021 St. Clair County CHNA, which includes all of the deliverables mentioned above, will be **$95,000***.

*NOTE: costs are calculated based on the assumptions listed above (e.g., VIP will get assistance with agency/organization buy-in of Underserved Resident survey, CHNA team will provide contact information for Key Stakeholders and Key Informants). If the parameters of the project change, impacting the project assumptions, we will have to address this early on as it will also impact the project budget.

***NOTE: costs are also based on an estimate of the BRFS to be as lengthy as it was in 2016, however, we assume if will be shorten in duration this iteration and therefore costs should be less than what is indicated here.**

*NOTE: all costs are salary and wage costs. We anticipate only minor costs for supplies or direct costs (e.g., telephone costs). Further, if the SCCHD staff assists with some of the tasks (e.g., health data tool), costs will be reduced and the savings passed on to the CHNA team.

Key Personnel

Dr. Martin Hill

Dr. Martin "Marty" Hill is currently President of VIP Research and Evaluation and will be the Principal Investigator for this research endeavor. Dr. Hill has over 25 years of research experience across academic, governmental, for-, and non-profit settings.

Marty completed his first post-graduate research training with the U.S. Department of Justice/Bureau of Prisons as a Research Analyst evaluating drug treatment programs throughout the federal prison system. He received the Special Act Award for his contribution to the research in this area. Following this, Marty worked as a Senior Research Associate for the Kercher Center for Social Research at Western Michigan University (WMU). During his work at the Kercher Center for Social Research worked on various social research projects, many which focused on evaluating county drug courts and other community programs and initiatives. Most recently, Marty was the Director of the Carl Frost Center for Social Science Research at Hope College where he spearheaded numerous research projects for both for- and non-profit organizations.

Throughout his career he has provided a wide range of research services, including survey research, program evaluation, needs assessment, integrating both quantitative and qualitative methodologies. His approach to research is to treat the client as a research partner from formulation of research questions to utilizing research findings in optimal ways. When approaching client partnerships, Marty always emphasizes the role of collaboration in generating meaningful research insights.

Marty's unique combination of education and research experience, coupled with his approach to research and working with clients has enabled him to foster many lengthy and successful client relationships.

Marty has a Ph.D. in sociology, with a concentration in medical sociology and applied research and evaluation.

RFP-HD-0321-407 Community Needs Health Assessment
BID OPENING April 9, 2021 - Electronic submission to MITN

VENDOR	DATE,TIME RECD	TOTAL BID AMT	COMMENTS
Issues and Answers Network, Inc	MITN electronic	*$213,292.00*	Assuming 30 minute questionnaire; provided pricing for shorter qs
Management Decisions, Inc	MITN electronic	*$174,528.00*	
Market Decisions Research	MITN electronic	*$165,319.00*	
Public Sector Consultants	MITN electronic	*$213,313.00*	
Public Works LLC	MITN electronic	*$305,000.00*	$305,000 30 minute questionnaire $292,000 25 minute questionnaire $278,500 20 minute questionnaire
VIP Research and Evaluation	MITN electronic	*$95,000.00*	

ST. CLAIR COUNTY BOARD OF COMMISSIONERS
RESOLUTION 21-07

RESOLUTION TO ENCOURAGE VOLUNTARY COMPLIANCE WITH COVID-19 MITIGATION STRATEGIES

WHEREAS, SARsCoV2 transmission has resulted in several waves of disease and disruption of the normal activities of our county, including loss of workforce, illness and death; and

WHEREAS, only limited mitigation strategies have evidence based support in providing significant impact on this disease transmission; and

WHEREAS, these mitigations strategies include actions that require voluntary compliance by the majority of people to be most effective and that to date these actions have not been successfully applied; and

WHEREAS, these actions cause little, if any, harm and can potentially benefit the entire community, including a reduction in the burden of disease, illness and deaths; and

WHEREAS, it is in the best interest of our county, in regards to physical, economic and social health, to minimize the impact of SARSCoV2 transmission.

THEREFORE BE IT RESOLVED, that the St. Clair County Board of Commissioners strongly supports and recommends voluntary compliance with the mitigation strategies listed below:

- Wearing a mask that fully covers the mouth and nose while in public settings, at events and gatherings, and anywhere they will be around other people, and
- Following guidance for limited occupancy and gatherings that reduce the risk of close contact less than six (6) feet, and
- Following guidance by the St. Clair County Health Department and other public health experts on testing, isolation and quarantine, and
- Vaccinating with approved COVID19 vaccines.

Dated: **May 6, 2021**

ST. CLAIR COUNTY
BOARD OF COMMISSIONERS

Reviewed and Approved by: _____

_____ _____

Gary A. Fletcher
County Corporation Counsel

511 Fort Street, Suite 101
Port Huron, MI 48060
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COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Dena Alderdyce, Finance Director and Tracy DeCaussin, Jail Administrator

Date: April 28, 2021

Re: Corizon Health, Inc. contract amendment #1

The Jail has been in contract negotiations with Corizon Health, Inc. for the past few months due to ongoing staffing issues. Both parties have agreed to remove the 1.2 FTE of Mental Health services from the Corizon Health contract and return to contracting with SCC CMH for Mental Health services.

As a result, we needed an amendment to this contract to remove the cost of the mental health services of $140,000 annually. The amendment to the contract would be retro to April 13, 2021 and remain in effect until the end of the contract which is August 31, 2022.

We have also agreed to credits for staffing payback in the amount of $42,281.18 as well.

With the changes to the mental health portion of the contract, we will see a savings of $2,383.48 per month.

We are recommending approval of the Corizon Health, Inc. amendment #1 at the Board of Commissioners meeting on May, 20, 2021.

FIRST AMENDMENT TO THE CONTRACT BETWEEN CORIZON HEALTH, INC. AND THE COUNTY OF ST. CLAIR, MICHIGAN

THIS FIRST AMENDMENT TO THE CONTRACT (hereinafter the "First Amendment"), effective this 13th day of April, 2021, by and between Corizon Health, Inc. (hereinafter the "Corizon") and the County of St. Clair, Michigan, a municipal corporation and political subdivision of the State of Michigan (hereinafter the "Client"). Corizon and the County are collectively referred to herein as the "Parties".

WHEREAS, on September 1, 2019, the Client and Corizon entered into a Contract (hereinafter the "Contract"), by which Corizon assumed the responsibilities for the provision of on-site medical and mental health healthcare services to inmates of the Client; and

WHEREAS, Corizon and the Client desire to amend the Agreement to effectuate the following changes:

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the receipt and sufficiency of which are hereby acknowledged, it is mutually agreed upon as follows:

1. The parties agree that as of April 13, 2021, Corizon will no longer provide any mental health services. A revised staffing matrix is attached as Exhibit A to reflect the removal of mental health positions. The parties also agree to revise Section 8.1 Base Compensation to reflect the elimination of mental health services and reduce the compensation by $140,000 annually as follows:

   Base Compensation. For purposes of this Agreement only, beginning April 13, 2021 the Client hereby agrees to pay Corizon the following annual base compensation for the remainder of **Contract Year 2** (April 13, 2021 – August 31, 2021) of $674,370.72. The monthly base compensation for April 2021 will be prorated at $87,961.40. The remaining monthly payment installments for May 1, 2021 through August 31, 2021 will be $146,602.33

   The Client hereby agrees to pay Corizon the following annual base compensation for **Contract Year 3** (September 1, 2021 – August 31, 2022) of $1,810,348 payable in twelve (12) monthly installments of $150,862.33.

   In the event the ADP exceeds 500 inmates for a period of 60 consecutive days or more, the Client and Corizon hereby agree to renegotiate the compensation due and payable to Corizon. Corizon will bill the Client thirty

(30) days before the first day of the month for which services will be rendered and the Client agrees to pay Corizon by the 30th day of the month in which services are rendered. In the event this Agreement should commence or terminate on a date other than the first or last day of any calendar month or year, compensation to Corizon will be prorated accordingly.

To the extent staffing changes are required due to the change in the ADP, the parties will negotiate a new staffing plan and document it through a letter agreement or contract amendment.

2. The parties agree to amend Section 2.1 Staffing of the Contract to add the following language regarding staffing paybacks:

For each of the positions included in the staffing matrix attached hereto as Exhibit A, a payback will be required by Corizon for any unfilled hours. A credit shall be issued to the Client for such unfilled hours and can be deducted from the monthly payment to Corizon at the average hourly salary rate for the position as set forth in Exhibit B, attached hereto. Exhibit B will be updated annually, no later than October 1st of each year, to reflect blended averages rates. The calculation of filled hours will be based on hours paid by Corizon. In all cases, employees not currently working required position hours may be used to cover like positions when their credentials are equal to or exceed the credentials required for such similar position. In the case where an LPN covers RN hours, only the difference of the payback rate will be paid back.

Unfilled hours include those hours which are not filled due to voluntary or involuntary termination or any other reason or incident resulting in the position being unfilled. Corizon will calculate, reconcile, and report any unfilled hours by position for each of the applicable bi-weekly pay periods in a monthly report to the Client. However, unfilled hours will not include those hours not filled due to Corizon Paid Time Off (hereinafter "PTO"), for items such as illness, annual, or personal leave. The monthly report shall be based on reporting periods that would include two pay periods per month with a final reconciliation to include three pay periods twice a year. For the purpose of calculating staffing paybacks during the term of this Agreement, total hours by position will be considered in the aggregate for any required contracted position.

3. Corizon agrees to compensate Client for staffing paybacks beginning in July in as set forth below. The staffing payback will be reflected on Corizon's next regular invoice after this Amendment is signed.

July 2020 -- $6,518.25
August 2020 -- $4,306.00
September 2020 – $1,732.36

October 2020 – $2,804.00
November 2020 – none
December 2020 -- $2,215.00

Total for 2020 -- $17,575.61

January 2021 -- $2,072.23
February 2021 -- $7,264.09
March 2021 -- $15,369.25

Total for 2021 -- $24,705.57

4. All other terms and conditions of the Contract shall remain in full force and effect except as modified herein.

IN WITNESS WHEREOF, the parties hereto have executed this First Amendment in their official capacity and with legal authority to do so.

CORIZON HEALTH, INC.

By:_____ Date: _____

Title: SVP Community Operations

COUNTY OF ST. CLAIR, MICHIGAN

By:_____ Date: _____

Title:_____

CORIZON HEALTH

Proposed Staffing for

St. Clair County

St. Clair Intervention Center

Effective Date 4/13/2021

POSITION	Shift	Scheduled Hours								Hrs/ Wk	FTEs	TOTAL FTEs
		Mon	Tue	Wed	Thu	Fri	Sat	Sun	TBS*			
HSA	Day	8	8	8	8	8				40	1.00	1.00
	Evening									0	0.00	
	Night									0	0.00	
Nurse Practitioner	Day	10	10	10	10					40	1.00	1.00
	Evening									0	0.00	
	Night									0	0.00	
Medical Director/Physician	Day	2								2	0.05	0.05
	Evening									0	0.00	
	Night									0	0.00	
RN	Day	8	8	8	8	8				40	1.00	1.00
	Evening									0	0.00	
	Night									0	0.00	
RN	Day	8	8	8	8	8	8	8		56	1.40	2.10
	Evening	4	4	4	4	4	4	4		28	0.70	
	Night									0	0.00	
RN	Day									0	0.00	2.10
	Evening	4	4	4	4	4	4	4		28	0.70	
	Night	8	8	8	8	8	8	8		56	1.40	
LPN	Day	8	8	8	8	8	8			48	1.20	1.80
	Evening	4	4	4	4	4	4			24	0.60	
	Night									0	0.00	
LPN	Day									0	0.00	2.10
	Evening	4	4	4	4	4	4	4		28	0.70	
	Night	8	8	8	8	8	8	8		56	1.40	
Administrative Assistant	Day	8	8	8	8	8				40	1.00	1.00
	Evening									0	0.00	
	Night									0	0.00	
	Day									0	0.00	0.00
	Evening									0	0.00	
	Night									0	0.00	
	Day									0	0.00	0.00
	Evening									0	0.00	
	Night									0	0.00	
	Day									0	0.00	0.00
	Evening									0	0.00	
	Night									0	0.00	
	Day									0	0.00	0.00
	Evening									0	0.00	
	Night									0	0.00	
SUMMARY BY SHIFT	Day	52	50	50	50	40	16	8	0	266	6.65	12.15
	Evening	16	16	16	16	16	16	12	0	108	2.70	
	Night	16	16	16	16	16	16	16	0	112	2.80	
TOTAL HOURS/FTEs per week		**84**	**82**	**82**	**82**	**72**	**48**	**36**	**0**	**486**	**12.15**	**12.15**

TBS= To be scheduled

COUNTY OF ST.CLAIR
Purchasing Division

CONTRACT APPROVAL REQUEST

☒ NEW CONTRACT ☐ CONTRACT RENEWAL ☐ CONSOLIDATION OF EXISTING CONTRACTS

☐ BIDS REQUIRED
☐ BIDS RECEIVED

☒ NO BIDS REQUIRED
☒ SINGLE SOURCE
☐ CONTRACT EXTENSION
☐ INCREASE WITHIN CPI-U
☐ VALUE LESS THAN THRESHOLD

☒ BOC POLICY COMPLIANCE
☐ REVIEWED BY CORP COUNSEL

VENDOR: St. Clair County Community Mental Health Authority

VALUE: $167,094.37

TERM: March 15, 2021 to September 15, 2022 (18 months)

CONTRACT TYPE: Professional Service Contract

SERVICE DESCRIPTION: Inmate Mental Health Services

DEPARTMENT(S): St. Clair County Jail and Intervention Center

COMMENTS: The attached contract is an eighteen (18) month contract with SCC CMH to provide mental health services for the jail inmates. This portion of services is being pulled out of the existing Corizon contract as they are unable to obtain mental health staff for our contract. The Jail has started month to month services with CMH until we could get a contract in place. The Jail Administrator feels that it is best to continue services with our local CMH as most of the inmates are past or current patients of CMH. In removing this portion from the Corizon contract and switching back to SCC CMH, we will save $2,383.48 per month in the jail's budget.

Please contact the Dena Alderdyce at (810) 989-6324 with any questions. Thank you.

INTER-AGENCY
(Co-Operative)
AGREEMENT

Between

ST. CLAIR COUNTY COMMUNITY MENTAL HEALTH AUTHORITY

And

ST. CLAIR COUNTY SHERIFF DEPARTMENT –
INTERVENTION CENTER (JAIL)

Regarding

Intervention Center Mental Health Coordination (ICMHC)

March 15, 2021 through September 15, 2022
18 months

INTER-AGENCY (Co-Operative) AGREEMENT

St. Clair County Sheriff Department Intervention Center (JAIL)

Intervention Center Mental Health Coordination (ICMHC)

March 15, 2021 through September 15, 2022

Purpose and Funding: The identified PARTIES (St. Clair County Community Mental Health Authority ("CMH") and St. Clair County Sheriff Department – Intervention Center ("JAIL") have developed a collaborative service delivery system which assures the adequate screening of inmates at the JAIL for mental health services along with "Crisis and Lethality Assessment" services.

Additionally, there is a goal to reduce the number of inmates and length of stay of the inmates that have been identified as having severe and persistent mental health needs while housed in JAIL through 'Diversion Assessments', as appropriate.

The Program Budget Source of Funds shall be as described in 'Attachment A: Jail Service Budget', which is attached and incorporated herein by reference.

Any changes to the total amount of this Agreement must be made in writing as an Amendment to this Agreement and executed by all PARTIES of this Agreement.

In consideration of the mutual promises, covenants, and representations herein, contained, PARTIES hereto agree to the following:

I. **CMH**

A. Undertake, perform, and complete *Mental Health Coordination Services* as described in 'Attachment B', which is attached and incorporated herein by reference.

B. Provide ongoing clinical supervision and training of the position and coordination of assigned JAIL services staff.

C. Designate / advise of a contact person responsible to liaison with other PARTIES to address / resolve operational issues.

D. Provide *Mental Health Coordination Services* per, and within, Jail Service Budget (Attachment A).

E. Provide additional *Mental Health Coordination Services* (clinical staffing) per, and within, Jail Service Budget (Attachment A) IF General Funds (GF) are available at the time the funds identified in Attachment A have been exhausted.

F. Provide clinical support as needed for concerns / issues by contacting Kathleen Gallagher, CMH Program Director, (810) 966-7857.

II. **JAIL**

A. Designate / advise of a contact person responsible to liaison with other PARTIES to address / resolve operational issues.

B. Commit to provide ongoing funding for this position for subsequent years with economic increases, to be paid by JAIL, as determined, by this Agreement, subject

to availability of funds and annual review and approval by PARTIES.

C. Remit full payment obligation within thirty (30) days of implementation of this Agreement as noted in applicable 'Attachment A'.

Unused funds at a commensurate percentage to original contribution will be returned to funding sources at year-end.

D. Provide office space.

III. All PARTIES

A. This Agreement is based on the existence and continued operation of a validated objective classification system as JAIL.

B. No persons shall be denied service solely on the basis of age, disability, race, color, creed, sex, national origin, marital status, religion, ability, or inability to pay therefore.

C. This Agreement may be terminated by JAIL for its convenience, in whole or in part, by giving CMH a written notice sixty (60) days prior to the date of termination.

If JAIL chooses to terminate this Agreement, in part, the rates under this Agreement shall be equitably adjusted to reflect those (and / or all) *Mental Health Coordination Services* that are terminated.

_____ _____

Debra Johnson, Executive Director — Date
St. Clair County Community Mental Health Authority

_____ _____

Mat King, Sheriff — Date
St. Clair County Sheriff Department

_____ _____

Karry Hepting, Administrator/Controller — Date
St. Clair County

2021 - Option 1

Personnel	Hours Worked on Jail Services	Hourly Composite Rate	Jail Services Costs
**Clinician (FT) - 37.5 hours per week	1950	33.98	$ 66,252.42
**Clinician (PT) - 16 hours per week	832	32.86	$ 27,340.60
Psychiatrist - 7 hours per week	364	155.00	$ 56,420.00
	Subtotal		**$ 150,013.02**

Fringe Benefits	Clinician (FT)	Clinician (PT)*
FICA	4,107.65	1,695.12
Medicare	960.66	396.44
Retirement	-	-
OPEB	-	-
Deferred Compensation	5,300.19	-
Worker's Compensation	1,664.59	686.93
Vision Insurance	303.12	-
Health Insurance/vision	-	-
Life Insurance	115.20	-
Dental	892.32	-
Disability	459.12	-
	13,802.86	**2,778.49**

****In the event that the assigned clinicians require assistance, are off sick or on vacation, Mobile Crisis Unit Clinicians and/or William Slusher will be assigned to provide required services.**

Supplies and Materials	$ 500.00

Jail Services Total (annual)	$ 167,094.37

Jail Services Total (weekly)	$ 3,213.35

ST. CLAIR COUNTY SHERIFF DEPARTMENT - INTERVENTION CENTER (Jail)

INTERVENTION CENTER MENTAL HEALTH COORDINATION SERVICES

~ FUNCTIONAL JOB TASK LIST (FJTL) ~

March 15, 2021 – September 15, 2022

St. Clair County Sheriff Department Intervention Center's Mental Health (ICMH) staff are direct employees of St. Clair County Community Mental Health Authority (CMH), but are the responsibility of both, JAIL and CMH to provide ***Mental Health Coordination Services***, as described in the following:

SCREENING / ASSESSMENT SERVICES

ICMH clinician / designated staff will complete a screening of inmates who request *Mental Health Coordination Services* or present with emergent mental health issues and will also complete a 'Crisis and Lethality Assessment', as referred by the corrections staff, medical staff, other service providers, or inmates' family / support system, and in accordance with "Jail Diversion Guidelines".

Requests should be made on the "Mental Health Request Form".

Screening priority will be given to those with the highest risk and emergent safety needs and those physically located in the Assessment Area.

1. For emergent mental health referrals, ICMH clinician / designated staff will complete to determine:
    - Tentative diagnosis
    - Immediate service needs
    - Provide intervention, as necessary to stabilize situation

    Upon receipt of written request, mental health staff will review, request, and prioritize referral based on information enclosed in the referral.

    As appropriate, mental health staff will make contact with any identified providers on the "Referral Form" to gain confirmation of current treatment and medications.

    If the individual is currently "open" to / receiving services from CMH, ICMH clinician / designated staff will contact the individual's CMH primary case worker to secure the individual's medications / provide medication list to Corizon.

2. ICMH clinician / designated staff will complete a 'Risk / Needs / Lethality Assessment' of inmates in mental health crisis who are referred by corrections staff or other referral sources.

    Based on the 'Risk / Needs Assessment', recommendations and referrals for specific levels of service will be made and coordinated with mental health providers, both, in JAIL and community-at-large.

    ICMH clinician / designated staff will assist with classification recommendations for housing of the person presenting with acute symptoms.

ICMH clinician / designated staff will determine housing needs and observation level recommendations to the Classification Officer and other appropriate JAIL staff, as necessary, as well as document in the AS400.

Upon receiving the 'Screening Request', staff will determine priority for screening and crisis intervention based on the following:

- **High Priority:** To be seen within one (1) Business Day.
  - Critical incidents, serious threats, or attempts to harm self or others
  - Inmates in the Assessment Area requiring classification of *housing needs*
  - Inmates in the Assessment Area requiring classification for *observation levels*
  - Demonstrating a significant change(s) in behavior
  - Unusual behaviors that suggest CMH intervention is necessary
- **Medium Priority:** To be seen within 72 Hours.
  - Unusual behavior
  - Immediate court requests
  - Court ordered for mental health treatment
  - Inmate reports currently receiving mental health treatment services
  - Currently prescribed psychiatric medications for a severe mental illness
  - Currently open to CMH services
- **Low Priority:** To be seen within 10 Calendar Days.
  - St. Clair County Sheriff Department staff notifying ICMH clinician / designated staff of inmates who have indicated they are currently involved in mental health treatment or have been in the past
  - Inmate requests mental health services
  - Court ordered for mental health evaluation

3. Where needed, the provisions of the *Mental Health Code* along with clinician's assessment will be applied to determine and facilitate a need for more intense services, including psychiatric hospitalization.

   As appropriate, ICMH clinician / designated staff will facilitate jail diversions; diverting individuals with severe mental illness or intellectual disabilities into community-based treatment as an alternative to incarceration.

   ICMH clinician / designated staff will provide recommendations to the courts and services to assist with referrals to Mental Health Court.

   Additionally, ICMH clinician / designated staff will provide recommendations to the courts and applicable mental health services programs to assist with referrals to Mental Health Court, as appropriate.

4. ICMH clinician / designated staff will document inmate assessments and in-Jail program participation of mental health services, as necessary in JMS, to meet reporting requirements of all consortium-funding agencies.

5. During the screening for mental health service-eligibility, staff will provide inmate with a determination and offer referrals, as appropriate.

6. See / evaluate inmates' mental health of persons on lock-down status. Review as determined by Immigration and Customs Enforcement (ICE) and U.S. Marshalls as well as JAIL.

    a. For any ICE individuals served with mental health needs, whether by CMH or medical, there will be a review by a mental health provider (via CMH) within every 90 days and document in JMS.

REFERRAL / LINKAGE SERVICES

For inmates meeting the relevant admission criteria, per the Intake Assessment, the ICMH clinician / designated staff will:

1. Provide linkage to mental health services available while at JAIL or other community services.
2. Coordinate / link with medical services through Corizon while in the JAIL.
3. Assure linkage with probate court liaison, hospital / hospital Emergency Room staff to facilitate Hospital or Forensic Center Evaluation, when necessary.
4. When individuals that have concurrent open criminal and / or probate cases are returning to the community, assure coordination with hospital liaison, corrections staff, and probate, district, or circuit courts.
5. If currently "open" and actively receiving services through CMH, ICMH clinician will notify Corizon and forward medication list plus assure linkage with CMH psychiatrist or psychiatric nurse practitioner for a medication evaluation and / or medication administration.
6. Respond to judicial requests for Assessments, Diversion Screenings, and Discharge Planning.
7. Corizon / designee coordinates services with JAIL's pharmacy for medications, procedures, receipt of medications, ordering medications, etc.
8. If ICMH prescriber prescribes medications outside of the JAIL / Corizon formulary, they will email the ICMH clinician, providing the name of the inmate and the medication(s).
9. Coordinate services with JAIL medical staff for medications, medical treatment, issues, and concerns.
10. Provide inmates' screening, referral for mental health treatment, or medication consultation provided by primary care physician.
11. Prior to release from JAIL, assist mental health professionals, families, guardians, and support systems with coordination of providing assistance and linking services.
12. Coordinate with treatment providers and gives referrals for persons leaving the JAIL that are requiring mental health assistance.

DIRECT TREATMENT SERVICES

ICMH staff will provide or coordinate treatment services to persons:

- With severe mental illness and / or developmental disability diagnosis

- Upon request of jail staff

1. Typically, treatment services will be provided minimally five (5) days per week with one (1) clinician for 1.0 FTEs / 37.5 hours per week and one (1) clinician for up to 16 hours per week.
2. Psychiatric / mental health services (evaluation and medication reviews) and crisis intervention will be provided as needed / requested by JAIL staff.
3. Prior to release date (unless released early with no notice to staff), additional supports coordination contacts will be utilized in order to best link the person with continued treatment service in the community, address housing needs, link with community resources, and other referrals as needed to best help the person be successful and avoid further incarcerations.
4. Prior to release from JAIL, provide individuals information regarding a Medicaid application and linkage to Access Screening and referral, as appropriate.

PSYCHIATRIC SERVICES

Psychiatric services will be provided to individuals who enter the JAIL that are already engaged in psychiatric services through CMH and / or those individuals who have, through a screening (as result of crisis intervention), been determined in need of psychiatric intervention or consultation.

Psychiatric services will be provided up to 7.0 hours/per week, via psychiatrist.

A person only qualifies for CMH psychiatric services at JAIL Program, if they meet the Admission Criteria for mental health services as listed:

- Severe mental illness and / or developmental disability diagnosis

Psychiatrist / designee will:

1. Meet with individuals being prescribed psychiatric medication(s) to monitor medication(s)' effectiveness, side effects, symptom management, prescription(s) and follow-up, as needed, but no less than quarterly.
2. Provide medication consultation for JAIL medical doctor to prescribe medications for individuals not in mental health treatment services when appointment times are available.
3. Follow Corizon Drug Formulary when prescribing psychiatric medication(s). If requesting medications outside of the formulary, the prescriber should notify Corizon (via email) that they are prescribing outside of formulary.
4. Provide consultation and / or direction to appropriate medical staff regarding individuals choosing not to take prescribed medication(s).

JAIL DIVERSION

ICMH clinician / designated staff will coordinate Diversion Services only to persons meeting criteria per the *Mental Health Code* and others who meet CMH (Direct-Treatment) Services – Jail Program's Admission Criteria.

ICMH clinician / designated staff will:

1. Facilitate jail diversions by diverting individuals with a diagnosis of Severe Mental Illness or Intellectual/Developmental Disability into community-based treatment as an alternative to incarceration.

2. Provide recommendations to the courts and provide necessary services to assist with referrals to Mental Health Court.
3. Track all statistical jail diversion information / data and complete quarterly reports.
4. Determine possible jail diversion candidates through daily monitoring of the "Jail Admittance / Discharge Log".
5. Provide consultation to pre-trial, correctional, rehabilitation, law enforcement, medical staff, and judicial regarding jail diversion candidates.

CRISIS RESPONSE SERVICES

ICMH clinician / designated staff will complete screenings of inmates who are at-risk, as alerted by corrections staff, of self-harm or harm to others.

1. For emergent mental health issues (critical incidents, serious threats, or attempt to harm self or others) ICMH clinician / designated staff provides crisis intervention and / or recommendation for hospitalization to stabilize symptoms of a severe mental illness to enable individual to remain incarcerated with the least amount of risk of harm to self and / or others.

   When an individual is presenting with at-risk behaviors that could lead to self-harm and / or harm to others either intentionally or unintentionally due to severity of psychiatric symptoms and / or substance use / abuse / withdrawal, corrections staff will secure the situation and contact ICMH clinician / designated staff to request a screening.

   In response to the request, ICMH clinician / designated staff will screen individual within one (1) business day and recommend interventions to stabilize crisis.

   Based on the risk, ICMH clinician / designated staff will screen the individual and assist by providing Classification Officer and other appropriate JAIL staff with classification recommendations for housing and observing the person presenting with acute symptoms.

   When needed, provisions of the *Mental Health Code* and clinical assessment will be applied to determine and facilitate the need for more intense services, including psychiatric hospitalization and petition, if necessary.

2. ICMH clinician / designated staff will ensure crisis intervention services are provided, as follows:
   a) During regularly-scheduled program hours, crisis intervention will be prioritized over other services.
      *Crisis intervention is prioritized for individuals who are presenting with high safety risks and / or risk of harm to self or others.
   b) After-hours crisis access is available via the 24-hour Mobile Crisis Unit.
      Both, telephone and face-to-face crisis intervention will be provided, as determined by the nature and severity of the presenting problems.
   c) Provide Prison Rape Elimination Act (PREA) follow-up counseling, as requested.

CLINICAL SUPERVISION

ICMH clinician / designated staff will participate in individual and / or group supervision with the CMH Jail Supervisor.

SUPERVISION OF SERVICES

ICMH clinician / designated staff will liaison with all providers of mental health services at the JAIL and community to facilitate timely, clinically appropriate services to foster rehabilitation and recovery.

1. Daily monitoring of the Booking Screens, Mental Health Referrals, and emails to review for possible jail diversion candidates.
2. Pre-trial consultation with correctional rehabilitation personnel, law enforcement, medical staff, and judicial for diversion candidates and referrals for Mental Health Court.
3. Assist CMH staff in providing onsite services to inmates.
4. Participate in prisoner grievance process, when requested.

TRAINING / CONSULTATION

ICMH clinician / designated staff will provide formal and informal training to facilitate collaboration / cooperation between the JAIL system and CMH system.

1. Provide training in general mental health, co-occurring issues, and individual case consultation to JAIL and medical staff.
2. Provide formal and / or informal training to community service providers to enhance or facilitate coordination of services while inmate is incarcerated, or after release, or as a result of a Jail Diversion.
3. Attend appropriate workshops or seminars specific to topics relevant to provision and coordination of mental health services.

DOCUMENTATION / PROGRAM EVALUATION

Assigned treatment provider (ICMH clinician, and / or psychiatrist, and / or designated staff) will:

1. Document all services provided to meet requirements of each funding source as well as ICE and federal requirements.
2. Assist with developing program goals and program evaluation process.
3. Assure completion of quarterly data reports and timely submission (15th of the following month) to JAIL Administrator and CMH clinician assigned to JAIL.

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners
From: Marsha M. Adamkiewicz, Staff Accountant & James Spadafore, Undersheriff
Date: April 20, 2021
Re: FY2021 Marine Safety Program Grant Agreement

Attached is the FY2021 Marine Safety Program grant agreement. The St. Clair County Sheriff's Office-Marine Division applied for this grant in February 2021.

St. Clair County is being awarded $96,781 in Federal funds with no local match and $85,585 of State funds which requires a 25% local match by the County. The total grant funding is $182,366. The local match amount is $28,528, and is accounted for in the 2021 budget.

This grant covers expenditures for salaries, wages and fringe benefits for Marine Law Enforcement, boaters safety courses, livery inspections, as well as operating expenditures such as fuel, oil, parts for patrol vehicles, watercraft, and trailers, uniforms, leasing of vehicles, dockage, storage, office space, boat repair and travel expenditures.

The amounts we have received in previous years are as follows:

FY2020 - $171,550
FY2019 - $146,550
FY2018 - $134,000
FY2017 - $136,000
FY2016 - $133,175
FY2015 - $126,650
FY2014 - $128,500
FY2013 - $145,656
FY2012 - $186,500
FY2011 - $208,623.75 ($30,000 was used to purchase 2 boat motors)
FY2010 - $229,495
FY2009 - $230,000

The grant award is based on a 3 year average of actual expenditures.

We recommend approving the FY2021 Marine Safety Program Grant agreement at the May 20, 2021 Board of Commissioners meeting.

Michigan Department of Natural Resources - Grants Management

2021 MARINE SAFETY PROGRAM (STATE AND FEDERAL FUNDING) GRANT AGREEMENT

Required by authority of 1994 PA 451, as amended, and 1972 PA 227.

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and St. Clair County Sheriff's Department ("GRANTEE").

1. The GRANTEE has been approved by the DEPARTMENT to receive Marine Safety program funding for:

	Federal Funds (100%)	State Funds (75%)
Operating	$96,781.00	$85,585.00
Equipment	$0.00	$0.00

Salaries, Wages and Benefits for:

- Marine Safety Law Enforcement and Related Activities;
- Instruction of Boating Safety Courses;
- Inspection of Boat Liveries;
- Attendance at Authorized Marine Safety Training (attendance at the Department's Annual Administrators' Workshop and the Michigan Sheriffs' Association's New Marine Officers Training are pre-authorized).

Operating Expenses for the Scope Items Listed Above, including:

- Purchase of fuel, oil, and parts for patrol vehicles, watercraft, and trailers;
- Travel expenses;
- Uniforms, personal flotation devices, boat shoes, etc.;
- Leasing of vehicles, dockage, storage, eligible office space;
- Boat repair, replacement and/or servicing of boat outfitting equipment.

2. Salary and Wages are reimbursable to the GRANTEE at the employees' hourly rate. Overtime is only eligible if the employee worked in excess of 80 hours for full time employees and 40 hours for part time employees in a pay period on Marine Safety duties.
3. The percentage of the GRANTEE'S total budget devoted to operating expenses shall not exceed Forty percent (40%), unless prior approval has been obtained from the DEPARTMENT.
4. Federal funding from the award Recreational Boating Safety 16.01.26 is provided to state agencies under the authority of 46 U.S.C. 13103(a)(2) and (3). The State of Michigan has received a federal funding apportionment for fiscal year 2021 through the United States Coast Guard, Department of Homeland Security. From this federal funding the amount shown below is provided to the GRANTEE by the DEPARTMENT for the purpose of supporting the GRANTEE'S Marine Safety program. Reference the "Department of Homeland Security, United States Coast Guard, Boating Safety Financial Assistance CFDA 97.012, and passed through by Department of Natural Resources" on your single audit reports and other financial statements as required.

   The DEPARTMENT agrees to reimburse the GRANTEE a sum of money equal to 100% of the total eligible costs toward completing the scope of work listed above, but not to exceed Ninety Six Thousand Seven Hundred Eighty One Dollars and Zero Cents ($96,781.00).

   There is no local match required for this reimbursement.

   The Agreement period for federal funding is **January 1, 2021** through **September 30, 2021**.

   Completed reimbursement request and documentation of operating expenditures are due no later than **October 31, 2021**.

   Part 801 Marine Safety, of the Michigan Natural Resources and Environmental Protection Act (1994 PA 451, as amended), authorizes the distribution of revenues to counties from the Marine Safety Fund, for the purpose of supporting county Marine Safety programs. State funding, in the amount shown below is provided to the GRANTEE by the DEPARMENT for the purpose of supporting the GRANTEE'S Marine Safety program.

The DEPARTMENT agrees to reimburse the GRANTEE a sum of money equal to 75% of total eligible costs toward completing the scope of work listed above, but not to exceed Eighty Five Thousand Five Hundred Eighty Five Dollars and Zero Cents ($85,585.00).

A local match of at least 25% of total eligible costs is required for this reimbursement.

The Agreement period for state funding is **January 1, 2021** through **December 31, 2021**.

Completed reimbursement request and documentation of operating expenditures are due no later than **March 1, 2022**.

5. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted through the MiRecGrants website unless otherwise instructed by the DEPARTMENT.
6. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE through the MiRecGrants website.
7. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.
8. The GRANTEE shall display valid and proper state of Michigan registration on all vessels and comply with the state of Michigan life jacket regulations.
9. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual Agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
10. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
11. The GRANTEE agrees to follow the DEPARTMENT procedure policy:
    a. The GRANTEE will openly advertise and seek written bids for contracts for purchase or services with a value equal to or greater than $50,000.00 and accept the lowest qualified bid.
    b. The GRANTEE will solicit three (3) written quotes for contracts with purchases or services between $5,000.00 and $50,000.00.
12. The Agreement may be executed separately by the parties. This Agreement is not effective until:
    - ❖ The GRANTEE has signed it and returned it, and
    - ❖ The DEPARTMENT has signed it.

The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure that the terms of the Agreement are fulfilled.

GRANTEE

SIGNED:

By: _____

Printed Name: _____

Title: _____

Date: _____

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED:

By: _____

Title: _____

Date: _____

OMB Approval No. 0348-0040

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
APPLICANT ORGANIZATION	DATE SUBMITTED
	April 20, 2021

COUNTY OF ST. CLAIR

OFFICE OF HOMELAND SECURITY/EMERGENCY MANAGEMENT

JUSTIN WESTMILLER
Director

MEMO

To: Board of Commissioners

From: Justin Westmiller, Emergency Management Director JW 4/20/21

Date: April 20, 2021

Re: Homeland Security Advisory Council Membership

The following members wish to be appointed to the Homeland Security Advisory Council:

Mark White-Homeland Security-Alternate
Undersheriff Jim Spadafore-Sheriff Department-Alternate
Captain Matt Pohl-Sheriff Department-Alternate
Dr. Michael Paul-Medical Control-Hospital-Primary
Linda Lockwood-Medical Control-Hospital-Alternate
Dennis Buckmaster-Schools-Alternate
Dennis Swoffer-Information Technology-Alternate
Kevin Manns-Private Security-Alternate
Trevor Westbrook-Utility-Gas-Primary
Nick Bonstell-Utility-Gas-Alternate
Kyle Brunk-Port Huron Fire-Alternate
Asst. Chief Marcy Kuehn-Port Huron Police-Alternate
Jeff Bauer-Volunteer-Primary
Eric Holka-Volunteer-Alternate
Jorja Baldwin-County Commissioner-Alternate
Stephanie Beres-Utility-Electric-Alternate
Brent Gillette-United Way/211-Alternate
Melanie Ben-Ezra-UASI-Primary

Chemical
John Misaros
Vince Compean

Health Department
Dr. Annette Mercatante
Diane Lois

Medical Control-Hospital
Dr. Michael Paul
Linda Lockwood

Information Technology
Wendell Roy
Dennis Swoffer

Port Huron Fire
Chief Corey Nicholson
Kyle Brunk

Port Huron Police
Chief Joe Platzer
Asst. Chief Marcy Kuehn

Fire Chief's Association
Chief Tom Konik
Chief Ed Gratz

City Government
Elaine Leven
Denice Gerstenberg

Utility – Electric
Justin Morren
Dave Westrick
Stephanie Beres

Transportation – Rail
Greg Palmer

Public Works
Kirk Weston

County Admin
Kristine Morris
Karry Hepting

HSEM
Justin Westmiller
Mark White

Community Mental Health
Amy Smith
Latina Cates

Medical Control-EMS
Ken Cummings
Trish May

Private Security
Marty VanConant
Kevin Manns

Citizen
Bob Beedon-***Chairman***

Labor
Ken Harris

Volunteer
Jeff Bauer
Eric Holka

County Commissioner
Greg McConnell
Jorja Baldwin

Clergy

Transportation - Bus
Bonnie Lentz
Brad Guilds

MSP (Non-Voting)
Lt. Tim Ketvirtis

Need appointed by BOC

Sheriff Department
Sheriff Mat King
Undersheriff Jim Spadafore
Captain Matt Pohl

Metropolitan Planning
Pete Klomparens
Lindsay Wallace

Schools
Terry Harrington
Dennis Buckmaster

Utility-Gas
Trevor Westbrook
Nick Bonstell

Communications-Dispatch
Tina Bricker

Criminal Justice Association
Chief Mike Koach
Chief Jim Heaslip

Township Government
Bill Deater-***Vice Chairman***
Bob Lewandowski

Hazardous Materials
Wayne Brusate
Bill Herpel

Business
Tom McCartney
Tom Meyers

United Way and 211
Mary Paquette
Brent Gillette

UASI (Non-Voting)
Melanie Ben-Ezra

Revised 04/20/21

COUNTY OF ST. CLAIR

Office of the Public Defender

MEMO

To: Board of Commissioners

From: Michael G. Boucher

Date: 4-15-2021

Re: FY 2022 Proposed Cost Analysis/Budget
Michigan Indigent Defense Commission

We submit to you the proposed cost analysis/budget that will be submitted to the Michigan Indigent Defense Commission in advance of the April 27, 2021 deadline.

You will note that we request additional personnel as follows:

1. Three (3) Additional Clerks

The Michigan Indigent Defense Commission (hereinafter MIDC) established a ratio of one clerk for every four attorneys, partially adopting a formula by the National Association for Public Defense. That same formula proposed one paralegal for every four attorneys to assist staff attorneys to carry out day to day tasks. We don't have, nor will we be requesting paralegal assistance in the FY 22 budget.

We are currently staffed at fourteen (14) attorneys with four (4) clerks.

What we have learned in our first year of operation is that the existing ratio of clerks to staff counsel is inefficient and problematic. We've standardized processes to be followed by our several clerks and the office runs reasonably smoothly. However, by clearly defining, delineating the core duties of the clerks to for file management, scheduling and other critical day to day processes limits the assistance that the clerk can provide to the attorney team he/she has been assigned.

As a result, we found almost immediately that attorneys would have to perform duties that clerks would ordinarily perform. I advised our Regional Manager with MIDC that relegating staff attorneys to perform de facto clerk duties was not a cost effective use of the State Monies budgeted to our office for personnel.

We believe that the addition of three clerks would immensely increase our efficiencies, allow for cross training of clerk personnel and allow our staff attorneys to allot more time to handle client files.

2. Request for One (1) Additional Senior Level Public Defender

By our calculation, our Senior Level Felony Attorneys are currently meeting or exceeding proposed caseload requirements as set forth in the MIDC Standards. In time studies that we've conducted, we have determined that it isn't unusual for an attorney to spend significant time on a weekly basis at the jail meeting clients.

Further, as a result of COVID 19, combined with the delay in SCAO generating 2020 caseload numbers (which will certainly reflect an anomalistic downward trend), we are compelled to rely on the most recent available quantifiable data, the 2019 caseload statistics.

In that data, it reflects that there were 1168 new felony cases.

We requested that the State provide grant money for an **additional Senior Level Public Defender** to handle felony cases for the following reasons:

Recommended Caseload Limits

The Addition of 1 Senior Staff Level Attorney will result in 6 total Circuit Court Trial Attorneys, whose jobs will focus solely on client based service. We realize that a small percentage of cases will ultimately result in private retention, but it appears clear that we will take the vast majority of these cases. Moreover, the cases that require the most hours of work (high severity felonies and capital cases) tend to remain with Court Appointed Counsel (or in our case, the Office of the Public Defender) These are often sensitive cases where discovery is significant, motion practice is required and the likelihood of trial makes retention of private counsel cost prohibitive.

I. 1170 felony cases divided by 6 attorneys = 195 Felony Cases or 45 cases per attorney per annum above the 'recommended' guideline

II. 45 x 6 attorneys= 270 cases

The Chief Public Defender and Chief Assistant Public Defender each manage a caseload and intend to continue to do so.

However, in order to perform a whole host of administrative duties including, but not limited to;

a. MIDC Related Meetings;

b. County Administrative Related Meetings;

c. Court and Jail Administrator Related Meetings;

d. Preparing and Conducting Staff Meetings;

e. Strategic Planning;

f. Staff Scheduling:

g. Monitoring Staff Performance;

h. Monitoring Contract/Conflict Counsel Performance;

i. Mentoring.

j. Other Personnel Matters.

k. Approval of Roster Attorney Bills.

l. Approval of Expert and Investigator Requests and Fees.

The Chief PD and Chief Asst PD should have adjusted caseloads to allow for the above listed management responsibilities.

We are proposing to MIDC that the additional Senior Level Attorney would allow a reduction for Chief and Chief Assistant to perhaps 50-70 new cases per person each per annum. If the Chief and Chief Assistant reduced their caseloads to 50 per annum or one new felony case per week there would be 170 cases remaining above said 'recommended' guideline.

The proposed cost analysis takes into consideration that with the caseloads of the Circuit Level Staff Attorney's is significant at this time. Moreover, recent changes in Michigan Law/ Criminal Procedure/Michigan Department of Corrections Policy/ (hereinafter DOC) provide that Defense Counsel is to be invited to participate in the interview of clients by Probation Agents. It is now anticipated that this will require a commitment of anywhere between 2 to over 5 hours per week depending on the number of interviews scheduled by the DOC in any given week.

The Chief and Chief Assistant, in addition to their proposed caseload levels as set forth above, will be assigned all Probation Violation Hearings in all cases that had previously been assigned to Roster Counsel allowing other Senior Staffers more time to appropriately handle their caseloads in order to distribute the workload evenly. Speaking with the Circuit Court Administrator and the Michigan Department of Corrections (MDOC) Supervisor there are over 200 probation violations per year in the Circuit Court alone.

3. Request for Additional Contract Arraignment Attorney

There have been changes to the law that require walk in arraignments on outstanding warrants to occur within two hours of the Defendant surrendering him/herself.

For the reasons already set forth herein, an additional contract arraignment attorney will lighten the load for staff attorneys, covering the additional hearings that arise as a result of bench warrants, and in custody warrants arraignments.

4. Increase for Expert Witnesses

We request an increase to $100,000.00 in available expert witness fees to be provided by the State Grant. We set forth our rationale for the increase in the notes to the cost analysis.

5. Technology

With a request for an increase in staff we will require increases in technology, namely;

   a. Additional Workstations.
   b. Computers.

6. Miscellaneous Increases

We request budget increases for shelving, carpeting and blinds to soundproof conference rooms and slight increases in subscription legal resource services.

I will make myself available to respond to any questions.

Indigent Defense System Cost Analysis

Grant Year October 1, 2021 - September 2022

Funding Unit Name(s) St. Clair County DATE SUBMITTED: 4/15/2021

Personnel	Position	Calculation hours and rate	Total	State Grant	Local Share	Other Funding Sources	Total
Michael Boucher	Public Defender	Full time / 37.5 hrs	135,505.00				135,505.00
Frederick Lepley	Chief Asst Public Defender	Full time / 37.5 hrs	115,829.00				115,829.00
TBD	Senior Public Defender	Full time / 37.5 hrs	88,021.00				88,021.00
Joseph Kanan	Senior Public Defender	Full time / 37.5 hrs	102,973.00				102,973.00
Patrick Politano	Senior Public Defender	Full time / 37.5 hrs	99,011.00				99,011.00
Donald Sheldon	Senior Public Defender	Full time / 37.5 hrs	100,111.00				100,111.00
Vacant (Randolph Martinek Retirement)	Senior Public Defender	Full time / 37.5 hrs	99,011.00				99,011.00
Andrea Lacey	Senior Public Defender	Full time / 37.5 hrs	95,203.00				95,203.00
Thomas Sarrine	Asst Public Defender	Full time / 37.5 hrs	81,381.00				81,381.00
David Kelley	Asst Public Defender	Full time / 37.5 hrs	78,251.00				78,251.00
Kelly Turner	Asst Public Defender	Full time / 37.5 hrs	76,491.00				76,491.00
Meggan Delisi	Asst Public Defender	Full time / 37.5 hrs	75,241.00				75,241.00
Jennifer Rutkowski	Asst Public Defender	Full time / 37.5 hrs	75,241.00				75,241.00
Frederick Bartolomei	Asst Public Defender	Full time / 37.5 hrs	75,241.00				75,241.00
John Przeslawski	Asst Public Defender	Full time / 37.5 hrs	78,251.00				78,251.00
Sandra Shankin	Administrative Services & Comp	Full time / 37.5 hrs	54,978.00				54,978.00
Janel Salgado	Legal Clerk III	Full time / 37.5 hrs	46,995.00				46,995.00
Mary Macker	Legal Clerk III	Full time / 37.5 hrs	48,345.00				48,345.00
Gary Bowser	Legal Clerk II	Full time / 37.5 hrs	40,171.00				40,171.00
TBD	Legal Clerk I	Full time / 37.5 hrs	34,338.00				34,338..00
TBD	Legal Clerk II	Full time / 37.5 hrs	37,140.00				37,140.00
TBD	Legal Clerk III	Full time / 37.5 hrs	41,778.00				41,778.00
Brettany Kensley	Court Clerk I	Full time / 37.5 hrs	40,171.00				40,171.00
Jason Eveningred	Custodian 1	Part time / 28 hrs	19,739.88				19,739.88
TBD	Law Clerk /Casual Temp	Part time / 28 hrs	6,620.00				6,620.00
Category Summary			1,746,036.88	0.00	0.00	0.00	1,746,036.88

If any employee opts out of county health insurance as has health insurance through another means, the county provides a stipend reimbursement for the insurance they opt out of. If health, dental and vision, the stipend is $1,350 annually. If they opt out of health and dental it is $1,250 and if they opt out of just health, it is $1,100.

Additional Staffing Requests:

We request an additional Senior Level Felony Attorney and three (3) support Clerks - However, we ask that it be considered that from January 4, 2021 through April 17, 2021 (103 days), the Chief Public Defender has been assigned a total of 42 cases and the Chief Assistant has been assigned a total of 48 cases. Our Senior Level Staff Attorneys during that same period average 30 cases each. If the Chief or Chief Asst. cut back their caseloads to allow for dedication of time to administrative functions, the Senior Staff Level Attorneys would have to absorb that workload. An additional attorney will resolve that problem without overburdening staff attorneys.

We request a part time law clerk for 10 weeks in spring-summer 2022. This will assist with recruitment for future staffing.

Fringe Benefits	Percentage	Amount	State Grant	Local Share	Other Funding	Total
Employer FICA	0.62%	108,254.44				108,254.44
Retirement	8%	137,574.00				137,574.00
Employer Medicare	1.45%	25,317.99				25,317.99
Hospital Insurance	Varies per FT employee	246,817.00				246,817.00
Dental Insurance		0.00				0.00
Vision Insurance		0.00				0.00
Unemployment Insurance	0.08%	1,396.83				1,396.83
Workers Compensation	0.60%	10,476.22				10,476.22
Life Insurance		1,380.00				1,380.00

Other - Disability	1.00%	17,196.77				17,196.77
Category Summary	11.13%	548,413.25	0.00	0.00	0.00	548,413.25

Fringe benefits have been calculated to include the additional staff requested.

An increase of 5% has been calculated for insurance costs. We are estimating a 5% increase in Health Insurance for 2022. Right now it is just an estimate. Our actual figures do not come in from HR until around the end of October. We will only charge the actual, but need to account for the possible increase. Based on historical figures, it had always increased around 5%.

Health Insurance costs are $17,894 for Full Family, $14,304 for 2 person and $7,147 for Single. These costs are netted with a 20% employee co share.

The County is self insured and we have a separate fund that pays for all insurance costs for all County employees. This insurance fund pays for the Life Insurance policy up front. This policy is through Hartford Basic Life. The cost of the life insurance is split amongst the number of full time employees to get a per person annual cost.

When an employee is paid, their respective department budget pays for the life insurance and it gets deposited into the insurance fund in order to make it whole. The problem with this formula is that it does not account for vacancies throughout the year, so the insurance fund would never recoup 100% of the cost. Therefore, we "round up" the annual rate. For 2022 we went with $60. This is the rate charged to every employee/department

Contractual

Contracts for Attorneys	Services Provided	Calculation	hours	Total	State Grant	Local Share	Other Funding	Total
Contracts for Conflicts		70.00 per hr		350,000.00				350,000.00
Arraignment Attorney		15 hrs wkly @ $32.05		25,000.00				25,000.00
Arraignment Attorney		15 hrs wkly @ $32.05		25,000.00				25,000.00
Arraignment Attorney		15 hrs wkly @ $32.05		25,000.00				25,000.00
Category Summary				425,000.00	0.00	0.00	0.00	425,000.00

Contract Attorney Justification - list all possible rate scenarios for attorney contracts that apply (i.e. hourly, event based, annual contract paid monthly) and the type work whether generally indigent defense or specific like counsel at first appearance. Please * highlight rates or attorney line requests that are a change from your FY20 approved contract and contract rates.

The increase for contract attorneys is due in large part to the fact that prior to the Public Defender Office assuming responsibilities to appoint counsel, the Circuit and District Courts oversaw the appointment process with no deadline for attorney's to submit unpaid invoices. In the past several years, there have been tens of thousands of dollars paid to contract attorneys who submitted bills months and even years after the fact. After consultation with our Regional Manager, it was decided that it would be prudent to incorporate a request for additional monies for contract attorney's to cover payment on such dilatory invoices. As of the date of the preparation of this budget request there are currently 96 unpaid misdemeanors assignments and 136 felony assignments with an additional approximate 80 from the Circuit Court Administrator.

The request for an additional arraignment attorney is due in large part to two factors. First is the fact that arraignments represent a substantial amount of time for staff attorneys with caseloads. From the outset, our office has done a time study specifically limited to assessing the amount of time we spend in course of arraignments. To be clear, the arraignment process includes the interview of the client and completion of the form we've created to screen the client for indigency. Thereafter, we have to conduct the hearing and then transmit the documents to our intake clerk so that the clients who meet indigency requirements are assigned counsel. We've calculated that as a general rule, each arraignment takes between 25-30 minutes.

We assign two attorneys per day to act as on call warrant attorneys. If an arraignment were to occur via video, an attorney would have to get to the jail. If simultaneously, an arraignment (s)were occuring at the courthouse our back up warrant attorney would be dispatched accordingly.

With the changes in the law mandating arraignment within 2 hours of a Defendant surrendering him/herself on a warrant we're being advised that we will likely have additional duties when persons surrender on a warrant and must be arraigned within 2 hours. Likewise the new rules regarding show cause hearings for Probation Violations is expected to create additional responsibilities for staff counsel and the addition of an araignment attorney will assure that we have appropriate coverage for those hearings and our regular caseload.

While staff attorney's will continue to have to fill gaps and handle arraignments, the request for the additional arraignment attorney will allow staff attorneys to focus more on their caseloads , providing client centered representation while using a cost effective method of arraigning defendants.

Contracts for Experts and Investigators	Services Provided	Calculation	hours	Total	State Grant	Local Share	Other Funding	Total
Investigators - TBD	Invesigation Services			32,000.00				32,000.00
Experts	Expert Services	at MIDC guideline rates		100,000.00				100,000.00
Category Summary				132,000.00	-	-		132,000.00

Experts and Investigators Justification - Provide explanation and justification if there are changes to the requested amounts for experts and investigators from the FY20 approved contract along with an explanation if requesting to adjust the rates

Experts and Investigators Justification - Provide explanation and justification if there are changes to the requested amounts for experts and investigators from the FY20 approved contract along with an explanation if requesting to adjust the rates from your FY20's approved contract rates.

Kindly note that there is no request for a personnel position for investigator as it is our preference to maintain a roster of approximately 5-6 Investigators to work as independent contractors.. We believe at this time that it is more cost effective.

Expert Fees are increased to reflect the premium charged to retain same. In consulting with our Regional Manager, I provided a past example of one of my Senior Staff Attorney's who advised that he would require both an Expert regarding Cellphone/Cellebrite Technology and a Toxicologist and we determined that a rough estimate for two experts to review materials and analysis from State Police Experts and testify at trial as to their findings would cost in the range of $7000.00.

While it is understood that the Commission looks to historical data to make an assessment as to the propriety of any budget request, the issue of funds for experts and investigators bears consideration of the fact that Defenders are only now becoming conditioned to the availability of funds for those specialists. It is expected that as Public Defenders and Conflict/Roster Attorneys are enlightened as to availability and benefit of the retention of experts and investigators, the demand will increase. Moreover, if Defendant's who retain counsel can petition for expert funds and are able demonstrate a need, we will be required to provide funding for same.

As referenced in the 2021 Budget, the cost of an expert to review materials and testify can exceed several thousand dollars.

Again, as cited in the 2021 Budget Request, consultation with experts is common in Capital Cases. In 2019 there were 40 Capital Cases resolved in the 31st Circuit Court. Because of the time and expense associated with those types of cases, it has been estimated by the Circuit Court Administrator's Office that closer to 80% of those cases go to roster attorneys (and will now go to the Public Defender). Moreover, it comes as no surprise to anyone doing criminal defense work that persons suffering from mental health conditions constitute a significant percentage of cases annually. Submitting a Defendant for a Forensic Evaluation regularly results in a finding from the Center for Forensic Psychiatry that the client is competent and/or criminally responsible. The cost for an independent evaluation to contest those findings requires a minimum of $2500.00 for a review of the relevant discovery, a meeting with the client (generally three hours) and preparation of a multi-page report. It should be noted that the sums for a independent psychiatric evaluation as set forth herein does not include testimony (which can typically result in the expert billing for several additional hours plus travel time. The benchmark should not be what has been done historically (inasmuch as Judge's would routinely deny requests for experts), but rather, whether the retention of experts will aid in the defense of a case.

An additional expense that heretofore was not accounted for was Juvenile Life Without Parole (JLWOP) Cases. This office has been contacted by Attorney's with MAACS/SADO regarding one of those cases and it's been estimated that the cost of experts in the matter will exceed $20,000.00. A recent meeting with Appellate Counsel suggests that the requests are reasonable. We recently received a request from appellate counsel on a Motion to Withdraw Plea. In that matter, appellate counsel submitted a request for monies to retain an investigator. Using 2019 SCAO data, it would appear that there were only seven appeals out of the 31st Circuit. We believe that the expert/investigator sums requested in the 2022 budget would be sufficient for those professionals should the need arise.

The requests as set forth above do not take into consider the countless non-capital cases where an expert would be required to provide a meaningful defense. We are finding that our District Court Staff Attorneys are beginning to rely on requests to retain an investigator to interview victims of domestic violence cases where they report that the police misstated vital matters in the incident report. We have several cases involving driving cases causing death and staff attorneys have been required to retain accident investigators.

The sums allocated for experts to the 2021 Budget would be made available to roster attorney's as well. We inquired with the Prosecuting Attorney to determine whether there are other cases that would arise in 2022 that would require significant expenditures that would impact our budget and it appears that there is one other case (People v. Michael Hills) currently pending and may well require that comparable sums be allocated to that matter.

Contracts for Construction Projects	Services Provided	Calculation	Total	State Grant	Local Share	Other Funding	Total
Category Summary			0.00	0.00	0.00	0.00	0.00

Construction Project Justification - Provide as much detail as possible for the requested contruction project identifying the need for the construction project, the component costs if possilble, whether an estimate or if you were provided a documented quote. Attach a separate document if needed. Please attach the quote to the submission of the application.

Contracts Other	Services Provided	Calulation	Total	State Grant	Local Share	Other Funding	Total
Justiceworks	defenderDATA	$25.00 x 12 x 23	6,900.00				6,900.00
Dyke Security	Alarm Monitoring	30.00 x 12	360.00				360.00
Shredding	Extreme Shreds	$7.00 x 12	84.00				84.00
Category Summary			7,344.00	0.00	0.00	0.00	7,344.00

Contracts Other Justification - Provide justification for all other contract costs associated with the local indigent defense system with a * highlight to new request for FY21.

We continue to use defenderDATA, as our case managment system.

We have contracted with Dyck Security for monitoring the automatic door locks that lead from the lobby to our office area, as well as the panic alarm that was installed at our reception desk for the safety of our Legal Clerk I.

We are use Extreme Shreds to handle our shredding needs. We've received a discounted rate, as the county has a contract with them.

Equipment	Vendor	Calculation	Total	State Grant	Local Share	Other Funding	Total
Portable Office & Furniture	Kerr Albert	9509.65 x 1	9,509.65				9,509.65
Office Infrastructure (wiring, data, phone)			1,500.00				1,500.00
Clerk Cubicle w/ Desk Chair/ Filing Cabinet	Kerr Albert	7249.06 x2	14,498.12				14,498.12
Desk Chair and Filing Cabinet for Existing Clerk Cubical			528.43				528.43
Desk Chair - $290.14							
Filing Cabinet - $238.29							
Desktop Computer & Licensing		730.00 x 3	2,190.00				2,190.00
Fiber Network - Internet Connection	Resa	1500.00 annually	1,500.00				1,500.00
Printer for Marine City w/toner refills	Amazon		350.00				350.00
Chrome Book & Licensing		518.66 x 2	1,037.32				1,037.32
Citrix Telephones		120.00 x 3	360.00				360.00
Shelving for Closed Files		$300.00	300.00				300.00
Category Summary			31,773.52		0.00	0.00	31,773.52

Equipment Justification - Provide justification for new equipment requests for FY21.

We need 1 additional office (work station) to accommodate the additional attorney we are requesting. We are seeking 4 additional staff members (1 attorneys and 3 clerk), we will need computers and licensing for those new employees.

We will need 3 additional Desktop computers and licensing for the additional Legal Clerks we are requesting.

We currently have one unused cubicle, so we will need to add two additional cubicles for the additional support staff we are requesting. St. Clair County has contracted with Kerr Albert, who is part of a cooperative and provides us with contract pricing at 40% off retail prices.

We need an internet connection (RESA).

Our Attorneys need a printer for printing last minute Jury Instructions and the like during trials for the Marine City location. A laser Jet Printer uses much less toner and therefore is more economical. We have also factored in two toner refills for the year. The Prosecuting Attorney is equiped with a printer at that location.

We will be needing shelving to store our closed files. As our caseload grows, space will be at a premium in our filing cabinets.

Training/Travel	Vendor	Calculation	Total	State Grant	Local Share	Other Funding Sources	Total
Trainer Fee for 2 Local Trainers	TBD	150.00 12 hrs	1,800.00				1,800.00
Mileage Reimbursement			15,000.00				15,000.00
Mileage/Meals			5,500.00				5,500.00
Employee Dues/Subscriptions			8,130.00				8,130.00
SBM - $315 x 15 attorneys = $4725.00							
SADO - $75 x 27 attorneys = $2025.00							
NAPD - $40 x 27 attorneys = $1080.00							
ICLE - $300.00 annually							
Category Summary			30,430.00	0.00	0.00	0.00	30,430.00

Training and Travel Justification - Provide travel and training justification and *highlight new or changed requests for FY21
Suggested rates for training registration would be $30/hour; SADO membership is $50/year; NAPD membership is $30/year

Mileage reimbursement includes any travel for county employees outside of Port Huron, during the course of performing their job @ .58 per mile .I have attached the county policy that dictates this expense with our plan renewal.

Supplies/Services	Vendor	Calculation	Total	State Grant	Local Share	Other Funding Sources	Total

Contracted Stenographers			12,500.00			12,500.00
Witness Pay			10,000.00			10,000.00
Postage			10,000.00			10,000.00
Printing - Business cards, envelopes, Arriagnment forms			2,000.00			2,000.00
Westlaw		750.00 x 12	9,000.00			9,000.00
Repairs & Maintenance (copier maintenace, trash & elevator maintenance)			4,850.00			4,850.00
Zoom Pro		15.00 x 12	180.00			180.00
Utilities		2000.00 x 12	24,000.00			24,000.00
Rent		7000.00 x 12	84,000.00			84,000.00
Supplies			15,944.00			15,944.00
Janitorial supplies	$200.00 x 12 = $2400.00					
Carpet for each Attorney/Client Meeting Room	$1780.00	Flooring Edge				
Blinds for each Attorney/Client Meeting Room	$2980.00	Flooring Edge				
Copy paper	$300.00 x 12 = $3600.00					
Files	$120.00 x 12 = $1440.00					
Hanging files	$60.00 x 12 = $720.00					
Legal pads	$47.00 x 12 = $564.00					
Chair mats	4 x $90.00 = $360.00					
Basic office supplies	$2100.00					

Category Summary	172,474.00	0.00	0.00	0.00	172,474.00

Supplies Justification - Provide justification for supplies requests and *highlight new or changed requests for FY21

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Postage is calculated as follows: It is anticipated that the Public Defender's Office will be required to carry a caseload of 1000 felonies and 3000 misdemeanors annually. It can generally be expected that there would be 1) introductory correspondence 2) 2-3 Letters minimum for Notices for Court 3) Miscellaneous Letters that memorialize plea offers etc. at 4000 cases per year at a rate in excess of .50 per mail item-multiplied by 4=$8,000.00 minimum. It should be noted that it is not unusual in a felony case for more correspondence to the client, prosecutor, witnesses etc. Mental Health Court/Probation Violations and Miscellaneous Matters represent the remaining $2000.00 of the request.

Printing costs: We pay .085 per arraignment iuntake form for screening client for eligibility when we order 2000 at a time ($170.00). We are averaging 1000 arraignments per quarter ($170.00 x 2 = $340.00 (this doesn't include any waste). Our cost per envelopes w/window is 0.13797 and w/o window is 0.1304. Our average use per year is $551.88. Our cost for business cards is .11 per 500 = $55.00 x 16 with myself included = $880.00 per year. The remaining $228.12 will be used for any ink stamps or additonal forms that need to be ordered for the office

Zoom has become an imporant tool during this pandemic and as such we feel we need a yearly membership for our office.

Our office is 10,000 sq feet and poorly insulated. Our current DTE bill is $600.00 per month without being fully staffed and without any idea as to the cost to cool during warm weather months. Roughly 30% of the current staff that has been hired is in the office on a limited basis due to COVID-19. Taking into account a full staff and the need for air conditioning in the summer we project our DTE bill will increase to no less than $1350.00 per month. Our Semco bill is currently $250.00 per month, which will decrease in the summer but will increase to at least $600.00 per month in our estimation in the winter months.We have not received a water bill, but after discussions with our landlord it apppears it will be roughly $150.00 quarterly.

We have leased space for our PD Office and the rent is $7000.00 per month.

We need to take steps to mitigate the echo in the three attorney/client meeting rooms that are attached to the lobby of our office. Adding carpet and blinds will help to absorb sound and decrease the likelihood that conversations will be clearly heard by anyone in the lobby.

Budget Total	3,093,471.65	0.00	0.00	0.00	3,093,471.65

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Dena Alderdyce, Finance Director and Jim Spadafore, Undersheriff

Date: April 29, 2021

Re: Sheriff Contract for police services with Port Huron Area School District

Attached is a contract addendum between the St. Clair County Sheriff's Office and the Port Huron Area School District for a one year extension of police services for the schools.

The School district is interested in extending the contract for a one year period at this time. Per the current contract the language allowed for a one year extension.

The contract extension period is for July 1, 2021 through June 30, 2022. The amount that is being added to the current contract for an additional year is $65,665. This cost covers 65% of one deputy and operating expenses. The other 35% of the deputy is covered by the DTF fund.

We are requesting approval of the contract addendum at the May 20, 2021 Board of Commissioner's meeting.

COUNTY OF ST.CLAIR



ADDENDUM A

Law Enforcement Services Agreement
Between the County of St. Clair, MI (County) and the Port Huron Area School District (School)

Date: 4/23/21 **Document:** Agreement Extension

The County and the School have agreed to extend the current contract for a one (1) year period starting on July 1, 2021 and ending on June 30, 2022.

The following will be added to the existing paragraph to read as follows:

7. The School agrees to pay for such law enforcement service the sum of $32,832.50, beginning July 1, 2021 through December 31, 2021 to be paid by December 31, 2021.

   The School agrees to pay for such law enforcement service the sum of $32,832.50, beginning January 1, 2022 through June 30, 2022 to be paid by July 31, 2022.

FOR THE SCHOOL:

BY: _____ DATE: 4/29/21
Jamie Cain, Superintendent

BY: _____ DATE: 4.29.21
Kate Peternel, Executive Director of Business Services

FOR THE COUNTY:

BY: _____ DATE: _____
Karry Hepting, Administrator/Controller

BY: _____ DATE: _____
Mat King, Sheriff

2021 Coronavirus Emergency Supplemental Funding (CESF) Program Grant Application

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
🗋	2021 Coronavirus Emergency Supplemental Funding (CESF) Program Grant Application	5/11/2021	Cover Memo
🗋	FY_2021_CESF_Application_Form_722374_7 (4)	5/11/2021	Cover Memo

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Marsha M. Adamkiewicz, Staff Accountant and Michael Wendling, Prosecuting Attorney

Date: May 11, 2021

Re: 2021 Coronavirus Emergency Supplemental Funding (CESF) Program Grant Application

With approval from the Administrator/Controller, the Prosecutor's Office has submitted an application to the Michigan State Police/Grants and Community Services Division for consideration of project funding for the Coronavirus Emergency Supplemental Funding (CESF) Program.

The application is due on May 14, 2021. Applicants were encouraged to submit early, as application are accepted, reviewed, and awarded on a rolling basis.

The purpose of this grant program is to provide emergency supplemental funding to county prosecutor offices for the hiring of contractual personnel to address coronavirus-related backlog. Grant budget items must be directly related to the hiring of contractual personnel to address coronavirus-related backlog.

The Prosecutor's Office is applying for the Federal grant in the amount of $50,000 with no match required. If awarded the grant funds, the Prosecutor's Office plans to use funds toward hourly wages for District Court Litigation Attorney and Victims Rights/Witness unit associate.

We are requesting final action approval of the FY 2021 Coronavirus Emergency Supplemental Funding (CESF) Program grant application at the May 20, 2021 Board of Commissioners Regular meeting.

FY 2021 CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING (CESF)

This application is due to the MSP/GCSD no later than 12 p.m. (noon) EST on May 14, 2021. Late submissions and/or incomplete applications will not be accepted. Submission must be made electronically to msp-cesf@michigan.gov.

☐ **Our agency chooses not to apply for this funding.**

I. Applicant Information

Agency Name ⓘ	Agency Address (Street, City, State, and Zip)
St Clair County Prosecuting Attorney	201 McMorran Blvd, Port huron, Mi 48060

Date of Application	Project Start Date	Project End Date
5/6/21	**June 1, 2021**	**December 31, 2021**

Agency's SIGMA Vendor ID ⓘ	Agency's SIGMA Address ID	Federal Tax Identification Number	DUNS Number ⓘ
CV0048270	069	38-6006420	069823615

II. Geographic Data

Population of Geographic Area Served	County(ies) Served
163040	St Clair

Political Districts ⓘ

U.S. Congressional District	State House District	State Senate District
10th	10th	10th

III. Funding Disclosure

Is your jurisdiction also applying for other grant or foundation dollars (Federal, State, or Private) that will be used to pay for the budget items in this application? **Yes** ☐ **No** ☒

If **yes**, please explain.

IV. Project Information

Grant Summary

Describe your agency's efforts for preventing, preparing for, and/or responding to the coronavirus in four sentences or less (a maximum of 400 characters). This brief summary will be used for a short description of your agency's efforts for press notification. Be sure this description accurately represents what has been completed as well as future plans.

The St Clair County Prosecutors office has worked with local partners in the Criminal Justice System to develop and utilize protocols to reduce exposure and transmission of Covid-19 while continuing to provide services to enhance public safety. This office has utilized technology, followed CDC recommendations, and changed traditional work practices to protect the public and staff.

Program Narrative

Describe the impacts of the coronavirus on your agency's caseload backlog, including number of cases, warrants, etc. in backlog. Then, describe how this funding will assist in resolving the backlog issues specific to your agency. (A maximum of 2,000 characters is allowed for this section).

The trial docket has continued to grow due to restrictions on jury presence in the court building, restrictions in court appearances by criminal defendants, and witness unavailability due to CDC recommendations and Covid-19 safety protocols. The backlog of criminal cases in the St Clair County Criminal system is significant. Hiring of contractual staff to address backlog and provide victim services will assist in addressing overload.

V. Designation of Grant Officials ⓘ

Authorized Official

This individual is authorized to enter into binding contracts for the jurisdiction receiving funds (this is normally the mayor, city manager, county administrator, etc.).

Authorized Official Name and Title	Agency	Phone Number
Karry Hepting; County Administrator	County Of St Clair	810 989 6900
Address		**Email Address**
200 Grand River Ave, Suite 203; Port Huron, Mi 48060		khepting@stclaircounty.org

Project Director

This individual is designated by the agency to be directly responsible for all grant activities, including reporting, and is the main contact.

Project Director Name and Title	Agency	Phone Number
Michael Wendling; Prosecuting Attorney	St Clair County	810 985-2400
Address		Email Address
201 McMorran Blvd; Port Huron, Mi 48060		mwendling@stclaircounty.org

Financial Officer
This individual has detailed knowledge of the grant budgeting and accounting practices of the agency. The financial officer will be responsible for all financials regarding the reimbursement of grant funds.

Financial Officer Name and Title	Agency	Phone Number
Dena Alderdyce	St Clair County	810 989-6900
Address		Email Address
200 Grand River Ave, Suite 203; Port Huron, mi 48060		dalderdyce@stclaircounty.org

VI. Budget Information

All budget items must be **directly related** to the hiring of a contractual employee to address coronavirus-related backlog.

Agency CESF Allocation (Provided by the MSP/GCSD): **$50,000.00**

Contractual Expenses
Provide a description of wage-related expenses for the contractual employee. Include the hourly rate and estimated number of hours to be worked during the grant performance period. Fringe benefits are **not eligible** for reimbursement.

Contract rate District Court Litigation Atty; 1000 hours@ 40.18/hr
Contract rate Victims Rights/Witness unit associate; 1000 hours@ 23.63/hr

Total Contractual Grant Funds:
$50,000.00

Supplies and Materials Expenses
Provide a description of all Supply and Material expenses **directly related** to the work of the contractual employee. Include the budget item and the grant funds allocated toward each item.

Total Supplies and Materials Grant Funds:
0

Grant Funds Grand Total: $50,000.00

VII. Certification

☒ I certify, to the best of my knowledge, that the above information is true, complete, and accurate.

FY2021 Marine Slow No Wake Zone Enforcement Program Grant Agreement

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Memo 2021 Marine Slow No Wake Zone Enforcment Program grant AGREEMENT	5/11/2021	Cover Memo
	2021 Marine Slow No Wake Grant Agreement	5/11/2021	Cover Memo

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners
From: Marsha M. Adamkiewicz, Staff Accountant & James Spadafore, Undersheriff and Martin Stoyan, Marine Patrol Sergeant
Date: May 11, 2021
Re: FY2021 Marine Slow No Wake Zone Enforcement Program Grant Agreement

We just received notification that St. Clair County has been awarded the FY2021 Marine Slow No Wake Zone Enforcement Program Grant (grant agreement attached). The St. Clair County Sheriff's Office-Marine Division applied for this grant in March 2021.

St. Clair County is being awarded $28,000 in State funds with no local match.

This grant is a new legislatively initiated program funded by the General Fund of the State of Michigan and administered by the Department of Natural Resources. The program is intended to provide county sheriff departments with grant funds to enforce slow-no wake zones to mitigate high water impacts on local infrastructure. Expenses applied to patrol time and law enforcement work related to slow-no wake zone patrols are eligible for reimbursement under this grant program. The Sheriff's Office-Marine Division plans to utilize full-time sheriff deputies for full-time coverage under this grant.

We recommend approving the FY2021 Marine Slow No Wake Zone Enforcement Program Grant agreement at the May 20, 2021 Board of Commissioners meeting.

Michigan Department of Natural Resources - Grants Management

MARINE SAFETY SLOW-NO WAKE GRANT PROGRAM
GRANT AGREEMENT

Required by authority of 1994 PA 451, as amended, and 1972 PA 227.

This Agreement is between the Michigan Department of Natural Resources for and on behalf of the State of Michigan ("DEPARTMENT") and ST. CLAIR COUNTY ("GRANTEE").

1. The GRANTEE has been approved by the DEPARTMENT to receive Marine Safety Slow-No Wake program funding for a sum of money equal to One Hundred Percent (100%) of the total cost of marine slow-no wake eligible expenses, which shall not in any event exceed **Twenty-Eight Thousand Dollars and Zero Cents ($28,000.00)**. There is no local match requirement for this reimbursement.

   Salaries, Wages and Benefits for:

   - Marine Safety Slow-No Wake Law Enforcement and Related Activities;
     - Salary and Wages are reimbursable to the GRANTEE at the employees' hourly rate. Overtime is only eligible if the employee worked in excess of 80 hours for full time employees and 40 hours for part time employees in a pay period on Marine Safety related duties. This includes the employees marine related activities in their annual operating grant and their slow-no wake enforcement activities.

   Operating Expenses for:

   - Purchase of fuel, oil, parts and maintenance for patrol vehicles, watercraft, and trailers directly related to slow-no wake enforcement activities.

   The Agreement period for state funding is January 1, 2021 through December 31, 2021.

5. This Agreement shall be administered on behalf of the DEPARTMENT through Grants Management. All reports, documents, or actions required of the GRANTEE shall be submitted directly to the DEPARTMENT unless otherwise instructed by the DEPARTMENT.
6. Reimbursement will be made only upon DEPARTMENT review and approval of a complete reimbursement request submitted by the GRANTEE.
7. The GRANTEE may not assign or transfer any interest in this Agreement to any other agency, group or individual.
8. The GRANTEE shall display valid and proper state of Michigan registration on all vessels and comply with the state of Michigan life jacket regulations.
9. This Agreement may be canceled by the DEPARTMENT, upon 30 days written notice, due to Executive Order, budgetary reduction, other lack of funding, upon request by the GRANTEE, or upon mutual Agreement by the DEPARTMENT and GRANTEE. The DEPARTMENT may honor requests for just and equitable compensation to the GRANTEE for all satisfactory and eligible work completed under this Agreement up until 30 days after written notice, upon which time all outstanding reports and documents are due to the DEPARTMENT and the DEPARTMENT will no longer be liable to pay the GRANTEE for any further charges to the grant.
10. The GRANTEE agrees not to discriminate against an employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment, or a matter directly or indirectly related to employment, because of because of religion, race, color, national origin, age, sex, sexual orientation, height, weight, marital status, partisan considerations, or a disability or genetic information that is unrelated to the person's ability to perform the duties of a particular job or position. The GRANTEE further agrees that any subcontract shall contain non-discrimination provisions which are not less stringent than this provision and binding upon any and all subcontractors. A breach of this covenant shall be regarded as a material breach of this Agreement.
11. The GRANTEE agrees to follow the DEPARTMENT procedure policy:
    a. The GRANTEE will openly advertise and seek written bids for contracts for purchase or services with a value equal to or greater than $50,000.00 and accept the lowest qualified bid.

b. The GRANTEE will solicit three (3) written quotes for contracts with purchases or services between $5,000.00 and $50,000.00.

12. The Agreement may be executed separately by the parties. This Agreement is not effective until:

a. The GRANTEE has signed it and returned it, and

b. The DEPARTMENT has signed it.

The individuals signing for the parties indicated below certify by their signatures that they have the authority to do so and will ensure that the terms of the Agreement are fulfilled.

GRANTEE

SIGNED:

By: _____

Printed Name: _____

Title: _____

Date: _____

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

SIGNED:

By: _____

Section Manager

Title: Manager, Grants Management

Date: _____

Coronavirus State and Local Fiscal Recovery Funds SLFRF/American Rescue Plan

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Memo Coronavirus State and Local Fiscal Recovery Funds Acceptance	5/12/2021	Cover Memo
	Coronavirus State and Local Fiscal Recovery Funds Acceptance1	5/12/2021	Cover Memo

COUNTY OF ST. CLAIR
OFFICE OF THE ADMINISTRATOR/CONTROLLER

KARRY HEPTING
Administrator/Controller

MEMO

To: Board of Commissioners

From: Dena Alderdyce, Finance Director

Date: May 12, 2021

Re: Coronavirus State and Local Fiscal Recovery Funds SLFRF/American Rescue Plan

Attached is the acceptance package for the Coronavirus State and Local Fiscal Recovery Funds through the American Rescue Plan Act of 2021. These funds will be coming from the US Treasury Department as a direct allocation.

St. Clair County is being allocated $30,908,749 in federal funds. We will be receiving our initial 50% distribution of $15,454,374.50 in the coming days. The attached acceptance package was needed in order to receive the funds.

The County needs to have all funds spent and/or obligated by December 31, 2024, however, work can continue until December 31, 2026 as long as contracts are in place by 12/31/2024.

This acceptance package was submitted on May 10, 2021, in order to receive our funds and Administrator/Controller, Karry Hepting approved to move forward with acceptance on behalf of the Board of Commissioners.

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OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS

Recipient name and address: St. Clair County 200 Grand River Ave, Suite 203 Port Huron, Michigan, 48060-0000	DUNS Number: 069823615 Taxpayer Identification Number: 386006420 Assistance Listing Number: 21.019

Sections 602(b) and 603(b) of the Social Security Act (the Act) as added by section 9901 of the American Rescue Plan Act, Pub. L. No. 117-2 (March 11, 2021) authorize the Department of the Treasury (Treasury) to make payments to certain recipients from the Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund.

Recipient hereby agrees, as a condition to receiving such payment from Treasury, to the terms attached hereto.

Recipient: DocuSigned by: Karry Hepting C6265E73AAAA410...

Authorized Representative: Karry Hepting

Title: Administrator/Controller

Date signed: 5/10/2021

U.S. Department of the Treasury:

_____

Authorized Representative:

Title:

Date:

PAPERWORK REDUCTION ACT NOTICE
The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 15 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

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U.S. DEPARTMENT OF THE TREASURY
CORONAVIRUS LOCAL FISCAL RECOVERY FUND
AWARD TERMS AND CONDITIONS

1. Use of Funds.
   a. Recipient understands and agrees that the funds disbursed under this award may only be used in compliance with section 603(c) of the Social Security Act (the Act), Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.

   b. Recipient will determine prior to engaging in any project using this assistance that it has the institutional, managerial, and financial capability to ensure proper planning, management, and completion of such project.

2. Period of Performance. The period of performance for this award begins on the date hereof and ends on December 31, 2026. As set forth in Treasury's implementing regulations, Recipient may use award funds to cover eligible costs incurred during the period that begins on March 3, 2021, and ends on December 31, 2024.

3. Reporting. Recipient agrees to comply with any reporting obligations established by Treasury as they relate to this award.

4. Maintenance of and Access to Records
   a. Recipient shall maintain records and financial documents sufficient to evidence compliance with section 603(c) of the Act, Treasury's regulations implementing that section, and guidance issued by Treasury regarding the foregoing.

   b. The Treasury Office of Inspector General and the Government Accountability Office, or their authorized representatives, shall have the right of access to records (electronic and otherwise) of Recipient in order to conduct audits or other investigations.

   c. Records shall be maintained by Recipient for a period of five (5) years after all funds have been expended or returned to Treasury, whichever is later.

5. Pre-award Costs. Pre-award costs, as defined in 2 C.F.R. § 200.458, may not be paid with funding from this award.

6. Administrative Costs. Recipient may use funds provided under this award to cover both direct and indirect costs.

7. Cost Sharing. Cost sharing or matching funds are not required to be provided by Recipient.

8. Conflicts of Interest. Recipient understands and agrees it must maintain a conflict of interest policy consistent with 2 C.F.R. § 200.318(c) and that such conflict of interest policy is applicable to each activity funded under this award. Recipient and subrecipients must disclose in writing to Treasury or the pass-through entity, as appropriate, any potential conflict of interest affecting the awarded funds in accordance with 2 C.F.R. § 200.112.

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9. Compliance with Applicable Law and Regulations.
   a. Recipient agrees to comply with the requirements of section 603 of the Act, regulations adopted by Treasury pursuant to section 603(f) of the Act, and guidance issued by Treasury regarding the foregoing. Recipient also agrees to comply with all other applicable federal statutes, regulations, and executive orders, and Recipient shall provide for such compliance by other parties in any agreements it enters into with other parties relating to this award.

   b. Federal regulations applicable to this award include, without limitation, the following:

      i. Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 C.F.R. Part 200, other than such provisions as Treasury may determine are inapplicable to this Award and subject to such exceptions as may be otherwise provided by Treasury. Subpart F – Audit Requirements of the Uniform Guidance, implementing the Single Audit Act, shall apply to this award.

      ii. Universal Identifier and System for Award Management (SAM), 2 C.F.R. Part 25, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 25 is hereby incorporated by reference.

      iii. Reporting Subaward and Executive Compensation Information, 2 C.F.R. Part 170, pursuant to which the award term set forth in Appendix A to 2 C.F.R. Part 170 is hereby incorporated by reference.

      iv. OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement), 2 C.F.R. Part 180, including the requirement to include a term or condition in all lower tier covered transactions (contracts and subcontracts described in 2 C.F.R. Part 180, subpart B) that the award is subject to 2 C.F.R. Part 180 and Treasury's implementing regulation at 31 C.F.R. Part 19.

      v. Recipient Integrity and Performance Matters, pursuant to which the award term set forth in 2 C.F.R. Part 200, Appendix XII to Part 200 is hereby incorporated by reference.

      vi. Governmentwide Requirements for Drug-Free Workplace, 31 C.F.R. Part 20.

      vii. New Restrictions on Lobbying, 31 C.F.R. Part 21.

      viii. Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655) and implementing regulations.

      ix. Generally applicable federal environmental laws and regulations.

   c. Statutes and regulations prohibiting discrimination applicable to this award include, without limitation, the following:

      i. Title VI of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d et seq.) and Treasury's implementing regulations at 31 C.F.R. Part 22, which prohibit discrimination on the basis of race, color, or national origin under programs or activities receiving federal financial assistance;

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ii. The Fair Housing Act, Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), which prohibits discrimination in housing on the basis of race, color, religion, national origin, sex, familial status, or disability;

iii. Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of disability under any program or activity receiving federal financial assistance;

iv. The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101 et seq.), and Treasury's implementing regulations at 31 C.F.R. Part 23, which prohibit discrimination on the basis of age in programs or activities receiving federal financial assistance; and

v. Title II of the Americans with Disabilities Act of 1990, as amended (42 U.S.C. §§ 12101 et seq.), which prohibits discrimination on the basis of disability under programs, activities, and services provided or made available by state and local governments or instrumentalities or agencies thereto.

10. Remedial Actions. In the event of Recipient's noncompliance with section 603 of the Act, other applicable laws, Treasury's implementing regulations, guidance, or any reporting or other program requirements, Treasury may impose additional conditions on the receipt of a subsequent tranche of future award funds, if any, or take other available remedies as set forth in 2 C.F.R. § 200.339. In the case of a violation of section 603(c) of the Act regarding the use of funds, previous payments shall be subject to recoupment as provided in section 603(e) of the Act.

11. Hatch Act. Recipient agrees to comply, as applicable, with requirements of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328), which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by this federal assistance.

12. False Statements. Recipient understands that making false statements or claims in connection with this award is a violation of federal law and may result in criminal, civil, or administrative sanctions, including fines, imprisonment, civil damages and penalties, debarment from participating in federal awards or contracts, and/or any other remedy available by law.

13. Publications. Any publications produced with funds from this award must display the following language: "This project [is being] [was] supported, in whole or in part, by federal award number [enter project FAIN] awarded to [name of Recipient] by the U.S. Department of the Treasury."

14. Debts Owed the Federal Government.
    a. Any funds paid to Recipient (1) in excess of the amount to which Recipient is finally determined to be authorized to retain under the terms of this award; (2) that are determined by the Treasury Office of Inspector General to have been misused; or (3) that are determined by Treasury to be subject to a repayment obligation pursuant to section 603(e) of the Act and have not been repaid by Recipient shall constitute a debt to the federal government.

    b. Any debts determined to be owed the federal government must be paid promptly by

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Recipient. A debt is delinquent if it has not been paid by the date specified in Treasury's initial written demand for payment, unless other satisfactory arrangements have been made or if the Recipient knowingly or improperly retains funds that are a debt as defined in paragraph 14(a). Treasury will take any actions available to it to collect such a debt.

15. Disclaimer.
    a. The United States expressly disclaims any and all responsibility or liability to Recipient or third persons for the actions of Recipient or third persons resulting in death, bodily injury, property damages, or any other losses resulting in any way from the performance of this award or any other losses resulting in any way from the performance of this award or any contract, or subcontract under this award.

    b. The acceptance of this award by Recipient does not in any way establish an agency relationship between the United States and Recipient.

16. Protections for Whistleblowers.
    a. In accordance with 41 U.S.C. § 4712, Recipient may not discharge, demote, or otherwise discriminate against an employee in reprisal for disclosing to any of the list of persons or entities provided below, information that the employee reasonably believes is evidence of gross mismanagement of a federal contract or grant, a gross waste of federal funds, an abuse of authority relating to a federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a federal contract (including the competition for or negotiation of a contract) or grant.

    b. The list of persons and entities referenced in the paragraph above includes the following:
        i. A member of Congress or a representative of a committee of Congress;
        ii. An Inspector General;
        iii. The Government Accountability Office;
        iv. A Treasury employee responsible for contract or grant oversight or management;
        v. An authorized official of the Department of Justice or other law enforcement agency;
        vi. A court or grand jury; or
        vii. A management official or other employee of Recipient, contractor, or subcontractor who has the responsibility to investigate, discover, or address misconduct.

    c. Recipient shall inform its employees in writing of the rights and remedies provided under this section, in the predominant native language of the workforce.

17. Increasing Seat Belt Use in the United States. Pursuant to Executive Order 13043, 62 FR 19217 (Apr. 18, 1997), Recipient should encourage its contractors to adopt and enforce on-the-job seat belt policies and programs for their employees when operating company-owned, rented or personally owned vehicles.

18. Reducing Text Messaging While Driving. Pursuant to Executive Order 13513, 74 FR 51225 (Oct. 6, 2009), Recipient should encourage its employees, subrecipients, and contractors to adopt and enforce policies that ban text messaging while driving, and Recipient should establish workplace safety policies to decrease accidents caused by distracted drivers.

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OMB Approved No. 1505-0271
Expiration Date: November 30, 2021

ASSURANCES OF COMPLIANCE WITH CIVIL RIGHTS REQUIREMENTS

ASSURANCES OF COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964

As a condition of receipt of federal financial assistance from the Department of the Treasury, the recipient named below (hereinafter referred to as the "Recipient") provides the assurances stated herein. The federal financial assistance may include federal grants, loans and contracts to provide assistance to the Recipient's beneficiaries, the use or rent of Federal land or property at below market value, Federal training, a loan of Federal personnel, subsidies, and other arrangements with the intention of providing assistance. Federal financial assistance does not encompass contracts of guarantee or insurance, regulated programs, licenses, procurement contracts by the Federal government at market value, or programs that provide direct benefits.

The assurances apply to all federal financial assistance from or funds made available through the Department of the Treasury, including any assistance that the Recipient may request in the future.

The Civil Rights Restoration Act of 1987 provides that the provisions of the assurances apply to all of the operations of the Recipient's program(s) and activity(ies), so long as any portion of the Recipient's program(s) or activity(ies) is federally assisted in the manner prescribed above.

1. Recipient ensures its current and future compliance with Title VI of the Civil Rights Act of 1964, as amended, which prohibits exclusion from participation, denial of the benefits of, or subjection to discrimination under programs and activities receiving federal financial assistance, of any person in the United States on the ground of race, color, or national origin (42 U.S.C. § 2000d *et seq.*), as implemented by the Department of the Treasury Title VI regulations at 31 CFR Part 22 and other pertinent executive orders such as Executive Order 13166, directives, circulars, policies, memoranda, and/or guidance documents.
2. Recipient acknowledges that Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," seeks to improve access to federally assisted programs and activities for individuals who, because of national origin, have Limited English proficiency (LEP). Recipient understands that denying a person access to its programs, services, and activities because of LEP is a form of national origin discrimination prohibited under Title VI of the Civil Rights Act of 1964 and the Department of the Treasury's implementing regulations. Accordingly, Recipient shall initiate reasonable steps, or comply with the Department of the Treasury's directives, to ensure that LEP persons have meaningful access to its programs, services, and activities. Recipient understands and agrees that meaningful access may entail providing language assistance services, including oral interpretation and written translation where necessary, to ensure effective communication in the Recipient's programs, services, and activities.
3. Recipient agrees to consider the need for language services for LEP persons when Recipient develops applicable budgets and conducts programs, services, and activities. As a resource, the Department of the Treasury has published its LEP guidance at 70 FR 6067. For more information on taking reasonable steps to provide meaningful access for LEP persons, please visit http://www.lep.gov.

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4. Recipient acknowledges and agrees that compliance with the assurances constitutes a condition of continued receipt of federal financial assistance and is binding upon Recipient and Recipient's successors, transferees, and assignees for the period in which such assistance is provided.

5. Recipient acknowledges and agrees that it must require any sub-grantees, contractors, subcontractors, successors, transferees, and assignees to comply with assurances 1-4 above, and agrees to incorporate the following language in every contract or agreement subject to Title VI and its regulations between the Recipient and the Recipient's sub-grantees, contractors, subcontractors, successors, transferees, and assignees:

   The sub-grantee, contractor, subcontractor, successor, transferee, and assignee shall comply with Title VI of the Civil Rights Act of 1964, which prohibits recipients of federal financial assistance from excluding from a program or activity, denying benefits of, or otherwise discriminating against a person on the basis of race, color, or national origin (42 U.S.C. § 2000d et seq.), as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, which are herein incorporated by reference and made a part of this contract (or agreement). Title VI also includes protection to persons with "Limited English Proficiency" in any program or activity receiving federal financial assistance, 42 U.S.C. § 2000d et seq., as implemented by the Department of the Treasury's Title VI regulations, 31 CFR Part 22, and herein incorporated by reference and made a part of this contract or agreement.

6. Recipient understands and agrees that if any real property or structure is provided or improved with the aid of federal financial assistance by the Department of the Treasury, this assurance obligates the Recipient, or in the case of a subsequent transfer, the transferee, for the period during which the real property or structure is used for a purpose for which the federal financial assistance is extended or for another purpose involving the provision of similar services or benefits. If any personal property is provided, this assurance obligates the Recipient for the period during which it retains ownership or possession of the property.

7. Recipient shall cooperate in any enforcement or compliance review activities by the Department of the Treasury of the aforementioned obligations. Enforcement may include investigation, arbitration, mediation, litigation, and monitoring of any settlement agreements that may result from these actions. The Recipient shall comply with information requests, on-site compliance reviews and reporting requirements.

8. Recipient shall maintain a complaint log and inform the Department of the Treasury of any complaints of discrimination on the grounds of race, color, or national origin, and limited English proficiency covered by Title VI of the Civil Rights Act of 1964 and implementing regulations and provide, upon request, a list of all such reviews or proceedings based on the complaint, pending or completed, including outcome. Recipient also must inform the Department of the Treasury if Recipient has received no complaints under Title VI.

9. Recipient must provide documentation of an administrative agency's or court's findings of non-compliance of Title VI and efforts to address the non-compliance, including any voluntary compliance or other

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agreements between the Recipient and the administrative agency that made the finding. If the Recipient settles a case or matter alleging such discrimination, the Recipient must provide documentation of the settlement. If Recipient has not been the subject of any court or administrative agency finding of discrimination, please so state.

10. If the Recipient makes sub-awards to other agencies or other entities, the Recipient is responsible for ensuring that sub-recipients also comply with Title VI and other applicable authorities covered in this document State agencies that make sub-awards must have in place standard grant assurances and review procedures to demonstrate that that they are effectively monitoring the civil rights compliance of sub-recipients.

The United States of America has the right to seek judicial enforcement of the terms of this assurances document and nothing in this document alters or limits the federal enforcement measures that the United States may take in order to address violations of this document or applicable federal law.

Under penalty of perjury, the undersigned official(s) certifies that official(s) has read and understood the Recipient's obligations as herein described, that any information submitted in conjunction with this assurances document is accurate and complete, and that the Recipient is in compliance with the aforementioned nondiscrimination requirements.

St. Clair County	5/10/2021
Recipient	Date

DocuSigned by:
Larry Hepting
C6265E73AAAA410...

Signature of Authorized Official

PAPERWORK REDUCTION ACT NOTICE

The information collected will be used for the U.S. Government to process requests for support. The estimated burden associated with this collection of information is 30 minutes per response. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden should be directed to the Office of Privacy, Transparency and Records, Department of the Treasury, 1500 Pennsylvania Ave., N.W., Washington, D.C. 20220. DO NOT send the form to this address. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid control number assigned by OMB.

MI Lighthouse Assistance Program Grant Agreement

Summary:

ATTACHMENTS:

	Description	Upload Date	Type
	Memo on Lantern Room Restoration MLAP Grant 2021	5/17/2021	Cover Memo
	MI Lighthouse Assistance Program Grant Agreement	5/20/2021	Cover Memo

COUNTY OF ST.CLAIR

Memo

To: Nancy Winzer, Director
From: Dennis C. Delor
RE: MLAP Grant Acceptance
Date: May 17, 2021
Cc: St. Clair County Board of Commissioners, St. Clair County Parks and Recreation Commission

I would like to recommend the 2021 MLAP grant, which was awarded by the Michigan Lighthouse Assistance Program, be formally accepted by the Saint Clair County Board of Commissioners. The grant project calls for the restoration of the Fort Gratiot Lighthouse's Lantern Room and Watch Room. The project is one of the last remaining restoration projects on the tower itself.

To restore the Lantern/Watch Rooms, the following work was proposed and accepted in the grant by the State Historic Preservation Office (SHPO):

- The failing, non-historic wood window styles and damaged Plexiglas windows (10) will be removed, and the metal styles stabilized/repaired and painted
- New 3/8" tempered glass panels will be installed in the original openings
- The non-historic plywood ceiling will be removed to expose the original tin ceiling and vent that was critical to the correct operation of the Fresnel lens
- The non-historic flooring will be removed, and a transparent, weight bearing glass floor will be installed
- The iron flooring, ceiling and the ladder to the Lantern Room will be stabilized and repaired as needed
- Modern wiring will be re-routed and streamlined to improve historic appearances. Interior walls will be recoated with the approved masonry coating
- A non-historic pedestal will be connected to the original Fresnel pedestal base and will provide a platform for the modern LED light to sit on
- Replicated weight mechanism doors (2), upper gallery cabinet doors and a weight slot shelf will be custom made and installed
- The original gallery doors will be repaired.

The cost for restoring the Lantern/Watch Room portion of the Fort Gratiot Lighthouse is set at $25,000. Our accepted request of the MLAP grant is in the amount of $16,667, which will leverage our local match at $8,333.

STATE OF MICHIGAN

STATE HISTORIC PRESERVATION OFFICE

OF THE MICHIGAN STRATEGIC FUND

MICHIGAN LIGHTHOUSE ASSISTANCE PROGRAM GRANT AGREEMENT

For The Fort Gratiot Light Station Tower Rehabilitation Project

TO BE PERFORMED BY

ST. CLAIR COUNTY PARKS AND RECREATION COMMISSION

This Grant Agreement (the "Agreement"), Grant No. LH21-210, made on _____, 2021 by and between the STATE HISTORIC PRESERVATION OFFICE OF THE MICHIGAN STRATEGIC FUND (the "Grantor") and the ST. CLAIR COUNTY PARKS AND RECREATION COMMISSION (the "Grantee"), take notice that:

The Grantor is authorized, pursuant to Section 811k of the Michigan Vehicle Code, 1949 PA 300, MCL 257.811k, to award discretionary grants and spend proceeds from the sale of Michigan lighthouse license plates for the Michigan Lighthouse Assistance Program (the "Program"). The Program is designed to assist with the preservation and protection of lighthouses in Michigan in order to enhance public awareness and appreciation for the maritime heritage of the United States and the State of Michigan; and

The Grantor desires to aid the Grantee in an activity intended to preserve, manage, and/or protect the Fort Gratiot Light Station (the "Light"), which is a maritime resource having historic value; and

The Grantee desires to be aided in its preservation activities pertaining to the Light, as provided in this Agreement.

THEREFORE, IT IS AGREED BETWEEN THE PARTIES TO THIS AGREEMENT AS FOLLOWS:

FOR DEPARTMENT USE ONLY

Project No.		SIGMA Code	185LIGHTHOUSEGRANT
Project Amt.		Purchasing No.	

SECTION I
SCOPE OF WORK SPECIFICATIONS

A. Project Objective. The Grantee will hire a contractor(s) to rehabilitate the Light's Tower Watch Room and Lantern Room by repairing interior and exterior metal work, painting, caulking, and installing new glass in the window openings. (the "Project").

B. Project Site, Construction, Maintenance and Preservation Efforts. The Grantee agrees to obtain written permission from the Grantor prior to beginning any construction, maintenance, or preservation efforts on the Light. The Grantee further agrees to restore, rehabilitate, preserve and otherwise maintain the Light, at its own expense, consistent with the U.S. Secretary of Interior's *Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings* (Revised 1990) (the "Standards") and with the Department of Interior's *Preservation Briefs* for structural components considered historically significant. Upon completion of any construction, maintenance, or preservation efforts, the Grantee shall furnish written documentation of the results to the Grantor and shall permit the Grantor access to the Light for inspection. The Grantee shall also permit the Grantor to conduct an annual inspection of the Light. This provision shall continue in duration beyond the End Date.

The Grantee is subject to and shall continue to comply with the terms of an existing Historic Preservation Agreement encumbering the Light recorded on December 23, 2014, at Liber 4564, pages 967- 972, St. Clair County records and attached and incorporated into this Agreement as Exhibit F.

C. Permits and Licenses. The Grantee shall be responsible for obtaining any and all permits, licenses or other proper authorization or permission-related documents required for the performance of this Agreement.

D. Ownership. All documents and reports delivered to the Grantor under this Agreement shall become and be the property of the Grantor.

SECTION II
PERFORMANCE OF SCOPE OF WORK

A. Period of Performance. TIME IS OF THE ESSENCE to this Agreement. The performance of the Scope of Work attached and incorporated into this Agreement as Exhibit A (the "Scope of Work") shall begin on or after the execution of this Agreement by the Grantee (the "Start Date") and shall be completed no later than September 30, 2023 (the "End Date") (together, the "Period of Performance").

During the term of this Agreement, the Grantee agrees and assures that it shall complete all activities in accordance with the Work Schedule attached and incorporated into this Agreement as Exhibit B (the "Work Schedule")

B. Project Representatives. The Grantee designates the following individual as project representative for all matters concerning this Agreement:

Mr. Dennis C. Delor Jr.
St. Clair County Parks and Recreation
200 Grand River Avenue, Suite 107
Port Huron, MI 48060
(T): 810-989-6929
Email: ddelor@stclaircounty.org

The Grantor designates the following individual as project representative to be the initial point of contact for all matters concerning this Agreement:

Joelle Y. Letts, Grants Manager/Budget Specialist
Michigan Strategic Fund
Michigan State Historic Preservation Office
300 North Washington Square
Lansing, MI 48913
(T): 517-335-9849
Email: LettsJ1@michigan.gov

Except for changes to the Work Schedule (not including the Project's completion date), the designated project representatives shall have no authority to make promises or binding obligations either for the Grantor or the Grantee, as such authority rests with the duly authorized persons executing this Agreement on behalf of the respective parties.

C. Employees of Grantee/Contractor or Key Persons.

1. Prior to executing this Agreement, the Grantee shall provide the Grantor with the names of all key persons by completing the Certificate Verifying Key Persons (the "Key Person Certificate") attached and incorporated into this Agreement as Exhibit D. If the Grantee wishes to add an agent, employee, or independent contractor as a key person during the term of this Agreement, the Grantee shall complete and submit to the Grantor an amended and restated Key Person Certificate that includes that employee, agent, or independent contractor.

2. For purposes of this Agreement, "Key Persons" shall be defined as individuals who do any of the following:(a) perform services pursuant to this Agreement, (b) sign this Agreement on behalf of the Grantee or (c) are listed in the Key Person Certificate. .

3. The Grantee and its employees, agents, and independent contractors acknowledge that State Employees Retirement Act, MCL 38.68c, requires retirees of the State Employees Retirement System (the "Pensioned Retirees"), who become employed by the State either

directly or indirectly through a contractual arrangement with another party on or after October 1, 2007, forfeit their state pension for the duration of their reemployment. PENSIONED RETIREES WHO PROVIDE OR RENDER SERVICES PURSUANT TO THIS AGREEMENT MAY HAVE TO FOREFEIT THEIR PENSIONS. THE GRANTEE AND ANY SUBCONTRACTORS ACKNOWLEDGE THAT ALL PENSIONED EMPLOYEES THEY EMPLOY HAVE BEEN ADVISED TO SEEK LEGAL COUNSEL TO DETERMINE IF THEY ARE AFFECTED BY PUBLIC ACT 95 of 2007. THE GRANTEE, ANY SUBCONTRACTOR(S) AND THE PENSIONED RETIREES THEY EMPLOY, ACKNOWLEDGE AND AGREE THAT NEITHER THE STATE, NOR THE GRANTOR, NOR ITS EMPLOYEES, DIRECTORS, AGENTS NOR BOARD SHALL BE LIABLE TO THE GRANTEE, ANY SUBCONTRACTOR(S) OR ANY PENSIONED RETIREE IN THE EVENT A PENSIONED RETIREE FORFEITS HIS OR HER PENSION.

D. Subcontracts. In accordance with the bidding procedures and policies in the Grantor's *2021 Michigan Lighthouse Assistance Program Grant Manual* (the "Manual") and Executive Directive 2019-09, the Grantee, with the approval of the Grantor, may subcontract for the performance of some or all of the Scope of Work. Any subcontract shall incorporate all the provisions of this Agreement by reference and/or attachment.

The Grantee shall provide written notice to the Grantor and shall obtain approval from the Grantor for each of the following occasions during the bid process: (1) before the bidding process begins, the Grantee shall provide a written notice that provides the Grantee's bid specifications and a description of the bidding process the Grantee intends to follow; (2) before a winning bid proposal is selected, the Grantee shall provide a written notice that contains copies of the bid proposals received by the Grantee, rationale for selection of the subcontractor, and a draft of the proposed subcontract; and (3) after the Grantee has awarded a subcontract to a subcontractor approved by the Grantor, the Grantee shall provide a copy of the executed subcontract entered into between the Grantee and its subcontractor.

Neither the decision to subcontract, nor the approval of the Grantor to the Grantee subcontracting, shall modify the obligations of the Grantee under this Agreement. The Grantee shall be fully responsible for the noncompliance with this Agreement by its subcontractors and by persons directly or indirectly acting for such subcontractors the same as it is for the noncompliance attributable to the Grantee and persons acting for the Grantee.

The Grantee shall insert into each subcontract executed in connection with this Agreement appropriate and enforceable provisions requiring compliance with this Agreement by the subcontractor and the persons acting for it. Throughout the performance of any subcontracts, the Grantee shall monitor and verify the compliance of all subcontractors and persons acting for them and shall immediately take any affirmative or remedial measures prescribed by the Grantor or

otherwise deemed necessary in the opinion of the Grantee for enforcing compliance under such subcontracts.

Pursuant to 1980 PA 278; MCL 423.322 *et seq*., the Grantee, in performing this Agreement, shall not enter into any contract with a subcontractor, manufacturer, or supplier listed in the register maintained by the State of Michigan, Department of Licensing and Regulatory Affairs, of employers who have been found in contempt of court by a federal court of appeals, on not less than three (3) occasions involving different violations during the preceding seven (7) years, for failing to correct an unfair labor practice, as prohibited by the National Labor Relations Act, 29 USC §158. The Grantor may cancel this Agreement if the name of the Grantee or the name of a subcontractor, manufacturer, or supplier used by the Grantee in performing this Agreement subsequently appears in the register during the Period of Performance.

E. Records. The Grantee and its subcontractors shall properly maintain such records and accounts relating to the Project as are prescribed by the Grantor. The Grantee shall be responsible for the maintenance and retention of proper records by its subcontractors. Upon request of the Grantor, the Comptroller General of the United States, or any of their duly authorized representatives (the "Authorized Parties"), the Grantee and its subcontractors shall provide for and facilitate access to, audit of, excerpts of, transcription of and examination of all books, audit reports, or records maintained in connection with Scope of Work, the Project and this Agreement (the Project Documentation"). The Project Documentation must be retained and be available for inspection for three (3) years after the date the final reimbursement is made by the Grantor under this Agreement and all pending matters are closed. The Authorized Parties, upon request, shall be furnished with a copy of the Project Documentation by the Grantee within seven days of the date the Grantee receives the request.

F. Reports. The Grantee shall acknowledge financial support from the Program and the grant administration of the Grantor in the Grantor's Project Completion Report (the "Completion Report") and in each written, audio, visual, or other material, including web pages, public announcements and news releases, prepared in connection with Project.

It is further understood that from time to time, the Grantee may, with reasonable notice, be required to provide the Grantor, or such other persons as may be identified by the Grantor, with verbal and/or written reports concerning the progress of the Scope of Work and related matters, in addition to other reports specified in the Work Schedule.

G. Prohibited Interests and Conflicts of Interest. The Grantee shall establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.

H. Non-discrimination. The Grantee shall comply with all Federal and State of Michigan statutes relating to nondiscrimination. These include but are not limited to: (1) Title VI of the Civil Rights Act of 1964 (78 Stat. 241) which prohibits discrimination on the basis of race, color or national origin; (2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §1681-1683, and §1685-1686), which prohibits discrimination on the basis of sex; (3) the Americans with Disabilities Act of 1990 (42 U.S.C. §12101 *et seq*.), and Title V, Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §701 *et seq*.), which prohibit discrimination on the basis of disability; (4) the Age Discrimination Act of 1975, as amended (42 U.S.C. §6101-6107), which prohibits discrimination on the basis of age; (5) the Drug Abuse Office and Treatment Act of 1972, as amended (21 U.S.C. §1101 *et seq.*), relating to nondiscrimination on the basis of drug abuse; (6) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970, as amended (42 U.S.C. §4541 *et seq.*) , relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (7) sections 523 and 527 of the Public Health Service Act of 1912, as amended (42 U.S.C. §201 *et seq*.), relating to confidentiality and alcohol and drug-abuse patient records; (8) Title VIII of the Civil Rights Act of 1968, as amended (42 U.S.C. §3601 *et seq*.) relating to nondiscrimination in the sale, rental, or financing of housing; and (9) the requirements of any other nondiscrimination statute(s) and Executive Directives which may apply to this Agreement.

I. Environmental Standards. The Grantee shall comply with environmental standards which may be prescribed pursuant to the following: (1) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (42 U.S.C. §4231 *et seq.*) and Executive Order (EO) 11514; (2) notification of violating facilities pursuant to EO 11738; (3) protection of wetlands pursuant to EO 11990; (4) evaluation of flood hazards in flood plains in accordance with EO 11988; (5) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 *et seq*.); (6) conformity of Federal actions to State (Clear Air) Implementation Plans under section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §7401 *et seq*.); (7) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (42 U.S.C. §300f *et seq*.); and (8) protection of endangered species under the Endangered Species Act of 1973, as amended, 16 U.S.C. §1531 *et seq*.).

J. Copyrights. The Grantee may copyright any books, publications, or other copyrightable materials developed in the course of the Project. However, any such copyrighted material shall be subject to royalty-free, non-exclusive, worldwide, and irrevocable license to the Grantor to reproduce, publish, or otherwise use, and to authorize others to use, the work for any governmental purpose. In the development of materials, the Grantee shall not infringe on any United States or foreign patent, copyright, or other proprietary right of any person or entity, which right is enforceable under the laws of the United States or the State of Michigan.

K. Disclosure of Information. Neither the Grantee nor its agents or subcontractors shall disclose information or documents created in connection with this Agreement to anyone, without the prior consent of the Grantor. Neither the Grantee nor its agents or subcontractors shall use information or documents created or maintained in connection with this Agreement to further any private interest other than as contemplated by this Agreement, without the prior consent of the Grantor.

L. Debarment. The Grantee has provided the Grantor with a Certifications Regarding Debarment, attached and incorporated into this Agreement as Exhibit E, whereby Grantee certifies that neither the Grantee nor any of its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in contracts or grants by any Federal, State, or local department or agency.

SECTION III
SCOPE OF WORK FUNDING

A. Project Funding. The Grantor shall reimburse the Grantee for the actual costs of the Project upon submission of proper documentation of expenditures and requests for reimbursement. The total amount of reimbursement shall not exceed Sixteen Thousand, Six Hundred and Sixty-Seven Dollars ($16,667) (the "Award"). The Grantee shall provide matching funds of at least one-half (1/2) of the amount of the Award The Grantee's match shall be in the form of cash. The allowability and evaluation of the Grantee's source of the required matching share shall be determined in accordance with the applicable provisions described in the Manual. Only cost items incurred within the Period of Performance of this Agreement shall be eligible for reimbursement. The Grantee shall follow the project budget set forth in Exhibit C (the "Project Budget") which is attached and incorporated into this Agreement. Transfers between line items may be made with the approval of the Grantor if the Scope of Work does not change.

The Grantee acknowledges that any reimbursements due under this Agreement are contingent upon the availability of funds from the Legislature and other funding authorities. The Grantee agrees that if funds become unavailable or are reduced by the Legislature or other funding authorities during the term of this Agreement, the Grantor has no duty to pay the amounts otherwise due. Further, the Grantor may reduce the Award or cancel this Agreement if funds are withdrawn or reduced.

SECTION IV
NONASSIGNABILITY

The Grantee shall not assign or otherwise transfer any interest in this Agreement or the Light in any manner not provided for in this Agreement.

SECTION V
INDEMNIFICATION, DELEGATION, MODIFICATION, and CANCELLATION

A. Indemnification. The Grantee shall, to the extent allowed by law, indemnify and hold harmless the Grantor and associated departments, officials, employees, and authorized representatives from any and all claims or causes of action arising from, or on account of, the acts or omissions of the Grantee and its officers, employees, and agents, and any persons acting on its behalf or under its control, in performing and implementing the Scope of Work, including but not limited to claims for damages, payments or set-offs arising from, or on account of, any contract, agreement, or arrangement between the Grantee and any person for the performance of activities related to this Agreement.

B. Delegation. Delegation of duties or obligations under this Agreement by the Grantee to a subcontractor or independent contractor without the prior written consent of the Grantor shall be a material breach of this Agreement.

C. Modification. This Agreement shall not be modified or amended except pursuant to a written instrument signed by the Grantee, the Grantor and the Fund Manager of the Michigan Strategic Fund. Any and all amendments must be executed prior to the End Date. The Grantee may not implement any change that materially affects the Scope of Work, including but not limited to additional activities, any alteration to approved grant-funded activities, or a significant change in match expenditures unless such change is covered by an executed amendment.

D. Cancellation. Either party may cancel this Agreement at any time by giving written notice to the other party at least fourteen (14) calendar days prior to the date of cancellation. However, in the event of a material breach by the Grantee, the Grantor may cancel this Agreement immediately. The Grantee shall be entitled to receive reimbursement for that portion of the satisfactorily completed Scope of Work.

SECTION VI
COMPLIANCE WITH LAWS, REGULATIONS, GUIDELINES, AND POLICIES

The Grantee warrants that it possesses both the legal authority to apply for State assistance and the institutional, managerial and financial capability (including funds sufficient to pay the total of all project costs) to ensure proper planning, management and completion of the Project described in this Agreement.

The Grantee shall comply with all applicable requirements of all State and Federal laws, executive orders, rules and regulations, and policies and guidelines governing the Program.

This Agreement is governed by and must be construed in accordance with the laws of the State of Michigan. Any dispute that the parties cannot settle shall be resolved in a Michigan court.

This Agreement, with its attached and incorporated Exhibits A, B, C, D, E, and F, sets forth the entire agreement of the Parties with respect to the subject matter, and supersedes all prior agreements whether written or oral, with respect to the subject matter of this Agreement..

All of the clauses of this Agreement are distinct and severable and, if any clause shall be deemed illegal, void or unenforceable, it shall not affect the validity, legality or enforceability of any other clause or provision of this Agreement.

SECTION VII
EXECUTION AND IMPLEMENTATION

This Agreement may be signed in counterparts and delivered by facsimile or in pdf form, and in any such circumstances, shall be considered one document and an original for all purposes.

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IN WITNESS WHEREOF the parties to this Agreement, by their respective and duly authorized representatives, hereto subscribe and execute this Agreement as of the day and year first written above.

GRANTOR:

MICHIGAN STATE HISTORIC PRESERVATION OFFICE

_____

By: Martha L. MacFarlane-Faes
Its: Deputy State Historic Preservation Officer

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GRANTOR:

MICHIGAN STRATEGIC FUND

_____

By: Valerie Hoag
Its: Fund Manager

REMAINDER OF PAGE BLANK – SIGNATURES CONTINUE ON NEXT PAGE

GRANTEE:

ST. CLAIR COUNTY

_____

By: Karry A. Hepting
Its: Administrator/Controller

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MLAP GRANT AGREEMENT LH21-210

EXHIBIT A - SCOPE OF WORK

Attachment to Agreement between the State Historic Preservation Office of the Michigan Strategic Fund and the St. Clair County Parks and Recreation Commission

FOR THE FORT GRATIOT LIGHT STATION TOWER EXTERIOR REHABILITATION PROJECT

TO BE PERFORMED BY

ST. CLAIR COUNTY PARKS AND RECREATION COMMISSION

May 20, 2021

The ST. CLAIR COUNTY PARKS AND RECREATION COMMISSION (the "Grantee") agrees that the objective of this Agreement is to hire a contractor(s) to remove all non-historic materials from the lantern room, repair historic materials, and install new window glass in all openings, and repair and paint masonry and wood cabinetry and complete miscellaneous repairs and painting in the watch room (the "Project") to the Fort Gratiot Light Station (the "Light").

The Light is a significant historic resource that is listed in the National Register of Historic Places. All proposed repair methods and replacement materials will be presented by the Grantee to the Grantor for review and approval prior to any work taking place.

The Grantee agrees to hire, compensate, and supervise personnel to be employed in the completion of the Project, providing all necessary project management services, including accounting, bookkeeping, payroll reporting, and day-to-day management of project activities. Lead paint issues shall be addressed using appropriate environmental protection procedures as prescribed by law.

The Grantee further agrees that Project work aided by this Agreement shall comply with both the U.S. Secretary of the Interior's *Standards for the Treatment of Historic Properties*, 36 CFR 67-68, and the U.S. Secretary of the Interior's *Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings* (Revised 1990) and shall consist of the following:

A. Solicit and hire a qualified contractor(s) with experience in working on historic buildings to perform the Project on the Light.

B. <u>Lantern Room</u>

1) The non-historic wood window astragals and damaged Plexiglas windows will be removed. The existing metal astragals will be stabilized/repaired, and new 3/8" tempered glass panels will be installed in the original openings. Entire exterior of lantern will be repainted.

2) The non-historic plywood ceiling will be removed to expose the original tin ceiling and vent. Any damage to the tin ceiling will be repaired and painted as needed. Lower parapet interior finish materials will be repaired or replaced as necessary and painted.

3) The non-historic flooring will be removed, and a transparent, weight bearing glass floor will be installed.

C. Watch Room

4) The interior brick walls will be repaired, filling cracks with the correct mortar. Interior walls will be recoated with an approved masonry coating.

5) Ventilation ports will be cleaned out and the historic louvers restored to function properly for critical air circulation.

6) The iron flooring, ceiling and the ladder to the lantern room will be stabilized and repaired as needed and repainted.

7) Modern wiring will be re-routed and streamlined to improve historic appearances.

8) A non-historic pedestal will be connected to the original Fresnel lens pedestal base and will provide a platform for the modern USCG LED light. The existing safety railing will be attached to the new pedestal.

9) Preserve and maintain the historic wood doors leading to the watch deck.

10) Below the watch room the built-in storage cabinet will be repaired and repainted. Replica wood doors will be made to match the original openings. Missing doors on the clock weight cavities will also be replicated to match the original appearance. The missing weight slot shelf will be replicated. All new and existing components will be painted.

D. When the Project work begins under this Agreement, the Grantee shall place no less than one (1) sign acknowledging State financial assistance on the Light. The sign shall be at least 4' x 6' and located within a publicly accessible area and shall be in keeping with the visual aesthetics of the site. The project sign shall at a minimum contain the following information:



The project sign required by this section shall remain in place from the time Project work commences and remain in place for one year after the End Date. Furthermore, at least one (1) digital image or 35 mm color photograph of not less than 4 x 6 inches of the project sign shall be submitted to the Grantor as part of the Completion Report.

E. **Acknowledge Financial Support.** The introduction of the final report and each written, audio, visual, or other material (including public announcements and news releases) produced through this Agreement shall contain a credit that reads verbatim as follows:

> This rehabilitation of the Fort Gratiot Light Station, which is listed in the National Register of Historic Places, has been funded with the assistance of a matching grant from the Michigan Lighthouse Assistance Program. The grant has been awarded by and is administered through the Michigan State Historic Preservation Office of the Michigan Strategic Fund.
>
> The public can help fund the preservation and rehabilitation of Michigan lighthouses by purchasing a Save Our Lights license plate. Contact your local Secretary of State Branch Office for more information.

F. Comply with the provisions of the Grantor's *2021 Michigan Lighthouse Assistance Program Grant Manual* (the "Manual") and prepare and submit to the Grantor at least one (1) copy of the Completion Report on or before the End Date. The Grantee shall also comply with the reporting and completion dates as set forth in the Work Schedule attached and incorporated as Exhibit B to the Agreement.

G. **Public Access**. The Grantee shall ensure that the general public shall have access to the Light for the duration of this Agreement. The right of public access shall be for not less than twelve (12) days per year on an equitably spaced basis and at other times by appointment. For purposes of this Agreement, "equitably spaced" does not necessarily require public access on a once-a-month basis and may take into account seasonal and other factors that will most effectively implement the

purpose and intent of this grant. Further, what constitutes a “day” will depend on the Grantee’s good faith judgment in applying public access provisions, which might reasonably include opportunities for evening visitation.

MLAP GRANT AGREEMENT LH21-210

EXHIBIT B – WORK SCHEDULE

Attachment to Agreement between the State Historic Preservation Office of the Michigan Strategic Fund and the St. Clair County Parks and Recreation Commission

FOR THE FORT GRATIOT LIGHT STATION TOWER REHABILITATION PROJECT

TO BE PERFORMED BY

ST. CLAIR COUNTY PARKS AND RECREATION COMMISSION

May 20, 2021

	Work Items
May 2021	Grant agreement executed
June 2021 through September 2022	Grantee submits Request for Proposal ("RFP") and related documents to the Grantor for review
	Grantor reviews and comments on RFP bid documents (allow 4 weeks)
	Grantee submits final version of RFP bid documents to the Grantor for review and approval
	Grantee solicits bids (allow 4 weeks)
	Grantee conducts mandatory pre-bid site visit meeting for contractors and the Grantor
	Bids due
	Grantee submits bids and rationale for bidder selection to the Grantor for review
	Grantor provides response to Grantee bidder selection (allow 4 weeks)
	Grantee submits draft subcontract to the Grantor for review
	Grantor provides comments and recommends changes to subcontract (allow 4 weeks)
	Grantee executes subcontract
	Grantee submits copy of executed construction subcontract(s) to the Grantor
September 2022 through September 2023	Grantee installs project sign and submits photo documentation to the Grantor
	Grantee conducts pre-construction site visit with contractor
	Begin construction
	Finish construction
	Final on-site inspection by the Grantor
	Project Closeout
September 30, 2023	Grantee submits Completion Report and final reimbursement request with financial documentation to the Grantor
October 30, 2023	The Grantor anticipates completing reimbursement process

	Quarterly Progress Reports
July 15, 2021	Quarterly Progress Report due
September 15, 2021	Quarterly Progress Report due
January 15, 2022	Quarterly Progress Report due
April 15, 2022	Quarterly Progress Report due
July 17, 2022	Quarterly Progress Report due
September 15, 2022	Quarterly Progress Report due
January 17, 2023	Quarterly Progress Report due
April 17, 2023	Quarterly Progress Report due
July 15, 2023	Quarterly Progress Report due

MLAP GRANT AGREEMENT LH21-210

EXHIBIT C – PROJECT BUDGET

Attachment to Agreement between the State Historic Preservation Office of the Michigan Strategic Fund and the St. Clair County Parks and Recreation Commission

FOR THE FORT GRATIOT LIGHT STATION TOWER REHABILITATION PROJECT

TO BE PERFORMED BY

ST. CLAIR COUNTY PARKS AND RECREATION COMMISSION
May 20, 2021

Work Items	MLAP Funds	Match	Project Total
Fort Gratiot Light Station Rehabilitation Project	$16,667	$8,333	$25,000
TOTALS	**$16,667**	**$8,333**	**$25,000**

Matching Share	
Donor:	St. Clair County Parks and Recreation Commission
Source:	General Fund
Kind:	Cash
Amount:	$16,667
Total:	**$16,667**

MLAP GRANT AGREEMENT LH21-210

EXHIBIT D – CERTIFICATE VERIFYING KEY PERSONS

Attachment to Agreement between the State Historic Preservation Office of the Michigan Strategic Fund and the St. Clair County Parks and Recreation Commission

FOR THE FORT GRATIOT LIGHT STATION TOWER REHABILITATION PROJECT

TO BE PERFORMED BY

ST. CLAIR COUNTY PARKS AND RECREATION COMMISSION

May 20, 2021

CERTIFICATE VERIFYING KEY PERSONS OF THE GRANTEE

The Grantee acknowledges that the following personnel are Key Persons of the Grantee:

(1) Name Dennis C Delor
(Print or type Name above line)

Title with Grantee Site Administrator- Grant facilitator

Is the Key Person a retiree who receives a pension from the Michigan State Employees Retirement System? Yes_____/No x

(2) Name Nancy Winzer
(Print or type Name above line)

Title with Grantee Director, SCC Parks

Is the Key Person a retiree who receives a pension from the Michigan State Employees Retirement System? Yes_____/No x

(3) Name Robert Foglesong
(Print or type Name above line)

Title with Grantee Primary Contractor, R & D Foglesong Construction

Is the Key Person a retiree who receives a pension from the Michigan State Employees Retirement System? Yes_____/No x

Print or Type Grantee Name Above Line

By: Dennis C. Delor Digitally signed by Dennis C. Delor DN: cn=Dennis C. Delor, o=St. Clair County, ou=Parks, email=cdelor@stclairco unty.org, c=US Date: 2021.04.05 10:39:59 -04'00' 4/5/2021
Signature Date

Name of Signatory for Grantee: Dennis C. Delor
Print/Type Name of Signatory Above Line

Its: Grant Administrator

Federal Identification Number: 38-6006420

Pensioned Retirees (2007, MCL 38.68) (12/7/07 Rev)
Exhibit – Certificate Verifying Key Persons of the Contractor

MLAP GRANT AGREEMENT LH21-210

EXHIBIT E – CERTIFICATIONS REGARDING DEBARMENT

Attachment to Agreement between the State Historic Preservation Office of the Michigan Strategic Fund and the St. Clair County Parks and Recreation Commission

FOR THE FORT GRATIOT LIGHT STATION TOWER REHABILITATION PROJECT

TO BE PERFORMED BY

ST. CLAIR COUNTY PARKS AND RECREATION COMMISSION

May 20, 2021

U.S. Department of the Interior
Certifications Regarding Debarment, Suspension and Other Responsibility Matters, Drug-Free Workplace Requirements and Lobbying

Persons signing this form should refer to the regulations referenced below for complete instructions:

Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions – **The prospective primary participant further agrees by submitting this proposal that it will include the clause titled, "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.** See below for language to be used or use this form certification and sign. (See Appendix A of Subpart D of 43 CFR Part 12.)

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transactions - (See Appendix B of Subpart D of 43 CFR Part 12.)

Certification Regarding Drug-Free Workplace Requirements - Alternate I. (Grantees Other Than Individuals) and Alternate II. (Grantees Who are Individuals) - (See Appendix C of Subpart D of 43 CFR Part 12)

Signature on this form provides for compliance with certification requirements under 43 CFR Parts 12 and 18. The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of the Interior determines to award the covered transaction, grant, cooperative agreement or loan.

PART A: Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Primary Covered Transactions

CHECK X IF THIS CERTIFICATION IS FOR A PRIMARY COVERED TRANSACTION AND IS APPLICABLE.

(1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State or local) terminated for cause or default.

(2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

PART B: Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion –Lower Tier Covered Transactions

CHECK X IF THIS CERTIFICATION IS FOR A LOWER TIER COVERED TRANSACTION AND IS APPLICABLE.

(1) The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

(2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

This form was electronically produced by Elite Federal Forms, Inc.

DI-2011
June 1995
(This form replaces DI-1953, DI-1954, DI-1955, DI-1956 and DI-1963)

PART C: Certification Regarding Drug-Free Workplace Requirements

CHECK X IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS NOT AN INDIVIDUAL

Alternate I. (Grantees Other Than Individuals)

A. The grantee certifies that it will or continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or
use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an ongoing drug-free awareness program to inform employees about--

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will -

(e) Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted --

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a) (b), (c), (d), (e) and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

2802 Omar Street, Port Huron Michigan 48060

Check_____if there are workplaces on files that are not identified here.

PART D:

CHECK_____IF THIS CERTIFICATION IS FOR AN APPLICANT WHO IS AN INDIVIDUAL

Alternate II. (Grantees Who Are Individuals)

(a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant;

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to the grant officer or other designee, unless the Federal agency designates a central point for the receipt of such notices. When notice is made to such a central point, it shall include the identification number(s) of each affected grant.

DI-2011
June 1995
(This form replaces DI-1953, DI-1954, DI-1955, DI-1956 and DI-1963)

PART E: Certification Regarding Lobbying
Certification for Contracts, Grants, Loans, and Cooperative Agreements

CHECK_____IF CERTIFICATION IS FOR THE AWARD OFANY OF THE FOLLOWING AND THE AMOUNT EXCEEDS $100,000: A FEDERAL GRANT OR COOPERATIVE AGREEMENT, SUBCONTRACT, OR SUBGRANT UNDER THE GRANT OR COOPERATIVEAGREEMENT.

CHECK_____IF CERTIFICATION FOR THE AWARD OF A FEDERAL LOAN EXCEEDING THE AMOUNT OF $150,000, OR A SUBGRANT OR SUBCONTRACT EXCEEDING $100,000, UNDER THE LOAN.

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making entering into this transaction imposed by Section 1352, title 3 1, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

As the authorized certifying official, I hereby certify that the above specified certifications are true.

Dennis C. Delor

Digitally signed by Dennis C. Delor
DN: cn=Dennis C. Delor, o=BS, Ou=Clark County, ou=Parks, email=dcdelor@clarkcountyny.gov, c=US
Date: 2021.04.05 10:28:40 -04'00'

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

Site Administrator- Grant Facilitator

TYPED NAME AND TITLE

4/5/2021

DATE

DI-2011
June 1995
(This form replaces DI-1953, DI-1954, DI-1955, DI-1956 and DI-1963

MLAP GRANT AGREEMENT LH21-210

EXHIBIT F– HISTORIC PRESERVATION AGREEMENT

Attachment to Agreement between the State Historic Preservation Office of the Michigan Strategic Fund and the St. Clair County Parks and Recreation Commission

FOR THE FORT GRATIOT LIGHT STATION TOWER REHABILITATION PROJECT

TO BE PERFORMED BY

ST. CLAIR COUNTY PARKS AND RECREATION COMMISSION

May 20, 2021

Jay De Boyer Register Of Deeds
St Clair County, Michigan
Rec $25.00
Remon $4.00
Tax Crt $0.00
Recorded
December 23, 2014 02:09:58 PM
Liber 4564 Page 967-972
Receipt # 15674 AGREE#2014028276
Seal
Liber 4564 Page 967

HISTORIC PRESERVATION AGREEMENT

This Agreement is made the 23rd day of December, 2014, by the County of St. Clair, a Michigan municipal corporation (Owner) and the State of Michigan acting through the State Historic Preservation Officer, Michigan State Housing Development Authority (SHPO) in consideration of a Save America's Treasures (SAT) Grand Award (Grant Award) in the amount of Three Hundred Ninety Four Thousand One Hundred Fifteen Dollars ($394,115), and a Michigan Lighthouse Assistance Program Grant Award in the amount of Forty Thousand Dollars ($40,000), the purpose of which is for preservation of the FORT GRATIOT LIGHTHOUSE (Property), a historically and architecturally significant building located in the City of Port Huron at the intersection of Riverview Street and Omar Street.

Owned by the County of St. Clair, the Property, listed or eligible for listing in the National Register of Historic Places, is more particularly described as follows:

> Parcel "B": Land in the City of Port Huron, St. Clair County, Michigan, being part of original Private Claim #244, described as: Commencing at the intersection of the north right-of-way line of Riverview Street with the east right-of-way line of Omar Street, "Fort Gratiot Light House Reservation", according to the plat thereof recorded in Liber 2 of Plats, Page 12, St. Clair County Register of Deeds Office: then N09°16'00"W 120.00 feet along the said east right-of-way line of Omar Street to the POINT OF BEGINNING; thence continuing N09°16'00"W 293.09 feet along the said east right-of-way line of Omar Street; thence N80°44'00"E 27.00 feet to a point of curvature; thence northeasterly 208.92 feet along the arc of a curve concave to the northwest, having a radius of 133.00 feet and a chord of N35°43'30"E 188.09 feet; thence N09°16'00"W 41.00 feet to a point of curvature; thence northeasterly 179.07 feet along the arc of a curve concave southeast, having a radius of 114 feet and a chord of N35°44'00"E 161.22 feet; thence N80°44'00"E 317.29 feet to the edge of water of Lake Huron; thence S13°37'04"E 284.90 feet along a traverse line estimating the edge of water of Lake Huron to a point at the intersection of the southerly property line with the said edge of water of Lake Huron; thence S80°55'45"W 156.14 feet; thence S52°09'59"W 208.08 feet; thence S09°16'00"E 199.00 feet; thence S80°55'45"W 274.00 feet to the Point of Beginning Containing 5.00 acres and shown as Parcel B) on the survey entitled "Fort Gratiot Light House Reservation Parcel Split," dated July 26, 1999, as prepared by John C. Niederhauser, Registered Land Surveyor No. 34603 of BMJ Engineers & Surveyors, Inc. to be recorded herewith.

In consideration of the above-referenced Grant Awards, the Owner hereby agrees to the following for a period of forty-five (45) years:

1. The Owner agrees to continued maintenance and repair of the Property so as to preserve its architectural, historical, or archeological integrity in order to protect and enhance those

qualities that made the property eligible for listing in the National Register of Historic Places. Notwithstanding the foregoing, the Owner does not waive its right to receive any available state and federal funding directly or indirectly payable to the Owner for the maintenance and repair of the Property.

2. The Owner agrees that no visual or structural alterations will be made to the Property without prior written permission of the SHPO.

3. The Owner agrees that the SHPO, its agents and designees shall have the right to inspect the Property at all reasonable times with reasonable notice in order to ascertain whether or not the conditions of this Agreement are being observed.

4. The Owner agrees that it shall make the Property available for education, park, recreation, and cultural or historic preservation purposes for the general public at reasonable times and under reasonable conditions. The Owner may consider seasonal and other factors that will most effectively afford public access while implementing the purpose and intent of the Grant Award.

5. The Owner may charge a reasonable nondiscriminatory admission fee to the public that is comparable to fees charged at similar facilities in the area. The Owner will not discourage public visitation to the Property.

6. The Owner agrees that it will not convey, assign, exchange, or encumber the Property or any part thereof, or any associated artifact conveyed to the owner in conjunction with the Property, including but not limited to any lens or lantern, unless such sale, conveyance, assignment, exchange, or encumbrance is approved by the SHPO.

7. The Owner agrees that no commercial activities will be conducted at the Property or in connection with any associated historic artifact conveyed to the Owner in conjunction with the Property, unless such commercial activity is first approved by the SHPO.

8. The Owner agrees that it shall maintain and preserve the Property in accordance with the recommended approaches in the *Secretary of the Interior's Standards for the Treatment of Historic Properties* (*Standards*), 36 CFR 67-68, in order to preserve and enhance the distinctive materials, features and spaces that caused the Property to be listed or eligible for listing on the National Register of Historic Places. The Owner acknowledges that no visual or structural alterations will be made to the Property without prior written permission from the SHPO, its successors or assignees.

9. Plans of proposed rehabilitation, construction, alteration or replacement of distinctive materials, features, finishes, or spaces which would affect the appearance or structural integrity of the Property shall be reviewed and approved by the SHPO for consistency with the *Standards*. Rehabilitation is appropriate when repair and replacement of deteriorated features is necessary or when alteration or additions to the property are planned. In accordance with this provision, the Owner agrees that no ground-disturbing activities will be undertaken which would affect any historically significant or archaeological resources without receiving prior written permission from the SHPO with the affirmation that such work will meet the *Standards*.

10. The Owner agrees that archaeological resources will be protected and preserved in place. If such resources must be disturbed, mitigation measures must be undertaken with the express prior written permission of the SHPO. The Owner agrees that any artifacts and related material excavated will be placed in a repository that will care for the artifacts and related material or will care for them in the manner prescribed in the *Standards for*

Archaeological and Historic Preservation or will comply with the requirements of the Native Americans Graves Protection and Repatriation Act and with 36 CFR 79 and 43 CFR 10.

11. The Owner agrees that the Secretary or authorized representative, and/or the SHPO shall be permitted at all times to inspect the Property to ascertain that all conditions within this Agreement are being observed. The Owner will not unreasonably withhold its permission for SHPO access to and inspection of the Property.

12. In order to ensure compliance with the maintenance standards set forth in this Historic Preservation Agreement, the parties agree to meet not less than once every three years to review the condition of the Property, the state of repair of the Property, the Owner's compliance with the standards for maintenance as set forth in this Agreement, the Owner's budget and plans for maintenance for the Property and the overall efforts by the Owner to comply with the terms and conditions of this Agreement. The parties will use their best, good faith efforts to agree as to the status of the Owner's compliance with this Agreement and a plan for continued compliance or remediation as the case may be.

13. The Owner and SHPO acknowledge that as long as the grant-assisted work is clearly visible from a public right-of-way, public access to the Property is not required. Public access is also not required when interior development work such as electrical or plumbing repairs would not be visible if general access to the Property were to be provided.

14. The Owner shall comply with the Elliott-Larsen Civil Rights Act, MCL 37.2101 et seq., the Persons with Disabilities Civil Rights Act, MCL 37.1101 et seq., and all other state, federal and local fair employment practices and equal opportunity laws and covenants that it shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Agreement with respect to his or her hire, tenure, terms, conditions, or privileges of employment, or any other matter directly or indirectly related to employment, because of his or her race, religion, color, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position. The Owner agrees to include in every subcontract entered into for the performance of this Agreement this covenant not to discriminate in employment.

15. The Owner must comply with the Americans with Disabilities Act and with Section 504 of the Rehabilitation Act when interior public access is required at least twelve (12) days per calendar year and at other times by appointment. The Owner is not required to make every part of the Property accessible to and useable by disabled persons by means of physical alterations. During public access periods, videos, slide presentations and/or other audio-visual media should be used to depict otherwise inaccessible areas or features. The intent of this paragraph is to communicate that the preservation/accessibility issue must be addressed and that the solution is to take careful steps to determine what can be done to improve access without sacrificing historic fabric.

16. If the Owner plans to sell the Property or enter into a long-term lease during the term of this Agreement, the Owner agrees to first notify the United States. If the United States releases its interest in the Property, the Owner agrees that it will offer the Property to the SHPO for purchase or lease, at the same price and on the same terms of the intended sale or lease. If the Owner proposes a conveyance other than a sale or long-term lease, the Owner, before completing the conveyance, shall first offer the Property to the SHPO at a price based on the fair market value of the land, structures and improvements thereon. SHPO has thirty (30) days from receipt of the offer to accept or reject it in writing.

17. If the Owner leases the Property, the Owner covenants to incorporate into the lease all of the terms, conditions and covenants of this Agreement.

18. The Owner covenants not to employ any subcontractor, manufacturer or supplier who appears in the register compiled pursuant to 1980 PA 278, MCL 423.321 et seq. (State Contracts with Certain Employers Prohibited).

19. The Owner covenants to consult with the SHPO or the SHPO's successors or assigns, to ensure that any contracts entered into for the performance of the obligations of this Agreement comply with the applicable barrier free design laws, including the Architectural Barriers Act of 1968, 42 USC 4151 et seq., and the Utilization of Public Facilities by Physically Limited Act, MCL 125.1351 et seq. It is understood Owner may apply for lawful exemptions from the requirements of these laws.

20. The Owner, its successors and assigns, shall pay all legally required property taxes and special assessments, if any, on the Property as they become due and will not permit any taxes and assessments to become delinquent.

21. In the event that the Property is damaged by flood, snow, ice, rain, windstorm, fire, earth movement, or any other natural disaster or casualty, the Owner agrees to notify the SHPO, through the SHPO or the SHPO's successors or assigns, in writing within fourteen (14) days of the damage or destruction, further indicating what, if any, emergency work has already been undertaken and completed. The Owner agrees not to undertake repairs or reconstruction of any type, other than emergency work to prevent further damage to the Property or to protect public safety, without the SHPO's prior written approval, which specifies that the proposed work will conform with the Standards. The SHPO agrees to give its approval or denial of work requested by the Owner under this paragraph within sixty (60) days of receiving Owner's request.

22. In the event the Owner fails to comply with the terms and conditions of this Agreement, SHPO may declare a breach of this Agreement by written notice (the "Notice") to the Owner. The Notice shall state with specificity the nature of the violation or violations. After receipt of the Notice, the Owner shall have thirty days' to submit a written response to SHPO responding to the violation notice set for in the Notice. In the event the response from the Owner is not satisfactory to SHPO, in such event, SHPO may by written notice to the Owner, declare a final default after which the Owner shall, within ten (10) days repay all grants received SAT grant program or any other similar program administered by SHPO from which the Owner has received grant funds for the Property. The return of the grant funds shall be the sole remedy available to SHPO for a violation of this Agreement by the Owner.

23. This Agreement constitutes the entire agreement between the parties and may only be amended in writing, provided the amendment is consistent with the preservation purpose of the Grant Awards and does not reduce the Agreement term. No amendment will be effective unless it is executed in the same manner as this Agreement was originally executed, expressly refers to the Agreement, and is recorded in the Register of Deeds' Office in the St. Clair County.

24. This Agreement will be interpreted in accordance with the laws of the State of Michigan.

25. If any provision of this Agreement or any Agreement amendment is found to be illegal or otherwise unenforceable by a court of competent jurisdiction, such provision will be severed from the remainder of the Agreement and such action will not affect the enforceability of the remaining provisions of the Agreement.

26. Upon execution, the Owner covenants to promptly record this Agreement, in the Register of Deeds Office in St. Clair County.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed the day and year first above written.

ST. CLAIR COUNTY/ST. CLAIR COUNTY PARKS

By: Mark Brochu
Director, Parks and Recreation Commission

Date: December 23, 2014

State of Michigan)
)
County of St. Clair)

The foregoing instrument was acknowledged before me on December 23 2014, by Mark Brochu, Director, Parks and Recreation Commission, on behalf of St. Clair County/St. Clair County Parks

Signature

Lynn M. Smith

Print name exactly as it appears on notary public certificate of appointment

Notary Public, State of Michigan, County of St. Clair.
My commission expires 7/31/2017.
Acting in the County of St. Clair.

MICHIGAN STATE HISTORIC PRESERVATION OFFICE

Brian Conway

By: Brian Conway
Michigan State Historic Preservation Officer

Date: 12/16/14

State of Michigan)
)
County of INGHAM)

The foregoing instrument was acknowledged before me on DECEMBER 16, 2014, by Brian Conway, Michigan State Historic Preservation Officer, on behalf of the Michigan State Historic Preservation Office, Michigan State Housing Development Authority.

Carol A. Payne

Signature

CAROL A. PAYNE

Print name exactly as it appears on notary public certificate of appointment

Notary Public, State of Michigan, County of INGHAM.
My commission expires DEC. 19, 2015.
Acting in the County of INGHAM.

Drafted by:

Scott M. Grammer
Legal Affairs - SHPO
Michigan State Housing Development Authority
735 E. Michigan Avenue
Lansing, MI 48912